



Westampton Township

710 Rancocas Road
Westampton, N. J. 08060

Historic Preservation Commission

Commission Member

Contact:

Chairman:	David Barger, AIA
Vice-Chairman:	Norm Miller
Secretary:	Robert Thorpe
Member:	Terrence Brennan
Liaison to Twp. Committee:	Deputy Mayor Linda Hynes
Alternate :	Kimberly Brennan

Ms. Monique Wylie
at Westampton Township
Clerk's Office
phone: (609) 267-1891
fax: (609) 267-7398

Certificate of Appropriateness Application

Pursuant to Chapter 140 of the code of the Township of Westampton, applications for a Certificate of Appropriateness are to be submitted and approved prior to the start of any work which will alter the exterior appearance of a property within a township historic district. A building permit cannot be issued until the proposed alterations are approved by the Westampton Township Historic Preservation Commission (HPC).

Applications must be submitted to the Township Clerk at least 10 days prior to the next scheduled meeting. The Township Clerk's office is located in the Municipal Building at 710 Rancocas Road, phone: (609) 267-1891.

Exceptions to this submission deadline are permitted for emergent conditions at the discretion of the HPC and the township construction office. HPC meetings are scheduled for the 4th Wednesday of each month at 7:00 PM in the Municipal Building. Although attendance at the meeting is not required, it is recommended in the event that the Commission has questions related to the Application.

BASIC INFORMATION (please print using black ink or type)

APPLICATION #:
(HPC use) _____

BLOCK: _____ LOT: _____

PROPERTY ADDRESS: _____

APPLICANT'S NAME: _____

OWNER'S NAME: _____

OWNER'S MAILING ADDRESS: _____

CONTACT TELEPHONE NUMBER: _____

NAME OF CONTRACTOR (If selected): _____

CONTRACTOR'S ADDRESS: _____

CONTRACTOR'S TELEPHONE NUMBER: _____

INTENDED CONSTRUCTION START DATE: _____ COMPLETION DATE: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

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DESCRIPTION OF INTENDED WORK

(please print using black ink or type)

Each Applicant should minimally provide a sketch or photograph of the work area and describe the intended work. Also, color photographs that adequately convey (1) an overview of the entire structure and neighboring structures and (2) a close-up of affected area(s) are recommended in order to expedite the review of the Application.

Please indicate what items, if any, you have submitted along with the Application for review:

- Photographs: _____
- Sketches: _____
- Architectural Drawings: _____
- Other (specify) : _____

PURPOSE OF WORK: _____

AREA OF STRUCTURE and/or PROPERTY TO BE AFFECTED: _____

LIST THE MATERIALS AND FINISHES CURRENTLY IN PLACE (as applicable): _____

PROPOSED MATERIALS AND CONSTRUCTION METHODS: _____

PROPOSED COLORS (to be chosen from HPC Historic Color Chart or equivalent as per ordinance): _____

(Please attach additional sheets of paper to complete descriptions as needed)

(HPC Use Only)

DATE: _____ APPROVED: _____ DENIED: _____

COMMENTS/CONDITIONS: _____