

## WESTAMPTON TOWNSHIP COMMITTEE MEETING

**5:45 PM Workshop/Closed Session Meeting**

**7:00 PM Regular Meeting**

**October 15, 2019**

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 4, 2019)
3. Pledge of Allegiance
4. Moment of Silence
5. Roll Call
6. Approval of Agenda
7. Approval of Minutes: Regular Meeting Minutes 10/1/19; Closed Session Meeting Minutes 10/1/19; Workshop Meeting Minutes 10/1/19
8. Scheduled Appointments:
  - a. Swear in Tiffany Hunt as full-time Firefighter/EMT
  - b. Land Development Board Class IV Member, Alternate #1 (1) for the remainder of a two year term expiring December 31, 2019– Maria Finch
9. Open Meeting to Public Comment on Agenda Items
10. Monthly Reports (posted on bulletin board) : WTES, Police, Public Works, Tax Collector
11. Old Business: None
12. New Business: None
13. Resolutions:
  - a. 108-19 Payment of Vouchers - this resolution approves the payment of bills through 10/11/19
  - b. 109-19 Electronic Tax Sale – this resolution authorizes the tax collector to participate in an electronic tax sale to be held on November 26, 2019
  - c. 110-19 Refund Taxes, Block 203.01, Lot 68 – this resolution refunds taxes on a property declared exempt for a 100% disabled veteran
  - d. 111-19 Adopt Corrective Action Plan for 2018 Audit – this resolution approves the Corrective Action Plan which addresses the deficiencies in the 2018 Audit
  - e. 112-19 Notice of Tax Sale Charges – this resolution approves the fees charged

by Westampton Township in connection with the upcoming tax sale

- f. 113-19 Approve Tax Appeal Settlement, CVS & Spring-Wood Realty, Assoc. – this resolution accepts the settlement reached which reduced the 2017 & 2019 assessments and dismissed the 2018 tax appeal. Appeals for years 2015 & 2016 were withdrawn.

14. Ordinances:

- a. 11-2019 An Ordinance Amending the Code of the Township of Westampton, Chapter 232, Vehicles and Traffic (second reading/public hearing) – this ordinance prohibits left turns out of the access driveway of the 7-11 convenience store, Block 1104, Lot 3 onto Woodlane Road, as per the recommendation of the Burlington County Planning Board

15. Correspondence:

- a. Mt. Holly MUA 2020 Capital Budget introduction
- b. “Choose to Reuse” campaign

16. Committee Liaison Reports

17. Dates to Remember:

- NJLM Annual Conference, Atlantic City, November 19-21
- Burlco JIF Elected Officials Liability Seminar, December 5, 5:30 PM

18. Open Meeting for Public Comment

19. Comments – Township Committee members

20. Adjournment

Please note:

During the first public comment period, any resident or taxpayer of Westampton is welcome to comment on any governmental item of concern limited to the ordinances and resolutions being considered this evening. The second public comment period is open to any item of concern. A total of thirty (30) minutes has been allocated for each of the public comment periods. This time may be extended by the Committee.

If you wish to be heard, come to the podium and give your name and address to the Clerk for the record. The amount of discussion of any single speaker will be limited to three (3) minutes. Large groups are urged to select someone to represent them. No speaker shall engage in any personally offensive, derogatory or abusive remarks. The Mayor shall immediately call to order any speaker who violates this provision. An officer of the WTPD may remove any disruptive person at the Mayor's discretion.

Public Comment is an opportunity for the public to present their views—both positive and negative. It is not a question and answer period. Neither the Mayor nor Committee Members will engage in a back and forth exchange so speakers are encouraged to present all their views. The Mayor as well as any Committee Member may respond to any comment after such speaker is finished. The Mayor may refer the speaker to the Township Administrator, Department Head or any Committee Member to respond in writing.

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:45 PM WORKSHOP/EXECUTIVE SESSION    7:00 PM REGULAR MEETING

October 1, 2019

The meeting was called to order and opened at 7:00 PM by Mayor Wisniewski. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 4, 2019. The flag was saluted and there was a moment of silence.

Roll Call:

Committeeman DeSilva	Present
Committeeman Eckart	Present
Committeeman Henley	Present
Committeewoman Hynes	Present
Mayor Wisniewski	Present

Carol Berlen, Solicitor, was present. Administrator James Brady and Marion Karp, Clerk, were present.

Approve Agenda – motion to approve the agenda made by Ms. Hynes; second by Mr. DeSilva. All voted yes.

Minutes of the 9/17/19 meeting; 9/17/19 closed/executive session minutes; 9/17/19 workshop minutes – motion to approve by Ms. Hynes; second by Mr. DeSilva. All voted yes.

Resolution 99-19 Appoint Westampton Township Police Sergeant, Patrick Gleason. Motion to approve by Ms. Hynes; second by Mr. Eckart. All voted yes.

Resolution 100-19 Appoint Class II Police Officer, Tyler Morrison. Motion to approve by Ms. Hynes; second by Mr. Eckart. All voted yes.

**Scheduled Appointments:**

Mayor Wisniewski swore in Patrick Gleason as Sergeant & Tyler Morrison as a Class II Police Officer.

At this point, a five-minute recess was taken. The meeting was called back to order at 7:17 PM.

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## **Public Comments on Agenda Items**

Tammy Schuyler, Mt. Holly – spoke about the evening the dog was caught by the ACO Charles Garrity; she said he was hostile and arrived with a chip on his shoulder. She thought he was acting in anger. They would like his contract ended.

Lance Jones, Westampton – was there that night; he said the ACO was rude on the phone; he told them he wasn't coming out that night. His actions weren't professional.

Frank Nash, Westampton – is involved in animal rescue; has some experience using a catch pole. He has never lifted a 50-pound dog with a catchpole. This ACO has no business doing anything with animals.

Nicole Gebhardt, Westampton – she wasn't there; however, she owns 4 dogs and fosters dogs on the side. She can't believe he is our dogcatcher; she wants the Township to look into finding another agency.

Jennifer Brennan, Southampton – she has watched the videos; she is very upset. She doesn't think he should be employed as an ACO.

There being no further comments, the meeting was closed for public comment on agenda items.

## **New Business:**

Proclamation: Put the Brakes on Fatalities Day, October 10, 2019 – Westampton Township is in support of this.

Proclamation: honoring Nancy Burkley – Linda Hynes presented her with a proclamation for her support and her commitment to Timbuctoo. They wanted to present her with it on Timbuctoo Day but she didn't attend due to illness so the Committee was presenting it to her tonight.

Animal Control Services – Mayor Wisniewski stated that matter is being looked into by our police department; the investigation is still underway so they can't comment on it. They did discuss it in closed session to see what the options are. They aren't taking this lightly and they are working on it and will provide the public with updates as they come available.

## **Resolutions**

a.101-19 Payment of Vouchers - this resolution approves the payment of bills through 9/27/19. Motion to approve by Mr. Henley; second by Mr. Eckart. All voted yes, Ms. Hynes abstained.



b.102-19 Refund Taxes, Block 203.07, Lot 17 – this resolution refunds taxes due to a duplicate payment. Motion to approve made by Ms. Hynes; second by Mr. DeSilva. All voted yes.

c.103-19 Cancel Taxes, Block 1704, Lot 53 – this resolution cancels taxes on a property declared exempt for a 100% disabled veteran. Motion to approve made by Ms. Hynes; second by Mr. DeSilva. All voted yes.

d.104-19 Chapter 159, FEMA AFG Grant – this resolution approves the insertion of a special item of revenue into the 2019 budget, amount is \$15,000.00. Motion to approve made by Ms. Hynes; second by Mr. DeSilva. All voted yes.

e.105-19 2018 Audit - this resolution certifies that the Township Committee has received and has personally reviewed and are familiar with the Annual Report of Audit. Motion to approve by Ms. Hynes; second by Mr. DeSilva. All voted yes.

f. 106-19 Refund Homestead Rebates, Block 906.01, Lot 23 & Block 401.01, Lot 37 – this resolution refunds rebates received by the Township on totally tax exempt properties. Motion to approve by Mr. Henley; second made by Mr. DeSilva. All voted yes.

g.107-19 Appoint Deputy Emergency Management Coordinator – this resolution appoints Brian Ferguson as Deputy Emergency Management Coordinator. Motion to approve by Ms. Hynes; second by Mr. DeSilva. All voted yes.

### **Ordinances**

a.11-2019 An Ordinance Amending the Code of the Township of Westampton, Chapter 232, Vehicles and Traffic (first reading) – this ordinance prohibits left turns out of the access driveway of the 7-11 convenience store, Block 1104, Lot 3 onto Woodlane Road, as per the recommendation of the Burlington County Planning Board. Motion to approve by Ms. Hynes; seconded by Mr. DeSilva. All voted yes.

**Correspondence:** None

### **Committee Liaison Reports**

Ms. Hynes - the WTES is in full swing for fire prevention month; basically, something takes place every day. Their open house is October 10<sup>th</sup>; the next Board of Education meeting is October 16<sup>th</sup>. The RVRHS referendum passed; the superintendent wanted to pass along his thanks, Timbuctoo day was a success; big thanks for everyone who serves on the committee. She thanked Jim, Public Works and all who helped. The next HPC meeting is being held on October 23<sup>rd</sup>.

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Mr. DeSilva – the first and third Wednesdays are the meeting days for the seniors at the Rec Center

Mr. Henley – the Fall Festival is October 11<sup>th</sup>; online registration for sports has been successful

Mayor Wisniewski – congratulations to our new class 2 officer and our new police sergeant.

### **Dates to Remember**

Oct. 2 – Coffee with a Cop @ Dunkin Donuts, 7:30 AM - 9:30 AM

October 10 – WTES Open House, 6 PM – 9 PM

October 11 – Westampton Recreation Annual Fall Festival, 6 – 9 PM, Sports Complex

Burl. Co Restaurant Week – October 20 - 26

NJLM Annual Conference, Atlantic City, November 19-21

Burl. Co. Elected Officials Seminar, Dec. 5 @ 5:30 PM

### **Open to public Comment**

Mary Weston – she thanked everyone who supported Timbuctoo Day; every year it gets better and better. She really appreciates it, her entire family does.

Garfield Harper – thanked the Committee for attending the ceremony in Willingboro; the proclamation he received from Westampton Township is the best by far. He fought for over 6 years to get this bill passed. He then complained about the people that hang out at the Wawa on Woodlane Road. There are woods behind the carwash where some homeless live in a tent; they go over to the Wawa and harass customers to try to get them to give them money. They usually approach older people for this. Someone is going to get hurt in the parking lot due to these people; it's getting out of hand. There is trash all over the parking lot. Clean it up. These people are here every day; they are the same ones. There is a drug problem there.

Mayor Wisniewski thanked him for his comments. He would speak with the police and see what they can do to try to eliminate this from happening.

Nancy Burkley – thanked the Committee; the Timbuctoo committee is very unique; they really care about Westampton and Timbuctoo. People take on many tasks, they work very well together. Mary and her son Guy do a wonderful



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job. The Rancocas ham dinner normally held next Saturday has been cancelled; they hope to hold one in May. They didn't have enough volunteers to hold it.

Gary Berberian – attended the Route 541 Traffic meeting that was held here; he asked if they were incorporating the Township Vision statement; they seemed perplexed when he mentioned it. He thought it was a good program and were soliciting some good citizen feedback. He attended the most recent Willingboro MUA meeting and summarized his findings to the Committee. He thinks our solicitation ordinance needs revision. Only 8% voted on the RVRHS referendum.

### **Committee Members Comments**

Ms. Hynes – congratulations to Sgt. Gleason and Officer Morrison; and to Nancy Burkley. Thanks to Mr. Harper for attending; she wasn't able to attend his ceremony. They did have an extensive discussion at their workshop regarding animal control; she thanked everyone for coming out; every man, woman, child and animal matters in Westampton.

Mr. Henley – thanked the residents for coming to voice their opinions; congratulations to Nancy; her dedication is much appreciated. She attends every meeting; it is well deserved.

Mr. DeSilva – thanked everyone for their comments; they are looking into the animal control situation. Congratulations to Sgt. Gleason and Officer Morrison.

Mr. Eckart – it was a pleasant surprise to see the turnout today for the meeting; he would like to see it on a regular basis as feedback helps them do their jobs more efficiently.

Mayor Wisniewski – thanked the residents who came out and voiced their concerns; good and bad. They want to make things better; this is part of their job. Congratulations to the two officers; congratulations to Nancy on her surprise proclamation; thanks for your tireless work on behalf of the township. He wasn't able to attend Timbuctoo Day but heard nothing but positive feedback regarding it.

There were no further comments and the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk

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**WESTAMPTON TOWNSHIP  
2019 Closed Session Minutes**

**October 1, 2019**

Present: Mr. DeSilva, Mr. Eckart, Ms. Hynes, Mr. Henley, Mayor Wisniewski, Solicitor Carol Berlen, Municipal Clerk Marion Karp, Administrator Jim Brady,

Resolution 10-1-19 for closed/executive session to discuss personnel, litigation and contracts.

Discussed:

1. Stemmers Lane/Ikea Drive
2. Building security
3. Animal control contract

The meeting was re-opened to the public at 6:32 PM.

Marion Karp  
Municipal Clerk



**WESTAMPTON TOWNSHIP**  
**2019 Workshop Session Minutes**

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**October 1, 2019**

Present: Mr. DeSilva, Mr. Eckart, Mr. Henley, Ms. Hynes, Mayor Wisniewski, Solicitor Carol Berlen, Municipal Clerk Marion Karp, Administrator Jim Brady

Jim Brady discussed the 2018 Audit report with the Committee; the resolution for the Corrective Action Plan would be on the agenda for the next meeting.

They discussed the code violations and improvements that needed to be made to the building leased by the American Legion.

Regarding the Burlington County Park Development Program, we could apply but we would not be eligible for the full amount due to us owing the county \$179,000 for the Deacon farm. If we did get the grant, there would be enough left over to replace the playground at Rolling Hills, even after paying this debt.

Alaimo Engineers is still preparing their report on 114 Church Street.

The meeting was opened to the public for comment. Nancy Burkley asked why a 100% exempt veteran was receiving a homestead rebate. This was a question for the tax collector but the answer would be investigated.

There being no further comments nor business, the meeting was closed. The meeting was adjourned at 6:55 PM.

Marion Karp  
Municipal Clerk

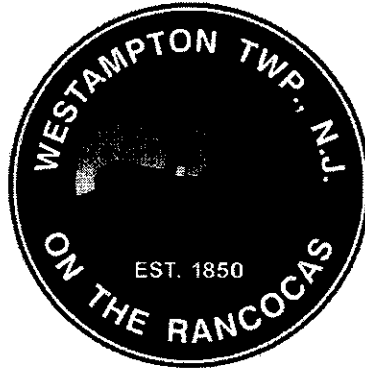
Range: Block: First to Last  
 Lot:  
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 Range of Codes: First to Last  
 Range of Batch Ids: First to Last  
 Range of Spec Tax Codes: First to Last  
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y  
 Misc: Y  
 Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N Print Ref Num: N  
 Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2018	2019	2020		
001 PROPERTY TAXES	623	0.00	15,690.58	1,288,474.27	170,724.50	7,294.24	1,482,183.59
005 WIPP PAYMENTS	77	0.00	1,070.91	75,335.53	98.94	1,229.83	77,735.21
101 SUBSEQUENT TAXES	7	0.00	0.00	8,273.55	0.00	196.33	8,469.88
Tax Payments	707	0.00	16,761.49	1,372,083.35	170,823.44	8,720.40	1,568,388.68
020 REDEMPTION -OL	44	21,935.04	0.00	0.00	0.00	2,711.60	24,646.64
034 RECORDING FEE	9	378.00	0.00	0.00	0.00	0.00	378.00
035 LIEN SEARCH FEE	9	108.00	0.00	0.00	0.00	0.00	108.00
Lien Payments	62	22,421.04	0.00	0.00	0.00	2,711.60	25,132.64
019 OLD - Bad Check Fee	3	200.00	0.00	0.00	0.00	0.00	200.00
033 DUP. TAX CERTIFICATE	1	600.00	0.00	0.00	0.00	0.00	600.00
Misc Payments	4	800.00	0.00	0.00	0.00	0.00	800.00
<b>Payments Total:</b>	<b>773</b>	<b>23,221.04</b>	<b>16,761.49</b>	<b>1,372,083.35</b>	<b>170,823.44</b>	<b>11,432.00</b>	<b>1,594,321.32</b>
Cash o/s Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>773</b>	<b>23,221.04</b>	<b>16,761.49</b>	<b>1,372,083.35</b>	<b>170,823.44</b>	<b>11,432.00</b>	<b>1,594,321.32</b>

Total Cash: 18,799.55

Total Check: 1,565,833.41

Total Credit: 9,688.36



October 10, 2019

To: Jim Brady & Township Committee

From: Parker Smith, Director of Public Works

Subject: September Department Report

#### Roads

Brush collection yielded 494 cubic yards for the month. Tree work was completed on Oak Tree, Dover, Greenwich, and Rancocas roads. A storm water outfall structure on North Hill Drive was secured with a new grate that was installed. A damaged fence was repaired in Rolling Hills. Crews rebuilt a storm drain inlet on Quail Hollow Drive as well as completed several asphalt repairs on Quail hollow, Kanabe, and Steinway.

#### Facilities

All hvac systems were serviced in preparation for the change of seasons. Repair of a leaking valve was required in the Municipal building. Our security system was upgraded with a new camera system that will allow us better coverage and viewing options.

#### Miscellaneous

The Dept. assisted the Timbuctoo Committee with the Timbuctoo Day Festivities. Employees setup and broke down equipment for the RV special election.

## Equipment Repairs & Maintenance

In addition to minor repairs the following was completed-

Public Works-

#1- hydraulic issue, out of service till further notice

#30- PM

#40- PM

#41-antifreeze leak, replace fitting

#47- light repairs, starting issue, hydraulic valve replacement

Leaf Vac #'s 30, 40, 51 – PM, liner/impeller repairs and replacements, tires as needed, engine repairs.

Air Compressor- PM

Ferris-blade replacement

Dump trailers- light, tire repairs

Police Dept.-

Lt suv- rotate tires

Recreation Dept.-

John Deere mower- PM, strobe light installation, repair bent wheel

## Training

No training this month.

## Personnel



The Department is still operating at a loss with one employee out with a workmans comp injury and one on disability from a non-workplace injury.

Respectfully Submitted

Parker C. Smith III

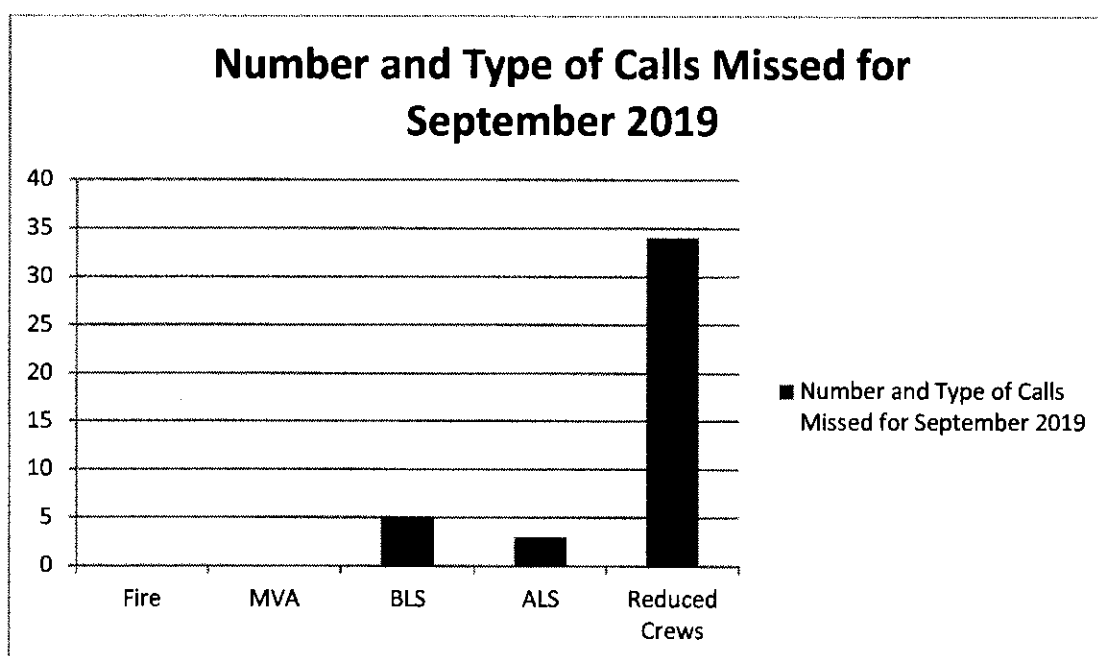
**Westampton Township Emergency Services**  
**Raising The Standard In Community Service**  
**780 Woodlane Road Westampton, New Jersey 08060**  
**Phone (609) 267-2041 Fax (609) 267-3305**  
**[www.westamptonfire.org](http://www.westamptonfire.org)**



Monthly Report  
September 2019

The Westampton Township Emergency Services was dispatched to **318** calls for service for the month of **September 2019** for a total of **2957** calls for the year. This is **28 calls more** than **September 2018** and an **increase of 88 calls** year to date **2019**.

In **2019**, EMS calls account for **72%** of the departments call volume followed by **18%** for fire responses, lastly motor vehicle accidents make up **8%** of the Departments call volume. (2% are missed/error call dispatches)



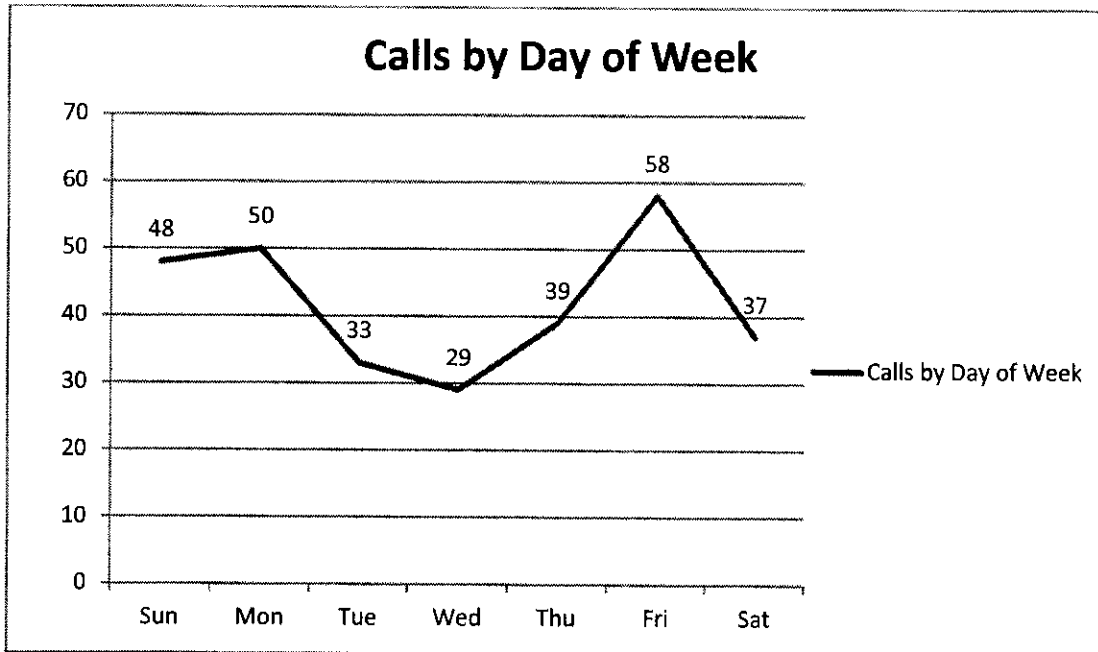
The department failed to respond to a total of **8** calls for the month. This represents **3%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **34** times. This represents **34%** of total fire responses. Year to date the department has missed **80 (3%)** calls and responded understaffed **244 (31%)** times.

	Month	Incident	Location	Why Missed	Handled By
1	January	BLS/68	Westampton	On fire call	509
2	January	BLS/73	Westampton	On bls call	509
3	January	BLS/159	Westampton	On bls call	509
4	January	BLS/162	Eastampton	On bls call	509
5	January	BLS/211	Westampton	On fire call	509
6	January	ALS/272	Westampton	On bls call	909
7	January	BLS/293	Westampton	On fire call	139
8	February	BLS/347	Eastampton	On bls call	139
9	February	BLS/436	Westampton	On fire call	509
10	February	BLS/438	Westampton	On fire call	909
11	February	BLS/539	Eastampton	On bls call	509
12	February	ALS/611	Westampton	On bls call	509
13	March	BLS/657	Willingboro	On fire call	
14	March	Fire Call/673	Westampton	On fire call	191 301
15	March	Alarm/674	Westampton	On fire call	301
16	March	Fire Call/675	Westampton	On fire call	191
17	March	MVA/701	Westampton	On fire call	509
18	March	ALS/720	Westampton	On fire call	509
19	March	BLS/850	Westampton	On fire call	509
20	March	BLS/882	Westampton	On fire call	509
21	March	BLS/892	Westampton	On bls call	909
22	March	ALS/915	Westampton	No Ambulance	509
23	March	ALS/926	Westampton	On fire call	509
24	March	BLS/947	Burlington	On bls call	
25	April	BLS/1019	Willingboro	On fire call	
26	April	ALS/1026	Eastampton	On bls call	399
27	April	ALS/1092	Willingboro	On bls call	
28	April	ALS/1102	Burlington	On fire call	
29	April	ALS/1190	Eastampton	On fire call	509
30	April	Fire Call/1228	Westampton	On fire call	161
31	April	BLS/1274	Westampton	On fire call	909
32	May	BLS/1331	Westampton	On fire call	369
33	May	ALS/1345	Westampton	On bls call	509
34	May	BLS/1365	Westampton	On bls call	909
35	May	BLS/1382	Westampton	On fire call	909
36	May	ALS/1400	Eastampton	On bls call	509
37	May	BLS/1401	Mount Holly	On bls call	909

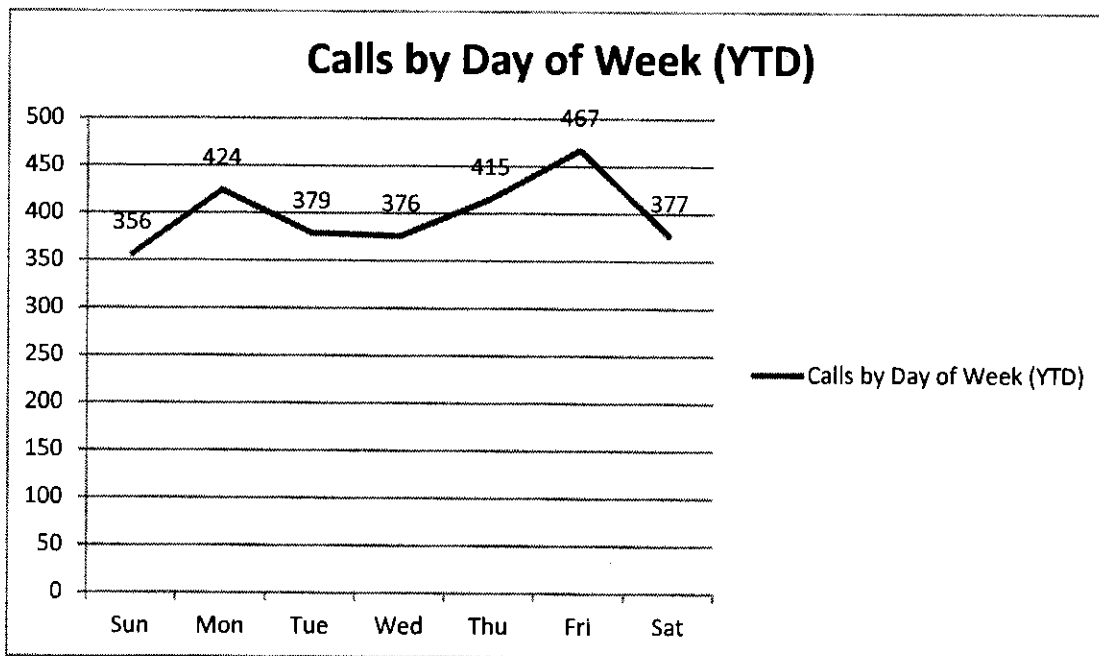


38	May	Westampton	Alarm/1421	On bls call	361
39	May	Westampton	BLS/1423	On bls call	909
40	May	Eastampton	BLS/1424	On bls call	139
41	May	Eastampton	BLS/1425	On bls call	399
42	May	Westampton	ALS/1447	On bls call	509
43	May	Westampton	BLS/1468	On bls call	509
44	May	Westampton	ALS/1491	On fire call	509
45	May	Westampton	BLS/1497	On bls call	909
46	May	Westampton	BLS/1517	On bls call	909
47	May	Willingboro	BLS/1570	On fire call	369
48	May	Westampton	BLS/1572	On fire call	909
49	May	Westampton	ALS/1574	On fire call	909
50	May	Westampton	BLS/1623	On bls call	509
51	June	Westampton	BLS/1728	On fire call	909
52	June	Westampton	BLS/1729	On fire call	909
53	June	Westampton	Alarm/1849	On fire call	161
54	June	Eastampton	BLS/1896	On bls call	509
55	June	Westampton	ALS/1901	On bls call	509
56	June	Eastampton	BLS/1917	On bls call	509
57	July	Westampton	BLS/2118	On fire call	909
58	July	295	MVA/2120	On bls call	361
59	July	Westampton	ALS/2130	On bls call	509
60	July	Westampton	BLS/2153	On bls call	909
61	July	Westampton	ALS/2195	On bls call	909
62	July	Westampton	ALS/2204	On bls call	509
63	July	Westampton	BLS/2240	On bls call	509
64	July	Westampton	ALS/2290	On fire call	909
65	July	Westampton	BLS/2297	On fire call	509
66	July	Westampton	BLS/2310	On fire call	509
67	July	Westampton	BLS/2344	On bls call	909
70	August	Westampton	BLS/2397	On bls call	509
71	August	Westampton	BLS/2449	On bls call	509
72	August	Westampton	MVA/2556	On fire call	909
73	August	Eastampton	BLS/2577	On bls call	509
74	August	Westampton	BLS/2578	On bls call	909
75	September	Westampton	ALS/2665	On bls call	509
76	September	Westampton	BLS/2667	On bls call	909
77	September	Westampton	ALS/2687	No Ambulance	509
78	September	Westampton	BLS/2708	On bls call	509
79	September	Eastampton	BLS/2845	On bls call	509
80	September	Westampton	ALS/2859	On bls call	369



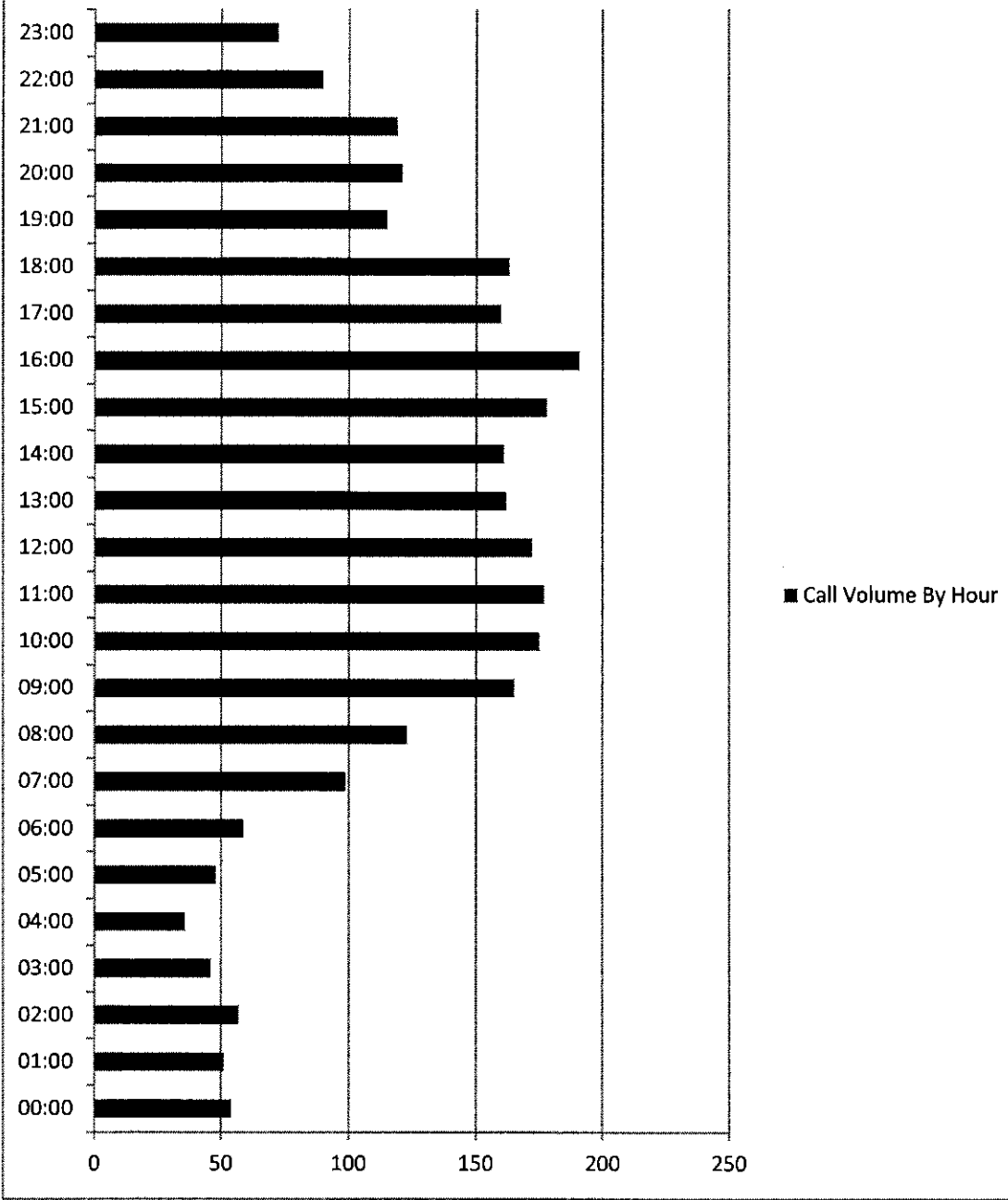


The busiest day of the week for the month of **September** was **Friday**.



The busiest day of the week **YTD** has been **Friday**.

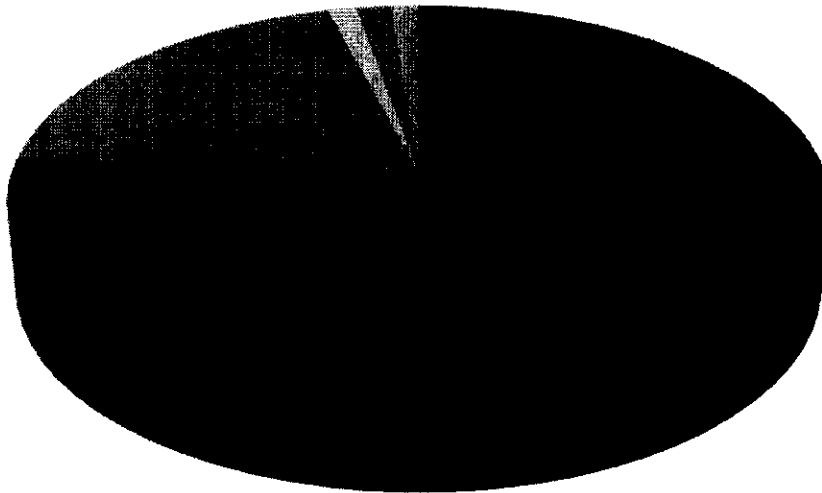
# Call Volume By Hour YTD





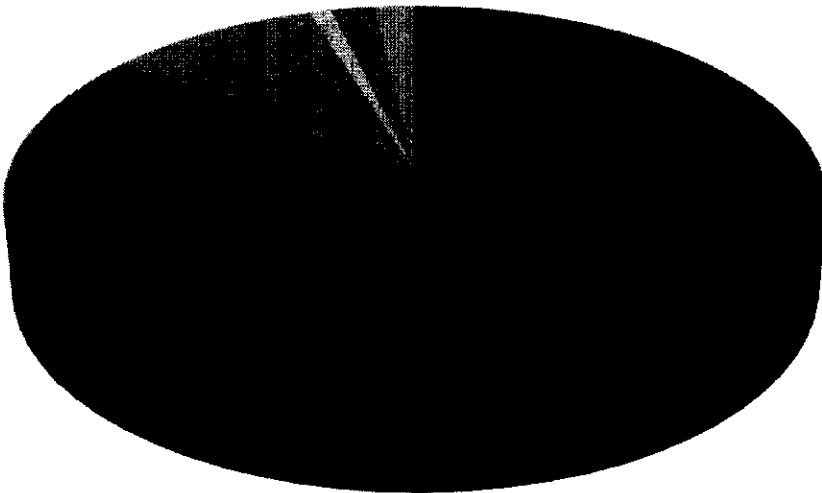
# Mutual Aid

## Monthly Calls By District

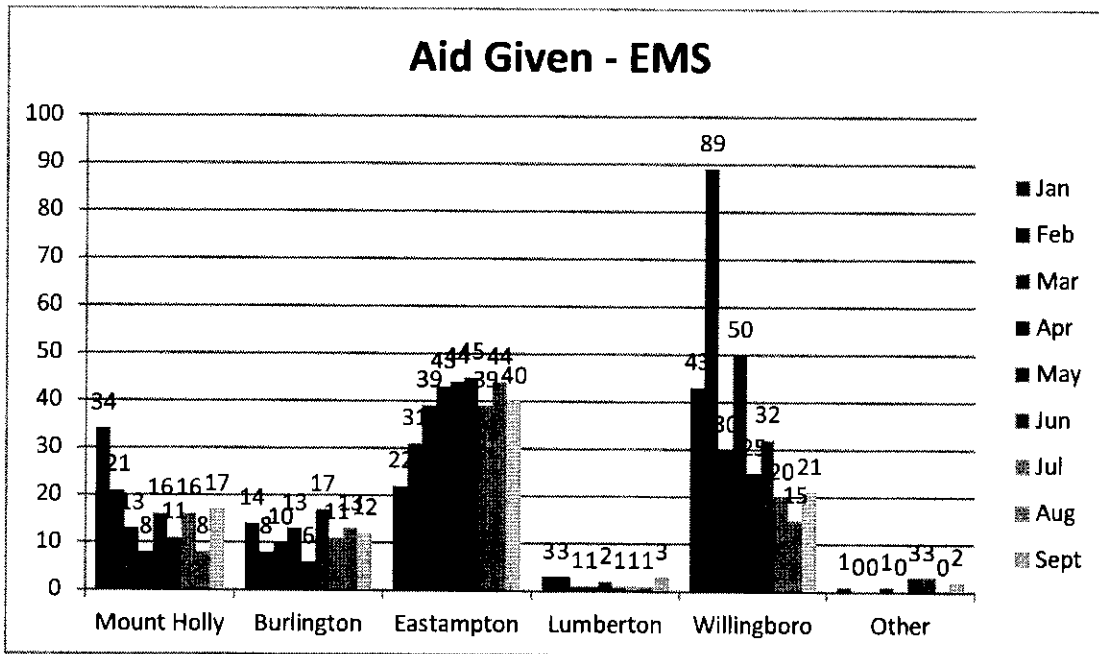


- Westampton
- Eastampton
- Burlington
- Lumberton
- Hainesport
- Mount Laurel
- Mount Holly
- Willingboro
- Rt. 295
- NJTP
- Other

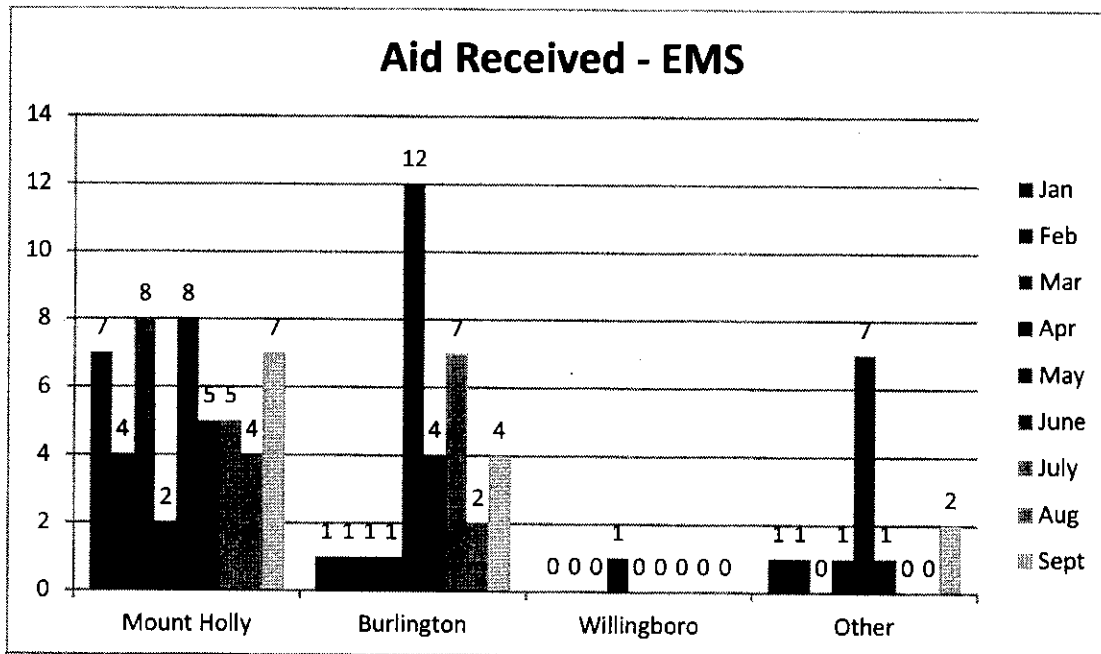
## Calls By District (YTD)

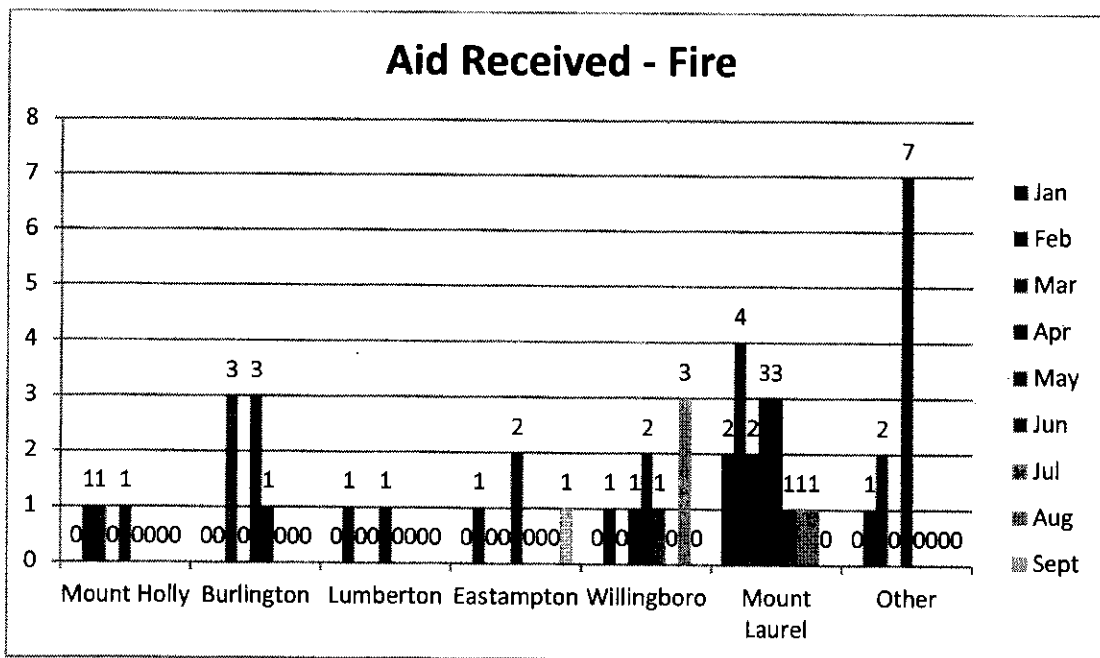
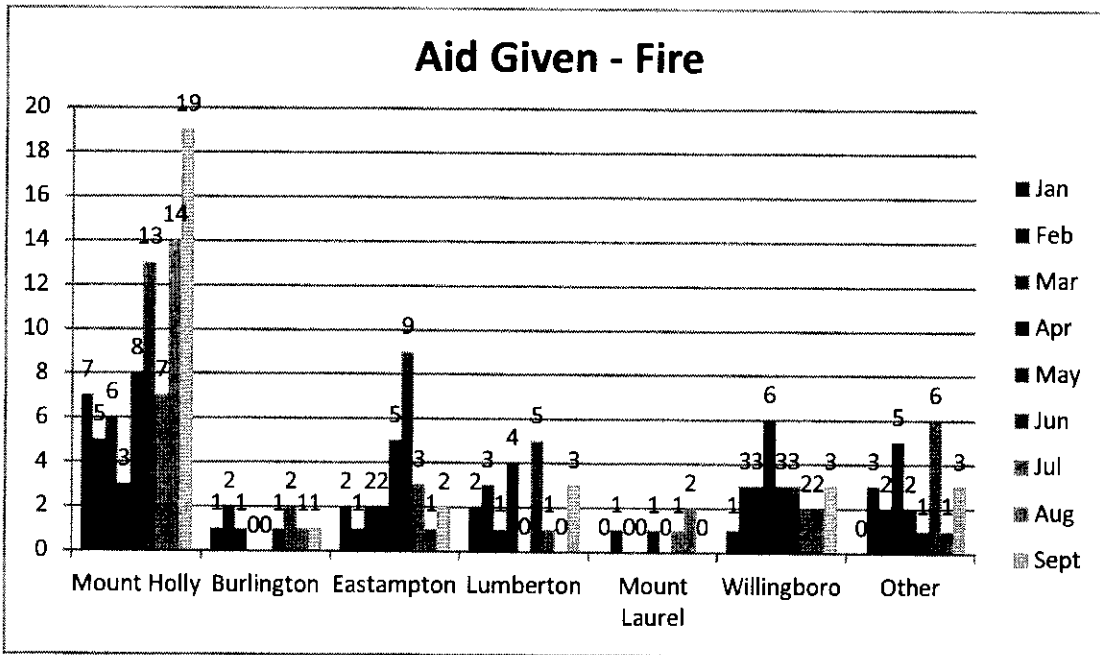


- Westampton
- Eastampton
- Burlington
- Lumberton
- Hainesport
- Mount Holly
- Willingboro
- Mount Laurel
- Other
- Rt. 295
- NJTP



Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.





### Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	85444	83558	1886
802	2015	Ford	E-450	Ambulance	60786	60247	539
803	2010	Ford	E-450	Ambulance	40358	40321	37
2723	2006	KME	Predator	Rescue - Engine	76097	75497	600
2725	2013	KME	Severe Service	Ladder	25137	24907	230
2729	2017	Ford	F-350	Utility	22669	21860	809
2728	2006	Ford	F-250	Utility	OOS	OOS	OOS
FM272	2006	Ford	Explorer	Duty/Inspector	68160	67600	560
2700	2015	Chevy	Tahoe	Command Car	39294	38300	994

### Out of Service Apparatus 2019

	2723	2725	27801	27802	27803
January	1	0	0	20	0
February	1	0	0	13	0
March	0	0	16	0	4
April	3	15	5	1	6
May	3	4	2	1	0
June	1	3	4	5	3
July	2	8	1	0	1
August	0	2	4	3	2
September	0	6	0	0	28
<b>Totals</b>	<b>11</b>	<b>36</b>	<b>28</b>	<b>40</b>	<b>42</b>

## Apparatus and Equipment

### Rescue Engine 2723

- TIC replaced.
- Vehicle dolly leaking oil, OOS.
- Passenger side quartz light out, repaired.
- Officer side cab door not working correctly, repaired in station.
- Officer side windshield fan broken, parts received.
- Steering wheel not straight.

### Ladder 2725

- Out of service due to electrical issues on dash panel and steering wheel.
- PM service completed and misc. repairs done.

### Ambulance 27801

- Front tires replaced.

### Ambulance 27802

- In service.

### Ambulance 27803

- OOS involved in MVA.

### 2729

- In service.

### 2728

- Out of service, needs new motor.

### FM272

- In service.

### Chief 2700

- In service.

## Equipment

- No current issues.

## Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp	Admin Time
January	492.5	221.5	202.5	65.5	24	48	163.5	0
February	187	118	208.5	65	106.5	0	168	0
March	418.5	311	316.5	20	165	24	0	0
April	400.5	198	289.5	36.5	113	0	0	0
May	328	189.5	363.5	56.5	128	0	0	0
June	318	247	259	77	136	48	0	0
July	267.5	193.5	369	41.5	274	0	0	112.5
August	341.5	128	584	50	48	0	0	240
September	336	150	384	55.5	25	24	36	120
October								
November								
December								
<b>YTD</b>	<b>3089.5</b>	<b>1756.5</b>	<b>4846</b>	<b>467.5</b>	<b>1019.5</b>	<b>1487</b>	<b>367.5</b>	<b>472.5</b>

## Incident/Events (Started June)

- 6/1- D34 Color Run at RV fields- Eastampton
- 6/4- #1660- Cardiac Arrest - Westampton
- 6/5- #1676- Cardiac Arrest – Mount Holly
- 6/7- 2725 provide slip and slide for 3<sup>rd</sup> grade at Holly Hills
- 6/7- #1689- Cardiac Arrest - Eastampton
- 6/8- 5k at RV fields - Eastampton
- 6/10- #1727- Rescue NJTP
- 6/16- #1791- House fire – Mount Holly
- 6/17- Provide tourniquet training for Westampton DPW

6/19- #1820- Hazmat in Palmyra  
6/28- #1948- Trauma/Industrial accident - Westampton  
6/28- Provide BLS for Westampton Police agility test  
6/29- 2725 provide slip and slide for Rec pizza party/end of season party sports complex  
6/30- #1968- Rescue – Mount Holly  
7/2- #1990- Cardiac arrest/Save - Westampton  
7/4- Rancocas 4<sup>th</sup> of July parade  
7/9- #2074- DOA - Eastampton  
7/9- Cooper EAP training in station  
7/18- #2167- DOA - Westampton  
7/18- #2176- Overdose - Westampton  
7/19- #2182- Overdose - Westampton  
7/20- EMS stand-by sports complex for soccer tournament  
7/20- #2201- Infant drowning – Burlington Township  
7/23- #2237- Rescue NJTP  
7/25- #2264- DOA – Mount Holly  
7/25- #2272- Cardiac Arrest - Westampton  
7/29- #2307- 3 Alarm Apartment Fire – Mount Holly  
7/31- #2332- Rescue NJTP  
8/4- #2375- Automobile fire - Westampton  
8/6- National Night Out - Westampton  
8/11- #2438- MVA trauma/fly out - Eastampton  
8/13- #2463- Trauma - Westampton  
8/15- Eastampton Youth police academy  
8/16- #2504- Overdoes/Cardiac Arrest - Westampton  
8/16- TCA camp fire prevention - Eastampton  
8/18- #2513- Trauma/Fly out - Westampton



8/21- #2555- House Fire – Mount Holly  
8/22- #2560- Trash truck fire - Hainesport  
8/27- #2601- 3 Alarm apartment fire – Mount Laurel  
8/27- #2607- Fall victim trauma/Fly out - Westampton  
8/31- Westampton Emer. Services Splash Splash end of summer event at station  
8/31- Ladder with flag at county library/amphitheater for drug prevention event.  
9/3- #2665- Overdose - Westampton  
9/3- #2666- Departmental MVA with Ambulance 27803 - Westampton  
9/4- #2677- Amputation - Eastampton  
9/19- #2830- Motor Vehicle Rescue – Westampton  
9/19- #2831- Overdose - Westampton  
9/19- Special Services School Transition Event - Westampton  
9/21- EMS standby Buttonwood Park - Eastampton  
9/22- #2859- Overdose - Eastampton  
9/24- #2887- Trauma - Westampton  
9/25- #2894- Trauma - Eastampton  
9/27- #2927- Overdose - Westampton  
9/27- RV Homecoming Parade – Mount Holly  
9/28- Burlington County Sheriffs Youth Academy - Westampton  
9/30- Fire Prevention at Different and Wonderful - Westampton

WESTAMPTON TOWNSHIP POLICE DEPARTMENT  
710 RANCOCAS ROAD  
WESTAMPTON NJ 08060  
PHONE: (609) 267-3000 FAX: ( 866) 252-7006  
CHIEF STEPHEN ENT

To: Westampton Township Committee.  
From: Chief Stephen Ent  
Date: October 9, 2019  
Subject: Police Department Report from September 1, thru September 30, 2019.

**Training:**

Defensive Tactics Training (2 Days)	Ptl. Nagle and Ptl. Morrotto
Subgun Instructor (5 Days)	Sgt. Bieri
Firearms Law Training (1 Days)	Lt. Ferguson
K9 Training (2 Days)	Ptl. Rowbottom
NJ Crash Analysis Demo (1 Day)	Lt. Ferguson
Rapid Deployment to Active Shooter (3 Days)	Sgt. Bieri
Alcotest School (4 Days)	Ptl. Lloyd

**Personnel:**

Sgt. Caulfield is deployed out of the United States for an undermined amount of time.

Ptl. Gable on transitional duty for maternity.

Ptl. Ent was on military leave until September 13, 2019.

**Equipment:**

The "Traffic Sign" was deployed at various locations in the Township to support traffic issues and also community events.

The portable "Speed Sign" was deployed on Main Street during the month of September. This sign is able to detect speeds 24/7 on the street that it's deployed on.

During the month of September the medicine drop box collected 33 pounds of medication.

**Activities:**

On September 6, 2019, Chief Ent met with executives from Hampton Hospital regarding security suggestions of their facility.

On September 9, 2019, Chief Ent, Lt. Ferguson, and Lt. Bialous met with J.A. Montgomery Risk Management.

On September 10, 2019, Chief Ent attending a mental health seminar at Human Services that ended with a Suicide Awareness walk.

On September 11, 2019, Chief Ent, Lt. Ferguson, and Lt. Bialous attended the annual 200 Club 9-11 Memorial Service in Moorestown.

On September 11, 2019, Chief Ent and Lt. Ferguson met with representatives of the County Highway Department and Dolan contractors regarding the potentially dangerous intersection of Woodlane Road and Stemmers Lane.

On September 14, 2019, Ptl. Rowbottom attended the 65<sup>th</sup> annual "Thrill Show" held in Philadelphia. This was a K9 demonstration that supports college tuition of the children of police officers and firefighters who have been killed in the line of duty.

On September 17, 2019, Chief Ent attended the quarterly JIF Safety committee meeting followed by the monthly JIF Fund Commissioner meeting held in Hainesport.

On September 19, 2019, Lt. Bialous and Ptl. Gable attended back to school night for the Special Services School District.

On September 23, 2019, Chief Ent and Sgt. Bieri attended a security meeting with the Westampton Twp Superintendent.

On September 24, 2019, Chief Ent met with Principal Murray of the Holly Hills School to go over security measures.


On September 25, 2019, Chief Ent, Lt. Ferguson, and Sgt. Bieri met with executives of Hampton Hospital regarding some security measures of the facility.

On September 30, 2019, Chief Ent, Lt. Ferguson, Lt. Bialous, and Sgt. Bieri attended the third annual Blue Mass for Burlington County Law Enforcement at Holy Cross High School in Delran.

Calls for service (Incidents) for September were 1399. Quick Calls for September were 454. Motor vehicle summonses in September were 320. MIT was not conducted this month because of manpower.

The detective division had 17 new cases that were opened in September and 22 were cleared or closed. Please refer to Lt. Ferguson's reports for further details.

Respectfully,



Chief Stephen Ent  
Westampton Twp Police Department  
(609)267-3000  
Email: ent@wtpd.us

## Westampton Township Police Department Year 2019

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	0	0	0	0	0	0	0	0	0				0
Traffic Summons	332	240	301	253	361	507	409	507	320				3230
Motor Vehicle Accidents	42	29	27	35	40	49	24	30	41				317
Assaults	3	3	2	4	4	4	4	1	4				29
Domestics	6	10	13	6	15	7	21	10	16				104
Rapes	1	0	1	0	0	1	3	0	0				6
Homicides	0	0	0	0	0	0	0	0	0				0
Larceny	11	9	8	12	8	12	16	15	10				101
Motor Vehicle Thefts	1	3	0	0	0	0	0	0	0				4
Burglaries	1	0	1	1	1	0	2	0	2				8
Adult Arrests	34	27	41	21	42	55	50	47	42				359
Juvenile Arrests	5	0	9	0	1	3	0	0	0				18
Robberies	0	0	2	0	0	1	0	0	0				3
Incidents	1259	1205	1337	1195	1453	1334	1457	1322	1399				11961
Quick Calls	456	454	484	459	492	595	519	612	454				4525



## Westampton Township Police Department Vehicle Mileage Report: October 1, 2019

Veh#	Tag	VIN	Year	Make	Model	Unit	End	Start	Patrol	Unmarked
01	177728MG	1FM5K8AR3FGC68693	2015	Ford	Interceptor	Patrol	39,457	38,060	1,397	/
02	177729MG	1FM5K8AR1FGC68692	2015	Ford	Interceptor	Patrol	65,740	64,667	1,073	/
03	N/A	N/A	N/A	N/A	N/A	N/A		0	0	/
04	17730MG	1FM5K8ARXFGC68691	2015	Ford	Interceptor	Patrol	63,469	63,175	294	/
05	17787MG	2C3CDXA10EH367488	2014	Dodge	Charger	Patrol	52,974	50,333	2,641	/
06	26225MG	1FM5K8AR8JGB34934	2018	Ford	Interceptor	Patrol	23,908	21,902	2006	/
07	30583MG	2C3CDXKT2KH518101	2019	Dodge	Charger	Patrol	1,998	703	1295	/
08	MG91779	1FMJU1G54CEFF52247	2012	Ford	Expedition	Patrol	117,937	117,937	0	/
09	MG91778	1FMJU1G56CEFF52248	2012	Ford	Expedition	Patrol	110,996	109,427	1569	/
10	MG91777	2C3CDXKTKH514975	2019	Dodge	Charger	Patrol	9,296	7,909	1387	/
2708	MG71977	2FAHP71W66X134683	2006	Ford	Crown Vic	SRO	125,195	125,142	53	/
	MG93120	2C3CDXAG9CH264702	2012	Dodge	Charger	Backup	109,461	109,347	114	/
Admin	PUL31Z	1GNNSK3EEC4FR594255	2015	Chevy	Tahoe	Chief Ent	35,825	35,228		597
Admin	D19AYE	1FMEU72E26UB62754	2006	Ford	Explorer	Lt. Ferguson	124,525	123,950		575
Admin	D88EAD	2FAFP73V38X152301	2008	Chevy	Crown Vic	Lt. Bialous	65,930	65,689		241
DB1	RGK30E	2B3KA4ET99H642133	2009	Dodge	Charger	Det. Austin	130,983	130,221		762
DB2	NAD33A	2C3CDXAG0CH264703	2012	Dodge	Charger	Det. Polite	114,145	113,807		338
DB3	K97GFX	JTHBK1EG7A2383731	2010	Lexus	ES350	DB	70,856	69,627		1,229
DB4	GJU74F	2G1WF55E6Y9376044	2000	Chevy	Impala	DB	103,056	103,056		0
							Patrol		11829	
							Unmarked			3,742
							<b>Total Mileage</b>		<b>15571</b>	



Prepared by: Chief Ent

Date: 10/1/2019



# WESTAMPTON TOWNSHIP POLICE DEPARTMENT DETECTIVE MONTHLY ACTIVITY REPORT



Month of: September 2019

**New Cases: 17**

Homicide:	0	Harassment / Threat(s):	2
Aggravated Assault:	1	Criminal Mischief:	2
Sexual Assault:	0	Motor Vehicle Theft(s):	1
Robbery:	0	Unattended Death(s):	0
Overdose:	1	DNA Submission:	0
Burglary:	1	Lost Property	0
Larceny:	2	Bias Incident	0
Motor Vehicle Burglary:	0	Poss Of Weapon	0
Fraud:	3	Counterfeiting	0

<b>Cases Cleared / Closed:</b>	22	<b>Megan's Law Notifications:</b>	0
<b>A.B.C. Investigations:</b>	0	<b>Megan's Law Registrations/ Verifications:</b>	1
<b>Firearms Background Checks:</b>	8	<b>Other Background Checks: (Military / Fire / DVRT / Etc.)</b>	47
<b>Arrests (Field Reporting):</b>	<b>Adult:</b> 12	<b>Juvenile:</b> 0	
<b>CDR's Generated:</b>	<b>Adult:</b> 11	<b>Juvenile:</b> 0	

**Training:**

During the month of September members of the Westampton Investigative unit participated in the following training:

Lt Ferguson Firearms and ID Law Training (1 day), Tyler Tech Training for New World Upgrade (3 days), NJDHTS Crash Analysis (1 day), Burlington County Incident management Task Force (1 day)

During the month of September 2019 we collected 33 lbs of drugs in the Medicine Drop Box. During the 3rd Quarter of 2019 (7/1-10/1) we collected 122 pounds of medication.

**Criminal Complaints / Arrests:**

The Detective Bureau is currently background checks for Westampton School PTO Volunteer Members.

Det Polite and Lt Ferguson worked on a missing person juvenile case that involved extensive investigatory work. They worked closely with Philadelphia Pd, the Burlington County Prosecutors Office, FBI Special Victims Unit, and Missing Endangered Organizations. Through their hard work, they were able to locate the juvenile and return her to her mother.

Det Redfield is still on leave with Federal Task Force and is expected back in October.

Det Austin had a stellar month. He accounted for 12 arrests and the issuance of 8 warrant/summons. He is currently engaged in a animal neglect case at the animal shelter. He was also responsible for closing out 16 cases for the month.

Det Unit assisted the NJSP in a search warrant of a residence in town that resulted in seizures of narcotics and several arrests.

**Other:**

SIGNATURE: LT [Signature]

DATE: 10/13/19



TOWNSHIP OF WESTAMPTON  
APPROVING PAYMENT OF VOUCHERS  
FOR THE PERIOD ENDING 10/11/19  
RESOLUTION NO. 108-19

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON  
ELECTRONIC TAX SALE  
RESOLUTION NO. 109-19

WHEREAS, NJSA 54:5-19-1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien/Investors/Real Auction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the Township of Westampton wishes to participate in an electronic tax sale; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Township of Westampton, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

TOWNSHIP OF WESTAMPTON

RESOLUTION REFUNDING 2019 FIRST QUARTER  
TAXES FOR EXEMPTION  
BLOCK 203.01, LOT 68

RESOLUTION NO. 110-19

WHEREAS, a resident has applied and qualified for disabled veterans benefits; and

WHEREAS, N.J.S.A. 54:4-3.32 allows townships to return taxes collected on properties that are exempt; and

BE IT RESOLVED that the Westampton Township Committee authorizes the Tax Collector to refund the following taxes as per attached memo from Tax Collector.

**WESTAMPTON TOWNSHIP**

710 RANCOCAS ROAD  
WESTAMPTON, NJ 08060  
PHONE#609-267-1891 EXT. 3  
FAX#609-267-7398

**OFFICE OF THE TAX COLLECTOR**

DATE: OCTOBER 2, 2019

TO: MARION KARP, TOWNSHIP CLERK

FROM: CAROL A. LAYOU-TAX COLLECTOR



RE: REFUND OF TAXES

---

PLEASE REFUND THE FOLLOWING TAXES AS THE PROPERTY IS 100% EXEMPT AND MORTGAGE COMPANY PAID 1<sup>ST</sup> QTER 2019 AND PROPERTY HAS CHANGED OWNERS:

<u>BLOCK LOT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
203.01/68	DOOLEY	60 BENTWOOD DR	\$1,756.13

THANK YOU.

DOCUMENTATION ATTACHED:

PAYABLE TO: FREDERICK DOOLEY  
15423 SYMONDSBURY WAY  
UPPER MARLBORO, MD 20774

TOWNSHIP OF WESTAMPTON

RESOLUTION OF ADOPTING  
CORRECTIVE ACTION PLAN  
FOR 2018 AUDIT

RESOLUTION NO. 111-19

WHEREAS, Bowman and Company, the Township's Registered Municipal Auditors, submitted a Report of Audit for the Year Ended December 31, 2018 on August 26, 2019; and

WHEREAS, the Township auditors identified certain deficiencies in internal controls hereby referred to as "findings"; and

WHEREAS, the Westampton Township acknowledges these findings and has developed a Corrective Action Plan to address the findings; and

WHEREAS, New Jersey statute requires the approval of Corrective Action Plans within sixty days of receipt of the audit.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey that the following Corrective Action Plan for the 2018 Audit be adopted.

BE IT FURTHER RESOLVED, that copies of this resolution and the Corrective Action Plan are to be filed with the Director of the Division of Local Government Services and the Township's Registered Municipal Auditors.

**Westampton Township**  
**Corrective Action Plans from 2018 Audit**

**Finding 2017-001**

*Finding:* A lack of effective internal controls exists over the collection, recording and depositing of before/after care program receipts and concession stand sales in the Trust Other Funds.

*Analysis:* An effective system of internal controls over the collection, recording and depositing of receipts is necessary to minimize the risk of unauthorized use of Township funds. The manner in which the deposit records are maintained for the before/after school care program receipts in the Trust Other Funds hinders the Township's ability to perform a proper reconciliation of revenues. The auditors further find that there is a lack of internal controls over the collection of cash and sales inventory in place at the Township's concession stand.

*Recommendation:* That a system of effective internal controls be implemented over the collection, recording and depositing of all receipts in the Trust Other Funds.

*Corrective Action Plan:* During the school year, payments for the Before School and After School Care Programs were submitted each week via individual paper envelopes. Payments were then entered into an Excel spreadsheet and tracked. Payments were then consolidated; however, the individual envelopes were not kept with the banking deposit slips. After meeting with the auditors, envelopes were kept with the deposit slips to facilitate reconciliation. This internal control was further tightened as the Westampton Recreation Department instituted an on-line registration software portal in June of 2018. Before School and After School Care Program participants now register and pay for the program via the on-line system for the 2018-2019 school year. This new payment system will eliminate the need for payment envelopes and provide the necessary internal controls.

The noted lack of internal controls over the collection of cash and sales inventory in place at the Township's concession stand can be corrected with the addition of an employee responsible for tracking inventory (purchases and sales of inventory), implementing oversight policies and procedures to control cash received, and maintaining up-to-date bookkeeping for all sales at the concession stand. Additional protocols will be implemented as necessary.

**Finding 2017-002**

*Finding:* The Township has not properly implemented procedures recommended by Local Finance Notice CFO 2000-14 regarding outside employment of off-duty municipal police officers.

*Analysis:* New Jersey Department of Community Affairs' Local Finance Notice CFO 2000-14 identifies proper procedures regarding outside employment of off-duty municipal police officers which are not fully in place. This leads to the Township operating at a deficit where the officers are paid for their outside duty prior to the vendor paying for their services.

*Recommendation:* That the Township properly implement procedures maintained by Local Finance Notice CFO 2000-14 regarding outside employment of off-duty municipal police officers.

*Corrective Action Plan:* In August 2019, the Township has contracted with a third-party vendor to oversee all outside employment of off-duty police officers. The third-party vendor pays immediately the Township all

salaries and wages for each outside employment assignment, and the third-party vendor is responsible for obtaining payment from the outside employment contractor (ex: construction company). Hiring of the third-party vendor has corrected this finding.

**Finding 2017-003**

*Finding:* Several instances were noted where the vendor invoice date predated the approval date on the purchase order, and checks were not signed by the Mayor for the Current Fund, Escrow account and the Capital Fund as required by Township Code.

*Analysis:* The Township's Code for providing payment of claims states that no claim shall be paid unless the voucher has attached to it a certification of a department head, or his or her duly designated representative having personal knowledge of the facts, that the goods have been received by, or the services rendered to, the Township and that those goods or services are consistent with prior authorization or authorizations. Evidence of the invoice date predating the purchase order can be found in several departments. Requiring a third signature, specifically the Mayor, for checks issued from the Current Fund, Escrow account and the Capital Fund is intended to provide sufficient oversight for the payment of bills

*Recommendation:* That all payments from Township funds be made in accordance with the Township's Code providing for the payment of claims.

*Corrective Action Plan:* The purchasing agent has met with each department head to review purchase orders. The township administrator and the CFO will review purchase orders for Code and statutory compliance. The Township will enter into a shared services agreement for a Qualified Purchasing Agent to be available to the Township on a contract basis. A review of all purchasing procedures and policies is underway. Upon implementation of new purchasing policies and procedures, training sessions will be conducted for all Department heads.

**Finding 2017-004**

*Finding:* Employees were paid for 53 weeks of pay instead of 52 weeks.

*Analysis:* Due to 2018 having 53 Mondays, employees were paid 53 times instead of the authorized 52. This resulted in employees receiving one additional week of pay, excess payroll deductions for pensions were withheld for several employees, and excess payroll deductions for employee health insurance contributions were withheld.

*Recommendation:* That salaries be paid in accordance with amounts approved in the Township's approved salary ordinance and that employee contributions to pensions and health insurance be withheld for the proper amounts.

*Corrective Action Plan:* The CFO will be responsible for identifying the number of payrolls in a given year by November 30 of the prior calendar year. In those years that have more than the authorized number of payrolls, employees will be notified and each payroll and employee contributions will be divided by the actual number of payrolls in the calendar year. The excess employee contributions deducted for pension in 2018 have been credited back to the employees in 2019, and the excess employee health insurance deductions were refunded to the health benefits budgetary line item in 2018.



TOWNSHIP OF WESTAMPTON  
NOTICE OF TAX SALE CHARGES  
RESOLUTION NO. 112-19

WHEREAS, NJSA54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of Division of Local Government Services; and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Westampton wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base; and

BE IT RESOLVED by the Township Committee of the Township of Westampton that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2019 electronic tax sale.

TOWNSHIP OF WESTAMPTON

A RESOLUTION APPROVING A TAX APPEAL SETTLEMENT  
FOR CVS AND SPRING-WOOD REALTY, ASSOC c/o CVS (TENANT  
TAXPAYER) ON PROPERTY LOCATED AT  
71 SPRINGSIDE ROAD, BLOCK 204, LOT 3.03

RESOLUTION NO. 113-19

WHEREAS, CVS has filed tax appeals with the New Jersey Tax Court on the property located at 71 Springside Road (Block 2.04, Lot 3.03) for tax year 2015 under Docket No. 003490-2015, for tax year 2016 under Docket No. 002908-2016, for tax year 2017 under Docket No. 002932-2017, for tax year 2018 under Docket No. 003298-2018, and for tax year 2019 under Docket No. 002317-2019, all of which contested the property's assessment of \$3,443,800;

WHEREAS, the aforementioned 2018 tax appeal was dismissed on motion by the Township for failure to comply with Chapter 91 requirements.

WHEREAS, a settlement has been reached with respect to the remaining tax appeals that would result in the withdrawal of the tax appeals for years 2015 and 2016, and with the assessment for the years 2017 and 2019 being reduced as follows:

2017 Assessment of \$3,443,800 reduced to \$2,700,000

2019 Assessment of \$3,443,800 reduced to \$2,700,000

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee accepts said settlement and authorizes the Clerk and the Township's Special Tax Counsel to sign all necessary documents to effect this settlement.

TOWNSHIP OF WESTAMPTON  
COUNTY OF BURLINGTON

ORDINANCE NO. 11-2019

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WESTAMPTON, CHAPTER 232, "VEHICLES AND TRAFFIC," ARTICLE I, "GENERAL PROVISIONS," SECTION 232-11, "TURN PROHIBITIONS," AND ESTABLISHING A PROHIBITION AGAINST LEFT TURNS AT THE WOODLANE ROAD (CR 630) ACCESS DRIVE LOCATED ON BLOCK 1104, LOT 3

WHEREAS, the Township Committee of the Township of Westampton ("Township") has determined, in accord with the analysis of the Burlington County Planning Board ("BCPB"), that the safety of the motoring public requires the establishment of a certain left turn prohibition at the proposed Woodlane Road (CR 630) access drive located on Block 1104, Lot 3 within the Township; and

WHEREAS, the Township has received a copy of certain correspondence dated October 10, 2018, from the BCPB, requesting that, as a condition of its approval of the development of a 7-11 convenience store and fueling station on Block 1104, Lot 3, the Township adopt an ordinance prohibiting traffic from making left hand turns out of the proposed driveway on Woodlane Road (CR 630); and

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED, by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey, that Chapter 232, "Vehicles and Traffic," Article I, "General Provisions," Section 232-11, "Turn Prohibitions" of the Code of the Township of Westampton is hereby amended by adding the following language to the existing three-column chart:

<b>"Intersection</b>	<b>Turn Prohibitions</b>	<b>Movement Prohibited"</b>
The access driveway on Block 1104, Lot 3 and Woodlane Road (CR 630)	Left	From driveway onto Woodlane Road (CR 630)

AND BE IT FURTHER ORDAINED AND ESTABLISHED that this Ordinance shall become effective upon adoption and publication in accordance with law.

JONATHAN M. HEILBRUNN  
MEMBER NJ, ME, & NY BARS



516 HIGHWAY 33  
MILLSTONE TOWNSHIP, NJ 08535

KENNETH L. PAPE

COUNSELLORS AT LAW

PETER H. KLOUSER

PHONE: 732-679-8844

JEFFREY R. CHANG

FAX: 732-679-6554

CHIARA R. MANCINI

JARED M. PAPE

August 14, 2019

[www.hpnlaw.com](http://www.hpnlaw.com)

OF COUNSEL  
STEVEN KROPP

Mayor John P Wisniewski  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

Linda A. Hynes, Deputy Mayor  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

Sandy Henley, Committeeman  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

Glynn Lee Eckart, Committeeman  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

Anthony DeSilva, Committeeman  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

RE: 979 Woodlane Road, LLC  
Lot 3, Block 1104  
Westampton, Burlington County, NJ  
**APPLICATION TO WESTAMPTON GOVERNING BODY**

Dear Mayor and Township Committee Members

Please be advised that the undersigned continues to represent the interest of 979 Woodlane Road, LLC with regard to the above-captioned property.

This property was the subject of an applications for land development reviewed and approved by both the Westampton Township Zoning Board of Adjustment and the Burlington County Planning Board.

The Burlington County Planning Board adopted a Resolution dated October 23, 2018 that included the following conditions:

"Westampton Township would be required to pass an Ordinance prohibiting left turns out of the access. It is the Developer's responsibility to request that Ordinance from Westampton Township. A copy of the Ordinance is to be provided to the Burlington County Planning Board prior to Site Plan Approval"

I deliver herewith a copy of the Site Plan for this property, which is consistent with the approvals that were granted by the Westampton Zoning Board of Adjustment and the County Planning Board. The driveway in question has been highlighted for your ease of review and reference.

It is respectfully requested that the Westampton Township governing body adopt a Resolution restricting turning movements from this driveway. The restriction will be for purposes of prohibiting left turns out of the site.

If anything further is required for this matter to be reviewed and approved, please advise.

Very truly yours,

  
KENNETH L. PAPE  
For the Firm

KLP:dhm

Enc. Site Plan prepared by Challoner & Associates, LLC dated July 13, 2018, last revised March 21, 2019 (page 3 of 9).

cc: Marion Karp, Secretary w/enc. (via e-mail: [mkarp@westampton.com](mailto:mkarp@westampton.com)).

979 Woodlane Road, LLC, Attn: Felix Bruselovsky w/enc. (via e-mail: [felix@19petroleum.com](mailto:felix@19petroleum.com))

979 Woodlane Road, LLC, Attn: Jeff Mendelson w/enc. (via e-mail: [jeff@19petroleum.com](mailto:jeff@19petroleum.com))

Sebastian Pulvirenti, PE w/enc. (via e-mail: [spulvirenti@@challonerassociates.com](mailto:spulvirenti@@challonerassociates.com))

Stuart Challoner, PE w/enc. (via e-mail: [schalloner@challonerassociates.com](mailto:schalloner@challonerassociates.com); [office@challonerassociates.com](mailto:office@challonerassociates.com))



Board of Chosen Freeholders  
County of Burlington  
New Jersey



Department of: PUBLIC WORKS  
Division of Engineering  
Land Development Section

JOSEPH T. BRICKLEY, PE  
Director/County Engineer

Phone: (856) 642-3800  
Fax: (856) 642-3810  
B.C.P.B. #S18-37-081

October 23, 2018

Physical Address:  
1900 Briggs Road  
Mount Laurel, NJ 08054

Mailing Address:  
49 Rancocas Road  
P.O. Box 6000  
Mount Holly, NJ 08060-6000

Mr. Gene Blair  
Westampton Twp. Construction Official  
710 Rancocas Road  
Westampton, NJ 08060

RE: 7-11 WESTAMPTON – 979 WOODLANE ROAD, LLC  
Lot 3. Block 1104. Sheet 11. 0.816 Acre.  
Drawing No. Sheet 1 of 9 dated 7/13/18 rev. 8/24/18.  
Supplemented by:  
Sheets 2 through 9 of 9 all dated 7/13/18.  
Located on Woodlane Road, Rout 630 and Mt. Holly-  
Jacksonville Road, Route 670 (BOTH COUNTY).

Dear Mr. Blair:

Please be advised that at its meeting of October 22, 2018, the Land Development Review Committee of the Burlington County Planning Board reviewed and conditionally approved this site plan.

In accordance with the Burlington County Land Development Review Resolution (LDRR), Section 4.11, where conditional approval has been granted to a formal site plan by the Committee, the applicant shall submit corrected drawings or plans within thirty (30) days. Otherwise, the conditional approval shall be considered a rejection.

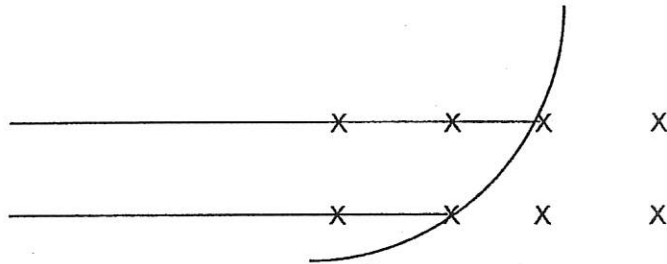
In accordance with the LDRR, Section 4.12, the thirty (30) day period may be extended upon application by the applicant. The applicant shall demonstrate good cause to extend the time.

The conditional approval is subject to the plans being revised to address the following:

1. INFO – The site plan application proposes to convert an existing convenience store and service station to a 7-11 service station and a 7-11 convenience store. The site has frontage on Jacksonville Road (CR 628) & Woodlane Road (CR 630). It presently has two accesses to each road and is proposing to close the one closer to the intersection on each road and modify the remaining two accesses.
  - a. A site plan application was submitted in 2007 (S07-37-057) to revise the then existing garage facility into a convenience store. That application was disapproved and not re-submitted. However, the conversion from garage to convenience store has happened in the intervening time.
  - b. A site plan to make improvements to the service station was submitted in 2004 (S04-37-127) and was given approval. The existing configuration of accesses and sidewalk were shown on the plans at that time.
2. INFO – This portion of Woodlane Road was part of an overlay project that was completed September 11, 2018. There is a road opening moratorium until September 11, 2021. As no road openings are proposed, this should not be an issue.
3. INFO – A Traffic Control Plan will need to be submitted at the time of Road Occupancy Permit application.

**Conditions:**

4. Accesses are not supposed to allow left turns out across a left turn lane in the road. Revise the Woodlane Road access so that it is right-out / full movement-in.
  - a. This will require a traffic island in the access. A traffic island is supposed to be at least 100 sf.
  - b. If necessary for the truck traffic, the island can be designed to use mountable curb similar to NJDOT CD-607-1.5.
  - c. Westampton Township would be required to pass an ordinance prohibiting left turns out of the access. It is the developer's responsibility to request that ordinance from Westampton Township. A copy of the ordinance is to be provided to the Burlington County Planning Board prior to site plan approval.
5. Show on the plans sight triangles in both directions for both accesses for left turns for the largest vehicle that will be using the site. Show the entire sight triangles on the plan to demonstrate that they terminate in the correct travel lane. Using AASHTO criteria is preferred.
  - a. If the sight triangle crosses an adjacent lot, the developer is responsible for acquiring a sight triangle easement from that lot owner. A copy of the easement is to be provided to the Burlington County Planning Board.
6. Maneuvering of vehicles should not be required within 25' of the right-of-way line for any entrance drive. Remove one proposed parking spot nearest the Woodlane Road access.
7. Show on the plans right-in & right-out truck turning diagrams for each access for the largest vehicles that will be using the site. Make sure that trucks do not have to impede on the opposing lane in or out of the site. Modify the access if required.
8. Provide on the plans sufficient proposed elevations to demonstrate that the sidewalk across the two access will be ADA compliant. The sidewalk approaches should not have detectable warning surfaces, but be depressed to be flush with the access pavement. See sketch.



9. For Woodlane Road, show an "ultimate right-of-way" line 43' from centerline. Measure the setbacks from the ultimate right-of-way line.
10. The proposed site plan does not comply with the following access design criteria and may require a waiver:
  - a. The spacing between accesses on the same side of the road should be at least 150'.
    - i. The spacing between the Woodlane Road access and the access for the adjacent lot is approximately 25'.
    - ii. The spacing between the Jacksonville Road access and the access for the adjacent lot is approximately 83'.



- b. The spacing between an access and an access on the opposite side of the road and to the right (as you face the road) should be at least 150'. The spacing between the Woodlane Road access and the access for the house on the opposite side of the road is approximately 16'.

11. The following items should have been provided on the plans submitted:

- a. Dimension the centerline of Jacksonville Road with respect to centerline.

If the applicant's engineer has any questions or is in need of additional assistance in the preparation of the requested revisions, Troy Sanders of this office should be contacted. He can be reached at (856) 642-3800.

In addition to the above, the following standard County requirements apply:

1. As a condition of this site plan approval, the owner of the site shall be responsible for any future costs associated with relocating underground utilities for the site.
2. No changes are to be made in the contour of the land which would direct additional surface drainage to a County Road, unless proper and adequate additional drainage facilities are provided by the developer to the outlet. Furthermore, no changes are to be made in the contour of the land which would arrest or impede existing drainage from a County road, or undermine or flood a County facility.
3. When activities or work is proposed within the County roads and right-of-ways, application is to be made to the Burlington County Department of Public Works/Land Development Section in accordance with the Policy, Procedures and Specifications Manual for: Road Occupancy, Road Opening, Driveway Access, Charitable Solicitation, Municipal Events. The policy and application forms can be found on the Burlington County website ([co.burlington.nj.us](http://co.burlington.nj.us)) under "Departments>Public Works>Planning Board>Applications & Checklists."
4. A performance guarantee is required for all work done in the County right-of-way. The Land Development Staff will prepare a cost estimate for bonding purposes when revised plans are submitted for review. The applicant will be required to post a performance guarantee for 110% of the improvement costs in accordance with the Land Development Review Resolution.
5. In accordance with the Soil Erosion and Sediment Control Act, Chapter 251, P.L. 1975, approval of this project by the municipal authorities may be conditioned upon certification by the local Soil Conservation District or municipality of a plan for soil erosion and sediment control. We suggest that the developer contact the Burlington County Soil Conservation District which is located at 1971 Jacksonville-Jobstown Road, Columbus, NJ 08022. Their telephone number is (609) 267-7410.

COUNTY PLANNING BOARD APPROVAL IN NO WAY AFFECTS OR NEGATES ANY APPROVAL REQUIRED BY THE MUNICIPALITY.

Very truly yours,

BURLINGTON COUNTY PLANNING BOARD



Mia C. Baker, Secretarial Assistant  
Secretary to the Planning Board

cc: Burlington County Department of Resource Conservation  
Burlington County Economic Development Department  
Marion Karp, Secretary, Westampton Township Planning Board  
Municipal Planning Board Planner  
979 Woodlane Road, LLC, Atten: Felix Bruselovsky, Managing Member  
Challoner & Assoc., LLC, Atten: Stuart Challoner, PE  
Kenneth L. Pape, Esq.

CERTIFIED MAIL TO 979 WOODLANE ROAD, LLC:  
Receipt #7015 0640 0008 0113 8837



## MOUNT HOLLY MUNICIPAL UTILITIES AUTHORITY

1 Park Drive  
P.O. Box 486  
Mount Holly, New Jersey 08060  
(609) 267-0015  
[www.mhmua.com](http://www.mhmua.com)

September 19, 2019

Westampton Township  
Attn: James Brady, Township Administrator  
710 Rancocas Road  
Westampton, NJ 08060

Dear Ms. Santucci Carrington,

Consistent with the requirements of N.J.A.C. 5:31-2.2(g)1, attached is the 2020 Authority Capital Budget/Program (the "Budget") of the Mount Holly Municipal Utilities Authority for your review and consideration. The Budget will be on the agenda for introduction at the October 10, 2019 public Board Meeting.

Authority staff along with our consulting engineer and other professionals have reviewed the needs of our infrastructure to determine the current renewal and replacement program needs such as sewer mains, manholes, ancillary equipment and pump stations located throughout our sewer service area. Currently, there are **no new anticipated projects in calendar year 2020 where actions by the Authority will affect any of the municipalities or their respective master plans.**

The cost of the current **renewal and replacement projects will be paid out of available funds for these planned projects and no bonding of funds will be necessary** at this time for any of these capital improvements.

Please contact Brandy C. Boyington, Assistant to the Executive Director if you have any questions or would like to discuss any of the Capital Budget Projects. Email: [brandy@mhmua.com](mailto:brandy@mhmua.com)

Sincerely,

  
Robert G. Maybury, Jr.  
Executive Director

2020  
MOUNT HOLLY  
MUNICIPAL  
UTILITIES  
AUTHORITY

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# Proposed Capital Budget

**Mount Holly Municipal Utilities Authority**  
 For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources																												
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources																								
<i>Sewer</i>																														
Office & Plant Equipment	\$ 30,000	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: left;">\$ 30,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">960,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">980,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">2,570,000</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: left;">4,540,000</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </table>				\$ 30,000					960,000					980,000					2,570,000					4,540,000	-	-	-	-
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Collection System Upgrades	2,570,000																													
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<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 4,540,000</b>	<b>\$ 4,540,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>																									

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 5 Year Capital Improvement Plan

### Mount Holly Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

*Fiscal Year Beginning in*

	Estimated Total	Current Budget					
	Cost	Year 2020	2021	2022	2023	2024	2025
<b>Sewer</b>							
Office & Plant Equipment	\$ 180,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Vehicle Replacement	1,110,000	960,000	30,000	30,000	30,000	30,000	30,000
Plant Improvement/Upgrades	3,530,000	980,000	150,000	550,000	850,000	500,000	500,000
Collection System Upgrades	9,295,000	2,570,000	970,000	920,000	1,970,000	1,695,000	1,170,000
Total	<u>14,115,000</u>	<u>4,540,000</u>	<u>1,180,000</u>	<u>1,530,000</u>	<u>2,880,000</u>	<u>2,255,000</u>	<u>1,730,000</u>
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<b>TOTAL</b>	<u>\$ 14,115,000</u>	<u>\$ 4,540,000</u>	<u>\$ 1,180,000</u>	<u>\$ 1,530,000</u>	<u>\$ 2,880,000</u>	<u>\$ 2,255,000</u>	<u>\$ 1,730,000</u>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Mount Holly Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

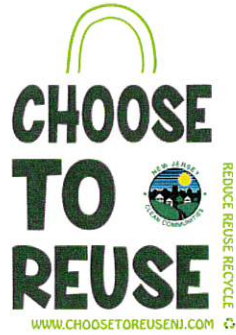
	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>					
Office & Plant Equipment	\$ 180,000	\$ 180,000			
Vehicle Replacement	1,110,000	1,110,000			
Plant Improvement/Upgrades	3,530,000	1,530,000	2,000,000		
Collection System Upgrades	9,295,000	3,495,000	5,800,000		
Total	<u>14,115,000</u>	<u>6,315,000</u>	<u>7,800,000</u>	-	-
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<b>TOTAL</b>	<u>\$ 14,115,000</u>	<u>\$ 6,315,000</u>	<u>\$ 7,800,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 14,115,000</u>				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## Capital Improvements by Municipality (2020-2025)

Municipality	Description	Location	Estimated Cost
All	Sewer Main Repairs/Replacements	Various	\$ 720,000.00
All	Manhole Installation/Repair/Replacement	Various	\$ 150,000.00
All	Pump Station Landscaping	Various	\$ 150,000.00
Mount Holly	Upgrade/Rehabilitate Pump Station 204	14 Mill Street	\$ 1,000,000.00
Mount Holly	Upgrade/Rehabilitate Pump Station 213	511 Garden Street	\$ 1,800,000.00
Lumberton	Upgrade/Rehabilitate Pump Station 208	1 Nassau Road (Hollybrook)	\$ 1,800,000.00
Lumberton	Upgrade/Rehabilitate Pump Station 210	1401 Bayrestown Road (Lumberton Plaza)	\$ 750,000.00
Lumberton	Upgrade/Rehabilitate Pump Station 211	Holland Place (Lumberton Apartments)	\$ 500,000.00
Westampton	Turnpike Siphon Upgrade	Rancocas Road, west side of NJ Turnpike	\$ 25,000.00
Westampton	Upgrade/Rehabilitate Pump Station 201	7 Devonshire Drive (Tarnsfield #1)	\$ 750,000.00
Westampton	Upgrade/Rehabilitate Pump Station 202	Sherwood Lane (Tarnsfield #2)	\$ 750,000.00
Westampton	Upgrade/Rehabilitate Pump Station 206	700 Rancocas Road (Westampton Middle School)	\$ 750,000.00





September, 2019

Dear Municipal Clerk:

On behalf of New Jersey Clean Communities Council (NJCCC) and the New Jersey Food Council (NJFC), please bring this to the attention of the governing body and the Administrator that we are excited to announce a new partnership between our organizations, the “Choose to Reuse” campaign to tackle the issue of single use disposal bags and encourage consumers to bring their own reusable bags.

As you may know, NJCCC is a statewide, comprehensive, litter-abatement program. NJCCC programs are funded by the Litter Tax paid by your local grocers and other retailers which generates roughly \$20 million annually. About 80% of this funding is disbursed to municipalities and counties for litter abatement initiatives. NJFC is a trade association representing the food retail and distribution industry in the Garden State. For many years, both organizations have collaborated on various sustainability initiatives and NJFC has been a key supporter of NJCCC programs.

One of the biggest environmental challenges today is addressing disposable items, such as single use plastic and paper bags. This is why the NJCCC and NJFC have launched the “Choose to Reuse” campaign to educate and remind consumers about their options for sustainability at the checkout counter. Consumers can choose to bring their own reusable bags when they shop, reduce their consumption of disposable bags, and recycle their plastic bags.

To further this goal, we jointly support a uniform policy to reduce and eliminate single use plastic and paper bags through statewide legislation. Having the entire State bringing their reusable bags to shop will reduce waste and litter and would also provide a solution to the current patchwork of competing municipal bag ordinances that have been enacted or proposed. These ordinances have different requirements, definitions, and effective dates. This has created problems for retailers and town officials, and also causes confusion for consumers who shop at different retailers in different towns.

As we have noted before, many of these ordinances have been solely focused on disposable plastic bags, but disposable paper bags have a significant environmental impact. Not only is the carbon footprint of paper bags just as detrimental to the environment as single use plastic bags, but paper bags are substantially more expensive to produce and throw away, which drives up costs for consumers and municipal solid waste programs.



For these reasons, we hope that your municipal Clean Communities team will join us in educating consumers through the "Choose to Reuse" campaign, and partner with us on a uniform, statewide bag solution.

Check out the new website <https://choosetoreusenj.com/> for insight on reusable bag activities.

If we can provide additional information, please contact Sandy Huber at 609-989-5000 or via email at [njccc@njclean.org](mailto:njccc@njclean.org) or Linda Doherty at 609-392-8899 or via email at [njfc@njfoodcouncil.com](mailto:njfc@njfoodcouncil.com).

Thank you for considering the views of New Jersey Clean Communities and the New Jersey Food Council.

Sincerely,



Sandra Huber  
Executive Director  
New Jersey Clean Communities



Linda Doherty  
President & CEO  
New Jersey Food Council

cc: Clean Communities Coordinator

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	9-01	90,438.16	0.00	90,438.16	0.00	0.00	90,438.16		
CAPITAL FUND	9-04	2,155.96	0.00	2,155.96	0.00	0.00	2,155.96		
PUBLIC DEFENDER FUND	9-13	200.00	0.00	200.00	0.00	0.00	200.00		
ESCROW FUND	9-14	255.30	0.00	255.30	0.00	0.00	255.30		
RECREATION FUND	9-17	4,284.28	0.00	4,284.28	0.00	0.00	4,284.28		
OPEN SPACE FUND	9-18	3,620.00	0.00	3,620.00	0.00	0.00	3,620.00		
COAH FUND	9-24	7,444.45	0.00	7,444.45	0.00	0.00	7,444.45		
POLICE COMMUNITY EVENTS DONATIONS	9-28	19.32	0.00	19.32	0.00	0.00	19.32		
Total of All Funds:		108,417.47	0.00	108,417.47	0.00	0.00	108,417.47		

P.O. Type: All  
 Format: Detail with Line Item Notes  
 Range: 8-01-20-110-000  
 Rcvd Batch Id Range: First to Last  
 Department Page Break: No  
 Print Alpha, Revenue, & G/L Accounts: Y  
 to 9-28-56-850-800  
 Bid: Y State: Y Other: Y Exempt: Y  
 Include Non-Budgeted: Y  
 Subtotal CAFR: No Subtotal Department: No

Account	Description	Item Description	Amount	Stat/chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: CURRENT FUND									
9-01-20-120-020	ADMINISTRATIVE & EXECUTIVE-OE-CONTRACTS								
00205291 1 02552	FRASER ADVANCED INFOSYS RENTAL	OCTOBER 2019 COPIER LEASE	462.55	R	10/01/19	10/01/19		395873094	
9-01-20-145-036	COLLECTION OF TAXES-OE-OFFICE SUPPLIES								
00205326 1 00041	MGL PRINTING SOLUTIONS	TAX SALE CERTIFICATES	51.00	R	10/07/19	10/07/19		167081	
	ENVELOPES								
00205326 2 00041	MGL PRINTING SOLUTIONS	SHIPPING	14.00	R	10/07/19	10/07/19		167081	
			65.00						
9-01-20-145-044	COLLECTION OF TAXES-OE-DUES & SCHOOLING								
00205228 1 00079	RUTGERS UNIVERSITY	REGISTRATION-TAX COLLECTION I	1,148.00	R	09/24/19	10/04/19		49532	
	FOR IRENE BARRY								
	COURSE#TC-4301-FA19-3								
9-01-20-155-265	LEGAL SERVICES-OTHER EXPENSES-SOLICITOR								
00205304 1 03596	RAINONE COUGHLIN MINCHELLO LLC	SEPTEMBER 2019 LEGAL-GENERAL	2,355.00	R	10/02/19	10/02/19		4833	
9-01-25-240-028	POLICE-OE-SERVICES								
00205095 1 01838	VIRTUA MEDICAL GROUP P.A.	MORRISON-MEDICAL FIT FOR DUTY	274.55	R	09/09/19	10/09/19		00152666-00	
00205291 2 02552	FRASER ADVANCED INFOSYS RENTAL	OCTOBER 2019 COPIER LEASE	498.29	R	10/01/19	10/01/19		395873094	
00205340 1 03511	DOMAIN LISTINGS	2019 WEBSITE FEE (WTPD.US)	228.00	R	10/09/19	10/09/19		282-1848	
			1,000.84						
9-01-25-240-030	POLICE-OE-GENERAL EQUIPMENT & SUPPLIES								
00205177 6 01019	HOME DEPOT CREDIT SERVICES	FLUORESCENT & BATTERIES	40.62	R	10/04/19	10/04/19		33285	
00205177 7 01019	HOME DEPOT CREDIT SERVICES	ALFA-LOK	13.96	R	10/04/19	10/04/19		6033737	
00205251 1 02436	FRASER ADVANCED INFO SYSTEMS	COPY COVERAGE	5.21	R	09/30/19	10/09/19		INV727712	
			59.79						
9-01-25-240-032	POLICE-OE-UNIFORMS								
00205217 1 01313	GALLS LLC	2019 UNIFORMS-POLITE	219.50	R	09/23/19	10/09/19		13758852	

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
9-01-25-240-032	POLICE-OE-UNIFORMS	Continued						
0205217 2 01313	GALLS LLC	2019 UNIFORMS-MORRISON	123.50	R	09/23/19 10/09/19		13635586	
0205217 3 01313	GALLS LLC	2019 UNIFORMS-CHIEF ENT	18.00	R	09/23/19 10/09/19		13758873	
0205217 4 01313	GALLS LLC	2019 UNIFORMS-BIERI	56.24	R	09/23/19 10/09/19		13771979	
0205217 5 01313	GALLS LLC	2019 UNIFORMS-MORRISON	17.00	R	10/09/19 10/09/19		13696503	
0205217 6 01313	GALLS LLC	CHIEF ENT-POLO SHIRTS	53.00	R	10/09/19 10/09/19		13808152	
0205217 7 01313	GALLS LLC	POLITE-FLASHLIGHT	11.40	R	10/09/19 10/09/19		13808179	
0205217 8 01313	GALLS LLC	POLITE-BOOTS	132.96	R	10/09/19 10/09/19		13819902	
0205217 9 01313	GALLS LLC	POLITE-FLASHLIGHT	49.41	R	10/09/19 10/09/19		13808184	
0205217 10 01313	GALLS LLC	SLEO MORRISON-UNIFORMS	47.00	R	10/09/19 10/09/19		13851637	
0205217 11 01313	GALLS LLC	SLEO MORRISON-UNIFORMS	112.48	R	10/09/19 10/09/19		13851638	
0205217 12 01313	GALLS LLC	LLOYD-UNIFORMS	24.62	R	10/09/19 10/09/19		13861661	
0205217 13 01313	GALLS LLC	POLITE-UNIFORMS	12.35	R	10/09/19 10/09/19		13861651	
0205217 14 01313	GALLS LLC	BIERI-UNIFORMS	26.00	R	10/09/19 10/09/19		13861657	
0205288 1 02382	PATRICK GLEASON	UNIFORM REIMBURSEMENT	13.98	R	10/01/19 10/09/19			
			917.44					
9-01-25-240-042	POLICE-OE-TRAINING	REIMBURSEMENT-DOCTOR BILL	87.00	R	09/30/19 10/09/19			
0205275 1 03809	MATTHEW NAGLE							
9-01-25-260-026	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT							
0204786 1 03771	ZENGO INC	3 HAZMAT LEAK KITS	48.00	R	07/30/19 10/08/19		2119	
0205291 3 02552	FRASER ADVANCED INFOSYS RENTAL	OCTOBER 2019 COPIER LEASE	462.54	R	10/01/19 10/01/19		395873094	
			510.54					
9-01-25-260-199	EMER MED SERV BILLING-OE-MISC							
0205321 1 02638	FARNSWORTH&SEMPTIMPHELTER LLC	SEPTEMBER 2019 MEDICAL BILLING	2,062.02	R	10/07/19 10/07/19		8147	
0205321 2 02638	FARNSWORTH&SEMPTIMPHELTER LLC	ROUNDED DOWN BY VENDOR	0.01	R	10/07/19 10/07/19		8147	
			2,062.01					
9-01-25-265-201	UFSA-OE-SUPPLIES							
0205293 1 03089	PRO PHOENIX CORP	ENTERPRISE FIRE RMS	4,708.32	R	10/01/19 10/08/19		2019153	
0205320 1 01214	EXTINGUISHER SERVICES NJ LLC	FIRE EXTINGUISHER MAINTENANCE	627.50	R	10/07/19 10/08/19		1111	
			5,335.82					
9-01-25-265-205	UFSA-OE-FIRE PREVENTION							
0205319 1 01555	ALERT ALL CORP	2019 FPW SUPPLIES	2,050.00	R	10/07/19 10/08/19		219091411	

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
9-01-26-290-020	STREETS & ROADS-OE-BUILDING CONTRACTS							
00205200	1 00290 SIEMENS INDUSTRY INC	FIRE ALARM SYSTEM CONTRACT	1,295.00	R	09/20/19	10/04/19	5445726774	
9-01-26-290-024	STREETS & ROADS-OE-BUILDINGS & GROUNDS							
00204198	1 02818 REDMOND LANDSCAPING LLC	TOP SOIL	60.00	R	04/16/19	10/04/19		
	PER SALES SLIP#26571							
	*PLEASE RETURN SIGNED PURCHASE ORDER WITH INVOICE. THANK YOU!!!!							
00204198	4 02818 REDMOND LANDSCAPING LLC	TOP SOIL & MULCH	228.00	R	05/28/19	10/04/19	3032944	
00205177	1 01019 HOME DEPOT CREDIT SERVICES	CARPET CLEANER, EARMUFFS ETC	264.22	R	09/19/19	10/04/19	6690	
00205289	1 02276 ABSOLUTE COMFORT CONTROL	NEW FILTERS-MCPL BLDG	806.59	R	10/01/19	10/01/19	6431	
00205329	2 03682 GROVER'S POWER EQUIPMENT	DARWIN GRIP	50.00	R	10/08/19	10/08/19		
	AS PER INVOICE#6135 & 6146							
			<u>1,408.81</u>					
9-01-26-290-030	STREETS & ROADS-OE-SUPPLIES							
00205177	3 01019 HOME DEPOT CREDIT SERVICES	DRILL KIT	219.48	R	09/30/19	10/04/19	7041003	
00205177	4 01019 HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	427.06	R	09/30/19	10/04/19	5033805	
00205177	5 01019 HOME DEPOT CREDIT SERVICES	SLEEVE ANCHORS	16.27	R	10/04/19	10/04/19	6015925	
			<u>662.81</u>					
9-01-26-290-260	STREETS & ROADS-OE-STREET & ROAD REPAIR							
00204198	2 02818 REDMOND LANDSCAPING LLC	SCREENED TOP SOIL	60.00	R	04/26/19	10/04/19		
00204198	3 02818 REDMOND LANDSCAPING LLC	TOP SOIL	90.00	R	05/06/19	10/04/19		
00204198	5 02818 REDMOND LANDSCAPING LLC	3/4 STONE	160.00	R	06/24/19	10/04/19		
00205177	2 01019 HOME DEPOT CREDIT SERVICES	TURF BUILDER	83.96	R	09/20/19	10/04/19	1015458	
00205334	1 03630 AMERICAN BITUMINOUS CO	HMA 9.5M64	400.58	R	10/08/19	10/08/19	58658	
00205334	2 03630 AMERICAN BITUMINOUS CO	HMA 9.5M64	84.66	R	10/08/19	10/08/19	58657	
			<u>879.20</u>					
9-01-26-305-020	TRASH REMOVAL-OE-COLLECTION							
00205323	1 03662 WASTE MANAGEMENT OF NJ INC	SEPTEMBER2019 TRASH COLLECTION	17,074.40	R	10/07/19	10/07/19	2891677-0502-8	
	AS PER INVOICE#281928-0502-1							
00205323	2 03662 WASTE MANAGEMENT OF NJ INC	SEPTEMBER2019 CONTAINER PICKUP	1,059.36	R	10/07/19	10/07/19	2891675-0502-2	
			<u>18,133.76</u>					
9-01-26-315-201	VEHICLE MAINTENANCE-OE-POLICE							
00205252	1 01611 WINNER FORD OF CHERRY HILL	VEHICLE#4-SPARK COIL	403.27	R	09/30/19	10/09/19	413903	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
9-01-26-315-202	VEHICLE MAINT-OE-STREETS & ROADS-INSIDE								
00205308 1 02743	AUTO PARTS CONNECTION	TIRE VALVES & CAPS, CHUCK	46.76	R	10/03/19	10/03/19		908468	
00205309 1 02336	FASTENAL	SHOP STOCK SUPPLIES AS PER	272.41	R	10/03/19	10/08/19		NJCHE52804	
	ORDER#NJCHE52804								
00205314 1 00139	CLYDESDALE WELDING SUPPLY	SEPTEMBER 2019 CYLINDER RENTAL	7.95	R	10/07/19	10/07/19		932250	
			327.12						
9-01-26-315-203	VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE								
00205327 1 01167	GROFF TRACTOR & EQUIPMENT INC	REPAIRED LOADER CONTROLS	2,301.23	R	10/08/19	10/08/19		SW0099539	
00205328 1 00468	HAINESPORT ENTERPRISES INC	INTERNATIONAL-CHARGING SYSTEMS	1,108.34	R	10/08/19	10/08/19		340071	
			3,409.57						
9-01-26-315-204	VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV								
00205318 1 00088	MILLER FORD	VEHICLE#27802-SEATBELT AND	850.98	R	10/07/19	10/08/19		36019609	
	AIRBAG ISSUES								
00205336 1 01840	FIRE APPARATUS REPAIR INC	LADDER#2725 BATTERY SWITCH	1,609.10	R	10/08/19	10/08/19		15100	
			2,460.08						
9-01-31-435-299	ELECTRICITY & NATURAL GAS-OE-MISC								
00205324 1 00063	PSE&G	SEPTEMBER 2019 ELECTRIC & GAS	10,406.18	R	10/07/19	10/07/19		503100063103	
	HEAT-VARIOUS STREET & TRAFFIC LIGHTING, RECREATION CENTER, MUNICIPAL BUILDING & PUBLIC WORKS GARAGE ACCOUNTS								
9-01-31-440-299	UTIL-TELECOMMUNICATION-OE-MISC								
00205297 1 03120	JODIE TERMI	SEPTEMBER 2019 COURT FAX LINE	43.86	R	10/02/19	10/02/19			
	REIMBURSEMENT								
00205335 1 01272	COMCAST	OCTOBER 2019 INTERNET-WTFF	277.28	R	10/08/19	10/08/19			
			321.14						
9-01-31-447-299	UTILITIES-PETROLEUM PRODUCTS-MISC								
00205300 1 03418	RIGGINS INC	DIESEL FUEL (9/30/19)	205.76	R	10/02/19	10/02/19		4339654	
9-01-32-465-249	TRASH DISPOSAL-OE-LANDFILL FEES								
00205292 1 00029	BURLINGTON COUNTY TREASURER	SEPTEMBER 2019 LANDFILL FEES	25,380.10	R	10/01/19	10/01/19		ST093761	
9-01-32-465-250	TRASH DISPOSAL-OE-RECYCLING TAX								
00205292 2 00029	BURLINGTON COUNTY TREASURER	SEPTEMBER 2019 LANDFILL FEES	902.46	R	10/01/19	10/01/19		ST093761	

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date	Chk/Void Date	Invoice	P0 Type
9-01-32-465-251	TRASH DISPOSAL-OE-CONDOMINIUMS							
00205342	1 01416 TOWNSHIP OF MAPLE SHADE WESTAMPTON COURT CONDOMINIUMS	SEPTEMBER 2019 TRASH PICKUP	1,705.73	R	10/09/19	10/09/19	32332	
9-01-43-490-020	MUNICIPAL COURT-OTHER EXPENSES-SERVICES							
00205291	4 02552 FRASER ADVANCED INFOSYS RENTAL	OCTOBER 2019 COPIER LEASE	118.03	R	10/01/19	10/01/19	395873094	
00205337	1 02436 FRASER ADVANCED INFO SYSTEMS	COPY COVERAGE 2ND QTR 2019	920.91	R	10/08/19	10/08/19	INV689018	
			1,038.94					
9-01-43-490-036	MUNICIPAL COURT-OE-OFFICE SUPPLIES							
00205337	2 02436 FRASER ADVANCED INFO SYSTEMS	TONER SHIPPING	3.13	R	10/08/19	10/08/19	INV705235	
9-01-55-900-008	RESERVE FOR STATE GRANTS							
00205302	1 03804 EAGLE EQUIP INC	RECYCLING-LEAF VAC PARTS	3,396.02	R	10/02/19	10/08/19	1820006	
		IMPELLER, DECAL KIT SET, LIMIT SWITCH WATER RESISTANT, INTAKE HOSE AS PER INVOICE#1820006						
00205341	1 00134 CHERRY VALLEY TRACTOR SALES	RECYCLING-WATER PUMP & GASKET	288.96	R	10/09/19	10/09/19	68196C	
			3,684.98					
9-01-55-900-012	REFUNDS FROM TAX OVERPAYMENTS							
00205303	1 03810 FREDERICK DOOLEY	REFUND 1ST QTR 2019 TAXES DUE	1,756.13	R	10/02/19	10/02/19		
		TO PROPERTY BEING TAX EXEMPT-PROPERTY HAS CHANGED OWNERS-BLOCK 203.01 LOT 68 60 BENTWOOD DRIVE						
		Fund Total: CURRENT FUND	90,438.16					
Fund:	CAPITAL FUND							
9-04-55-918-03E	CAPITAL ORD#2018-3E (ROAD REPAVING)							
00205311	1 00560 ALAIMO GROUP INC	AUGUST 2019 ENGINEERING	1,334.10	R	10/04/19	10/04/19	112157	
		2018 NJDOT GRANT-TARNISFIELD ROAD						

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
9-04-55-919-03B	CAPITAL-ORDINANCE#2019-3-B (PW LOADER)							
00205330	1 02496 STROBES N MORE	AMBER STUD & INTERSECTOR	522.92	R	10/08/19	10/08/19	266126	
00205330	2 02496 STROBES N MORE	S/O INTERSECTOR AMBER	298.94	R	10/08/19	10/08/19	266733	
			821.86					
		Fund Total: CAPITAL FUND	2,155.96					
Fund:	PUBLIC DEFENDER FUND							
9-13-55-900-902	PUBLIC DEFENDER FUND EXPENDITURES							
00205296	1 00940 GARY L DANIELS ESQ	CONFLICT PUBLIC DEFENDER	200.00	R	10/02/19	10/02/19		
		SEPTEMBER 26 2019						
		Fund Total: PUBLIC DEFENDER FUND	200.00					
Fund:	ESCROW FUND							
9-14-56-850-992	WESTAMPTON REALTY LLC (805-1)							
00205305	1 03596 RAINONE COUGHLIN MINCHELLO LLC	SEPTEMBER 2019 LEGAL	105.30	R	10/02/19	10/02/19	4831	
9-14-56-851-002	MRP INDUSTRIAL NE LLC (902-1,2,3)							
00205307	1 00215 CURRENT FUND	REIMBURSE TWP-SOLICITOR-SEPT	150.00	R	10/02/19	10/02/19		
		Fund Total: ESCROW FUND	255.30					
Fund:	RECREATION FUND							
9-17-55-900-115	RECREATION-HOLIDAYS							
00205322	1 02670 ORIENTAL TRADING CO INC	PUMPKIN DECORATING KITS	202.41	R	10/07/19	10/07/19	698371361-01	
9-17-55-900-131	RECREATION-CONCESSION STAND SALES							
00205325	1 02782 LIBERTY COCA COLA BEVERAGES	BEVERAGES-9/12/19	561.19	R	10/07/19	10/07/19	12092201115	
00205325	2 02782 LIBERTY COCA COLA BEVERAGES	BEVERAGES-9/19/19	629.01	R	10/07/19	10/07/19	19656200210	
00205325	3 02782 LIBERTY COCA COLA BEVERAGES	BEVERAGES-9/26/19	542.58	R	10/07/19	10/07/19	12103201383	
00205325	4 02782 LIBERTY COCA COLA BEVERAGES	BEVERAGES-10/3/19	603.94	R	10/08/19	10/08/19	12092201266	
00205332	1 02761 JACK & JILL DSD	ICE CREAM-9/13/19	380.50	R	10/08/19	10/08/19	1906476	
00205332	2 02761 JACK & JILL DSD	ICE CREAM-9/20/19	597.99	R	10/08/19	10/08/19	1917097	
00205332	3 02761 JACK & JILL DSD	ICE CREAM-9/27/19	359.50	R	10/08/19	10/08/19	1929831	
00205332	4 02761 JACK & JILL DSD	ICE CREAM-10/4/19	234.36	R	10/08/19	10/08/19	1938158	



Account	Description	Item Description	Amount	Stat/Chk	First Rcvd	Chk/Void	P0
P.O. Id	Vendor				Enc Date	Date	Type
9-17-55-900-131	RECREATION-CONCESSION STAND SALES	Continued					
00205333	1 03493 CASE'S PORK ROLL CO INC	PORK ROLL (10/3/19)	172.80	R	10/08/19	10/08/19	59060
			4,081.87				
		Fund Total: RECREATION FUND	4,284.28				
Fund:	OPEN SPACE FUND						
9-18-54-176-200	OPEN SPACE-HISTORIC PRESERVATION-OE						
00205331	1 02192 ALFRED S VOELKER	PARTY TENT, CHAIRS & TABLES	610.00	R	10/08/19	10/08/19	657996
		FOR TIMBUCTOO DAY					
9-18-54-375-200	OPEN SPACE-LAND MAINTENANCE-OTHER EXP						
00205290	1 02613 BREED'S LANDSCAPE MANAGEMENT	SEPTEMBER 2019 GRASS CUTTING	3,010.00	R	10/01/19	10/01/19	1328
		BASEBALL & FOOTBALL FIELDS					
		INCLUDING LIME APPLICATION FOR EARLY					
		FALL					
		Fund Total: OPEN SPACE FUND	3,620.00				
Fund:	COAH FUND						
9-24-56-850-800	COAH DEVELOPMENT FEES EXPENDITURES						
00205306	1 03596 RAINONE COUGHLIN MINICHELLO LLC	SEPTEMBER 2019 LEGAL-COAH	7,329.45	R	10/02/19	10/02/19	4830
00205306	2 03596 RAINONE COUGHLIN MINICHELLO LLC	SEPTEMBER 2019 LEGAL-WOODMONT	115.00	R	10/02/19	10/02/19	4832
			7,444.45				
		Fund Total: COAH FUND	7,444.45				
Fund:	POLICE COMMUNITY EVENTS DONATIONS						
9-28-56-850-800	POLICE COMMUNITY EVENTS DONATIONS						
00205247	1 01177 MR BOB PORTABLE TOILET RENTAL	ROLL OFF CONTAINER-NATIONAL	19.32	R	09/24/19	10/09/19	B-258644
		NIGHT OUT					
		Fund Total: POLICE COMMUNITY EVENTS DONATIONS	19.32				
		Year Total:	108,417.47				
Total Charged Lines:	93	Total List Amount:	108,417.47	Total Void Amount:	0.00		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	114,244.17	0.00	114,244.17	0.00	0.00	114,244.17
RECREATION FUND	9-17	4,376.14	0.00	4,376.14	0.00	0.00	4,376.14
Total of All Funds:		<u>118,620.31</u>	<u>0.00</u>	<u>118,620.31</u>	<u>0.00</u>	<u>0.00</u>	<u>118,620.31</u>

P.O. Type: All  
Range: 00205315 to 00205317  
Format: Detail with Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc	Rcvd Date	First Date	Chk/Void Date	Invoice
00205315	10/07/19	00002	PAYROLL ACCOUNT											
1			PAYROLL-WEEK ENDING 10/5/2019	3,008.93	9-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R			10/07/19	10/07/19	10/07/19	
2			PAYROLL-WEEK ENDING 10/5/2019	846.00	9-17-55-900-131	B	RECREATION-CONCESSION STAND SALES	R			10/07/19	10/07/19	10/07/19	
3			PAYROLL-WEEK ENDING 10/5/2019	210.23	9-17-55-900-132	B	RECREATION-FALL SOFTBALL	R			10/07/19	10/07/19	10/07/19	
4			FICA & MEDICARE-WE 10/5/2019	230.18	9-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R			10/07/19	10/07/19	10/07/19	
5			FICA & MEDICARE-WE 10/5/2019	64.72	9-17-55-900-131	B	RECREATION-CONCESSION STAND SALES	R			10/07/19	10/07/19	10/07/19	
6			FICA & MEDICARE-WE 10/5/2019	16.08	9-17-55-900-132	B	RECREATION-FALL SOFTBALL	R			10/07/19	10/07/19	10/07/19	
				4,376.14										
00205316	10/07/19	00002	PAYROLL ACCOUNT											
1			PAYROLL-WEEK ENDING 10/5/2019	3,563.54	9-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
2			PAYROLL-WEEK ENDING 10/5/2019	1,724.46	9-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R			10/07/19	10/07/19	10/07/19	
3			PAYROLL-WEEK ENDING 10/5/2019	1,452.56	9-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
4			PAYROLL-WEEK ENDING 10/5/2019	969.44	9-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
5			PAYROLL-WEEK ENDING 10/5/2019	115.40	9-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R			10/07/19	10/07/19	10/07/19	
6			PAYROLL-WEEK ENDING 10/5/2019	3,687.26	9-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
7			PAYROLL-WEEK ENDING 10/5/2019	43,964.66	9-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R			10/07/19	10/07/19	10/07/19	
8			PAYROLL-WEEK ENDING 10/5/2019	17,566.05	9-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R			10/07/19	10/07/19	10/07/19	
9			PAYROLL-WEEK ENDING 10/5/2019	3,295.50	9-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R			10/07/19	10/07/19	10/07/19	
10			PAYROLL-WEEK ENDING 10/5/2019	652.00	9-01-25-260-015	B	EMERGENCY MEDICAL SERVICES-S&W-COVERAGE	R			10/07/19	10/07/19	10/07/19	
11			PAYROLL-WEEK ENDING 10/5/2019	5,000.00	9-01-25-265-012	B	UNIFORM FIRE SAFETY ACT-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
12			UFSA SALARY FOR FF/EMT	30,000.00	9-01-25-265-012	B	UNIFORM FIRE SAFETY ACT-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
13			UFSA SALARY FOR FF/EMT TO UFSA	30,000.00	9-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R			10/07/19	10/07/19	10/07/19	
14			PAYROLL-WEEK ENDING 10/5/2019	16,514.94	9-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R			10/07/19	10/07/19	10/07/19	
15			PAYROLL-WEEK ENDING 10/5/2019	55.08	9-01-26-290-014	B	STREETS & ROADS-S&W-REGULAR OVERTIME	R			10/07/19	10/07/19	10/07/19	
16			CLEAN COMM-PAYROLL WE 10/5/19	198.84	9-01-55-900-008	B	RESERVE FOR STATE GRANTS	R			10/07/19	10/07/19	10/07/19	
17			RECYCLING-2019 COORDINATOR S&W	5,000.00	9-01-55-900-008	B	RESERVE FOR STATE GRANTS	R			10/07/19	10/07/19	10/07/19	
18			RECYCLING-2019 COORDINATOR S&W	5,000.00	9-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R			10/07/19	10/07/19	10/07/19	
19			PAYROLL-WEEK ENDING 10/5/2019	1,424.47	9-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R			10/07/19	10/07/19	10/07/19	
20			PAYROLL-WEEK ENDING 10/5/2019	4,791.08	9-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R			10/07/19	10/07/19	10/07/19	
21			PAYROLL-WEEK ENDING 10/5/2019	1,544.47	9-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R			10/07/19	10/07/19	10/07/19	
				106,519.75										
00205317	10/07/19	00002	PAYROLL ACCOUNT											
1			FICA & MEDICARE-WE 10/5/2019	7,724.42	9-01-36-472-286	B	FICA & MEDICARE TAX	R			10/07/19	10/07/19	10/07/19	

P.O. Type: All  
Range: 00205299 to 00205299  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00205299	10/02/19	03692 JAMES DURR FARM	630.00	9-17-55-900-115	B	RECREATION-HOLIDAYS			R	10/02/19	10/09/19		
1 SUGAR PUMPKINS & SUNFLOWERS FOR 2019 FALL FESTIVAL													

Total Purchase Orders: 1    Total P.O. Line Items: 1    Total List Amount: 630.00    Total Void Amount: 0.00

P.O. Type: All

Range: 00205310 to 00205310

Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice
00205310	10/04/19	03811 XIOMARA BABILONIA	300.00	9-17-55-900-115	B	RECREATION-HOLIDAYS			R	10/04/19	10/09/19			
		1 FACE PAINTING AT 2019 FALL FESTIVAL-3 HOURS												

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 300.00 Total Void Amount: 0.00

P.O. Type: All  
Range: 00205312 to 00205312  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00205312	10/04/19	03812 LEGACY RANCH LLC	900.00	9-17-55-900-115	B	RECREATION-HOLIDAYS		R	10/04/19	10/09/19		
1 PETTING ZOO & PONY RIDES FOR 2019 FALL FESTIVAL AS PER INVOICE												

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 900.00 Total Void Amount: 0.00