

# WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM Regular Meeting

September 18, 2017

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2017)
3. Pledge of Allegiance
4. Welcome to Guests
5. Moment of Silence
6. Roll Call
7. Approve 9/18/17 Agenda
8. Regular Meeting Minutes 9/5/17; Workshop/Closed Session Minutes 9/5/17
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments: none
11. Open Meeting to Public for comment on Agenda Items
12. Old Business:
13. New Business:
  - a. Fire/EMS Reports – July & August 2017
  - b. Police Report
  - c. Division of Solid Waste – increasing recycling rates, reducing contamination – tour of Robert Shinn Recycling Center, 9/28/17 5:45 – 7 PM (RSVP to Marion)
  - d. Retirement of Police Chief Joseph Otto
14. Resolutions
  - a. 116-17 Payment of Vouchers – this resolution approves the payment of bills through 9/15/2017
  - b. 117-17 Establish Promotional Criteria for Chief of Police – this resolution establishes the criteria necessary to be followed by the Westampton Township Police Department when selecting a Police Chief.
  - c. 118-17 Authorize Submission of Grant Application – this resolution authorizes

the Township to submit a grant on behalf of the Timbuctoo Advisory Committee for improvements to be made to the Timbuctoo site

- d. 119-17 Authorize Mayor to Sign Administrator Contract – this resolution authorizes the Mayor to sign the contract between Maria Santucci Carrington and the Township of Westampton, for a period to run from 9/1/17 – 8/31/22.

15. Ordinances:

- a. 12-2017 Ordinance to Amend Chapter 172 of the Code of Westampton Township, Parks & Recreation (second reading) – this ordinance introduces regulations regarding the use of buildings, parks, playgrounds and open space areas owned and maintained by Westampton Township
- b. 13-2017 Ordinance to Repeal & Amend Chapter 131, Flood Damage Prevention, formerly entitled Floodplain Management (second reading) – this ordinance contains the revisions necessary in order for Westampton Township to continue participation in the National Flood Insurance Program (NFIP), as recommended by the Department of Environmental Protection.
- c. 14-2017 Amend the Code of the Township of Westampton, Chapter 232, Vehicles and Traffic, Article I, “General Provisions”, Section 232-11, “Turn Prohibitions” (first reading) – this ordinance establishes a prohibition against left turns at the Springside Road (CR 635) access drive located on Block 203, Lot 5 (Wawa convenience store).

16. Correspondence: none

17. Dates to Remember:

- September 23<sup>rd</sup> – WTES smoke detector testing in Tarnsfield in conjunction with the Red Cross
- September 23<sup>rd</sup> – Annual Timbuctoo Day, 12 noon
- September 28<sup>th</sup> – Recycling Tours, 5:45 – 7 PM, Robert Shinn Recycling Center, Hancock Lane
- October 8<sup>th</sup> – Rancocas Nature Center 40<sup>th</sup> Anniversary
- October 12<sup>th</sup> – Groundbreaking ceremony for the Willows at Westampton, 11 AM
- October 14<sup>th</sup> – Westampton PTO Fun Run, rain date 10/15/17
- November 14 -16 – NJLM Annual Conference, Atlantic City

18. Open Meeting to public for Comment – “Pursuant to NJSA 10:4-12(a), public comment is limited to one three-minute comment per person.”

19. Comments

20. Adjourn

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Workshop/ Closed Session 7:00 PM REGULAR MEETING

September 5, 2017

The regular meeting was called to order at 7:00 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence. Mayor Daniels welcomed all guests.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Present
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Albert Marmero, Solicitor, was present.

Administrator Maria Carrington and Municipal Clerk Marion Karp were present.

Approve 9/5/17 Agenda – motion to approve by Committeeman Lopez; second by Committeewoman Teleisa. All voted yes.

Regular Meeting minutes of 8/7/17– motion to approve by Committeeman Lopez; second by Committeewoman Smith-Hartman. All voted yes, Ms. Teleisa abstained. Closed Session Special Meeting minutes of 8/17/17 – motion to approve by Committeewoman Teleisa; second by Committeewoman Smith-Hartman. Committeeman Lopez stated that some items were omitted from the minutes and he wanted to discuss them; Al Marmero advised that since it involved a personnel matter it should be discussed only during closed session. Ms. Teleisa, Mr. Wisniewski and Mayor Daniels voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. Workshop meeting minutes of 8/7/17 – motion to approve by Committeeman Lopez; second by Committeeman Wisniewski. All voted yes, Ms. Teleisa abstained.

**Scheduled Appointments**

Mayor Daniels swore in 4 Police Chaplains; Maurice Randolph, Clarissa Randolph, Timothy Hutton and Erik Jarvis. Daryl Caulfield introduced them to the Committee and explained that the Police Department established this program in 1999. Letters were sent out to the local clergy initially at the inception of the program. There is a background investigation that is performed, the applicants present their credentials which are reviewed and then they receive training. The department is honored and privileged to have them. Last year was a tough year with the loss of two of the Police Department. They are volunteers; there is no cost to the Township. They have never been officially

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sworn in before tonight; he thought it was a good idea to do so and to recognize them. They are great resources for the Police Department.

Police Chief Joe Otto presented the Chaplains with certificates of appreciation from the Police Department.

A 10 minute break was taken for refreshments. The meeting was called back to order at 7:27 PM.

Mr. Lopez spoke about the closed session meeting minutes regarding a contract; he is confused since he doesn't see anything in the minutes regarding the open session. Solicitor Marmero said the Committee agreed to the terms of the contract in closed session; the contract simply needs to be circulated amongst the Township Committee. Mr. Wisniewski said after the terms of the contract were finalized, a resolution would be done at the next meeting; Al Marmero agreed that this was the best way to handle it. Mr. Lopez stated that he asked for a public contract and a public vote; the final terms were to be drafted by Al Marmero and looked at by the labor attorney. Mr. Wisniewski said that the vote was taken in public session; Al Marmero had gotten off the phone before the action was taken. This is the same problem that the township had when hiring another director; it was done in closed session, according to Mr. Lopez and he didn't want a repeat of that. Mayor Daniels said we would discuss this further in executive session; Mr. Lopez said that action was taken in private. The vote was taken in public session. Mayor Daniels stated they would discuss this in executive session.

### **Public Comments on agenda items**

Louis Lopez – asked about the flood control ordinance on the agenda. He asked if the Township would be having a 9/11 ceremony. There would be a brief ceremony held at the firehouse.

Nancy Burkley – thinks that the Timbuctoo sign should have to go to the LDB for approval since Rancocas had to do the same. It should have to have the words Westampton Township added to it. She thinks Rancocas Village is very disrespected at times and is treated differently. She commented regarding the discussion of the personnel contract; she thinks you do not negotiate in public, you do it in private. It is not disclosed to the public until an agreement has been reached. Mr. Wisniewski stated this was exactly what had taken place; everything was done properly.

Janet Curran – asked for more of an explanation on Ordinance #12-2017. Mayor Daniels explained it to her. She asked if it had anything to do with the Sports Complex; it does include the Sports Complex. She wanted to know if the complex was bringing in any money; Mr. Wisniewski explained that the Recreation Department is self-sustaining. He explained that people outside of Westampton will have to apply for a permit and pay for it in order to use our fields.

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### **New Business**

Police Report – no further comments were made

American Legion Annual Report – no further comments were made

August & September 2017 – Engineering & Inspection Status Reports – no further comments made.

Ms. Teleisa – asked if the name of Kingdom Church had changed. Mayor Daniels stated that it was now known as Change Church.

### **Resolutions**

110-17 Payment of Vouchers – motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes.

111-17 Bond Release, Ikea Property, Inc., Block 203, Lot 6.01 – motion to approve by Ms. Teleisa; second by Mr. Wisniewski. All voted yes.

112-17 Chapter 159, Click it or Ticket – motion to approve by Ms. Teleisa; second by Ms. Smith-Hartman. All voted yes.

113-17 Supporting the Drive Sober or Get Pulled Over 2017 Statewide Crackdown – motion to approve by Mr. Lopez; seconded by Ms. Smith-Hartman. All voted yes.

114-17 Person to Person Liquor License Transfer – motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes.

115-17 Timbuctoo Sign – motion to approve by Mr. Wisniewski; second by Mr. Lopez. Mr. Lopez stated that Gene Blair, the Construction Official, recommends that the Committee make a request to include the words “Westampton Township” on the sign; he would like to see that added. Mr. Lopez made an amended motion to include the words “Westampton Township” on the sign; the motion was seconded by Ms. Smith-Hartman. All voted yes. Mayor Daniels stated that the Timbuctoo Committee would like to have the sign installed in time for their annual Timbuctoo Day on September 23<sup>rd</sup> if possible. Nancy Burkley stated that Rancocas Village added another piece of wood to the sign with the Westampton Township which could be added at a later time.

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### **Ordinances**

11-2017 Reappropriation Ordinance (second reading) – motion to approve by Committeeman Lopez; second by Mr. Wisniewski. This was opened to the public for comment; no comment was made. All present voted yes.

12-2017 Amend Chapter 172 of the Code of Westampton Township, Parks & Recreation (**second reading will be held on 9/18/17**).

13-2017 Ordinance to Repeal & Amend Chapter 131, Flood Damage Prevention, formerly entitled Floodplain Management (first reading) – motion to approve by Ms. Teleisa; seconded by Ms. Smith-Hartman. All voted yes.

### **Correspondence**

None

### **Dates to Remember**

Sept. 9 – Andrew Einstein, Tri State Canine Response Team – Andrew Einstein is receiving an award and a \$1000 donation. There is a 5K run/walk at 9 AM; awards around 10:15 – 10:30 AM.

Sept. 11 – Firehouse, 9 AM, 9/11 ceremony

September 23 – WTES smoke detector testing in Tarnsfield in conjunction with the Red Cross.

September 23 – Annual Timbuctoo Day

October 12 – Groundbreaking ceremony for the Willows at Westampton, 11 AM

October 14 – Westampton PTO Fun Run, rain date 10/15/17

November 14-16 – NJLM Annual Conference, Atlantic City

### **Open to public Comment**

Louis Lopez – asked how he could get a copy of the meeting minutes; he should put in an OPRA request. He then asked if anything was being done through the Township to benefit the victims of the flooding in Houston. He wanted to know if he could get bill lists from when George Saponaro was the Solicitor; he would have to submit an OPRA request for these documents as well.

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Janet Curran – the swearing in of the police chaplains tonight was awesome. The Police Department needs these people to talk to. She thanked them for all of their support. She spoke about the Wawa and that she had attended the County Planning Board meeting.

### **Comments from Department Heads**

FF/EMT Vince Knott – is happy to be home; was in training in Alabama.

Police Chief Joe Otto – congratulations on graduating from the training.

Daryl Caulfield – we are now in the midst of hurricane season. He encourages all to stay prepared. FEMA has insurance programs to mitigate floods; they also advise homeowners if they need flood insurance or not. Floodplains change over time; in order to stay current we need to update our ordinances.

### **Committee Members Comments**

Ms. Smith-Hartman – encourages people to sign up for Nixle.

Ms. Teleisa – summer has ended; she hopes everyone enjoyed it with their families. Kids go back to school this Thursday; she hopes they have a productive year.

Mr. Wisniewski – thanked residents for coming out.

Mr. Lopez – thanked the residents for coming out; he spoke about Braylon Daniels and his family; he thanked everyone who has come together to help his family out.

Mayor Daniels– thanked everyone for coming out to attend the meeting.

A motion was made to go into executive session at 8:30 PM by Mr. Wisniewski; seconded by Mr. Lopez. All voted yes.

Respectfully submitted,

Marion Karp, Municipal Clerk

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**WESTAMPTON TOWNSHIP**

**2017 Workshop/Closed Session Minutes**

**September 5, 2017 6:00 PM**

The meeting was called to order at 6:00 PM. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017.

Present: Mr. Daniels, Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa, Administrator Maria Carrington, Clerk Marion Karp, Solicitors Al Marmero & Brian Schotts  
Absent: Mr. Wisniewski (arrives at 6:45 PM)

Resolution 9-5-17 to go into closed session, all voted yes.

Discussed:

- a. Westampton First ordinance
- b. Affordable Housing updates/Fair Share Housing settlement

Another closed session was held at the conclusion of the regular Township meeting at 8:30 PM. Mary Beth Lonergan, Court Master, was present to discuss Westampton Township's Fair Share Housing settlement. The meeting was adjourned at 9:45 PM.

Marion Karp  
Municipal Clerk



# Westampton Township Emergency Services

*Raising The Standard In Community Service*

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)

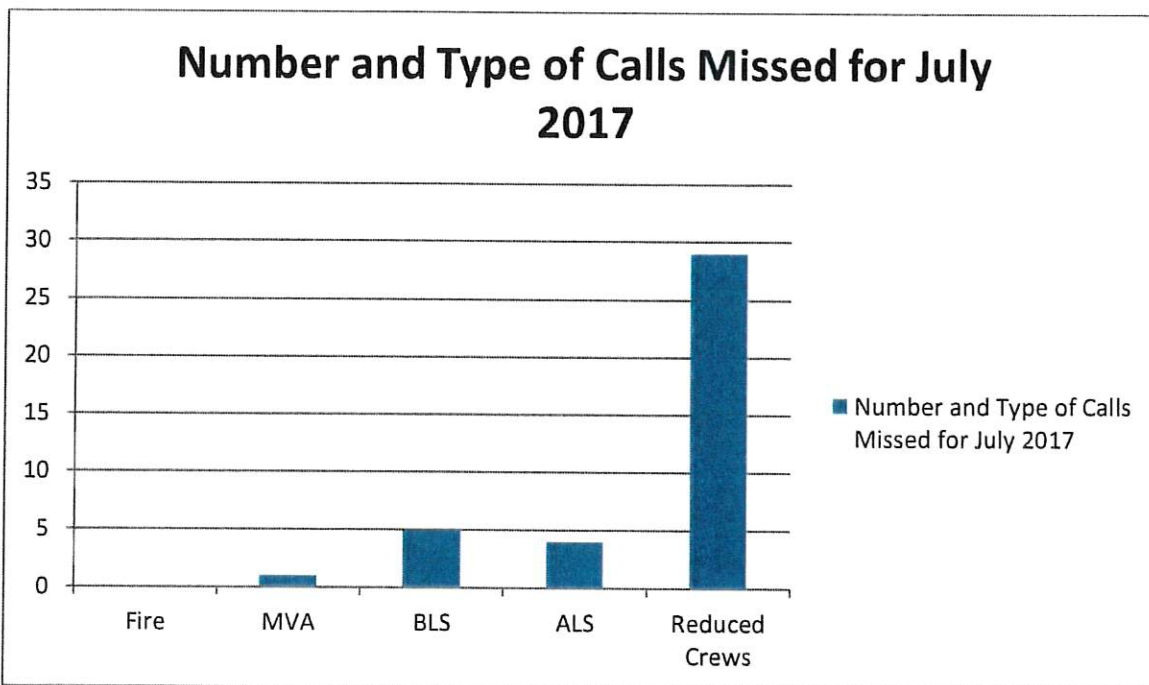


Monthly Report

July 2017

The Westampton Township Emergency Services was dispatched to **319** calls for service for the month of **July 2017** for a total of **2,220** calls for the year. This is a decrease of **2** calls over **July 2016** and an increase of **187** calls year to date 2016.

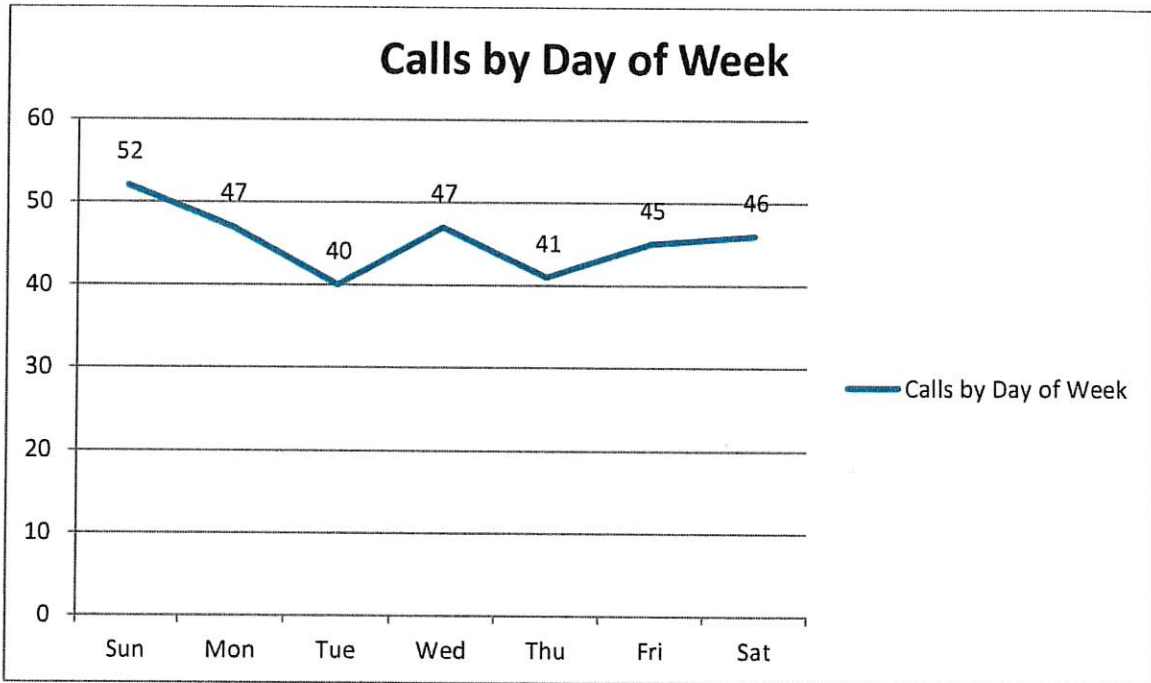
EMS calls account for **67%** of the departments call volume followed by **22%** for fire responses, lastly motor vehicle accidents make up **11%** of the Departments call volume.



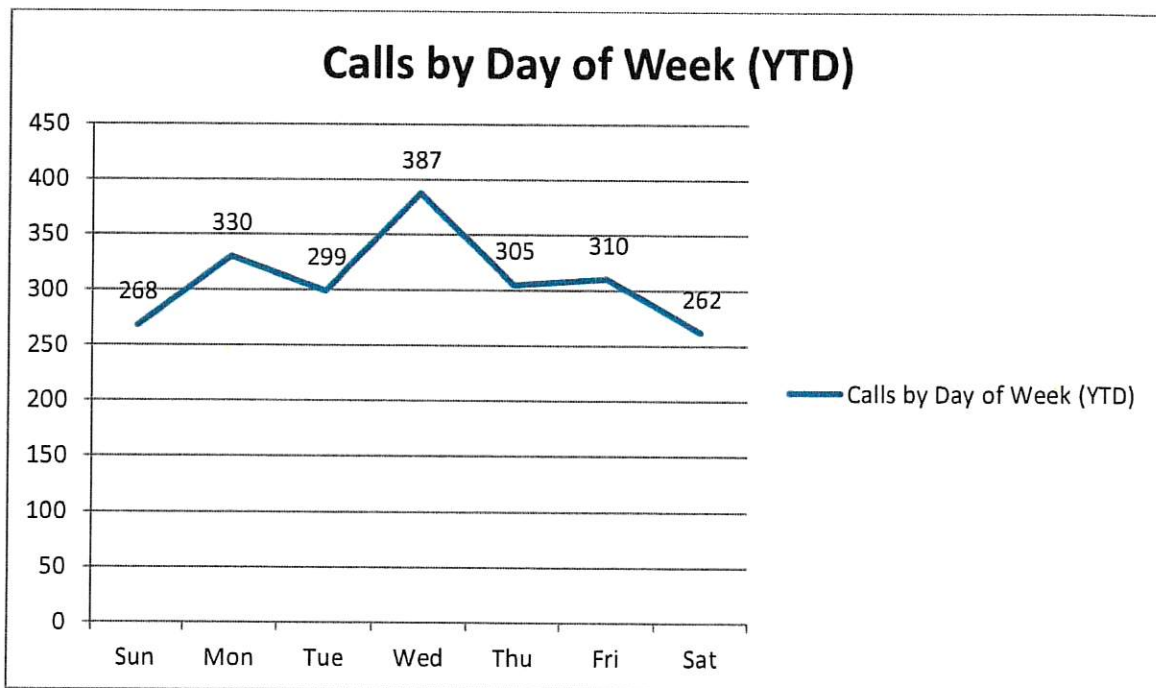
The department failed to respond to a total of **10** calls for the month. This represents **3%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **29** times. This represents **36 %** of total fire responses. Year to date the department has missed **79** calls and responded understaffed **111** times.

	Month	Incident	Location	Why Missed	Handled By
1	Jan	MVA	Westampton	Training	Mt. Holly
2	Jan	ALS Call	Eastampton	On EMS Call	Lumberton
3	Jan	BLS Call	Burlington	On EMS Call	Unknown
4	Jan	BLS Call	Westampton	On EMS Call	Mt. Holly
5	Jan	BLS Call	Eastampton	On EMS Call	Mt. Holly
6	Feb	ALS Call	Westampton	On Fire Call	Mt. Holly
7	Feb	BLS Call	Westampton	On EMS Call	Burlington
8	Feb	ALS Call	Eastampton	On EMS Call	Mt. Holly
9	Feb	ALS Call	Burlington	On EMS Call	Unknown
10	Feb	BLS Call	Eastampton	On EMS Call	Mt. Holly
11	March	BLS Call	Westampton	Training	Mt. Holly
12	March	Fire Call	Westampton	Training	Willingboro/Mt. Holly
13	March	BLS Call	Westampton	On Fire Call	Lumberton
14	March	BLS Call	Westampton	No Crew	Mt. Laurel
15	March	BLS Call	Eastampton	No Crew	Lumberton
16	March	ALS Call	Westampton	On EMS Call	Mt. Holly
17	March	BLS Call	Eastampton	On Fire Call	Lumberton
18	March	BLS Call	Eastampton	No Crew	Mt. Holly
19	March	BLS Call	Eastampton	No Crew	Mt. Holly
20	March	Alarm	Westampton	On EMS Call	Willingboro
21	March	BLS Call	Westampton	On EMS Call	Mt. Holly
22	April	BLS Call	Westampton	On EMS Call	Mt. Holly
23	April	BLS Call	Westampton	On Fire Call	Mt. Holly
24	April	Fire Call	Westampton	No Crew	Mt. Holly
25	April	BLS Call	Westampton	On Fire Call	Lumberton
26	April	BLS Call	Mount Holly	No Crew	Mt. Holly
27	April	BLS Call	Eastampton	No Rig	Unknown
28	April	BLS Call	Eastampton	On EMS Call	Burlington
29	April	Accident	Westampton	On Fire Call	Lumberton
30	April	BLS Call	Lumberton	No Crew	Burlington
31	May	ALS	Eastampton	On EMS Call	Unknown
32	May	BLS	Westampton	On EMS Call	Unknown
33	May	BLS	Westampton	On EMS Call	Unknown
34	May	BLS	Westampton	On EMS Call	Unknown
35	May	BLS	Westampton	On EMS Call	Unknown
36	May	MVA	NJTP	On EMS Call	Willingboro
37	May	BLS	Westampton	On EMS Call	Unknown
38	May	BLS	Westampton	On EMS Call	Unknown

39	May	BLS	Eastampton	Proximity	Hainesport
40	May	ALS	Westampton	No Crew	Mt. Holly
41	May	BLS	Westampton	On Fire Call	Mt. Holly
42	May	BLS	Mount Holly		Lumberton
43	May	BLS	Westampton	On Fire Call	Mt. Holly
44	May	BLS	Westampton	On EMS Call	Mt. Holly
45	May	ALS	Westampton	On EMS Call	Burlington
46	May	BLS	Westampton	On EMS Call	Willingboro
47	May	BLS	Westampton	On EMS Call	Mt. Holly
48	May	BLS	Westampton	No Crew	Burlington
49	May	BLS	Westampton	No Crew	Burlington
50	May	BLS	Eastampton	No Crew	Hainesport
51	May	BLS	Westampton	On Fire Call	Burlington
52	May	ALS	Westampton	On EMS Call	Burlington
53	May	ALS	Westampton		Burlington
54	June	BLS	Westampton	On Fire Call	Mt. Holly
55	June	ALS	Westampton	On BLS Call	Mt. Holly
56	June	BLS	Eastampton	On BLS Call	Mt. Holly
57	June	BLS	Westampton	No Rig	Mt. Holly
58	June	FIRE	Westampton	On Fire Call	Mt. Holly
59	June	BLS	Westampton	On Fire Call	Burlington
60	June	BLS	Westampton	No Rig	Mt. Holly
61	June	FIRE	Westampton	On Fire Call	Mt. Holly
62	June	BLS	Westampton	No Rig	Burlington
63	June	ALS	Eastampton	No Rig	Mt. Holly
64	June	BLS	Westampton	No Rig	Burlington
65	June	BLS	Westampton	On Fire Call	Mt. Holly
66	June	BLS	Westampton	No Rig	Burlington
67	June	BLS	Westampton	No Rig	Mt. Holly
68	June	MVA	295	On Fire Call	Mt. Laurel
69	June	ALS	Westampton	On Fire Call	Mt. Holly
70	July	ALS	Westampton	On Fire Call	Mt. Holly
71	July	MVA	Westampton	On Fire Call	Mt. Holly/Willingboro
72	July	ALS	Westampton	On EMS Call	Mt. Holly
73	July	BLS	Eastampton	On EMS Call	Mt. Holly
74	July	BLS	Westampton	On EMS Call	Mt. Holly
75	July	BLS	Eastampton	On Fire Call	Mt. Holly
76	July	ALS	Eastampton	No Crew	Lumberton
77	July	BLS	Westampton	No Crew	Mt. Holly
78	July	BLS	Westampton	No Crew	Mt. Holly
79	July	ALS	Westampton	No Rig	Burlington

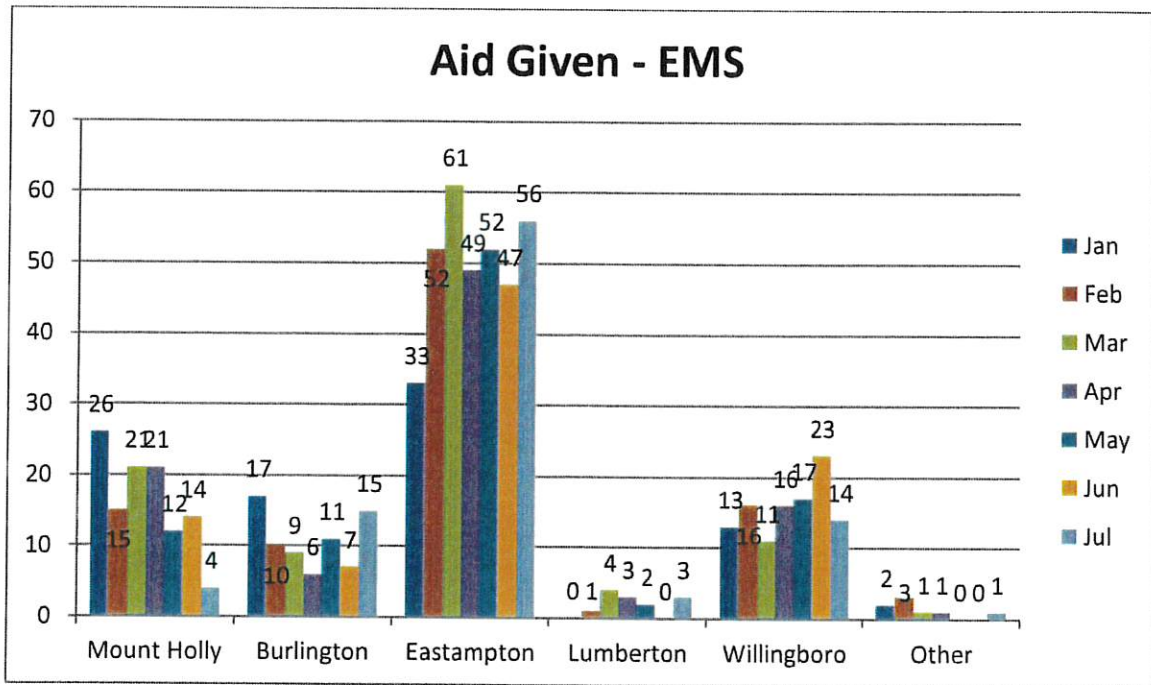


The busiest day of the week for the month of **July** was **Sunday**.

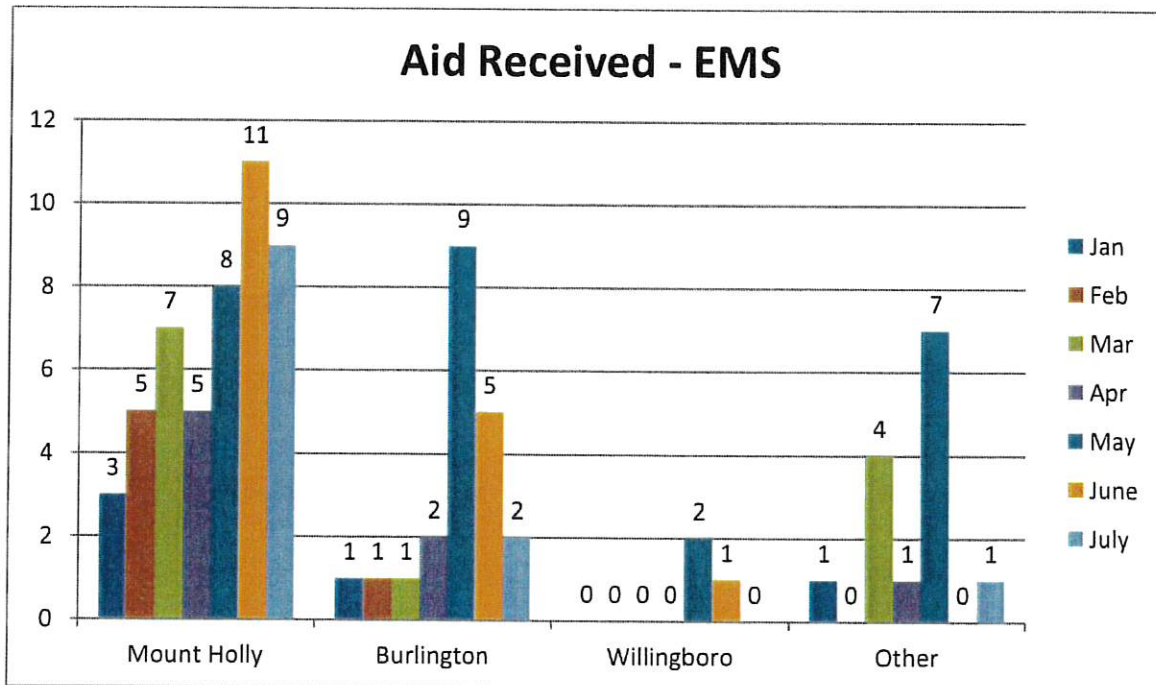


The busiest day of the week **YTD** has been **Wednesday**.

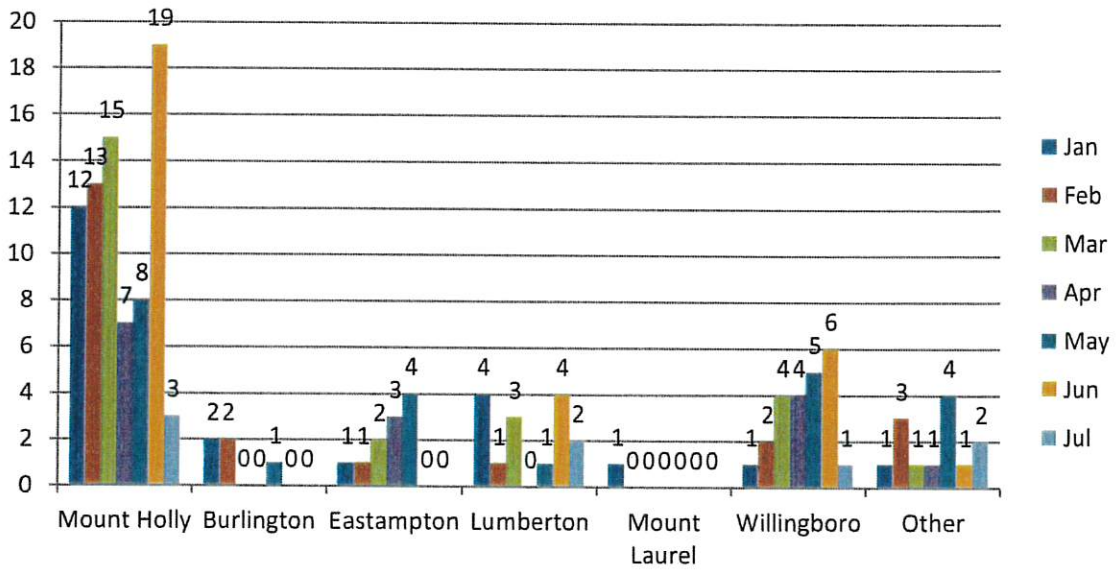
## Mutual Aid



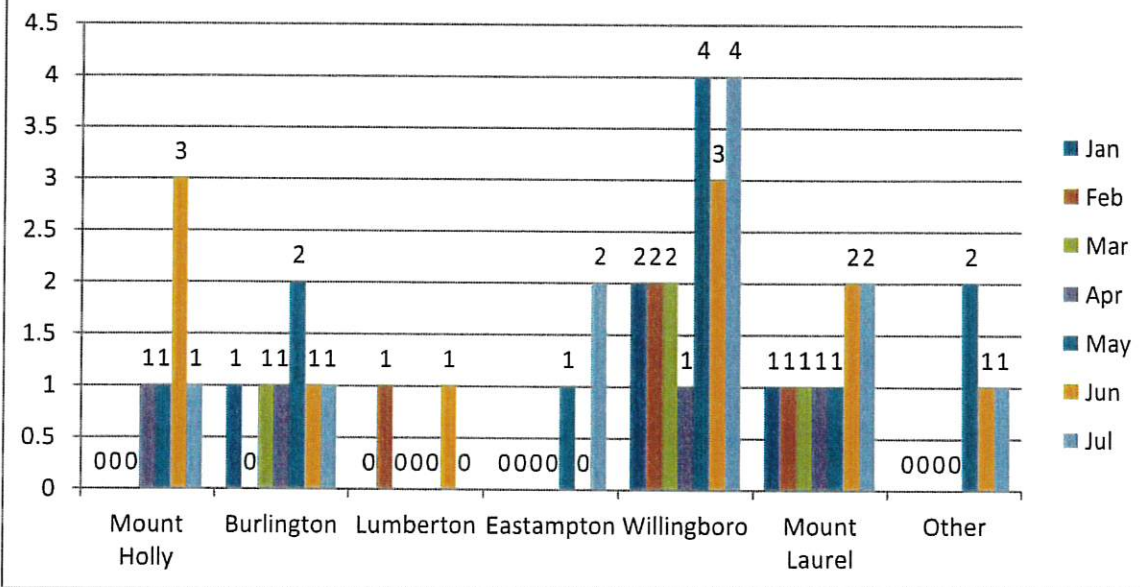
Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.



### Aid Given - Fire



### Aid Received - Fire



## Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	66518	66275	243
802	2015	Ford	E-450	Ambulance	36456	34402	2054
803	2010	Ford	E-450	Ambulance	18707	17946	761
2723	2006	KME	Predator	Rescue - Engine	58960	58011	949
2725	2013	KME	Severe Service	Ladder	17883	17642	241
2729	2006	Ford	F-250	Utility	OOS	OOS	OOS
FM272	2006	Ford	Explorer	Duty/Inspector	50316	49756	560
2700	2015	Chevy	Tahoe	Command Car	16977	16383	594

## Apparatus and Equipment

### Rescue Engine 2723

- New Shelves installed in compartments

### Ladder 2725

- Engine air cooler pipes are both leaking, will be repaired (warranty)
- Full service completed
- All 6 batteries replaced
- Transmission mount replaced (warranty)
- New rear suspension bushings (warranty)
- Shackles in springs of front axle replaced (warranty)
- PTO driveshaft replaced (warranty)
- Motor issues fixed by Cummins including bad dosing valve (warranty)



- Telma adjusted

#### Ambulance 27801

- New engine installed
- Out of service and will not start (end of month)

#### Ambulance 27802

- 2 New front tires due to no tread remaining on old tires
- New alignment

#### Ambulance 27803

- In service

#### FM27

- In service

#### Chief 2700

- In service

#### Equipment

- All SCBA bottles hydrostatic testing completed
- All Department Saws Serviced by DPW

## Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp
January	431 hrs	168 hrs	218 hrs	55 hrs	66 hrs	48 hrs	0 hrs
February	388 hrs	126 hrs	174 hrs	82 hrs	58 hrs	24 hrs	0 hrs
March	501 hrs	60 hrs	195 hrs	11 hrs	0 hrs	0 hrs	0 hrs
April	398 hrs	122 hrs	282 hrs	36 hrs	89 hrs	24 hrs	0 hrs
May	410 hrs	53 hrs	325 hrs	18 hrs	48 hrs	0 hrs	0 hrs
June	483 hrs	60 hrs	302 hrs	66 hrs	84 hrs	0 hrs	0 hrs
July	519 hrs	90 hrs	500.5 hrs	42 hrs	152 hrs	0 hrs	0 hrs
<b>YTD</b>	<b>3130 hrs</b>	<b>679 hrs</b>	<b>1996.5 hrs</b>	<b>310 hrs</b>	<b>497 hrs</b>	<b>96 hrs</b>	<b>0 hrs</b>



# Westampton Township Emergency Services

Bureau of Fire Prevention

Office of the Fire Marshal

780 Woodlane Road

Westampton, New Jersey 08060

Phone (609) 267-2041 ext. 215 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)



## July 2017 Fire Official's Report

Fire Inspections Conducted	16
Fire Safety Permits Issued	0
Imminent Hazards Ordered	1
Fire Investigations Conducted	0

During the month of July, sixteen Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention. One of those Inspections revealed "dangerous conditions" that required the issuance of an Imminent Hazard order and an evacuation of the premises. The Imminent Hazard was rectified within twenty-four hours as required. No Fire Safety Permits were issued during the month. No Fire Investigations were necessary within Westampton during the month of July. Two Fire Safety complaints were investigated with violations of the New Jersey Uniform Fire Code cited.

Bureau staff covered several shifts and responded to various calls for service due to manpower shortages throughout the month. FF/EMT Knott assisted the Eastampton Fire Marshal with a fire investigation this month within Eastampton Township.

FF/EMT Knott attended the monthly meeting of the Burlington County Fire Marshal's Association with NJ Division of Fire Safety staff again providing updated information on the new Fire Code being written and new regulations including that of Carbon Monoxide Detection being required in all businesses. Reflective marking of the fire hydrants in town continues as we attempt to work with the water departments for better maintenance and access. A partnership with the American Red Cross has been developed by FF/EMT Shaw and Fire Chief Farnsworth to bring further assistance to our annual smoke alarm initiative with a tentative date set. Bureau staff assisted and attended a meeting with the Westampton Police Department and Burlington County Department of Public Safety staff regarding the National Night Out fireworks.



# Westampton Township Emergency Services Training Report

Total Training Hours for July 2017  
720.37

First Name	Last Name	Completions	Duration (hours)
Joseph	Alesandrini	12	13.75
Joe	Allen	58	12.5
Matt	Augustino	0	0
Greg	Barna	36	49.75
Christopher	Binger	0	0
Chad	Bozoski	37	47.5
Cecil	Collins	30	33.74
James	Cuccuini	0	0
Karlie	Cunningham	13	25.5
Jeff	Deangelis	10	11.5
Richard	Drum	13	8.75
Mike	Fadden	19	14
Craig	Farnsworth	16	15.5
Keith	Fischer	0	0
Keenan	Gillespie	0	0
Ben	Guerrini	33	38.58
Tiffany	Hunt	0	0
Bryan	Iannacone	42	52.5
Vincent	Knott	14	14
Adam	Kooker	6	9.75
Colin	Leaper	24	32.5
Robert	Lebrun	30	41.25
Anthony	Lepone	46	59
Timothy	Moshier	4	.75
Justin	Nusspickel	6	.5
Kevin	Peirce	27	23.08
Abad	Perez	31	17.83
Steve	Pratt	9	7.83
Sean	Quigg	12	6.5
Matt	Roman	24	33.25
Rodger	Roslowski	0	0
David	Shaw	22	20.75
Herbie	Sprowl	8	5.5
Julian	Vallery	35	43.75
David	Washick	11	22.25
William	Webb	2	0
Mike	Westdyk	35	36.31
Melissa	Whitley	1	1
Mike	Wolfschmidt	31	24

# Westampton Township Emergency Services

*Raising The Standard In Community Service*

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305  
[www.westamptonfire.org](http://www.westamptonfire.org)

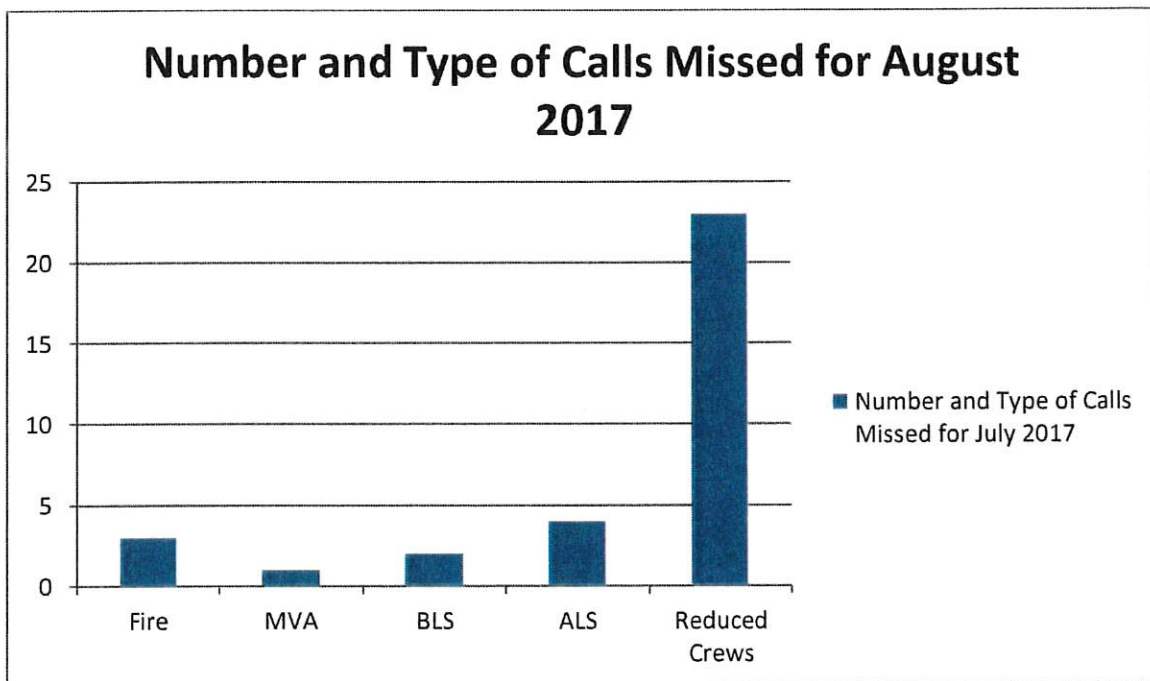


Monthly Report

August 2017

The Westampton Township Emergency Services was dispatched to **291** calls for service for the month of **August 2017** for a total of **2,511** calls for the year. This is a decrease of **2** calls over **August 2016** and an increase of **202** calls year to date 2016.

In 2017, EMS calls account for **72%** of the departments call volume followed by **18%** for fire responses, lastly motor vehicle accidents make up **8%** of the Departments call volume. (2% are missed/error call dispatches)



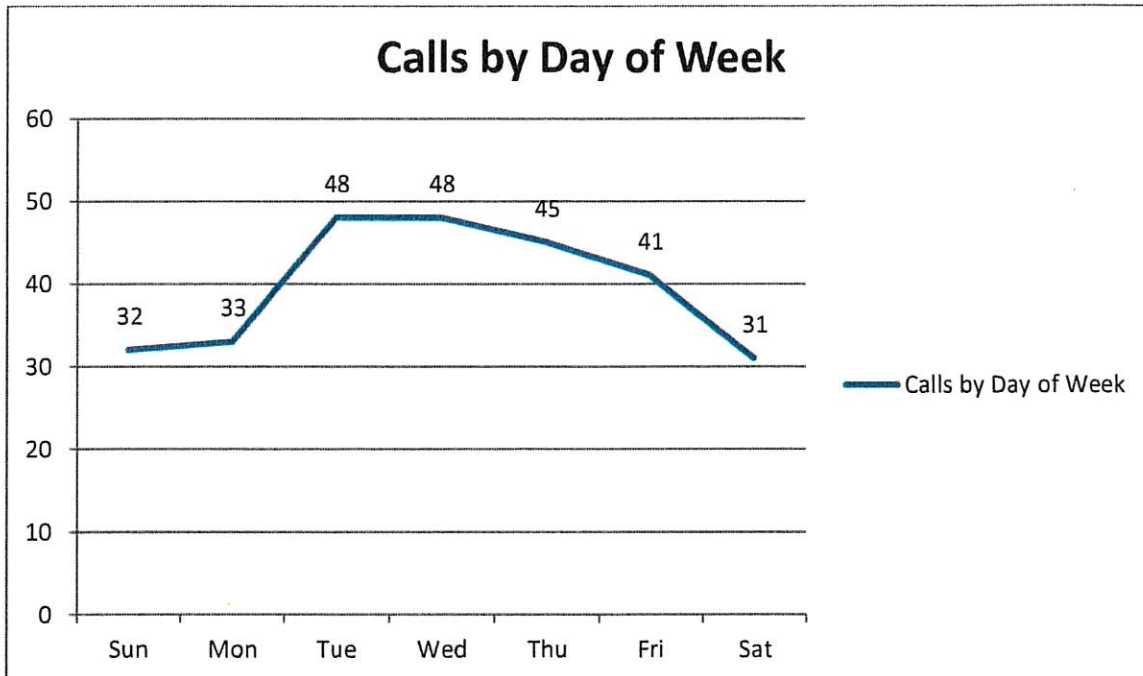
The department failed to respond to a total of **10** calls for the month. This represents **3%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **23** times. This represents **23 %** of total fire responses. Year to date the department has missed **89** calls and responded understaffed **134** times.

	Month	Incident	Location	Why Missed	Handled By
1	Jan	MVA	Westampton	Training	Mt. Holly
2	Jan	ALS Call	Eastampton	On EMS Call	Lumberton
3	Jan	BLS Call	Burlington	On EMS Call	Unknown
4	Jan	BLS Call	Westampton	On EMS Call	Mt. Holly
5	Jan	BLS Call	Eastampton	On EMS Call	Mt. Holly
6	Feb	ALS Call	Westampton	On Fire Call	Mt. Holly
7	Feb	BLS Call	Westampton	On EMS Call	Burlington
8	Feb	ALS Call	Eastampton	On EMS Call	Mt. Holly
9	Feb	ALS Call	Burlington	On EMS Call	Unknown
10	Feb	BLS Call	Eastampton	On EMS Call	Mt. Holly
11	March	BLS Call	Westampton	Training	Mt. Holly
12	March	Fire Call	Westampton	Training	Willingboro/Mt. Holly
13	March	BLS Call	Westampton	On Fire Call	Lumberton
14	March	BLS Call	Westampton	No Crew	Mt. Laurel
15	March	BLS Call	Eastampton	No Crew	Lumberton
16	March	ALS Call	Westampton	On EMS Call	Mt. Holly
17	March	BLS Call	Eastampton	On Fire Call	Lumberton
18	March	BLS Call	Eastampton	No Crew	Mt. Holly
19	March	BLS Call	Eastampton	No Crew	Mt. Holly
20	March	Alarm	Westampton	On EMS Call	Willingboro
21	March	BLS Call	Westampton	On EMS Call	Mt. Holly
22	April	BLS Call	Westampton	On EMS Call	Mt. Holly
23	April	BLS Call	Westampton	On Fire Call	Mt. Holly
24	April	Fire Call	Westampton	No Crew	Mt. Holly
25	April	BLS Call	Westampton	On Fire Call	Lumberton
26	April	BLS Call	Mount Holly	No Crew	Mt. Holly
27	April	BLS Call	Eastampton	No Rig	Unknown
28	April	BLS Call	Eastampton	On EMS Call	Burlington
29	April	Accident	Westampton	On Fire Call	Lumberton
30	April	BLS Call	Lumberton	No Crew	Burlington
31	May	ALS	Eastampton	On EMS Call	Unknown
32	May	BLS	Westampton	On EMS Call	Unknown
33	May	BLS	Westampton	On EMS Call	Unknown
34	May	BLS	Westampton	On EMS Call	Unknown
35	May	BLS	Westampton	On EMS Call	Unknown
36	May	MVA	NJTP	On EMS Call	Willingboro
37	May	BLS	Westampton	On EMS Call	Unknown
38	May	BLS	Westampton	On EMS Call	Unknown

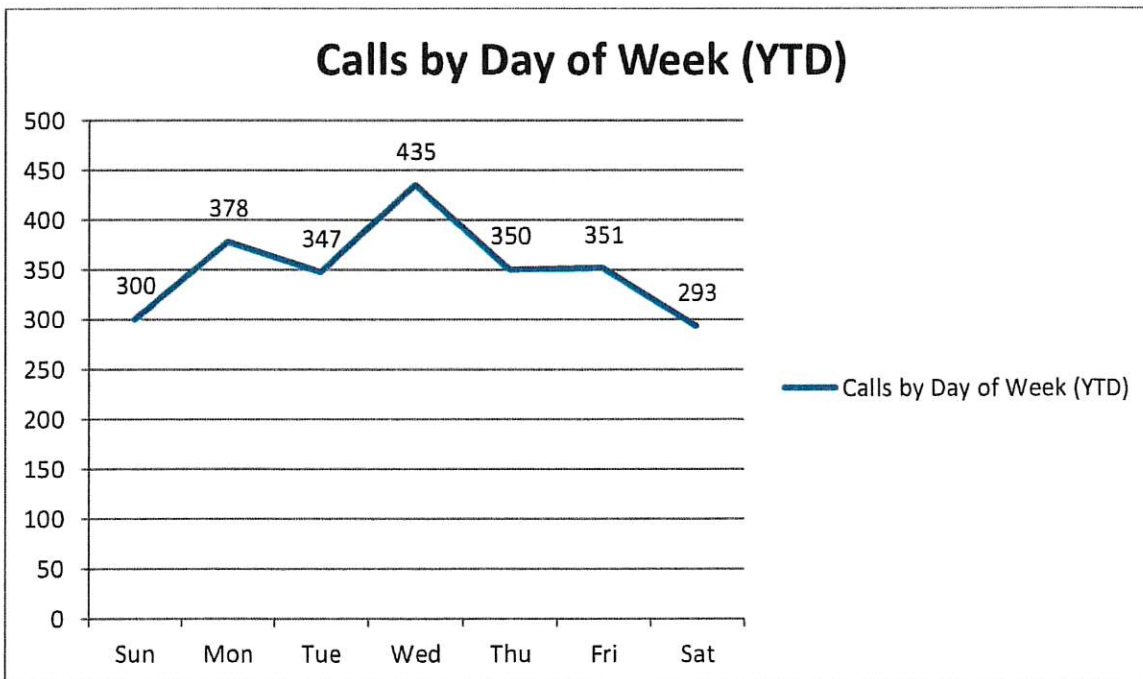
39	May	BLS	Eastampton	Proximity	Hainesport
40	May	ALS	Westampton	No Crew	Mt. Holly
41	May	BLS	Westampton	On Fire Call	Mt. Holly
42	May	BLS	Mount Holly		Lumberton
43	May	BLS	Westampton	On Fire Call	Mt. Holly
44	May	BLS	Westampton	On EMS Call	Mt. Holly
45	May	ALS	Westampton	On EMS Call	Burlington
46	May	BLS	Westampton	On EMS Call	Willingboro
47	May	BLS	Westampton	On EMS Call	Mt. Holly
48	May	BLS	Westampton	No Crew	Burlington
49	May	BLS	Westampton	No Crew	Burlington
50	May	BLS	Eastampton	No Crew	Hainesport
51	May	BLS	Westampton	On Fire Call	Burlington
52	May	ALS	Westampton	On EMS Call	Burlington
53	May	ALS	Westampton		Burlington
54	June	BLS	Westampton	On Fire Call	Mt. Holly
55	June	ALS	Westampton	On BLS Call	Mt. Holly
56	June	BLS	Eastampton	On BLS Call	Mt. Holly
57	June	BLS	Westampton	No Rig	Mt. Holly
58	June	FIRE	Westampton	On Fire Call	Mt. Holly
59	June	BLS	Westampton	On Fire Call	Burlington
60	June	BLS	Westampton	No Rig	Mt. Holly
61	June	FIRE	Westampton	On Fire Call	Mt. Holly
62	June	BLS	Westampton	No Rig	Burlington
63	June	ALS	Eastampton	No Rig	Mt. Holly
64	June	BLS	Westampton	No Rig	Burlington
65	June	BLS	Westampton	On Fire Call	Mt. Holly
66	June	BLS	Westampton	No Rig	Burlington
67	June	BLS	Westampton	No Rig	Mt. Holly
68	June	MVA	295	On Fire Call	Mt. Laurel
69	June	ALS	Westampton	On Fire Call	Mt. Holly
70	July	ALS	Westampton	On Fire Call	Mt. Holly
71	July	MVA	Westampton	On Fire Call	Mt. Holly/Willingboro
72	July	ALS	Westampton	On EMS Call	Mt. Holly
73	July	BLS	Eastampton	On EMS Call	Mt. Holly
74	July	BLS	Westampton	On EMS Call	Mt. Holly
75	July	BLS	Eastampton	On Fire Call	Mt. Holly
76	July	ALS	Eastampton	No Crew	Lumberton
77	July	BLS	Westampton	No Crew	Mt. Holly
78	July	BLS	Westampton	No Crew	Mt. Holly
79	July	ALS	Westampton	No Rig	Burlington





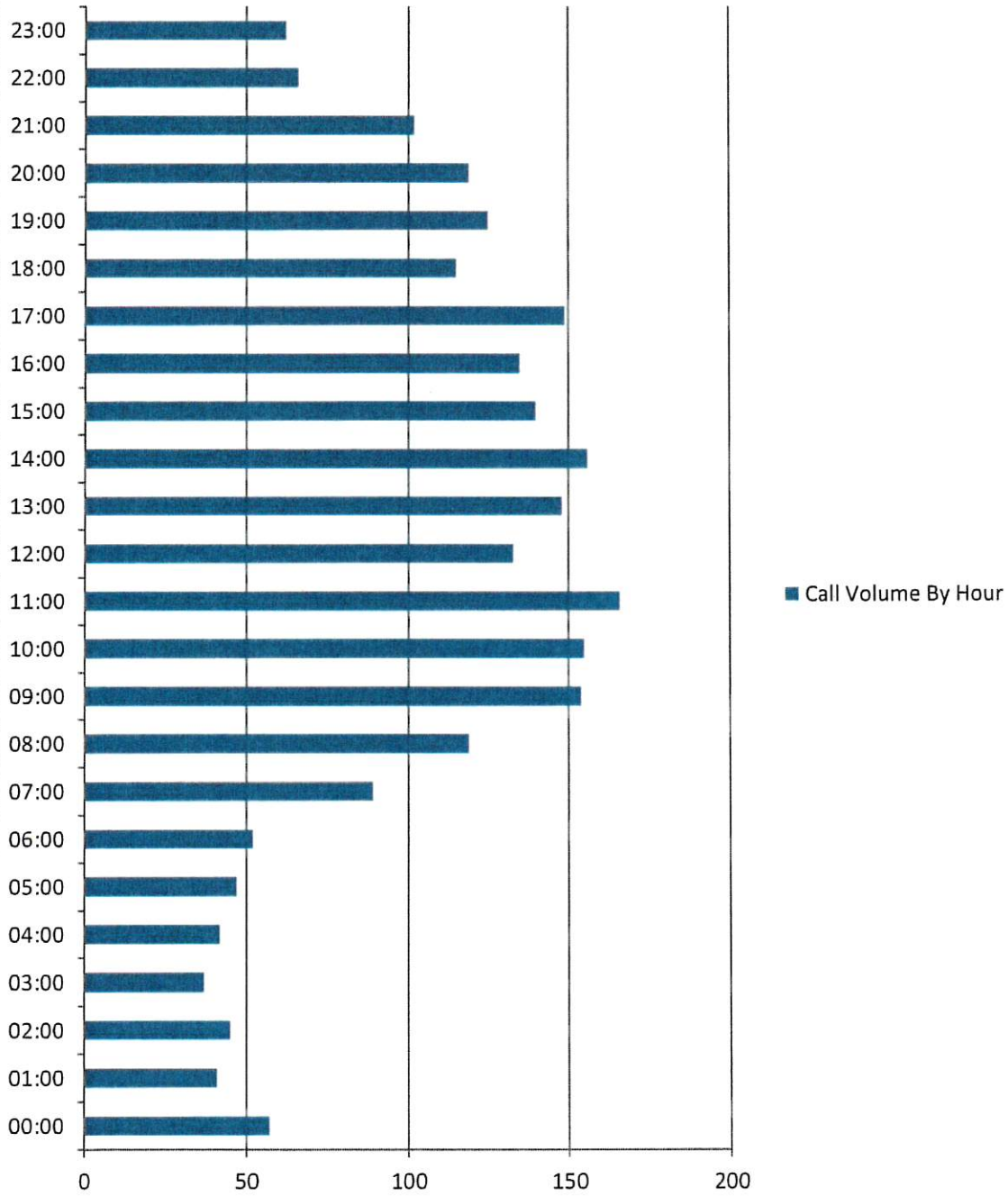


The busiest day of the week for the month of **July** was **Sunday**.



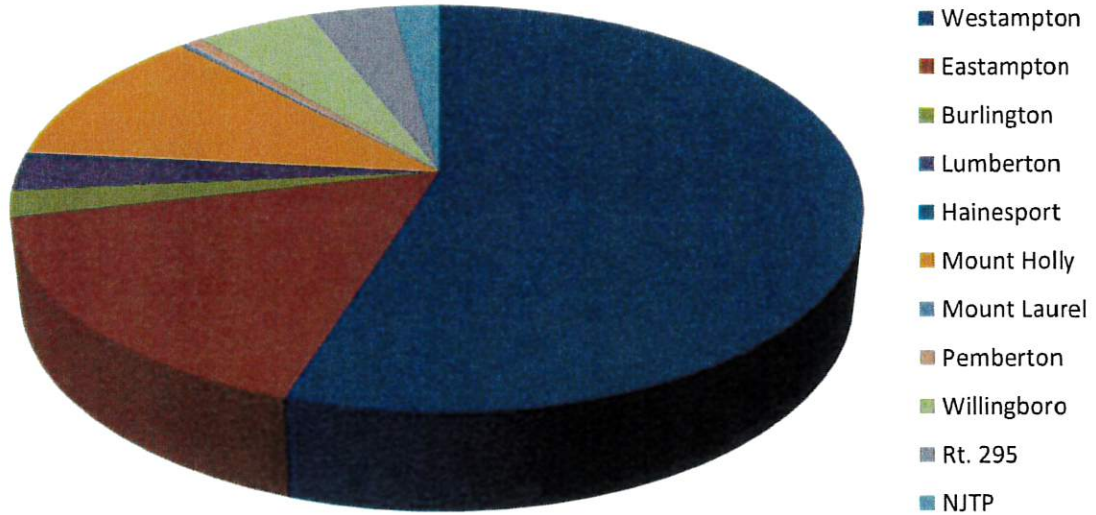
The busiest day of the week **YTD** has been **Wednesday**.

# Call Volume By Hour

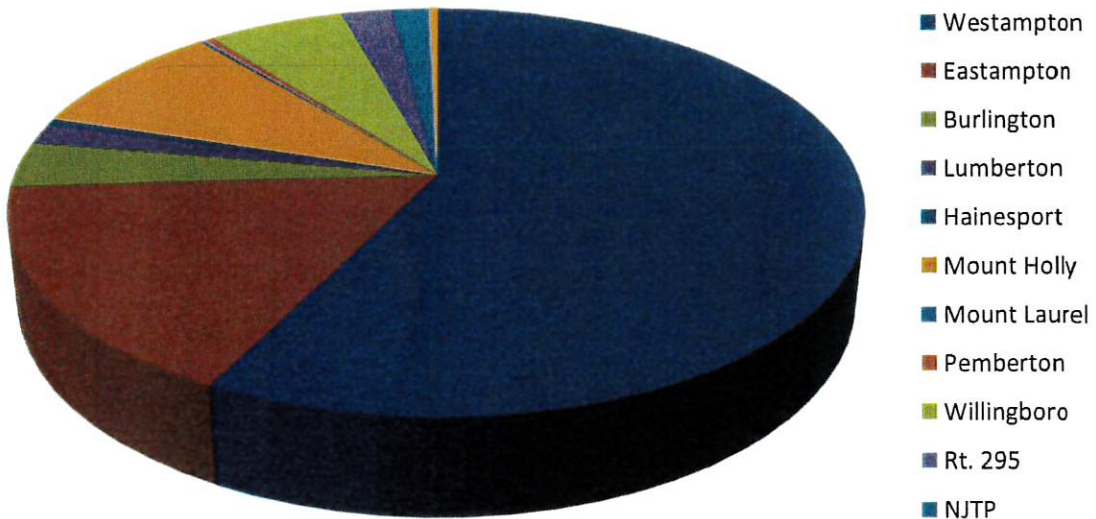


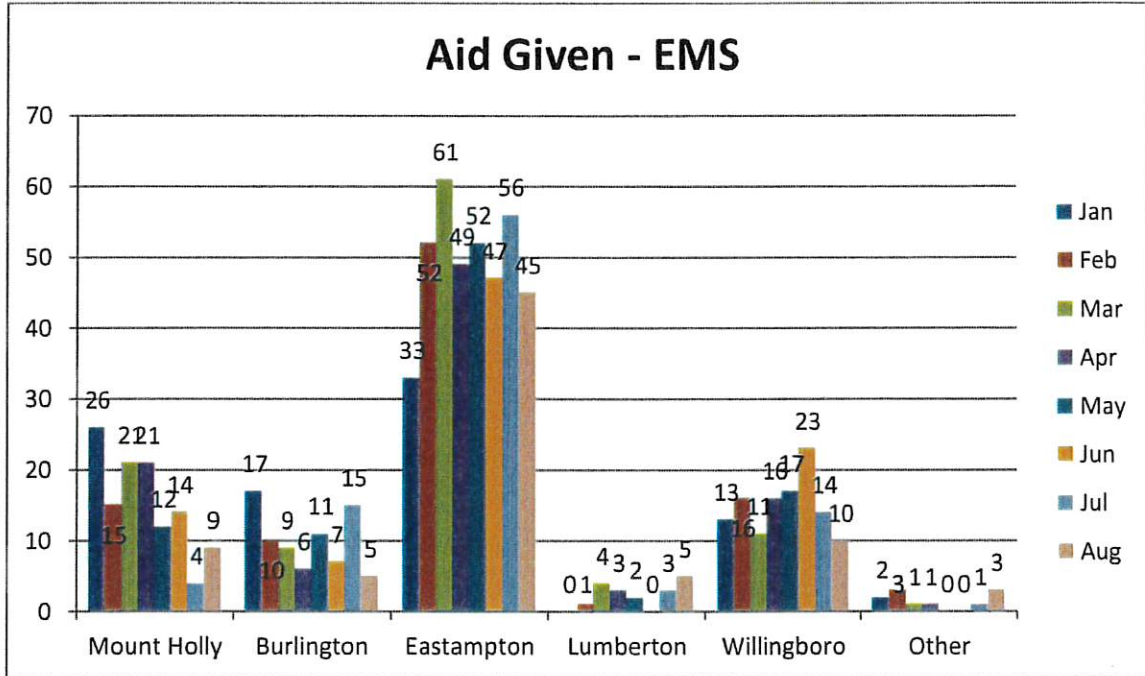
## Mutual Aid

### Monthly Calls By District

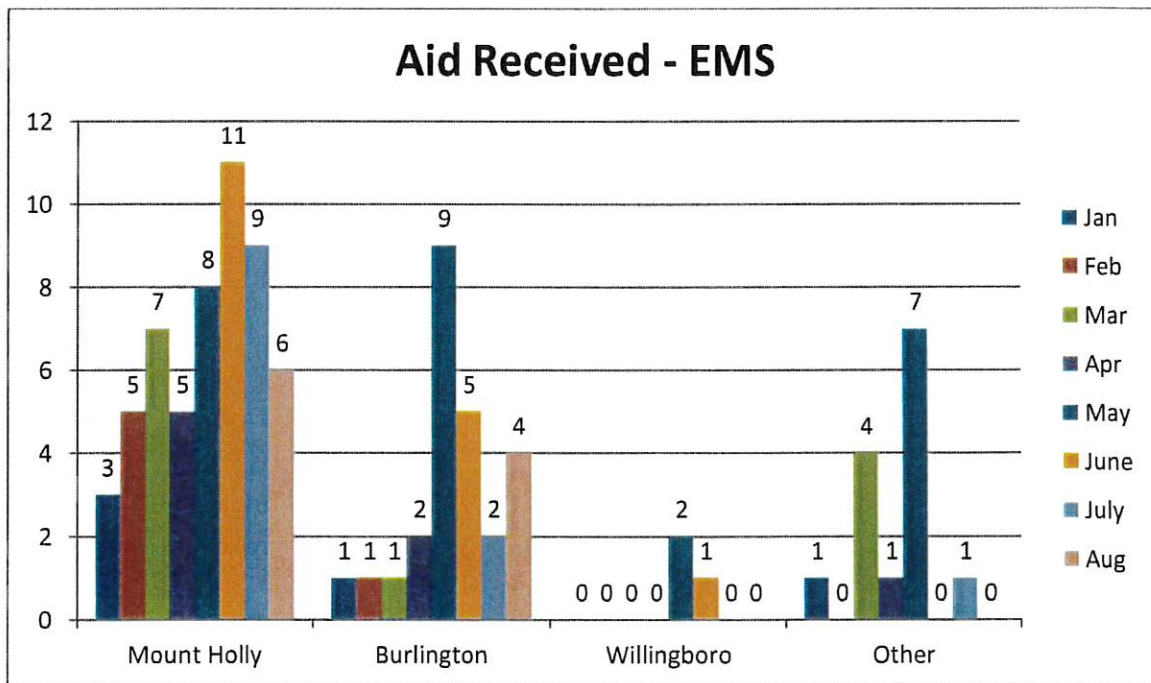


### Calls By District (YTD)

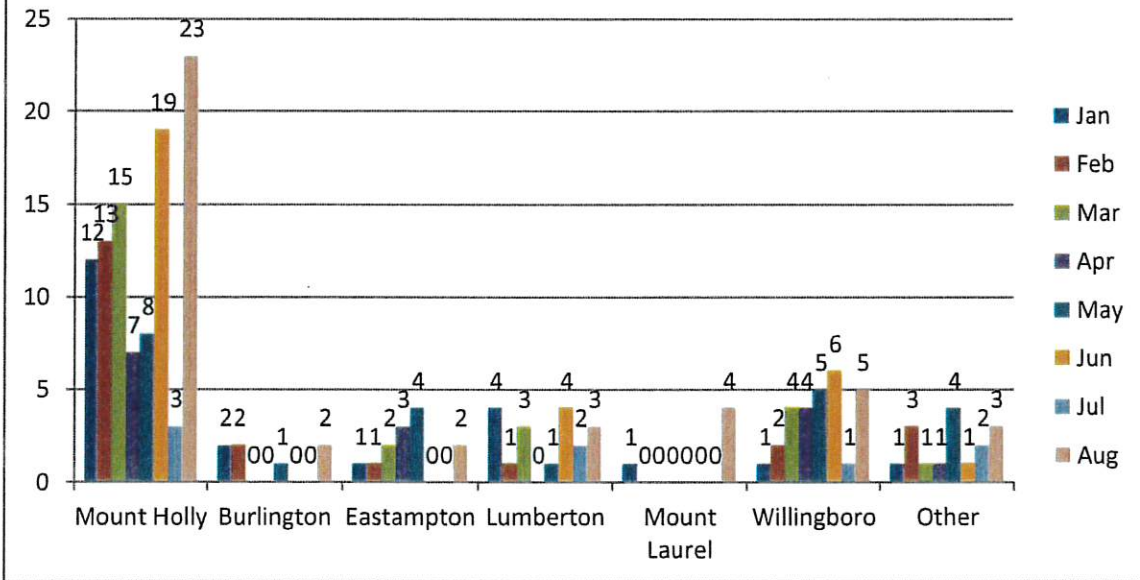




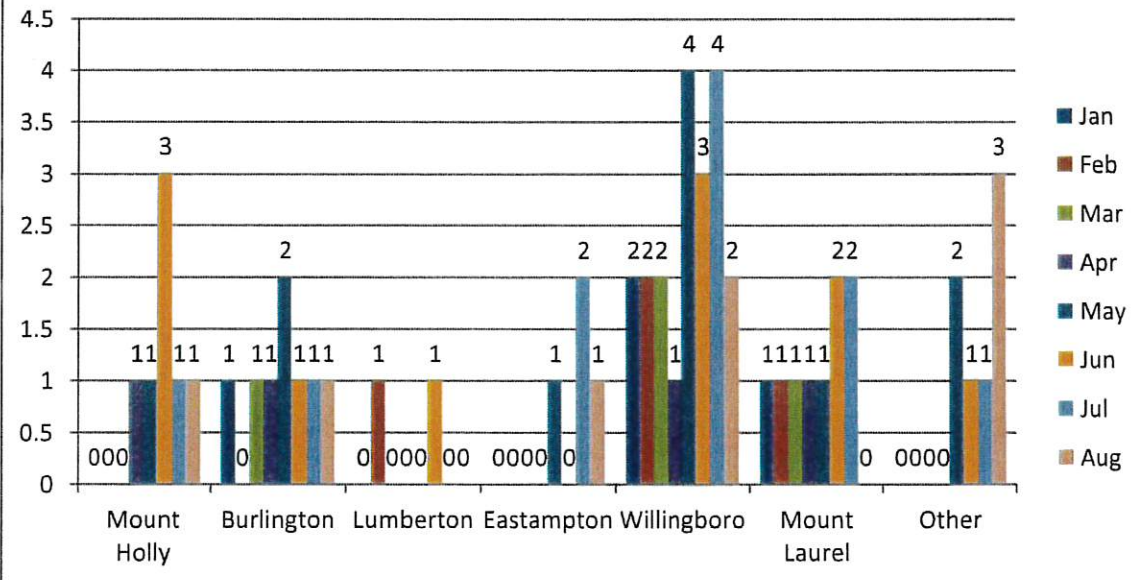
Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.



### Aid Given - Fire



### Aid Received - Fire



## Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	67776	66518	1258
802	2015	Ford	E-450	Ambulance	37475	36456	1019
803	2010	Ford	E-450	Ambulance	18823	18707	116
2723	2006	KME	Predator	Rescue - Engine	59693	58960	733
2725	2013	KME	Severe Service	Ladder	18146	17883	263
2729	2017	Ford	F-350	Utility	550	0	550
Util. 27	2006	Ford	F-250	Utility	63824	OOS	-----
FM272	2006	Ford	Explorer	Duty/Inspector	53137	50316	2821
2700	2015	Chevy	Tahoe	Command Car	17545	16977	568

**\*FM272 high mileage due to training in Alabama**

## Apparatus and Equipment

### Rescue Engine 2723

- Rear emergency light out for repair/replacement

### Ladder 2725

- Front suspension repaired (warranty)
- New springs (warranty)
- Holes in two cooling pipes were repaired (warranty)
- 2 air lines found melted through and replaced (warranty)
- 4 brake (escam) brackets replaced (warranty)
- Bushings on rear suspension replaced (warranty)
- Ladder PM completed

- Pump panel aerial (creeper) controls removed (warranty/reimburse)
- Hydraulic filter found broken and replaced (warranty)

#### Ambulance 27801

- High idle/electrical issues fixed
- New brakes, rotors, master cylinder
- Transmission leak fixed

#### Ambulance 27802

- In service

#### Ambulance 27803

- OOS for PM

#### FM27

- New tires
- Alignment

#### Chief 2700

- Detailed
- Battery isolator module found bad and replaced
- Auxiliary battery bad and replaced

#### Utility 2729

- Received new vehicle and it was outfitted and lettered/numbered

#### Equipment

- New chain saw placed in service on 2723
- Piston Intake valve repaired and back in service on 2725



## Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp
January	431 hrs	168 hrs	218 hrs	55 hrs	66 hrs	48 hrs	0 hrs
February	388 hrs	126 hrs	174 hrs	82 hrs	58 hrs	24 hrs	0 hrs
March	501 hrs	60 hrs	195 hrs	11 hrs	0 hrs	0 hrs	0 hrs
April	398 hrs	122 hrs	282 hrs	36 hrs	89 hrs	24 hrs	0 hrs
May	410 hrs	53 hrs	325 hrs	18 hrs	48 hrs	0 hrs	0 hrs
June	483 hrs	60 hrs	302 hrs	66 hrs	84 hrs	0 hrs	0 hrs
July	519 hrs	90 hrs	500.5 hrs	42 hrs	152 hrs	0 hrs	0 hrs
August	304.5 hrs	192 hrs	234.5 hrs	44.5 hrs	168 hrs	0 hrs	0 hrs
<b>YTD</b>	<b>3130 hrs</b>	<b>679 hrs</b>	<b>1996.5 hrs</b>	<b>310 hrs</b>	<b>497 hrs</b>	<b>96 hrs</b>	<b>0 hrs</b>



# Westampton Township Emergency Services

Bureau of Fire Prevention

Office of the Fire Marshal

780 Woodlane Road

Westampton, New Jersey 08060

Phone (609) 267-2041 ext. 215 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)



## August 2017 Fire Official's Report

Fire Inspections Conducted	17
Fire Safety Permits Issued	0
Imminent Hazards Ordered	0
Fire Investigations Conducted	1

During the month of August, seventeen Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention. None of those Inspections revealed “dangerous conditions” that required the issuance of an Imminent Hazard order. No Fire Safety Permits were issued during the month. One Fire Investigation was necessary within Westampton during the month of August; that investigation has been closed. One Fire Safety complaint was investigated with violations of the New Jersey Uniform Fire Code cited.

Bureau staff covered several shifts and responded to various calls for service due to manpower shortages throughout the month. FF/EMT Knott attended the United States Department of Justice – Bureau of Alcohol, Tobacco, Firearms, and Explosives Advanced Origin and Cause /Courtroom Testimony training course at the National Center for Explosives Training and Research in Redstone Arsenal, Alabama. The Advanced Origin and Cause/Courtroom Testimony training course was a two-week resident program for advanced Fire Investigators throughout the Nation. The full cost of tuition and board were paid for by the Federal Government.

Reflective marking of the fire hydrants in town continues as we attempt to work with the water departments for better maintenance and access. A partnership with the American Red Cross has been developed by FF/EMT Shaw and Fire Chief Farnsworth to bring further assistance to our annual smoke alarm initiative with a date set for Saturday September 23<sup>rd</sup>. 2017 for the Tarnsfield development.



# Westampton Township Emergency Services Training Report

**Total Training Hours for July 2017**  
**613.41 Hours**

<b>First Name</b>	<b>Last Name</b>	<b>Employee ID</b>	<b>Completions</b>	<b>Duration (hours)</b>
Joseph	Alesandrini	172743	15	11.83
Joe	Allen	272150	4	5
Matt	Augustino	148867	0	0
Greg	Barna	156047	31	43.5
Christopher	Binger	183264	0	0
Chad	Bozoski	133514	33	45.25
Cecil	Collins	176806	33	17.15
James	Cuccuini	167834	0	0
Karlie	Cunningham	177668	9	6.25
Jeff	Deangelis	128003	3	4
Richard	Drum	173613	12	9
Mike	Fadden	152227	35	16.32
Craig	Farnsworth	139530	2	1
Keith	Fischer	110867	0	0
Keenan	Gillespie	188608	11	8.5
Ben	Guerrini	167912	31	17.57
Tiffany	Hunt	169281	0	0
Bryan	Iannacone	132499	24	22.25
Vincent	Knott	155874	6	90.5
Adam	Kooker	577045	2	.75
Colin	Leaper	159181	1	.5
Robert	Lebrun	166713	34	46
Anthony	Lepone	179840	36	45.25
Timothy	Moshier	1	18	18.25
Justin	Nusspickel	165975	3	.5
Kevin	Peirce	172777	22	16.5
Abad	Perez	173327	19	13
Steve	Pratt	272500	1	1
Sean	Quigg	184570	0	0
Matt	Roman	164565	29	30
Rodger	Roslowski	176383	0	0
David	Shaw	130147	27	40.25
Herbie	Sprowl	159180	4	3
Julian	Vallery	167855	30	33.25
David	Washick	182068	12	9.75
William	Webb	106114	19	10.5
Mike	Westdyk	126630	46	20.54
Melissa	Whitley	125133	5	1.5
Mike	Wolfschmidt	151229	29	27.75

To: Westampton Township Committee  
From: Chief Joseph Otto  
Date: September 13, 2017  
Subject: Police Department Report from August 17, 2017 to September 13, 2017

Training:

K-9 In-Service Training (2 Days)  
Ptl. Welthy, Ptl. Rowbottom

Alcotest Operator Course (4 Days)  
Ptl. Redfield

SLEO II Academy – Gloucester County Police Academy  
Ofc. Davis, Ofc. Nagle

De-Escalation Techniques for Special Needs (1 Day)  
Sgt. Lutz, Ptl. Gleason, Ptl. Davis, Ptl. Schallus

Safe Schools – SRO Training (5 Days)  
Ptl. Gleason

Top Gun School (6 Days)  
Ptl. Redfield

School Security Seminar (1 Day)  
Ptl. Polite

Personnel:

Officer Davis and Officer Nagle are assigned to the SLEO II training at the Gloucester County Police Academy.

Westampton Police participated in a large scale Active Shooter training exercise in Mt. Holly on Thursday, August 17<sup>th</sup>.

Det. Chieffalo and Det. Polite attended the NJ Youth Advocate Group outing at Long Branch Park in Hainesport on Saturday, August 19<sup>th</sup>.

Ptl. Matthew Lloyd paid a special visit to a young boy at CHOP on Tuesday, August 29<sup>th</sup>.

Ptl. Einstein received the Tri-State Canine Response Team 2017 Hero of the Year award and our K-9 Unit was one of only four K-9 units selected to be awarded \$1,000.00. The Award ceremony was held on September 9<sup>th</sup> from 9:00am – 12:00pm at Cooper River Park in Pennsauken. Congratulations to Ptl. Einstein and the K-9 Unit! (see attached for details).

Equipment:

The Speed Sign is down for maintenance.

Activities:

Calls for service (Incidents) for August were 1307. Quick Calls for August were 500. Motor vehicle summons in August were 288. 1 M.I.T. checkpoint was conducted in August.

The detective division had 90 open cases as of 9/1/17. 18 new cases were opened in August and 11 were cleared or closed. Please refer to Det. Chieffalo's reports for further details.

Respectfully,

Chief Joseph Otto

# **Westampton Township Police Department**

## **Inter – Office Communication**

**TO:** Chief. Otto  
**FROM:** Det. Chieffalo  
**DATE:** 09/06/2017  
**SUBJECT:** Detective's Activity Report – Month of August 2017

<b>Open Cases as of 08/01/2017:</b>	<b>90</b>	
<b>New Cases:</b>	<b>18</b>	
<b>Cases Cleared / Closed:</b>	<b>11</b>	
<b>Open Cases as of 08/31/17:</b>	<b>97</b>	
<b>Megan's Law Notifications:</b>	<b>30</b>	
<b>Megan's Law Registrations:</b>	<b>1</b>	
<b>A. B. C. Investigations:</b>	<b>0</b>	
<b>Firearms Background Checks:</b>	<b>8</b>	
<b>Other Background Checks: (Military / Fire Co / DVRT, Etc.)</b>	<b>10</b>	
<b>Arrests (Field Reporting):</b>	<b>Adult: 3</b>	<b>Juvenile: 1</b>
<b>CDR'S Generated:</b>	<b>Adult: 8</b>	<b>Juvenile: 1</b>
<b>Motor Vehicle Summons:</b>	<b>0</b>	
<b>Crisis Negotiations Responses:</b>	<b>0</b>	

**Other:**

**Det. Chieffalo and Det. Polite participated in a community policing event with the NJ Youth Advocate Group in Long Bridge Park in Hainesport on 8/19/17.**

**The Criminal Intelligence Division has been actively investigating a fraudulent purchase of two high end vehicles from J & S. Auto Haus which occurred in July 2017. One vehicle has been located and returned to J & S and the suspects have been identified and complaints will be following.**

**Arrests:**

**8/8/17 – As a result of an investigation conducted by Det. Chieffalo, Daniel L. Brown, 37 was identified as the suspect in a burglary to a trailer located on the property of the Burlington County Special Services School on March 27, 2016. Brown was charged with burglary and criminal mischief and lodged in the Burlington County Jail.**

**8/18/17 – As a result of an investigation conducted by Det. Chieffalo, Det. Austin and Det. Polite, Stephen A. Roccia, 18 and a 17 year old male juvenile both from Westampton were identified and charged in a residential burglary which occurred on 8/17/17 on Greenwich Drive. Both were charged with burglary and theft.**

**8/24/17 – As a result of an investigation conducted by Det. Chieffalo and Det. Austin, Cameron Berry, 18 of Westampton was identified and charged with 6 vehicle burglaries which occurred on August 7, 2017 in Rolling Hills and Rolling Hills East. Berry was charged with burglary and theft.**

**Training:**

**Det. Polite attended (8/23) a school safety seminar/lecture at the Eastampton Community School conducted by the New Jersey Department of Education Office of School Preparedness and Emergency Planning.**

**Det. Chieffalo attended (8/4) Field Intelligence Officer Training at the Burlington County Emergency Services Training Center conducted by the ROIC and the Burlington County Prosecutors Office.**

**Respectfully,**

**Linda M. Chieffalo  
Detective**

## New Detective Cases – August 2017

Suicide:	0
Unattended Death:	1
Robbery:	0
Sexual Assault:	0
Burglary:	1
Recovered Stolen Vehicle:	1
Fraud:	2
Larceny:	3
Motor Vehicle Burglaries	9
Missing Persons	1
New case total:	18



## Westampton Township Police Department Year 2017

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	0	0	0	0	0	0	0	0					0
Traffic Summons	211	286	336	495	432	340	281	288					2669
Motor Vehicle Accidents	31	28	41	32	32	33	38	30					265
Assaults	4	3	8	3	1	6	2	2					29
Domestics	11	9	17	9	14	11	12	15					98
Rapes	0	0	0	1	2	0	0	0					3
Homicides	0	0	0	0	0	0	0	0					0
Larceny	9	7	9	8	14	11	14	8					80
Motor Vehicle Thefts	0	0	1	0	0	1	1	1					4
Burglaries	0	3	2	0	8	2	3	1					0
Adult Arrests	43	42	39	61	42	62	37	50					43
Juvenile Arrests	1	1	0	7	1	0	0	1					11
Robberies	2	3	1	0	1	0	1	0					8
Incidents	1203	1099	1336	1246	1670	1376	1398	1307					10635
Quick Calls	374	481	460	634	574	572	517	500					4112



## Westampton Township Police Department Year 2016

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	0	0	0	0	0	0	0	0	0	0	1	0	1
Traffic Summons	325	445	429	547	521	537	314	239	370	323	339	304	4693
Motor Vehicle Accidents	45	43	47	41	41	43	37	33	34	45	43	31	483
Assaults	4	1	3	2	8	11	2	3	8	8	2	0	52
Domestics	13	9	5	11	15	12	10	5	4	16	8	5	113
Rapes	0	0	0	2	1	0	0	0	2	1	0	1	7
Homicides	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	10	3	9	4	6	9	10	28	7	8	6	13	113
Motor Vehicle Thefts	1	0	0	1	1	1	0	3	1	0	0	2	10
Burglaries	1	0	1	3	1	0	1	1	2	3	2	2	17
Adult Arrests	40	49	45	46	55	66	43	56	58	53	28	45	584
Juvenile Arrests	2	1	1	0	11	4	1	2	2	1	0	1	26
Robberies	2	0	0	0	1	0	1	2	0	0	0	0	6
Incidents	1114	1052	1010	1238	1333	1337	1371	1261	1180	1217	1207	1184	14504
Quick Calls	433	521	503	712	740	364	495	374	540	499	426	548	6155



# Westampton Township Police Department Vehicle Mileage Report: August 2017

Veh#	Tag	VIN	Year	Make	Model	Unit	End	Start	Patrol	Unmarked
01	177728MG	1FM5K8AR3FGC68693	2015	Ford	Interceptor	K-9	17,807	16,808	999	
02	177729MG	1FM5K8AR1FGC68692	2015	Ford	Interceptor	Patrol	27,505	25,656	1,849	
03	MG96567	2C3CDXAG5DH555196	2013	Dodge	Charger	K-9	68,456	67,940	516	
04	17730MG	1FM5K8ARXFGC68691	2015	Ford	Interceptor	Patrol	25,600	24,596	1004	
05	17787MG	2C3CDXAT0EH367488	2014	Dodge	Charger	Patrol	14,291	12,748	1,543	
06	MG93120	2C3CDXAG9CH264702	2012	Dodge	Charger	Patrol	99,268	98,786	482	
07	MG93119	2C3CDXAG0CH264703	2012	Dodge	Charger	Patrol	83,323	82,447	876	
08	MG91779	1FMJU1G54CEF52247	2012	Ford	Expedition	Patrol	82,291	79,390	2901	
09	MG91778	1FMJU1G56CEF52248	2012	Ford	Expedition	Patrol	85,727	84,281	1446	
10	MG91777	1FMJU1G58CEF52249	2012	Ford	Expedition	Patrol	91,905	90,686	1219	
2701	MG80119	2FAFP71V68X152487	2008	Ford	Crown Vic	Patrol	114,000	114,000	0	
2708	MG71977	2FAHP71W66X134683	2006	Ford	Crown Vic	Patrol	122,333	122,039	294	
Admin	PUL31Z	1GNSK3EC4FR594255	2015	Chevy	Tahoe	Chief Otto	20,030	19,544		486
Admin	D19AYE	1FMEU72E26UB62754	2006	Ford	Explorer	Lt. Ent	113,878	113,397		481
Admin	LCT11T	1FMPU16L72LA95275	2002	Ford	Expedition	Lt. Ferguson	174,079	173,883		196
Admin	RGK30E	2B3KA4ET99H642133	2009	Dodge	Charger	Lt. Rogers	115,972	115,575		397
DB1	NAD33A	1FAFP55U02A184048	2002	Ford	Taurus	Det. Polite	118,911	118,570		341
DB2	T94AZE	JTHBK1EG7A2383731	2010	Lexus	ES350	Detective	51,158	51,095		63
DB3	GJU74F	2G1WF55E6Y9376044	2000	Chevy	Impala	Det. Chieffalo	96,129	95,726		403
DB4	D88EAD	1J8HG48KX7C654680	2008	Jeep	Commander	Det. Austin	154,645	154,271		374
							Patrol		13615	
							Unmarked			2,741
							<b>Total Mileage</b>			<b>16356</b>



Prepared by: Chief Otto  
Date: 9/1/2017

## Joseph Otto

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**From:** Kate Rubenstone <events@tri-statecanineresponse.org>  
**Sent:** Thursday, July 20, 2017 9:30 AM  
**To:** otto@wtpd.us  
**Subject:** Andrew Einstein, award recipient!  
**Attachments:** Fact\_Sheet.docx

Dear Chief Otto,

We are extremely pleased to inform you that Patrolman Andrew Einstein has been selected to receive the Tri-State Canine Response Team 2017 Hero of the Year Award. Andrew was recommended by Ed Dobleman, former Chief of Police for the Borough of Mt. Ephraim and current NJ Director of the Crisis Intervention Team. After hearing Andrew's story of the human-canine bond and its power to heal, it was unanimous that he be chosen for this honor.

The Tri-State Canine Response Team is a crisis response organization that provides emotional support to individuals and communities with the help of specially trained teams of dogs and their handlers. We are a non-profit organization based in Cherry Hill, NJ. Our service area includes NJ, PA & DE, along with national response capabilities. Our handlers include members from all walks of life; nurses, former local and state police officers, dog trainers, groomers, a retired surgeon, mental health experts, to name a few.

As an all-volunteer nonprofit organization, we rely on the support of sponsors, donors, and fundraising events. With this in mind, we are hosting the Stars and Stripes: 5K Run & Fun at Cooper River Park in Pennsauken on September 9, 2017 from 9am to 12pm. This year's event is dedicated to our police, first responders, and veterans, all of whom we support regularly through our work. We value the contribution these groups make to our communities and are honored to recognize them. It is at this event that Ed Dobleman, along with Kathy Orr, Weather Anchor, FOX 29 News will present Andrew with our Hero of the Year award.

We hope your department will consider attending the Stars and Stripes: 5K Run & Fun in support of Andrew. We envision a photo of your group on stage with Andrew as he receives his award. If you are interested in sending a team of runners and walkers, we can set up and provide you with a direct link on our race registration site where your team members can easily register. Additionally, we would offer your group a \$10 discount off of the registration fee (good until August 18th). For more information about the Stars and Stripes: 5K Run & Fun click [here](#).

Attached is more information about Tri-State Canine Response Team. Please feel free to email [events@tri-statecanineresponse.org](mailto:events@tri-statecanineresponse.org) or call Kate at 856-354-1434 with any questions and to take advantage of the above offer. We hope to see your team on September 9<sup>th</sup>!

Sincerely,  
The Stars and Stripes: 5K Run & Fun Planning Committee



# TRI-STATE CANINE RESPONSE TEAM

---

Providing emotional support with certified dog and handler teams

August 30, 2017

Joseph Otto, Chief of Police  
Westampton Police Department  
710 Rancocas Rd  
Westampton, NJ 08060

Dear Chief Otto,

I am contacting you on behalf of Tri-State K-9 Response Team, a 501(c)(3) nonprofit organization that provides crisis response and emotional support to those in need. We do this with certified, trained teams of dogs and their handlers. Our volunteer teams provide comfort to victims of a natural or man-made disaster, individuals and communities in crisis, or anyone who would benefit from these encounters. Our primary service area is NJ, DE, and PA, along with national response capabilities.

On September 9, 2017, Tri-State K-9 Response Team will be hosting the **Stars and Stripes: 5K Run & Fun** at Cooper River Park in Pennsauken. This will be a patriotic fundraising event that honors our military, veterans, police and other first responders. In keeping with this, Tri-State K-9 Response team will be honoring four local police K-9 Units. We are acutely aware of the necessity for these K-9 Units, particularly in the present-day environment, and value their role in police activities.

We are pleased to inform you that the Westampton Police Department K-9 Unit has been chosen to receive this recognition along with a monetary donation in the amount of \$1,000. This donation is made possible through the generosity of Signature, Inc., a firm based in Cherry Hill, NJ. Both Signature and Tri-State K-9 would like to bring positive awareness to the work these groups do to keep our communities and country safe.

We are deeply grateful for the courage and vision of the Westampton Police Department K-9 Unit. We hope you and a member of your K-9 Unit will join us on September 9<sup>th</sup> at 10:15 am to accept this recognition and donation. I will contact you shortly to discuss the details and to confirm your acceptance.

Best Regards,

A handwritten signature in cursive script that reads "Kate Rubenstone".

Kate Rubenstone  
Event Coordinator

A red stamp consisting of a square icon with the letters "CC" inside, followed by the word "COPY" in a bold, sans-serif font.

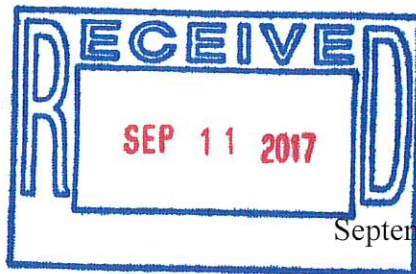
Board of Chosen Freeholders  
County of Burlington  
New Jersey



Department of: SOLID WASTE

JEROME P. SHEEHAN  
Director of Solid Waste

Phone: (609) 499-1001  
Fax: (609) 499-5212



Physical Address:  
1200 Florence-Columbus Road  
Bordentown, NJ 08505

Mailing Address:  
P.O. Box 429  
Columbus, NJ 08022

Dear Mayor and Members of Township Committee:

The Township of Westampton has always been a strong participant in the County's recycling program. Your efforts have paid off, including in 2016, when our program collected 944 tons from your residents, saving the Township \$76,104 in landfill disposal fees. Burlington County continues its commitment to provide regional recycling collection services to your residents, which remains as one of the largest shared services in the state.

There is a global issue facing recycling that will take our combined efforts to ensure the sustainability of recycling in Burlington County. The problem stems from increased contamination of recyclables collected from homes throughout the US and Europe. The rising level of contaminants has caused a global push back from mills that use recycled feedstock, most notably in China. For more than a decade, China has been the world's largest consumer of recycled paper and plastic. It has also experienced the worst levels of contamination from overseas shipments. In response, over the past two years, the Chinese government has imposed increasingly tighter quality standards on inbound shipments of recyclables. In August, inspectors from China began visiting our recycling center daily, to check bales of paper and plastic prior to granting shipping approval. Fortunately, due to the care most residents take when recycling, we have not had any loads rejected.

These efforts may no longer be enough. In July of this year, the Chinese government took its most decisive action to date, advising the World Trade Organization of its intent to ban all imports of certain grades of recycled paper and all plastics by January 2018. Industry experts predict that recycling programs will feel the impact of the ban by early fall. Soon after, only programs with the cleanest bales of recyclables will be able to compete for the remaining mill capacity abroad and in the US.

Our program has historically been protected from market downturns due to the curbside quality requirements already in place. Our level of contamination averages 8%, well below the 15% average of comparable recycling plants in the US. However, we are seeing a troubling rise in the level of contaminants coming into the recycling center. We are confident that by working with each municipality, we can reverse this trend and avoid jeopardizing our program's sustainability.

-over-



*A special invitation for Burlington County Municipal Officials*

# Come Experience the Wonders of Single Stream Recycling!

*See how the system sorts your papers, bottles & cans.*

*Learn of the serious challenge facing recycling today and how your municipality can help us meet this challenge!*

## When

**Monday, September 18<sup>th</sup>**

**Or**

**Thursday, September 28<sup>th</sup>  
5:45 PM - 7 PM**

## Where

**The Robert C. Shinn, Jr  
Recycling Center**

**130 Hancock Lane  
Westampton, NJ 08060**

- There will be light refreshments and a program update followed by a tour of the recycling system, which will be operating during your visit.
- The tour involves climbing stairs and walking on open platforms past moving conveyors.
  - *Hard hats & safety glasses will be provided.*
  - *Flat, closed-toe shoes MUST be worn by anyone taking the tour.*
  - *A limited ground level tour will be offered for those who cannot navigate stairs.*
- You are welcome to bring a guest!
  - *Because the system will be operating, the tour is not appropriate for children.*

Please join us for this important event.

Sincerely,

**Ann Moore**  
Recycling Coordinator  
Burlington County

**Isaac Manning**  
Director of Recycling  
Occupational Training Center



RSVP By September 14<sup>th</sup> to [amoores@co.burlington.nj.us](mailto:amoores@co.burlington.nj.us)  
Or call 609-499-1001 x 272.

Please indicate the night you wish to attend (9/18 or 9/28) along with your name, title, and name of guest.



## **WESTAMPTON TOWNSHIP POLICE DEPARTMENT**

**710 RANCOCAS ROAD**

**WESTAMPTON NJ 08060-9612**

**PHONE: 609-267-3000      FAX: 866-252-7006**

**JOSEPH OTTO - CHIEF OF POLICE**

---

September 18, 2017

Twp. Administrator Maria Carrington  
Westampton Township Municipal Building  
710 Rancocas Road  
Westampton, NJ 08060

Dear Twp. Administrator Maria Carrington,

This letter is to inform you that it is my intention to retire from the Westampton Township Police Department effective February 1, 2018. I would like to express my sincere gratitude for the opportunity to work for the Westampton Township Police Department for the past 25+ years. This decision has been a very difficult one to make, as I believe in this department and have been committed to serving the residents of this great community in a professional and progressive manner.

I would like to take this opportunity to thank the Mayor, Township Committee and Township Administrator for their trust and support in allowing me to serve as a Police Officer, and the last 3 years as the Chief of Police for the Westampton Township Police Department. Most of all, I would like to commend the men and women of the Westampton Township Police Department for their Commitment, Professionalism and Dedication to duty. It has also been an honor and a privilege to serve and protect the citizens of Westampton Township.

Westampton is a growing thriving community and this Police Department has worked hard to earn respect and will always stand ready to serve. I believe the department has made many advancements during my time as Chief, mostly because of the committed officers and supervisors employed by Westampton Township Police Department, and not because of me. I believe I leave you a command staff that is well prepared to serve this community and department. Among them, I am confident you will find the right person to lead this organization as the next Chief of Police.

As I prepare for the next phase of my life, I am confident that my colleagues are well prepared to continue the important work for the community. I look forward to working with you and the department during this exciting transition.

Sincerely,

Joseph Otto  
Chief of Police



TOWNSHIP OF WESTAMPTON  
APPROVING PAYMENT OF VOUCHERS  
FOR THE PERIOD ENDING 9/15/17  
RESOLUTION NO. 116-17

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON  
RESOLUTION ESTABLISHING PROMOTIONAL CRITERIA  
FOR CHIEF OF POLICE FOR  
THE WESTAMPTON TOWNSHIP POLICE DEPARTMENT

RESOLUTION NO. 117-17

WHEREAS, the Township Committee needs to update their promotional policy for Chief of Police that includes subjective and objective criteria;

NOW, THEREFOR, BE IT RESOLVED that the Township Committee of the Township of Westampton sets forth the following promotional criteria to be followed by the Westampton Township Police Department.

**ELIGIBILITY**

1. All officers employed a minimum of 1 year as a Lieutenant with the Westampton Township Police Department are eligible to apply for the position of Chief of Police.

**TESTING ELEMENTS**

All Promotional examinations for positions within the Westampton Township Police Department shall be based upon a competitive examination given to all eligible and interested members of the Department.

1. Review of personnel file to include commendations, disciplinary findings, evaluations, police training and formal education.
2. Oral examination by a review board consisting of the Mayor or his/her designee, Township Administrator and 3 commanding or superior officers from other law enforcement agencies.

**NOTICE OF RESULTS**

The applicants will be ranked upon completion of all elements of the evaluation process. The results will be posted in writing. The promotional list will be valid for one year from the date of the list being established. Any candidate who wishes to review his/her results may do so within five days of the distribution of the results.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately.

TOWNSHIP OF WESTAMPTON  
RESOLUTION AUTHORIZING  
SUBMISSION OF GRANT APPLICATION

RESOLUTION NO. 118-17

WHEREAS, Westampton Township desires to submit an application to the Burlington County Cultural & Heritage Affairs (BCCHA) regranting program:  
and

WHEREAS, the BCCHA is the organization that seeks available State & Federal funds to develop and support historical, arts and cultural programs; and

WHEREAS, the Westampton Township Timbuctoo Advisory Committee would like to apply for funds to use for improvements at the Timbuctoo site, including but not limited to improved signage; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee authorizes the Township Administrator and/or Mayor to sign all necessary documents related to this grant.

TOWNSHIP OF WESTAMPTON

RESOLUTION AUTHORIZING THE MAYOR TO ENTER  
INTO AN EMPLOYMENT CONTRACT WITH THE TOWNSHIP  
ADMINISTRATOR

RESOLUTION NO. 119-17

WHEREAS, Westampton Township requires the services of a Township Administrator; and

WHEREAS Maria Santucci Carrington has been performing the duties and responsibilities of the Township Administrator since September 1, 2016; and

WHEREAS, to date, Ms. Carrington has been working without a contract; and

WHEREAS, Ms. Carrington and the Township Committee have reached an agreement as to the terms of an employment contract from September 1, 2017 to August 31, 2022.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Westampton that the Mayor is authorized to sign the attached Employment Agreement between the Township of Westampton and Maria Santucci Carrington, Township Administrator.

**EMPLOYMENT AGREEMENT**  
**BETWEEN THE TOWNSHIP OF WESTAMPTON AND**  
**MARIA S. CARRINGTON, TOWNSHIP ADMINISTRATOR**

This Agreement (“Agreement”) entered into on this \_\_\_\_ day of \_\_\_\_\_, 2017, by the and between the Township of Westampton (“Township”) having its principal offices in the Municipal Building, 710 Rancocas Road, Westampton Township, County of Burlington and State of New Jersey and Township Administrator Maria S. Carrington (“Carrington” or “Administrator”) hereby establishes the following terms and conditions of employment for the position of Township Administrator. This Agreement represents the complete and final understanding between the Township and the Administrator

1. **Term and Salary.** This Agreement shall be in place from September 1, 2017 through August 31, 2022. During this time Carrington will serve as the full-time Township Administrator which will be considered to be a 40 hour per week job at an annual salary beginning on September 2, 2017 of \$102,071. Each January, Carrington will receive the same increase as provided to off-guide employees covered by the AFSCME contract.
2. **Pension System.**
  - A. If the State rejects Administrator’s participation in PERS due to title or other reason and if Township is not able to have the PERS decision reversed, Administrator’s retirement fund will be moved into the Defined Contribution Retirement Plan (“DCRP”). In addition to the DCRP match the Township will pay the difference in matching funds between DCRP and PERS by December 31 for Administrator to invest for retirement purposes. Consideration will be taken be into account that this amount will be subject to taxes so that Administrator is compensated as she would have been under PERS.
  - B. If State rejects Administrator due to title or other reason and Township is not able to have the decision reversed, Administrator will no longer be eligible for contributory life insurance at three times salary. Westampton Township will pay one of its current providers (New York Life, AXA or Colonial Life) for the cost of life insurance with the same benefits less what Administrator would have contributed as a PERS participating employee.
3. **Performance Review.** Administrator shall receive an annual performance appraisal by the members of Township Committee each August.
4. **Health Care, Dental and Vision Benefits.** Administrator will have the opportunity to receive full health insurance benefits, prescription, dental and similar benefits in the same manner as provided to the Westampton Township employees covered under the AFSCME union contract.
5. **Holidays and Personal Days.** Administrator will receive the same number of paid holidays and four (4) personal days provided to the Westampton Township employees covered under the AFSCME union contract.

6. **Sick Leave.** Administrator will receive fifteen (15) paid sick days (120 hours) per year. Unused sick leave may be accumulated from year to year or, at the selection of the Administrator, be reimbursed at one-half pay at the end of each year. Accumulated sick time is not to exceed 720 hours. No more than 45 days of pay or \$15,000, whichever is less, of accumulated sick leave to be paid out only if the Administrator retires from the State pension system. There will be no pay out of accumulated sick leave if Administrator resigns from the position.
7. **Vacation Leave.** Administrator will receive 15 days (120 hours) of vacation per year starting January 1, 2018.
8. **Reimbursements and Training.**
  - A. Administrator shall be issued a township phone or shall receive reimbursement for their personal cell phone usage of \$40 per month.
  - B. Westampton will reimburse for mileage costs at the current IRS rate for trips more than 20 miles from work or home of Administrator.
  - C. Westampton will pay professional dues and training costs associated with Administrator's job responsibilities.
9. **Severance Pay.** In the event of termination by the Township or if contract is not renewed, entitled to sixteen (16) weeks of severance pay in addition to payment for unused and accrued sick leave (maximum of \$15,000), personal and vacation time as well as the continuation of any health benefits that the administrator is currently receiving for 30 days after termination. No severance pay, accumulated sick leave pay or continuation of benefits if terminated for good cause.
10. **Notice of Resignation.** Administrator agrees to give fifteen (15) business days written notice of intent to resign from employment with Westampton Township.
11. **Indemnification.** The Township shall defend and indemnify Administrator against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission within the scope of her employment with Township. Administrator agrees that Township will not defend or indemnify her for action or conduct outside the scope of her employment or action that is criminal in nature pursuant to the laws of the United States, any State therein, or other jurisdiction.

\_\_\_\_\_  
C. André Daniels, Mayor, Westampton Township

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maria S. Carrington

\_\_\_\_\_  
Date

2nd reading  
9-18-17

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO AMEND CHAPTER 172 OF THE CODE OF WESTAMPTON  
PARKS AND RECREATION

ORDINANCE NO. 12-2017

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and the State of New Jersey as follows:

The Township Committee hereby repeals and amends Chapter 172, Parks and Recreation, as follows:

**Section 1.**

Repeal Sections 172-1 through Sections 172-4 and replace with:

§ 172-1 Finding and Purpose

The Township Committee of the Township of Westampton finds that it is in the best interest of the residents of Westampton Township to regulate the use of the buildings, parks, playgrounds and open space areas owned and maintained by the Township and to establish regulations related to said use.

§ 172-2 Facilities Use Policy

The Township Committee of the Township of Westampton has adopted and incorporates by reference herein the Westampton Township Facilities Use Policy as a means to reserve use of the Township's facilities, thereby improving the accessibility and scheduling of facilities and, at the same time, provide for their safe, constructive and prolonged use. All groups, organizations and/or leagues will be required to pay a reasonable fee to use Township facilities and Board of Education facilities which are maintained by the Township. Said fees, rents, rates or other charges shall be kept on file with the Director of Recreation and may be modified as appropriate, subject to review and approval by the Township Committee.

§ 172-3 Prohibited Acts

- A. It shall be unlawful and in violation of this chapter for any person, firm, corporation or other entity to perform or permit to be performed any of the following acts within any building, park, playground or open space area of the Township to:
  - (1) Operate, drive or park any automobile except on a street, driveway or parking lot in any park, playground or open space area or park or

leave any such vehicle in any place other than the areas established for public parking. No two-wheeled motor vehicle shall be permitted in any park, playground or open space area except in specific locations provided for said use, if any.

- (2) Bring animals on any Township owned premises unless the animal is a certified and registered service animal.
- (3) Smoke or carry, possess or consume any alcoholic beverages, narcotics or drugs.
- (4) Hold, possess or use any firearm or weapon within the boundaries any park, playground or open space area but for law enforcement officers and firearm permit holders.
- (5) Endanger the safety of any person by any conduct or act, including disturbing the peace, using profanity or committing any assault, battery or fighting.
- (6) Loiter in parked vehicles or park overnight.
- (7) Litter or dump.
- (8) Use or cause to be used any loud music or use of loudspeakers, public address systems or amplifiers without first having obtained written permission from the Township.
- (9) Barbecue or using of propane tanks except by permit.
- (10) Mark, deface, disfigure, injure, tamper with, displace or remove any Township property whether temporary or permanent, monuments, stakes, posts or other boundary markers or other structures or equipment facilities of a park, playground or open space area or parts thereof whatsoever, either real or personal.
- (11) Hit balls against fences or practice golf.
- (12) Sell, vend, peddle or offer for sale any commodity or article within any park, playground or open space area which such activity is purely for pecuniary profit, other than employees and officials of the Recreation Department or persons having prior written permission from the Township. No vendors of any kind allowed except by permit.
- (13) Swim in any pond, lakestream or other body of water is prohibited, except for areas designated and posted as approved for swimming.
- (14) Fish or operate motorboat, canoes, kayaks and any other water vehicle on any stream, lakes or body of water owned and operated by Westampton Township when posted.

B. In addition to the above, failure of any person, firm, corporation or other entity to abide by the following regulations on the Westampton Sports Complex Turf Fields shall be unlawful and in violation of this chapter:

- (1) No food or drinks other than sports drinks and water.
- (2) No chewing gum, nuts or sunflower seeds.
- (3) No metal cleats.



- (4) No driving of tent stakes or other sharp objects that could pierce or damage the turf.
- (5) No bicycles, scooters, skateboards, rollerblades, etc.
- (6) No dragging of goals and equipment.
- (7) No picking or pulling of grass fibers or infill materials.

#### § 172-4 Hours of Operation; Use

- A. The public parks, playgrounds and open space areas of Westampton Township that do not have lighting shall be open for use from sunrise to sunset.
- B. The public parks, playgrounds and open space areas of Westampton Township equipped with lighting shall be open from sunrise until sunset unless the lighting is operational in which case they shall not be lit and occupied after 10 pm on Sundays through Thursdays and after 11 pm on Fridays and Saturdays. If the lights are not in operation, these parks, playgrounds and open space areas shall be closed after sunset in the evening.
- C. Any person, firm, corporation or other entity not in the possession of a valid permit issued by Westampton Township on a public park, playground or open space area before sunrise or after closing time shall be deemed in violation of this section.
- D. Except for unusual and unforeseen emergencies, all parks, playgrounds and open space areas shall be open to the public every day of the year during the hours designated in this section.
- E. In the case of inclement weather, field maintenance or other significant determination by Township personnel, any area may be declared closed to the public by the Township at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), regardless of whether an individual or organization has obtained a permit to use the same. The Township shall post notice of any closure near the entrances to the park, playground or open space area or the specific field area as appropriate.
- F. No person, firm, corporation or other entity shall enter any portion or area of any park, playground or open space area closed or restricted by the Township, as indicated and directed by posted notice or signs.
- G. Westampton Township will not be liable for any vehicle damage or personal damage; all sports participants, spectators, coaches, players, vendors, runners, walkers in playground and picnic areas are at risk to be hit with balls. All are to be alert at all times.
- H. Municipal buildings, parks, playgrounds and open space areas are under video surveillance and police patrol.
- I. All of the above shall also pertain to any building, park, playground or open space area when used or occupied by any departmental entity of Westampton Township unless the governing rules of such space

contradict any provision of this chapter in which case the governing rules of the space shall apply.

#### §172-5 Violations and Penalties

- A. Any person, firm, corporation or other entity convicted of a violation of this chapter or any section thereof shall be punished by a fine not to exceed \$2,500 if said conviction constitutes a first offense. For any second or subsequent offense, said person, firm, corporation or other entity shall be sentenced to a fine not to exceed \$5,000 or a term of imprisonment or period of community service not to exceed 90 days, or both, in the discretion of the sentencing court.
- B. In addition to any fine that may be imposed in violation of this section, any person, firm, corporation or other entity found guilty, or, if a minor, adjudicated, or unauthorized use of the Township parks, playgrounds, or open space areas shall be monetarily liable for the damage caused to the facility, including all legal and/or administrative costs to repair all damage.

#### **Section 2.**

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

#### **Section 3.**

This ordinance shall take effect upon final passage and publication according to law.

WESTAMPTON TOWNSHIP  
RECREATION DEPARTMENT

FACILITIES USE POLICY &  
PERMIT APPLICATION PROCEDURES

*(Ordinance #\_\_\_\_; adopted \_\_\_\_\_, 2017)*

Westampton Township  
Recreation Department  
710 Rancocas Road  
Westampton, NJ 08060

# Contents

A—FACILITIES USE POLICY.....	3
B—GENERAL REGULATIONS.....	3
C—HOURS OF OPERATION AND USE .....	4
D—VIOLATIONS AND PENALTIES .....	5
E—SUPERVISION .....	6
F—MAINTENANCE AND USE OF FACILITIES .....	6
G—DAMAGE TO MUNICIPAL PROPERTY.....	6
H—PARKING .....	7
I—PRIORITIES OF USE.....	7
J—PERMIT APPLICATION PROCEDURES.....	8
K—INSURANCE .....	9
L—INDEMNIFICATION AND WAIVER.....	9
M—TOWNSHIP FACILITIES AVAILABLE FOR PUBLIC USE AND PRIORITY PERMITS .....	10
N—FEE SCHEDULE.....	11
O—CANCELLATION.....	12

## A—FACILITIES USE POLICY

The Westampton Township Committee recognizes that:

1. municipal facilities are public property and, as such, should be made available for public use;
  2. the unprogrammed and unregulated use of municipal facilities can result in damage to those facilities and inconvenience for their users; and
  3. certain costs are incurred in the use of a municipal facility should be shared by their users.
- As such, the Westampton Township Committee has adopted this policy as a means to reserve use of Westampton’s municipal facilities, thereby improving the accessibility and scheduling of facilities and, at the same time, providing for their safe, constructive and prolonged use. This policy is incorporated by reference into Chapter 172, Section 2 of the Westampton Township Municipal Code.

## B—GENERAL REGULATIONS

Chapter 172, Section 3 of the Westampton Township Municipal of Westampton reads:

- “A. It shall be unlawful and in violation of this chapter for any person, firm, corporation or other entity to perform or permit to be performed any of the following acts within any building, park, playground or open space area of the township to:
- (1) Operate, drive or park any automobile except on a street, driveway or parking lot in any park, playground or open space area or park or leave any such vehicle in any place other than the areas established for public parking. No two-wheeled motor vehicle shall be permitted in any park, playground or open space area except in specific locations provided for said use, if any.
  - (2) Bring animals on any township owned premises unless the animal is a certified and registered service animal.
  - (3) Smoke or carry, possess or consume any alcoholic beverages, narcotics or drugs.
  - (4) Hold, possess or use any firearm or weapon within the boundaries of any park, playground or open space area but for law enforcement officers and firearm permit holders.
  - (5) Endanger the safety of any person by any conduct or act, including disturbing the peace, using profanity or committing any assault, battery or fighting.
  - (6) Loiter in parked vehicles or park overnight.
  - (7) Litter or dump.
  - (8) Use or cause to be used any loud music or use of loudspeakers, public address systems or amplifiers without first having obtained written permission from the township.
  - (9) Barbecue or using of propane tanks except by permit.
  - (10) Mark, deface, disfigure, injure, tamper with, displace or remove any Township property whether temporary or permanent, monuments, stakes, posts or other

boundary markers or other structures or equipment facilities of a park, playground or open space area or parts thereof whatsoever, either real or personal.

- (11) Hit balls against fences or practice golf.
- (12) Sell, vend, peddle or offer for sale any commodity or article within any park, playground or open space area which such activity is purely for pecuniary profit, other than employees and officials of the Recreation Department or persons having prior written permission from the township. No vendors of any kind allowed except by permit.
- (13) Swim in any pond, lakestream or other body of water is prohibited, except for areas designated and posted as approved for swimming.
- (14) Fish or operate motorboat, canoes, kayaks and any other water vehicle on any stream, lakes or body of water owned and operated by Westampton Township when posted.

B. In addition to the above, failure of any person, firm, corporation or other entity to abide by the following regulations on the Westampton Sports Complex Turf Fields shall be unlawful and in violation of this chapter:

- (1) No food or drinks other than sports drinks and water.
- (2) No chewing gum, nuts or sunflower seeds.
- (3) No metal cleats.
- (4) No driving of tent stakes or other sharp objects that could pierce or damage the turf.
- (5) No bicycles, scooters, skateboards, rollerblades, etc.
- (6) No dragging of goals and equipment.
- (7) No picking or pulling of grass fibers or infill materials.”

## C—HOURS OF OPERATION AND USE

Chapter 172, Section 4 of the Westampton Township Municipal Code reads:

- A. The public parks, playgrounds and open space areas of Westampton Township that do not have lighting shall be open for use from sunrise to sunset.
- B. The public parks, playgrounds and open space areas of Westampton Township equipped with lighting shall be open from sunrise until sunset unless the lighting is operational in which case they shall not be lit and occupied after 10 pm on Sundays through Thursdays and after 11 pm on Fridays and Saturdays. If the lights are not in operation, these parks, playgrounds and s areas shall be closed after sunset in the evening.
- C. Any person, firm, corporation or other entity not in the possession of a valid permit issued by Westampton Township on a public park, playground or open space area before sunrise or after closing time shall be deemed in violation of this section.

- D. Except for unusual and unforeseen emergencies, all parks, playgrounds and open space areas shall be open to the public every day of the year during the hours designated in this section.
- E. In the case of inclement weather, field maintenance or other significant determination by township personnel, any area may be declared closed to the public by the Township at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), regardless of whether an individual or organization has obtained a permit to use the same. The Township shall post notice of any closure near the entrances to the park, playground or open space area or the specific field area as appropriate.
- F. No person, firm, corporation or other entity shall enter any portion or section of any park, playground or open space area closed or restricted by the Township, as indicated and directed by posted notice or signs.
- G. Westampton Township will not be liable for any vehicle damage or personal damage; all sports participants, spectators, coaches, players, vendors, runners, walkers, playground areas, and picnic areas are at risk to be hit with balls. All are to be alert at all times.
- H. Municipal buildings, parks, playgrounds and open space areas are under video surveillance and police patrol.
- I. All of the above shall also pertain to any building, park, playground or open space area when used or occupied by any departmental entity of Westampton Township unless the governing rules of such space contradict any provision of this chapter in which case the governing rules shall of the space shall apply.

## D—VIOLATIONS AND PENALTIES

Chapter 172, Section 5 of the Westampton Township Municipal Code reads:

- A. Any person, firm, corporation or other entity convicted of a violation of this chapter or any section thereof shall be punished by a fine not to exceed \$2,500 if said conviction constitutes a first offense. For any second or subsequent offense, said person, firm, corporation or other entity shall be sentenced to a fine not to exceed \$5,000 or a term of imprisonment or period of community service not to exceed 90 days, or both, in the discretion of the sentencing court
- B. In addition to any fine which may be imposed in violation of this section, any person, firm, corporation or other entity found guilty, or, if a minor, adjudicated, or unauthorized use of the Township parks, playgrounds, or open space areas shall be monetarily liable for the damage caused to the facility, including all legal and/or administrative costs to repair all damage.

## E—SUPERVISION

1. Applicant organizations granted use of facilities are responsible for the proper supervision of all participants and spectators. Those participants under the age of 18 years are not to be left unattended at any time.
2. Applicant organizations granted use of facilities will be held liable and responsible for any personal injury or property damage resulting from the lack of supervision or poor supervision of participants and spectators.

## F—MAINTENANCE AND USE OF FACILITIES

1. All requests for maintenance of facilities (e.g. grass-cutting) must be addressed to the Recreation Department at least 24 hours prior to the scheduled starting time of the activity.
2. Any problem encountered with the facility must be reported to the Recreation Department within 24 hours of the conclusion of the activity.
3. Proper use of facilities is of the utmost importance. Organizations or groups failing to abide by the provisions of this policy will be asked to curtail their event(s) and may be denied further use of the Township facilities.
4. For indoor facilities, no nails, tacks, pins, staples, tape or any other items that put holes in walls or could possibly remove paint should be used. Painter's tape can be used to hang decorations.
5. Facilities must be left clean and orderly.
  - a. For indoor facilities, chairs and tables shall be returned to their original positions; any items that are used during meeting/event should be removed; floors swept; and air conditioning/heating should be turned off or adjusted as directed or posted at the facility.
  - b. For outdoor facilities, all nets and other equipment should be returned to their original location. Net and equipment should be carried, not dragged, for the protection of the fields.
6. Adhere to the time listed on your permit.
7. Adhere to the permits of other groups.

## G—DAMAGE TO MUNICIPAL PROPERTY

Users of facilities automatically assume responsibility and any liability for all damages and loss to Township property that occurs while using said facility. Costs for any damages will first be assessed from any fee deposits.



## H—PARKING

Parking is limited to designated parking areas. Except for emergency situations, and situations clearly posted, no vehicles are permitted on any park, playground or s. Violation of the parking policy will result in revocation of the applicant’s privilege to continue utilizing the facility.

## I—PRIORITIES OF USE

Westampton buildings, parks, playgrounds, fields and open space areas are intended to be used by the public. In order to ensure the accessibility and scheduling of facilities and, at the same time provide for their safe, constructive and prolonged use, all groups, organization, corporations, leagues or other entities are required to apply for a permit and pay an associated reasonable fee. Priority of use of any Township facility is given to the permit-holding entity.

Applications for the use of facilities will be scheduled on a first come, first serve basis. When more than one complete application is received for the same facility and date(s), the following priority order will apply:

1. Meetings, events or activities directly sponsored by the Township Committee, Township Departments or Township Boards for municipal purposes or for the discussion of municipal issues.
2. Meetings, events or activities sponsored by the Westampton Township Recreation Department; this includes Players Development Academy activities.
3. Meetings, events or activities conducted by the Westampton Township Board of Education (BOE also has first priority at any of the fields owned by the BOE).
4. Meetings, events or activities of non-profit groups or organizations or not sponsored by any Township department whose membership is comprised of primarily (75%+) Westampton Township residents.
  - a. Youth service organizations will take precedence over adult member organizations.
  - b. A final determination may be made based upon those organizations serving the larger percentage of Westampton Township residents.
5. Meetings, events or activities of non-profit groups or organizations not sponsored by any Township whose membership is **not** comprised of primarily (75%+) Westampton Township residents. (This section does not apply to those users requesting open space areas with State Green Acres funds. All applications for use of such facilities will be treated equally regardless of residency.)
  - a. Youth service organizations will take precedence over adult member organizations.
  - b. A final determination may be made based upon those organizations serving the larger percentage of Westampton Township residents.
6. Commercial applicants who seek to conduct activities sponsored by neither a Township department nor a non-profit organization in which a fee is charged and/or a business or service is offered to participants/attendees.

## J—PERMIT APPLICATION PROCEDURES

1. Permits for the use of municipal facilities are required to receive priority use over the public and are mandatory for the:
  - a. reservation and use of any indoor facility.
  - b. use of any area requiring outdoor lights or lighting equipment.
  - c. priority use of any outdoor facility.
2. Permits are not required for the unreserved use of the parks, playgrounds and open space areas.
3. Applications for the use of any municipal facility available for use (listed in Section M) can be obtained via the Township website ([www.westamptonnj.gov](http://www.westamptonnj.gov) or [www.westampton.com](http://www.westampton.com)) or requested in person or by mail from the Westampton Township Recreation Department located at 710 Rancocas Road, Westampton, NJ 08060.
4. Deposit payment to be included with application
  - a. A \$200 returnable deposit (check or money order payable to “Westampton Recreation”) is required with all applications for use of athletic facilities.
  - b. A \$100 returnable deposit is required with applications for use of all other facilities.
  - c. Users will be notified in writing if any portion of the deposit fee is to be withheld from refund due to damage to the field or facility reserved.
5. Fees are required with certain applications and must be paid within 1 week of the event. See fee schedule in Section N.
6. Proof of Insurance is required with certain applications. See Section K.
7. An original, signed liability insurance indemnification and waiver is required with certain applications. See Section L.
8. A team roster(s) or membership list is required with all applications. This roster/listing must include the name and home address of all participants utilizing said facility.
9. Completed applications should be returned to the Recreation Department at 710 Rancocas Road, Westampton, NJ 08060 by the following deadlines:
  - a. For single, one-time events, applications should be submitted at least fourteen (14) days prior to the scheduled event.
  - b. All seasonal and multi-day athletic-related applications must be submitted to the Recreation Department by the following deadline dates:
    - i. Winter (December through February) by October 15
    - ii. Spring (March through June) by February 1
    - iii. Summer (July through August) by May 15
    - iv. Fall (September through November) by July 1

Applications submitted after these deadlines cannot be assured of scheduling. Applications must be complete to receive consideration and include applicable payments/deposits, insurance documents and rosters.
10. If the application is correctly completed and the facility is available, confirmation of scheduling dates will usually occur within 1 week of the deadlines listed above. Permits

requested after the given deadlines will typically receive approval or denial within 1 week as well. An executed **Facility Use Permit** will then be issued and will be either mailed or picked up per the applicant's request. The executed **Facility Use Permit** must be present with the user group's representative at all scheduled activities.

11. Permits will not extend past December 31st of the year of issuance, nor will be granted for longer than one (1) year in duration. It is the applicant's responsibility to file a new application upon expiration.

## K—INSURANCE

1. *Formal organizations* (e.g. Scout troop, athletic leagues) that wish to use Municipal facilities must maintain adequate insurance coverage and provide proof of coverage with their application. An original executed Certificate of Insurance listing Westampton Township as the Certificate Holder and as an Additional Insured is required at the time of application.
2. *Informal groups*, however, are free to use facilities without insurance coverage, contingent upon the execution of an Indemnification and Waiver, which is described in Section L. Insurance requirements may also be waived for municipally sponsored meetings or events.
3. Determination as to whether a group is formal or informal will be made by the Township Administrator and Recreation Director. Factors that will be considered include, but are not limited to, incorporation status, size of membership, frequency of gatherings, and existing insurance.
4. Those users required to have insurance must present satisfactory evidence (original executed Certificate of Insurance) of insurance protection for participants, spectators, coaches and public within the following terms and conditions. The applicant must maintain Commercial General Liability insurance with limits of liability not less than \$1,000,000 (\$1 million) per occurrence and aggregate. The policy will provide coverage for the user's activity at the approved facility, and shall state such activities on the Certificate of Insurance. The Certificate shall name the Township of Westampton as the Certificate Holder and as an Additional Insured for the full duration of the use of the facility(ies).
5. Those applicants seeking use of Westampton Township Board of Education facilities must also name the Westampton Township Board of Education as the Certificate Holder and as an Additional Insured on the Certificate of Insurance. See list of facilities (Section M); BOE facilities are indicated by "BOE" next to the name of the facility.

## L—INDEMNIFICATION AND WAIVER

1. Users must sign a waiver in which they agree to waive and relinquish all claims and causes of action, of every kind which they have or may have against the Township of Westampton arising out of the use of the facility resulting in personal injury and/or

property damage. The users must recognize and acknowledge that they assume all risks in connection with the use of the facility.

2. Users must indemnify the Township of Westampton of any and all liability of loss, and against all claims or actions based upon or arising out of damage or injury (including both) to persons or property caused by or sustained in connection with the applicant's use of the facility, and, the defense of any such claims or action, whether the liability, loss or damage is caused by, or arises out of negligence of the Township of Westampton, or any of the agents, employees or otherwise. The user must further agree to reimburse the Township of Westampton for any and all expenses, attorney's fees, or costs incurred in the enforcement of this waiver and indemnification.

## M—TOWNSHIP FACILITIES AVAILABLE FOR PUBLIC USE AND PRIORITY PERMITS

Club Acres Tennis Court (corner of Oxmead and Manor Drive)  
Rancocas Village Baseball/Softball Field  
Rolling Hills Baseball Field  
Rolling Hills Tennis Court  
Rolling Hills Playground  
Rolling Hills East Playground  
Municipal Building, Caucus Room 109 (occupancy 15)  
Municipal Building, Courtroom (occupancy 250)  
Municipal Building, Meeting Room 107 (occupancy 60)  
Spring Meadows All-Purpose Soccer/Football Field (no nets)  
Spring Meadows Tennis Court  
Spring Meadows large playground  
Spring Meadows Half-Court Basketball hoop  
Sports Complex 8x8 Soccer Field\*  
Sports Complex Baseball Field 40/70, 40/60 or 50/70 – 3 fields\*  
Sports Complex Baseball Field 60/90\*  
Sports Complex Baseball/Softball Flex Field\*  
Sports Complex Football or Grass Soccer Field\*  
Sports Complex Softball\*  
Sports Complex Turf Soccer Field #1\*  
Sports Complex Turf Soccer Field #2\*  
Sports Complex Turf Soccer Field – half-size for 7x7 or 9x9 play\*  
Tarnsfield Park Soccer Field  
Tarnsfield Park Playground  
Note: Use of the Tarnsfield Swim Club is overseen by the Tarnsfield Swim Club Executive Board [www.tarnsfieldswimclub.com](http://www.tarnsfieldswimclub.com)

\*These facilities were acquired with State Green Acres funds; all applications for use of these facilities will be treated equally regardless of residency.

## N—FEE SCHEDULE

No refunds will be issued due to cancellation(s) caused by an act of God unless the Recreation Department is given sufficient notice of intent to cancel or fields or facilities have been closed by decision of the Municipality.

If reserved fields or facilities are found to be unused (including seasonally permitted fields), fees may be assessed and permit applications may be revoked and denied for future use.

Westampton Township provides all facility and field maintenance unless otherwise agreed for a fee of \$35 per hour for multi-day users. Facility and field maintenance includes maintaining the fields, emptying garbage cans, cleaning restrooms, and generally supervising the complex.

Lights are \$10 per hour

Field preparation, if required, \$35 per hour

Club Acres Tennis Court	No Fee
Rancocas Village Baseball/Softball Field	No Fee
Rolling Hills Baseball Field	No Fee
Rolling Hills Tennis Court	No Fee
Rolling Hills Playground	No Fee
Rolling Hills East Playground	No Fee
Spring Meadows All-Purpose Soccer/Football Field	No Fee
Spring Meadows Tennis Court	No Fee
Spring Meadows large playground	No Fee
Spring Meadows Half-Court Basketball hoop	No Fee
Sports Complex Softball/Baseball Fields	
1 Field	\$25 per game (2-hour block)
1 Field	\$100 per day
1 Field	\$200 per weekend
2 Fields	\$45 for 2-hour block
2 Fields	\$200 per day
2 Fields	\$300 per weekend
3 Fields	\$60 for 2-hour block
3 Fields	\$300 per day
3 Fields	\$400 per weekend
4 Fields	\$70 for 2-hour block
4 Fields	\$400 per day
4 Fields	\$500 per weekend
Sports Complex Turf Soccer Fields	
1 Field	\$250 per game (2-hour block)
1 Field	\$1,000 per weekend day

1 Field	\$1,500 per weekend
2 Fields	\$400 for 2-hour block
2 Fields	\$1,500 per weekend day
2 Fields	\$2,500 per weekend

Sports Complex Grass Soccer Field

1 Field	\$50 per game (2-hour block)
1 Field	\$200 per weekend day
1 Field	\$300 per weekend

Tarnsfield Park Soccer Field	No Fee
Tarnsfield Park Playground	No Fee
Recreation Center	\$40 per hour

Municipal Building (any room):

- \$50 per meeting or event for non-profit groups or organizations not sponsored by any Township whose membership is comprised of primarily (75%+) Westampton Township residents.
- \$100 per meeting or event for of non-profit groups or organizations not sponsored by any Township whose membership is **not** comprised of primarily (75%+) Westampton Township residents. \$200 per meeting or event for commercial applicants (as defined in Section I above).

“No fee” facilities are for residents of Westampton only. Permit applications are required to secure priority use.

## O—CANCELLATION

In the event the rental party wishes to cancel the event, the cancellation must be submitted in writing at least 24 hours before the event. The submission should include the signature of person who completed the rental contract, the event date and the date of the cancellation request. The cancellation fee is \$125 per rental day. The cancellation fee will be withheld from the payment submitted at the time of the application.

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON AMENDING AND REPLACING CHAPTER 131 OF THE CODE OF THE TOWNSHIP OF WESTAMPTON ENTITLED FLOOD DAMAGE PREVENTION, FORMERLY FLOODPLAIN MANAGEMENT

4-18-17  
2nd reading

ORDINANCE NO. 13-2017

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and the State of New Jersey as follows:

The Township Committee hereby repeals and amends Chapter 131, Floodplain Management, as follows:

SECTION 1.0

STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES

1.1 STATUTORY AUTHORIZATION

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Township Committee of the Township of Westampton of Burlington County, New Jersey does ordain as follows:

1.2 FINDINGS OF FACT

- a) The flood hazard areas of the Township of Westampton are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately flood proofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

1.3 STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- a) Protect human life and health;
- b) Minimize expenditure of public money for costly flood control projects;
- c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- d) Minimize prolonged business interruptions;
- e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;

- f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;
- g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

#### 1.4 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- b) Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- e) Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

### SECTION 2.0 DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

**AO Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

**AH Zone-** Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone

**Appeal** — A request for a review of the Construction Official's interpretation of any provision of this ordinance or a request for a variance.

**Area of Shallow Flooding** — A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.



**Area of Special Flood Hazard** —Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1-A30, AE, A99, or AH.

**Base Flood** —A flood having a one percent chance of being equaled or exceeded in any given year.

**Base Flood Elevation (BFE)** – The flood elevation shown on a published Flood Insurance Study (FIS) including the Flood Insurance Rate Map (FIRM). For zones AE, AH, AO, and A1-30 the elevation represents the water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year.

**Basement** — Any area of the building having its floor subgrade (below ground level) on all sides.

**Breakaway Wall** — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

**Development** — Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

**Digital Flood Insurance Rate Map (DFIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Elevated Building** — A non-basement building (i) built, in the case of a building in an Area of Special Flood Hazard, to have the top of the elevated floor, elevated above the base flood elevation plus freeboard by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

**Existing Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**Flood or Flooding** — A general and temporary condition of partial or complete inundation of normally dry land areas from:

- a) The overflow of inland or tidal waters and/or

- b) The unusual and rapid accumulation or runoff of surface waters from any source.

**Flood Insurance Rate Map (FIRM)** — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

**Flood Insurance Study (FIS)** — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

**Floodplain Management Regulations** — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

**Flood proofing** — Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

**Floodway** — The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without accumulatively increasing the water surface elevation more than 0.2 foot.

**Freeboard** — A factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

**Highest Adjacent Grade** — The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

**Historic Structure** — Any structure that is:

- a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c) Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved State program as determined by the Secretary of the Interior; or
  - (2) Directly by the Secretary of the Interior in States without approved programs.

**Lowest Floor** — The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements of 44 CFR Section 60.3.

**Manufactured Home** — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

**Manufactured Home Park or Manufactured Home Subdivision** — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

**New Construction** — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

**New Manufactured Home Park or Subdivision** — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

**Recreational Vehicle** — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**Start of Construction** — (For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of pilings, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means

the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

**Structure** — A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

**Substantial Damage** — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its condition before damage would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

**Substantial Improvement** — Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

- a) Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b) Any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a "historic structure".

**Variance** — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

**Violation** — The failure of a structure or other development to be fully compliant with this ordinance. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

## SECTION 3.0 GENERAL PROVISIONS

### 3.1 LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Township of Westampton, Burlington County, New Jersey.

### 3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard for the Township of Westampton, Community No. 340118, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Burlington County, New Jersey (All Jurisdictions)" dated December 21, 2017.
- b) "Flood Insurance Rate Map for Burlington County, New Jersey (All Jurisdictions)" as shown on Index and panels 34005C0136F, 34005C0137F, 34005C0138F, 34005C0139F, 34005C0141F, 34005C0142F, 34005C0143F, 34005C0144F, 34005C0251F, 34005C0252F, 34005C0256F, whose effective date is December 21, 2017.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study and maps are on file at 710 Rancocas Road, Westampton, New Jersey.

### 3.3 PENALTIES FOR NONCOMPLIANCE

No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$500 or imprisoned for not more than 90 days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Township of Westampton from taking such other lawful action as is necessary to prevent or remedy any violation.

### 3.4 ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

### 3.5 INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

- a) Considered as minimum requirements;
- b) Liberally construed in favor of the governing body; and,
- c) Deemed neither to limit nor repeal any other powers granted under State statutes.

### 3.6 WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Township of Westampton, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

## SECTION 4.0 ADMINISTRATION

### 4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard

established in section 3.2. Application for a Development Permit shall be made on forms furnished by the Construction Official and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- b) Elevation in relation to mean sea level to which any structure has been flood proofed.
- c) Certification by a registered professional engineer or architect that the flood proofing methods for any nonresidential structure meet the flood proofing criteria in section 5.2-2; and,
- d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

#### **4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR**

The Construction Official is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

#### **4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR**

Duties of the Construction Official shall include, but not be limited to:

##### **4.3-1 PERMIT REVIEW**

- a) Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- b) Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- c) Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of 5.3 a) are met.

##### **4.3-2 USE OF OTHER BASE FLOOD AND FLOODWAY DATA**

When base flood elevation and floodway data has not been provided in accordance with section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Construction Official shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, in order to administer sections 5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and 5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

##### **4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED**

- a) Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- b) For all new or substantially improved flood proofed structures:
  - i. verify and record the actual elevation (in relation to mean sea level); and
  - ii. maintain the flood proofing certifications required in section 4.1 c).

- c) Maintain for public inspection all records pertaining to the provisions of this ordinance.

#### 4.3-4 ALTERATION OF WATERCOURSES

- a) Notify adjacent communities and the New Jersey Department of Environmental Protection, Bureau of Flood Control and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- b) Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

#### 4.3-5 SUBSTANTIAL DAMAGE REVIEW

- a) After an event resulting in building damages, assess the damage to structures due to flood and non-flood causes.
- b) Record and maintain the flood and non-flood damage of substantial damage structures and provide a letter of Substantial Damage Determination to the owner and the New Jersey Department of Environmental Protection, Bureau of Flood Control.
- c) Ensure substantial improvements meet the requirements of sections 5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, 5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION and 5.2-3, SPECIFIC STANDARDS, MANUFACTURED HOMES.

#### 4.3-6 INTERPRETATION OF FIRM BOUNDARIES

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in section 4.4.

### 4.4 VARIANCE PROCEDURE

#### 4.4-1 APPEAL BOARD

- a) The Land Development Board as established by Westampton Township Committee shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b) The Land Development Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Construction Official in the enforcement or administration of this ordinance.
- c) Those aggrieved by the decision of the Land Development Board, or any taxpayer, may appeal such decision to the Superior Court, as provided in New Jersey Statutes.
- d) In passing upon such applications, the Land Development Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
  - i. the danger that materials may be swept onto other lands to the injury of others;
  - ii. the danger to life and property due to flooding or erosion damage;

- iii. the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
  - iv. the importance of the services provided by the proposed facility to the community;
  - v. the necessity to the facility of a waterfront location, where applicable;
  - vi. the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
  - vii. the compatibility of the proposed use with existing and anticipated development;
  - viii. the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
  - ix. the safety of access to the property in times of flood for ordinary and emergency vehicles;
  - x. the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
  - xi. the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- e) Upon consideration of the factors of section 4.4-1 d) and the purposes of this ordinance, the Land Development Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- f) The Construction Official shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

#### 4.4-2 CONDITIONS FOR VARIANCES

- a) Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i.-xi. in section 4.4-1 d) have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- b) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- c) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- d) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- e) Variances shall only be issued upon:
  - i. A showing of good and sufficient cause;
  - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
  - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as



identified in section 4.4- 1 d), or conflict with existing local laws or ordinances.

- f) Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

## SECTION 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION

### 5.1 GENERAL STANDARDS

In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, are required:

#### 5.1-1 ANCHORING

- a) All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- b) All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

#### 5.1-2 CONSTRUCTION MATERIALS AND METHODS

- a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

#### 5.1-3 UTILITIES

- a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- d) For all new construction and substantial improvements the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

#### 5.1-4 SUBDIVISION PROPOSALS

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;

- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and,
- d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least fifty (50) lots or five (5) acres (whichever is less).

#### 5.1-5 ENCLOSURE OPENINGS

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings in at least two (2) exterior walls of each enclosed area, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

#### 5.2 SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data have been provided as set forth in section 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD or in section 4.3-2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

##### 5.2-1 RESIDENTIAL CONSTRUCTION

- a) New construction and substantial improvement of any residential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities (including all electrical, heating, ventilating, air- conditioning and other service equipment) and sanitary facilities, elevated at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive;
- b) Require within any AO or AH zone on the municipality's DFIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

##### 5.2-2 NONRESIDENTIAL CONSTRUCTION

In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities as well as all electrical, heating, ventilating, air-conditioning and other service equipment:

either

- a) Elevated to or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive; and

- b) Require within any AO or AH zone on the municipality's DFIRM to elevate above the depth number specified in feet plus one (1) foot, above the highest adjacent grade (at least three (3) feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures; or
- c) Be flood proofed so that below the base flood level plus one (1) foot or as required by ASCE/SEI 24-14, Table 6-1, whichever is more restrictive, the structure is watertight with walls substantially impermeable to the passage of water;
- d) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
- e) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in section 4.3-3 b) ii.

### 5.2-3 MANUFACTURED HOMES

- a) Manufactured homes shall be anchored in accordance with section 5.1-1 b).
- b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
  - i. Be consistent with the need to minimize flood damage,
  - ii. Be constructed to minimize flood damage,
  - iii. Have adequate drainage provided to reduce exposure to flood damage,
  - iv. Be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation plus one (1) foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive and;
  - v. The manufactured home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

### 5.3 FLOODWAYS

Located within areas of special flood hazard established in section 3.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- a) Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- b) If section 5.3 a) is satisfied, all new construction and substantial improvements must comply with section 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION.
- c) In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the accumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than two-tenths (0.2) of a foot at any point.

SECTION 6.0  
SEVERABILITY

If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such a decision shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

All ordinances of the Township of Westampton which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency; and

This Ordinance shall take effect upon final passage, approval, and publication, as required by law.

TOWNSHIP OF WESTAMPTON  
COUNTY OF BURLINGTON

1st rdng  
9-18-17

ORDINANCE NO. 14-2017

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WESTAMPTON, CHAPTER 232, "VEHICLES AND TRAFFIC," ARTICLE I, "GENERAL PROVISIONS," SECTION 232-11, "TURN PROHIBITIONS," AND ESTABLISHING A PROHIBITION AGAINST LEFT TURNS AT THE SPRINGSIDE ROAD (CR 635) ACCESS DRIVE LOCATED ON BLOCK 203, LOT 5

WHEREAS, the Township Council of the Township of Westampton ("Township") has determined, in accord with the analysis of the Burlington County Planning Board ("BCPB"), that the safety of the motoring public requires the establishment of a certain left turn prohibition at the proposed Springside Road (CR 635) access drive located on Block 203, Lot 5 within the Township; and

WHEREAS, the Township has received a copy of certain correspondence dated August 17, 2017, from the BCPB, requesting that, as a condition of its approval of the development of a Wawa convenience store and fueling station, and fast food restaurant, on Block 203, Lot 5, the Township adopt an ordinance prohibiting traffic from making left hand turns in or out of the proposed driveway on Springside Road (CR 635); and

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED, by the Township Council of the Township of Westampton, County of Burlington, State of New Jersey, that Chapter 232, "Vehicles and Traffic," Article I, "General Provisions," Section 232-11, "Turn Prohibitions" of the Code of the Township of Westampton is hereby amended by adding the following language to the existing three-column chart:

<b>"Intersection</b>	<b>Turn Prohibitions</b>	<b>Movement Prohibited"</b>
The access driveway on Block 203, Lot 5 and Springside Road (CR 635)	Left	To and from driveway onto Springside Road (CR 635)

AND BE IT FURTHER ORDAINED AND ESTABLISHED that this Ordinance shall become effective upon adoption and publication in accordance with law.

TIMOTHY M. PRIME, *Esquire*  
DUNCAN M. PRIME, *Esquire*  
TYLER T. PRIME, *Esquire*\*



JASON R. TUVEL, *Esquire*\*  
JOHN P. KELLENBERGER, *Esquire*\*  
SARA R. SZYMBORSKI, *Esquire*\*

\* ALSO ADMITTED TO THE PENNSYLVANIA BAR  
+ ALSO ADMITTED TO THE NEW YORK BAR

August 23, 2017

**via UPS ground**

Marion Karp, Township Clerk  
Westampton Township  
Municipal Building  
710 Rancocas Road  
Westampton, New Jersey 08060

RE: **REQUEST FOR LEFT TURN PROHIBITION ORDINANCE**  
**KCA Westampton, LLC**  
**Block 203, Lot 5**  
**76 Springside Road (CR 635)**

Dear Ms. Karp:

Our office represents KCA Westampton, LLC ("Applicant") in connection with a development at the above-referenced property (the "Property"). On June 7, 2017, the Township of Westampton Land Development Board (the "Board") granted Applicant preliminary and final major site plan approval, together with bulk variance and design waiver relief, to construct a Wawa convenience store and fueling station, and fast food restaurant, on the Property. Said approval was memorialized on August 2, 2017, by way of Resolution No. 13-2017. Subsequently, in a letter dated August 17, 2017, and in accordance with the conditions set forth in the aforementioned resolution, Applicant received a review letter from the Burlington County Planning Board in furtherance of obtaining their approval. A copy of said letter is enclosed herein.

I am writing to you today in an effort to seek the Township's assistance in complying with one of the conditions set forth by the Burlington County Planning Board. Specifically, in paragraph 7, the Burlington County Planning Board has requested that the Township adopt an Ordinance prohibiting left hand turns in and out of the proposed Springside Road driveway. Accordingly, our office kindly requests that the Council introduce same for adoption at its next regularly scheduled meeting. For your convenience, our office has prepared and enclosed a draft ordinance.

SOUTH JERSEY  
MOUNT LAUREL OFFICE

p 856 273 8300  
f 856 273 8383

14000 Horizon Way, Suite 325  
Mount Laurel, NJ 08054

NORTH JERSEY  
TEANECK OFFICE

p 201 371 1026  
f 856 273 8383

141 Ayers Court, Suite LLA-1  
Teaneck, NJ 07666

*\*Please direct all mail to the Mount Laurel office.*

Marion Karp, Township Clerk  
Westampton Township  
August 23, 2017  
Page 2 of 2

Should you have any questions with regard to the foregoing, please do not hesitate to contact our office. Thank you in advance for your time and consideration on this matter.

Very Truly Yours,



TIMOTHY M. PRIME, ESQ.

TMP/srs  
Enclosures

cc: Maria Santucci Carrington, Township Administrator (*via UPS ground, with enclosures*)  
Brian P. Shotts, Esq., Township Solicitor (*via UPS ground, with enclosures*)  
KCA Westampton, LLC (*via electronic mail, with enclosures*)

**TOWNSHIP OF WESTAMPTON  
COUNTY OF BURLINGTON**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WESTAMPTON,  
CHAPTER 232, "VEHICLES AND TRAFFIC," ARTICLE I, "GENERAL  
PROVISIONS," SECTION 232-11, "TURN PROHIBITIONS," AND ESTABLISHING A  
PROHIBITION AGAINST LEFT TURNS AT THE SPRINGSIDE ROAD (CR 635)  
ACCESS DRIVE LOCATED ON BLOCK 203, LOT 5**

**WHEREAS**, the Township Council of the Township of Westampton ("Township") has determined, in accord with the analysis of the Burlington County Planning Board ("BCPB"), that the safety of the motoring public requires the establishment of a certain left turn prohibition at the proposed Springside Road (CR 635) access drive located on Block 203, Lot 5 within the Township; and

**WHEREAS**, the Township has received a copy of certain correspondence dated August 17, 2017, from the BCPB, requesting that, as a condition of its approval of the development of a Wawa convenience store and fueling station, and fast food restaurant, on Block 203, Lot 5, the Township adopt an ordinance prohibiting traffic from making left hand turns in or out of the proposed driveway on Springside Road (CR 635); and

**NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED**, by the Township Council of the Township of Westampton, County of Burlington, State of New Jersey, that Chapter 232, "Vehicles and Traffic," Article I, "General Provisions," Section 232-11, "Turn Prohibitions" of the Code of the Township of Westampton is hereby amended by adding the following language to the existing three-column chart:

<b>"Intersection</b>	<b>Turn Prohibitions</b>	<b>Movement Prohibited"</b>
The access driveway on Block 203, Lot 5 and Springside Road (CR 635)	Left	To and from driveway onto Springside Road (CR 635)"

**AND BE IT FURTHER ORDAINED AND ESTABLISHED** that this Ordinance shall become effective upon adoption and publication in accordance with law.



# Board of Chosen Freeholders County of Burlington New Jersey



Department of: PUBLIC WORKS  
Division of Engineering  
Land Development Section

JOSEPH T. BRICKLEY, PE  
Director/County Engineer

Phone: (856) 642-3800  
Fax: (856) 642-3810

Physical Address:  
1900 Briggs Road  
Mount Laurel, NJ 08054

Mailing Address:  
49 Rancocas Road  
P.O. Box 6000  
Mount Holly, NJ 08060-6000

**COPY**

August 17, 2017

B.C.P.B.# S17-37-043

Timothy M. Prime, Esq.  
14000 Horizon Way  
Suite 325  
Mt Laurel, NJ 08054

By Fax

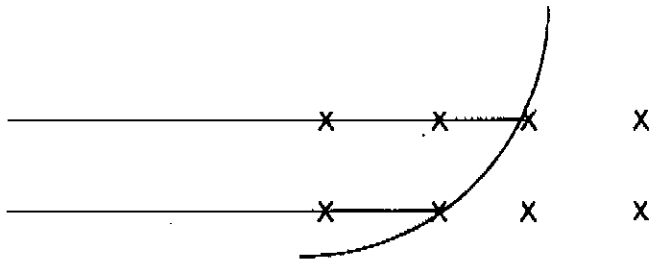
Re: KCA WESTAMPTON, LLC  
Municipality: Westampton Township  
Block 203, Lot 5  
Roads: Springside Road (CR 635) & Woodlane Road (CR 630)

Dear Mr. Prime:

Following are our comments:

1. INFO – The site plan application proposes to demolish an existing WaWa, construct a larger WaWa with fuel dispensing, and construct a fast food restaurant on the site, along with associated parking, access and stormwater improvements. There is an existing access to Woodlane Road that will be demolished and replaced by an access farther to the east. There is an existing access to Springside Road that will be shifted to the south. There is also an existing residential access in an access easement for an adjacent lot.
2. Revise the Woodlane Road access to be directly opposite the Walgreens access.
  - a. INFO - The Walgreen's access was located to be across from a proposed access previously presented to our office for this site.
  - b. INFO – The access is shifted from what was presented at the January 31, 2017 pre-application meeting.
3. Show the entire sight triangles in order to demonstrate that they terminate in the correct travel lane.
4. The sight triangle for Springside Road should be for a right turn exit. Revise it to be 480' long.
5. Left turns should not be made into the site's Springside Road access since they would be across the intersection's left turn lane. The access should be revised to be right-in/right-out only.

- a. Appropriate signage will need to provide for the left turn prohibition.
6. An ordinance will need to be passed by Westampton Township to prohibit left turns at the Springside Road access. It is the developer's responsibility to request it.
7. The proposed curbline along Woodlane Road should extend to the property line then use a 4' curb taper to match the existing pavement for the pedestrian path on the adjacent lot.
  - a. Show the proposed sidewalk and road widening along Woodlane Road that is being installed by Westampton Township.
8. The proposed curbline for Springside Road should extend to the property line (using depressed curb for the residential drive) then use a 4' curb taper and a 50' pavement taper to existing edge of pavement.
9. Revise the traffic island in the Springside Road access:
  - a. It should be designed for a right-in/right-out access.
  - b. It should allow a pedestrian path through the island.
  - c. It should be at least 100 sf.
  - d. It should have sharp enough angles to discourage left turns.
10. The accesses do not require stop signs, painted STOP or stop bars. If the developer wishes to keep them on the plan, add a note, "Burlington County will not be responsible for the stop signs, painted STOP or stop bars. If Burlington County is contacted for maintenance or repair in the future, the lot owner will reimburse the County for all expenses."
11. Revise the crosswalk across the Springside Road access to be in line with the sidewalk.
12. Detectible Warning Surfaces are not required where the pedestrian path crosses the drive accesses.
  - a. Revise the plans to show that the sidewalks will be depressed to be flush with the access pavement.
  - b. Remove the callouts for County ADA ramps at the accesses.
  - c. Add sufficient proposed elevations to demonstrate that the pedestrian path will have no more than 2% cross-slope and no more than 12H:1V longitudinal slope. See sketch.



13. Replace the curb ramp detail on Sheet 18 with one from the County standard details or from NJDOT standard details.
14. Provide a 1"=10' detail of the proposed curb ramp at the intersection. It should provide sufficient elevations as noted above. It should clearly show the proposed location of the detectible warning surface.
15. Revise the location of the curb ramps at the intersection to direct pedestrians straight across the roads.
  - a. Revise the intersection striping as necessary.
  - b. Provide a matching curb ramp on the opposite side of Woodlane Road and one on the opposite side of Springside Road.
16. Provide pedestrian signals for all approaches to the intersection.
  - a. Pedestrian pushbutton locations shall be revised to comply with current MUTCD requirements.
  - b. A markup of Sheet 18 will be sent to the engineer.
  - c. INFO - The signal revisions are required due to the construction of the sidewalk and ADA ramp on the southeast corner of the intersection. It is anticipated this project will generate pedestrian and bicycle traffic from neighboring developments.
17. INFO - The proposed cross-slopes and gutter slopes of the County road frontages will be reviewed after the plans are revised as noted.
18. Dimension the sidewalks as being at least 5' wide and at least 5' behind the curbline.
19. Provide traffic control plans for any proposed work within the County right-of-way. Provide separate plans for the different stages of improvements in the County right-of-way.
  - a. A set of notes to be added to the TCP will be emailed to the engineer.
20. The plans should show who the current stormwater easement is dedicated to. If it is Burlington County, it will require Freeholder approval to vacate it.
21. Add a note to the plans that the new stormwater pipe from Springside Road to Woodlane Road is to be constructed before the existing 18" RCP is demolished.

22. Benchmark #1 is in an area scheduled to be demolished. Provide a benchmark that will remain throughout the project instead.
23. The following comments pertain to the stormwater management system.
  - a. On Sheet 11 of 18, there is a typo in the side view of the underground outlet structure. The weir is listed as 2" wide. Revise it to be 2'.
  - b. On Sheet 11 of 18, there is no dimension for the inside top of the underground outlet structure. Add a top elevation.
  - c. The model in the stormwater report does not include the second outlet pipe from the underground basin outlet structure. This probably does not make any difference for the smaller storms where the bypass pipe does not flow. For the 100 year storm, our modeling indicates that the outflow will be about 0.4 cfs more than indicated in the report. That would no longer be compliant with the allowed runoff rate shown in the table on page 8. Revise the report.
  - d. Revise the basin spillway so that it does not direct overflow towards the County road.
24. INFO – The plan shows an inlet along Springside Rd that would drain through the site to an inlet in Woodlane Rd. It shows a proposed stormwater easement.
  - a. If possible, the proposed inlet should be relocated out of the access. If the inlet is relocated to be out of the access, make a note that the new B inlet will receive an N-ECO or approved equal curb piece.
  - b. If not possible to relocate it, the proposed inlet should be a depressed curb style B inlet rather than an E inlet.
25. The proposed sanitary manhole cannot be in the road widening easement at the intersection. The easement is for traffic signal equipment that may be needed for future intersection upgrades. Revise the location of the manhole to be outside the easement.
26. Trucks should not veer left and cross the center striping in order to turn right into the site. Revise the truck turning diagram.
27. The following comments pertain to the TIS. Revise the TIS.
  - a. The traffic study did not address the 95% northbound queues that will block the southbound left turn access to the site.
  - b. An analysis was not provided to determine if a left turn lane is warranted for southbound CR 635 at the site access. However, the signalized analysis indicates a longer northbound left turn lane is required for the projected queue (v/c 0.96 and 95% Queue= 422ft).
  - c. Neither a revised traffic signal timing nor analyses was provided to mitigate the 1.10 v/c ratio for the southbound through movement. This movement is an F in the no Build Condition and therefore needs to be mitigated through a timing revision.
28. The proposed site plan does not comply with the following access design criteria:

- a. The curb radii should be 10'-25'. The two curb radii for the Springside Road access are proposed to be 35' & 50'. A WB-50 truck turning template has been provided to demonstrate the need for the larger radii.

29. The following items should have been provided on the plans submitted:

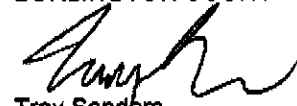
- a. Existing and proposed centerline, edge of pavement, gutter grade and top of curb elevations every 25' along the entire frontages. The elevations should be aligned so cross-slopes can be calculated.

This application will be on the August 22, 2017 agenda of the Land Development Review Committee meeting held at 7:00 PM in the Engineer's Office.

Feel free to call with any questions.

Very truly yours,

BURLINGTON COUNTY PLANNING BOARD



Troy Sanders  
Senior Engineer

cc:	Westampton Township Planning Board Secretary	By Fax
	Westampton Township Planning Board Engineer	By Fax
	Westampton Township Planning Board Planner	By Fax
	Westampton Township Construction Official	By Fax
	Dynamic Engr; Attn: Mark Whitaker, PE	By Fax 732 974-3521
	S17-37-043	

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
CURRENT FUND	7-01	164,446.59	0.00	164,446.59	0.00	0.00	164,446.59
DOG FUND	7-12	880.40	0.00	880.40	0.00	0.00	880.40
PUBLIC DEFENDER FUND	7-13	254.98	0.00	254.98	0.00	0.00	254.98
ESCROW FUND	7-14	69,065.96	0.00	69,065.96	0.00	0.00	69,065.96
RECREATION FUND	7-17	8,980.88	0.00	8,980.88	0.00	0.00	8,980.88
OPEN SPACE FUND	7-18	2,509.75	0.00	2,509.75	0.00	0.00	2,509.75
POLICE OUTSIDE OVERTIME FUND	7-21	38,939.70	0.00	38,939.70	0.00	0.00	38,939.70
COAH FUND	7-24	3,095.00	0.00	3,095.00	0.00	0.00	3,095.00
POLICE COMMUNITY EVENTS DONATIONS	7-28	333.60	0.00	333.60	0.00	0.00	333.60
Total of All Funds:		<u>288,506.86</u>	<u>0.00</u>	<u>288,506.86</u>	<u>0.00</u>	<u>0.00</u>	<u>288,506.86</u>

P.O. Type: All  
 Format: Detail with Line Item Notes  
 Range: 6-01-20-110-000 to 7-28-56-850-800  
 Rcvd Batch Id Range: First to Last  
 Department Page Break: No  
 Print Alpha, Revenue, & G/L Accounts: Y  
 Subtotal CAFR: No  
 Subtotal Department: No  
 Open: N Void: N Paid: N  
 Held: Y Aprv: N Rcvd: Y  
 Bid: Y State: Y Other: Y Exempt: Y  
 Include Non-Budgeted: Y

Account	Description	Item Description	Amount	Stat/chk	Enc	First Rcvd Date	chk/Void Date	Invoice	PO Type
Fund: CURRENT FUND									
7-01-20-120-020	ADMINISTRATIVE & EXECUTIVE-0E-CONTRACTS		462.55	R		09/01/17	09/01/17	338188808	
00200356	FRASER ADVANCED INFOSYS RENTAL	SEPTEMBER 2017 COPIER LEASES							
7-01-20-120-021	ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING		160.00	R		08/22/17	09/08/17	1023950	
00200294	NJ LEAGUE OF MUNICIPALITIES	DIRECTOR OF PUBLIC WORKS AD							
	IN NJLM								
00200369	COURIER TIMES INC	AUGUST 2017 LEGAL ADVERTISING	207.42	R		09/06/17	09/14/17	2-0326120050817	
			367.42						
7-01-20-120-036	ADMINISTRATIVE & EXEC-0E-OFFICE SUPPLIES		117.00	R		08/09/17	09/05/17	15183061	
00200192	NEOPOST USA INC	HI-CAPACITY INK CARTRIDGE FOR							
		POSTAGE METER PER INVOICE # 15183061							
00200364	ANNA HUSTUS	REIMBURSEMENT-RAINCOAT FOR	49.99	R		09/05/17	09/05/17		
	CROSSING GUARD								
00200415	NJ LEAGUE OF MUNICIPALITIES	NJ LEGISLATIVE BULLETIN	42.00	R		09/12/17	09/12/17	178-9261	
		2017-2018							
			208.99						
7-01-20-130-044	FINANCIAL ADMIN-0E-DUES & SCHOOLING		50.00	R		09/11/17	09/11/17		
00200403	TREASURER STATE OF NJ	LICENSE RENEWAL APPLICATION							
	FOR CHIEF FINANCIAL OFFICER								
	ROBERT L HUDNELL (JANUARY 1 2018 THRU								
	DECEMBER 31 2019)								
7-01-20-155-265	LEGAL SERVICES-OTHER EXPENSES-SOLICITOR		812.00	R		09/15/17	09/15/17	19160	
00200438	LONG MARMENO & ASSOCIATES LLP	AUGUST 2017 LEGAL-FIRE CHIEF							
	LITIGATION								
00200438	LONG MARMENO & ASSOCIATES LLP	OCTOBER 2017 TWP SOLICITOR	2,666.00	R		09/15/17	09/15/17	19220	
			3,478.00						

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd	Chk/Void	Invoice	PO
P.O. Id	Item Vendor				Enc Date	Date		Type
7-01-23-220-201	EMPLOYEE INSURANCE-OE-NDSHB PLAN							
00200422	1 01661 NJ HEALTH BENEFITS PROGRAM	AUGUST 2017 HEALTH INSURANCE	71,128.51	R	09/13/17	09/13/17		
7-01-23-220-203	EMPLOYEE INSURANCE-OE-DENTAL							
00200435	1 00018 DELTA DENTAL PLAN OF NJ	OCTOBER 2017 DENTAL INSURANCE	5,519.47	R	09/15/17	09/15/17	PM238720	
7-01-23-220-205	EMPLOYEE INSURANCE-OE-FLEXIBLE SPENDING							
00200382	1 03207 FLEXFACTS GRANTS BENEFITS	JULY 2017 FLEXIBLE SPENDING	49.00	R	09/08/17	09/08/17	20152	
	ACCOUNT SERVICES							
7-01-25-240-028	POLICE-OE-SERVICES							
00200356	1 02552 FRASER ADVANCED INFOSYS RENTAL	SEPTEMBER 2017 COPIER LEASES	498.29	R	09/01/17	09/01/17	338188808	
7-01-25-240-030	POLICE-OE-GENERAL EQUIPMENT & SUPPLIES							
00200376	1 00309 STAPLES CREDIT PLAN	OFFICE SUPPLIES	162.17	R	09/06/17	09/13/17	1873795071	
00200376	2 00309 STAPLES CREDIT PLAN	OFFICE SUPPLIES	197.89	R	09/06/17	09/13/17	1880861561	
00200376	3 00309 STAPLES CREDIT PLAN	OFFICE SUPPLIES	44.41	R	09/06/17	09/13/17	1880861561	
			404.47					
7-01-25-240-042	POLICE-OE-TRAINING							
00199859	1 03509 BARNES & NOBLE #527	NAGLE-PT UNIFORMS	135.45	R	06/22/17	09/13/17	2307	
00199859	2 03509 BARNES & NOBLE #527	DAVIS-PT UNIFORMS	135.45	R	06/22/17	09/13/17	2307	
			270.90					
7-01-25-240-202	POLICE-OE-FIREARMS EQUIPMENT							
00200296	1 02174 TRI TECH FORENSICS INC	EVIDENCE & EVIDENCE BAGS	39.33	R	08/22/17	09/13/17	149602	
	AS PER INVOICE#23272							
00200296	2 02174 TRI TECH FORENSICS INC	EVIDENCE & EVIDENCE BAGS	69.91	R	09/13/17	09/13/17	149917	
			109.24					
7-01-25-260-026	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT							
00200288	1 02539 ALADTEC INC	SCHEDULING SYSTEM SUBSCRIPTION	1,860.00	R	08/21/17	09/13/17	2017-102188	
00200356	2 02552 FRASER ADVANCED INFOSYS RENTAL	SEPTEMBER 2017 COPIER LEASES	462.54	R	09/01/17	09/01/17	338188808	
00200387	1 01140 ALLIED MATERIALS INC	CLEANING SUPPLIES	674.51	R	09/08/17	09/13/17	183053	
			2,997.05					
7-01-25-260-030	EMER MED SERV-OE-SUPPLIES & EQUIPMENT							
00200245	1 03252 BOUND TREE MEDICAL LLC	STERILE WATER FOR IRRIGATION	36.16	R	08/15/17	09/13/17	82588883	
	AS PER INVOICE#82588883							



Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc	First Rcvd Date Date	Chk/Void Date	Invoice	PO Type
7-01-25-260-030 00200353 1 03252	EMER MED SERV-OE-SUPPLIES & EQUIPMENT ROUND TREE MEDICAL LLC	Continued AUGUST 2017 EMS SUPPLIES	320.55 356.71	R		09/01/17 09/13/17		82603405	
7-01-25-260-042 00200354 1 03554	EMER MED SERV-OE-TRAINING GOOD WILL FIRE COMPANY	TAKING IT TO THE STREET ENGINE COMPANY CLASS FOR 13 MEMBERS	260.00	R		09/01/17 09/13/17			
7-01-25-260-092 00200352 1 02733	EMER MED SERV-OE-FIRE EQUIPMENT MAINT MUNICIPAL EMERGENCY SERV INC	RESCUE TOOL SERVICE	1,752.98	R		09/01/17 09/13/17		IN1159166	
00200386 1 00487	CONTINENTAL FIRE & SAFETY INC	REPAIR BALL INTAKE VALVE	639.00	R		09/08/17 09/13/17		G4004	
			2,391.98						
7-01-25-260-199 00200402 1 02638	EMER MED SERV BILLING-OE-MISC FARNSWORTH&SEMPITMHELTER LLC	AUGUST 2017 MEDICAL BILLINGS	2,417.32	R		09/11/17 09/11/17		7643	
00200402 2 02638	FARNSWORTH&SEMPITMHELTER LLC	ROUNDED FOMN PER VENDOR	0.01	R		09/11/17 09/11/17		7643	
			2,417.31						
7-01-25-265-206 00200351 2 03423	UFS&A-OE-DUES & MEETINGS VINCENT KNOTT	IAAI MEMBERSHIP DUES FOR 2017	195.00	R		09/13/17 09/13/17			
7-01-25-265-210 00200351 1 03423	UFS&A-OE-TRAINING VINCENT KNOTT	FUEL REIMBURSEMENT-TRAINING	222.16	R		09/01/17 09/13/17			
	CLASSES IN FIRE MARSHAL VEHICLE (FM27)								
00200351 3 03423	VINCENT KNOTT	BURLCO FIRE MARSHALL CLASS	120.00	R		09/13/17 09/13/17			
			342.16						
7-01-26-290-020 00200316 2 00179	STREETS & ROADS-OE-BUILDING CONTRACTS ALL SYSTEMS GO	2017 MONITORING FEE-24 HOUR	288.00	R		08/25/17 09/13/17		29256	
	ALARM SYSTEM TESTING-RECREATION CENTER AS PER INVOICE#29256								
7-01-26-290-024 00200188 1 01019	STREETS & ROADS-OE-BUILDINGS & GROUNDS HOME DEPOT CREDIT SERVICES	ROUND UP	109.00	R		08/08/17 09/05/17		1034318	
00200188 3 01019	HOME DEPOT CREDIT SERVICES	TV SUPP-OUTSIDE POLICE OFFICES	6.85	R		08/08/17 09/05/17		1021145	
00200188 8 01019	HOME DEPOT CREDIT SERVICES	LED TROFFERS FOR REPLACING LIGHTING FIXTURES IN POLICE TRAINING ROOM	745.50	R		08/09/17 09/05/17		4021535	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc	First Rcvd Date Date	Chk/Void Date	Invoice	PO Type
7-01-26-290-024	STREETS & ROADS-OE-BUILDINGS & GROUNDS	Continued							
00200188 9 01019	HOME DEPOT CREDIT SERVICES	ROUND UP WEED & GRASS KILLER	75.88	R		08/17/17	09/05/17	7160953	
00200188 10 01019	HOME DEPOT CREDIT SERVICES	TREE PRUNER, MOP REFILLS, BLEA	150.16	R		08/17/17	09/05/17	2010833	
	CH, CLOROX WIPES, MR. CLEAN, GLASS CLEANER, AND DISPOS GLOVES								
00200188 11 01019	HOME DEPOT CREDIT SERVICES	STOCK FOR THE RECREATION CENTE	294.39	R		08/17/17	09/05/17	5011631	
	R SUCH AS GLUE, BRUSHES, DRANO, ETC...								
00200188 12 01019	HOME DEPOT CREDIT SERVICES	70 PT CLEAR BUCKET HUMIDIFIER	299.00	R		08/17/17	09/05/17	4011756	
	FOR THE TAX COLLECTOR'S OFFICE								
00200188 13 01019	HOME DEPOT CREDIT SERVICES	COMMAND CLEAR DECORATING CLIPS	8.87	R		08/17/17	09/05/17	4011756	
	FOR TAX COLLECTORS OFFICE								
00200316 1 00179	ALL SYSTEMS GO	SERVICE CALL 7/31/17 RESET	188.90	R		08/25/17	09/13/17	29264	
	SCHEDULES FOR COURT & TOWNSHIP CALLS ON THURSDAY								
	AS PER INVOICE#29264								
00200371 1 02679	SHERWIN WILLIAMS	PAINT--PARKING LOT LINES	105.45	R		09/06/17	09/06/17	2419-7	
00200372 1 02630	CLC LOCKSMITHS	CONTROL PANEL--POLICE DEPT	1,916.50	R		09/06/17	09/06/17	59278	
00200409 1 02220	JOHNSTONE SUPPLY	FILTERS FOR HVAC UNIT	91.89	R		09/12/17	09/12/17	1022321	
00200425 1 01839	A-ACADEMY OF SOUTH JERSEY INC	PEST CONTROL--FIRE HOUSE (8/29)	65.00	R		09/13/17	09/13/17	ORDER#75945	
			4,057.39						
7-01-26-290-030	STREETS & ROADS-OE-SUPPLIES								
00200188 2 01019	HOME DEPOT CREDIT SERVICES	CHASEL SET, SWIVEL	49.32	R		08/08/17	09/05/17	1013769	
00200188 4 01019	HOME DEPOT CREDIT SERVICES	CAR WASH CONCENTRATE	20.82	R		08/08/17	09/05/17	0021164	
00200188 5 01019	HOME DEPOT CREDIT SERVICES	MECHANICS SHOP SUPPLIES	87.52	R		08/08/17	09/05/17	9021228	
00200188 6 01019	HOME DEPOT CREDIT SERVICES	SHOP DOOR--MECHANIC GARAGE	2.36	R		08/08/17	09/05/17	8021313	
			160.02						
7-01-26-290-032	STREETS & ROADS-OE-CLOTHING ALLOWANCE								
00200363 1 02214	BRUCE BOONE	REIMBURSEMENT--WORK BOOTS	200.00	R		09/05/17	09/05/17		
7-01-26-290-299	STREETS & ROADS-OE-MISCELLANEOUS								
00200390 1 01838	VIRTUA MEDICAL GROUP P.A.	DOT RECERTIFICATION FOR	65.00	R		09/08/17	09/08/17	00130525-00	
	JORDAN WEBSTER								
7-01-26-305-020	TRASH REMOVAL-OE-COLLECTION								
00200357 1 00068	EXCLUSIVE SERVICE & MAINT LLC	SEPTEMBER 2017 TRASH CONTRACT	15,305.98	R		09/01/17	09/01/17	36848	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-01-26-315-201 VEHICLE MAINTENANCE-0E-POLICE									
00200375	1 02650 TUMINO'S TOWING INC	POLICE TOW	85.00	R	09/06/17	09/13/17		423880	
AS PER INVOICE#12127									
00200394	1 00485 HIGHWAY TIRE INC	07 CAR-LOF	22.95	R	09/08/17	09/13/17		98411	
00200394	2 00485 HIGHWAY TIRE INC	05 CAR-LOF	22.95	R	09/08/17	09/13/17		98363	
00200394	3 00485 HIGHWAY TIRE INC	01 CAR-LOF & TIRES	311.85	R	09/08/17	09/13/17		98373	
00200394	4 00485 HIGHWAY TIRE INC	04 CAR-LOF & TIRES	324.89	R	09/08/17	09/13/17		98399	
00200394	5 00485 HIGHWAY TIRE INC	FLAT TIRE REPAIR	24.95	R	09/08/17	09/13/17		98072	
AS PER INVOICE#98072, 98363, 98373, 98399, 98411									
00200394	6 00485 HIGHWAY TIRE INC	POLICE TOW TO DODGE CITY	65.00	R	09/13/17	09/13/17		97989	
			857.59						
7-01-26-315-202 VEHICLE MAINT-0E-STREETTS & ROADS-INSIDE									
00200293	1 01041 OLD DOMINION BRUSH	REPLACEMENT PARTS FOR LEAF	3,534.00	R	08/22/17	09/06/17		0107583-IN	
VACUUMS AS PER QUOTE # 0109640 as per invoice#0107583-IN									
00200367	1 00134 CHERRY VALLEY TRACTOR SALES	GLASS CAB & SEAL, WEATHERSTRIP	352.40	R	09/05/17	09/05/17		40010C	
00200374	1 02738 BC AUTO PARTS	BATTERY FOR #60 DUMP TRUCK	347.97	R	09/06/17	09/06/17		100806651	
00200374	2 02738 BC AUTO PARTS	TIRE REPAIR PLUGS	18.99	R	09/12/17	09/12/17		100808689	
00200374	3 02738 BC AUTO PARTS	#31 REC DEPT PICKUP-TAIL LIGHT	75.00	R	09/14/17	09/14/17		100808917	
00200381	1 02697 ROBEY'S LAWMOWER REPAIR	BELT & FUNNEL SPOUTS FOR	127.80	R	09/08/17	09/08/17		66269	
#16 TORO MOWER & GAS CANS									
00200381	2 02697 ROBEY'S LAWMOWER REPAIR	#16 TORO MOWERS-BOLT, NUTS &	34.50	R	09/14/17	09/14/17		68304	
PULLEY									
00200405	1 02743 AUTO PARTS CONNECTION	#30 LEAF VAC-FUEL FILTERS	24.96	R	09/12/17	09/12/17		819106	
00200405	2 02743 AUTO PARTS CONNECTION	3 LEAF VACS-BATTERY HOLD DOWNS	29.94	R	09/12/17	09/12/17		819101	
00200405	3 02743 AUTO PARTS CONNECTION	RUBBIRING GROMMETS(LEAF VACS)	4.51	R	09/13/17	09/13/17		819306	
00200405	4 02743 AUTO PARTS CONNECTION	SPARK PLUGS FOR SMALL MOWERS	7.76	R	09/14/17	09/14/17		819516	
00200428	1 00088 MILLER FORD	#69 PICKUP-BRAKE MODULE	95.44	R	09/14/17	09/14/17		5311214	
00200429	1 02487 HECHT TRAILERS INC	PTN & CABLE BREAKAWAY-LEAF VAC	14.87	R	09/14/17	09/14/17		52169	
ELECTRIC BRAKE SYSTEM									
			4,668.14						
7-01-26-315-204 VEHICLE MAINT-0E-EMERGENCY MEDICAL SERV									
00200287	1 02805 CHARLES QUALITY CAR DETAILING	DETAIL 2016 CHEV TAHOE	325.00	R	08/21/17	09/13/17		2983	
00200377	1 00485 HIGHWAY TIRE INC	TIRES ON FM27	628.95	R	09/07/17	09/13/17		98274	
00200377	2 00485 HIGHWAY TIRE INC	DIAGNOSTIC-ENGINE LIGHT-FM27	49.00	R	09/13/17	09/13/17		98544	
00200378	1 02472 JOHNSON AND TOWERS INC	PARTS FOR PM ON 2725 - TO BE	467.77	R	09/07/17	09/13/17		842902	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date Date	Chk/Void date	Invoice	PO Type
7-01-26-315-204	VEHICLE MAINT-OE-EMERGENCY	MEDICAL SERV Continued							
	REIMBURSED BY KME								
00200379	1 02743	AUTO PARTS CONNECTION	158.58	R		09/07/17	09/13/17	818601	
00200385	1 02718	CUMMINS POWER SYSTEMS	100.00	R		09/08/17	09/13/17	55137	
00200433	1 03508	MOUNT LAUREL FIRE DEPARTMENT	1,050.00	R		09/14/17	09/14/17	17-2725-01	
		WORK PERFORMED ON LADDER TRUCK	2,779.30						
7-01-30-430-299	COMMUNITY & CULTURAL AFFAIRS-OE-MISC								
00200188	7 01019	HOME DEPOT CREDIT SERVICES	220.96	R		08/08/17	09/05/17	9021227	
		BOY SCOUT PROJECT							
7-01-31-435-299	ELECTRICITY & NATURAL GAS-OE-MISC								
00200358	1 00063	PSE&G	14,213.95	R		09/01/17	09/01/17		
00200417	1 03392	SOUTH JERSEY ENERGY	426.50	R		09/12/17	09/12/17	873414ES	
		710 RANCOCAS ROAD							
00200417	2 03392	SOUTH JERSEY ENERGY	20.55	R		09/12/17	09/12/17	873706ES	
		WTD							
00200423	1 00063	PSE&G	44.86	R		09/13/17	09/13/17		
		FOR POLICE & PUBLIC WORKS STORAGE	14,705.86						
7-01-31-440-299	UTIL-TELECOMMUNICATION-OE-MISC								
00200362	1 03120	JODIE TERMI	40.85	R		09/05/17	09/05/17		
		MUNICIPAL COURT							
00200407	1 01272	COMCAST	129.09	R		09/12/17	09/12/17	849905175002755	
		ADAPTER CHARGES							
00200424	1 01272	COMCAST	87.98	R		09/13/17	09/13/17		
00200424	2 01272	COMCAST	275.12	R		09/13/17	09/13/17		
		SEPTMBER 2017 XFINITY TV-EMS	533.04						
		SEPTEMBER 2017 INTERNET-EMS							
7-01-31-447-299	UTILITIES-PETROLEUM PRODUCTS-MISC								
00200383	1 03418	RIGGINS INC	154.10	R		09/08/17	09/08/17	74939627	
		DIESEL FUEL (9/6/17)	34.00	R		09/11/17	09/11/17	345473	
00200401	1 02819	VALERO MARKETING & SUPPLY	188.10	R		09/11/17	09/11/17		
		GASOLINE 8/11/17							
7-01-32-465-249	TRASH DISPOSAL-OE-LANDFILL FEES								
00200355	1 00029	BURLINGTON COUNTY TREASURER	23,905.45	R		09/01/17	09/01/17	51090534	
		AUGUST 2017 LANDFILL FEES							
7-01-32-465-250	TRASH DISPOSAL-OE-RECYCLING TAX								
00200355	2 00029	BURLINGTON COUNTY TREASURER	924.06	R		09/01/17	09/01/17	51090534	
		AUGUST 2017 LANDFILL FEES							

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date Date	Chk/Void Date	Invoice	P0 Type
7-01-32-465-251 00200389 1 01416	TRASH DISPOSAL-OE-CONDOMINIUMS TOWNSHIP OF MAPLE SHADE	AUGUST 2017 TRASH DISPOSAL AT	1,593.38	R		09/08/17	09/08/17	23575	
	WESTAMPTON COURT CONDOMINIUMS								
7-01-42-310-299	SHARED MCPL SERVICES AGREEMENTS-PB&G-OE								
00200188 14 01019	HOME DEPOT CREDIT SERVICES	BOE-TRASH CAN	44.97	R		08/29/17	09/05/17	3171224	
00200188 15 01019	HOME DEPOT CREDIT SERVICES	BOE-PAINTING SUPPLIES	162.97	R		08/29/17	09/05/17	1011037	
00200188 16 01019	HOME DEPOT CREDIT SERVICES	BOE-PAINTING SUPPLIES	108.69	R		08/29/17	09/05/17	7011457	
00200188 17 01019	HOME DEPOT CREDIT SERVICES	BOE-INSECT SPRAY	49.39	R		08/29/17	09/05/17	6011503	
00200188 18 01019	HOME DEPOT CREDIT SERVICES	BOE-PAINTING SUPPLIES	15.12	R		08/29/17	09/05/17	4022154	
00200188 19 01019	HOME DEPOT CREDIT SERVICES	BOE-PADLOCKS	32.42	R		08/29/17	09/05/17	0012130	
00200188 20 01019	HOME DEPOT CREDIT SERVICES	BOE-BATHROOM FAUCET & SUPPLIES	70.63	R		08/29/17	09/05/17	9012228	
00200188 21 01019	HOME DEPOT CREDIT SERVICES	BOE-LOCKS & SCREWS	88.25	R		08/29/17	09/05/17	7012404	
			<u>572.44</u>						
7-01-43-490-020	MUNICIPAL COURT-OTHER EXPENSES-SERVICES								
00200356 4 02552	FRASER ADVANCED INFOSYS RENTAL	SEPTEMBER 2017 COPIER LEASES	165.03	R		09/01/17	09/01/17	338188808	
00200404 1 01917	LANGUAGE SERVICES ASSOCIATES	AUGUST 2017 INTERPRETING	79.80	R		09/12/17	09/12/17	1147951	
	SERVICES		<u>244.83</u>						
7-01-43-490-036	MUNICIPAL COURT-OE-OFFICE SUPPLIES								
00200365 1 01731	MUNICIPAL RECORD SERVICE	ATS MAILERS	1,570.00	R		09/05/17	09/05/17	170726	
00200365 2 01731	MUNICIPAL RECORD SERVICE	SHIPPING & HANDLING	100.00	R		09/05/17	09/05/17	170726	
			<u>1,670.00</u>						
		Fund Total: CURRENT FUND	164,446.59						
Fund: DOG FUND									
7-12-55-900-904	ANIMAL CONTROL SERVICES								
00200388 1 03342	NJ ANIMAL CONTROL LLC	AUGUST 2017 ANIMAL CONTROL	875.00	R		09/08/17	09/08/17	1630	
	SERVICES								
7-12-55-900-905	NJ STATE DEPT OF HEALTH								
00200391 1 00291	NJ DEPT OF HEALTH AND SENIOR	AUGUST 2017 DOG LICENSE FEES	5.40	R		09/08/17	09/08/17		
		Fund Total: DOG FUND	880.40						

Account P. O. Id Item Vendor	Description	Item Description	Amount	Stat	chk	Enc Date	First Rcvd Date	chk/Void date	Invoice	P0 Type
Fund: PUBLIC DEFENDER FUND										
7-13-55-900-902	PUBLIC DEFENDER FUND EXPENDITURES									
00200366 1 00382	PARA PLUS TRANSLATIONS INC	SIGN LANGUAGE INTERPRETER	254.98	R			09/05/17	09/12/17	134874	
	ON AUGUST 24 2017									
	AS PER INVOICE#134874									
		Fund Total: PUBLIC DEFENDER FUND	254.98							
Fund: ESCROW FUND										
7-14-56-850-956	IKEA PERFORMANCE BOND (203-6.01)									
00200380 1 03266	IKEA PROPERTY INC	RELEASE PERFORMANCE BOND PER	66,444.00	R			09/08/17	09/08/17		
	RESOLUTION#2017-111									
7-14-56-850-966	PACIFIC OUTDOOR ADVERTISING (202-2)									
00200419 4 03246	FLORIO PERRUCCI STEINHARDT &	AUGUST 2017 LEGAL	368.00	R			09/12/17	09/12/17	139226	
7-14-56-850-972	APCO PETROLEUM CORP (904-2)									
00200419 3 03246	FLORIO PERRUCCI STEINHARDT &	AUGUST 2017 LEGAL	368.00	R			09/12/17	09/12/17	139224	
7-14-56-850-978	KCA WESTAMPTON LLC (203-5) WAWA									
00200419 2 03246	FLORIO PERRUCCI STEINHARDT &	AUGUST 2017 LEGAL	64.00	R			09/12/17	09/12/17	139223	
00200420 1 02461	CME ASSOCIATES	ENGINEERING-2ND HALF AUGUST 17	120.00	R			09/12/17	09/12/17	212248	
			184.00							
7-14-56-850-982	PEACHFIELD PLANTATION (906-12)									
00200419 5 03246	FLORIO PERRUCCI STEINHARDT &	AUGUST 2017 LEGAL	192.00	R			09/12/17	09/12/17	139227	
7-14-56-851-809	DOLAN-80 STEMMERS LANE (203-7.01)									
00200369 3 00034	COURIER TIMES INC	AUGUST 2017 LEGAL ADVERTISING	40.70	R			09/14/17	09/14/17	2-0326120050817	
7-14-56-851-817	DOLAN CONTRACTORS (203-1.03, 2 & 3)									
00200419 1 03246	FLORIO PERRUCCI STEINHARDT &	AUGUST 2017 LEGAL	80.00	R			09/12/17	09/12/17	138822	
7-14-56-851-818	DOLAN CONTRACTORS-BLOCK 203 LOT 6.04									
00200369 2 00034	COURIER TIMES INC	AUGUST 2017 LEGAL ADVERTISING	38.86	R			09/14/17	09/14/17	2-0326120050817	

Account P. O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	P0 Type
7-14-56-851-820	DOLAN CONTRACTORS-(203-7)	90 STEWERS LN							
00200369	4 00034	COURIER TIMES INC	38.40	R		09/14/17	09/14/17	2-0326120050817	
00200420	2 02461	CME ASSOCIATES	1,062.00	R		09/12/17	09/12/17	212247	
00200420	3 02461	CME ASSOCIATES	250.00	R		09/12/17	09/12/17	212264	
		ENGINEERING-2ND HALF AUGUST 17	1,350.40						
		ENGINEERING-2ND HALF AUGUST 17							
		<b>Fund Total: ESCROW FUND</b>	<b>69,065.96</b>						
Fund:	RECREATION FUND								
7-17-55-900-104	RECREATION-BEFORE & AFTER SCHOOL PROGRAM								
00200400	1 03555	TSYS	0.84	R		09/11/17	09/11/17		
		BEGINNING ACCESS FEES							
7-17-55-900-109	RECREATION-SUMMER PROGRAM								
00200414	3 01447	SAMS CLUB	880.00	R		09/12/17	09/12/17		
		AUGUST 2017 PROGRAM SUPPLIES							
7-17-55-900-124	RECREATION-FIELD & FACILITY MAINTENANCE								
00200436	1 01177	MR BOB PORTABLE TOILET RENTAL	75.00	R		09/15/17	09/15/17	A-201116	
00200436	2 01177	MR BOB PORTABLE TOILET RENTAL	75.00	R		09/15/17	09/15/17	A-201137	
00200436	3 01177	MR BOB PORTABLE TOILET RENTAL	75.00	R		09/15/17	09/15/17	A-201146	
00200436	4 01177	MR BOB PORTABLE TOILET RENTAL	75.00	R		09/15/17	09/15/17	A-201307	
00200436	5 01177	MR BOB PORTABLE TOILET RENTAL	75.00	R		09/15/17	09/15/17	A-201314	
00200436	6 01177	MR BOB PORTABLE TOILET RENTAL	150.00	R		09/15/17	09/15/17	A-201326	
		PORTABLE TOILET (9/10-10/7/17)	525.00						
7-17-55-900-131	RECREATION-CONCESSION STAND SALES								
00200411	1 02782	COCA COLA REFRESHMENTS	841.27	R		09/12/17	09/12/17	3926919602	
00200412	1 02761	JACK AND JILL ICE CREAM CO	269.62	R		09/12/17	09/12/17	770204	
00200414	1 01447	SAMS CLUB	722.40	R		09/12/17	09/12/17		
		AUGUST 2017 PROGRAM SUPPLIES	1,833.29						
7-17-55-900-135	RECREATION-FIELD HOCKEY								
00200346	1 03062	HER SPORT LLC	1,579.00	R		09/01/17	09/11/17	9617	
		AS PER INVOICE#9617							
00200410	1 02659	PLAY BY PLAY IMPRINTED	300.25	R		09/12/17	09/12/17	1332	
		TEE SHIRTS							

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-17-55-900-135	2 01447	RECREATION-FIELD HOCKEY	Continued	3,862.50	R	09/12/17	09/12/17			
00200414		SAMS CLUB	AUGUST 2017 PROGRAM SUPPLIES	5,741.75						
Fund Total: RECREATION FUND				8,980.88						
Fund: OPEN SPACE FUND										
7-18-54-375-200		OPEN SPACE-LAND MAINTENANCE-OTHER EXP								
00200370	1 02613	BREED'S LANDSCAPE MANAGEMENT	AUGUST 2017 GRASS CUTTING	2,450.00	R	09/06/17	09/06/17		4559	
		BASEBALL & FOOTBALL FIELDS								
00200399	1 00063	PSE&G	SEPTEMBER 2017 ELECTR-FOOTBALL FIELD	59.75	R	09/11/17	09/11/17			
Fund Total: OPEN SPACE FUND				2,509.75						
Fund: POLICE OUTSIDE OVERTIME FUND										
7-21-56-850-800		POLICE OUTSIDE OVERTIME EXPENDITURES								
00200395	1 00002	PAYROLL ACCOUNT	PAYROLL-AUGUST 2017	36,172.50	R	09/11/17	09/11/17			
00200395	2 00002	PAYROLL ACCOUNT	FICA & MEDICARE-AUGUST 2017	2,767.20	R	09/11/17	09/11/17			
Fund Total: POLICE OUTSIDE OVERTIME FUND				38,939.70						
Fund: COAH FUND										
7-24-56-850-800		COAH DEVELOPMENT FEES EXPENDITURES								
00200437	1 02736	LONG WARMERO & ASSOCIATES LLP	AUGUST 2017 LEGAL-SHARPLESS	1,010.00	R	09/15/17	09/15/17		19156	
		BLVD								
00200437	2 02736	LONG WARMERO & ASSOCIATES LLP	AUGUST 2017 LEGAL-DECLARATORY JUDGMENT	2,085.00	R	09/15/17	09/15/17		19155	
Fund Total: COAH FUND				3,095.00						



Account	Description	Item Description	Amount	Stat/Chk	First Rcvd	Chk/Void	PO
P.O. Id	Item Vendor				Enc Date	Date	Type
Fund:	POLICE COMMUNITY EVENTS DONATIONS						
7-28-56-850-800	POLICE COMMUNITY EVENTS DONATIONS						
00200413	1 01447 SAMS CLUB	HOT DOGS, PAPER PLATES, NAPKINS	333.60	R	09/12/17	09/12/17	
	Fund Total: POLICE COMMUNITY EVENTS DONATIONS		333.60				
	Year Total:		288,506.86				
Total Charged Lines: 143			Total List Amount: 288,506.86	Total Void Amount: 0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	114,624.64	0.00	114,624.64	0.00	0.00	114,624.64
RECREATION FUND	7-17	9,822.36	0.00	9,822.36	0.00	0.00	9,822.36
Total of All Funds:		<u>124,447.00</u>	<u>0.00</u>	<u>124,447.00</u>	<u>0.00</u>	<u>0.00</u>	<u>124,447.00</u>

P.O. Type: A]1  
Range: 00200396 to 00200398  
Format: Detail] with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Apprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
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00200396 09/11/17 00002 PAYROLL ACCOUNT											
1		PAYROLL-WEEK ENDING 9/9/2017	1,456.50	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R		09/11/17	09/11/17	
2		PAYROLL-WEEK ENDING 9/9/2017	1,845.98	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		09/11/17	09/11/17	
3		PAYROLL-WEEK ENDING 9/9/2017	5,349.72	7-17-55-900-116	B	RECREATION-SALARIES & WAGES	R		09/11/17	09/11/17	
4		PAYROLL-WEEK ENDING 9/9/2017	400.15	7-17-55-900-132	B	RECREATION-FALL SOFTBALL	R		09/11/17	09/11/17	
5		PAYROLL-WEEK ENDING 9/9/2017	72.00	7-17-55-900-131	B	RECREATION-CONCESSION STAND SALES	R		09/11/17	09/11/17	
6		FICA & MEDICARE-WE 9/9/2017	111.42	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R		09/11/17	09/11/17	
7		FICA & MEDICARE-WE 9/9/2017	141.22	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		09/11/17	09/11/17	
8		FICA & MEDICARE-WE 9/9/2017	409.25	7-17-55-900-116	B	RECREATION-SALARIES & WAGES	R		09/11/17	09/11/17	
9		FICA & MEDICARE-WE 9/9/2017	5.51	7-17-55-900-131	B	RECREATION-CONCESSION STAND SALES	R		09/11/17	09/11/17	
10		FICA & MEDICARE-WE 9/9/2017	30.61	7-17-55-900-132	B	RECREATION-FALL SOFTBALL	R		09/11/17	09/11/17	
			9,822.36								

00200397 09/11/17 00002 PAYROLL ACCOUNT											
1		PAYROLL-WEEK ENDING 9/9/2017	3,717.71	7-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R		09/11/17	09/11/17	
2		PAYROLL-WEEK ENDING 9/9/2017	1,581.88	7-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R		09/11/17	09/11/17	
3		PAYROLL-WEEK ENDING 9/9/2017	1,379.48	7-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR	R		09/11/17	09/11/17	
4		PAYROLL-WEEK ENDING 9/9/2017	1,031.74	7-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR	R		09/11/17	09/11/17	
5		PAYROLL-WEEK ENDING 9/9/2017	115.40	7-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R		09/11/17	09/11/17	
6		PAYROLL-WEEK ENDING 9/9/2017	3,491.91	7-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R		09/11/17	09/11/17	
7		PAYROLL-WEEK ENDING 9/9/2017	44,096.90	7-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R		09/11/17	09/11/17	
8		PAYROLL-WEEK ENDING 9/9/2017	5,457.79	7-01-25-240-014	B	POLICE-S&W-REGULAR OVERTIME	R		09/11/17	09/11/17	
9		PAYROLL-WEEK ENDING 9/9/2017	700.00	7-01-25-240-017	B	POLICE-S&W-SHIFT SUPERVISOR	R		09/11/17	09/11/17	
10		PAYROLL-WEEK ENDING 9/9/2017	242.94	7-01-25-240-018	B	POLICE-S&W-COURT OVERTIME	R		09/11/17	09/11/17	
11		PAYROLL-WEEK ENDING 9/9/2017	15,300.83	7-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R		09/11/17	09/11/17	
12		PAYROLL-WEEK ENDING 9/9/2017	2,457.00	7-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R		09/11/17	09/11/17	
13		PAYROLL-WEEK ENDING 9/9/2017	99.22	7-01-25-260-014	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R		09/11/17	09/11/17	
14		PAYROLL-WEEK ENDING 9/9/2017	11,932.20	7-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R		09/11/17	09/11/17	
15		PAYROLL-WEEK ENDING 9/9/2017	2,200.00	7-01-41-726-011	B	DRIVE SOBER OR GET PULLED OVER-S&W-REG	R		09/11/17	09/11/17	
16		PAYROLL-WEEK ENDING 9/9/2017	195.36	7-01-41-770-299	B	CLEAN COMMUNITIES GRANT-MISC	R		09/11/17	09/11/17	
17		PAYROLL-WEEK ENDING 9/9/2017	1,369.17	7-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R		09/11/17	09/11/17	
18		PAYROLL-WEEK ENDING 9/9/2017	9,057.41	7-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R		09/11/17	09/11/17	
19		PAYROLL-WEEK ENDING 9/9/2017	469.91	7-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R		09/11/17	09/11/17	
20		SAFER-PAYROLL WE 9/9/2017	2,674.86	7-01-55-900-008	B	RESERVE FOR STATE GRANTS	R		09/11/17	09/11/17	

September 11, 2017  
12:49 PM

TOWNSHIP OF WESTAMPTON  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type	Description	Enc Date	Date	Date	
00200397	09/11/17	00002		PAYROLL ACCOUNT		Continued				
21	TEMPORARY CREDIT-PD	OUTSIDE OT	1,105.00-	7-01-25-240-014		B POLICE-S&W-REGULAR OVERTIME	R	09/11/17	09/11/17	
			106,466.71							
00200398	09/11/17	00002		PAYROLL ACCOUNT						
1	FICA & MEDICARE-WE	9/9/2017	7,848.56	7-01-36-472-286		B FICA & MEDICARE TAX	R	09/11/17	09/11/17	
2	FICA & MEDICARE-WE	9/9/2017	104.74	7-01-42-195-299		B SHARED MCPL SERVICE AGREEMENTS-CCO-OE	R	09/11/17	09/11/17	
3	SAFER-FICA & MEDICARE-WE	9/9	204.63	7-01-55-900-008		B RESERVE FOR STATE GRANTS	R	09/11/17	09/11/17	
			8,157.93							
Total Purchase Orders:			3	Total P.O. Line Items:	34	Total List Amount:	124,447.00	Total Void Amount:	0.00	

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	104,593.41	0.00	104,593.41	0.00	0.00	104,593.41
RECREATION FUND	7-17	1,735.32	0.00	1,735.32	0.00	0.00	1,735.32
Total of All Funds:		<u>106,328.73</u>	<u>0.00</u>	<u>106,328.73</u>	<u>0.00</u>	<u>0.00</u>	<u>106,328.73</u>

