

WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Workshop 7:00 PM Regular Meeting

August 7, 2017

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2017)
3. Pledge of Allegiance
4. Welcome to guests
5. Moment of Silence
6. Roll Call
7. Approve 8/7/17 Agenda
8. Workshop Meeting Minutes 7/17/17; Closed Session Meeting Minutes 7/17/17; Regular Meeting Minutes 7/17/17
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments: None
11. Open Meeting to Public for comment on Agenda Items
12. Continued Agenda Items
13. Old Business
 - a. Lumberton Township Mt. Holly MUA complaint
14. New Business:
 - a. Municipal Court Visitation Report
 - b. Draft Facilities Use Policy & Permit Application Procedures
15. Resolutions
 - a. 105-17 Payment of Vouchers – this resolution approves the payment of bills through 8/4/2017
 - b. 106-17 Establish Traffic Control Plan – this resolution establishes a plan for road closures in connection with water main replacements to be completed by Pioneer Pipe on Rancocas Road from Irick Road to the Mt. Holly Bypass
 - c. 107-17 Chapter 159 – this resolution permits the insertion of a special item of revenue into the 2017 Budget in the amount of \$578.00, Bullet proof Vest Grant

- d. 108-17 Adopt Corrective Action Plan for 2016 Audit – this resolution adopts the Corrective Action Plan that was developed; it will be filed with the DLGS and the Township Auditors.
- e. 109-17 Extension of Time for Payment of Tax Bills – this resolution extends the due date for 3rd quarter taxes to September 6, 2017.

16. Ordinances:

- a. 7-2017 Salary Ordinance (second reading) – this ordinance sets the compensation and salaries of Municipal Court, Public Works, Construction, Finance/Tax and Administrative personnel for the year 2017.
- b. 8-2017 Salary Ordinance (second reading) – this ordinance sets the compensation and salaries of full time Firefighters/EMTS for the year 2017.
- c. 9-2017 Salary Ordinance (second reading) – this ordinance sets the compensation and salaries of the Chief of Police and Lieutenant for the year 2017
- d. 10-2017 Salary Ordinance (second reading) – this ordinance sets the compensation and salaries of Police Officers.
- e. 11-2017 Reappropriation Ordinance (first reading) – this ordinance combines unexpended monies left over from previous bond ordinances; cancels and returns the total of \$26,691.13 to the Township's General Capital account where it can be used for capital repairs needed to extend the life of EMS Department vehicles
- f. 12-2017 Ordinance to Amend Chapter 172 of the Code of Westampton Township, Parks & Recreation (first reading) – this ordinance introduces regulations regarding the use of buildings, parks, playgrounds and open space areas owned and maintained by Westampton Township

17. Correspondence:

- a. Letter from George Saponaro re: Mt. Holly MUA
- b. Municipal Court Access and Fairness Surveys
- c. PSE&G – Notice of Public Hearings

18. Dates to Remember:

- September 23rd – WTES smoke detector testing in Tarnsfield in conjunction with the Red Cross
- September 23rd – Annual Timbuctoo Day
- October 14th – Westampton PTO Fun Run, rain date 10/15/17
- November 14 -16 – NJLM Annual Conference, Atlantic City

19. Open Meeting to public for Comment – "Pursuant to NJSA 10:4-12(a), public comment
20. Comments
21. Adjourn

WESTAMPTON TOWNSHIP

2017 Workshop Session Minutes

July 17, 2017 6:00 PM

Present: Mr. Daniels, Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa, Ms. Wisniewski, Attorney Brian Schotts, Administrator Maria Carrington, Clerk Marion Karp

Discussed:

- a. Retention of affordable housing controls
- b. Draft facilities use policy
- c. Friends Academy – mowing/gym use

Marion Karp
Municipal Clerk

WESTAMPTON TOWNSHIP

2017 Closed Session Minutes

July 17, 2017 6:30 PM

Present: Mr. Daniels, Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa, Ms. Wisniewski, Attorney Brian Schotts, Administrator Maria Carrington, Clerk Marion Karp

Discussed:

- a. Personnel
- b. Contracts

Marion Karp
Municipal Clerk

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Workshop 7:00 PM REGULAR MEETING

July 17, 2017

The regular meeting was called to order at 7:02 PM by Mayor Daniels with all present. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence. Mayor Daniels welcomed all guests.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Present
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Brian Schotts, Solicitor, was present.

Administrator Maria Carrington and Marion Karp, Clerk, were present.

Approve 7/17/17 Agenda – motion to approve by Mr. Lopez; second by Ms. Teleisa. All voted yes.

Minutes of the 6/19/2017 meeting – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes. Minutes of the 6/19/2017 Workshop meeting – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

Public Comments on agenda items

Nancy Burkley – asked about Salary Ordinance 7-2017 and what the minimum and maximum salaries meant. Administrator Maria Carrington stated that these salary ordinances are required by the state and are done every year. The range in salaries for different positions has to do with steps outlined in the contracts.

She asked about the two cent ordinance for open space and why we need it. Mayor Daniels stated that we use it for open space and recreation; she stated that we seem to use most all of this money for recreation and not for open space. Don't try to deceive the public when this money is being used to mow lawns for recreation; it isn't being open and honest with the residents.

Gary Berberian – asked if the Committee is in receipt of another Public Works report than what has been posted on the website and what is posted on the Township bulletin board; he says that costs for the department aren't included in the report and they should be per the ordinance. Mr. Lopez stated that this format has always been what has been

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accepted as a monthly report; the bill list is broken up by department and shows the costs for each department at each meeting.

Louis Lopez – lives in Mt. Holly Township. He thanked Mr. Lopez for attending the MUA meeting. He asked about the audit resolution and asked the Mayor to explain it further, which he did. He also asked for clarification on the Ordinance to place the 2 cent open space tax on the ballot in November.

Old Business

Ms. Teleisa asked for an update regarding Aiden Sharp, the Boy Scout who had attended the last meeting. She wanted to know if he followed up with the Timbuctoo Committee and if they approved his project. Mayor Daniels would reach out to Janet Curran. Maria Carrington had followed up with Aiden; he had spoken with PW Director Mike Meenan and she would reach out to him again to find out more details.

New Business

Police Report – no additional comments

EMS Report – no further comments

Public Works Report – no further comments

Engineering & Inspection Status Report – no further comments

Resolutions

100-17 Payment of Vouchers – motion to approve by Mr. Lopez; seconded by Mr. Teleisa. All voted yes.

101-17 2016 Audit; motion to approve by Mr. Lopez; seconded by Ms. Smith-Hartman. All voted yes. Mr. Lopez commented that the auditor did a great job on the audit.

102-17 Refund Taxes, Block 1001.11, Lot 7 – motion to approve by Mr. Lopez; motion to approve by Mr. Lopez; seconded by Mr. Wisniewski.

103-17 Authorize Participation in the Electronic Tax Sale Program – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

104-17 Award Construction Contract for Woodlane Road Sidewalk Improvements – motion to approve by Mr. Lopez; seconded by Mr. Wisniewski. All voted yes.

Ordinances

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6-2017 Ordinance Authorizing an Extension of Open Space Tax (second reading) – motion to approve made by Mr. Lopez; seconded by Mr. Wisniewski. All voted yes. Mr. Lopez hears Ms. Burkley loud and clear; the purpose of the Open Space fund is to preserve Open Space. It can also be used for passive and active recreation and as long as it is used for that he is on board. He would like to see some used for the Rancocas Creek so that people can use their kayaks; he will do his best to watch this. This was opened to the public for comment. Nancy Burkley wanted assurance that funds won't be used to mow the lawns at the Sports Complex; Maria Carrington stated that Open Space funds are used to maintain the Sports Complex. Mr. Lopez explained that this is a permissible use of the funds. Nancy Burkley commented that we don't charge anyone that lives outside of Westampton any kind of a fee to use the Sports Complex. Mr. Lopez stated that we are formulating an ordinance to do just this and they discussed it this evening during the workshop session. She wanted to know what the percentage was of Westampton residents that used the field.

7-2017 Salary Ordinance for Administrative, Court, Public Works, Construction, Finance/Tax employees (first reading) – motion to approve made by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

8-2017 Salary Ordinance for full time Firefighters/EMTs (first reading) – motion to approve by Ms. Teleisa; seconded by Mr. Wisniewski. All voted yes.

9-2017 Salary Ordinance, Chief of Police & Lieutenant (first reading) – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

10-2017 Salary Ordinance, Police Officers (first reading) – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

Correspondence

Mr. Lopez – all Committee members had received FOP correspondence as well as a communication from EW Boyle who sent a letter to the editor of the BCT, which wasn't published.

Dates to Remember

Tuesday, August 1, 7-9 PM, National Night Out – 1 Academy Drive, Public Safety Building. Fireworks will begin shortly after 9 PM.

September 23rd – WTES smoke detector testing in Tarnsfield in conjunction with the Red Cross. This is an older development and doesn't have hard wired smoke detectors. It is their hope to get the entire town done in the next 4 years.

July 30th – Grace Alliance Chapel will do a clean-up day in Westampton like the other church participated in.

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Annual Timbuctoo Day – September 23rd. Mayor Daniels had been in touch with Guy Weston who was planning to attend the next meeting and give a Timbuctoo update.

Open to public Comment

Jonathan Wright – thanked Mr. Lopez and Ms. Smith-Hartman for attending the Mt. Holly MUA meeting. He spoke about the Township's prior Solicitor and the questionable practices; has there been anything done about this and why don't we have an independent investigation performed. He thinks the Township potentially has a malpractice suit and wanted to ask each Committeeperson individually if they would support an inquiry.

Mr. Lopez discussed it and said he was ready to make a motion on this; Ms. Teleisa stated that since they hadn't discussed this ahead of time her vote was a no. They needed to discuss this ahead of time; she doesn't even know what the allegations are. Ms. Smith-Hartman wasn't here when the contract was made but she doesn't think the contract was made in the best interests of the town. Who gets lifetime health benefits? She would be in favor of having someone look at the contract and is in favor of an investigation. Mayor Daniels said there may have been some impropriety from what he has seen; he would be open to having someone look at this. Mr. Lopez said the County Prosecutor could look at this and it wouldn't cost the taxpayers any money. He wanted a formal communication sent to the County Prosecutor regarding the contract negotiation. Maria Carrington doesn't want taxpayer dollars going towards this; Solicitor Brian Schotts said it wouldn't cost the Township anything to bring this to the prosecutor's attention. Ms. Teleisa wondered if this would interfere with the lawsuit that had been filed. Brian isn't familiar with the litigation; but they would review this with Al Marmero. John Wisniewski thinks it is a bad habit to make a motion like this at the last minute. Mr. Lopez made a motion to contact the County Prosecutor and begin an investigation, if warranted. Ms. Smith-Hartman seconded the motion. Ms. Teleisa and Mr. Wisniewski voted no, Mayor Daniels voted yes. The motion carries.

Louis Lopez – asked about Westampton's sewer connections. Part of the Township is serviced by Mt. Holly and the other section is serviced by Willingboro. He asked what the outcome was for the termination of former Fire Chief/Director Jason Carty; he was told that it was in litigation at the current time.

Ms. Smith-Hartman left the meeting at 8 PM due to a prior commitment.

Nancy Burkley – wanted to publicly thank the Westampton Police and Fire Department on behalf of her neighbor. They hadn't seen their neighbor for several days and were worried and called. They came right over and were able to gain entry into the house and found her; she had been deceased for several days. They were so compassionate and she wanted to thank them. The family is very grateful and wanted Nancy to express their gratitude.

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Comments from Department Heads

Chief Otto - Thanks to Ms. Burkley for her kind words about the officers.

Committee Members Comments

Mr. Wisniewski – thanked the residents for coming out.

Ms. Teleisa – she is extremely frustrated; they have an agenda and a list of issues to discuss. She likes to be prepared and always reads everything on the agenda before a meeting. This seems like it is staged and it happened last month; it happened again tonight. She doesn't like the way it is done, she doesn't like to be blindsided.

Mr. Lopez – thanks to the residents coming out tonight; he sees some new faces and some regulars. This is what government and democracy is about. Regarding the investigation for our prior solicitor, we have been discussing this particular issue for months and months and it was time to move forward with this action.

Mayor Daniels – thanked everyone for coming out as well. He understands his colleague's feelings; he has some history and knowledge of this.

A motion was made to go into closed session again by Mr. Wisniewski, seconded by Ms. Teleisa at 8:16 PM. All voted yes.

The meeting was again called to order in open session at 9:42 PM

There were no further comments and the meeting was adjourned at 9:43 PM.

Respectfully submitted,

Marion Karp, Municipal Clerk

RICHARD E. ANDRONICI

MUNICIPAL COURT JUDGE

P.O. BOX 37

MOUNT HOLLY, NEW JERSEY 08060

Ph: (609) 265-0202

Fax: (609) 265-1085

July 19, 2017

Mayor and Township Committee
Township of Westampton
710 Rancocas Road
Westampton, NJ 08060

Re: Court Visitation Report-Westampton/Eastampton/Hainesport

Dear Mayor and Committee Members:

Enclosed you will find copy of correspondence from Municipal Division Manager Amy Chack reporting as to her office's June 27, 2017 visit to the court office.

You will note that the court office is extremely well managed and organized and in compliance with the directives, court rules and local policies that govern our courts. Ms. Chack notes that the bail and general accounts are color coded and in good standing and that case files are also color coded by court and are organized in a user friendly fashion, with an efficient public defender fee tracking system I share Ms. Chack's comments regarding the hard work and dedication of Court Administrator Susan Graubart and staff. I will schedule a security committee meeting in the near future.

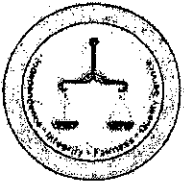
Please contact me if you have any questions or concerns. Thank you for your continued support of the court.

Respectfully yours,

Richard E. Andronici, JMC

REA/
enclosure

cc: Dennis P. McInerney, PJMC *(via email)*
Maria Carrington, Twp. Administrator *(w/ enc.)*
Amy E. Chack, MDM *(via email)*
Elaine Leshner, AS 4 *(via email)*
Wendy Seitz, AS 3 *(via email)*
Susan Graubart, CMCA *(via email)*



**SUPERIOR COURT OF NEW JERSEY
BURLINGTON VICINAGE
MUNICIPAL DIVISION**

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WENDY SEITZ, C.M.C.A.
Administrative Specialist 3
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July 14, 2017

Via email only

Honorable Richard E. Andronici
Post Office Box 37
Mount Holly, New Jersey 08060

RE: Westampton/Eastampton/Hainesport 2016-2017 Annual Municipal Court Visitation

Dear Judge Andronici:

On June 27, 2017, Administrative Specialist Wendy Seitz met with Susan Graubart, Municipal Court Administrator, to conduct the annual review of court records and procedures. Attached for your consideration are the Municipal Court Visitation Reports for Westampton, Eastampton and Hainesport, which outline the guidelines regulated by the Administrative Office of the Courts.

The general visitation consists of an in depth review of six major areas of court operations. These areas are: general court information, administrative overview, procedures, financial records and monthly reconciliations, ATS/ACS management reports and finally, security. In preparation for the annual visit, the preceding year's visit summary and report are reviewed for any areas previously identified requiring attention. A review of various reports (administrative, procedural, financial and management) is also done prior to the visitation in order to ascertain those areas for discussion during the visit. Finally, during the visitation, Administrative Specialist Seitz meets with the court administrator and municipal court staff if appropriate, to examine any areas that require attention, with emphasis on financial records and backlog reduction. In order to assist you and your Municipal Court Administrator, I have attached a list of information and reports that the specialist relies upon which have been identified as helpful.

The Westampton, Eastampton and Hainesport Municipal Courts are extremely well managed and organized. The in-depth visit confirmed that your municipal courts are in compliance with the directives, court rules and local policies that govern the municipal courts. The records for the general and bail accounts are color coded by court and are in good standing. Case files are also color coded by court and are organized in a fashion that enables the viewer of the file to quickly and easily locate documents. In fact, the court has created a color-coded form utilized to manually track public defender fee payments. The form is attach to each complaint in the same place again to aid in the ease of locating this information. Court Administrator Graubart and her staff are to be commended for all of their hard work and dedication, which are a large part of the overall efficient management of your municipal court office.

Honorable Richard E. Andronici

July 14, 2017

Please see summary of areas to be mentioned at this time:

Reports Reviewed

At the conclusion of the visitation, Mr. Seitz discussed with Ms. Graubart and her two deputy court administrators, Bonita Rankin and Jodie Termi, who, at the court administrator's request attended the meeting, page center reports related to case management. Specialist Seitz reports that during this time she observed a high level of dedication, comradery, appreciation for each other between the three ladies. This is yet another testament to Ms. Graubart's exceptional management skills. The court has completed all follow up necessary in the time that has passed since the visit and we thank them for their diligence.

Security

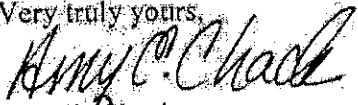
A standard practice during the visit is to examine security procedures. The last security meeting for Westampton, Eastampton and Hainesport Court was in conducted October 2014. Accordingly, a formal security meeting needs to be scheduled immediately.

Pursuant to Directive #15-06, the committee should include representation from the municipal court, municipal government, law enforcement authority and other local agencies such as fire, medical and the county bar association, **as well as representation from the vicinage Municipal Division Manager's Office.** Kindly notify this office after speaking with representatives as outlined hereinabove, to advise of a date and time for a security meeting in the future.

As there are no substantive recommendations or comments, there is no need for you to submit a written response. However, please do not hesitate to contact me should you or your court administrator have any questions regarding the visit and visit report.

The Burlington Vicinage Municipal Division is always available to assist you and your municipal court administrator. Please extend our thanks to Ms. Graubart for the courtesy she offered during the visitation. Ms. Seitz has shared with me that it was truly a pleasure to conduct the visit.

Very truly yours,



Amy E. Chack
Municipal Division Manager

AC/ws

cc via email: Ronald E. Bookbinder, A.J.S.C.
Jude Del Preore, T.C.A.
Dennis P. McInerney, P.J.M.C.
Elaine Leshner, A.S.4
Wendy Seitz, A.S.3
Susan Graubart, C.M.C.A.

Information and Report Attachment:

Backlog Reduction – Attached is a copy of the most recent Weekly Management Report, which is also accessible through “reports on demand”, for your use with your court administrator in evaluating and addressing cases that may affect your backlog on a regular basis. One important area to note on this report is any case that does not have a future court date in order to identify what action should be taken next such as, needing scheduling, the case should be warranted, administratively dismissed, etc. Additional sub-reports are available to you and your court administrator through “reports on demand” to assist you in determining all cases in backlog.

Case Management - A list of documents reviewed prior to the visitations is also attached entitled “Reports Reviewed in Preparation of Annual Visitation”. When used daily, weekly and monthly (as applicable), these reports serve as an excellent guide in moving all matters forward to the next appropriate phase of case management. Reviewing these reports on a regular basis with your court administrator can and will help you identify and address those cases that may be contributing to your backlog statistics.

Additional Information - Attached is the August 19, 2014 memorandum from Judge Glenn A. Grant, J.A.D., Acting Administrative Director that summarizes a meeting held with municipal court judges and municipal division managers from some of the largest municipal courts in the state. Although the municipal courts in Burlington County do not have the volume seen in these larger municipal courts, the suggestions offered are still valuable and usable tools for any size municipal court.

WESTAMPTON TOWNSHIP
RECREATION DEPARTMENT

FACILITIES USE POLICY &
PERMIT APPLICATION PROCEDURES

(Ordinance # _____; adopted _____, 2017)

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Westampton Township
Recreation Department
710 Rancocas Road
Westampton, NJ 08060

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A—FACILITIES USE POLICY

The Westampton Township Committee recognizes that:

1. municipal facilities are public property and, as such, should be made available for public use;
2. the unprogrammed and unregulated use of municipal facilities can result in damage to those facilities and inconvenience for their users; and
3. certain costs are incurred in the use of a municipal facility should be shared by their users.

As such, the Westampton Township Committee has adopted this policy as a means to reserve use of Westampton’s municipal facilities, thereby improving the accessibility and scheduling of facilities and, at the same time, providing for their safe, constructive and prolonged use. This policy is incorporated by reference into Chapter 172, Section 2 of the Westampton Township Municipal Code.

B—GENERAL REGULATIONS

Chapter 172, Section 3 of the Westampton Township Municipal of Westampton reads:

- “A. It shall be unlawful and in violation of this chapter for any person, firm, corporation or other entity to perform or permit to be performed any of the following acts within any building, park, playground or open space area of the township to:
- (1) Operate, drive or park any automobile except on a street, driveway or parking lot in any park, playground or open space area or park or leave any such vehicle in any place other than the areas established for public parking. No two-wheeled motor vehicle shall be permitted in any park, playground or open space area except in specific locations provided for said use, if any.
 - (2) Bring animals on any township owned premises unless the animal is a certified and registered service animal.
 - (3) Smoke or carry, possess or consume any alcoholic beverages, narcotics or drugs.
 - (4) Hold, possess or use any firearm or weapon ~~in or within 300 feet of~~ within the boundaries of any park, playground or open space area but for law enforcement officers and firearm permit holders.
 - (5) Endanger the safety of any person by any conduct or act, including disturbing the peace, using profanity or committing any assault, battery or fighting.
 - (6) Loiter in parked vehicles or park overnight.
 - (7) Litter or dump.

- (8) Use or cause to be used any loud music or use of loudspeakers, public address systems or amplifiers without first having obtained written permission from the township.
 - (9) Barbecue or using of propane tanks except by permit.
 - (10) Mark, deface, disfigure, injure, tamper with, displace or remove any Township property whether temporary or permanent, monuments, stakes, posts or other boundary markers or other structures or equipment facilities of a park, playground or open space area or parts thereof whatsoever, either real or personal.
 - (11) Hit balls against fences or practice golf.
 - (12) Sell, vend, peddle or offer for sale any commodity or article within any park, playground or open space area which such activity is purely for pecuniary profit, other than employees and officials of the Recreation Department or persons having prior written permission from the township. No vendors of any kind allowed except by permit.
 - (13) Swim in any pond, lakestream or other body of water is prohibited, except for areas designated and posted as approved for swimming.
 - (14) Fish or operate motorboat, canoes, kayaks and any other water vehicle on any stream, lakes or body of water owned and operated by Westampton Township when posted.
- B. In addition to the above, failure of any person, firm, corporation or other entity to abide by the following regulations on the Westampton Sports Complex Turf Fields shall be unlawful and in violation of this chapter:
- (1) No food or drinks other than sports drinks and water.
 - (2) No chewing gum, nuts or sunflower seeds.
 - (3) No metal cleats.
 - (4) No driving of tent stakes or other sharp objects that could pierce or damage the turf.
 - (5) No bicycles, scooters, skateboards, rollerblades, etc.
 - (6) No dragging of goals and equipment.
 - (7) No picking or pulling of grass fibers or infill materials.”

C—HOURS OF OPERATION AND USE

Chapter 172, Section 4 of the Westampton Township Municipal Code reads:

- “A. The public parks, playgrounds and open space areas of Westampton Township that do not have lighting shall be open for use from sunrise to sunset.
- B. The public parks, playgrounds and open space areas of Westampton Township equipped with lighting shall be open from sunrise until sunset unless the lighting is operational in which case they shall not be lit and occupied after 10 pm on Sundays through Thursdays and after 11 pm on Fridays and Saturdays. If

the lights are not in operation, these parks, playgrounds and s areas shall be closed after sunset in the evening.

- C. Any person, firm, corporation or other entity not in the possession of a valid permit issued by Westampton Township on a public park, playground or open space area before sunrise or after closing time shall be deemed in violation of this section.
- D. Except for unusual and unforeseen emergencies, all parks, playgrounds and open space areas shall be open to the public every day of the year during the hours designated in this section.
- E. In the case of inclement weather, field maintenance or other significant determination by township personnel, any area may be declared closed to the public by the Township at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), regardless of whether an individual or organization has obtained a permit to use the same. The Township shall post notice of any closure near the entrances to the park, playground or open space area or the specific field area as appropriate.
- F. No person, firm, corporation or other entity shall enter any portion or section of any park, playground or open space area closed or restricted by the Township, as indicated and directed by posted notice or signs.
- G. Westampton Township will not be liable for any vehicle damage or personal damage; all sports participants, spectators, coaches, players, vendors, runners, walkers, playground areas, and picnic areas are at risk to be hit with balls. All are to be alert at all times.
- H. Municipal buildings, parks, playgrounds and open space areas are under video surveillance and police patrol.
- I. All of the above shall also pertain to any building, park, playground or open space area when used or occupied by any departmental entity of Westampton Township unless the governing rules of such space contradict any provision of this chapter in which case the governing rules shall of the space shall apply.

D—VIOLATIONS AND PENALTIES

Chapter 172, Section 5 of the Westampton Township Municipal Code reads:

- A. Any person, firm, corporation or other entity convicted of a violation of this chapter or any section thereof shall be punished by a fine not to exceed \$2,500 if said conviction constitutes a first offense. For any second or subsequent offense, said person, firm, corporation or other entity shall be sentenced to a fine not to exceed \$5,000 or a term of imprisonment or period of community service not to exceed 90 days, or both, in the discretion of the sentencing court
- B. In addition to any fine which may be imposed in violation of this section, any person, firm, corporation or other entity found guilty, or, if a minor,

adjudicated, or unauthorized use of the Township parks, playgrounds, or open space areas shall be monetarily liable for the damage caused to the facility, including all legal and/or administrative costs to repair all damage.

E—SUPERVISION

1. Applicant organizations granted use of facilities are responsible for the proper supervision of all participants and spectators. Those participants under the age of 18 years are not to be left unattended at any time.
2. Applicant organizations granted use of facilities will be held liable and responsible for any personal injury or property damage resulting from the lack of supervision or poor supervision of participants and spectators.

F—MAINTENANCE AND USE OF FACILITIES

1. All requests for maintenance of facilities (e.g. grass-cutting) must be addressed to the Recreation Department at least 24 hours prior to the scheduled starting time of the activity.
2. Any problem encountered with the facility must be reported to the Recreation Department within 24 hours of the conclusion of the activity.
3. Proper use of facilities is of the utmost importance. Organizations or groups failing to abide by the provisions of this policy will be asked to curtail their event(s) and may be denied further use of the Township facilities.
4. For indoor facilities, no nails, tacks, pins, staples, tape or any other items that put holes in walls or could possibly remove paint should be used. Painter's tape can be used to hang decorations.
5. Facilities must be left clean and orderly.
 - a. For indoor facilities, chairs and tables shall be returned to their original positions; any items that are used during meeting/event should be removed; floors swept; and air conditioning/heating should be turned off or adjusted as directed or posted at the facility.
 - b. For outdoor facilities, all nets and other equipment should be returned to their original location. Net and equipment should be carried, not dragged, for the protection of the fields.
6. Adhere to the time listed on your permit.
7. Adhere to the permits of other groups.

G—DAMAGE TO MUNICIPAL PROPERTY

Users of facilities automatically assume responsibility and any liability for all damages and loss to Township property that occurs while using said facility. Costs for any damages will first be assessed from any fee deposits.

H—PARKING

Parking is limited to designated parking areas. Except for emergency situations, and situations clearly posted, no vehicles are permitted on any park, playground or s. Violation of the parking policy will result in revocation of the applicant’s privilege to continue utilizing the facility.

I—PRIORITIES OF USE

Westampton buildings, parks, playgrounds, fields and open space areas are intended to be used by the public. In order to ensure the accessibility and scheduling of facilities and, at the same time provide for their safe, constructive and prolonged use, all groups, organization, corporations, leagues or other entities are required to apply for a permit and pay an associated reasonable fee. Priority of use of any Township facility is given to the permit-holding entity.

Applications for the use of facilities will be scheduled on a first come, first serve basis. When more than one complete application is received for the same facility and date(s), the following priority order will apply:

1. Meetings, events or activities directly sponsored by the Township Committee, Township Departments or Township Boards for municipal purposes or for the discussion of municipal issues.
2. Meetings, events or activities sponsored by the Westampton Township Recreation Department; this includes Players Development Academy activities.
3. Meetings, events or activities conducted by the Westampton Township Board of Education (BOE also has first priority at any of the fields owned by the BOE).
4. Meetings, events or activities of non-profit groups or organizations or not sponsored by the any Township department whose membership is comprised of primarily (75%+) Westampton Township residents.
 - a. Youth service organizations will take precedence over adult member organizations.
 - b. A final determination may be made based upon those organizations serving the larger percentage of Westampton Township residents.
5. Meetings, events or activities of non-profit groups or organizations not sponsored by the any Township whose membership is not comprised of primarily (75%+) Westampton Township residents. (This section does not apply to those users requesting open space areas with State Green Acres funds. All applications for use of the such facility facilities will be treated equally regardless of residency.)
 - a. Youth service organizations will take precedence over adult member organizations.
 - b. A final determination may be made based upon those organizations serving the larger percentage of Westampton Township residents.

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b-6. Commercial applicants who seek to conduct activities sponsored by neither a Township department nor a non-profit organization in which a fee is charged and/or a business or service is offered to participants/attendees.

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J—PERMIT APPLICATION PROCEDURES

1. Permits for the use of municipal facilities are required to receive priority use over the public and are mandatory for the:
 - a. reservation and use of any indoor facility.
 - b. use of any area requiring outdoor lights or lighting equipment.
 - c. priority use of any outdoor facility.
2. Permits are not required for the unreserved use of the parks, playgrounds and open space areas.
3. Applications for the use of any municipal facility available for use (listed in Section M) can be obtained via the Township website (www.westamptonnj.gov or www.westampton.com) or requested in person or by mail from the Westampton Township Recreation Department located at 710 Rancocas Road, Westampton, NJ 08060.
4. Deposit payment to be included with application
 - a. A \$200 returnable deposit (check or money order payable to "Westampton Recreation") is required with all applications for use of athletic facilities.
 - b. A \$100 returnable deposit is required with applications for use of all other facilities.
 - c. Users will be notified in writing if any portion of the deposit fee is to be withheld from refund due to damage to the field or facility reserved.
5. Fees are required with certain applications and must be paid within 1 week of the event. See fee schedule in Section N.
6. Proof of Insurance is required with certain applications. See Section K.
7. An original, signed liability insurance indemnification and waiver is required with certain applications. See Section L.
8. A team roster(s) or membership list is required with all applications. This roster/listing must include the name and home address of all participants utilizing said facility.
9. Completed applications should be returned to the Recreation Department at 710 Rancocas Road, Westampton, NJ 08060 by the following deadlines:
 - a. For single, one-time events, applications should be submitted at least fourteen (14) days prior to the scheduled event.
 - b. All seasonal and multi-day athletic-related applications must be submitted to the Recreation Department by the following deadline dates:
 - i. Winter (December through February) by October 15
 - ii. Spring (March through June) by February 1

- iii. Summer (July through August) by May 15
- iv. Fall (September through November) by July 1

Applications submitted after these deadlines cannot be assured of scheduling. Applications must be complete to receive consideration and include applicable payments/deposits, insurance documents and rosters.

- 10. If the application is correctly completed and the facility is available, confirmation of scheduling dates will usually occur within 1 week of the deadlines listed above. Permits requested after the given deadlines will typically receive approval or denial within 1 week as well. An executed **Facility Use Permit** will then be issued and will be either mailed or picked up per the applicant's request. The executed **Facility Use Permit** must be present with the user group's representative at all scheduled activities.
- 11. Permits will not extend past December 31st of the year of issuance, nor will be granted for longer than one (1) year in duration. It is the applicant's responsibility to file a new application upon expiration.

K—INSURANCE

- 1. *Formal organizations* (e.g. Scout troop, athletic leagues) that wish to use Municipal facilities must maintain adequate insurance coverage and provide proof of coverage with their application. An original executed Certificate of Insurance listing Westampton Township as the Certificate Holder and as an Additional Insured is required at the time of application.
- 2. *Informal groups*, however, are free to use facilities without insurance coverage, contingent upon the execution of an Indemnification and Waiver, which is described in Section L. Insurance requirements may also be waived for municipally sponsored meetings or events.
- 3. Determination as to whether a group is formal or informal will be made by the Township Administrator and Recreation Director. Factors that will be considered include, but are not limited to, incorporation status, size of membership, frequency of gatherings, and existing insurance.
- 4. Those users required to have insurance must present satisfactory evidence (original executed Certificate of Insurance) of insurance protection for participants, spectators, coaches and public within the following terms and conditions. The applicant must maintain Commercial General Liability insurance with limits of liability not less than \$1,000,000 (\$1 million) per occurrence and aggregate. The policy will provide coverage for the user's activity at the approved facility, and shall state such activities on the Certificate of Insurance. The Certificate shall name the Township of Westampton as the Certificate Holder and as an Additional Insured for the full duration of the use of the facility(ies).

5. Those applicants seeking use of Westampton Township Board of Education facilities must also name the Westampton Township Board of Education as the Certificate Holder and as an Additional Insured on the Certificate of Insurance. See list of facilities (Section M); BOE facilities are indicated by “BOE” next to the name of the facility.

L—INDEMNIFICATION AND WAIVER

1. Users must sign a waiver in which they agree to waive and relinquish all claims and causes of action, of every kind which they have or may have against the Township of Westampton arising out of the use of the facility resulting in personal injury and/or property damage. The users must recognize and acknowledge that they assume all risks in connection with the use of the facility.
2. Users must indemnify the Township of Westampton of any and all liability of loss, and against all claims or actions based upon or arising out of damage or injury (including both) to persons or property caused by or sustained in connection with the applicant’s use of the facility, and, the defense of any such claims or action, whether the liability, loss or damage is caused by, or arises out of negligence of the Township of Westampton, or any of the agents, employees or otherwise. The user must further agree to reimburse the Township of Westampton for any and all expenses, attorney’s fees, or costs incurred in the enforcement of this waiver and indemnification.

M—TOWNSHIP FACILITIES AVAILABLE FOR PUBLIC USE AND PRIORITY PERMITS

Club Acres Tennis Court (corner of Oxmead and Manor Drive)
Rancocas Village Baseball/Softball Field
Rolling Hills Baseball Field
Rolling Hills Tennis Court
Rolling Hills Playground
Rolling Hills East Playground
Municipal Building, Caucus Room 109 (occupancy 15)
Municipal Building, Courtroom (occupancy 250)
Municipal Building, Meeting Room 107 (occupancy 60)
Spring Meadows All-Purpose Soccer/Football Field (no nets)
Spring Meadows Tennis Court
Spring Meadows large playground
Spring Meadows Half-Court Basketball hoop
Sports Complex 8x8 Soccer Field*
Sports Complex Baseball Field 40/70, 40/60 or 50/70 – 3 fields*
Sports Complex Baseball Field 60/90*

Sports Complex Baseball/Softball Flex Field*
 Sports Complex Football or Grass Soccer Field*
 Sports Complex Softball*
 Sports Complex Turf Soccer Field #1*
 Sports Complex Turf Soccer Field #2*
 Sports Complex Turf Soccer Field – half-size for 7x7 or 9x9 play*
 Tarnsfield Park Soccer Field
 Tarnsfield Park Playground
Note: *Use of the Tarnsfield Swim Club is overseen by the Tarnsfield Swim Club Executive Board www.tarnsfieldswimclub.com

*These facilities were acquired with State Green Acres funds; all applications for use of these facilities will be treated equally regardless of residency.

N—FEE SCHEDULE

No refunds will be issued due to cancellation(s) caused by an act of God unless the Recreation Department is given sufficient notice of intent to cancel or fields or facilities have been closed by decision of the Municipality.

If reserved fields or facilities are found to be unused (including seasonally permitted fields), fees may be assessed and permit applications may be revoked and denied for future use.

Westampton Township provides all facility and field maintenance unless otherwise agreed for a fee of \$35 per hour for multi-day users. Facility and field maintenance includes maintaining the fields, emptying garbage cans, cleaning restrooms, and generally supervising the complex.

Lights are \$10 per hour

Field preparation, if required, \$35 per hour

<u>Club Acres Tennis Court</u>	<u>No Fee</u>
<u>Rancocas Village Baseball/Softball Field</u>	<u>No Fee</u>
<u>Rolling Hills Baseball Field</u>	<u>No Fee</u>
<u>Rolling Hills Tennis Court</u>	<u>No Fee</u>
<u>Rolling Hills Playground</u>	<u>No Fee</u>
<u>Rolling Hills East Playground</u>	<u>No Fee</u>
<u>Spring Meadows All-Purpose Soccer/Football Field</u>	<u>No Fee</u>
<u>Spring Meadows Tennis Court</u>	<u>No Fee</u>
<u>Spring Meadows large playground</u>	<u>No Fee</u>
<u>Spring Meadows Half-Court Basketball hoop</u>	<u>No Fee</u>
<u>Sports Complex Softball/Baseball Fields</u>	

1 Field	\$25 per game (2-hour block)
1 Field	\$100 per day
1 Field	\$200 per weekend
2 Fields	\$45 for 2-hour block
2 Fields	\$200 per day
2 Fields	\$300 per weekend
3 Fields	\$60 for 2-hour block
3 Fields	\$300 per day
3 Fields	\$400 per weekend
4 Fields	\$70 for 2-hour block
4 Fields	\$400 per day
4 Fields	\$500 per weekend

Sports Complex Turf Soccer Fields

1 Field	\$250 per game (2-hour block)
1 Field	\$1,000 per weekend day
1 Field	\$1,500 per weekend
2 Fields	\$400 for 2-hour block
2 Fields	\$1,500 per weekend day
2 Fields	\$2,500 per weekend

Sports Complex Grass Soccer Field

1 Field	\$50 per game (2-hour block)
1 Field	\$200 per weekend day
1 Field	\$300 per weekend

Tarnsfield Park Soccer Field No Fee

Tarnsfield Park Playground No Fee

Recreation Center \$40 per hour

Municipal Building (any room):

- \$50 per meeting or event for non-profit groups or organizations not sponsored by any Township whose membership is comprised of primarily (75%+) Westampton Township residents. non-Township sponsored organization where attendees are comprised of at least 75% Westampton residents.
- \$100 per meeting or event for of non-profit groups or organizations not sponsored by any Township whose membership is not comprised of primarily (75%+) Westampton Township residents. non-Township sponsored organization where attendees are comprised of less than 75% Westampton residents.
- \$200 per meeting or event for organizations that operate for profit commercial applicants (as defined in Section I above).

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"No fee" facilities are for residents of Westampton only. Permit applications are required to secure priority use.

O—CANCELLATION

In the event the rental party wishes to cancel the event, the cancellation must be submitted in writing at least 24 hours before the event. The submission should include the signature of person who completed the rental contract, the event date and the date of the cancellation request. The cancellation fee is \$125 per rental day. The cancellation fee will be withheld from the payment submitted at the time of the application.

DRAFT

TOWNSHIP OF WESTAMPTON
APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 8/4/17
RESOLUTION NO. 105-17

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON
RESOLUTION NO. 106-17

A RESOLUTION TO ESTABLISH A TRAFFIC CONTROL PLAN FOR THE
ROAD CLOSURES IN CONNECTION WITH THE WATER MAIN
REPLACEMENTS WITHIN THE TOWNSHIP OF WESTAMPTON,
COUNTY OF BURLINGTON, STATE OF NEW JERSEY

WHEREAS, Pioneer Pipe Contractors has been contracted by New Jersey American Water to replace the aging water mains in the Township of Westampton which will require road closures of Rancocas Road from Irick Road to Mt. Holly Bypass; and

WHEREAS, Township Officials and Pioneer Pipe have coordinated a Traffic Control Plan to accommodate the road closures; and

WHEREAS, aforementioned closures will be at Rancocas Road from Irick Road to Mt. Holly Bypass, with a road detour at Rancocas Road and Mt. Holly Bypass to Mt. Holly Bypass and Burlington-Mt. Holly Road to Burlington-Mt. Holly Road and Woodlane Road to Woodlane Road and Irick Road to Irick Road and Rancocas Road; and

WHEREAS, work hours shall be Monday through Friday from 9 PM to 6 AM and will be completed within 1 calendar year once final approval is given for work to commence.

NOW, BE IT RESOLVED that this resolution is not in effect until final approval is given in writing from the County of Burlington Traffic Operations Center.

TOWNSHIP OF WESTAMPTON

RESOLUTION OF ANTICIPATION OF SPECIAL ITEMS
OF REVENUE IN THE 2017 LOCAL MUNICIPAL BUDGET WITH
THE CONSENT OF THE DIRECTOR OF THE DIVISION
OF LOCAL GOVERNMENT SERVICES

RESOLUTION NO. 107-17

WHEREAS, N.J.S.A. 40A:4-87 permits the Director of the Division of Local Government Services to approve the insertion of a special item of revenue, and

WHEREAS, the Township is desirous of inserting this item in the 2017 local budget.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Westampton, County of Burlington, hereby requests the Director of the Division of Local Government Services to add the following items of revenue and appropriation to the 2017 Local Municipal Budget:

Revenue:

Bullet Proof Vest Grant	\$578.00
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Appropriation:

Bullet Proof Vest Grant	\$578.00
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BE IT FURTHER RESOLVED, that one copy of this resolution should be filed with the Director of the Division of Local Government Services.

Investors Bank, Operations Center, 101 Wood Ave South, Iselin, NJ 08830
 Telephone: 732-205-8499, Fax 732-321-5142, Email: DL-ACHGroup@myinvestorsbank.com

Westampton Township

REMITTANCE ADVICE DETAIL REPORT

RECEIVER INFORMATION

Receiver Name: WESTAMPTON TOWNSHIP
 DFI Account Number: 2089903044
 Receiving DFI ID: 221272031
 ID Number: 210733189150400
 Settlement Date: July 25, 2017
 Transaction Type: 22
 Amount: \$578.80

ORIGINATOR INFORMATION

Originator Name: DOJ TREAS 310
 Company ID: 9101036151
 Originating DFI: 101036151
 Company Descriptive Date: 072517
 Effective Entry Date: July 25, 2017
 Transaction Description: Demand Credit - Auto Deposit

TRANSACTION DETAILS

Discretionary Data:
 Entry Description: MISC PAY
 SEC Code: CCD
 Service Class Code: 220 - ACH Credits Only
 Batch Number: 79

Discretionary Data: 01
 Company Name/ID#: WESTAMPTON TOWNSHIP
 Addenda Rec. Count: 1
 ACH Trace Number: 101036152572177
 Reference Code:

Remittance Advice Accounts Receivable Open Item Referen

Seller's Invoice Number: K60899199
 Monetary amount: \$578.80

TOWNSHIP OF WESTAMPTON

RESOLUTION ADOPTING CORRECTIVE ACTION PLAN FOR 2016 AUDIT

RESOLUTION NO. 108-17

BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey that in accordance with the 2016 Audit recommendations that a Corrective Action Plan be developed; and

NOW THEREFORE IT BE RESOLVED that the following Corrective Action Plan for the 2016 Audit be adopted and a copy filed with the New Jersey Division of Local Government Services and the Township's Registered Municipal Auditors, Holman, Frenia, Allison, P.C.

Westampton Township
Corrective Action Plan from 2016 Audit

2016-001

Finding: Tax adjustments and other closing entries are not being properly posted in the Township's General Ledger accounting system for the Current Fund and the General Capital Fund.

Recommendation: The Township of Westampton should post all adjusting and closing entries to the general ledger at year end for all funds.

Corrective Action Plan: The Township of Westampton will correct this finding accordingly by adjusting and closing all entries to the general ledger at year end for all funds.

2016-002

Finding: The audit revealed that no written Standard Operating Procedures manual is in place. If an employee were to be out for an extended period of time, there is no written documentation of the responsibilities that would assist other employees in understanding what was required of the position.

Recommendation: The Township develop a Standard Operating Procedures Manual and document the controls in place that all employees should follow and the responsibilities of each position in the Township.

Corrective Action Plan: The Township of Westampton agrees with this finding and is correcting it accordingThe Standard Operating Procedures Manual and Job Descriptions were in development during the time the audit was being conducted. There are now over 21 operating procedures documented in the manual and drafts of all job descriptions are being reviewed.

2016-003

Finding: In the Auditor's review of Township internal controls, it was noted that a lack of segregation of duties and lack of oversight for the CFO and Tax Collector's offices. The same employees are performing collection, billing and reconciliation procedures.

Recommendation: Township should implement internal control procedures that would promote proper segregation of duties and proper oversight to all Township offices

Corrective Action Plan: The Township has always had the intention of implementing this recommendation when personnel numbers allow. An employee was reassigned to provide assistance to the CFO and Tax Collector in March 2017 and is currently training with the CFO. This employee will work with the new Township Administrator to develop and implement checks.

The Auditor noted during its review of the Township Accounting records that unused checks, signature stamps and manual accounting ledgers were not kept in a secure location. Manual records were kept for the majority of the Trust Funds and Capital Fund. If these records were to be damaged, there would be no backup.

Recommendation: Township consider implementing proper safe guarding of all accounting records. Manual accounting ledgers and unused checks should be kept in a fireproof safe.

Corrective Action Plan: Signature stamps and a portion of the unused checks are being stored in the safe. New storage systems with locks are planned to be in the 2017 budget so that the CFO's office can establish better safe guarding of accounting records. In addition, paper records are being recreated as electronic documents that are backed up daily.

2016-004

Finding: The Township does not properly maintain and update the fixed asset ledger. It was noted that the building improvements made during 2015 were not included and that no one internally reviews the ledger compared to what the Township has on hand for accuracy.

Recommendation: Township should review its fixed asset listing on a regular basis to ensure that all fixed asset additions and deletions are properly accounted for. The Township should also review the tags and locations of moveable assets to ensure that all assets listed are able to be accounted for.

Corrective Action Plan: The Township of Westampton agrees with this finding and will correct it accordingly with the assistance of the new staff members assisting in the Finance Office.

TOWNSHIP OF WESTAMPTON
EXTENSION OF TIME FOR PAYMENT OF TAX BILLS
RESOLUTION NO. 109-17

WHEREAS, the Westampton Township Committee wishes to extend the due date for payment of 2017 Third Quarter Taxes until September 6, 2017 due to delays in the State and County budget certification process; and

WHEREAS, payments received after September 6, 2017 will be considered late and will be charged interest.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Westampton that the due date for payment of 2017 Third Quarter Taxes is September 6, 2017 and that if payments are not made by September 6th, interest will be charged back to August 1, 2017.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON
TO FIX THE SALARIES, WAGES
AND COMPENSATION OF CERTAIN OFFICIALS AND
EMPLOYEES OF THE TOWNSHIP OF WESTAMPTON
FOR THE YEAR 2017

ORDINANCE NO. 7-2017

BE IT ORDAINED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

SECTION I

The Township Committee hereby determines and fixes the yearly compensation and salaries of the certain full time officials and employees of the Township of Westampton covered under a bargaining unit as follows:

<u>Classification</u>	<u>Minimum</u>	<u>Maximum</u>
Court Administrator	\$46,977	72,201
Chief Financial Officer	46,977	82,258
Public Works Supervisor	53,278	79,126
Construction Official	46,818	71,604
Public Works Foreman	45,593	68,559
Lead Mechanic	45,593	66,568
Tax Collector	43,527	71,733
Mechanic	44,616	67,447
Public Works Equip. Operator	43,639	66,336
Public Works Laborer	38,196	57,524
Executive Secretary	37,024	56,290
Deputy Tax Collector	34,673	50,101
Deputy Twp. Clerk	34,673	50,101
Deputy Court Admin.	34,673	53,615
Secretary Class I	34,673	51,845
Secretary Class II	33,255	49,451
Violations Clerk	33,255	49,451
Secretary Class III	30,091	45,619

All employees with more than 5 (five) years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

After 5 (five) through 8 (eight) years of service	\$300.00 per year
Beginning 9 (nine) through 15 (fifteen) years of service	500.00 per year
Beginning 16 (sixteen) years of service and over	800.00 per year

SECTION II

The Township Committee hereby determines and fixes the compensation and salaries of the certain full time and part time officials and employees of the Township of Westampton not covered under any bargaining unit as follows:

Salaries paid yearly:

Township Committee	\$ 500	\$ 3,710
Municipal Clerk	49,464	68,171
Administrator	60,000	105,000
Public Works Director	35,000	94,182
Zoning Officer	1,000	19,772
Deputy Zoning Officer	1,000	5,200
Computer Manager	1,000	1,104
Municipal Judge	10,000	40,152
Prosecutor	10,000	35,000
Public Defender	5,000	20,000
Tax Assessor	10,000	50,411
Land Dev. Board Secretary	1,000	6,001
Fire Subcode Official	1,000	17,360
Electric Subcode Official	1,000	18,619
Plumbing Subcode Official	1,000	18,619
Building Subcode Official	5,061	5,570
Fire Official	1,000	30,000
Senior Fire Inspector	1,000	5,770
Part Time Fire Inspector	1,000	2,500
Recreation Director	3,000	60,788
Deputy Emergency Mgt.	500	500
ACSP Supervisor	18,000	24,684

Code Enforcement/Vacant Prop.	7,500	15,000
Emergency Mgt. Coordinator	3,000	5,000

Salaries paid hourly:

Fire Inspector	\$ 7.50	\$ 25.00
Crossing Guard	7.50	18.00
Part Time EMT/Firefighter	10.00	20.00
Summer Help	7.50	20.00
Snow Removal Operator	7.50	30.00
Recreation Employees	7.50	30.00
Recreation Secretary	7.50	16.49
Typist	7.50	16.44
Court Recorder	7.50	15.77
Part Time Public Works	7.50	20.00

SECTION III

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON
TO FIX THE SALARIES, WAGES AND COMPENSATION OF
FULL TIME FIREFIGHTERS/EMTS OF THE TOWNSHIP
OF WESTAMPTON FOR THE YEAR 2017

ORDINANCE NO. 8-2017

BE IT ORDAINED by the Township Committee of the Township of Westampton, in the county of Burlington and State of New Jersey as follows:

SECTION I

The Township Committee hereby determines and fixes the compensation and salaries of the full time employees of the Township of Westampton as follows:

FIREFIGHTERS/EMT

2017

Probation	\$41,212
Step 1	\$46,364
Step 2	48,424
Step 3	51,515
Step 4	56,667
Step 5	61,212
Step 6	65,552
Step 7	68,426
Step 8	71,304
Step 9	74,307

All Firefighters/EMT with more than 8 years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

9 to 12 years of employment	2%
13 to 16 years of employment	3%
17 years and over	4%

SECTION II

FIREFIGHTER/EMT SUPERVISION

2017

Fire Chief	\$110,000
Lieutenant	\$82,550

SECTION III

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON TO
FIX THE SALARIES OF CERTAIN EMPLOYEES OF THE
TOWNSHIP OF WESTAMPTON FOR THE YEAR 2017

ORDINANCE NO. 9-2017

BE IT ORDAINED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

SECTION I

The Township Committee hereby determines and fixes the compensation and salaries of the following officials and employees of the Township of Westampton for the following years:

<u>TITLE</u>	<u>2017</u>
Chief of Police	\$145,683
Lieutenant	118,048

SECTION II

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON
TO FIX THE SALARIES, WAGES AND COMPENSATION OF
CERTAIN POLICE OFFICERS OF THE TOWNSHIP
OF WESTAMPTON FOR THE YEAR 2017

ORDINANCE NO. 10-2017

BE IT ORDAINED by the Township Committee of the Township of Westampton, in the county of Burlington and State of New Jersey as follows:

SECTION 1

The Township Committee hereby determines and fixes the compensation and salaries of the officials and employees of the Township of Westampton as follows:

PATROLMEN 2017

Step 1	\$47,974
Step 2	54,226
Step 3	58,957
Step 4	61,301
Step 5	63,685
Step 6	68,415
Step 7	72,361
Step 8	76,874
Step 9	80,738
Class II Officer	17.00/hr

All Police Officers and Sergeants with more than 5 years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

5 to 9 years of employment	3.5%
10 to 13 years of employment	6.0%
14 years and over	8.5%

SERGEANTS

2017

Step 1	\$94,198
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Step 2	96,676
Step 3	\$99,365

Any employee appointed to the position of detective for one full year shall receive an annual bonus of \$3,000.00 in 2017 while serving in that position.

SECTION II

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON,
IN THE COUNTY OF BURLINGTON, NEW JERSEY,
REAPPROPRIATING CERTAIN MONIES FROM
PREVIOUSLY ADOPTED BOND ORDINANCES AND
PROVIDING FOR CAPITAL IMPROVEMENTS AND
RELATED EXPENSES IN AND FOR THE TOWNSHIP AND
APPROPRIATING \$26,691.61 THEREFOR.

ORDINANCE NO. 11-2017

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WESTAMPTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Township of Westampton has previously adopted the bond ordinances set forth below to fund various general capital improvements (the "Bond Ordinances") and has completed the improvements or encumbered or reserved the balances needed to complete the improvements set forth in the Bond Ordinances, and (iii) identified remaining balances of \$26,691.61 under the Bond Ordinances.

Ordinance No.	Amount Available for Re-appropriation
Ordinance 3-2007	\$3,370.21
Ordinance 5-2009	\$4,380.84
Ordinance 7-2010	\$11,839.32
Ordinance 5-2011	\$4,011.38
Ordinance 3-2012	\$3,089.86
TOTALS	\$26,691.61

Such sum of \$26,691.61 is no longer needed for its intended purpose, is hereby cancelled and is hereby returned to the Township's General Capital account.

Section 2. From the Township's General Capital Account, there is hereby appropriated the sum of \$26,691.61 for capital repairs needed to extend the life of Emergency Services department vehicles, including all work incidental thereto and necessary therefore, which improvements and purposes are hereby approved.

Section 3. The capital budget of the Township is hereby amended to conform with the provisions of this amendatory bond ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital improvement program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, are on file with the Clerk of the Township and available for public inspection.

Section 4. Except as provided herein, the Bond Ordinances, as supplemented by this amendatory bond ordinance, remain finally adopted and otherwise remain in full force and effect.

Section 5. This amendatory bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by the Local Bond Law.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON
TO AMEND CHAPTER 172 OF THE CODE OF WESTAMPTON
PARKS AND RECREATION

ORDINANCE NO. 12-2017

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and the State of New Jersey as follows:

The Township Committee hereby repeals and amends Chapter 172, Parks and Recreation, as follows:

Section 1.

Repeal Sections 172-1 through Sections 172-4 and replace with:

§ 172-1 Finding and Purpose

The Township Committee of the Township of Westampton finds that it is in the best interest of the residents of Westampton Township to regulate the use of the buildings, parks, playgrounds and open space areas owned and maintained by the Township and to establish regulations related to said use.

§ 172-2 Facilities Use Policy

The Township Committee of the Township of Westampton has adopted and incorporates by reference herein the Westampton Township Facilities Use Policy as a means to reserve use of the Township's facilities, thereby improving the accessibility and scheduling of facilities and, at the same time, provide for their safe, constructive and prolonged use. All groups, organizations and/or leagues will be required to pay a reasonable fee to use Township facilities and Board of Education facilities which are maintained by the Township. Said fees, rents, rates or other charges shall be kept on file with the Director of Recreation and may be modified as appropriate, subject to review and approval by the Township Committee.

§ 172-3 Prohibited Acts

- A. It shall be unlawful and in violation of this chapter for any person, firm, corporation or other entity to perform or permit to be performed any of the following acts within any building, park, playground or open space area of the Township to:
- (1) Operate, drive or park any automobile except on a street, driveway or parking lot in any park, playground or open space area or park or

leave any such vehicle in any place other than the areas established for public parking. No two-wheeled motor vehicle shall be permitted in any park, playground or open space area except in specific locations provided for said use, if any.

- (2) Bring animals on any Township owned premises unless the animal is a certified and registered service animal.
- (3) Smoke or carry, possess or consume any alcoholic beverages, narcotics or drugs.
- (4) Hold, possess or use any firearm or weapon within the boundaries any park, playground or open space area but for law enforcement officers and firearm permit holders.
- (5) Endanger the safety of any person by any conduct or act, including disturbing the peace, using profanity or committing any assault, battery or fighting.
- (6) Loiter in parked vehicles or park overnight.
- (7) Litter or dump.
- (8) Use or cause to be used any loud music or use of loudspeakers, public address systems or amplifiers without first having obtained written permission from the Township.
- (9) Barbecue or using of propane tanks except by permit.
- (10) Mark, deface, disfigure, injure, tamper with, displace or remove any Township property whether temporary or permanent, monuments, stakes, posts or other boundary markers or other structures or equipment facilities of a park, playground or open space area or parts thereof whatsoever, either real or personal.
- (11) Hit balls against fences or practice golf.
- (12) Sell, vend, peddle or offer for sale any commodity or article within any park, playground or open space area which such activity is purely for pecuniary profit, other than employees and officials of the Recreation Department or persons having prior written permission from the Township. No vendors of any kind allowed except by permit.
- (13) Swim in any pond, lakestream or other body of water is prohibited, except for areas designated and posted as approved for swimming.
- (14) Fish or operate motorboat, canoes, kayaks and any other water vehicle on any stream, lakes or body of water owned and operated by Westampton Township when posted.

B. In addition to the above, failure of any person, firm, corporation or other entity to abide by the following regulations on the Westampton Sports Complex Turf Fields shall be unlawful and in violation of this chapter:

- (1) No food or drinks other than sports drinks and water.
- (2) No chewing gum, nuts or sunflower seeds.
- (3) No metal cleats.

- (4) No driving of tent stakes or other sharp objects that could pierce or damage the turf.
- (5) No bicycles, scooters, skateboards, rollerblades, etc.
- (6) No dragging of goals and equipment.
- (7) No picking or pulling of grass fibers or infill materials.

§ 172-4 Hours of Operation; Use

- A. The public parks, playgrounds and open space areas of Westampton Township that do not have lighting shall be open for use from sunrise to sunset.
- B. The public parks, playgrounds and open space areas of Westampton Township equipped with lighting shall be open from sunrise until sunset unless the lighting is operational in which case they shall not be lit and occupied after 10 pm on Sundays through Thursdays and after 11 pm on Fridays and Saturdays. If the lights are not in operation, these parks, playgrounds and open space areas shall be closed after sunset in the evening.
- C. Any person, firm, corporation or other entity not in the possession of a valid permit issued by Westampton Township on a public park, playground or open space area before sunrise or after closing time shall be deemed in violation of this section.
- D. Except for unusual and unforeseen emergencies, all parks, playgrounds and open space areas shall be open to the public every day of the year during the hours designated in this section.
- E. In the case of inclement weather, field maintenance or other significant determination by Township personnel, any area may be declared closed to the public by the Township at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise), regardless of whether an individual or organization has obtained a permit to use the same. The Township shall post notice of any closure near the entrances to the park, playground or open space area or the specific field area as appropriate.
- F. No person, firm, corporation or other entity shall enter any portion or area of any park, playground or open space area closed or restricted by the Township, as indicated and directed by posted notice or signs.
- G. Westampton Township will not be liable for any vehicle damage or personal damage; all sports participants, spectators, coaches, players, vendors, runners, walkers in playground and picnic areas are at risk to be hit with balls. All are to be alert at all times.
- H. Municipal buildings, parks, playgrounds and open space areas are under video surveillance and police patrol.
- I. All of the above shall also pertain to any building, park, playground or open space area when used or occupied by any departmental entity of Westampton Township unless the governing rules of such space

contradict any provision of this chapter in which case the governing rules of the space shall apply.

§172-5 Violations and Penalties

- A. Any person, firm, corporation or other entity convicted of a violation of this chapter or any section thereof shall be punished by a fine not to exceed \$2,500 if said conviction constitutes a first offense. For any second or subsequent offense, said person, firm, corporation or other entity shall be sentenced to a fine not to exceed \$5,000 or a term of imprisonment or period of community service not to exceed 90 days, or both, in the discretion of the sentencing court.
- B. In addition to any fine that may be imposed in violation of this section, any person, firm, corporation or other entity found guilty, or, if a minor, adjudicated, or unauthorized use of the Township parks, playgrounds, or open space areas shall be monetarily liable for the damage caused to the facility, including all legal and/or administrative costs to repair all damage.

Section 2.

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 3.

This ordinance shall take effect upon final passage and publication according to law.

Saponaro Law Group

GEORGE R. SAPONARO*‡
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*Member NJ Bar
†Member PA Bar
‡Member MD Bar

July 27, 2017

Maria Santucci Carrington, Township Administrator
Township of Westampton
710 Rancocas Road
Westampton, NJ 08060



Re: Mount Holly MUA

Dear Ms. Carrington:

First, congratulations on your appointment as the Township Administrator for Westampton. I have not had the opportunity to meet you, as yet. I am writing to you in my capacity as the Township Attorney for the Township of Mount Holly, and at the request of Mayor Jones and the Mount Holly Township Council, as well as Township Manager Josh Brown.

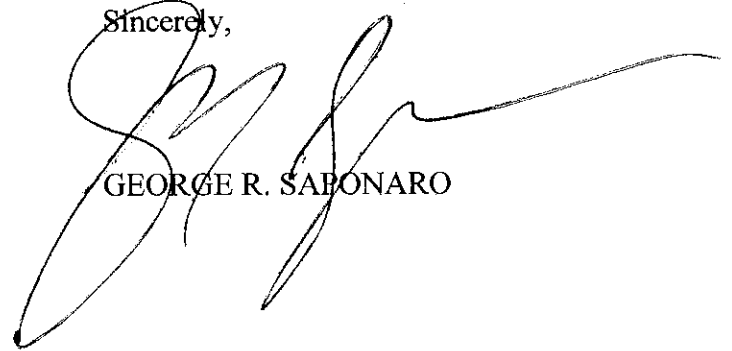
The Township is in receipt of your letter dated July 6, 2017. First, you are correct in that the Mount Holly MUA appointment is not limited to Mount Holly Township residents. The Mount Holly Township Council, however, does have the power of appointment over the Board; and in this regard, it is noted that at the last time a vacancy occurred on the Board, the position for the Commissioner with the MUA was advertised. In fact, it was advertised both in the newspaper and on the Township's website in December, 2016. It was advertised a second time at the very least on the Township's website thereafter.

With regard to this, the Township Council has asked that I write to you and notify you so that your residents can be aware of this. We will continue to advertise for positions as the Township Council does see fit. We would accept resumes from any qualified resident, whether it is forwarded from the Westampton Township Committee or not. Any such resumes would be duly considered, and to the extent the Township Council feels interviews would be necessary, that would also occur.

Maria Santucci Carrington, Twp. Administrator
Township of Westampton
Re: Mount Holly MUA
July 27, 2017
Page 2

Finally, should you have any questions regarding any of these issues, you should feel free to direct them in writing to Mr. Brown. The Mount Holly Council does welcome any and all resumes for their consideration so that they can make the best appointment possible for the residents of Mount Holly Township and surrounding areas. We thank you again for your letter and look forward to working with you as a neighboring town in the Rancocas Valley area.

Sincerely,

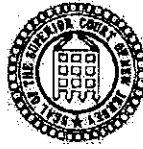
A handwritten signature in black ink, appearing to read 'G. Sabonaro', with a long horizontal flourish extending to the right.

GEORGE R. SABONARO

GRS:jam
cc: Josh Brown, Twp. Manager (via email)

**SUPERIOR COURT OF NEW JERSEY
BURLINGTON VICINAGE**

CHAMBERS OF
RONALD E. BOOKBINDER
ASSIGNMENT JUDGE



BURLINGTON COUNTY COURTHOUSE
49 RANCOCAS ROAD
P.O. BOX 6555
MOUNT HOLLY, NJ 08060
(609) 518-2984

August 1, 2017

The Honorable C. Andre Daniels, Mayor Westampton Township
Maria Santucci Carrington, Westampton Township Administrator
710 Rancocas Road
Westampton, New Jersey 08060

The Honorable Anthony Porto, II, Mayor Hainesport Township
Paula L. Kosko, RMC, Administrator/Acting Municipal Clerk Hainesport Township
Municipal Building
One Hainesport Centre
P.O. Box 477
Hainesport, New Jersey 08036

The Honorable Jay Springer, Mayor Eastampton Township
Eric J. Schubiger, Township Manager Eastampton Township
12 Manor House Court
Eastampton, New Jersey 08060

Re: Municipal Court Access and Fairness Surveys

Dear Mayors and Municipal Executives,

New Jersey Chief Justice Stuart Rabner established the Supreme Court Advisory Committee on Access and Fairness to assist the judiciary in meeting the upcoming challenges we anticipate would affect the courts. Some of these challenges include an increased number of self-represented litigants, the increasing multicultural population, and requests for expanded language services. The public's trust and confidence in the judiciary is extremely important and the Advisory Committee was created to ensure that the courts continue to provide quality service and each court user is treated with dignity and respect. Additional information about this initiative is available at <http://www.njcourts.gov/public/access/accessfairness.html>

A key step in this process is to determine what the public's perception is regarding the service the municipal courts provide. Each vicinage in New Jersey submitted the names of five municipal courts in which to conduct public surveys. The Westampton/Hainesport/Eastampton municipal court has been selected to participate in a public survey during the month of September 2017. On August 1, 2017, training for municipal court staff will take place about how to conduct the surveys and the

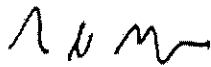
INDEPENDENCE ♦ INTEGRITY ♦ FAIRNESS ♦ QUALITY SERVICE

importance of this initiative. The statewide results will be published and available to the public.

In addition, an in-person survey, utilizing trained judiciary personnel from the Burlington Vicinage, will take place during the municipal court session on September 7, 2017. This will involve your lobby/waiting area and you may notice an increase in the number of people, as well as a few signs alerting court users to the importance of taking the survey. On that date, extra chairs and tables may also be set up for use by the survey takers.

We appreciate your willingness to support this effort to obtain a better understanding of the public's perception of the judiciary and the service we provide. Please let me know if you have any questions.

Very truly yours,



Ronald E. Bookbinder, A.J.S.C.
Burlington Vicinage

c: Dennis P. McNerney, P.J.M.C. *(via email)*
Richard E. Andronici, J.M.C. *(via email)*
Jude Del Preore, T.C.A. *(via email)*
Amy Chack, M.D.M. *(via email)*
Elaine Leshner, A.S. 4 *(via email)*
Wendy Seitz, A.S.3 *(via email)*
Susan Graubart, C.M.C.A. *(via email)*

NOTICE TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY ELECTRIC CUSTOMERS

IN THE MATTER OF THE PETITION OF PUBLIC SERVICE ELECTRIC AND GAS COMPANY FOR APPROVAL OF CHANGES IN ITS ELECTRIC SOLAR PILOT RECOVERY CHARGE (SPRC) FOR ITS SOLAR LOAN I PROGRAM

Notice of a Filing and Notice of Public Hearings | BPU Docket No. ER17070723

TAKE NOTICE that Public Service Electric and Gas Company (Public Service, the Company) filed a Petition with the New Jersey Board of Public Utilities (Board, BPU) on June 30, 2017, requesting an increase in the cost recovery mechanism for the Solar Loan I Program (Program). As directed in the original Board Order EO07040278 dated April 16, 2008, PSE&G implemented the Program and associated cost recovery mechanism. As part of this filing, PSE&G has included an annual update on the status of the Program. As proposed in the Company's filing, the resultant revenue increase proposed for the Company's electric customers totals approximately \$3.5 million on an annual basis.

PSE&G proposes to recover the Program costs through the Solar Pilot Recovery Charge (SPRC). The SPRC is applicable to all electric rate schedules. The proposed SPRC, if approved by the Board, is shown in Table #1.

Under the Company's proposal, a typical residential electric customer using 750 kilowatt-hours per summer month and 7,200 kilowatt-hours on an annual basis would see an increase in the annual bill from \$1,252.92 to \$1,253.60, or \$0.68 or approximately 0.05%. The approximate effect of the proposed increase on typical electric residential monthly bills, if approved by the Board, is illustrated in Table #2.

The Board has the statutory authority pursuant to N.J.S.A. 48:2-21, to establish the Solar Pilot Recovery Charge to levels it finds just and reasonable. Therefore, the Board may establish the Solar Pilot Recovery Charge at a level other than that proposed by Public Service. Therefore, the described charges may increase or decrease based upon the Board's decision.

Copies of the Company's filing are available for review at the Company's Customer Service Centers, online at the PSEG website at <http://www.pseg.com/pseandgfilings> and at the Board of Public Utilities at 44 South Clinton Avenue, Seventh Floor, Trenton, New Jersey 08625-0350.

The following dates, times and locations for public hearings on the Company's filing have been scheduled so that members of the public may present their views.

Information provided at the public hearings will become part of the record of this case and will be considered by the Board in making its decision.

August 24, 2017 4:00 and 5:30 PM Middlesex County Administration Building Freeholders Meeting Room 1 st Floor Meeting Room 75 Bayard Street New Brunswick, NJ 08901	August 28, 2017 4:00 and 5:30 PM Burlington County Administration Building Board of Chosen Freeholders Board Room 1 st Floor 49 Rancocas Road Mt. Holly, New Jersey 08060	August 29, 2017 4:00 and 5:30 PM Bergen County Administration Building Freeholders Public Meeting Room Room 540 1 Bergen County Plaza Hackensack, NJ 07601
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In order to encourage full participation in this opportunity for public comment, please submit any requests for needed accommodations, including interpreters, listening devices or mobility assistance, 48 hours prior to the above hearings to the Board's Secretary at the following address.

Customers may file written comments with the Secretary of the Board of Public Utilities at 44 South Clinton Avenue, 3rd Floor, Suite 314, P.O. Box 350, Trenton, New Jersey, 08625-0350 ATTN: Secretary Irene Kim Asbury whether or not they attend the public hearings. To review PSE&G's rate filing, visit <http://www.pseg.com/pseandgfilings>.

Table #1 – Solar Pilot Recovery Charge

	Solar Pilot Recovery Charge	
	Present \$/kWhr (Incl. SUT)	Proposed \$/kWhr (Incl. SUT)
Electric - \$ per kWhr	\$0.000073	\$0.000162

Table #2 – Residential Electric Service

If Your Annual kWhr Use Is:	And Your Monthly Summer kWhr Use Is:	Then Your Present Monthly Summer Bill (1) Would Be:	And Your Proposed Monthly Summer Bill (2) Would Be:	Your Monthly Summer Bill Change Would Be:	And Your Monthly Percent Change Would Be:
1,920	200	\$36.82	\$36.84	\$0.02	0.05%
4,320	450	79.81	79.85	0.04	0.05
7,200	750	133.46	133.52	0.07	0.05
7,800	803	143.32	143.39	0.07	0.05
13,160	1,360	246.78	246.90	0.12	0.05

(1) Based upon current Delivery Rates and Basic Generation Service Residential Small Commercial Pricing (BGS-RSCP) charges in effect June 1, 2017, and assuming the customer receives BGS-RSCP service from Public Service.
 (2) Same as (1) except includes proposed change in the Solar Pilot Recovery Charge.



Justin B. Incardone, Esq.
Associate General Regulatory Counsel