

## WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:45 PM Workshop/Closed Session Meeting

7:00 PM Regular Meeting

July 17, 2018

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2018)
3. Pledge of Allegiance
4. Moment of Silence
5. Roll Call
6. Approval of Agenda
7. Approval of Minutes:  
Regular Meeting Minutes 6/19/18; Closed/Executive Session Minutes 6/19/18;  
Workshop Session Minutes 6/19/18
8. Scheduled Appointments:
  - a. Presentation of Proclamations to Nyah Anderson and Siarra Ingram, recipients of the Governor's Awards in Arts Education
  - b. Resolution 109-18 Appoint Police Department Lieutenant – this resolution approves the appointment of Victor Bialous as Lieutenant, effective 7/1/2018.
  - c. Swear in Victor Bialous as Westampton Township Police Lieutenant
9. Open Meeting to Public Comment on Agenda Items
10. Monthly Reports – Posted on Bulletin Board  
WTES Report, Police Report, Public Works Report, Construction Report, Tax Collector's Report
11. Old Business: None
12. New Business: Proclamation in honor of George Thomas Ridley, Jr.
13. Ordinances:
  - a. 5-2018 Amend the Code of the Township of Westampton, Adopt Chapter 197, Smoking Restrictions (second reading) – this ordinance sets forth restrictions for smoking on municipal property
14. Resolutions

- a. 96-18 Payment of Vouchers - this resolution approves the payment of bills through 7/13/18
- b. 97-18 Bond Reduction, Willows at Westampton, Ingerman Development Company, Block 401, Lots 2, 7 & 8 – this resolution approves the reduction in the amount of the performance bond due to satisfactory completion of some of the site improvements, as recommended by the Township Engineer.
- c. 98-18 Electronic Tax Sale – this resolution authorizes the Township of Westampton to participate in an electronic tax sale
- d. 99-18 Notice of Tax Sale Charges – this resolution authorizes and establishes a fee of \$25.00 per notice for each notice of tax sale sent out in conjunction with the 2018 electronic tax sale.
- e. 100-18 Appoint Fire Official – this resolution appoints Craig Farnsworth as Fire Official for a three year term, 8/11/2018 through 8/11/2021.
- f. 101-18 Adopt NJ MEL/BURLCO JIF Employee Handbook – this resolution adopts the most current version of the Employee Handbook and the Personnel, Policies & Procedures Manual, as required by the BURLCO JIF
- g. 102-18 Authorize Shared Service for EMS between Westampton & Eastampton Townships – this resolution authorizes a Shared Services Agreement between these Townships for four years, effective from 7/1/18 through 12/31/2022.
- h. 103-18 Hire Police Officer – this resolution appoints Matthew Nagle as a full time Westampton Township Police Officer effective 7/1/2018.
- i. 104-18 Rescind Petty Cash Funds – this resolution rescinds petty cash funds that are no longer in use for Recreation, Public Assistance and Police.
- j. 105-18 Authorize change in Monetary Amount for Petty Cash Fund – this resolution authorizes an increase in the petty cash fund from \$200 to \$700.
- k. 106-18 Establish Policies & Procedures Regarding Post-Issuance Compliance of Federal Tax Requirements Regarding Tax-Exempt Debt Issues – this resolution complies with requirements established by the IRS as per our Auditor.
- l. 107-18 2017 Audit – this resolution certifies that the Township Committee has received and read the 2017 Annual Report of Audit , specifically the sections entitled “Findings & Questioned Costs” or “Findings & Recommendations”, as per N.J.A.C. 5:30-6.5.
- m. 108-18 Adopt Corrective Action Plan for 2017 Audit – this resolution adopts the Corrective Action Plan the addresses the findings in the 2017 Audit

15. Correspondence: None

16. Committee Liaison Reports

17. Dates to Remember:

- Thursday, July 26, 6 PM – WTES Heart Saver CPR Class

- Saturday, August 4, 9 AM-4:30 PM – WTES Child & Babysitting Safety Course
- Tuesday, August 7 – National Night Out
- Saturday, September 22 – Timbuctoo Day

18. Open Meeting for Public Comment

19. Comments – Township Committee members

20. Adjournment

Please note:

During the first public comment period, any resident or taxpayer of Westampton is welcome to comment on any governmental item of concern limited to the ordinances and resolutions being considered this evening. The second public comment period is open to any item of concern. A total of thirty (30) minutes has been allocated for each of the public comment periods. This time may be extended by the Committee.

If you wish to be heard, come to the podium and give your name and address to the Clerk for the record. The amount of discussion of any single speaker will be limited to three (3) minutes. Large groups are urged to select someone to represent them. No speaker shall engage in any personally offensive, derogatory or abusive remarks. The Mayor shall immediately call to order any speaker who violates this provision. An officer of the WTPD may remove any disruptive person at the Mayor's discretion.

Public Comment is an opportunity for the public to present their views—both positive and negative. It is not a question and answer period. Neither the Mayor nor Committee Members will engage in a back and forth exchange so speakers are encouraged to present all their views. The Mayor as well as any Committee Member may respond to any comment after such speaker is finished. The Mayor may refer the speaker to the Township Administrator, Department Head or any Committee Member to respond in writing.

**WESTAMPTON TOWNSHIP**

**2018 Closed/Executive Session Minutes**

**June 19, 2018**

Present: Mr. Wisniewski, Mr. Henley, Ms. Hynes, Ms. Smith-Hartman, Attorney David Minchello, Administrator Maria Carrington, Municipal Clerk Marion Karp  
Absent: Mr. Lopez

Discussed:

1. Affordable Housing/Woodmont update
2. FOP negotiations update
3. WTES upcoming contract negotiations

Marion Karp  
Municipal Clerk

**WESTAMPTON TOWNSHIP**

**2018 Workshop Session Minutes**

**June 19, 2018**

Present: Mr. Wisniewski, Ms. Hynes, Mr. Henley, Ms. Smith-Hartman, Attorney David Minchello, Administrator Maria Carrington, Municipal Clerk Marion Karp  
Absent: Mr. Lopez

Discussed:

1. Mandatory storm water training
2. Holly Hills School basketball court
3. Marking of Township vehicles
4. Online recreation program registration
5. Signage for Timbuctoo

Marion Karp  
Municipal Clerk

**DRAFT**

WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:45 PM WORKSHOP/EXECUTIVE SESSION    7:00 PM REGULAR MEETING

June 19, 2018

The meeting was called to order and opened at 7:02 PM by Mayor Wisniewski. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2018. The flag was saluted and there was a moment of silence.

Roll Call:

Committeeman Henley	Absent
Committeewoman Hynes	Present
Committeeman Lopez	Absent
Committeewoman Smith-Hartman	Present
Mayor Wisniewski	Present

David Minchello, Solicitor, was present.

Maria Carrington, Administrator and Marion Karp, Clerk, were present.

Approve Agenda – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

Minutes of the 6/5/18 meeting; 6/5/18 workshop & closed session minutes of 6/5/18 – motion to approve by Ms. Smith-Hartman; second by Ms. Hynes. All voted yes.

**Scheduled Appointments**

7:00 PM, Police Presentation to Nakia Yates: Police Chief Steve Ent presented her with a plaque for her bravery and heroic efforts when her Grandmother was recently driving a car and Nakia took over and avoided an accident.

**Public Comments on Agenda Items**

No comments were made.

**Monthly Reports-Posted on Bulletin Board**

WTES Report, Police Report, Public Works Report, Construction Report, Tax Collector's Report

**DRAFT**

### **New Business**

Westampton Trash Collection Changes, effective 7/2/2018 – information is posted on the Township website, social media, etc.

### **Ordinances**

4-2018 Amend the Code of the Township of Westampton, Adopt Chapter 63, Salaries (second reading) – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. The meeting was opened to the public for comment; no comment was made and the meeting was closed for public comment. All voted yes.

5-2018 Amend the Code of the Township of Westampton, Adopt Chapter 197, Smoking Restrictions (first reading) – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

### **Resolutions**

89-18 Payment of Vouchers – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

90-18 Authorize Purchase of Automotive Lift – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

91-18 Chapter 159, Alcohol Education Rehabilitation Fund – motion to approve by Ms. Smith-Hartman; second by Ms. Hynes. All voted yes.

92-18 Chapter 159, Clean Communities Grant – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

93-18 Renew 2018-19 Liquor Licenses – motion to approve by Ms. Hynes; second by Ms. Smith-Hartman. All voted yes.

94-18 Award 2018 Trash Collection Contract – motion to approve by Ms. Smith-Hartman; second by Ms. Hynes. All voted yes.

95-18 Refund Taxes, Block 1102.01, Lot 35 – motion to approve by Ms. Smith-Hartman; second by Ms. Hynes. All voted yes.

### **Correspondence**

None

### **Committee Liaison Reports**

Ms. Hynes – the next Historic Preservation meeting is June 27th; the Westampton Board of Education meeting is June 25<sup>th</sup>. She will be meeting with the superintendent of

**DRAFT**

RVRHS on July 2, if anyone has any concerns or issues, please bring them to her ahead of time.

Mayor Wisniewski – participated in the promotional interviews for police lieutenant today.

Maria Carrington – on behalf of Mr. Henley she wanted to give an update on Westampton Recreation; the Holly Hills School summer camps had to be relocated to Westampton Middle School this year only; letters went out to all registrants this morning. The new registration software system went live for recreation. We will be accepting debit and credit cards soon.

### **Dates to Remember**

June 20 - Ingerman Workshop Meeting @ 6 PM, Municipal Building

June 24 - 9:30 AM – free water safety program, Westampton Firehouse

June 21 - Daryl Caulfield will be honored as a hometown hero at the Trenton Thunder baseball game.

September 22 – Timbuctoo Day

### **Open to public Comment**

Nancy Burkley – Steve Ent has been most helpful regarding the Rancocas Village resident's traffic concerns. They appreciate it.

Noelle (last name not given), 17 Bloomfield Drive – thinks we need police presence during the Tarnsfield Swim Club meets. It's terrible, traffic is double parked everywhere.

### **Committee Members Comments**

Ms. Hynes – the last day of school is Friday; there will be lots of kids around the neighborhoods, please be careful driving.

Mayor Wisniewski – they will look into the swim club issue; WMS graduates tomorrow as well as RVRHS. He thanked all for coming out to the meeting this evening.

There were no further comments and the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk



**Township of Westampton,  
Burlington County, State of New Jersey**

*Proclamation*

WHEREAS, the Governor's Awards in Arts Education began in 1980 to promote awareness and appreciation of the arts, recognizing the creativity, talent and leadership of the award winners; and,

WHEREAS, the cooperating organizations, award sponsors and individual members of the planning council dedicate their time to make sure that excellence in the arts is rewarded, and work tirelessly throughout the year to plan this special event. The Governor's Awards in Arts Education ceremony is a major collaborative effort of the arts, education and state government; and,

WHEREAS, these national and statewide organizations select the students for their exemplary work in creative writing, speech, dance, music, theatre and visual arts; and,

WHEREAS, each year awards are presented to approximately 20 educators and 80 students; and,

WHEREAS, Nyah Anderson of Westampton Township was selected from Rancocas Valley Regional High School by the NJ Thespians for her accomplishments in musical theatre duet; and,

NOW, THEREFORE, BE IT PROCLAIMED that I, John Wisniewski, Mayor of the Township of Westampton, on behalf of the Township Committee and the citizens of Westampton, honor and celebrate Nyah Anderson for her accomplishments and making Westampton proud.

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John Wisniewski  
Mayor

**Township of Westampton,  
Burlington County, State of New Jersey**

*Proclamation*

WHEREAS, the Governor's Awards in Arts Education began in 1980 to promote awareness and appreciation of the arts, recognizing the creativity, talent and leadership of the award winners; and,

WHEREAS, the cooperating organizations, award sponsors and individual members of the planning council dedicate their time to make sure that excellence in the arts is rewarded, and work tirelessly throughout the year to plan this special event. The Governor's Awards in Arts Education ceremony is a major collaborative effort of the arts, education and state government; and,

WHEREAS, these national and statewide organizations select the students for their exemplary work in creative writing, speech, dance, music, theatre and visual arts; and,

WHEREAS, each year awards are presented to approximately 20 educators and 80 students; and,

WHEREAS, Siarra Ingram of Westampton Township was selected from Rancocas Valley Regional High School by the NJ Thespians for her accomplishments in musical theatre duet; and,

NOW, THEREFORE, BE IT PROCLAIMED that I, John Wisniewski, Mayor of the Township of Westampton, on behalf of the Township Committee and the citizens of Westampton, honor and celebrate Siarra Ingram for her accomplishments and making Westampton proud.

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John Wisniewski  
Mayor

TOWNSHIP OF WESTAMPTON  
RESOLUTION APPOINTING  
WESTAMPTON TOWNSHIP POLICE DEPARTMENT  
LIEUTENANT

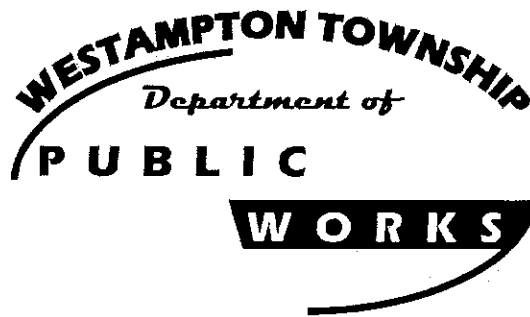
RESOLUTION NO. 109-18

WHEREAS, the testing elements as prescribed in Resolution 71-18 were completed on June 19, 2018; and

WHEREAS, Sergeant Victor Bialous ranked as the top candidate upon completion of the all elements of the evaluation process; and

NOW THEREFORE, BE IT MOVED, by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that Victor Bialous is hereby appointed as a Lieutenant of the Westampton Township Police Department.

This appointment is effective July 1, 2018.



July 12, 2018

To: Maria Carrington & Township Committee

From: Parker Smith, Director of Public Works

Subject: June Department Report

#### Personnel

Staffing status remains unchanged from previous reports.

#### Facilities

An environmental company was brought in to test the growth of material on the walls in the police basement. Test results show no traces of mold were found. We have plans to remove the material and reseal the wall in the near future. Additionally we installed a new dehumidifier in the basement to help combat the moisture problem.

Since we were nearing the end of the agreement with the school it was necessary to remove items stored inside the school garage before the end of the month. Currently those items are stored in the public works garage but will need to find new homes before the winter since this is where the salt trucks reside.

We have been experiencing an ongoing influx of illegal dumping on township property. Items ranging from brush to tires and chemicals have been left for us expend time and money on their disposal. Help has been requested from the police dept and we encourage anyone who sees something suspicious to please report it.

## Equipment

There has been an increase in vehicle repairs this month. They are as follows –

Truck #60 complete brake overhaul

Truck #48 windshield and exhaust manifolds

Truck#65 warranty issue for bad sensor

Rec. Dept gator new hitch with custom modifications to prevent future breakage

Roller trailer was rebuild with new deck and lighting

Eager beaver dump trailer received new tires.

Mower #13 new radiator

Also truck #60 incurred significant damage to its dump body due to a design flaw. While the truck is a 2011 and out of warranty we are currently in talks with the dealer and manufacturer to see if they will rectify the issue. Our concern is the fact that we have a total of four of these trucks and now anticipate this happening to those in the future.

## Roads

Brush collection had 33 loads for a total of 858 cubic yards collected and disposed at the landfill for recycling. Pothole repair for the month utilized 1.4 ton of cold patch. Replacement of street signs continued in an effort to bring everything up to regulations. The Springside road retention basin was cleaned up of branches and debris left from the March 7 storm. Repairs were made to 6 deficient storm drains around town.

The Sealmaster Co. did a demo of their crack sealing equipment with us in the Spring Meadows development. Their equipment allows for sealing of thousands of feet of cracks per day versus prior techniques which only produced hundreds. Our intent is to rent the equipment in September to continue on with our crack sealing program.

## Training

No training was completed this month.

Respectfully Submitted

Parker C. Smith III

# Westampton Township Emergency Services

*Raising The Standard In Community Service*

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)



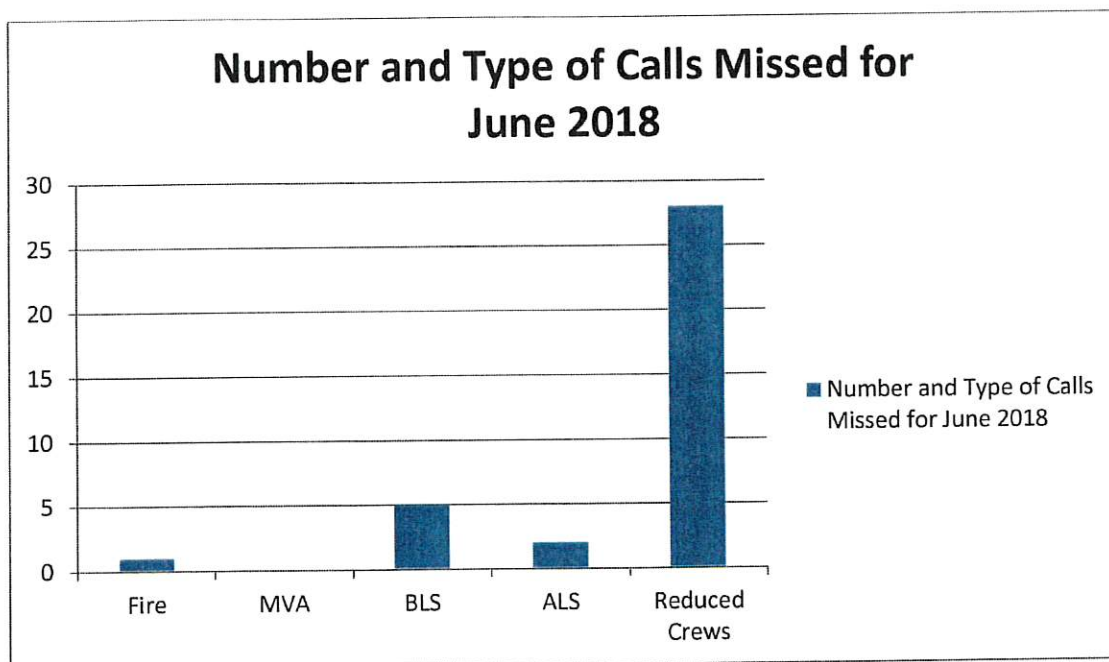
Monthly Report

June 2018



The Westampton Township Emergency Services was dispatched to **279** calls for service for the month of **June 2018** for a total of **1934** calls for the year. This is **70 calls less** than **June 2017** and an **increase of 53** calls year to date **2018**.

In **2018**, EMS calls account for **65%** of the departments call volume followed by **25%** for fire responses, lastly motor vehicle accidents make up **9%** of the Departments call volume. (1% are missed/error call dispatches)

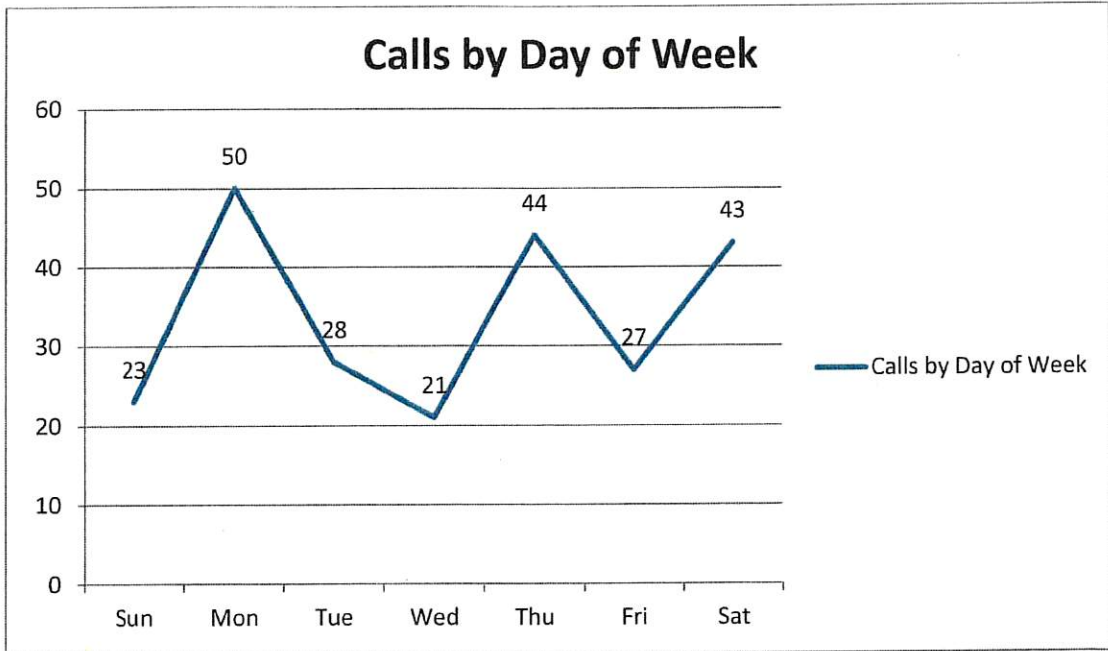


The department failed to respond to a total of **8** calls for the month. This represents **3%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **28** times. This represents **36 %** of total fire responses. Year to date the department has missed **51** calls and responded understaffed **125** times.

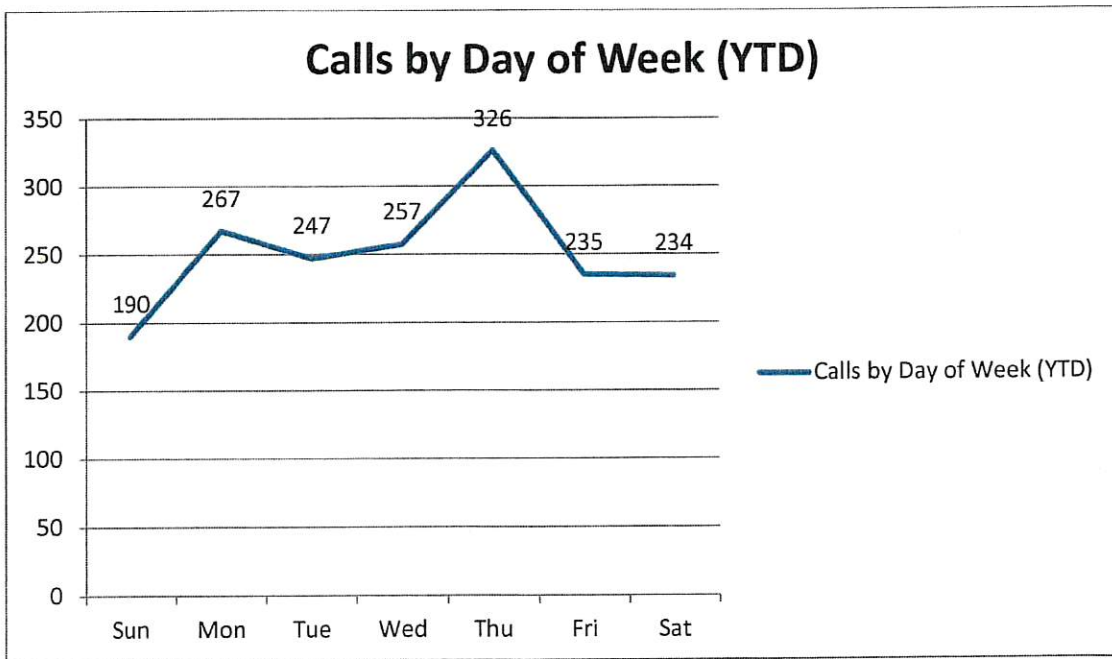


	Month	Incident	Location	Why Missed	Handled By
1	January	MVA/149	Westampton	On bls call	509
2	January	ALS/195	Westampton	On bls call	509
3	January	Fire Call/196	Westampton	On bls call	161
4	January	BLS/210	Westampton	On bls call	509
5	January	BLS/213	Eastampton	On fire call	139
6	January	ALS/278	Eastampton	On bls call	509
7	January	BLS/311	Westampton	On bls call	909
8	January	BLS/314	Westampton	On bls call	509
9	January	BLS/323	Westampton	On bls call	509
10	February	BLS/394	Westampton	On bls call	139
11	February	BLS/396	Eastampton	On bls call	509
12	February	MVA/404	Westampton	On bls call	161
13	February	MVA/409	Westampton	On bls call	161
14	February	MVA/445	Westampton	On fire call	161 509
15	February	ALS/459	Westampton	On bls call	909
16	February	MVA/556	Westampton	Funeral	161 509
17	February	BLS/557	Eastampton	Funeral	509
18	February	BLS/558	Eastampton	Funeral	509
19	February	Alarm/611	Westampton	On fire call	161
20	February	ALS/626	Eastampton	On bls call	509
21	March	BLS/675	Eastampton	On bls call	509
22	March	MVA/799	Westampton	On bls call	909/341
23	March	ALS/945	Westampton	On bls call	509
24	March	BLS/963	Westampton	On bls call	909
25	March	BLS/1013	Westampton	On bls call	509
26	March	BLS/1017	Westampton	On fire call	909
27	March	BLS/1036	Westampton	On bls call	909
28	March	ALS/1072	Westampton	On bls call	509
29	April	BLS/1153	295	On bls call	361
30	April	BLS/1192	Westampton	On fire call	509
31	April	Alarm/1269	Mount Holly	On bls call	391
32	April	ALS/1284	Westampton	On bls call	509
33	April	BLS/1318	Westampton	On bls call	909
34	April	ALS/1335	Mount Holly	On fire call	139
35	April	BLS/1365	Eastampton	On bls call	509
36	May	BLS/1422	Westampton	On bls call	909
37	May	ALS/1427	Mount Holly	On fire call	139
38	May	BLS/1434	Westampton	On bls call	509
39	May	ALS/1442	Mount Holly	On fire call	139



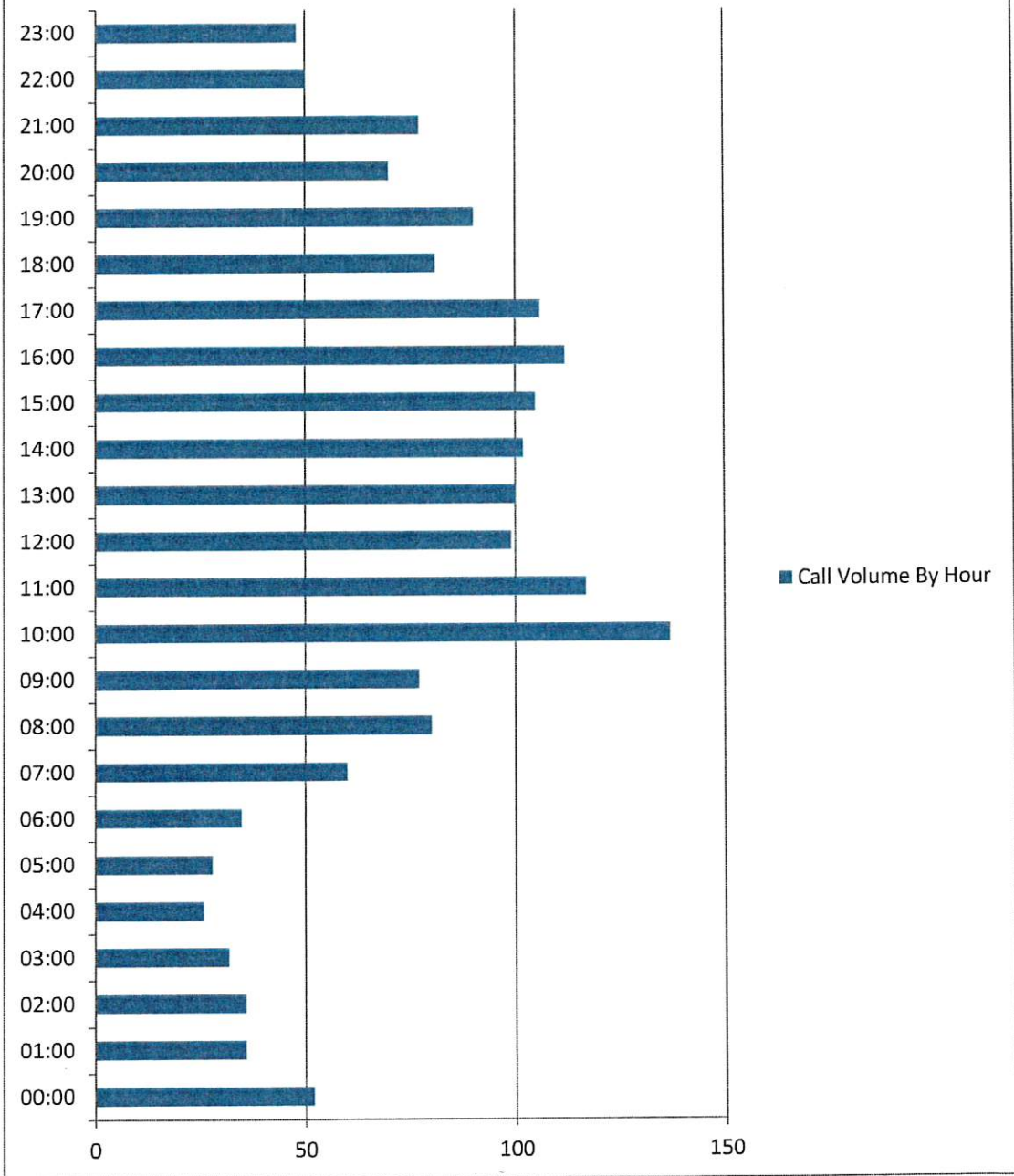


The busiest day of the week for the month of **June** was **Monday**.



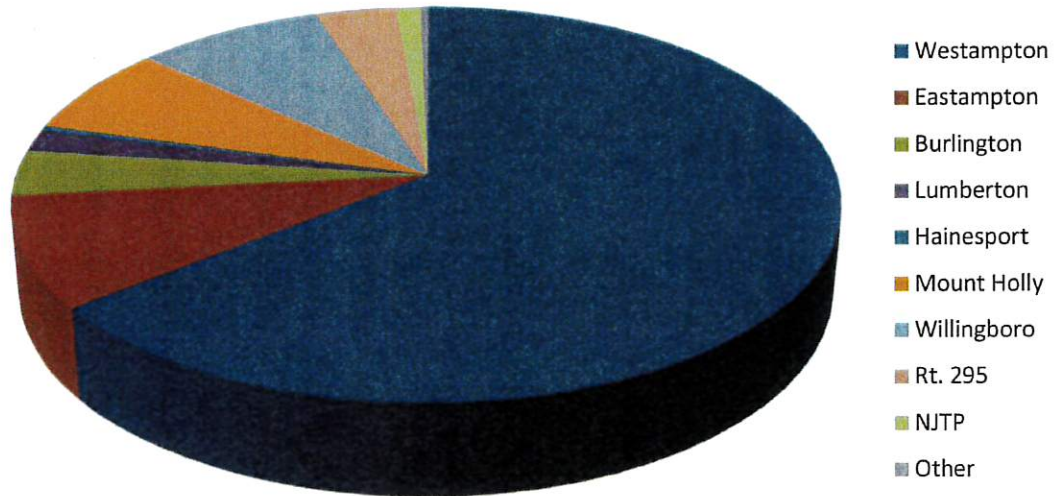
The busiest day of the week **YTD** has been **Thursday**.

### Call Volume By Hour YTD

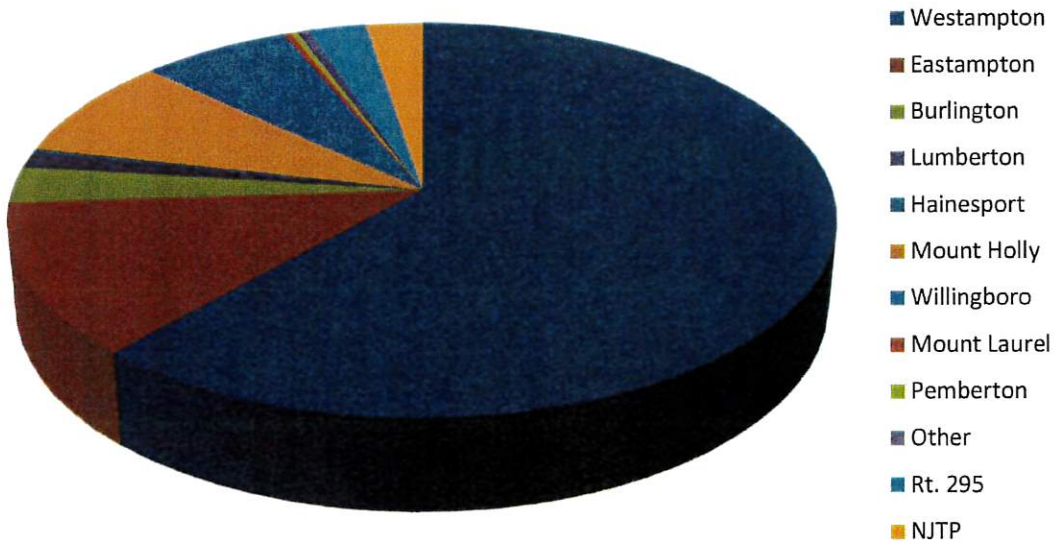


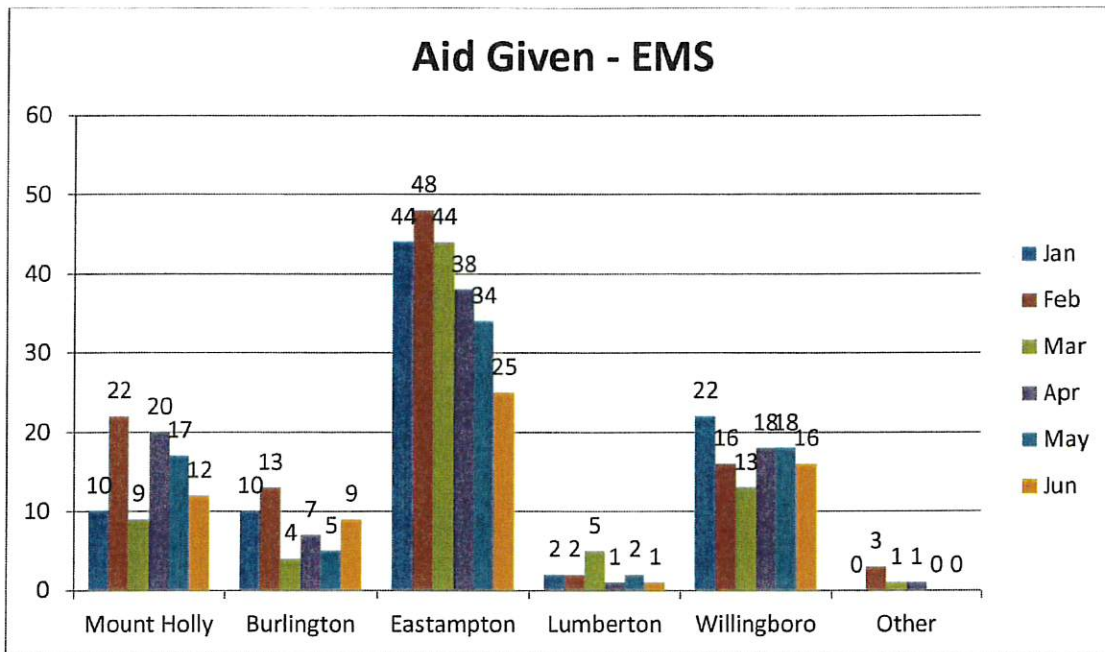
## Mutual Aid

### Monthly Calls By District

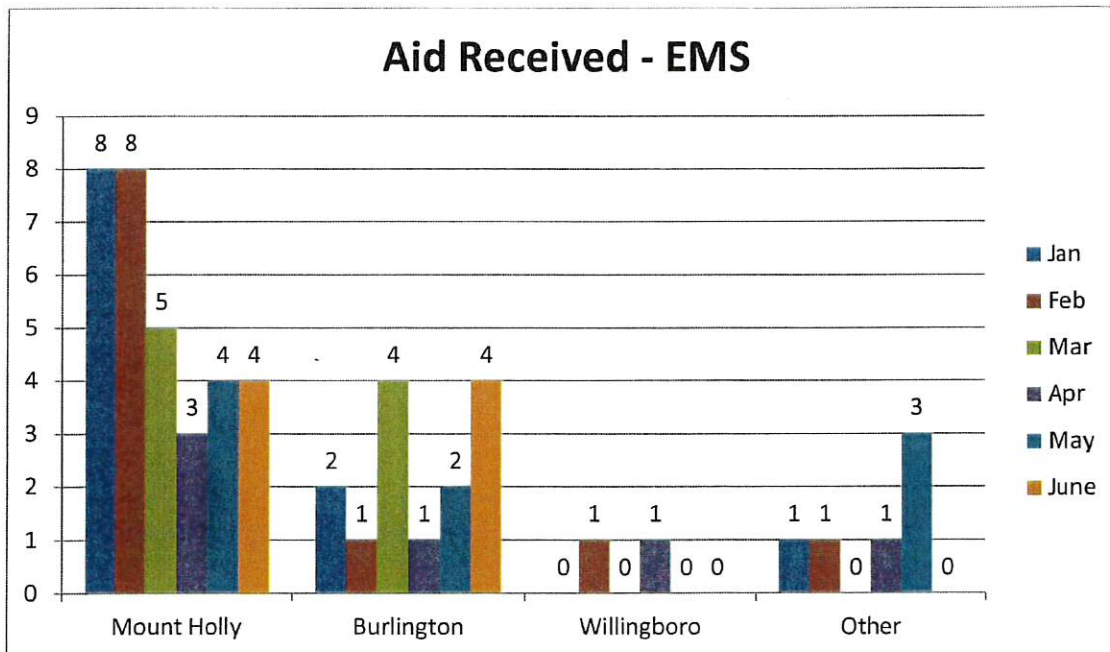


### Calls By District (YTD)



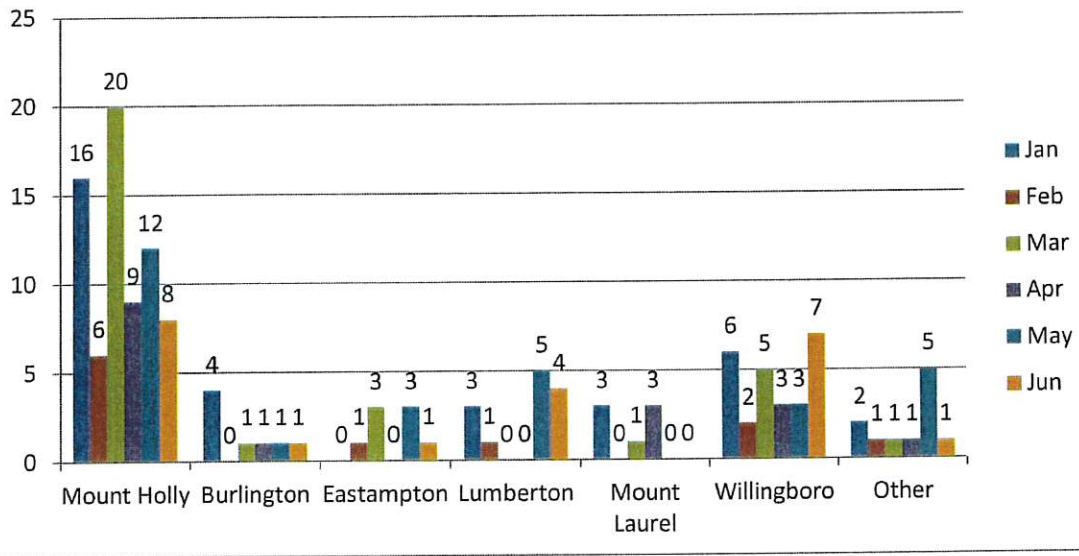


Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.

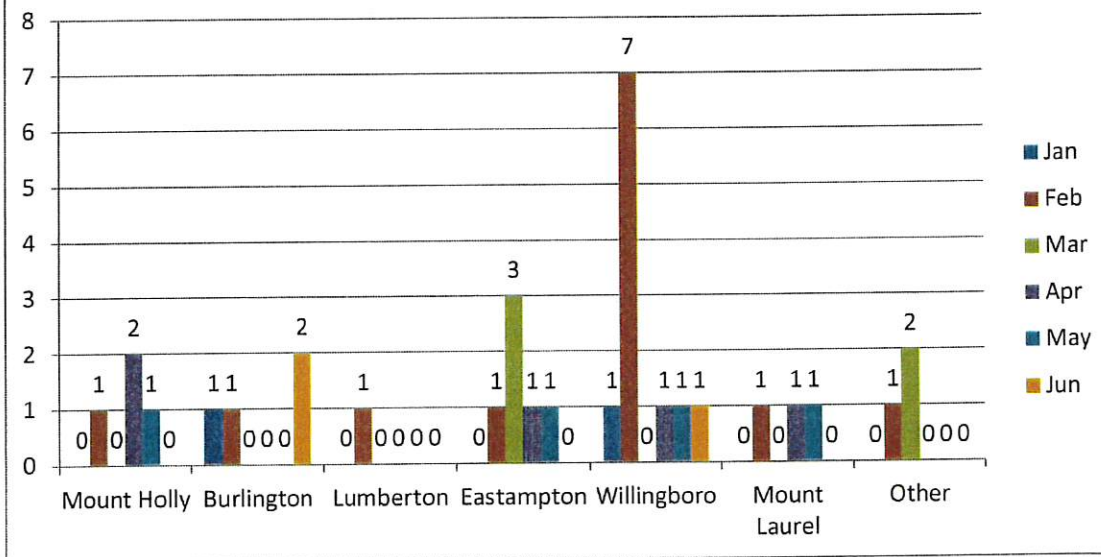




### Aid Given - Fire



### Aid Received - Fire



## Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	74401	74304.4	96.6
802	2015	Ford	E-450	Ambulance	46298	45946.5	351.5
803	2010	Ford	E-450	Ambulance	27512	25666.4	1845.6
2723	2006	KME	Predator	Rescue - Engine	66650	65875.8	774.2
2725	2013	KME	Severe Service	Ladder	20895	20734.7	160.3
2729	2017	Ford	F-350	Utility	8991	8189	802
2728	2006	Ford	F-250	Utility	64806	64731	75
FM27	2006	Ford	Explorer	Duty/Inspector	61843	61315	518
2700	2015	Chevy	Tahoe	Command Car	26075	25225	850

## Apparatus and Equipment

### Rescue Engine 2723

- Intake pipe for turbo repaired.
- Service completed.
- Shocks damaged, replaced.
- Primer working intermittently, repaired.
- Heater/AC control valve not working.
- Ball valve on discharge 2 leaking.
- New warning lights installed.

### Ladder 2725

- Slide block broken off last fly section, repaired.
- AC repaired.



- Shore line for plug not working correctly, repaired.
- Officer side mirror broken in MVA, replaced.
- Electronic siren out of service, repaired.
- Primer repaired.
- Air filter replaced.
- Aerial greased.
- Check engine lights on, cleared.

#### Ambulance 27801

- Repairs completed from door damaged by wind event.

#### Ambulance 27802

- Batteries replaced.
- Auto-eject not working, repaired.

#### Ambulance 27803

- New wiper blades installed.

#### 2729

- Service completed.

#### 2728

- Lightbar and siren repaired.

#### FM27

- In Service

#### Chief 2700

- Carpet installed under front floor mats.
- New tires installed.

#### Equipment

- Multi-gas meter off 2723 out of service for calibration.

## Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp
January	551.5	231	319.5	92.5	63.5	0	64.5
February	398.5	190	346.5	59	96	0	48
March	495	563.5	189	14	36	24	0
April	421	199.5	327.5	31	139	12	0
May	575	205.5	318.5	73	152.5	0	0
June	363.5	158	326	118	256	0	0
July							
August							
September							
October							
November							
December							
<b>YTD</b>	<b>2809</b>	<b>1316.5</b>	<b>1827</b>	<b>387.5</b>	<b>743</b>	<b>36</b>	<b>112.5</b>



# Westampton Township Emergency Services

Bureau of Fire Prevention

Office of the Fire Marshal

780 Woodlane Road

Westampton, New Jersey 08060

Phone (609) 267-2041 ext. 215 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)



## June 2018 Fire Official's Report

Fire Inspections Conducted	13
Fire Safety Permits Issued	3
Imminent Hazards Ordered	0
Fire Investigations Conducted	0

During the month of June, thirteen Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention. None of those Inspections revealed “dangerous conditions” that required the issuance of Imminent Hazard orders and/or the evacuation of the premises. Three Fire Safety Permits were issued during the month as part of annual summertime activities. No Fire Investigations were necessary within Westampton during the month of June. Two Fire Safety complaints were investigated during the month of June with violations of the New Jersey Uniform Fire Code cited.

Bureau staff covered several shifts and responded to various calls for service due to manpower shortages throughout the month. FM Knott attended the Burlington County Fire Marshals Association monthly meeting where the new fire code and the inspection of “Commercial Farms” was again discussed. FM Knott attended the “Forensic Fire Death Investigation” course as instructed by the San Luis Obispo Fire Investigation Strike Team, the only course of this nature offered in the world. FM Knott attended a free training seminar on “Fire Sprinkler Plan Review” at the Gloucester County Fire Academy.

The New Jersey Edition of the 2015 International Fire Code goes into effect on July 1, 2018. There are many new fire codes that have been updated and added since the 2006 edition was enacted. This will present numerous challenges for the Bureau of Fire Prevention as the implementation is immediate. Fire Inspection reporting with our vendor, Pro Phoenix, has come to a halt as the electronic licensing for the new fire code has not been released by the publisher. Pro Phoenix is currently awaiting said licensing in order to update our software in order to properly document and cite inspections. FF/EMT Wolfschmidt has relinquished his assignment in the Bureau of Fire Prevention as a Fire Inspector to concentrate on other duties. One project was reviewed this month by Bureau Staff for comment to the Land Development Board.



# Westampton Township Emergency Services Training Report

**Total Training Hours for June 2018**  
**437.53 Hours**

First Name	Last Name	Employee ID	Completions	Duration (hours)
Greg	Barna	156047	33	23
Andrew	Bielak	154274	7	.5
Christopher	Binger	183264	5	0
Chad	Bozoski	133514	43	54.75
Cecil	Collins	176806	20	5.5
Jonathan	Converse	2973	5	.25
James	Cuccuni	167834	10	1
Karlie	Cunningham	177668	21	7.25
Jeff	Deangelis	128003	7	2
Richard	Drum	173613	23	9.75
Mike	Fadden	152227	30	13.75
Craig	Farnsworth	139530	7	1
Keith	Fischer	110867	4	.5
Keenan	Gillespie	188608	14	3.25
Ben	Guerrini	167912	34	16.5
Michael	Hammond	170958	9	1
Tom	Harris	151483	10	3.75
Tiffany	Hunt	169281	30	10.5
Bryan	Iannacone	132499	53	55.46
William	Kayser	159177	11	1.75
Vincent	Knott	155874	22	57.75
Jesse	Kolb	178905	3	2.75
Adam	Kooker	577045	0	0
William	Krampitz	606731	17	3.5
Robert	Lebrun	166713	22	8.08
Aaron	Mazealll	183296	5	0
Shane	McCausland	173603	5	0
Timothy	Moshier	1	4	1
Justin	Nusspickel	165975	13	3.25
Kevin	Peirce	172777	22	12
Abad	Perez	173327	25	6.75
Linda	Pintye	0	0	0
Steve	Pratt	272500	21	11.75
Sean	Quigg	184570	19	10.25
Matt	Roman	164565	41	21
David	Shaw	130147	16	8.25
Herbie	Sprowl	159180	14	2.25
Julian	Vallery	167855	40	24.75
Taylor	Vanderbilt	3414	1	4
David	Washick	182068	13	6
William	Webb	106114	4	0
Mike	Westdyk	126630	43	20
Melissa	Whitley	125133	6	2
Mike	Wolfschmidt	151229	37	20.74

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 06/01/2018 To 06/30/2018

July 12, 2018 1:56:33PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$0.00	Cubic Footage:	0 Cu.ft	Permit Issued:	25
Cost Of Alteration:	\$211,742.00	Square Footage:	0 Sq.ft	Updates Issued:	2
Cost Of Demolition:	\$500.00			All Fees Waived:	0
Total Cost:	\$212,242.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$893.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$893.00
Electrical:	\$6,181.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$6,181.00
Fire :	\$239.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$239.00
Plumbing:	\$1,302.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,302.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				* Total Waived:	\$0.00	Technical Fees:	\$8,615.00

**DCA**

Volume Training Fee:	\$0.00	Waived Fees	\$0.00	Calculated Fees	\$0.00	Collected Fees	\$0.00
Alteration Training Fee:	\$402.00		\$0.00		\$402.00		\$402.00
DCA Minimum Fee:	\$5.00		\$0.00		\$5.00		\$5.00
Sub total Training Fee:	\$407.00		\$0.00		\$407.00		\$407.00

**TECHNICAL ISSUES**

Building Technical:	5
Electrical Technical:	19
Fire Protection Technical:	2
Plumbing Technical:	14
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$0.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$0.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	0
Certificate of Approval:	31
Certificate of Continued Occupancy:	2

PERMIT FEES:	\$8,615.00
FEES:	\$407.00
CERTIFICATE FEES:	\$0.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$9,022.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$300.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$9,322.00

\* By State law (see N.J.S. 52:27D-126c): \$0.00

\* By Municipality (see N.J.S. 52:27D-126b): \$0.00



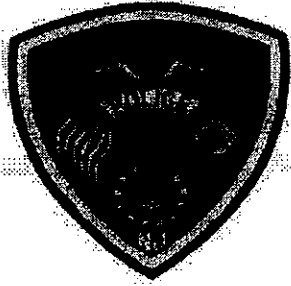
Range: Block: First to Last  
 Lot:  
 Qual: Range of Years: First to 2019  
 Range of Codes: First to Last  
 Range of Batch Ids: First to Last  
 Range of Spec Tax Codes: First to Last  
 Range of Dates: 06/01/18 to 06/30/18  
 Print Ref Num: N  
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y  
 Misc: Y  
 Payment Method Includes: Cash: Y Check: Y Credit: Y Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N  
 Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2017	2018	2019		
001 PROPERTY TAXES	88	0.00	53,617.55	61,888.75	0.00	3,122.64	118,628.94
005 WIPP PAYMENTS	16	0.00	1,080.02	21,140.04	0.00	396.78	22,616.84
023 YR.END 6%	4	0.00	3,094.06	0.00	0.00	4,482.28	7,576.34
101 SUBSEQUENT TAXES	12	0.00	6,817.01	6,361.02	0.00	935.92	14,113.95
Tax Payments	120	0.00	64,608.64	89,389.81	0.00	8,937.62	162,936.07
020 REDEMPTION -OL	9	3,690.91	0.00	0.00	0.00	126.85	3,817.76
034 RECORDING FEE	4	190.00	0.00	0.00	0.00	0.00	190.00
035 LIEN SEARCH FEE	4	48.00	0.00	0.00	0.00	0.00	48.00
036 LIEN ATTORNEY FEE	1	1,376.48	0.00	0.00	0.00	0.00	1,376.48
Lien Payments	18	5,305.39	0.00	0.00	0.00	126.85	5,432.24
033 DUP. TAX CERTIFICATE	1	50.00	0.00	0.00	0.00	0.00	50.00
Misc Payments	1	50.00	0.00	0.00	0.00	0.00	50.00
<b>Payments Total:</b>	139	5,355.39	64,608.64	89,389.81	0.00	9,064.47	168,418.31
<b>Cash O/S Total:</b>	0	0.00	0.00	0.00	0.00	0.00	0.00
<b>NSF Reversals Total:</b>	0	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	139	5,355.39	64,608.64	89,389.81	0.00	9,064.47	168,418.31

Total Cash: 2,597.18

Total Check: 161,673.25

Total Credit: 4,147.88



# WESTAMPTON TOWNSHIP POLICE DEPARTMENT

710 RANCOCAS ROAD

WESTAMPTON NJ 08060-9612

PHONE: 609 267 3000 FAX: 866 252 7006

STEPHEN P. ENT - CHIEF OF POLICE

To: Westampton Township Committee

From: Chief Stephen Ent

Date: July 10, 2018

Subject: Police Department Report from June 13, 2018 to July 11, 2018

## Training:

K-9 In-Service Training (2 Day)

Ptl. Welthy, Ptl. Rowbottom

Certified Public Manager

Chief Ent

Police Risk Management (4 hours)

Sgt. Brewer, Sgt. Bieri

Vehicle Interdiction (3 Days)

Ptl. Lloyd

License Plate Recognition

Ptl. Gleason

## Personnel:

Ptl. Davis, Rowbottom, Lloyd, and Redfield received the MADD award from 2017. Recognition was given a shift change during the month of June.

Several officers attended "Hero's Night" at the Trenton Thunder on June 21, 2018. Sgt. Caulfield was honored from our department.

Chief Ent and Lt. Bialous attended the supervisor Employee Assistance Program meeting on June 25, 2018.

Officer Gable attended the July 4<sup>th</sup> parade in Rancoas Village.

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**Equipment:**


The Speed Sign was deployed in the Tarnsfield development.

**Activities:**

Calls for service (Incidents) for June were 1198. Quick Calls for June were 491. Motor vehicle summonses in June were 201. MIT was conducted on June 8, 2018.

The detective division had 158 open cases as of 7/1/18. 22 new cases were opened in June and 17 were cleared or closed. Please refer to Det. Chieffalo's reports for further details.

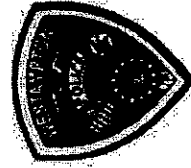
Respectfully,

  
Chief Stephen Ent  
Westampton Twp Police Department  
(609)267-3000  
Email: ent@wtpd.us



# Westampton Township Police Department Vehicle Mileage Report: June 2018

Veh#	Tag	VIN	Year	Make	Model	Unit	End	Start	Patrol	Unmarked	
01	177728MG	1FM5K8AR3FGC68693	2015	Ford	Interceptor	K-9	27,190	26,212	978		
02	177729MG	1FM5K8AR1FGC68692	2015	Ford	Interceptor	Patrol	45,367	44,097	1,270		
03	MG96567	2C3CDXAG5DH555196	2013	Dodge	Charger	K-9	75,553	74,678	875		
04	17730MG	1FM5K8ARXFGC68691	2015	Ford	Interceptor	Patrol	41,131	39,775	1,356		
05	17787MG	2C3CDXAT0EH367488	2014	Dodge	Charger	Patrol	25,253	22,839	2,414		
06	MG93120	2C3CDXAG9CH264702	2012	Dodge	Charger	Patrol	106,319	105,876	443		
	Temp	1FM5K8AR8JGB34934	2018	Ford	Interceptor	Patrol	28	28	0		
07	MG93119	2C3CDXAG0CH264703	2012	Dodge	Charger	Patrol	94,201	92,999	1,202		
08	MG91779	1FMJU1G54CEF52247	2012	Ford	Expedition	Patrol	97,458	96,110	1,348		
09	MG91778	1FMJU1G56CEF52248	2012	Ford	Expedition	Patrol	95,408	95,408	0		
10	MG91777	1FMJU1G58CEF52249	2012	Ford	Expedition	Patrol	107,117	105,307	1,810		
2708	MG71977	2FAHP71W66X134683	2006	Ford	Crown Vic	SRO	123,597	123,491	106		
Admin	PUL31Z	1GNSK3EC4FR594255	2015	Chevy	Tahoe	Chief Ent	26,096	25,344		752	
Admin	D19AYE	1FMEU72E26UB62754	2006	Ford	Explorer	Lt. Ferguson	118,133	117,794		339	
Admin	RGK30E	2B3KA4ET99H642133	2009	Dodge	Charger	Lt. Blalous	120,580	120,416		164	
DB1	NAD33A	1FAFP55U02A184048	2002	Ford	Taurus	Det. Polite	121,000	120,556		444	
DB2	T94AZE	JTHBK1EG7A2383731	2010	Lexus	ES350	Det. Vehicle	60,715	60,684		31	
DB3	GJU74F	2G1WF55E6Y9376044	2000	Chevy	Impala	Det. Chieffalo	100,287	99,891		396	
DB4	D88EAD	1J8HG48KX7C654680	2008	Jeep	Commander	Det. Austin	157,603	157,263		340	
							Patrol		11802		
							Unmarked				
							<b>Total Mileage</b>			<b>13516</b>	<b>1,714</b>

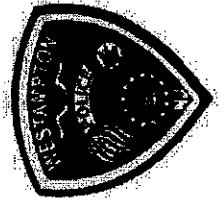


Prepared by: Chief Ent

Date: 7/1/2018

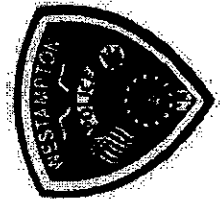
## Westampton Township Police Department Year 2018

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	1	0	0	0	0	0							1
Traffic Summons	286	230	376	320	166	201							1579
Motor Vehicle Accidents	41	31	43	33	35	39							222
Assaults	3	2	4	0	1	6							16
Domestic	9	7	7	12	8	9							52
Rapes	1	0	0	0	0	1							2
Homicides	0	0	0	0	0	0							0
Larceny	17	12	4	10	10	11							64
Motor Vehicle Thefts	1	0	1	1	3	0							6
Burglaries	6	1	1	1	5	0							14
Adult Arrests	40	36	33	29	34	34							206
Juvenile Arrests	0	1	6	4	1	0							12
Robberies	0	0	0	1	1	0							2
Incidents	1359	1165	1318	1102	1166	1198							7308
Quick Calls	461	380	405	476	363	491							2576



## Westampton Township Police Department Year 2017

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Summons	211	286	336	495	432	340	281	288	328	380	345	323	4045
Motor Vehicle Accidents	31	28	41	32	32	33	38	30	48	34	42	39	428
Assaults	4	3	8	3	1	6	2	2	3	4	3	5	44
Domestics	11	9	17	9	14	11	12	15	11	5	9	14	137
Rapes	0	0	0	1	2	0	0	0	0	3	1	1	8
Homicides	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	9	7	9	8	14	11	14	8	13	14	6	16	129
Motor Vehicle Thefts	0	0	1	0	0	1	1	1	0	1	0	1	6
Burglaries	0	3	2	0	8	2	3	1	2	0	0	2	23
Adult Arrests	43	42	39	61	42	62	37	50	40	61	70	47	594
Juvenile Arrests	1	1	0	7	1	0	0	1	2	4	0	5	22
Robberies	2	3	1	0	1	0	1	0	0	0	1	1	10
Incidents	1203	1099	1336	1246	1670	1376	1398	1307	1325	1328	1325	1207	15820
Quick Calls	374	481	460	634	574	572	517	500	504	674	566	484	6340



**Westampton Township Police Department**  
**Inter - Office Communication**

**TO:** Chief Ent  
**FROM:** Det. Chieffalo  
**DATE:** 07/05/18  
**SUBJECT:** Detective's Activity Report - Month of June 2018

<b>Open Cases as of 05/31/18:</b>	<b>158</b>	
<b>New Cases:</b>	<b>22</b>	
<b>Cases Cleared / Closed:</b>	<b>17</b>	
<b>Open Cases as of 06/30/18:</b>	<b>163</b>	
<b>Megan's Law Notifications:</b>	<b>20</b>	
<b>Megan's Law Registrations:</b>	<b>0</b>	
<b>A. B. C. Investigations/Licensing:</b>	<b>9</b>	
<b>Firearms Background Checks:</b>	<b>8</b>	
<b>Other Background Checks: (Military / Fire Co / DVRT, Etc.)</b>	<b>25</b>	
<b>Arrests (Field Reporting):</b>	<b>Adult: 1</b>	<b>Juvenile: 0</b>
<b>CDR'S Generated:</b>	<b>Adult: 4</b>	<b>Juvenile: 0</b>
<b>Motor Vehicle Summons:</b>	<b>0</b>	
<b>Crisis Negotiations Responses:</b>	<b>0</b>	

**Other:**

The Criminal Intelligence Division is investigating several burglaries to unlocked motor vehicles which occurred on Dover Road between June 17 and 18, 2018.

Project Medicine Drop Report: During the month of July, 18 pounds of medication was collected for destruction at a later date. In addition, the Quarterly Collection Report was submitted which revealed 96 pounds of medication was collected during the 2<sup>nd</sup> Quarter of 2018.

**Criminal Complaints/Arrests:**

6/25/18 - As a result of an investigation conducted by Det. Chieffalo, Douglas Rice, 54 and Nathan J. Allen, 43 of Philadelphia were identified and charged in relation to a shoplifting incident at the Wawa located at 76 Springside Road. During the incident Rice and Allen enter the Wawa a couple minutes apart and Allen proceeds to the register where he requests three cartons of Newport cigarettes. At this time, Rice proceeds to linger around the line at the register quickly approaching the counter, grabbing the cartons of cigarettes and then running toward the exit with Allen following behind. Both males were charged with shoplifting and there arrests are pending.

6/28/18 - As a result of an investigation conducted by Det. Austin, Tanya Dolison, 43 of Sanderson, FL was identified and charged in relation to a dog attack. The incident occurred on 6/21/18 at 7:52 am. 205 Main Street in Rancocas. During the incident, the victim and her 3 year old Beagle were in their yard when two large dogs entered the yard attacking and pulling on the Beagle. The victim attempted to defend her dog but in the process was attacked and pulled across the driveway. With the assistance of a neighbor who witnessed the incident, the dogs were corralled into the garage until the arrival of the Animal Control Officer and police. The Beagle died at the scene as a result of her injuries and the victim sustained bite marks, lacerations and numerous bruises. Dolison was charged with two counts of possessing a dangerous dog and two counts of running at large. Both dogs are being held at the Burlington County Animal Shelter until the disposition of this case.

**Training:**

No training was attended during the month of June.

Respectfully,

Linda M. Chieffalo  
Detective

## New Detective Cases -- June 2018

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Sexual Assault:	2
Endangering the Welfare of a Child:	1
Hazing:	1
Animal Complaint:	1
Fraud:	5
Larceny:	2
Motor Vehicle Burglaries:	6
Harassment:	2
DNA Submissions:	1
Assist Other Jurisdiction:	1
New case total:	22

# *Proclamation*

## FROM THE OFFICE OF THE HONORABLE JOHN WISNIEWSKI

### In Memoriam of George Thomas Ridley, Jr.

WHEREAS, George Thomas Ridley, Jr. was called to Eternal Rest with the Lord on Thursday, July 5, 2018. He was born July 5, 1939 in Norfolk, Virginia to George Ridley Sr. and Virginia Booth. He gave his life to Christ as a child and served him all the days of her life.

WHEREAS, George Thomas Ridley, Jr. was a decorated Army veteran with 32 years of service; and

WHEREAS, George Thomas Ridley, Jr. was awarded a Silver Star, Bronze Stars and a Purple Heart from the Vietnam and Korean Wars; and

WHEREAS, he was actively involved in VFW 4914 Willingboro and recently became the Commander and was also involved with the American Legion and Boat Club in Burlington; and

WHEREAS, George Thomas Ridley, Jr. was preceded in death by wife Janice Terry Ridley and daughter Delphine Ridley, and

WHEREAS, George Thomas Ridley, Jr. is survived by his wife Gilda Peace Ridley, sons George, Jamar and Dennis, daughters-in-law Cornelia, Nora and Kim, sisters Dee White, Mary Lee Wilson, Pearline Scott, Virginia Stith and Barbara Green, many beloved grandchildren, step children and a godson.

THEREFORE, I, John Wisniewski, Mayor of the Township of Westampton of Burlington County, New Jersey, do hereby proclaim July 14, 2018, as a day in Memoriam in tribute to the life of George T. Ridley, Jr.

GIVEN under my hand and the Seal of the Township of Westampton, on this Fourteenth of July in the year of our Lord two thousand and eighteen.

John Wisniewski  
Mayor

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO ADOPT CHAPTER 197 OF THE WESTAMPTON MUNICIPAL CODE

ORDINANCE NO. 5-2018

WHEREAS, the Township of Westampton has determined that there is a need to address smoking on Township Property and outside the entrances of Township owned buildings; and

WHEREAS, according to the U.S. Department of Health and Human Services' "The Health Consequences of Smoking—50 Years of Progress: A Report of the Surgeon General" published in 2014, secondhand smoke causes approximately 7,330 deaths from lung cancer and 33,950 deaths from heart disease each year.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington, State of New Jersey that Chapter 197 of the Code of the Township of Westampton is hereby adopted as follows:

Section 1

Chapter 197 SMOKING RESTRICTIONS

§ 197-1. Smoking Restrictions on Municipal Property

Smoking within the boundary of Westampton Township owned land, or any property which is owned, maintained or in the possession of the Township of Westampton including but not limited to all parks, playgrounds, active and passive recreational facilities, the Municipal Building, the Public Works garage, the fire house, Springside Recreation Department, and the Westampton Sports Complex shall be limited to only designated smoking areas or more than twenty-five feet from any door to a Township owned building.

§ 197-2. Definition.

"Smoke" means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the byproducts, but excluding incense or similar products inhaled solely for olfactory purpose so long as the products do not contain tobacco or nicotine. The term "smoke" includes, but is not limited to, tobacco smoke, electronic cigarette vapors and marijuana smoke.

§ 197-3. Enforcement.

This section shall be enforced by the Westampton Township Police Department.

§ 197-4. Violation; Penalty.



Any person found to be in violation of this section shall be issued a summons and shall be subject to the following penalties:

- A. First Offense – A fine of not less than \$100.00 and not to exceed \$150.00.
- B. Second Offense – A fine of not less than \$150.00 and not to exceed \$250.00.
- C. Subsequent Offenses – A fine of not less than \$300.00 and not to exceed \$500.00.

In addition to the above penalties, any person found to be in violation of this section shall also be responsible for all costs of prosecution.

### Section 2

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

### Section 3

This ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WESTAMPTON  
APPROVING PAYMENT OF VOUCHERS  
FOR THE PERIOD ENDING 7-13-18

RESOLUTION NO. 96-18

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

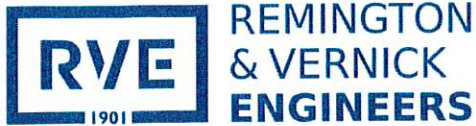
BOND REDUCTION  
THE WILLOWS AT WESTAMPTON  
INGERMAN DEVELOPMENT COMPANY  
BLOCK 401, LOTS 2, 7 & 8

RESOLUTION NO. 97-18

WHEREAS, the Township Engineer has reviewed a request from Ingerman Development Company for a reduction of the Performance Bond and;

WHEREAS, Remington & Vernick Engineers has advised the Mayor and members of the Township Committee by their letter dated June 20, 2018 that the amount of the performance bond may be reduced due to satisfactory completion of some of the site improvements and;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, and State of New Jersey that the Performance Bond posted for The Willows at Westampton be reduced to \$635,267.28 from \$1,873,657.08, a reduction of 70% of its original amount.



The Presidential Center, Lincoln Building  
Suite 600, 101 Route 130  
Cinnaminson, NJ 08077  
O: (856) 303-1245  
F: (856) 303-1249

June 20, 2018

Ms. Marion Karp, Administrative Officer  
Township of Westampton  
710 Rancocas Road  
Westampton, New Jersey 08060

**Re: Township of Westampton  
Performance Bond Reduction #1 for On-Site Improvements  
The Willows at Westampton  
Block 401, Lots 2, 7 & 8  
Woodlane Road  
RVE No. 0337 I 005**

Dear Ms. Karp:

Remington & Vernick Engineers Inspection Department has conducted an inspection of the above-referenced project. Based upon our investigation, we recommend a reduction of the Performance Bond established in the amount of \$1,873,657.08 to the amended amount of \$635,267.28.

Should you have any questions or require anything further, please do not hesitate to contact me.

Sincerely,

**REMINGTON & VERNICK ENGINEERS, INC.**

A handwritten signature in blue ink, appearing to read 'D. Johnson', written over a horizontal line.

Douglas M. Johnson, P.E.  
Associate

DMJ/kn

cc: Ingerman Development Company, LLC  
Gene Blair, Construction Official  
Thomas J. Fik, PE  
Hasson Shipman, RVE

REDUCTION

SURETY REDUCTION NUMBER 1

20-Jun-2018

TOWNSHIP: WESTAMPTON  
 NAME: THE WILLOWS AT WESTAMPTON  
 LOCATION: WOODLANE ROAD  
 BLOCK 401, LOT 2,7 & 8

TWP. NO.:  
 FIN. NO.:  
 R&V NO.: 0337-I-005

Qty	Unit	Item	Cost Per Unit	Unit Cost	Percent Complete	Amount Remaining
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EXCAVATION & CLEARING

7	AC	Site Excavation (On-Site Spoil)	\$2,000.00	\$14,000.00	100%	\$0.00
7	AC	Site Clearing (Forested Sites)	\$3,500.00	\$24,500.00	100%	\$0.00
1	LS	Removal of Septic & Associated Piping	\$2,500.00	\$2,500.00	100%	\$0.00
1975	CY	New Road Excavation	\$31.65	\$62,508.75	100%	\$0.00

SOIL EROSION & SEDIMENT CONTROL

2901	LF	Silt Fence	\$2.50	\$7,252.50	100%	\$0.00
1500	LF	Reinforced Silt Fence	\$4.75	\$7,125.00	100%	\$0.00
800	LF	Tree Protection Fence	\$2.50	\$2,000.00	100%	\$0.00
57	UNIT	Collar/Stone Inlet Protection	\$150.00	\$8,550.00	100%	\$0.00
1	UNIT	Construction Entrance	\$1,500.00	\$1,500.00	100%	\$0.00
1500	SY	Temporary Seed & Mulch	\$1.50	\$2,250.00	100%	\$0.00

PAVING & CONCRETE

945	TON	2" Bituminous Surface Course-1	\$90.00	\$85,050.00	0%	\$85,050.00
2811	TON	6" Stabilized Base	\$90.00	\$252,990.00	100%	\$0.00
5930	SY	6" Dense Graded Aggregate	\$11.00	\$65,230.00	100%	\$0.00
16680	SF	4" Concrete Sidewalk	\$7.00	\$116,760.00	70%	\$35,028.00
15	SY	6" Concrete Sidewlk - Reinforced	\$90.00	\$1,350.00	70%	\$405.00
3215	LF	Belgian Curbing	\$25.00	\$80,375.00	85%	\$12,056.25
16	UNIT	Handicap Ramp	\$1,200.00	\$19,200.00	80%	\$3,840.00
875	GAL	Tack Coat (.14 gal/yd)	\$1.50	\$1,312.50	0%	\$1,312.50

STORM SEWER

861	LF	8" High Density Polyethylene Pipe (Solid)	\$40.00	\$34,440.00	100%	\$0.00
1134	LF	12" High Density Polyethylene Pipe (Solid)	\$47.00	\$53,298.00	100%	\$0.00
765	LF	15" High Density Polyethylene Pipe (Solid)	\$60.00	\$45,900.00	100%	\$0.00
340	LF	18" High Density Polyethylene Pipe (Solid)	\$65.00	\$22,100.00	100%	\$0.00
529	LF	24" High Density Polyethylene Pipe (Solid)	\$75.00	\$39,675.00	100%	\$0.00
41	UNIT	Yard Inlet	\$144.00	\$5,904.00	100%	\$0.00
1	UNIT	Anti-Seep Collars	\$500.00	\$500.00	100%	\$0.00
1020	SF	Concrete Low Flow Channel	\$7.00	\$7,140.00	0%	\$7,140.00
160	SY	Emergency Spillway	\$52.00	\$8,320.00	100%	\$0.00
25	CY	Rip Rap	\$60.00	\$1,500.00	100%	\$0.00
15	CY	Scour Hole	\$60.00	\$900.00	100%	\$0.00

STORM SEWER STRUCTURES

1	UNIT	Basin Outfall Structure (0'-6' Depth)	\$5,250.00	\$5,250.00	100%	\$0.00
1	UNIT	Concrete Headwall 12" RCP	\$4,025.00	\$4,025.00	100%	\$0.00
1	UNIT	Concrete Headwall 24" RCP	\$4,600.00	\$4,600.00	100%	\$0.00
1	UNIT	15" Flared End Section	\$690.00	\$690.00	100%	\$0.00
1	UNIT	24" Flared End Section	\$920.00	\$920.00	100%	\$0.00
1	UNIT	Type E Inlet (0'-6' Depth)	\$4,050.00	\$4,050.00	100%	\$0.00



REDUCTION

14	UNIT	Type B Inlet (0'-6' Depth)	\$4,050.00	\$56,700.00	100%	\$0.00
2	UNIT	Drywell	\$2,000.00	\$4,000.00	100%	\$0.00
1	UNIT	Manufactured Treatment Device	\$50,000.00	\$50,000.00	50%	\$25,000.00

**PLANTING**

100	UNIT	Ornamental Tree	\$300.00	\$30,000.00	0%	\$30,000.00
105	UNIT	Evergreen Tree	\$350.00	\$36,750.00	0%	\$36,750.00
98	UNIT	Shade Tree	\$500.00	\$49,000.00	0%	\$49,000.00
135	UNIT	Shrubs	\$50.00	\$6,750.00	0%	\$6,750.00
3777	SY	4" Topsoil	\$7.35	\$27,760.95	0%	\$27,760.95
3777	SY	Fertilizer/Seed	\$2.60	\$9,820.20	0%	\$9,820.20
3276	SY	Basin/Meadow Seed Mixture	\$2.00	\$6,552.00	0%	\$6,552.00
4733	SY	Groundcover	\$2.00	\$9,466.00	0%	\$9,466.00
97	TON	24" Washed Stone Around Buildings	\$100.00	\$9,700.00	0%	\$9,700.00
444	SY	Grasspave Areas	\$100.00	\$44,400.00	0%	\$44,400.00

**LIGHTING**

26	UNIT	70 Watt LED Pole Mounted Light	\$2,725.00	\$70,850.00	70%	\$21,255.00
8	UNIT	4' High Bollard Lighting	\$475.00	\$3,800.00	0%	\$3,800.00

**MISCELLANEOUS**

7	UNIT	Handicap Parking Signs w/Van Access	\$288.00	\$2,016.00	0%	\$2,016.00
12	UNIT	Traffic Control Signs	\$288.00	\$3,456.00	75%	\$864.00
2	UNIT	Masonry Trash Enclosure	\$4,025.00	\$8,050.00	75%	\$2,012.50
382	LF	Split Rail Fence	\$26.00	\$9,932.00	75%	\$2,483.00
548	SF	Decorative Block Retaining Wall	\$58.00	\$31,784.00	100%	\$0.00
2088	LF	Line Painting	\$1.50	\$3,132.00	0%	\$3,132.00
1	UNIT	Pavement Markings, Symbols	\$406.00	\$406.00	0%	\$406.00
1500	SF	Pavement Markings	\$6.00	\$9,000.00	0%	\$9,000.00
1	UNIT	As-Builts	\$3,450.00	\$3,450.00	0%	\$3,450.00
1770	SF	Fire Lane Striping	\$2.00	\$3,540.00	0%	\$3,540.00
1	EA	Monument Sign	\$5,000.00	\$5,000.00	0%	\$5,000.00
1	LS	Aluminum Barrier Gate	\$2,500.00	\$2,500.00	0%	\$2,500.00
1	LS	Concrete Pad and Trellis	\$9,000.00	\$9,000.00	0%	\$9,000.00
1	LS	Concrete Pad and Pergola	\$9,000.00	\$9,000.00	0%	\$9,000.00
1	EA	Shed	\$2,000.00	\$2,000.00	0%	\$2,000.00
2	EA	Mailboxes	\$500.00	\$1,000.00	0%	\$1,000.00
6	EA	Bike Rack	\$650.00	\$3,900.00	0%	\$3,900.00
1	LS	Tot Lot Playground	\$45,000.00	\$45,000.00	0%	\$45,000.00

**TOTALS**

	ORIGINAL AMOUNTS	REDUCED AMOUNTS
CONSTRUCTION COST:	\$1,561,380.90	\$529,389.40
20% CONTINGENCIES:	\$312,276.18	<u>\$105,877.88</u>
TOTAL COST OF IMPROVEMENTS TO BE BONDED:	\$1,873,657.08	* \$635,267.28
TOTAL AMOUNT OF MAINTENANCE BOND (15%):	\$234,207.14	\$529,389.40

**\* MAXIMUM REDUCTION 70% AS ALLOWED IN N.J.A.C. 40:55-53/2E**

Reduction By: DMJ  
Estimate #1, Date: 6-20-2018

TOWNSHIP OF WESTAMPTON  
ELECTRONIC TAX SALE  
RESOLUTION NO. 98-18

WHEREAS, NJSA 54:5-19-1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien/Investors/Real Auction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the Township of Westampton wishes to participate in an electronic tax sale; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Township of Westampton, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.



TOWNSHIP OF WESTAMPTON  
NOTICE OF TAX SALE CHARGES  
RESOLUTION NO. 99-18

WHEREAS, NJSA54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of Division of Local Government Services; and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Westampton wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base; and

BE IT RESOLVED by the Township Committee of the Township of Westampton that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2018 electronic tax sale.

TOWNSHIP OF WESTAMPTON

APPOINT FIRE OFFICIAL

RESOLUTION NO. 100-18

NOW, THEREFORE BE IT RESOLVED that the Westampton Township Committee, at its regular meeting of July 17, 2018, appoints Craig Farnsworth to a three year term as Fire Official, effective August 11, 2018 and ending August 11, 2021.

TOWNSHIP OF WESTAMPTON

ADOPT NJ MEL/BURLCO JIF  
EMPLOYEE HANDBOOK

RESOLUTION NO. 101-18

WHEREAS, it is the policy of Westampton Township to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the NJ Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the NJ Civil Service Act), (the NJ Attorney General's guidelines with respect to Police Department personnel matters), the NJ Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; and

WHEREAS, the Westampton Township Committee believes it is in the Township's best interest to remain in compliance with the NJ Municipal Excess Liability Joint Insurance Fund's Employment Liability Program; and

WHEREAS, the Westampton Township Committee believes it is in the Township's best interest to remain in compliance with the Employee Handbook to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

WHEREAS, the Westampton Township Committee has determined that there is a need for a Personnel Policies and Procedures Manual to support the Employee Handbook and provide direction for supervisory employees; and

NOW, THEREBY, BE IT RESOLVED by the Westampton Township Committee that the Employee Handbook dated July 2018 and the Personnel Policies & Procedures Manual, both of which are on file with the Municipal Clerk are hereby adopted; and

BE IT FURTHER RESOLVED that the Employee Handbook shall apply to all Westampton Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail; and

BE IT FURTHER RESOLVED that the Employee Handbook and Personnel Policies and Procedures Manual are intended to provide guidelines covering public service by Westampton Township employees and is not a contract. The provisions of these documents may be amended and supplemented from time to time without notice and at the sole discretion of the Westampton Township Committee.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Westampton Township Committee shall operate under the legal doctrine known as "employment at will."

TOWNSHIP OF WESTAMPTON  
RESOLUTION AUTHORIZING SHARED SERVICE FOR EMS BETWEEN  
WESTAMPTON AND EASTAMPTON TOWNSHIPS

RESOLUTION NO. 102-18

WHEREAS, N.J.S.A. 40A:65-1 et seq. permits a municipality to enter into a contract with any local unit of the State within its jurisdiction for any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Westampton has the capability of providing emergency medical services in the Township of Eastampton; and

WHEREAS, the Township of Eastampton desires to enter into a Shared Services Agreement with Westampton Township for the purpose of providing emergency medical services to Eastampton Township, which Agreement is attached hereto and made a part hereof.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, County of Burlington, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute the Shared Services Agreement between the Township of Westampton and Eastampton Township for the purpose of providing emergency medical services.
  
2. This Shared Services Agreement shall be in effect for four years, effective from July 1, 2018 and ending on December 31, 2022.

TOWNSHIP OF WESTAMPTON  
RESOLUTION HIRING POLICE OFFICER  
RESOLUTION NO. 103-18

BE IT MOVED, by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that the Township Committee hereby appoints Matthew Nagle as a Police Officer of the Westampton Township Police Department effective July 1, 2018.

TOWNSHIP OF WESTAMPTON  
RESOLUTION RESCINDING PETTY  
CASH FUNDS

RESOLUTION NO. 104-18

WHEREAS, it is the desire of the Township Committee of Westampton Township, County of Burlington that the petty cash funds for Recreation, Public Assistance and Police be rescinded and;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Westampton, County of Burlington hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.



TOWNSHIP OF WESTAMPTON

RESOLUTION AUTHORIZING CHANGE IN  
MONETARY AMOUNT FOR PETTY CASH FUND

RESOLUTION NO. 105-18

WHEREAS, N.J.S.A.40A:5-21 authorizes the establishment of a petty cash fund; and

WHEREAS, it is the desire of the Township Committee of the Township of Westampton, County of Burlington that the petty cash fund for Administration be increased from \$200 to \$700; and

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Westampton, County of Burlington hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

TOWNSHIP OF WESTAMPTON  
POLICIES AND PROCEDURES REGARDING POST-ISSUANCE  
COMPLIANCE OF FEDERAL TAX REQUIREMENTS  
REGARDING TAX-EXEMPT DEBT ISSUES

RESOLUTION NO. 106-18

WHEREAS, the Internal Revenue Service requires issuers of tax exempt obligations to have adequate policies and procedures to monitor the arbitrage requirements and non-qualified issuer requirements; and

WHEREAS, the Township Committee of the Township of Westampton is subject to these requirements since the Township annually issues tax exempt obligations; and

WHEREAS, the Township Committee wishes to fully comply with the requirements established by the Internal Revenue Service;

NOW, THEREFORE BE IT RESOLVED that the following procedures are hereby adopted:

I. ARBITRAGE

- A. Obtain and retain a copy of IRS form 8038G or 8038GC;
- B. Obtain and retain a copy of the Non-Arbitrage Certificate;
- C. Determine whether an exception to arbitrage has been met, based on the following criteria:
  - 1. Small Issuer;
  - 2. Six-month spending exception
  - 3. Eighteen-month spending exception;
  - 4. Two-year construction exception;
- D. If not, then determine:
  - 1. Was a bond year chosen in the non-arbitrage certificate? If not, then discuss with the financial advisor and/or auditor the most advantageous period to choose;
  - 2. Should an arbitrage calculation be prepared annually, or upon the fifth anniversary of the bond year?
    - a. Consideration should be given to the fact that positive arbitrage

must be rebated to the IRS 60 days after the end of each fifth bond year, or 60 days after all proceeds are expended;

- b. Prepare, or contract to have prepared, the arbitrage calculation;
- c. Rebate any positive arbitrage to the IRS (if unspent proceeds still exist, then only 90% of the liability must be rebated);

E. The Chief Financial Officer shall be responsible for monitoring the above compliance, as well as maintaining receipt (including investment earnings) and disbursement records in sufficient detail, such that compliance can be met.

## II. Non-Qualified Issue Monitoring

A. Determine if the issue, or a portion of the issue, was used to finance local government facilities;

B. If not, then no future monitoring is required;

C. If "yes" the following must be performed until the issue is fully paid:

- 1. Monitor the facility that was constructed or renovated with the proceeds of the issue to determine whether any of the following conditions were met:
  - a. Sale of the facility;
  - b. Lease of the facility;
  - c. Non-qualified management contract;
  - d. Non-qualified research contract;
  - e. Special legal entitlement;
- 2. If none of the conditions were met, then no further action is required;

D. If any of the conditions were met, then the following must be addressed:

- 1. Did any of the above-mentioned events, either individually or Collectively, represent greater than 5% of the use of the facility?
- 2. If "no", then nothing further is required;
- 3. If "yes" remedial action (an action that causes the issue to meet the private activity test, i.e. less than 5%) must be taken;

E. The Chief Financial Officer, in conjunction with the Administrator, will be responsible for monitoring the above compliance. Bond Counsel should be consulted when necessary.

WESTAMPTON TOWNSHIP

AUDIT

RESOLUTION NO. 107-18

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Westampton Township Committee of the Township of Westampton, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**NO PHOTOCOPIES OF SIGNATURES**

**GROUP AFFIDAVIT FORM**

**CERTIFICATION OF GOVERNING BODY**

STATE OF NEW JERSEY  
COUNTY OF \_\_\_\_\_

We, members of the governing body of the \_\_\_\_\_ in the County of \_\_\_\_\_, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the \_\_\_\_\_ of the \_\_\_\_\_ in the county of \_\_\_\_\_.

2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year \_\_\_\_\_.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled FINDINGS AND RECOMMENDATIONS OR FINDINGS AND QUESTIONED COSTS:

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

\_\_\_\_\_  
Clerk

Sworn to and subscribed before  
me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

**IMPORTANT:** This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

TOWNSHIP OF WESTAMPTON

RESOLUTION OF ADOPTING  
CORRECTIVE ACTION PLAN  
FOR 2017 AUDIT

RESOLUTION NO. 108-18

WHEREAS, Bowman and Company, the Township's Registered Municipal Auditors, submitted a Report of Audit for the Year Ended December 31, 2017 on June 26, 2018; and

WHEREAS, the Township auditors identified certain deficiencies in internal controls hereby referred to as "findings"; and

WHEREAS, the Westampton Township acknowledges these findings and has developed a Corrective Action Plan to address the findings; and

WHEREAS, New Jersey statute requires the approval of Corrective Action Plans within sixty days of receipt of the audit.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey that the following Corrective Action Plan for the 2017 audit be adopted.

BE IT FURTHER RESOLVED, that copies of this resolution and the Corrective Action Plan are to be filed with the Director of the Division of Local Government Services and the Township's Registered Municipal Auditors.

## Westampton Township

### Corrective Action Plans from 2017 Audit

#### **Finding 2017-001**

*Finding:* A lack of effective internal controls exists over the collection, recording and depositing of before/after care program receipts and concession stand sales in the Trust Other Funds.

*Analysis:* An effective system of internal controls over the collection, recording and depositing of receipts is necessary to minimize the risk of unauthorized use of Township funds. The manner in which the deposit records are maintained for the before/after school care program receipts in the Trust Other Funds hinders the Township's ability to perform a proper reconciliation of revenues. The auditors further find that there is a lack of internal controls over the collection of cash and sales inventory in place at the Township's concession stand.

*Recommendation:* That a system of effective internal controls be implemented over the collection, recording and depositing of all receipts in the Trust Other Funds.

*Corrective Action Plan:* During the school year, payments for the Before School and After School Care Programs were submitted each week via individual paper envelopes. Payments were then entered into an Excel spreadsheet and tracked. Payments were then consolidated; however, the individual envelopes were not kept with the banking deposit slips. After meeting with the auditors, envelopes were kept with the deposit slips to facilitate reconciliation. This internal control will be further tightened as the Westampton Recreation Department instituted an on-line registration software portal in June of 2018. Before School and After School Care Program participants will be registering and paying for the program via the on-line system for the 2018-2019 school year. This new payment system will eliminate the need for payment envelopes and provide the necessary internal controls. The new system also has provisions for point of sale purchases which will begin to be implemented in the fall at the concession stand. Concession stand procedures will also be documented to better exhibit the internal controls that are currently in place. Additional protocols will be implemented as necessary.

#### **Finding 2017-002**

*Finding:* The Township has not properly implemented procedures recommended by Local Finance Notice CFO 2000-14 regarding outside employment of off-duty municipal police officers.

*Analysis:* New Jersey Department of Community Affairs' Local Finance Notice CFO 2000-14 identifies proper procedures regarding outside employment of off-duty municipal police officers which are not fully in place. This leads to the Township operating at a deficit where the officers are paid for their outside duty prior to the vendor paying for their services.

*Recommendation:* That the Township properly implement procedures maintained by Local Finance Notice CFO 2000-14 regarding outside employment of off-duty municipal police officers.



*Corrective Action Plan:* The new Police Chief who was installed in February of 2018 has assigned new personnel to oversee the collection of invoices for the outside employment of off-duty municipal police officers. This has improved the current process. The procedures recommended by Local Finance Notice CFO 2000-14 will be implemented. It is expected that these procedures will be in place by October 1, 2018.

### **Finding 2017-003**

*Finding:* Several instances were noted where the vendor invoice date predated the approval date on the purchase order.

*Analysis:* The Township's Code for providing payment of claims states that no claim shall be paid unless the voucher has attached to it a certification of a department head, or his or her duly designated representative having personal knowledge of the facts, that the goods have been received by, or the services rendered to, the Township and that those goods or services are consistent with prior authorization or authorizations. Evidence of the invoice date predating the purchase order can be found in several departments.

*Recommendation:* That all payments from Township funds be made in accordance with the Township's Code providing for the payment of claims.

*Corrective Action Plan:* The purchasing agent has met with each department head to review purchase orders. The purchasing agent and the CFO will review purchase orders for Code and statutory compliance. The Township's purchasing agent is completing her classes necessary to become a Qualified Purchasing Agent this summer. A review of all purchasing procedures and policies is underway. The purchasing agent will then hold training sessions with all Department heads.

### **Finding 2017-004**

*Finding:* The fixed asset subsidiary ledger was not maintained in a timely manner.

*Analysis:* Due to a changeover in staff, the Township was not in compliance with N.J.A.C. 5:30-6.6 which states that all local units shall have and maintain a fixed assets accounting and reporting system that has a subsidiary ledger consisting of detailed property records for controlling additions, retirements and transfers of fixed assets.

*Recommendation:* That the Township maintain the fixed assets subsidiary ledger in a timely manner.

*Corrective Action Plan:* The CFO will be responsible for keeping the Fixed Assets ledger up to date and will review the ledger semi-annually with the Administrator and department heads to assure that all property that has been retired or transferred is removed from the ledger.

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	920.52	0.00	920.52	0.00	0.00	920.52
CURRENT FUND	8-01	1,082,441.89	0.00	1,082,441.89	0.00	0.00	1,082,441.89
CAPITAL FUND	8-04	7,940.00	0.00	7,940.00	0.00	0.00	7,940.00
DOG FUND	8-12	1,086.00	0.00	1,086.00	0.00	0.00	1,086.00
PUBLIC DEFENDER FUND	8-13	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
ESCROW FUND	8-14	15,371.38	0.00	15,371.38	0.00	0.00	15,371.38
RCASA FUND	8-16	8,112.67	0.00	8,112.67	0.00	0.00	8,112.67
RECREATION FUND	8-17	10,988.27	0.00	10,988.27	0.00	0.00	10,988.27
OPEN SPACE FUND	8-18	8,406.27	0.00	8,406.27	0.00	0.00	8,406.27
COAH FUND	8-24	9,781.92	0.00	9,781.92	0.00	0.00	9,781.92
POLICE K-9 UNIT TRUST FUND	8-27	337.01	0.00	337.01	0.00	0.00	337.01
POLICE COMMUNITY EVENTS DONATIONS	8-28	3,175.00	0.00	3,175.00	0.00	0.00	3,175.00
Year Total:		1,149,240.41	0.00	1,149,240.41	0.00	0.00	1,149,240.41
Total of All Funds:		1,150,160.93	0.00	1,150,160.93	0.00	0.00	1,150,160.93

P.O. Type: All  
 Print Alpha, Revenue, & G/L Accounts: Y  
 Format: Detail with Line Item Notes  
 Range: 7-01-20-110-000 to 8-28-56-850-800  
 Rcvd Batch Id Range: First to Last  
 Department Page Break: No  
 Subtotal CAFR: No  
 Subtotal Department: No  
 Open: N  
 Void: N  
 Held: Y  
 Aprv: N  
 Rcvd: Y  
 Bid: Y  
 State: Y  
 Other: Y  
 Exempt: Y  
 Include Non-Budgeted: Y

Account	Description	Item Description	Amount	Stat	chk	Enc	First Rcvd Date	chk/Void Date	Invoice	PO Type
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Fund: CURRENT FUND  
 7-01-23-225-287 UNEMPLOYMENT COMPENSATION-OF-TWP SHARE  
 00202225 1 00091 STATE OF NEW JERSEY 2017 STATE PLAN-UNEMPLOYMENT 920.52 R 06/28/18 06/28/18  
 DEFICIT ASSESSMENT, EXPERIENCE RATING  
 ASSESSMENT & CATASTROPHIC ILLNESS FUND  
 ASSESSMENT

Fund Total: CURRENT FUND 920.52  
 Year Total: 920.52

Fund: CURRENT FUND  
 8-01-20-120-020 ADMINISTRATIVE & EXECUTIVE-0E-CONTRACTS  
 00202226 1 02436 FRASER ADVANCED INFO SYSTEMS 2ND QTR 2018 COPIER OVERAGE 687.37 R 06/28/18 06/28/18 INV534318  
 00202243 1 02552 FRASER ADVANCED INFOSYS RENTAL JULY 2018 COPIER LEASE 462.55 R 07/02/18 07/02/18 360777007  
 00202324 1 02287 MAIL FINANCE 3RD QTR 2018 POSTAGE METER 823.26 R 07/12/18 07/12/18 N7229434  
 LEASE PAYMENT  
 1,973.18

8-01-20-120-021 ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING  
 00202305 3 00034 COURIER TIMES INC JUNE 2018 LEGAL ADVERTISING 289.54 R 07/10/18 07/10/18 30403  
 8-01-20-120-036 ADMINISTRATIVE & EXEC-0E-OFFICE SUPPLIES  
 00202076 1 03616 INCLUSION SOLUTIONS BIGBELL MAX RECEIVER/CHIME 180.00 R 06/05/18 06/15/18 12305  
 00202076 2 03616 INCLUSION SOLUTIONS SHIPPING 16.90 R 06/05/18 06/15/18 12305  
 AS PER SALES QUOTE#SQ-004527  
 196.90

8-01-20-120-199 ADMINISTRATIVE & EXEC-0E-MISCELLANEOUS  
 00202220 1 03438 MARIA CARRINGTON REIMBURSEMENT-SUPPLIES FOR 33.73 R 06/27/18 06/27/18  
 JIF WELLNESS SMOOTHIE EVENT





Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-25-240-032	POLICE-OE-UNIFORMS	Continued							
00202264	1 03634 KODY JOHNSTON	UNIFORM REIMBURSEMENT	87.90	R	07/03/18	07/11/18			
			1,732.72						
8-01-25-240-042	POLICE-OE-TRAINING								
00202139	1 03559 COOPER LIFE SUPPORT TRAINING	CPR CARDS	100.00	R	06/14/18	07/11/18		1611	
	AS PER INVOICE#1611								
00202261	1 00054 NJSACOP	ABC ENFORCEMENT-DETECTIVE	105.00	R	07/03/18	07/11/18			
	ROBERT AUSTIN								
00202262	1 02395 THOMAS POLITE	COLLEGE REIMBURSEMENT	1,956.24	R	07/03/18	07/11/18			
00202291	1 03637 NJ NARCOTIC ENFORCEMENT	TACTICAL NARCOTICS TRAINING	40.00	R	07/09/18	07/12/18		5105	
	FOR PTL ANDREW REDFIELD								
00202292	1 03638 ALICE TRAINING INSTITUTE	ALICE TRAINING-LT BRIAN	1,190.00	R	07/09/18	07/11/18		ESTIMATE#E-3725	
	FERGUSON & SGT ANDREW BREWER								
			3,391.24						
8-01-25-240-202	POLICE-OE-FIREARMS EQUIPMENT								
00202188	1 03628 AXON ENTERPRISES INC	TASER HOLSTERS	150.00	R	06/20/18	07/12/18		SI-1540940	
	AS PER QUOTE#171499								
8-01-25-260-026	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT								
00202028	1 03360 ACERBO'S AUTO TRIM & LETTERING	AMBULANCE NUMBERS	150.00	R	05/30/18	07/12/18		5589	
00202028	2 03360 ACERBO'S AUTO TRIM & LETTERING	REFLECTIVE CUT NUMBERS	60.00	R	05/30/18	07/12/18		5536	
	AS PER INVOICE#5536 & 5589								
00202029	1 01355 HOME DEPOT CREDIT SERV (WTFD)	JUNE 2018 SUPPLIES	316.86	R	05/30/18	07/12/18			
00202158	1 03089 PRO PHOENIX CORP	ENTERPRISE FIRE RMS-COST FOR	4,616.00	R	06/15/18	07/12/18		2018141	
	INCIDENT, INSPECTION & PERSONNEL								
	REPORTING								
00202208	1 02276 ABSOLUTE COMFORT CONTROL	SERVICE CALL-FOUND BRAKER FOR	102.00	R	06/25/18	06/25/18		5830	
	AIR CONDITIONER UNIT WAS TURNED OFF								
	6/18/18								
00202243	3 02552 FRASER ADVANCED INFOSYS RENTAL	JULY 2018 COPIER LEASE	462.54	R	07/02/18	07/02/18		360777007	
00202301	1 03593 DEL VEL CHEMICAL CO INC	JULY 2018 CLEANING SUPPLIES	359.95	R	07/09/18	07/12/18		508775	
00202301	2 03593 DEL VEL CHEMICAL CO INC	JULY 2018 CLEANING SUPPLIES	248.50	R	07/12/18	07/12/18		508986	
00202304	2 02276 ABSOLUTE COMFORT CONTROL	FIRE HOUSE-COOLED COMPRESSOR	709.22	R	07/10/18	07/10/18		5843	
	OFF, CHANGE HARD START & CAPACTTOR								
00202315	1 01994 DELAGE LANDEN FINANCIAL SERV	JUNE 2018 COPIER LEASE	115.00	R	07/12/18	07/12/18		59548302	

Account P. O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-25-260-026 00202315 2 01994	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT DELAGE LANDEN FINANCIAL SERV	Continued JULY 2018 COPIER LEASE	123.05 7,263.12	R		07/12/18	07/12/18	59712109	
8-01-25-260-030 00202030 1 03252	EMER MED SERV-OE-SUPPLIES & EQUIPMENT BOUND TREE MEDICAL LLC	JUNE 2018 EMS SUPPLIES	1,636.43	R		05/30/18	07/12/18	82893529	
00202030 2 03252	BOUND TREE MEDICAL LLC	JUNE 2018 EMS SUPPLIES	522.14	R		07/12/18	07/12/18	82876728	
00202030 3 03252	BOUND TREE MEDICAL LLC	JUNE 2018 EMS SUPPLIES	383.52	R		07/12/18	07/12/18	82876729	
00202030 4 03252	BOUND TREE MEDICAL LLC	JUNE 2018 EMS SUPPLIES	799.84	R		07/12/18	07/12/18	82880929	
00202159 1 03591	SHRED IT	MAY & JUNE 2018 SHREDDING	162.41	R		06/15/18	07/12/18	8124909128	
00202159 2 03591	SHRED IT	JULY 2018 SHREDDING	163.86	R		07/12/18	07/12/18	8125116790	
00202196 1 02915	AMAZON	SCALE & EVIDENCE	31.45	R		06/21/18	06/21/18	63474855385	
00202196 2 02915	AMAZON	3M FACEPIECE	37.00	R		06/21/18	06/21/18	773683798569	
00202196 3 02915	AMAZON	VAPOR CARTRIDGE	70.15	R		06/21/18	06/21/18	843699555833	
00202196 4 02915	AMAZON	MAGNIIFYING GLASS, LABEL WRITER	263.64	R		06/21/18	06/21/18	469954667444	
00202253 1 00149	V E RALPH & SON INC	TOURNIQUETS	179.94	R		07/02/18	07/12/18	359761	
00202265 2 01057	VERIZON WIRELESS	JUNE 2018 NEW EQUIPMENT FOR	409.99	R		07/03/18	07/03/18	9808728513	
00202265 3 01057	VERIZON WIRELESS	JUNE 2018 NEW EQUIPMENT FOR	409.99	R		07/03/18	07/03/18	9808728513	
LADDER TRUCK#2725 ENGINE#2723			5,070.36						
8-01-25-260-042 00201949 1 01961	EMER MED SERV-OE-TRAINING MOUNT LAUREL EMS INC	INITIAL EMS COURSE FOR KEEMAN	1,300.00	R		05/16/18	07/12/18	2018-0353	
GILLESPIE									
8-01-25-260-094 00202156 1 03482	EMER MED SERV-OE-RADIO MAINTENANCE TESSCO INC	PORTABLE RADIO ANTENNAS	74.87	R		06/15/18	07/12/18	132473	
00202160 1 00394	BURLINGTON COUNTY TREASURER	FIREHOUSE SOFTWARE FEES	750.00	R		06/15/18	07/12/18	18-00212	
			824.87						
8-01-25-260-098 00202137 1 03622	EMS-OE-MENTAL HEALTH WELLNESS COOPER UNIVERSITY HOSPITAL	EAP SERVICES CONTRACT	2,610.00	R		06/14/18	06/22/18	112118	
AS PER INVOICE#12118									
8-01-25-260-199 00201558 1 0371	EMER MED SERV BILLING-OE-MISC SHAWN T VENA	1ST HALF 2018 QA/QI OF CHARTS	996.00	R		03/20/18	07/09/18	18-01	
AS PER INVOICE#18-01									



Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat	Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-25-260-199	EMER MED SERV BILLING-OE-MISC	Continued								
***FOR PAYMENT--PLEASE SIGN WHERE INDICATED BELOW AND RETURN										
THANK YOU										
8-01-25-265-201	UFGA-OE-SUPPLIES		207.88	R		07/12/18	07/12/18			
00202029	HOME DEPOT CREDIT SERV (WTFD)	JUNE 2018 SUPPLIES								
8-01-25-265-205	UFGA-OE-FIRE PREVENTION		709.10	R		07/12/18	07/12/18			
00202330	THOMAS LAVOU DETECTOR INSPECTIONS	1ST HALF 2018 MILEAGE-SMOKE								
8-01-26-290-024	STREETS & ROADS-OE-BUILDINGS & GROUNDS		118.93	R		06/04/18	07/09/18		9016246	
00202072	HOME DEPOT CREDIT SERVICES	SCHLAGE LOCKS								
00202151	READY REFRESH BY NESTLE	JUNE 2018 WATER COOLER RENTAL	44.12	R		06/15/18	06/15/18		18F0433154291	
00202304	ABSOLUTE COMFORT CONTROL DRAIN LINES, EVAP & COILS IN MUNICIPAL BUILDING	CHANGE FILTERS & BELTS, CLEAN	803.37	R		07/10/18	07/10/18		5941	
			966.42							
8-01-26-290-030	STREETS & ROADS-OE-SUPPLIES		43.99	R		06/28/18	06/28/18			
00202224	CHRISTIAN TAYLOR	WELDING HELMET REIMBURSEMENT								
8-01-26-290-044	STREETS & ROADS-OE-DUES & SCHOOLING		591.52	R		07/12/18	07/12/18			
00202323	RAMON GOMEZ	TRAINING REIMBURSEMENT								
8-01-26-290-260	STREETS & ROADS-OE-STREET & ROAD REPAIR		11.94	R		06/25/18	07/09/18		5023082	
00202072	HOME DEPOT CREDIT SERVICES	WIRE BRUSH	53.68	R		06/25/18	07/09/18		5012124	
00202072	HOME DEPOT CREDIT SERVICES	CAP SCREW, WIRE BRUSH, FABREZE	7.98	R		06/27/18	07/09/18		1012596	
00202177	HOME DEPOT CREDIT SERVICES	ZINCWASHER	48.96	R		06/18/18	06/18/18		507763	
00202202	DEL VEL CHEMICAL CO INC	WASP & HORNET SPRAY	34.85	R		06/22/18	06/22/18		420613	
00202202	G W LIPPINCOTT INC	HOE PLASTER SMALL	5.50	R		06/22/18	06/22/18		420613	
00202202	G W LIPPINCOTT INC	CEMENT MORTAR MIX	60.84	R		06/22/18	06/22/18		420613	
00202202	G W LIPPINCOTT INC	CEMENT GRAVEL MIX								
FOR STORM DRAIN-HOWELL DRIVE										
00202202	G W LIPPINCOTT INC	CEMENT MORTAR MIX	11.00	R		06/26/18	06/26/18		420800	
00202230	AMERICAN BITUMINOUS CO	EZ STREET COLD ASPHALT	171.10	R		06/30/18	07/10/18		51420	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	chk/Void date	Invoice	PO Type
8-01-26-290-260 AS PER INVOICE#51420	STREETS & ROADS-OE-STREET & ROAD REPAIR Continued		<u>405.85</u>						
8-01-26-290-299 00201521 1 01312	STREETS & ROADS-OE-MISCELLANEOUS INTERSTATE MOBILE CARE INC	RANDOM DRUG & ALCOHOL TESTING	150.00	R		03/12/18	06/18/18	15156	
8-01-26-315-201 00201960 1 02861	VEHICLE MAINTENANCE-OE-POLICE GRAFLX SHOPPE	GRAPHICS FOR POLICE CAR	419.00	R		05/18/18	07/12/18	121269	
00202140 1 02743	AS PER INVOICE#12283 AUTO PARTS CONNECTION	AIR CONDITIONING PARTS	79.98	R		06/14/18	07/11/18	850330	
00202179 1 00485	AS PER INVOICE#850330 HIGHWAY TIRE INC	03 CAR-AIR CONDITIONING	207.39	R		06/18/18	07/11/18	1624	
00202179 2 00485	AS PER INVOICE#1624 HIGHWAY TIRE INC	07 CAR-TIRES & LOF	314.42	R		07/11/18	07/11/18	1807	
00202179 3 00485	HIGHWAY TIRE INC	06 CAR-LOF	36.00	R		07/11/18	07/11/18	2251	
00202179 4 00485	HIGHWAY TIRE INC	F-350 TRUCK-BRAKES & SEALS	997.38	R		07/11/18	07/11/18	1959	
00202228 1 03308	DODGE CHRYSLER CITY	7 CAR-COOLANT SYSTEM	300.86	R		06/28/18	07/11/18	540822	
00202263 1 02598	AS PER INVOICE#540822 AUTO ZONE INC	SEAT & WHEEL COVER	49.06	R		07/03/18	07/11/18	4788040133	
			<u>2,404.09</u>						
8-01-26-315-202 00202072 3 01019	VEHICLE MAINT-OE-STREETS & ROADS-INSIDE HOME DEPOT CREDIT SERVICES	SPRAY PAINT	47.76	R		06/12/18	07/09/18	5034288	
00202077 1 02487	AS PER INVOICE#55693 HECHT TRAILERS INC	PINTLE BOLT KIT	21.20	R		06/06/18	06/21/18	55693	
00202077 2 02487	HECHT TRAILERS INC	TRAILER END HARNESS	14.12	R		06/30/18	06/30/18	56200	
00202091 1 00178	PER DELIVERY#6399075591 GRAINGER	CORDLESS IMPACT WRENCH KIT	457.06	R		06/11/18	06/15/18	9811703397	
00202108 1 03331	T C R WAREHOUSE INC	RECORE RADIATOR-TORO	398.00	R		06/12/18	06/18/18	200070	
00202109 1 01467	AS PER INVOICE#200070 FRANKLIN TRAILERS INC	BRUSH TRAILER-DOWNT ASSEMBLY	369.28	R		06/12/18	06/18/18	430115-1	
00202165 1 00117	AS PER INVOICE#430115-1 CENTRAL JERSEY EQUIPMENT LLC	TUBE	12.15	R		06/18/18	06/22/18	1045351	
	AS PER INVOICE#1045351								
00202183 1 02743	***PLEASE RETURN WITH COPY OF ORIGINAL INVOICE. THANK YOU!!!! AUTO PARTS CONNECTION	VEHICLE#55-OXYGEN SENSOR	42.00	R		06/19/18	06/19/18	850616	

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/chk	Enc	First Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-26-315-202		VEHICLE MAINT-OE-STREETS & ROADS-INSIDE	Continued								
00202183	2 02743	AUTO PARTS CONNECTION	VEHICLE#55-SYNGEAR OIL	59.96	R		06/19/18	06/19/18		850743	
00202183	3 02743	AUTO PARTS CONNECTION	VEHICLE#55-DIFF PINION SEAL	14.62	R		06/19/18	07/05/18		850707	
00202183	4 02743	AUTO PARTS CONNECTION	RADIATOR CAPS	7.99	R		06/25/18	06/25/18		851366	
00202183	5 02743	AUTO PARTS CONNECTION	BLUE DF	95.94	R		07/10/18	07/10/18		853334	
00202183	6 02743	AUTO PARTS CONNECTION	MOWER AIR & FUEL FILTERS	43.46	R		07/10/18	07/10/18		853257	
00202183	7 02743	AUTO PARTS CONNECTION	MOWERS-FHB BELT	72.00	R		07/10/18	07/10/18		853335	
00202187	1 02735	BUCKS COUNTY INTERNATIONAL INC	FLUID, FILE	47.04	R		06/20/18	06/25/18		610719	
		AS PER INVOICE#610719									
00202187	2 02735	BUCKS COUNTY INTERNATIONAL INC	SWEeper-ELBOW & ASSEMBLY	61.15	R		07/10/18	07/10/18		611848	
00202218	1 02697	ROBEY'S LAWNMOWER REPAIR	BLADES, SPINDLES, SHAFT	230.50	R		06/25/18	06/25/18		71285	
		WASHERS & SPACERS									
00202218	2 02697	ROBEY'S LAWNMOWER REPAIR	SPOOLS	100.00	R		06/27/18	06/27/18		71326	
00202229	1 02336	FASTENAL	IMPACT WRENCH TOOL BOOT	46.00	R		07/02/18	07/02/18		NJCHE49499	
00202283	1 02472	JOHNSON AND TOWERS INC	PAN AS OIL, 598 ULTRA BLACK	572.26	R		07/09/18	07/12/18		X102006014:01	
		AS PER PARTS INVOICE#X102006014:01									
00202283	2 02472	JOHNSON AND TOWERS INC	PLUG & SEAL O-RING	19.58	R		07/12/18	07/12/18		X102006254:01	
00202286	1 01167	GROFF TRACTOR & EQUIPMENT INC	CIRCLIP & FUEL FILTER	52.96	R		07/09/18	07/09/18		PS0192381-1	
00202287	1 02735	BUCKS COUNTY INTERNATIONAL INC	VEHICLE#47 SWEEPER-COMPRESSOR	1,127.00	R		07/09/18	07/09/18		611588	
		GASKET, AIR BELT									
00202287	2 02735	BUCKS COUNTY INTERNATIONAL INC	VEHICLE#47 SWEEPER-GOVERNOR	59.76	R		07/09/18	07/09/18		611393	
00202310	1 00088	MILLER FORD	JET KIT	11.40	R		07/10/18	07/10/18		5325663	
				3,983.19							
8-01-26-315-203		VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE									
00202203	1 00046	ANTHONY'S CORNER INC	WINDSHIELD REPLACEMENT	250.00	R		06/22/18	06/27/18		6852	
		2005 FORD F250									
		AS PER INVOICE#6852									
00202231	1 00485	HIGHWAY TIRE INC	TIRES-2015 FORD F350	927.43	R		06/30/18	07/12/18		2069	
00202231	2 00485	HIGHWAY TIRE INC	TIRES-2015 FORD F350	1,011.23	R		06/30/18	07/12/18		2090	
		AS PER INVOICE#2069 & 2090									
00202285	1 01504	SERVITCE TIRE TRUCK CENTER INC	GLADIATOR TIRE, MOUNTING & DISMOUNTING, FLAT REPAIR	135.99	R		07/09/18	07/09/18		Z93158-15	
				2,324.65							
8-01-26-315-204		VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV									
00202064	1 03615	PIONEER AUTO BODY	VEHICLE#BLS2782-DOOR & FENDER	2,176.92	R		06/04/18	07/12/18		1746	
		REPAIRS									
00202153	1 02398	ED'S TRIM SHOP	VEHICLE#2700-CARPET INSTALLED	225.00	R		06/15/18	07/12/18		140871	



Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat	Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-31-440-299	UTIL-TELECOMMUNICATION-OE-MISC	Continued								
00202214 1 01272	COMCAST	JULY 2018 INTERNET-POLICE	418.50	R		06/25/18	06/25/18			
00202216 1 03438	MARIA CARRINGTON	REIMBURSE-SOCIAL MEDIA APP	43.50	R		06/25/18	06/25/18			
	HOOTSUITE-2ND QTR 2018									
00202227 2 01272	COMCAST	JULY 2018 INTERNET-REC CENTER	113.76	R		06/28/18	06/28/18			
00202242 1 03120	JODIE TERMI	JUNE 2018 COURT FAX LINE	41.99	R		07/02/18	07/02/18			
00202265 1 01057	VERIZON WIRELESS	JUNE 2018 CELL PHONE USAGE	1,514.36	R		07/03/18	07/03/18		9808728513	
00202280 1 00007	VERIZON	JULY 2018 ALARM SYSTEM-RECCTR	37.85	R		07/09/18	07/09/18			
00202316 1 01272	COMCAST	JULY 2018 INTERNET-FIRE HOUSE	275.33	R		07/12/18	07/12/18			
00202316 2 01272	COMCAST	JUNE 2018 XFINITY TV-WTFD	98.70	R		07/12/18	07/12/18			
00202316 3 01272	COMCAST	JULY 2018 XFINITY TV-WTFD	98.77	R		07/12/18	07/12/18			
00202329 1 01272	COMCAST	JULY 2018 POLICE XFINITY TV	129.88	R		07/12/18	07/12/18			
			<u>3,354.99</u>							
8-01-31-445-299	UTILITIES-WATER & SEWER-MISC									
00202191 1 00101	MOUNT HOLLY MUNICIPAL	2ND QTR 2018 SEWER-AMERICAN	32.54	R		06/20/18	06/20/18			
	LEGION HALL-781 RANCOGAS ROAD									
00202277 1 00089	NEW JERSEY AMERICAN WATER CO	JULY 2018 WATER-MCPL BLDG	350.64	R		07/09/18	07/09/18			
00202277 2 00089	NEW JERSEY AMERICAN WATER CO	JULY 2018 WATER-PRIVATE FIRE	182.78	R		07/09/18	07/09/18			
	SERVICE-SPRINKLER SYSTEM									
00202277 3 00089	NEW JERSEY AMERICAN WATER CO	JULY 2018 WATER-781 RANCOGAS	23.37	R		07/09/18	07/09/18			
	ROAD-AMERICAN LEGION HALL									
00202277 4 00089	NEW JERSEY AMERICAN WATER CO	JULY 2018 WATER-780 WOODLANE	89.86	R		07/09/18	07/09/18			
	ROAD-FIRE HOUSE									
			<u>679.19</u>							
8-01-31-447-299	UTILITIES-PETROLEUM PRODUCTS-MISC									
00202207 1 03418	RIGGINS INC	DIESEL FUEL (6/21/18)	349.23	R		06/22/18	06/22/18		74967815	
00202219 1 00094	BURLINGTON COUNTY TREASURER	MAY 2018 UNLEADED FUEL	4,755.37	R		06/27/18	06/27/18		18-00251	
00202219 2 00094	BURLINGTON COUNTY TREASURER	MAY 2018 DIESEL FUEL	1,504.50	R		06/27/18	06/27/18		18-00251	
00202268 1 03418	RIGGINS INC	DIESEL FUEL (7/3/18)	226.85	R		07/05/18	07/05/18		74969303	
			<u>6,835.95</u>							
8-01-32-465-249	TRASH DISPOSAL-OE-LANDFILL FEES									
00202234 1 00029	BURLINGTON COUNTY TREASURER	JUNE 2018 LANDFILL FEES	26,441.03	R		07/02/18	07/02/18		5T091811	
8-01-32-465-250	TRASH DISPOSAL-OE-RECYCLING TAX									
00202234 2 00029	BURLINGTON COUNTY TREASURER	JUNE 2018 LANDFILL FEES	1,003.20	R		07/02/18	07/02/18		5T091811	



Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat	chk	Enc	First Rcvd	Chk/Void	Invoice	P0 Type
8-01-55-900-007 00202303	MARRIAGE LICENSES TREASURER STATE OF NJ	2ND QTR 2018 MARRIAGE LICENSES	125.00	R			07/10/18	07/10/18		
8-01-55-900-018 00202327	DCA STATE TRAINING FEES TREASURER STATE OF NJ	2ND QTR 2018 DCA TRAINING FEES	3,570.00	R			07/12/18	07/12/18		
8-01-55-900-026 00202217	CONTRA-MUNICIPAL BUILDING RENTAL REVENUE WEIGHT WATCHERS INTL INC	REFUND OVERPAYMENT FOR CLOSED SESSIONS-MARCH 2018	500.00	R			06/25/18	06/25/18	70932	
Fund Total: CURRENT FUND			1,082,441.89							
Fund: CAPITAL FUND										
8-04-55-917-038 00202166	CAPITAL BOND ORDINANCE#2017-3 (ITEM B) NAT ALEXANDER CO INC	SCOTT SCBA ADAPTER	515.00	R			06/18/18	07/12/18	1023775	
00202166	NAT ALEXANDER CO INC	SCOTT SCBA MASK BAGS	1,150.00	R			06/18/18	07/12/18	1022331	
Fund Total: CAPITAL FUND			1,665.00							
8-04-55-918-03A 00202175	CAPITAL ORD#2018-3A (POLICE CARS/EQUIP) CDW GOVERNMENT	SERVER ACCESSORIES	2,000.00	R			06/18/18	07/11/18	NDV6224	
00202175	CDW GOVERNMENT	MEDIA MEMORY	625.00	R			06/18/18	07/11/18	ND87118	
00202175	CDW GOVERNMENT	SERVER ACCESSORIES	3,100.00	R			07/11/18	07/11/18	NDM5485	
00202175	CDW GOVERNMENT	SERVER ACCESSORIES	550.00	R			07/11/18	07/11/18	NDF4678	
Fund Total: CAPITAL FUND			6,275.00							
Fund: DOG FUND										
8-12-55-900-904 00202276	ANIMAL CONTROL SERVICES NJ ANIMAL CONTROL LLC	JUNE 2018 ANIMAL CONTROL SERVICES	875.00	R			07/09/18	07/09/18	2049	
AS PER INVOICE#1943										
8-12-55-900-907 00202282	DOG-VETERINARIAN SERVICES MOUNT LAUREL ANIMAL HOSPITAL	STRAY CAT-EUTHANASIA (6/18/18)	211.00	R			07/09/18	07/09/18	436328	
Fund Total: DOG FUND			1,086.00							

Account P. O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: PUBLIC DEFENDER FUND									
8-13-55-900-902	PUBLIC DEFENDER FUND EXPENDITURES								
00202269 1 03595	DANIEL M ROSENBERG & ASSOC LLC	JUNE 2018 PUBLIC DEFENDER	1,600.00	R	07/05/18	07/05/18			
	Fund Total: PUBLIC DEFENDER FUND		1,600.00						
Fund: ESCROW FUND									
8-14-56-850-949	WOODMONT REALTY HOLDINGS LLC (902-1,2,3)								
00202184 1 03596	RAINONE COUGHLIN MINCHELLO LLC	APRIL 2018 LEGAL	60.00	R	06/19/18	06/19/18		1936	
8-14-56-850-953	INGERMAN REDEVELOPMENT PROJECT-(401-2&8)								
00202195 2 03371	REMINGTON VERNICK & ARANGO ENG	MAY 2018 ENGINEERING	2,132.75	R	06/21/18	06/21/18		03371005-10	
8-14-56-850-980	A DUITE PYLE INC (202-2)								
00202195 1 03371	REMINGTON VERNICK & ARANGO ENG	MAY 2018 ENGINEERING	1,164.90	R	06/21/18	06/21/18		03371008-5	
8-14-56-850-988	SBC LAUNDROMAT INC (301-2)								
00202185 2 02461	GME ASSOCIATES	ENGINEERING-2NDHALF MAY 2018	1,326.00	R	06/22/18	06/22/18		224550	
00202185 3 02461	GME ASSOCIATES	ENGINEERING-1ST HALF MAY 2018	163.50	R	06/22/18	06/22/18		224188	
00202204 1 03246	FLORIO PERRUCCI STEINHARDT &	MAY 2018 LEGAL	96.00	R	06/22/18	06/22/18		150190	
00202290 1 03257	ENVIRONMENTAL RESOLUTIONS INC	APRIL & MAY 2018 ENGINEERING	867.41	R	07/09/18	07/09/18		75065	
00202305 2 00034	COURIER TIMES INC	JUNE 2018 LEGAL ADVERTISING	37.94	R	07/10/18	07/10/18		30403	
			2,490.85						
8-14-56-850-990	HAVEN CHURCH (1201-20)								
00202185 1 02461	GME ASSOCIATES	ENGINEERING-1ST HALF MAY 2018	528.25	R	06/19/18	06/19/18		224191	
8-14-56-850-991	MEDALLION DEVELOPMENT GRP(1002.03-12.13)								
00202305 1 00034	COURIER TIMES INC	JUNE 2018 LEGAL ADVERTISING	37.02	R	07/10/18	07/10/18		30403	
8-14-56-850-992	WESTAMPTON REALTY LLC (805-1)								
00202184 2 03596	RAINONE COUGHLIN MINCHELLO LLC	APRIL 2018 LEGAL	270.00	R	06/19/18	06/19/18		1937	
00202184 3 03596	RAINONE COUGHLIN MINCHELLO LLC	MAY 2018 LEGAL	150.00	R	06/19/18	06/19/18		2086	
00202290 2 03257	ENVIRONMENTAL RESOLUTIONS INC	MAY 2018 ENGINEERING	112.50	R	07/09/18	07/09/18		75064	
			532.50						



Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat	chk	Enc	First Rcvd	Chk/Void	Invoice	P0 Type
8-14-56-850-993		PROVCO PINEGOOD MGMT (201-7.01 & 7.02)									
00202240	1 03246	FLORIO PERRUCCI STEINHARDT &	MAY 2018 LEGAL	288.00	R			07/02/18 07/02/18		150191	
00202241	1 02461	CME ASSOCIATES	ENGINEERING THRU 5/11/18	978.00	R			07/02/18 07/02/18		224187	
00202288	1 02461	CME ASSOCIATES	ENGINEERING THRU 6/8/18	898.25	R			07/09/18 07/09/18		225639	
00202288	2 02461	CME ASSOCIATES	ENGINEERING-JUNE 9-22	324.00	R			07/09/18 07/09/18		226323	
00202290	3 03257	ENVIRONMENTAL RESOLUTIONS INC	APRIL & MAY 2018 ENGINEERING	4,217.86	R			07/09/18 07/09/18		75067	
				6,706.11							
8-14-56-850-994		SHREE SHAYONA DONUTS LLC (904-3.01)									
00202290	4 03257	ENVIRONMENTAL RESOLUTIONS INC	MAY 2018 ENGINEERING	1,095.00	R			07/09/18 07/09/18		75068	
8-14-56-850-995		NATIONAL DCP LLC (202-3)									
00202289	1 03246	FLORIO PERRUCCI STEINHARDT &	JUNE 2018 LEGAL	256.00	R			07/09/18 07/09/18		151416	
8-14-56-850-996		CARTER, ROBERT (1002-2)									
00202289	2 03246	FLORIO PERRUCCI STEINHARDT &	JUNE 2018 LEGAL	368.00	R			07/09/18 07/09/18		151415	
				15,371.38							
		Fund Total: ESCROW FUND									
Fund:	RCASA FUND										
8-16-01-999-999		RCASA-TIGS TWP MATCHING FUNDS									
00202127	1 03621	BURLCO POLICE EXPLORER PROGRAM	REIMBURSE-JERSEY SHORE COUNCIL	900.00	R			06/13/18 06/18/18			
		BSA INVOICE FOR YOUTH POLICE EXPLORER TO									
		ATTEND COMPETITION AT STOCKTON-JUNE 1-3									
00202127	2 03621	BURLCO POLICE EXPLORER PROGRAM	REIMBURSE-YOUTH POLICE EXPLORER UNIFORMS	931.84	R			06/13/18 06/18/18			
00202128	1 01937	ASPIRE YOUTH DEVELOPMENT	REIMBURSE-4IMPRIINT INVOICE	3,221.35	R			06/13/18 06/18/18			
00202143	1 03623	CUSTOM SOCK SHOP	CUSTOM RED ANKLET SOCKS	362.00	R			06/14/18 06/18/18		10266	
		AS PER INVOICE#10266									
00202144	1 01937	ASPIRE YOUTH DEVELOPMENT	CAMP PYLI	2,179.02	R			06/14/18 06/28/18		RPYLI2018	
00202144	2 01937	ASPIRE YOUTH DEVELOPMENT	STICKER SHOCK	335.30	R			06/28/18 06/28/18		RPYLI2018	
00202146	1 01937	ASPIRE YOUTH DEVELOPMENT	URL DOMAIN & WEB HOSTING	183.16	R			06/14/18 06/28/18		RCASAWEB2018	
				8,112.67							
		Fund Total: RCASA FUND		8,112.67							

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/chk	Enc date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: RECREATION FUND										
8-17-55-900-104		RECREATION-BEFORE & AFTER SCHOOL PROGRAM								
00202169	1 02670	ORIENTAL TRADING CO INC	SUMMER SUPPLIES	126.83	R		06/18/18	06/18/18	690453428-01	
00202278	1 03555	TSYS/TRANSFIRST	JUNE 2018 CREDIT CARD FEES	50.77	R		07/09/18	07/09/18		
				177.60						
8-17-55-900-109 RECREATION-SUMMER PROGRAM										
00202247	1 03631	MCKENZIE MONTGOMERY	LACROSSE CAMP-JUNE 25-29	90.00	R		07/02/18	07/02/18		
00202248	1 03632	RYLIE COLE	LACROSSE CAMP (JUNE 25-29)	90.00	R		07/02/18	07/02/18		
00202249	1 03633	AVERY SWEENEY	LACROSSE CAMP (JUNE 25-29)	90.00	R		07/02/18	07/02/18		
00202250	1 02581	PATRICIA BROWN	LACROSSE CAMP (JUNE 25-29)	420.00	R		07/02/18	07/02/18		
00202308	1 01447	SAMS CLUB	JUNE 2018 PURCHASES	1,395.31	R		07/10/18	07/10/18		
00202317	1 03458	AMY STUCK	SUMMER PROGRAM SUPPLIES	97.73	R		07/12/18	07/12/18		
00202321	1 03438	MARIA CARRINGTON	SUPPLIES-SUMMER DAY CAMP	32.72	R		07/12/18	07/12/18		
				2,215.76						
8-17-55-900-124 RECREATION-FIELD & FACILITY MAINTENANCE										
00202063	1 03107	BSN SPORTS LLC	DIAMOND PUMP, DIAMOND PUMP	577.50	R		06/04/18	06/18/18	902385299	
		HOSE & PUDDLE PILLW								
		AS PER QUOTE#21006359								
00202201	1 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET	75.00	R		06/21/18	06/21/18	A-222055	
00202201	2 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET	75.00	R		06/21/18	06/21/18	A-222074	
00202201	3 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET	75.00	R		06/21/18	06/21/18	A-222082	
00202201	4 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET	75.00	R		06/21/18	06/21/18	A-222218	
00202201	5 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET	75.00	R		06/21/18	06/21/18	A-222224	
00202201	6 01177	MR BOB PORTABLE TOILET RENTAL	JULY 2018 PORTABLE TOILET RENT	150.00	R		06/21/18	06/21/18	A-222232	
00202221	1 02743	AUTO PARTS CONNECTION	CABLE TIES	29.99	R		06/27/18	06/27/18	852242	
				1,132.49						
8-17-55-900-129 RECREATION-SPORTS COMPLEX										
00202167	1 03134	FAST SERVICE INC	LABOR-INSTALL FAN/MOTOR	225.00	R		06/18/18	06/25/18	852	
		ASSEMBLY FROM DEFECTIVE TRANSFLOW								
00202167	2 03134	FAST SERVICE INC	TOASTMASTER WARMER INSERT	415.78	R		06/18/18	06/25/18	852	
		AS PER INVOICE#852								
				640.78						
8-17-55-900-131 RECREATION-CONCESSION STAND SALES										
00202235	1 00502	FRIANTS INC	RESCREENS	86.16	R		07/02/18	07/09/18		



Account P. O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc date	Rcvd date	Chk/Void date	Invoice	PO Type
8-24-56-850-800 00202319 1 03596	COAH DEVELOPMENT FEES EXPENDITURES RAINONE COUGHLIN MINCHELLO LLC JUNE 2018 LEGAL	Continued	3,403.60 9,781.92	R	07/12/18	07/12/18		2266	
Fund Total: COAH FUND			9,781.92						
Fund:	POLICE K-9 UNIT TRUST FUND								
8-27-56-850-800 00202198 1 02949 00202213 1 02587	POLICE K-9 UNIT EXPENDITURES JOSHUA ROMBOTTON CITY OF PHILADELPHIA AND JOSHUA ROMBOTTON	REIMBURSEMENT-DOG FOOD K-9 TRAINING-PTL SHAUN WELTHY	137.01 200.00	R R	06/21/18	07/11/18		3711292180615	
Fund Total: POLICE K-9 UNIT TRUST FUND			337.01						
Fund:	POLICE COMMUNITY EVENTS DONATIONS								
8-28-56-850-800 00202293 1 01054	POLICE COMMUNITY EVENTS DONATIONS CIRCUS TIME AMUSEMENTS & NIGHT OUT	BOUNCY HOUSES FOR NATIONAL	2,650.00	R	07/09/18	07/12/18		80718	
00202312 1 03513	AMZ ENTERTAINMENT NIGHT OUT	CHARACTER VISIT FOR NATIONAL	525.00	R	07/10/18	07/12/18			
Fund Total: POLICE COMMUNITY EVENTS DONATIONS			3,175.00						
Year Total:			1,149,240.41						
Total Charged Lines:	273	Total List Amount:	1,150,160.93	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	106,738.00	0.00	106,738.00	0.00	0.00	106,738.00
RECREATION FUND	8-17	4,562.87	0.00	4,562.87	0.00	0.00	4,562.87
Total of All Funds:		<u>111,300.87</u>	<u>0.00</u>	<u>111,300.87</u>	<u>0.00</u>	<u>0.00</u>	<u>111,300.87</u>

June 18, 2018  
09:31 AM

TOWNSHIP OF WESTAMPTON  
8177 List By P.O. Number

Page No: 1

P.O. Type: A11  
Range: 00202162 to 00202164  
Format: Detail with line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Appv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Contract	PO Type	Stat	Chk	Void	Invoice
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Item Description	Amount	Charge Account	Acct Type Description	Stat	Chk	Enc	Date	Date	Date	Invoice
00202162 06/18/18 00002 PAYROLL ACCOUNT										
1 PAYROLL-WEEK ENDING 6/18/2018	3,092.72	8-17-55-900-104	B RECREATION-BEFORE & AFTER SCHOOL PROGRAM R				06/18/18	06/18/18		
2 PAYROLL-WEEK ENDING 6/18/2018	205.90	8-17-55-900-118	B RECREATION-ADULT SOFTBALL R				06/18/18	06/18/18		
3 PAYROLL-WEEK ENDING 6/18/2018	940.00	8-17-55-900-131	B RECREATION-CONCESSION STAND SALES R				06/18/18	06/18/18		
4 FICA & MEDICARE-WE 6/16/2018	236.59	8-17-55-900-104	B RECREATION-BEFORE & AFTER SCHOOL PROGRAM R				06/18/18	06/18/18		
5 FICA & MEDICARE-WE 6/16/2018	15.75	8-17-55-900-118	B RECREATION-ADULT SOFTBALL R				06/18/18	06/18/18		
6 FICA & MEDICARE-WE 6/16/2018	71.91	8-17-55-900-131	B RECREATION-CONCESSION STAND SALES R				06/18/18	06/18/18		
	4,562.87									

00202163 06/18/18 00002 PAYROLL ACCOUNT										
1 PAYROLL-WEEK ENDING 6/16/2018	4,637.50	8-01-20-110-012	B MAYOR & TWP COMMITTEE-SALARIES&WAGES-REG R				06/18/18	06/18/18		
2 PAYROLL-WEEK ENDING 6/16/2018	3,318.12	8-01-20-120-011	B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR R				06/18/18	06/18/18		
3 PAYROLL-WEEK ENDING 6/16/2018	1,695.62	8-01-20-130-011	B FINANCIAL ADMINISTRATION-S&W-REGULAR R				06/18/18	06/18/18		
4 PAYROLL-WEEK ENDING 6/16/2018	1,423.71	8-01-20-145-011	B COLLECTION OF TAXES-S&W-REGULAR R				06/18/18	06/18/18		
5 PAYROLL-WEEK ENDING 6/16/2018	987.58	8-01-20-150-012	B ASSESSMENT OF TAXES-S&W-REGULAR R				06/18/18	06/18/18		
6 PAYROLL-WEEK ENDING 6/16/2018	115.40	8-01-21-180-012	B LAND DEVELOPMENT BOARD-S&W-REGULAR R				06/18/18	06/18/18		
7 PAYROLL-WEEK ENDING 6/16/2018	3,620.67	8-01-22-195-011	B CONSTRUCTION OFFICIAL-S&W-REGULAR R				06/18/18	06/18/18		
8 PAYROLL-WEEK ENDING 6/16/2018	44,162.09	8-01-25-240-011	B POLICE-SALARIES & WAGES-REGULAR R				06/18/18	06/18/18		
9 PAYROLL-WEEK ENDING 6/16/2018	1,250.00	8-01-25-252-012	B EMERGENCY MANAGEMENT-S&W-REGULAR R				06/18/18	06/18/18		
10 PAYROLL-WEEK ENDING 6/16/2018	17,509.92	8-01-25-260-011	B EMERGENCY MEDICAL SERVICES-S&W-REGULAR R				06/18/18	06/18/18		
11 PAYROLL-WEEK ENDING 6/16/2018	2,598.75	8-01-25-260-012	B EMERGENCY MEDICAL SERVICES-S&W-REGULAR R				06/18/18	06/18/18		
12 PAYROLL-WEEK ENDING 6/16/2018	112.56	8-01-25-260-014	B EMERGENCY MEDICAL SERVICES-S&W-REGULAR R				06/18/18	06/18/18		
13 PAYROLL-WEEK ENDING 6/16/2018	11,256.97	8-01-26-290-011	B EMERGENCY MEDICAL SERVICES-S&W-OVERTIME R				06/18/18	06/18/18		
14 PAYROLL-WEEK ENDING 6/16/2018	1,396.54	8-01-42-195-012	B STREETS & ROADS-SALARIES & WAGES-REGULAR R				06/18/18	06/18/18		
15 PAYROLL-WEEK ENDING 6/16/2018	4,577.95	8-01-43-490-011	B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG R				06/18/18	06/18/18		
16 PAYROLL-WEEK ENDING 6/16/2018	212.55	8-01-43-490-014	B MUNICIPAL COURT-SALARIES&WAGES-REGULAR R				06/18/18	06/18/18		
17 CLEAN COMM-PAYROLL WE 6/16/18	265.12	8-01-55-900-008	B RESERVE FOR STATE GRANTS R				06/18/18	06/18/18		
	99,141.05									

00202164 06/18/18 00002 PAYROLL ACCOUNT  
1 FICA & MEDICARE-WE 6/16/2018 7,596.95 8-01-36-472-286 B FICA & MEDICARE TAX R 06/18/18 06/18/18

Total Purchase Orders: 3 Total P.O. Line Items: 24 Total List Amount: 111,300.87 Total Void Amount: 0.00

P.O. Type: All  
Range: 00202171 to 00202171  
Format: Detail with Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

P.O. #	P.O. Date	Vendor	Amount	Charge Account	Acct Type	PO Description	Contract PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
00202171 06/18/18 02569 QUBUS STRATEGIC												
1		REFEREE FEE-WEEK#4 & 5	2,072.00	8-17-55-900-118	B	RECREATION-ADULT SOFTBALL	R		06/18/18	06/18/18		
2		10% ASSIGNOR FEE	207.00	8-17-55-900-118	B	RECREATION-ADULT SOFTBALL	R		06/18/18	06/18/18		
			2,279.00									
Total Purchase Orders: 1			Total P.O. Line Items: 2			Total List Amount: 2,279.00			Total Void Amount: 0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
CAPITAL FUND	8-04	1,144.84	0.00	1,144.84	0.00	0.00	1,144.84
Total of All Funds:		<u>16,144.84</u>	<u>0.00</u>	<u>16,144.84</u>	<u>0.00</u>	<u>0.00</u>	<u>16,144.84</u>



P.O. Type: All  
Range: 00201015 to 00201015  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/chk	Enc Date	First Rcvd	CHK/Void	Invoice
00201015	12/22/17	01121 FORD CREDIT	15,000.00	7-01-25-240-299		B	POLICE VEHICLES-OE-MISCELLANEOUS	R	12/22/17	06/18/18		7561014
		1 VEHICLE LEASE PAYMENT					FOR 2018 POLICE INTERCEPTOR UTILITY ALL					
		WHEEL DRIVE BASE AS PER QUOTE										
		2 2017 VEHICLE LEASE PAYMENT	1,144.84	8-04-55-918-03A		B	CAPITAL ORD#2018-3A (POLICE CARS/EQUIP)	R	06/18/18	06/18/18		7561014
		VEHICLE PURCHASED FROM WINNER FORD										
			16,144.84									

Total Purchase Orders: 1 Total P.O. Line Items: 2 Total List Amount: 16,144.84 Total Void Amount: 0.00

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	8-01	107,431.63	0.00	107,431.63	0.00	0.00	107,431.63	
RECREATION FUND	8-17	4,777.48	0.00	4,777.48	0.00	0.00	4,777.48	
Total of All Funds:		<u>112,209.11</u>	<u>0.00</u>	<u>112,209.11</u>	<u>0.00</u>	<u>0.00</u>	<u>112,209.11</u>	



PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	chk/Void	Invoice
00202212	06/25/18	00002		PAYROLL ACCOUNT		Continued					
	3 JUNE 2018	DCRP CONTRIBUTION	158.67	8-01-36-477-299		B DEFINED CONTRIB RETIREMENT PROG-OE-MISC	R	06/25/18	06/25/18		
			13,815.99								

Total Purchase Orders: 3 Total P.O. Line Items: 25 Total list Amount: 112,209.11 Total Void Amount: 0.00

P.O. Type: All  
Range: 00202215 to 00202215  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Appr: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/chk	Enc Date	First Rcvd	chk/Void	Invoice
00202215	06/25/18	02569					QUIBUS STRATEGIC					
			1,325.00	8-17-55-900-126		B	RECREATION-FLAG FOOTBALL	R		06/25/18	06/25/18	
			135.00	8-17-55-900-126		B	RECREATION-FLAG FOOTBALL	R		06/25/18	06/25/18	
			1,460.00									

Total Purchase Orders: 1    Total P.O. Line Items: 2    Total List Amount: 1,460.00    Total Void Amount: 0.00

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	8-01	157,651.86	0.00	157,651.86	0.00	0.00	157,651.86		
RECREATION FUND	8-17	585.23	0.00	585.23	0.00	0.00	585.23		
Total of All Funds:		<u>158,237.09</u>	<u>0.00</u>	<u>158,237.09</u>	<u>0.00</u>	<u>0.00</u>	<u>158,237.09</u>		



P.O. Type: All  
Range: 00202246 to 00202246  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
00202246	07/02/18	02569					QUIBUS STRATEGIC					
1			2,072.00	8-17-55-900-118		B	RECREATION-ADULT SOFTBALL	R		07/02/18	07/02/18	
2			207.00	8-17-55-900-118		B	RECREATION-ADULT SOFTBALL	R		07/02/18	07/02/18	
			2,279.00									

Total Purchase Orders: 1    Total P.O. Line Items: 2    Total List Amount: 2,279.00    Total Void Amount: 0.00



Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
RECREATION FUND	8-17	2,279.00	0.00	2,279.00	0.00	0.00	2,279.00
Total of All Funds:		<u>2,279.00</u>	<u>0.00</u>	<u>2,279.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,279.00</u>

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	8-01	113,745.28	0.00	113,745.28	0.00	0.00	113,745.28	
RECREATION FUND	8-17	7,261.38	0.00	7,261.38	0.00	0.00	7,261.38	
POLICE OUTSIDE OVERTIME FUND	8-21	24,857.73	0.00	24,857.73	0.00	0.00	24,857.73	
Total of All Funds:		<u>145,864.39</u>	<u>0.00</u>	<u>145,864.39</u>	<u>0.00</u>	<u>0.00</u>	<u>145,864.39</u>	

P.O. Type: A11  
Range: 00202271 to 00202274  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Apprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract po Type	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
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00202271 07/09/18 00002 PAYROLL ACCOUNT											
1		PAYROLL-JUNE 2018	23,091.25	8-21-56-850-800	B	POLICE OUTSIDE OVERTIME EXPENDITURES	R	07/09/18	07/09/18		
2		FICA & MEDICARE-JUNE 2018	1,766.48	8-21-56-850-800	B	POLICE OUTSIDE OVERTIME EXPENDITURES	R	07/09/18	07/09/18		
			24,857.73								

00202272 07/09/18 00002 PAYROLL ACCOUNT											
1		PAYROLL-WEEK ENDING 7/7/2018	3,318.12	8-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R	07/09/18	07/09/18		
2		PAYROLL-WEEK ENDING 7/7/2018	1,695.62	8-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W-REGULAR	R	07/09/18	07/09/18		
3		PAYROLL-WEEK ENDING 7/7/2018	1,423.71	8-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR	R	07/09/18	07/09/18		
4		PAYROLL-WEEK ENDING 7/7/2018	1,023.86	8-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR	R	07/09/18	07/09/18		
5		PAYROLL-WEEK ENDING 7/7/2018	115.40	8-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W-REGULAR	R	07/09/18	07/09/18		
6		PAYROLL-WEEK ENDING 7/7/2018	3,620.67	8-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R	07/09/18	07/09/18		
7		PAYROLL-WEEK ENDING 7/7/2018	41,402.06	8-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R	07/09/18	07/09/18		
8		PAYROLL-WEEK ENDING 7/7/2018	7,785.93	8-01-25-240-014	B	POLICE-S&W-REGULAR OVERTIME	R	07/09/18	07/09/18		
9		PAYROLL-WEEK ENDING 7/7/2018	1,015.00	8-01-25-240-017	B	POLICE-S&W-SHIFT SUPERVISOR	R	07/09/18	07/09/18		
10		PAYROLL-WEEK ENDING 7/7/2018	880.99	8-01-25-240-018	B	POLICE-S&W-COURT OVERTIME	R	07/09/18	07/09/18		
11		PAYROLL-WEEK ENDING 7/7/2018	18,310.38	8-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W-REGULAR	R	07/09/18	07/09/18		
12		PAYROLL-WEEK ENDING 7/7/2018	1,575.00	8-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R	07/09/18	07/09/18		
13		PAYROLL-WEEK ENDING 7/7/2018	1,721.68	8-01-25-260-014	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R	07/09/18	07/09/18		
14		PAYROLL-WEEK ENDING 7/7/2018	11,256.97	8-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R	07/09/18	07/09/18		
15		PAYROLL-WEEK ENDING 7/7/2018	1,320.00	8-01-41-704-014	B	GRANTS-CLICK IT OR TICKET-S&W-OVERTIME	R	07/09/18	07/09/18		
16		PAYROLL-WEEK ENDING 7/7/2018	198.84	8-01-41-770-299	B	CLEAN COMMUNITIES GRANT-MISC	R	07/09/18	07/09/18		
17		PAYROLL-WEEK ENDING 7/7/2018	1,396.54	8-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R	07/09/18	07/09/18		
18		PAYROLL-WEEK ENDING 7/7/2018	7,843.98	8-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R	07/09/18	07/09/18		
19		PAYROLL-WEEK ENDING 7/7/2018	212.55	8-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R	07/09/18	07/09/18		
			106,117.30								

00202273 07/09/18 00002 PAYROLL ACCOUNT											
1		PAYROLL-WEEK ENDING 7/7/2018	5,349.72	8-17-55-900-116	B	RECREATION-SALARIES & WAGES	R	07/09/18	07/09/18		
2		PAYROLL-WEEK ENDING 7/7/2018	231.64	8-17-55-900-118	B	RECREATION-ADULT SOFTBALL	R	07/09/18	07/09/18		
3		PAYROLL-WEEK ENDING 7/7/2018	1,164.00	8-17-55-900-131	B	RECREATION-CONCESSION STAND SALES	R	07/09/18	07/09/18		
4		FICA & MEDICARE-WE 7/7/2018	409.25	8-17-55-900-116	B	RECREATION-SALARIES & WAGES	R	07/09/18	07/09/18		
5		FICA & MEDICARE-WE 7/7/2018	17.72	8-17-55-900-118	B	RECREATION-ADULT SOFTBALL	R	07/09/18	07/09/18		

July 9, 2018  
10:22 AM

TOWNSHIP OF WESTAMPTON  
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
00202273	07/09/18	00002		PAYROLL ACCOUNT		Continued						
			89.05			8 RECREATION-CONCESSION STAND SALES	R	07/09/18	07/09/18			
			7,261.38									
00202274	07/09/18	00002		PAYROLL ACCOUNT								
			7,627.98			8-01-36-472-286	R	07/09/18	07/09/18			
						B FICA & MEDICARE TAX						
Total Purchase Orders:			4	Total P.O. Line Items:		28	Total list Amount:		145,864.39	Total Void Amount:		0.00