

WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Closed Session 7:00 PM Regular Meeting

February 6, 2017

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2017)
3. Pledge of Allegiance
4. Welcome to guests
5. Moment of Silence
6. Roll Call
7. Approve 2/6/16 Agenda
8. Regular Meeting Minutes 1/17/17; Closed Session Meeting Minutes 1/17/17
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments: None
11. Open Meeting to Public for comment on Agenda Items
12. Continued Agenda Items
13. Old Business
14. New Business
None
15. Resolutions
 - a. 43-17 Payment of Vouchers – this resolution approves the payment of bills through 2/3/2017
 - b. 44-17 Burlington County Municipal Joint Insurance Fund – this resolution is in honor of the JIF's 25 year anniversary
 - c. 45-17 Bond Release, Citgo Service Station & Mini Mart, Block 1104, Lot 3 – this resolution recommends the release of the performance bond as per the Township Engineer; the requirement for a maintenance bond has been waived.
 - d. 46-17 Adopt Corrective Action Plan for 2014 Audit – this resolution adopts the revised Corrective Action Plan for the 2014 Audit as required by the NJDLGS.

- e. 47-17 Adopt Corrective Action Plan for 2015 Audit – this resolution adopts the revised Corrective Action Plan for the 2015 Audit as required by the NJDLGS.

16. Ordinances:

17. Correspondence:

18. Dates to Remember

- 3/29/17 – Elected Officials Liability Seminar – Eastampton, NJ

19. Open Meeting to public for Comment – “Pursuant to NJSA 10:4-12(a), public comment is limited to one three minute comment period per person.”

20. Comments – Department Heads and Professionals

21. Comments – Township Committee members

22. Adjournment

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM CLOSED SESSION 7:00 PM REGULAR MEETING

January 17, 2017

The meeting was called to order at 6:00 PM with all present. Resolution 1-17-17 was adopted to go into Executive session to discuss contracts, payroll, litigation, new committees and American Legion building repairs.

The meeting was again called to order and reopened at 7:05 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence. This past Sunday was the 88th birthday of Dr. Reverend Martin Luther King. Yesterday was the National Day of Service, he hopes everyone found the time to go out and do something in honor of the holiday.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Present
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Brian Schott, Solicitor, was present.

Maria Carrington, Administrator and Marion Karp, Clerk, were present.

Approve 1/17/17 Agenda – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

Minutes of the 1/2/2017 Reorganization meeting – motion to approve by Mr. Lopez; second by Ms. Teleisa. All voted yes.

Scheduled Appointments

None

Public Comments on agenda items

Vernita Jones – asked about the Fire Chief contract and if the term had always been for 5 years. Mayor Daniels believes so. Maria Carrington said she would look into this and get an answer. Ms. Jones asked about the American Legion resolution; she asked if a bid was put out for this additional \$1500. Mayor Daniels answered that this amount was well below the bid threshold, we own the building and it needs to be repaired. We aren't putting this out for bid; we are giving the money to the Legion to do the repairs.

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New Business

EMS Report – no further comments made.

Police Report – no further comments made.

Public Works Report – no further comments made.

2016 BURLCO JIF State of the Fund Report – no further comments made.

Westampton Township Historical Society Annual Report 2016 – no further comments made.

Resolutions

38-17 Payment of Vouchers – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

39-17 Tallowood Drive & Greenwich Drive Project Grant – motion to approve by Ms. Teleisa; seconded by Mr. Lopez. All voted yes.

40-17 Authorize Mayor to Sign AFSCME Contract – motion to approve by Mr. Lopez; second by Ms. Teleisa. All voted yes.

41-17 Authorize \$1,500 Payment to American Legion Post 509 – motion to approve by Mr. Lopez; seconded by Ms. Smith-Hartman. The resolution would be amended by changing the line item the funds would be drawn from Recreation to Buildings and Grounds. All voted yes.

42-17 Approve Fire Chief Employment Contract – motion to approve by Mr. Lopez; seconded by Ms. Smith-Hartman. All voted yes. Ms. Teleisa wanted a correction to the contract which was to list the NJ law that was in effect.

Ordinances

None

Correspondence

None

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Dates to Remember

1/28/17 NJLM, Training for Elected Officials, Mount Laurel, NJ

3/29/17 Elected Officials Liability Seminar, Eastampton, NJ, O'Connor's Restaurant – all Committee members would attend; we receive \$250 for each that attends.

1/28/17 -2/5/17 – Auto Show, the Cullen car will be on display

Open to public Comment

John Mumbower – spoke about BCT article regarding nonpartisanship government in Westampton. He thinks this would be a better way for Westampton. He asked if the Committee was considering pursuing this. Ms. Smith-Hartman is in favor of this.

Brian Schott – it is something that can be looked into; there is a procedure that the State sets forth that would have to be followed. They would be happy to look into this if the Committee desires.

Mr. Wisniewski – Westampton Township has been primarily Democratic; it seems to him that the people who spend the most money in these types of elections are the ones that win. He is opposed to it for this reason.

John Mumbower – as far as those statistics go, he thinks the money comes from the parties behind a particular person.

Nancy Burkley – thinks that with technology money isn't that important, you can use social media. When she served on the Board of Education, no one knew who was a Democrat or a Republican. She thinks people would be freer to be who they are without political parties.

Vernita Jones – thinks it is an insult to Westampton residents; it amazes her how they want to change it knowing their positions are up soon. This country was built on the Republican/Democrat system. As we all know there is live streaming now and it is going on the Republican FB page.

Mr. Lopez – there is a lot of misinformation out there. One of the first parties registered in the States was the Whig party; the parties we have now weren't here when this country was founded. He believes people should always be put first. Every year another Committeeperson is up for reelection; it takes a toll on the employees; on town hall; it seems like there is an election every year. There are five forms of charters we can run under. We currently operate under the Township Committee form of government. They aren't trying to do away with political parties. Their objective is to have diverse thinkers come together to solve problems with community remaining the highest priority.

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Mr. Wisniewski – thinks it is confusing and that it isn't true that there are uninformed voters; he thinks if so they will align with the ones who advertise the most; the ones with the most money.

Mayor Daniels – this isn't some sort of guise to help himself as an elected official. Maureen and Abe have the right to investigate this; if it is the will of the people, so be it. He thanked Mr. Mumbower for bringing the question of nonpartisan elections forward. He wishes that they should discuss the successes of Westampton Township instead of the politics.

Gil Gehin Scott – will dispute two comments Ms. Jones made; he saw Ms. Chang last year scream at Mr. Daniels to act like a Democrat. These issues in the town have been going on long before Mr. Lopez and Ms. Smith Hartman were elected to the Committee.

Machelle Pettis – thanked the Committee for the good job they did last year; and welcomed Mr. Wisniewski. She thanked Mr. Daniels for the great job he has done as Mayor.

Comments – Department Heads & Professionals

Fire Chief Craig Farnsworth – thanks for the support tonight.

Police Chief Joe Otto – congratulations to Steve Ent who just graduated from his 13 week leadership course.

Committee Members Comments

Mr. Wisniewski – thanks to the department heads; thanks to the administrative staff; they have been very helpful and have given him all the information he has requested. He thanked Maria Carrington and Marion Karp for their help. He is the new guy; largely unknown to everyone. He thinks as a Committee they need to watch social media because it is negative and not positive; he has a personal private page but isn't affiliated with anyone; he doesn't promote negativity nor make negative comments; he stays out of it. He doesn't want to be lumped into a group that he isn't part of. Please judge him on his actions.

Ms. Smith-Hartman – she is not the liaison to Public Works anymore but people are still emailing her. Mike Meenan always comes through when there are resident's concerns. We need to clear up that volunteers are welcome to join Westampton EMS; there are rumors out there that aren't true. Facebook has a purpose; she tries to put out information regarding trash pickup, recycling, snow plowing; it is useful.

Ms. Teleisa – is a little disheartened this evening; we are here to serve the people. They, as a Committee talk things out in closed session. We all voted unanimously tonight; then someone brings up politics; she has lived here for 30 years and it has never been political

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until recently. She doesn't see anything wrong with keeping things the way they are; tonight we voted but not as Republicans and Democrats. Martin Luther King Day is a day to reflect upon progress and changes that have been made. We still need more change; we need to find a way and a common ground to move forward in. She agrees with what Dr. King said.

Mr. Lopez -- what we saw earlier tonight is what we need to stop. Nonpartisanship could help with this. He commented on the EMS report; there is a significant difference in billing; the team is working hard to document incidents. Public Works did a great job with the recent snow storm; he heard from many neighbors in the Township. There is a part time job open in the Clerk's office; resumes are due by February 7th. Thanks to all who came out tonight.

Mayor Daniels -- went to Atlanta on business this past weekend and visited with several members of the King family. Any decisions he has made while elected have always been for the people. History looks backwards; legacy moves forward. He wants Westampton to move forward. He asked Chief Otto to please extend his congratulations to Lt. Ent. Thanks to Chief Farnsworth for his steadfast service. We need to get rid of the partisanship in Westampton.

There were no further comments and the meeting was adjourned.

Respectfully submitted,

Marion Karp, Deputy Clerk

TOWNSHIP OF WESTAMPTON

APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 2/3/17

RESOLUTION NO. 43-17

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

A RESOLUTION COMMEMORATING AND CONGRATULATING THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND ON 25 YEARS OF SUCCESSFUL OPERATIONS

RESOLUTION NO. 44-17

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to N.J.S.A. 40A:10 36 et seq., and

WHEREAS, the Township of Westampton is a member of the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund commenced operations on January 1, 1991 with ten charter members who, when challenged with an unfavorable market for their insurance, decided to join together to avoid the high costs and limited coverage associated with traditional insurance for fire and property, liability and workers compensation risks; and

WHEREAS, over the past 25 years the Fund has grown to 27 members and stands today as one of the greatest examples of an inter-local service agreement in the State of New Jersey's history; and

WHEREAS, municipalities participating in the BURLCO JIF have saved their local taxpayers millions of dollars in the form of lower premiums and the return of more than \$7 million dollars in surplus distributions; and

WHEREAS, the elected officials and the municipal employees covered by the Burlington County Municipal Joint Insurance Fund are the foundation of the Fund's success and without whose dedication to the Fund Safety and Risk Management programs the Fund would not have achieved the status it enjoys today; and

WHEREAS, the Township of Westampton wishes to recognize and commemorate the Fund on its 25 years of successful operation; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee the Township of Westampton assembled in a public session on February 6, 2017, that this body does hereby recognize and congratulate the Burlington County Municipal Joint Insurance Fund on 25 years of successful operation; and

BE IT FURTHER RESOLVED that the Township of Westampton wishes to acknowledge this Anniversary as a milestone event in the history of the Fund and wishes the Fund continued success for many years to come; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Executive Director of the Burlington County Municipal Joint Insurance Fund for his information and distribution to the membership.

TOWNSHIP OF WESTAMPTON

BOND RELEASE
CITGO SERVICE STATION & MINI MART
BLOCK 1104, LOT 3

RESOLUTION NO. 45-17

WHEREAS, the Township Engineer has reviewed a request from Citgo Service Station & Mini Mart for the release of the performance bond for Block 1104, Lot 3; and

WHEREAS, the Township Engineer has advised the Mayor and members of the Township Committee by his letter dated January 23, 2017, that the performance bond for Block 1104, Lot 3 may be released due to satisfactory completion of the site improvements, and that the requirement for a maintenance bond may be waived.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, and State of New Jersey that the performance bond for Block 1104, Lot 3, be released.

JOHN H. ALLGAIR, PE, PP, LS (1993-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME

January 23, 2017

Westampton Township Municipal Building
710 Rancocas Road
Westampton, NJ 08060

Attn: Maria Carrington
Township Clerk/Administrator

Re: **Citgo Service Station & Mini Mart**
Performance Guarantee
Block 1104, Lot 3
Westampton Township, Burlington County, NJ
Our File: HWAL1104.01

Dear Ms. Carrington:

In accordance with the Developer's request for release of the performance guarantee for the above referenced project, this office has reviewed our file and conducted a field observation of the bonded improvements. The Applicant previously posted a performance guarantee in the amount of \$16,956 to ensure the satisfactory completion of the project site improvements. Our review has revealed that the bonded improvements appear to have been satisfactorily completed.

Based on the above, our office would have no objection to the release of the performance guarantee for this project. Furthermore, given the minor nature of the private improvements, our office would recommend a waiver for the posting of a 2-year maintenance guarantee. Finally, the project should be considered closed out and any remaining escrow balances returned to the Applicant upon request and payment of any remaining professional invoices.

We trust this is the information you require at this time; however, if you have any questions or comments, please do not hesitate to contact this office.

Very truly yours,
CME Associates


James Winckowski, PE, CME
Consulting Engineer

JW

cc: Marion Karp, Westampton Land Development Board
Gene Blair, Construction Code Official

S:\Westampton\Project Files\L1104,01 Citgo\L1104,01 perf guarantee 1-23-2017.doc

TOWNSHIP OF WESTAMPTON

RESOLUTION ADOPTING CORRECTIVE ACTION PLAN FOR 2014 AUDIT

RESOLUTION NO. 46-17

BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey that in accordance with the 2014 Audit recommendations that a Corrective Action Plan be developed; and

NOW THEREFORE IT BE RESOLVED that the following Corrective Action Plan for the 2014 Audit be adopted and a copy filed with the New Jersey Division of Local Government Services and the Borough's Registered Municipal Auditors, Holman, Frenia, Allison, P.C.

Westampton Township
Corrective Action Plan from 2014 Audit
Revised January 2016

2014-1

Issue: Control of Recreation Receipts.

Corrective Action Plan: Westampton Township hired a new employee to replace the retiring director of the After School Care Program and has been able to do the necessary work as requested by the auditors after the 2014 audit. In addition, the concession stand has improved processes and the cash register system. There were no comments regarding the recreation in the 2015 audit

Timing/Status: Completed.

2014-2

Issue: Police Outside Employment

Corrective Action Plan: A spreadsheet has been developed that will be updated by the Police Administration to control where the overtime is coming from. A new system of prepayment for overtime was started. All private contractors are expected to pay up front; however, certain contractors such as Verizon are not set up for prepayment. In the case of Verizon, vouchers are issued and the Police Administration forwards them to Verizon Accounts Payable within 24-48 hours. Efforts have been undertaken to get utilities paid up front.

Timing/Status: Completed. Process improvements continue as additional issues (such as new outside contractors) are handled.

2014-3

Issue: Prior Authorization of Purchase Orders

Corrective Action Plan: After the finding was found in 2015, the then Administrator and CFO distributed their former memorandum describing the procedure of obtaining a Purchase order before the purchase of a supply and service. All Departments were notified of the procedure. As of June 2015, the problems found during the 2014 audit were corrected.

Timing/Status: Completed.

TOWNSHIP OF WESTAMPTON

RESOLUTION ADOPTING CORRECTIVE ACTION PLAN FOR 2015 AUDIT

RESOLUTION NO. 47-17

BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey that in accordance with the 2015 Audit recommendations that a Corrective Action Plan be developed; and

NOW THEREFORE IT BE RESOLVED that the following Corrective Action Plan for the 2015 Audit be adopted and a copy filed with the New Jersey Division of Local Government Services and the Borough's Registered Municipal Auditors, Holman, Frenia, Allison, P.C.

Westampton Township
Corrective Action Plan from 2015 Audit
Revised January 2016

2015-1

Finding: Review of General Capital Fund expenditures disclosed instances of Claimant Certification Requirements not being current.

Recommendation: All Purchase Orders are required to have a current claimant certification.

Corrective Action Plan: Since the fall of 2016, the Township Administrator and the Chief Financial Officer have focused on improving methods for securing current claimant certification. Vouchers or Purchase Orders have been sent out to claimant's for signature and when a claimant is new to the Township, W-9s and Business Registration Certificates have been requested. Process improvements continue to be made.

2015-2

Finding: Tax adjustments and other closing entries are not properly being posted in the Township's General Ledger system.

Recommendation: All adjusting and closing entries to the General Ledger be posted at year end.

Corrective Action Plan: This has been implemented with the closing of 2016. The Chief Financial Officer will be working with our auditor to make sure that the entries are proper to meet this finding. In addition, the Tax Collector is now submitting a monthly report to the CFO regarding non-cash tax entries so that the CFO can post the necessary adjustments to the general ledger.

2015-3

Finding: The Auditor noted during its review of the Township Accounting records that unused checks, signature stamps and manual accounting ledgers were not kept in a secure location. Manual records were kept for the majority of the Trust Funds and Capital Fund. If these records were to be damaged, there would be no backup.

Recommendation: Township consider implementing proper safe guarding of all accounting records. Manual accounting ledgers and unused checks should be kept in a fireproof safe.

Corrective Action Plan: Signature stamps and a portion of the unused checks are being stored in the safe. New storage systems with locks are planned to be in the 2017 budget so that the CFO's office can establish better safe guarding of accounting records. In addition, paper records are being recreated as electronic documents that are backed up daily.

2015-4

Finding: Auditor found in reviewing various revenue postings and rental agreements the Township has with various outside parties that there are several agreements that have not been made in writing. It was revealed throughout the audit that verbal agreements were in place for rental and use of Township owned property, PILOT agreements and EMS 3rd Party Billings.

Recommendation: Township have written agreements for all agreements with outside parties.

Corrective Action Plan: Written agreements are currently in place for all PILOT agreements as well as with the EMS 3rd party billing vendor. Policy is being developed for outside parties using the municipal building which will include written agreements. This policy will be developed by May 31, 2017. There have been, and continue to be written agreements for all rentals of the Recreation Center.

2015-5

Finding: Audit revealed that no written Standard Operating Procedures manual is in place. If an employee were out for an extended period of time, there is no written documentation of the responsibilities that would assist other employees in understanding what was required of that position.

Recommendation: Township develop a Standard Operating Procedure manual and document the controls in place that all employees should follow and the responsibilities of each position in the Township

Corrective Action Plan: A new Township Administrator was in place as of September 1, 2016. Job Descriptions, Cross Training and Procedure Manuals are in development and should be completed by June 30, 2017.

2015-6

Finding: In the Auditor's review of Township internal controls, a lack of segregation of duties and lack of oversight for the CFO and Tax Collector's offices. The same employees are performing collection, billing and reconciliation procedures.

Recommendation: Township should implement internal control procedures that would promote proper segregation of duties and proper oversight to all Township offices

Corrective Action Plan: The Township has always had the intention of implementing this recommendation when personnel numbers allow. A current employee will be providing assistance to the CFO and Tax Collector by March 2017 when a new employee will be hired for the front desk/construction clerk position. This person will work with the new Township Administrator to develop and implement checks.

2015-7

Finding: The Township utilizes a 3rd party billing company for its EMS billings. There is no report available on the service organization's internal control in accordance with SSAE 16 (Reporting Controls at a Service Organization).

Recommendation: Township should require the 3rd party billing company to obtain, in accordance with SSAE 16, an annual report on its internal controls.

Corrective Action Plan: After meeting with the Township's EMS 3rd party billing vendor, Farnsworth & Semptimphelter, LLC, the Township Administrator has determined that based upon the company's background, experience and education that they are more than qualified to perform the billing in a professional and regulatory process. Both Mr. Farnsworth and Mr. Semptimphelter hold Master's degrees from Rider University. Furthermore, both have worked for large accounting firms and are former controllers of large area hospitals (e.g., Virtua Health System, Barnabas Health System, Abington Memorial, etc.). The cost of an SOC1 audit is approximately \$10,000 and would prohibit a small company such as Farnsworth & Semptimphelter, LLC from continuing their services at the advantageous price that they offer. In addition, none of the other nine municipalities which they service require this expensive audit. The company is licensed by the State of New Jersey and certified as a qualified third party billing service by the Department of Banking and Insurance which has reviewed their policies and procedures. Westampton Township finds that Farnsworth and Semptimphelter, LLC have diligently performed their duties and responsibilities in accordance with their contract and their proposal submitted pursuant to Local Public Contracts Law. Thus, we respectfully disagree from this finding recommending an annual internal control report.

2015-8

Finding: Auditor noted several inefficiencies within the finance office and bookkeeping. Manual ledgers are being kept for various Trust Funds and for details of Capital Ordinances of the General Capital Fund.

Recommendation: All general and subsidiary ledgers be maintained with the Edmunds accounting software and backed up regularly to prevent a potential loss of data.

Corrective Action Plan: Bookkeeping records have been recorded on Westampton's computer software since 1992. The CFO does keep manual ledgers; however, they are for convenience purposes only. As stated in response to Finding 2015-3, additional personnel will be available in the spring of 2017 to assist the CFO. This additional person can work with the CFO and the auditor to verify that all data on the manual ledgers are properly duplicated on Edmunds and other electronic systems.

2015-9

Finding: Township officers employees the option to invest in a 457(b) plan. The plan documents were not available at the time of the audit for auditor inspection.

Recommendation: A copy of the plan document be obtained and reviewed to ensure the Township is in compliance with all plan document requirements, including the possible need of a review or audit of the plan.

Corrective Action Plan: A copy of the 457(b) Employee Deferred Compensation plan is now on file in the Township offices. The plan is available for auditor inspection.

2015-10

Finding: CFO did not determine the availability of sufficient funds for all contracts and contract amendments as required.

Recommendation: Prior to the approval by the Governing Body, the CFO should determine if the necessary funds are available for all contracts approved or amended.

Corrective Action Plan: Implemented immediately.

2015-11

Finding: The Township does not properly maintain and update the fixed asset ledger. It was noted that the building improvements made during 2015 were not included and that no one internally reviews the ledger compared to what the Township has on hand for accuracy.

Recommendation: Township should review its fixed asset listing on a regular basis to ensure that all fixed asset additions and deletions are properly accounted for. The Township should also review the tags and locations of moveable assets to ensure that all assets listed are able to be accounted for.

Corrective Action Plan: It is agreed that the maintenance of a fixed asset listing due to a change in personnel. The current Township Administrator who has been in place since September 2016 will oversee the update of a fixed asset ledger. The ledger will be in place by June 30, 2017.

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	6-01	14,556.45	0.00	14,556.45	0.00	0.00	14,556.45		
CURRENT FUND	7-01	2,784,722.59	0.00	2,784,722.59	0.00	0.00	2,784,722.59		
CAPITAL FUND	7-04	17,778.50	0.00	17,778.50	0.00	0.00	17,778.50		
DOG FUND	7-12	630.00	0.00	630.00	0.00	0.00	630.00		
PUBLIC DEFENDER FUND	7-13	500.00	0.00	500.00	0.00	0.00	500.00		
ESCROW FUND	7-14	9,942.38	0.00	9,942.38	0.00	0.00	9,942.38		
RECREATION FUND	7-17	5,630.31	0.00	5,630.31	0.00	0.00	5,630.31		
OPEN SPACE FUND	7-18	5,890.86	0.00	5,890.86	0.00	0.00	5,890.86		
SNOW REMOVAL FUND	7-22	1,597.50	0.00	1,597.50	0.00	0.00	1,597.50		
COAH FUND	7-24	1,305.50	0.00	1,305.50	0.00	0.00	1,305.50		
	Year Total:	2,827,997.64	0.00	2,827,997.64	0.00	0.00	2,827,997.64		
	Total of All Funds:	2,842,554.09	0.00	2,842,554.09	0.00	0.00	2,842,554.09		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
6-01-26-315-204 00198810 1 00128	VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV WESTAMPTON TWP FIRE DEPARTMENT REIMBURSEMENT FOR BEDS (SHOULD COME OUT OF MONEY FROM WATER LEAK INSURANCE MONEY)		1,200.00	R	01/10/17	01/25/17			
6-01-31-447-299 00198899 1 00094	UTILITIES-PETROLEUM PRODUCTS-MISC BURLINGTON COUNTY TREASURER	DECEMBER 2016 UNLEADED FUEL	4,188.56	R	01/24/17	01/30/17		17-00092	
00198899 2 00094	BURLINGTON COUNTY TREASURER	DECEMBER 2016 DIESEL FUEL	1,518.07	R	01/24/17	01/30/17		17-00092	
00198953 1 03393	AS PER INVOICE#17-00092 WEX BANK	GASOLINE-XMAS WEEK 2016	383.18	R	02/01/17	02/01/17		48176422	
6-01-43-490-020 00198958 4 02552	MUNICIPAL COURT-OTHER EXPENSES-SERVICES FRASER ADVANCED INFOSYS RENTAL	DECEMBER 2016 COPIER LEASE	165.03	R	02/02/17	02/02/17		322946492	
00198958 5 02552	FRASER ADVANCED INFOSYS RENTAL	DECEMBER 2016 COPIER LEASE	165.03	R	02/02/17	02/02/17		322946492	
6-01-43-490-036 00198835 1 02915	MUNICIPAL COURT-OE-OFFICE SUPPLIES AMAZON	TONER CARTRIDGES-12/15/16	74.99	R	01/17/17	01/17/17		218223793549	
Fund Total: CURRENT FUND			14,556.45						
Year Total:			14,556.45						
Fund:	CURRENT FUND								
7-01-20-120-020 00198906 2 01994	ADMINISTRATIVE & EXECUTIVE-OE-CONTRACTS DELAGE LANDEN FINANCIAL SERV	FEBRUARY 2017 COPIER LEASE-ADM	121.00	R	01/27/17	01/27/17		53120658	
7-01-20-120-036 00198800 2 02374	ADMINISTRATIVE & EXEC-OE-OFFICE SUPPLIES W B MASON CO INC	SIGN NAMEPLATE	29.67	R	01/17/17	01/17/17		140790083	
00198862 1 02374	W B MASON CO INC	2" SELF ADHESIVE FASTENERS	9.99	R	01/19/17	01/30/17		141101940	
00198950 3 02374	W B MASON CO INC	2016 W-2 INCOME TAX FORMS	191.96	R	02/01/17	02/01/17		141230714	
00198951 1 00258	STR SPEEDY #7113 DANTELS	500 BUSINESS CARDS-C ANDRE	83.50	R	02/01/17	02/01/17		23481	
			315.12						
7-01-20-120-044 00198836 1 00206	ADMIN & EXEC-OE-DUES & SCHOOLING NJ CONFERENCE OF MAYORS	REGISTRATION-2017 WINTER	70.00	R	01/17/17	01/30/17			
SUMMIT-SCHOOL FUNDING FORMULA									

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7-01-22-195-036	1 00258	CONSTR OFFICIAL-OE-OFFICE SUPP & EQUIP	Continued	18.00	R			01/27/17	01/27/17	23501	
00198912	1 00258	STR SPEEDY #7113	BLUPRINTS	303.00							
7-01-23-210-204	1 01875	INSURANCE-OTHER EXPENSES-JTF	1ST HALF 2017 INSURANCE PREM	16,415.00	R			01/17/17	01/17/17		
00198841	1 01875	BURLINGTON COUNTY MCPL JTF									
7-01-23-215-201	2 01875	WORKERS COMPENSATION-OTHER EXPENSES-JTF	1ST HALF 2017 INSURANCE PREM	101,356.00	R			01/17/17	01/17/17		
00198841	2 01875	BURLINGTON COUNTY MCPL JTF									
7-01-23-220-201	1 01661	EMPLOYEE INSURANCE-OE-NDSHB PLAN	JANUARY 2017 HEALTH INSURANCE	66,997.29	R			01/30/17	01/30/17		
00198919	1 01661	NJ HEALTH BENEFITS PROGRAM									
7-01-23-220-202	1 02864	EMPLOYEE INSURANCE-OE-PRESCRIPTION	FEBRUARY 2017 PRESCRIPTION	17,006.84	R			01/30/17	01/30/17		
00198927	1 02864	BENECARD SERVICES INC									
7-01-23-220-204	1 03069	EMPLOYEE INSURANCE-OE-VISION	FEBRUARY 2017 VISION INSURANCE	265.94	R			01/19/17	01/19/17	IAS89439	
00198865	1 03069	NATIONAL GUARDIAN LIFE INS CO									
7-01-25-240-028	1 02727	POLICE-OE-SERVICES	13906 POWER DMS 2017 FEE	2,786.00	R			01/03/17	02/01/17	13906	
00198723	1 02727	POWER DMS INC									
00198724	1 02152	NJ POLICE TRAFFIC OFFICER ASSN 2017 MEMBERSHIP DUES		50.00	R			01/03/17	02/01/17		
00198759	1 01249	INTERNAL AFFAIRS ASSOCIATION 2017 MEMBERSHIP DUES		50.00	R			01/05/17	02/01/17		
00198958	2 02552	FRASER ADVANCED INFOSYS RENTAL JANUARY 2017 COPIER LEASE		498.29	R			02/02/17	02/02/17	322839655	
00198958	3 02552	FRASER ADVANCED INFOSYS RENTAL FEBRUARY 2017 COPIER LEASE		498.29	R			02/02/17	02/02/17	322839655	
				3,882.58							
7-01-25-240-032	1 01313	POLICE-OE-UNIFORMS	UNIFORMS-PTL SCHALLUS	1,899.90	R			01/03/17	02/01/17	101723	
00198720	1 01313	SAMZIES UNIFORMS									
		AS PER INVOICE#101723									
00198913	1 03453	PAUL'S CUSTOM AWARD & TROPHIES AWARD PLAQUE		195.00	R			01/27/17	02/01/17	23312	
		AS PER INVOICE#23312									
				2,094.90							
7-01-25-240-042	1 02246	POLICE-OE-TRAINING	PSYCHOLOGICAL EXAM-SCHALLUS	450.00	R			01/03/17	01/18/17	9893	
00198721	1 02246	INSTITUTE FOR FORENSIC									
00198814	1 02587	CITY OF PHILADELPHIA	JANUARY 2017 K-9 TRAINING FOR	200.00	R			01/11/17	02/01/17	607113170101	

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7-01-25-240-042	PTL WELTHY & ROMBOTTON	POLICE-OE-TRAINING	Continued	650.00							
7-01-25-240-202		POLICE-OE-FIREARMS EQUIPMENT									
00198903	1 00081	LAMMEN SUPPLY CO OF NJ INC	SHOOTING TARGETS	160.00	R			01/25/17 02/02/17		IN1101651	
	AS PER QUOTE#QT1060227										
00198903	2 00081	LAMMEN SUPPLY CO OF NJ INC	SHIPPING	30.00	R			02/02/17 02/02/17		IN1101651	
				190.00							
7-01-25-260-026		EMERGENCY MEDICAL SERVICES-OE-EMS MAINT									
00198906	1 01994	DELAGE LANDEN FINANCIAL SERV	JANUARY 2017 COPIER LEASE-WTFD	115.00	R			01/25/17 01/25/17		52915470	
00198961	1 01994	DELAGE LANDEN FINANCIAL SERV	FEBRUARY 2017 COPIER LEASE-EMS	123.05	R			02/02/17 02/02/17		53144681	
				238.05							
7-01-25-260-030		EMER MED SERV-OE-SUPPLIES & EQUIPMENT									
00198799	4 02374	W B MASON CO INC	GEL PENS (12PK)	17.98	R			01/10/17 01/17/17		I40647057	
00198799	5 02374	W B MASON CO INC	DESK CALENDARS	73.44	R			01/23/17 01/23/17		I41074294	
00198799	6 02374	W B MASON CO INC	STENO BOOKS, DESK PADS, INDEX	137.32	R			01/23/17 01/23/17		I40907491	
		BINDER, PENS									
00198799	7 02374	W B MASON CO INC	CREDIT MEMO-DESK PADS	73.44	R			01/27/17 01/27/17		CR3859598	
00198898	1 03252	BOUND TREE MEDICAL LLC	EMS SUPPLIES	118.89	R			01/24/17 01/31/17		82382152	
00198898	2 03252	BOUND TREE MEDICAL LLC	EMS SUPPLIES	38.94	R			01/31/17 01/31/17		82377883	
				313.13							
7-01-25-260-042		EMER MED SERV-OE-TRAINING									
00198924	1 00984	BURLINGTON COUNTY INST OF TECH	FIREFIGHTER I COURSE FOR	55.00	R			01/30/17 02/02/17		3181	
		CHRISTIAN MEYER									
7-01-25-260-044		EMER MED SERV-OE-DUES & SUBSCRIPTIONS									
00198729	1 02592	NJ CAREER FIRE CHIEFS ASSN	2017 MEMBERSHIP DUES-CHIEF	375.00	R			01/03/17 01/25/17			
		CRAIG FARNSWORTH									
00198943	1 03470	BURLCO EMS CHIEFS ASSOCIATION	2017 MEMBERSHIP DUES	100.00	R			01/31/17 02/02/17		2017-01	
				475.00							
7-01-25-260-092		EMER MED SERV-OE-FIRE EQUIPMENT MAINT									
00198892	1 03032	ALL HANDS FIRE EQUIPMENT	CALIBRATION-GAS DETECTOR	254.98	R			01/24/17 02/02/17		TW10022	

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7-01-26-315-201 VEHICLE MAINTENANCE-OE-POLICE											
001988775	1 02861	GRAFIX SHOPPE	GRAPHICS FOR 03 K-9 CAR	467.00	R			01/09/17	02/01/17	112335	
AS PER INVOICE#5132											
001988558	1 00485	HIGHWAY TIRE INC	10 TRUCK-POLICE TOW	65.00	R			01/18/17	02/01/17	92807	
001988558	2 00485	HIGHWAY TIRE INC	LT ROGERS CAR-LOF	22.95	R			01/18/17	02/01/17	92804	
AS PER INVOICE#92804 & 92807											
001988558	3 00485	HIGHWAY TIRE INC	09 TRUCK-BATTERY	159.90	R			02/01/17	02/01/17	92858	
001988558	4 00485	HIGHWAY TIRE INC	10 TRUCK-LOF	22.95	R			02/01/17	02/01/17	92950	
001989008	3 02738	BC AUTO PARTS	DECAL & REFLECTIVE MATERIAL	83.94	R			02/02/17	02/02/17	100760416	
REMOVAL SPRAY											
00198914	1 02598	AUTO ZONE INC	WIPER BLADES	9.15	R			01/27/17	02/01/17	4788453464	
00198920	1 02802	WIRELESS COMM&ELECTRONICS INC	09 TRUCK-REPLACE CAMERA	450.00	R			01/30/17	02/01/17	C17200033	
				1,280.89							
7-01-26-315-202 VEHICLE MAINT-OE-STREETS & ROADS-INSIDE											
001988851	1 02743	AUTO PARTS CONNECTION	TRUCK #42-TRANSMISSION LINE	28.18	R			01/17/17	01/17/17	32303	
001988851	2 02743	AUTO PARTS CONNECTION	TRUCK #42-TRANS FILTER KIT	54.03	R			01/17/17	01/17/17	32339	
001988851	3 02743	AUTO PARTS CONNECTION	TRUCK #42-WATER OUTLET GASKET	26.53	R			01/17/17	01/17/17	32379	
001988851	4 02743	AUTO PARTS CONNECTION	SHOP MAINT-GOJO GRIME & PUMICE	65.94	R			01/17/17	01/17/17	32387	
001988851	5 02743	AUTO PARTS CONNECTION	TRUCK#43-STARTER/CORE DEPOSIT	193.50	R			01/24/17	01/24/17	33026	
001988851	6 02743	AUTO PARTS CONNECTION	TRUCK#37-BATTERY/CORE DEPOSIT	129.07	R			01/24/17	01/24/17	33029	
001988851	7 02743	AUTO PARTS CONNECTION	WASHER FOR STOCK	32.00	R			01/24/17	01/24/17	33030	
001988851	9 02743	AUTO PARTS CONNECTION	TRUCK#43-BRAKE PADS & ROTORS	779.69	R			01/24/17	01/24/17	33144	
SHOCK ABSORBERS, STEERING DAMPER											
001988851	10 02743	AUTO PARTS CONNECTION	TRUCK#43-BRAKE HOSES	28.22	R			01/24/17	01/24/17	33145	
001988851	11 02743	AUTO PARTS CONNECTION	CREDIT MEMO-HAND CLEANER	88.14	R			01/25/17	01/25/17	32587	
001988851	12 02743	AUTO PARTS CONNECTION	CREDIT MEMO-CORE DEPOSIT	49.50	R			01/25/17	01/25/17	33199	
001988851	13 02743	AUTO PARTS CONNECTION	CREDIT MEMO-CORE DEPOSIT	18.00	R			01/25/17	01/25/17	33202	
001988851	14 02743	AUTO PARTS CONNECTION	TRUCK#43-BRAKE CALIPER & CORE	119.00	R			01/25/17	01/25/17	33512	
DEPOSIT											
001988851	15 02743	AUTO PARTS CONNECTION	TRUCK#43 & 31-OIL & FUEL	139.02	R			01/25/17	01/25/17	33527	
FILTERS, BRAKE TUBING & FITTINGS, SPARK PLUGS											
001988851	16 02743	AUTO PARTS CONNECTION	STARTING FLUID & BLASTER	116.16	R			01/26/17	01/26/17	33656	
PENETRANT											
001988851	17 02743	AUTO PARTS CONNECTION	ANTI FREEZE & COOLANT	83.94	R			01/26/17	01/26/17	33657	
001988851	18 02743	AUTO PARTS CONNECTION	#43-BRAKE HOSE & SPARK PLUGS	21.75	R			02/02/17	02/02/17	33463	
001988860	1 02553	DEJANA TRUCK&UTIL EQUIP CO INC	TRUCK#56-TAIL LIGHT HARNESS	41.12	R			01/19/17	01/27/17	CP27807	
AS PER INVOICE#CP27807											

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7-01-26-315-202 VEHICLE MAINT-OE-STREETS & ROADS-INSIDE Continued												
00198860	2 02553	DEJANA TRUCK&UTIL EQUIP CO INC	PLOW PARTS	408.20	R			02/01/17	02/02/17		CP27711	
00198881	1 00117	CENTRAL JERSEY EQUIPMENT LLC	FILTER ELEMENTS & SPARK PLUGS	130.00	R			01/24/17	01/30/17		953588	
AS PER INVOICE#953588												
00198881	2 00117	CENTRAL JERSEY EQUIPMENT LLC	MOWER BLADES, FILTER ELEMENTS	181.20	R			01/26/17	01/30/17		953860	
AND SPARK PLUGS												
00198900	1 00088	MILLER FORD	TRUCK#43-TUBE ASSEMBLY	52.05	R			01/25/17	02/02/17		5299413	
AS PER INVOICE#5299413												
00198907	1 02697	ROBEY'S LAMMOWER REPAIR	MOWER PARTS & SERVICE	63.75	R			01/26/17	01/31/17		65991	
AS PER INVOICE#65991												
00198907	2 02697	ROBEY'S LAMMOWER REPAIR	MOWER PARTS & MAINT SERVICES	39.00	R			02/01/17	02/02/17		66005	
00198908	1 02738	BC AUTO PARTS	TRUCK#68-PARTS TO REPAIR	243.37	R			01/26/17	02/01/17		100758347	
AS PER INVOICE#100758347												
00198908	2 02738	BC AUTO PARTS	SPARK PLUGS FOR MOWERS	9.56	R			02/01/17	02/01/17		100760473	
				2,829.64								
7-01-26-315-203 VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE												
00198784	1 00485	HIGHWAY TIRE INC	TRUCK#55-FLAT REPAIR	201.20	R			01/09/17	01/23/17		92585	
AS PER INVOICE#92585												
00198852	1 03464	CUSTOM BANDAG INC	TRUCK#41-NEW TIRES & MOUNTING	1,562.00	R			01/17/17	01/30/17		90108091	
AS PER INVOICE#90108091												
00198859	1 00468	HAINESPORT ENTERPRISES INC	TRUCK#41-BRAKES SERVICE	3,787.32	R			01/19/17	01/24/17		302807	
AS PER INVOICE#302807												
00198870	1 01504	SERVICE TIRE TRUCK CENTER INC	TRUCK#42-MOUNT & BALANCE 8 TIRES AND VALVES	214.00	R			01/23/17	02/02/17		099797-15	
AS PER INVOICE#099797-15												
00198871	1 00088	MILLER FORD	10 TRUCK-AIR FLOW SENSOR	353.58	R			01/23/17	02/01/17		6249032	
AS PER INVOICE#6249032												
00198882	1 02496	STROBES N MORE	MULTI COLOR STROBE LIGHTS	1,057.01	R			01/24/17	01/30/17		209672	
AS PER INVOICE#209672												
				7,175.11								
7-01-26-315-204 VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV												
00198809	1 00128	WESTAMPTON TWP FIRE DEPARTMENT	EZ PASS REIMBURSEMENT	200.00	R			01/10/17	01/25/17			
00198925	1 00743	JOHNSON SPECIALIZED TRANS INC	BATTERY-AMBULANCE#802	561.56	R			01/30/17	02/02/17		72785	
00198925	2 00743	JOHNSON SPECIALIZED TRANS INC	AMBULANCE#801-BATTERY	561.56	R			02/02/17	02/02/17		72828	
00198925	3 00743	JOHNSON SPECIALIZED TRANS INC	AMBULANCE#801-BRAKES	1,431.64	R			02/02/17	02/02/17		72801	
00198926	1 01407	LUCAS CHEVROLET	VEHICLE#2700-LOF	50.70	R			01/30/17	02/02/17		CVCS260050	

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7-01-26-315-204	VEHICLE MAINT-OE-EMERGENCY	MEDICAL SERV Continued	13.28	R		01/31/17	02/02/17	794211	
00198942	BENJAMIN GUERRINI	REIMBURSEMENT-PARTS	2,818.74						
7-01-31-435-299	ELECTRICITY & NATURAL GAS-OE-MISC								
00198838	PSE&G	JANUARY 2017 ELECTRIC-STORAGE	44.05	R		01/17/17	01/17/17		
	SHED								
00198848	DIRECT ENERGY BUSINESS	JANUARY 2017 GAS HEAT-REC CTR	364.90	R		01/17/17	01/17/17	H17377998	
00198848	DIRECT ENERGY BUSINESS	JANUARY 2017 GAS HEAT-MCPLBLDG	943.64	R		01/17/17	01/17/17	H17377999	
00198848	DIRECT ENERGY BUSINESS	JANUARY 2017 GAS HEAT-WTFD	573.34	R		01/17/17	01/17/17	H17378000	
00198905	PSE&G	JANUARY 2017 FIRE HOUSE	1,912.35	R		01/25/17	01/25/17		
	ELECTRIC & GAS HEAT								
			3,838.28						
7-01-31-440-299	UTIL-TELECOMMUNICATION-OE-MISC								
00198873	VERIZON	JANUARY 2017 ALARMS SYSTEM-REC	40.98	R		01/23/17	01/23/17		
	CENTER								
00198874	COMCAST	JANUARY 2017 POLICE INTERNET	515.76	R		01/23/17	01/23/17		
	AND BUSINESS PHONE LINES								
00198875	COMCAST BUSINESS	JANUARY 2017 OFFICE PHONES	343.79	R		01/23/17	01/23/17	49692714	
00198876	VERIZON WIRELESS	JANUARY 2017 CELL PHONES	1,264.35	R		01/23/17	01/23/17	9778372120	
00198910	COMCAST	JANUARY 2017 INTERNET-REC CTR	93.79	R		01/27/17	01/27/17		
00198935	JODIE TERMI	JANUARY 2017 COURT FAX LINE	39.30	R		01/31/17	01/31/17		
00198960	COMCAST	FEBRUARY 2017 INTERNET-WTFD	274.85	R		02/02/17	02/02/17		
			2,572.82						
7-01-31-445-299	UTILITIES-WATER & SEWER-MISC								
00198847	NEW JERSEY AMERICAN WATER	JANUARY 2017 WATER-AMERICAN	15.50	R		01/17/17	01/17/17		
	LEGION HALL-781 RANCOGAS ROAD								
00198847	NEW JERSEY AMERICAN WATER	JANUARY 2017 WATER-PRIVATE	179.46	R		01/17/17	01/17/17		
	FIRE SERVICE-SPRINKLER SYSTEM AT MUNICIPAL BUILDING								
00198847	NEW JERSEY AMERICAN WATER	JANUARY 2017 WATER-FIRE HOUSE	61.13	R		01/17/17	01/17/17		
00198847	NEW JERSEY AMERICAN WATER	JANUARY 2017 WATER-MCPL BLDG	369.46	R		01/17/17	01/17/17		
00198877	WILLINGBORO MCPL UTIL AUTH	1ST QTR 2017 WATER & SEWER-REC	157.50	R		01/23/17	01/23/17		
	CENTER-50 SPRINGSIDE ROAD								
00198877	WILLINGBORO MCPL UTIL AUTH	1ST QTR 2017 WATER & SEWER	0.00	R		01/23/17	01/23/17		

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7-01-31-445-299		UTILITIES-WATER & SEWER-MISC	Continued	783.05							
		ROLLING HILLS BALL FIELD									
7-01-31-447-299		UTILITIES-PETROLEUM PRODUCTS-MISC									
00198783	1 03451	WEAVER OIL INC	HEATING OIL-1/5/17	388.28	R			01/09/17	01/17/17		
		AS PER TICKET#82225									
00198954	1 03418	RIGGINS INC	DIESEL FUEL-1/31/17	191.59	R			02/01/17	02/01/17	74922250	
				579.87							
7-01-32-465-249		TRASH DISPOSAL-OE-LANDFILL FEES									
00198946	2 00029	BURLINGTON COUNTY TREASURER	JANUARY 2017 LANDFILL FEES	19,215.55	R			02/01/17	02/01/17	ST089670	
7-01-32-465-250		TRASH DISPOSAL-OE-RECYCLING TAX									
00198946	1 00029	BURLINGTON COUNTY TREASURER	JANUARY 2017 LANDFILL FEES	739.44	R			02/01/17	02/01/17	ST089670	
7-01-43-490-020		MUNICIPAL COURT-OTHER EXPENSES-SERVICES									
00198947	1 03430	HEARTLAND PAYMENT SYSTEMS	JANUARY 2017 CREDIT CARD FEES	128.90	R			02/01/17	02/01/17		
		WESTAMPTON TOWNSHIP									
00198947	2 03430	HEARTLAND PAYMENT SYSTEMS	JANUARY 2017 CREDIT CARD FEES	136.62	R			02/01/17	02/01/17		
		EASTAMPTON TOWNSHIP									
00198947	3 03430	HEARTLAND PAYMENT SYSTEMS	JANUARY 2017 CREDIT CARD FEES	60.97	R			02/01/17	02/01/17		
		HAINESPORT TOWNSHIP									
00198958	6 02552	FRASER ADVANCED INFOSYS RENTAL	JAN & FEB 2017 COPIER LEASE	165.03	R			02/02/17	02/02/17	322946492	
				491.52							
7-01-43-490-036		MUNICIPAL COURT-OE-OFFICE SUPPLIES									
00198929	1 02374	W B MASON CO INC	CREDIT-FLAIR MARKERS RETURNED	18.99	R			01/30/17	01/30/17	CR3876746	
00198929	2 02374	W B MASON CO INC	GENERAL OFFICE SUPPLIES	307.57	R			01/30/17	01/30/17	I41199666	
00198950	1 02374	W B MASON CO INC	DRYLINE TAPE	24.87	R			02/01/17	02/01/17	I41226655	
00198950	2 02374	W B MASON CO INC	FLAIR MARKERS	18.99	R			02/01/17	02/01/17	I41226721	
00198950	4 02374	W B MASON CO INC	CREDIT MEMO-DRYLINE TAPE	24.87	R			02/02/17	02/02/17	CR3883130	
				307.57							
7-01-43-490-044		MUNICIPAL COURT-OE-DUES & SCHOOLING									
00198850	1 00208	BURLCO MCPL COURT ADMIN ASSN	2017 MEMBERSHIP DUES	300.00	R			01/17/17	02/03/17	EA	

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7-01-55-900-001	1 00004	REGIONAL HIGH SCHOOL TAX	FEBRUARY 2017 REGIONAL HIGH	465,447.40	R		01/17/17	01/17/17		
00198845	1 00004	RANCOCAS VALLEY REG HIGHSCHOOL	FEBRUARY 2017 REGIONAL HIGH	465,447.40	R		01/17/17	01/17/17		
		SCHOOL DISTRICT TAXES								
7-01-55-900-002	1 00074	LOCAL DISTRICT SCHOOL TAX	FEBRUARY 2017 LOCAL SCHOOL	832,347.41	R		01/17/17	01/17/17		
00198846	1 00074	WESTAMPTON TWP BD OF EDUCATION	FEBRUARY 2017 LOCAL SCHOOL	832,347.41	R		01/17/17	01/17/17		
		DISTRICT TAXES								
7-01-55-900-003	1 00113	COUNTY TAX	1ST QTR 2017 COUNTY TAXES	964,617.86	R		01/17/17	01/17/17	17-00041	
00198844	1 00113	BURLINGTON COUNTY TREASURER	1ST QTR 2017 COUNTY TAXES	964,617.86	R		01/17/17	01/17/17		
7-01-55-900-004	2 00113	COUNTY LIBRARY TAX	1ST QTR 2017 COUNTY TAXES	89,708.65	R		01/17/17	01/17/17	17-00041	
00198844	2 00113	BURLINGTON COUNTY TREASURER	1ST QTR 2017 COUNTY TAXES	89,708.65	R		01/17/17	01/17/17		
7-01-55-900-008	1 01130	RESERVE FOR STATE GRANTS	CLEAN COMM-2ND HALF 2016	3,168.00	R		01/17/17	01/17/17	102795	
00198840	1 01130	OCCUPATIONAL TRAINING CENTER	CLEAN COMM-2ND HALF 2016	3,168.00	R		01/17/17	01/17/17		
		LITTER PICKUP								
00198864	1 02712	NJ DISCOVERY DOCS.COM	DWI-ALCOTEST DISCOVERY ON-LINE	1,080.00	R		01/19/17	02/01/17		
				4,248.00						
7-01-55-900-009	1 00001	PETTY CASH	OPEN 2017 PETTY CASH	700.00	R		01/30/17	01/30/17		
00198918	1 00001	PETTY CASH	OPEN 2017 PETTY CASH	700.00	R		01/30/17	01/30/17		
7-01-55-900-013	3 00113	COUNTY FARMLAND PRESERVATION TAX	1ST QTR 2017 COUNTY TAXES	115,877.24	R		01/17/17	01/17/17	17-00041	
00198844	3 00113	BURLINGTON COUNTY TREASURER	1ST QTR 2017 COUNTY TAXES	115,877.24	R		01/17/17	01/17/17		
7-01-55-900-015	4 00113	COUNTY TAX-ADDED & OMITTED	2016 ADDED OMITTED ASSESSMENT	45,406.66	R		01/17/17	01/17/17	17-00082	
00198844	4 00113	BURLINGTON COUNTY TREASURER	2016 ADDED OMITTED ASSESSMENT	45,406.66	R		01/17/17	01/17/17		
7-01-55-900-023	1 03465	CONTRA-BUILDING PERMIT REVENUE	REFUND FOR PERMIT FEES FOR	83.20	R		01/19/17	01/19/17		
00198863	1 03465	HUTCHINSON PLUMBING & HEATING	REFUND FOR PERMIT FEES FOR	83.20	R		01/19/17	01/19/17		
		CANCELLED JOB								
Fund Total: CURRENT FUND				2,784,722.59						

Fund: CAPITAL FUND

7-04-55-901-922 CAPITAL BOND ORDINANCE#2015-2
00198796 2 02461 GME ASSOCIATES DALE RD DRAINAGE THRU 12/23/16 794.50 R 01/09/17 01/17/17 200393

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
7-04-55-901-922 00198796 4 02461	CAPITAL BOND ORDINANCE#2015-2 CME ASSOCIATES	Continued DALE RD THRU 9/11/16	392.00 1,186.50	R		01/17/17 01/17/17		19S829	
7-04-55-916-10F 00198688 1 00308	CAPITAL BOND ORDINANCE#2016-10 ITEM F GRAMCO WORD PROCESSING INC CAMERA SOUND SYSTEM FOR COURT ROOM	LIBERTY SYSTEM WITH VIDEO	16,592.00	R		12/20/16 01/30/17		17-73	
Fund Total: CAPITAL FUND			17,778.50						
Fund: DOG FUND									
7-12-55-900-905 00198952 1 00291	NJ STATE DEPT OF HEALTH NJ DEPT OF HEALTH AND SENIOR	JANUARY 2017 DOG LICENSE FEES	630.00	R		02/01/17 02/01/17			
Fund Total: DOG FUND			630.00						
Fund: PUBLIC DEFENDER FUND									
7-13-55-900-902 00198788 1 02623	PUBLIC DEFENDER FUND EXPENDITURES SOUTH JERSEY PSYCHOLOGY	COMPETENCY EVALUATION	500.00	R		01/09/17 01/23/17			
REQUESTED BY PUBLIC DEFENDER									
Fund Total: PUBLIC DEFENDER FUND			500.00						
Fund: ESCROW FUND									
7-14-56-850-911 00198931 1 02461	CATHOLIC CHARITIES (203-10) CME ASSOCIATES	ENGINEERING THRU 10/28/16	501.00	R		01/30/17 01/30/17		197583	
00198931 2 02461	CME ASSOCIATES	ENGINEERING THRU 11/23/16	462.00	R		01/30/17 01/30/17		199280	
00198933 2 03371	REMINGTON VERNICK & ARANGO ENG	NOVEMBER 2016 ENGINEERING	600.00	R		01/30/17 01/30/17		03372001-2	
00198934 2 03349	ZELLER & WIELICZKO LLP	DECEMBER 2016 LEGAL	34.00	R		01/30/17 01/30/17		51464	
			1,597.00						
7-14-56-850-953 00198932 1 02736	INGERMAN REDEVELOPMENT PROJECT--(401-288) LONG MARMERO & ASSOCIATES LLP	DECEMBER 2016 LEGAL	120.00	R		01/30/17 01/30/17		17851	
7-14-56-850-957 00198933 1 03371	2367 KUSER RD LLC (1411-21) REMINGTON VERNICK & ARANGO ENG	NOVEMBER 2016 ENGINEERING	132.88	R		01/30/17 01/30/17		03371003-4	

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat	Chk	Enc	First Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-14-56-850-971	00198931	5 02461	PSE&G (1102-1 Q-FARM) CME ASSOCIATES	ENGINEERING THRU 12/23/16	1,201.00	R		01/30/17	01/30/17		200227	
7-14-56-850-974			THE CHINESE NOODLE FACTORY (803-8)									
00198933	3 03371	REMINGTON VERNICK & ARANGO ENG	NOVEMBER 2016 ENGINEERING	180.00	R			01/30/17	01/30/17		0337P007-1	
00198933	6 03371	REMINGTON VERNICK & ARANGO ENG	DECEMBER 2016 ENGINEERING	300.00	R			01/30/17	01/30/17		0337P007-2	
00198934	1 03349	ZELLER & WIELICZKO LLP	NOVEMBER 2016 LEGAL	1,173.00	R			01/30/17	01/30/17		51389	
00198934	4 03349	ZELLER & WIELICZKO LLP	DECEMBER 2016 LEGAL	1,343.00	R			01/30/17	01/30/17		51547	
				2,996.00								
7-14-56-850-976			JERSEY PREMIER OUTDOOR MEDIA (201-8.01)									
00198931	3 02461	CME ASSOCIATES	ENGINEERING THRU 12/23/16	681.00	R			01/30/17	01/30/17		200187	
00198931	6 02461	CME ASSOCIATES	ENGINEERING THRU 12/23/16	302.00	R			01/30/17	01/30/17		200889	
00198933	4 03371	REMINGTON VERNICK & ARANGO ENG	NOVEMBER 2016 ENGINEERING	720.00	R			01/30/17	01/30/17		0337P006-1	
00198933	5 03371	REMINGTON VERNICK & ARANGO ENG	DECEMBER 2016 ENGINEERING	240.00	R			01/30/17	01/30/17		0337P006-2	
00198934	3 03349	ZELLER & WIELICZKO LLP	DECEMBER 2016 LEGAL	1,598.00	R			01/30/17	01/30/17		51466	
				3,541.00								
7-14-56-851-817			DOLAN CONTRACTORS (203-1.03, 2 & 3)									
00198931	4 02461	CME ASSOCIATES	ENGINEERING THRU 12/23/16	354.50	R			01/30/17	01/30/17		200226	
			Fund Total: ESCROW FUND	9,942.38								
Fund:	RECREATION FUND											
7-17-55-900-104			RECREATION-BEFORE & AFTER SCHOOL PROGRAM									
00198944	1 03458	AMY STUCK	COLORING PAD SETS	27.35	R			01/31/17	02/02/17			
7-17-55-900-111			RECREATION-BASKETBALL LEAGUE									
00198936	1 02569	QUIBUS STRATEGIC	REFEREES-WEEKS #3 & 4	4,587.00	R			01/31/17	01/31/17			
00198936	2 02569	QUIBUS STRATEGIC	ASSIGNOR FEE	458.00	R			01/31/17	01/31/17			
				5,045.00								
7-17-55-900-112			RECREATION-ADULT SOCCER									
00198937	1 02561	FRANK METTIVIER	REFEREE--JANUARY 26 & 27 2017	100.00	R			01/31/17	01/31/17			
00198938	1 02562	JOHN LAPIERRE	REFEREE--JANUARY 26 & 27 2017	100.00	R			01/31/17	01/31/17			
00198939	1 03344	MATTHEW NUCECA	REFEREE--JANUARY 26 & 27 2017	125.00	R			01/31/17	01/31/17			
00198940	1 02741	ROBERT SPRACKLIN	REFEREE--JANUARY 26 & 27 2017	75.00	R			01/31/17	01/31/17			

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat	Chk	Enc	First Rcvd	Chk/Void	Invoice	PO Type
7-17-55-900-112		RECREATION-ADULT SOCCER	Continued								
00198941	1 02192	ALFRED S VOELKER	REFEREE--JANUARY 26 & 27 2017	75.00	R			01/31/17	01/31/17		
				475.00							
7-17-55-900-124		RECREATION-FIELD & FACILITY MAINTENANCE									
00198959	1 01177	MR BOB PORTABLE TOILET RENTAL	FEBRUARY 2017 PORTABLE TOILET	82.96	R			02/02/17	02/02/17	A-184926	
		RENTAL-SPORTS COMPLEX									
			Fund Total: RECREATION FUND	5,630.31							
Fund:		OPEN SPACE FUND									
7-18-54-375-200		OPEN SPACE-LAND MAINTENANCE-OTHER EXP									
00198839	1 00063	PSE&G	JANUARY 2017 FOOTBALL FIELD	25.18	R			01/17/17	01/17/17		
00198839	2 00063	PSE&G	JANUARY 2017 CONCESSION STAND	1,209.38	R			01/17/17	01/17/17		
00198878	1 00989	WILLINGBORO MCPL UTIL AUTH	1ST QTR 2017 WATER & SEWER	418.80	R			01/23/17	01/23/17		
		CONCESSION STAND									
00198878	2 00989	WILLINGBORO MCPL UTIL AUTH	1ST QTR 2017 WATER & SEWER	1,184.00	R			01/23/17	01/23/17		
		LAWN SPRINKLER									
				2,837.36							
7-18-54-385-200		OPEN SPACE-LAND DEVELOPMENT-OTHER EXP									
00198796	3 02461	CME ASSOCIATES	SPORTS COMPLEX-PHASE 8	1,796.50	R			01/09/17	01/17/17	200224	
		PERMIT, DESIGN & CONSTRUCTION PHASE									
		ENGINEERING THRU 12/23/16									
00198796	6 02461	CME ASSOCIATES	SPORTS COMPLEX-PHASE 8(1/6/17)	1,257.00	R			01/23/17	01/23/17	201274	
		AS PER INVOICE#200223, 200224, 200393		3,053.50							
			Fund Total: OPEN SPACE FUND	5,890.86							
Fund:		SNOW REMOVAL FUND									
7-22-56-850-800		SNOW REMOVAL TRUST FUND-EXPENDITURES									
00198790	1 00631	MARK CUCINOTTA	SNOW PLOWING-1/7/17	285.00	R			01/09/17	01/17/17		
00198883	1 03466	ERIC'S LAWN CARE INC	SNOW PLOWING (1/7/17)	875.00	R			01/24/17	01/30/17	76452	
		AS PER INVOICE#76452									
00198901	1 02613	BREED'S LANDSCAPE MANAGEMENT	SNOW PLOWING-1/7/17	437.50	R			01/25/17	01/30/17	4312	

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-22-56-850-800		SNOW REMOVAL TRUST FUND-EXPENDITURES	Continued							
		AS PER INVOICE#4312		1,597.50						
				<u>1,597.50</u>						
		Fund Total: SNOW REMOVAL FUND		1,597.50						
Fund:	COAH FUND									
7-24-56-850-800		COAH DEVELOPMENT FEES EXPENDITURES								
00198796	1 02461	CME ASSOCIATES	PROJECT FREEDOM SIDEWALK-12/23	302.00	R	01/09/17	01/17/17		200223	
00198796	5 02461	CME ASSOCIATES	PROJECT FREEDOM SIDEWALK-1/6	731.00	R	01/23/17	01/23/17		201292	
00198849	1 02066	CLARKE CATON HINTZ PC	NOVEMBER 2016 COURT HEARING	62.50	R	01/17/17	01/30/17		67142	
		AS PER INVOICE#67142								
00198872	1 02736	LONG MARNERO & ASSOCIATES LLP	JANUARY 2017 LEGAL-COAH	210.00	R	01/23/17	01/30/17		17943	
		DECLARATORY JUDGMENT								
		AS PER INVOICE#17943								
				<u>1,305.50</u>						
		Fund Total: COAH FUND		1,305.50						
		Year Total:		2,827,997.64						
Total Charged Lines:	206	Total List Amount:	2,842,554.09	Total Void Amount:	0.00					

P.O. Type: A11
 Range: 00198830 to 00198832
 Format: Detail with line Item Notes

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Apprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
00198830	01/17/17	02829 NEIL DEMARCO	221.00	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R	01/17/17	01/17/17		
		1 REFEREE-DECEMBER 3 & 10 2016									
00198831	01/17/17	03344 MATTHEW NUCERA	144.00	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R	01/17/17	01/17/17		
		1 REFEREE-DECEMBER 3 & 10 2016									
00198832	01/17/17	00442 TODD MITZELMAN	690.50	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R	01/17/17	01/17/17		
		1 REFEREE-DECEMBER 3 & 10 2016									

Total Purchase Orders: 3 Total P.O. Line Items: 3 Total List Amount: 1,055.50 Total Void Amount: 0.00

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
RECREATION FUND	7-17	1,055.50	0.00	1,055.50	0.00	0.00	1,055.50		
Total of All Funds:		1,055.50	0.00	1,055.50	0.00	0.00	1,055.50		

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	6-01	42,677.32	0.00	42,677.32	0.00	0.00	42,677.32	
CURRENT FUND	7-01	105,033.83	0.00	105,033.83	0.00	0.00	105,033.83	
RECREATION FUND	7-17	4,256.49	0.00	4,256.49	0.00	0.00	4,256.49	
	Year Total:	109,290.32	0.00	109,290.32	0.00	0.00	109,290.32	
Total of All Funds:		151,967.64	0.00	151,967.64	0.00	0.00	151,967.64	

P.O. Type: A11
Range: 00002 to 00002
Format: Detail with Line Item Notes

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Other: Y
Void: N
Appr: N
Exempt: Y

Vendor # Name

PO #	PO Date	Description	Amount	Contract	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
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00002 PAYROLL ACCOUNT
00198827 01/17/17 RECREATION-PAYROLL WE 1/14/17

1	PAYROLL-WEEK ENDING 1/14/2017	1,091.00	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R			01/17/17	01/17/17			N
2	PAYROLL-WEEK ENDING 1/14/2017	2,863.01	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R			01/17/17	01/17/17			N
3	FICA & MEDICARE-WE 1/14/2017	219.02	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R			01/17/17	01/17/17			N
4	FICA & MEDICARE-WE 1/14/2017	83.46	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R			01/17/17	01/17/17			N
		4,256.49											

00198828 01/17/17 PAYROLL-WEEK ENDING 1/14/2017

1	PAYROLL-WEEK ENDING 1/14/2017	12,528.00	6-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R			01/17/17	01/17/17			N
2	PAYROLL-WEEK ENDING 1/14/2017	27,116.51	6-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R			01/17/17	01/17/17			N
3	PAYROLL-WEEK ENDING 1/14/2017	2,992.36	7-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R			01/17/17	01/17/17			N
4	PAYROLL-WEEK ENDING 1/14/2017	1,581.88	7-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R			01/17/17	01/17/17			N
5	PAYROLL-WEEK ENDING 1/14/2017	1,379.48	7-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR	R			01/17/17	01/17/17			N
6	PAYROLL-WEEK ENDING 1/14/2017	987.24	7-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR	R			01/17/17	01/17/17			N
7	PAYROLL-WEEK ENDING 1/14/2017	115.40	7-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R			01/17/17	01/17/17			N
8	PAYROLL-WEEK ENDING 1/14/2017	3,555.51	7-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R			01/17/17	01/17/17			N
9	PAYROLL-WEEK ENDING 1/14/2017	43,773.65	7-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R			01/17/17	01/17/17			N
10	PAYROLL-WEEK ENDING 1/14/2017	15,685.83	7-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R			01/17/17	01/17/17			N
11	PAYROLL-WEEK ENDING 1/14/2017	505.89	7-01-25-260-014	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R			01/17/17	01/17/17			N
12	PAYROLL-WEEK ENDING 1/14/2017	13,899.35	7-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R			01/17/17	01/17/17			N
13	PAYROLL-WEEK ENDING 1/14/2017	1,369.17	7-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R			01/17/17	01/17/17			N
14	PAYROLL-WEEK ENDING 1/14/2017	5,585.80	7-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R			01/17/17	01/17/17			N
15	PAYROLL-WEEK ENDING 1/14/2017	529.71	7-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R			01/17/17	01/17/17			N
16	SAFER GRANT-PAYROLL WE 1/14/17	2,575.78	7-01-55-900-008	B	RESERVE FOR STATE GRANTS	R			01/17/17	01/17/17			N
17	PAYROLL-WEEK ENDING 1/14/2017	3,024.00	7-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R			01/17/17	01/17/17			N
		137,205.56											

00198829 01/17/17 SOCIAL SECURITY-WEEK#3-2017

1	FICA & MEDICARE-WE 1/14/2017	3,032.81	6-01-36-472-286	B	FICA & MEDICARE TAX	R			01/17/17	01/17/17			N
2	FICA & MEDICARE-WE 1/14/2017	7,368.04	7-01-36-472-286	B	FICA & MEDICARE TAX	R			01/17/17	01/17/17			N

P.O. Type: A11
Range: 00002 to 00002
Format: Detail with Line Item Notes

Open: N
Rcvd: Y
Bid: Y
Paid: N
Held: Y
State: Y
Other: Y
Void: N
Aprv: N
Exempt: Y

Vendor # Name	PO #	PO Date	Description	Amount	Contract	Charge Account	PO Type	Acct Type	Description	Stat/Chk	Enc	First Rcvd	chk/Void	Invoice	1099
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00002 PAYROLL ACCOUNT

00198866	01/23/17	RECREATION-PAYROLL WE	1/21/17	1,108.00	7-17-55-900-103		R	B	RECREATION-RANCOGAS NATURE CENTER	R		01/23/17	01/23/17		N
1	PAYROLL-WEEK ENDING 1/17/2017			2,481.99	7-17-55-900-104		R	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		01/23/17	01/23/17		N
2	PAYROLL-WEEK ENDING 1/17/2017			500.00	7-17-55-900-111		R	B	RECREATION-BASKETBALL LEAGUE	R		01/23/17	01/23/17		N
3	PAYROLL-WEEK ENDING 1/17/2017			38.25	7-17-55-900-111		R	B	RECREATION-BASKETBALL LEAGUE	R		01/23/17	01/23/17		N
4	FICA & MEDICARE-WE 1/17/2017			84.76	7-17-55-900-103		R	B	RECREATION-RANCOGAS NATURE CENTER	R		01/23/17	01/23/17		N
5	FICA & MEDICARE-WE 1/17/2017			189.87	7-17-55-900-104		R	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		01/23/17	01/23/17		N
6	FICA & MEDICARE-WE 1/17/2017			4,402.87											

00198867	01/23/17	PAYROLL-WEEK ENDING 1/21/2017		2,992.36	7-01-20-120-011		R	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R		01/23/17	01/23/17		N
1	PAYROLL-WEEK ENDING 1/21/2017			1,581.88	7-01-20-130-011		R	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R		01/23/17	01/23/17		N
2	PAYROLL-WEEK ENDING 1/21/2017			1,379.48	7-01-20-145-011		R	B	COLLECTION OF TAXES-S&W-REGULAR	R		01/23/17	01/23/17		N
3	PAYROLL-WEEK ENDING 1/21/2017			1,022.84	7-01-20-150-012		R	B	ASSESSMENT OF TAXES-S&W-REGULAR	R		01/23/17	01/23/17		N
4	PAYROLL-WEEK ENDING 1/21/2017			115.40	7-01-21-180-012		R	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R		01/23/17	01/23/17		N
5	PAYROLL-WEEK ENDING 1/21/2017			3,555.51	7-01-22-195-011		R	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R		01/23/17	01/23/17		N
6	PAYROLL-WEEK ENDING 1/21/2017			43,773.65	7-01-25-240-011		R	B	POLICE-SALARIES & WAGES-REGULAR	R		01/23/17	01/23/17		N
7	PAYROLL-WEEK ENDING 1/21/2017			15,685.83	7-01-25-260-011		R	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R		01/23/17	01/23/17		N
8	PAYROLL-WEEK ENDING 1/21/2017			2,094.75	7-01-25-260-012		R	B	EMERGENCY MEDICAL SERVICES-S&W PER DIEM	R		01/23/17	01/23/17		N
9	PAYROLL-WEEK ENDING 1/21/2017			13,899.35	7-01-26-290-011		R	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R		01/23/17	01/23/17		N
10	PAYROLL-WEEK ENDING 1/21/2017			1,369.17	7-01-42-195-012		R	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R		01/23/17	01/23/17		N
11	PAYROLL-WEEK ENDING 1/21/2017			5,660.41	7-01-43-490-011		R	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R		01/23/17	01/23/17		N
12	PAYROLL-WEEK ENDING 1/21/2017			179.80	7-01-43-490-014		R	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R		01/23/17	01/23/17		N
13	PAYROLL-WEEK ENDING 1/21/2017			2,575.78	7-01-55-900-008		R	B	RESERVE FOR STATE GRANTS	R		01/23/17	01/23/17		N
14	SAFER-PAYROLL WE 1/17/2017			95,886.21											

00198868	01/23/17	SOCIAL SECURITY-WEEK#2017-4		7,240.11	7-01-36-472-286		R	B	FICA & MEDICARE TAX	R		01/23/17	01/23/17		N
1	FICA & MEDICARE-WE 1/17/2017			104.74	7-01-42-195-299		R	B	SHARED MCPL SERVICE AGREEMENTS-CCO-OE	R		01/23/17	01/23/17		N
2	FICA & MEDICARE-WE 1/17/2017			7,344.85											

Vendor Total: 107,633.93

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	g/L Total	Total
CURRENT FUND	7-01	103,231.06	0.00	103,231.06	0.00	0.00	103,231.06
RECREATION FUND	7-17	4,402.87	0.00	4,402.87	0.00	0.00	4,402.87
Total of All Funds:		<u>107,633.93</u>	<u>0.00</u>	<u>107,633.93</u>	<u>0.00</u>	<u>0.00</u>	<u>107,633.93</u>

P.O. Type: A11
Range: 00198885 to 00198891
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Apv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/chk	Enc Date	First Rcvd	chk/Void	Invoice
00198885	01/24/17	02569										
		QURBUS STRATEGIC										
		1 REFEREEES-JANUARY 13 & 14 2017	3,465.00	7-17-55-900-111		R	B RECREATION-BASKETBALL LEAGUE			01/24/17	01/26/17	
		2 10% ASSIGNOR FEE	346.00	7-17-55-900-111		R	B RECREATION-BASKETBALL LEAGUE			01/24/17	01/26/17	
			3,811.00									
00198886	01/24/17	02560										
		RICK METIVIER										
		1 REFEREE FEE (1/12-1/20/17)	200.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
00198887	01/24/17	02561										
		FRANK METIVIER										
		1 REFEREE (1/12-1/20/17)	200.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
00198888	01/24/17	03344										
		MATTHEW NUCCERA										
		1 REFEREE (1/12-1/20/17)	225.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
00198889	01/24/17	02741										
		BOB SPRACKLIN										
		1 REFEREE (1/12-1/20/17)	75.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
00198890	01/24/17	02851										
		ARCHIBALD W JARDINE III										
		1 REFEREE (1/19-1/20/17)	100.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
00198891	01/24/17	02192										
		ALFRED S VOELKER										
		1 REFEREE (1/12-1/20/17)	125.00	7-17-55-900-112		R	B RECREATION-ADULT SOCCER			01/24/17	01/26/17	
Total Purchase Orders:			7	Total P.O. Line Items:	8	Total List Amount:	4,736.00	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	g/L Total	Total
RECREATION FUND	7-17	4,736.00	0.00	4,736.00	0.00	0.00	4,736.00
Total of All Funds:		<u>4,736.00</u>	<u>0.00</u>	<u>4,736.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,736.00</u>

P.O. Type: All
Range: 00198904 to 00198904
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Apprv: N
Bid: Y State: Y other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat	Chk	Enc	First Rcvd	Chk/Void	Invoice
Item	Description										Date	Date	
00198904	01/25/17	TODD MITZELMAN	792.00	7-17-55-900-111	B	RECREATION-BASKETBALL LEAGUE		R			01/25/17	01/25/17	
1	REFERRES-JANUARY 13-21 2017												
Total Purchase Orders:			1	Total P.O. Line Items:	1	Total list Amount:	792.00	Total Void Amount:	0.00				

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
RECREATION FUND	7-17	792.00	0.00	792.00	0.00	0.00	792.00
Total of All Funds:		<u>792.00</u>	<u>0.00</u>	<u>792.00</u>	<u>0.00</u>	<u>0.00</u>	<u>792.00</u>

P.O. Type: A11
Range: 00198916 to 00198917
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y
Exempt: Y

PO #	PO Date	Vendor	Amount	Change	Account	Acct Type	Contract Description	PO Type	Stat/chk	Enc Date	First Rcvd	chk date	Void	Invoice
00198916	01/30/17	00002			PAYROLL ACCOUNT									
1	PAYROLL-WEEK	ENDING 1/28/2017	1,204.35	6-01-20-120-011	B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R				01/30/17	01/30/17			
2	PAYROLL-WEEK	ENDING 1/28/2017	2,433.60	6-01-20-130-011	B FINANCIAL ADMINISTRATION-S&W REGULAR	R				01/30/17	01/30/17			
3	PAYROLL-WEEK	ENDING 1/28/2017	536.10	6-01-20-145-011	B COLLECTION OF TAXES-S&W-REGULAR	R				01/30/17	01/30/17			
4	PAYROLL-WEEK	ENDING 1/28/2017	2,143.76	6-01-22-195-011	B CONSTRUCTION OFFICIAL-S&W-REGULAR	R				01/30/17	01/30/17			
5	PAYROLL-WEEK	ENDING 1/28/2017	2,992.36	7-01-20-120-011	B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R				01/30/17	01/30/17			
6	PAYROLL-WEEK	ENDING 1/28/2017	1,581.88	7-01-20-130-011	B FINANCIAL ADMINISTRATION-S&W REGULAR	R				01/30/17	01/30/17			
7	PAYROLL-WEEK	ENDING 1/28/2017	1,379.48	7-01-20-145-011	B COLLECTION OF TAXES-S&W-REGULAR	R				01/30/17	01/30/17			
8	PAYROLL-WEEK	ENDING 1/28/2017	1,005.04	7-01-20-150-012	B ASSESSMENT OF TAXES-S&W-REGULAR	R				01/30/17	01/30/17			
9	PAYROLL-WEEK	ENDING 1/28/2017	115.40	7-01-21-180-012	B LAND DEVELOPMENT BOARD-S&W REGULAR	R				01/30/17	01/30/17			
10	PAYROLL-WEEK	ENDING 1/28/2017	3,555.51	7-01-22-195-011	B CONSTRUCTION OFFICIAL-S&W-REGULAR	R				01/30/17	01/30/17			
11	PAYROLL-WEEK	ENDING 1/28/2017	43,849.54	7-01-25-240-011	B POLICE-SALARIES & WAGES-REGULAR	R				01/30/17	01/30/17			
12	PAYROLL-WEEK	ENDING 1/28/2017	15,685.83	7-01-25-260-011	B EMERGENCY MEDICAL SERVICES-S&W REGULAR	R				01/30/17	01/30/17			
13	PAYROLL-WEEK	ENDING 1/28/2017	2,268.00	7-01-25-260-012	B EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R				01/30/17	01/30/17			
14	PAYROLL-WEEK	ENDING 1/28/2017	744.15	7-01-25-260-014	B EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R				01/30/17	01/30/17			
15	PAYROLL-WEEK	ENDING 1/28/2017	13,899.35	7-01-26-290-011	B STREETS & ROADS-SALARIES & WAGES-REGULAR	R				01/30/17	01/30/17			
16	PAYROLL-WEEK	ENDING 1/28/2017	1,369.17	7-01-42-195-012	B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R				01/30/17	01/30/17			
17	PAYROLL-WEEK	ENDING 1/28/2017	5,397.22	7-01-43-490-011	B MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R				01/30/17	01/30/17			
18	PAYROLL-WEEK	ENDING 1/28/2017	850.12	7-01-43-490-014	B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R				01/30/17	01/30/17			
19	SAFER-PAYROLL WE	1/28/2017	2,575.78	7-01-55-900-008	B RESERVE FOR STATE GRANTS	R				01/30/17	01/30/17			
			103,586.64											
00198917	01/30/17	00002			PAYROLL ACCOUNT									
1	FICA & MEDICARE-WE	1/28/2017	483.31	6-01-36-472-286	B FICA & MEDICARE TAX	R				01/30/17	01/30/17			
2	FICA & MEDICARE-WE	1/28/2017	7,348.32	7-01-36-472-286	B FICA & MEDICARE TAX	R				01/30/17	01/30/17			
3	JANUARY 2017 CONTRIBUTION TO		200.56	7-01-36-477-299	B DEFINED CONTRIB RETIREMENT PROG-OE-MISC	R				01/30/17	01/30/17			
	DEFINED CONTRIBUTION RETIREMENT PROGRAM													
4	FICA & MEDICARE-WE	1/28/2017	104.74	7-01-42-195-299	B SHARED MCPL SERVICE AGREEMENTS-CCO-OE	R				01/30/17	01/30/17			
			8,136.93											

Total Purchase Orders: 2 Total P.O. Line Items: 23 Total List Amount: 111,723.57 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	6,801.12	0.00	6,801.12	0.00	0.00	6,801.12
CURRENT FUND	7-01	104,922.45	0.00	104,922.45	0.00	0.00	104,922.45
Total of All Funds:		<u>111,723.57</u>	<u>0.00</u>	<u>111,723.57</u>	<u>0.00</u>	<u>0.00</u>	<u>111,723.57</u>

P.O. Type: A11
Range: 00198915 to 00198915
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Description	Stat	Chk	Enc	First Rcvd	Chk/Void	Invoice
00198915	01/30/17	000002					PAYROLL ACCOUNT						
1			1,108.00	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R				01/30/17	01/30/17	
2			2,733.70	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R				01/30/17	01/30/17	
3			276.00	7-17-55-900-111	B	RECREATION-BASKETBALL LEAGUE	R				01/30/17	01/30/17	
4			1,710.00	7-17-55-900-116	B	RECREATION-SALARIES & WAGES	R				01/30/17	01/30/17	
5			84.76	7-17-55-900-103	B	RECREATION-RANCOGAS NATURE CENTER	R				01/30/17	01/30/17	
6			209.13	7-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R				01/30/17	01/30/17	
7			21.11	7-17-55-900-111	B	RECREATION-BASKETBALL LEAGUE	R				01/30/17	01/30/17	
8			130.82	7-17-55-900-116	B	RECREATION-SALARIES & WAGES	R				01/30/17	01/30/17	
			6,273.52										

Total Purchase Orders: 1 Total P.O. Line Items: 8 Total List Amount: 6,273.52 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
RECREATION FUND	7-17	6,273.52	0.00	6,273.52	0.00	0.00	6,273.52
Total of All Funds:		<u>6,273.52</u>	<u>0.00</u>	<u>6,273.52</u>	<u>0.00</u>	<u>0.00</u>	<u>6,273.52</u>

P.O. Type: All
Range: 00198921 to 00198923
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00198921	01/30/17	00442 TODD MITZELMAN	710.00	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R		01/30/17	01/30/17	
		1 REFEREE-JANUARY 21 & 28 2017									
00198922	01/30/17	02829 NEIL DEMARCO	234.00	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R		01/30/17	01/30/17	
		1 REFEREE-JANUARY 21 & 28 2017									
00198923	01/30/17	03344 MATTHEW NUCERA	108.00	7-17-55-900-105	B	RECREATION-INDOOR SOCCER	R		01/30/17	01/30/17	
		1 REFEREE-JANUARY 21 & 28 2017									

Total Purchase Orders: 3 Total P.O. Line Items: 3 Total List Amount: 1,052.00 Total Void Amount: 0.00

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
RECREATION FUND	7-17	1,052.00	0.00	1,052.00	0.00	0.00	1,052.00
Total of All Funds:		<u>1,052.00</u>	<u>0.00</u>	<u>1,052.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,052.00</u>