

WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:30 PM Workshop/Closed Session 7:00 PM Regular Meeting

December 18, 2017

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2017)
3. Pledge of Allegiance
4. Welcome to Guests
5. Moment of Silence
6. Roll Call
7. Approve 12/18/17 Agenda
8. Regular Meeting Minutes 12/4/17; Closed Session/Workshop Minutes 12/4/17
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments:
 - a. 152-17 Authorize Employment Contract – this resolution authorizes the mayor to enter into a contract with Stephen Ent, future Chief of Police. The contract term is from 2/1/18 to 12/31/21.
 - b. Swear in Stephen Ent as Police Chief
11. Open Meeting to Public for comment on Agenda Items
12. Old Business:
13. New Business:
 - a. Proclamation – in support of the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown*
 - b. Fire/EMS Report
 - c. Police Report
 - d. Public Works Report
14. Resolutions
 - a. 147-17 Payment of Vouchers – this resolution approves the payment of bills through 12/15/2017

- b. 148-17 Transfer of Appropriation Funds – this resolution permits transfers between line items that have excess funds to those that are insufficient
- c. 149-17 Impose Lien – this resolution imposes liens on homes that Westampton Township Public Works had to mow during the 2017 year due to high grass and weeds.
- d. 150-17 Authorize Employment Contract – this resolution authorizes the Mayor to enter into a contract with Parker Smith, III, the Public Works Director. The terms are from 10/23/17 to 3/31/19
- e. 151-17 Chapter 159 – this resolution approves the insertion of a special item of revenue into the 2017 budget in the amount of \$16,948.96, 2015 Recycling Tonnage Grant
- f. 153-17 Authorize Award of Contract – this resolution authorizes the award of a contract to a tax appraiser as necessary, due to the failing health of Westampton Township’s appraiser, making him unable to continue to represent the Township. The cost of the appraisal services will range from \$12,000 to \$16,000.
- g. 154-17 Authorize a Site Investigation – this resolution approves the award of work to CME Associates in the amount of \$24,135 for assessment and site investigation of the Scharpf property, Block 604, Lots 2, 3 & 4. The proposed investigations are part of a due diligence inquiry into environmental conditions at the site in coordination with a Green Acres Planning Incentive Grant.
- h. 155-17 Authorize Appointment of an Investigator – this resolution appoints Madden & Madden, P.A. to investigate the alleged harassment of a Westampton Township employee. This shall be paid from the Special Legal Services line item of the 2018 budget.
- i. 156-17 BURLCO JIF Surplus Funds – this resolution directs the distribution of funds that total \$28,616.00 that Westampton Township will receive. \$18,616.00 will be used as a credit towards our 2018 premium and \$10,000 will be applied to the Fund’s Aggregate Excess Loss Contingency Fund(A.E.L.C.F.)

15. Ordinances:

- a. 16-2017 Amend Chapter 212, Streets & Sidewalks (second reading) – this ordinance requires owners of property abutting sidewalks to be responsible for the repair and maintenance of the sidewalks and driveway aprons

16. Correspondence:

- a. 2018 Westampton Township Meeting Dates

17. Dates to Remember:

Tuesday, December 19th – Thursday, December 21st - WTES “Santa Around Town”

Tuesday, January 2, 2018 @ 6 PM – Westampton Township Reorganization Meeting

Saturday, January 20, 2018 – Orientation for Municipal Officials. Mt Laurel 8:30 AM

18. Open Meeting to public for Comment – “Pursuant to NJSA 10:4-12(a), public comment is limited to one three-minute comment per person.”
19. Comments
20. Adjourn

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:30 CLOSED SESSION/WORKSHOP 7:00 PM REGULAR MEETING

December 4, 2017

The regular meeting was called to order at 7:05 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence. Mayor Daniels welcomed all guests.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Present
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Al Marmero, Solicitor, was present. Township Engineer, Doug Johnson was present. Administrator Maria Carrington and Municipal Clerk Marion Karp were present.

Approve 12/4/17 Agenda – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

Regular Meeting minutes of 11/20/17-- motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes. Closed session minutes of 11/20/17 – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

Scheduled Appointments

None

Public Comments on agenda items

None

Old Business

None

New Business

Mayor Daniels– the Committee had received an email from the Timbuctoo Committee regarding funds that were raised for the installation of their new sign. A check for the wrong amount was sent to pay for it by the American Legion. The sign company indicated that it returned the check to the American Legion; however, it hadn't yet been

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received. The matter would be taken care of once they received their monthly bank statement. Provisions for the future handling of funds were also discussed.

Resolutions

141-17 Payment of Vouchers – motion to approve by Mr. Lopez; second by Ms. Teleisa. All present voted yes.

142-17 Approve Contract for 2018 Animal Control Services – motion to approve by Ms. Teleisa; second by Mr. Wisniewski. All voted yes. Mr. Lopez asked how many RFPS were received; since it is well below the bid threshold we didn't advertise for any. We renewed with them because the service was so good and there was no price increase for 2018.

143-17 Cancellation of Taxes, Block 1103.01, Lot 6 – motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes.

144-17 Bond Release, Project Freedom, Phases 1 & 2, Block 203, Lot 4.02 – motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes.

145-17 Chapter 159 – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

146-17 Bond Release, FY'2015 NJDOT Trust Fund Improvements to Holly Lane (Phase III) – motion to approve by Ms. Teleisa; second by Mr. Lopez. All voted yes.

Ordinances

16-2017 Amend Chapter 212, Streets & Sidewalks (first reading) – Ms. Teleisa wanted to make a motion to amend the ordinance to add a provision. Mayor Daniels asked that the ordinance be moved and seconded as a procedural matter first. Ms. Teleisa motioned to approve; seconded by Mr. Lopez. Ms. Teleisa explained that the 30 day time limitation on repairs might not be enough time. The provision would enable the owner to apply for a time extension if necessary due to such things as weather conditions. Ms. Smith-Hartman seconded the motion to amend. All voted yes. All voted yes on the first motion.

Correspondence

RVRHS Board of Education Reorganization Meeting – 7 PM, RVRHS

PSE&G – petition for approval of electric base rate adjustments

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Dates to Remember

Saturday, December 9th – Westampton Recreation’s Annual Breakfast with Santa, WMS, 9 AM – 11 AM

Wednesday, December 13th – Westampton Recreation’s Annual Senior Citizen’s Holiday Dinner, WMS, 6 PM

Saturday, December 16th – WTES escorts Santa to Rancocas Village

Tuesday, December 19th – Thursday, December 21st – WTES Santa Around Town

Open to public Comment

Nancy Burkley – usually the Historic Preservation Commission sends the Committee a written report, this year she would give one verbally. They recently finished a brochure to give to realtors when showing and selling homes in Rancocas. They have taken on a large project and are reviewing their ordinance. It’s taking a lot of time. They have invited the public and used these meetings as work sessions and are using their suggestions as guidance. They hope to finish it up next year. They are trying to make it easier to understand. They also hope to expand to a few other sites in the Township that are historical in nature.

Janet Curran – spoke about traffic in the Township and how when Virtua comes in it will be a nightmare. She is very disappointed in what has come into the Township in the last ten years. She thanked Public Works for doing a great job. The safety signs at the crosswalks in Rancocas Village don’t work; they serve no purpose and she would like to see them taken down.

Comments from Department Heads

None

Committee Members Comments

Mr. Wisniewski – thanked everyone for coming out tonight.

Ms. Teleisa – have a nice week.

Mayor Daniels – thanked all for coming out.

There were no further comments and the meeting was adjourned at 7:31PM.

Respectfully submitted,

Marion Karp, Municipal Clerk

WESTAMPTON TOWNSHIP

2017 Workshop/Closed Session Minutes

December 4, 2017 5:30 PM

The meeting was called to order at 5:35 PM. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017.

Present: Mr. Daniels, Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa, Mr. Wisniewski, Mr. Henley, Ms. Hynes, Administrator Maria Carrington, Clerk Marion Karp, Solicitor Al Marmero

Resolution 12-4-17 to go into closed session at 5:38 PM, all voted yes.

Discussed:

- a. Personnel retirement
- b. Personnel contracts
- c. Diocese of Trenton – affordable housing

The meeting was opened to the public at 6:43 PM.

Discussed:

- a. 2018 CDBG
- b. 2018 employee holidays

Marion Karp
Municipal Clerk

TOWNSHIP OF WESTAMPTON

RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO AN EMPLOYMENT CONTRACT WITH THE FUTURE
CHIEF OF POLICE

RESOLUTION NO. 152-17

WHEREAS, Westampton Township Police Department will require a new Chief of Police effective February 1, 2018; and

WHEREAS, the Westampton Township Committee has appointment Lieutenant Stephen Ent be the Chief of Police; and

WHEREAS, Lieutenant Ent and the Township Committee have reached an agreement as to the terms of an employment contract from February 1, 2018 to December 31, 2021.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Westampton that the Mayor is authorized to sign the attached Employment Agreement between the Township of Westampton and Stephen Ent.

Employment Agreement
Between the Township of Westampton and
Stephen Ent, Chief of Police

ARTICLE I
RECOGNITION

This Agreement (“Agreement”) entered into on this ____ day of December, 2017, by and between the Township of Westampton (Hereinafter referred to as “Township”) having its principal offices in the Municipal Building, 710 Rancocas Road, Westampton Township, County of Burlington and State of New Jersey, and Chief of Police Stephen Ent of the Westampton Township Police Department, Westampton Township, NJ (hereinafter referred to as the “Chief of Police” or “Chief”) hereby establishes the following terms and conditions of employment for the position of Chief of Police. This Agreement represents the complete and final understanding between the Township and the Chief of Police.

ARTICLE II
MANAGEMENT RIGHTS

The Township hereby retains and reserves unto itself all powers, rights, authority, duties, and responsibilities conferred upon and vested in it prior to the signing of this Agreement by the laws and Constitution of the State of New Jersey and of the United States, except those limited by the specific and express terms of this Agreement, and then only to the extent that such specific and express terms hereof are in conformance with the Constitution and the laws of New Jersey and of the United States.

ARTICLE III
RESPONSIBILITIES OF THE CHIEF OF POLICE

Pursuant to state law, the Ordinances of the Township and the regulations and policies established by the appropriate authority, the responsibilities of the appointed Chief of Police shall include the responsibility to:

- a) Conduct and manage the day-to-day operations of the Police Department;
- b) Administer and enforce rules, regulations, and special emergency directives regarding the disposition and discipline of the police force, its officers, and personnel;

- c) Have, exercise, and discharge the functions, powers, and duties of the police force;
- d) Delegate such of his authority as he may deem necessary for the efficient operation of the force to be exercised under his direction and supervision;
- e) Prescribe the duties and assignments of all subordinates and other personnel.

ARTICLE IV

WORK WEEK

The Chief of Police shall spend sufficient time at his job to ensure the smooth and responsible operation of the Police Department over which he has supervisory control. The Chief of Police shall work at least forty (40) hours per week, typically during the regular business hours of the Township, Monday through Thursday or Friday, depending on the schedule of the Township, and shall be available to the Township of Westampton, the Mayor, and Business Administrator as needed.

The Chief of Police is expected to attend a minimum of ten (10) Township Committee meetings with no additional compensation or time credit.

ARTICLE V

LEAVE PROVISIONS

The Township agrees to provide the Chief of Police with the following paid time off;

- a) Holidays: The same amount of days as provided in the Superiors Collective Negotiation Agreement.
- b) Vacation Leave: Entitled to two hundred fifty-two (252) hours of vacation on January 1 each year and shall be taken between January 1 and December 31. Sixty (60) hours can be carried over into the next-following year and must be used by June 30 of that next year-following year or it will be lost.
- c) Personal Time: Forty-eight (48) hours of personal leave
- d) Sick Leave: One hundred and twenty (120) hours earned the preceding year to be credited the following January. Of these 120 hours the Chief shall have the option to sell back accrued sick leave earned in a given year if he has a minimum accrual of five hundred (500) hours and would maintain the minimum of five hundred (500) hours after the voluntary annual sell back of sick time. The maximum number of hours that the Chief may sell back is limited to sixty (60) hours each year. If the Chief is absent due to illness for three (3) or more consecutive days, or more than four (4) days in a two (2) week period, he shall submit to the Township Administrator a doctor's excuse.

- e) Bereavement Leave: The same amount of days as provided in the Superiors Collective Negotiation Agreement.

ARTICLE VI

INSURANCE

The Township agrees to continue to provide the present medical benefits, prescription plan, and dental plan for the Chief of Police. The Township will continue the plan for health insurance deductions for the Chief of Police. The Chief of Police must contribute a minimum of 1.5% of current base salary towards his health benefits cost, as per P.L. 2010, c.2, s.5, and s.14. The Township agrees to continue the coverage outlined in Section 1 for the spouse and eligible dependents of the Chief of Police who dies while in office, for a period of eighteen (18) months after said Chief of Police's death, unless otherwise proscribed by State or Federal Law.

The Township agrees to continue the present life insurance coverage under the State of New Jersey Police and Fire Retirement System. The Township currently provides health and prescription insurance coverage from the State Health Benefits Plan.

The parties recognize that the Township and the Chief of Police are bound by changes made by the plan, including increases in co-pay amounts.

Upon retirement under the New Jersey Police and Fire Retirement System, the Township agrees to continue the present medical benefits, prescription benefits, and dental benefits provided by the Agreement at the Township's expense for the Chief of Police, spouse, and eligible dependents until death of the Chief of Police. Upon retirement, the Chief of Police shall contribute 20% of the premiums as provided for in the New Jersey Police and Fire Retirement System and the New Jersey State Health Benefits Program for retirees, and the Chief of Police shall retain medical benefits, prescription benefits, and dental benefits provided for by the Agreement and as is provided to all Police Officers and personnel pursuant to any agreement in force as of the date of this Agreement.

ARTICLE VII

CLOTHING ALLOWANCE

The Chief of Police and the Township agree that the Chief of Police shall be afforded the same clothing allowance as the highest ranking officer provided for in the Collective Negotiations Agreement. As of the signing of this agreement, the current amounts are as follows:

Annual uniform maintenance allowance:	\$790.00
Annual clothing allowance:	\$720.00

ARTICLE VIII

PERSONAL CAR

The Township agrees to supply the Chief of Police with an unmarked automobile, at the Township's expense, from its existing fleet of motor vehicles to be used for police work, at all times covered by this Agreement. This vehicle will be equipped as needed for police work. There shall be no limit on the use of the vehicle for police work or anything associated with police work, such as meetings, trips, and training, conferences, or any other travel needed to carry out the duties of the Chief of Police.

ARTICLE IX

SALARY

The annual salary for the Chief of Police shall be as follows:

2018, beginning February 1, 2018 - \$137,000
2019, beginning January 1, 2019 - \$139,740
2020, beginning January 1, 2020 - \$142,535
2021, beginning January 1, 2021 - \$145,385

Thereafter and during the remainder of the terms of this Agreement, the salary for the Chief of Police shall be negotiated and adopted per salary ordinance to reflect a proportional increase approximately similar to the Collective Negotiations Agreement for Superiors between the Fraternal Order of Police, New Jersey Labor Council/FOP Lodge 147 and the Westampton Township (hereinafter referred to as the "Superiors Collective Negotiations Agreement"). During the term of this Agreement, the pay scales will not be reduced unless by written mutual agreement of both parties.

The Chief of Police shall receive eighty (80) hours of holiday pay per year. Holiday pay shall be paid weekly or in any other periodic payment that the Chief of Police receives his regular paycheck and is included in the Chief's base pay for purposes of any pension payment.

The Chief of Police shall not be entitled to receive any longevity pay.

ARTICLE X

EDUCATIONAL PROGRAMS/COLLEGE ALLOWANCES

The Chief of Police may be compensated for his college degrees pursuant to the Superiors Collective Negotiations Agreement.

ARTICLE XI

RETIREMENT

Upon retirement, the Township shall reimburse the Chief of Police for one-half (1/2) of his accumulated sick leave in an amount not to exceed \$15,000. The Chief will also be eligible to receive monetary reimbursement for any unused vacation time and personal time at a rate of 100% of his hourly wages.

No sick leave shall be paid upon separation from employment with Westampton Township except under retirement.

ARTICLE XII

SEPARABILITY AND SAVINGS

If any provision of this Agreement, or any application of this Agreement, is held to be invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.

ARTICLE XIII

FULLY BARGAINED PROVISION

This Agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues, which were or could have been the subject of negotiations. During the term of this Agreement, neither party will be required to negotiate with respect to any such matter, whether or not covered by this Agreement, and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

ARTICLE XIV

COLLECTIVE NEGOTIATIONS AGREEMENT

Unless otherwise specifically stated or provided for in this Agreement, any benefit afforded by the Superiors Collective Negotiations Agreement, currently in force at the Township of Westampton Police Department, shall be afforded to the Chief of Police in line with the highest level of any position and the Chief's present time of service, as provided for in the Superiors Collective Negotiations Agreement.

ARTICLE XV

TERM AND RENEWAL

THIS AGREEMENT shall be in full force and effect as of February 1, 2018 and shall remain in effect to, and including, December 31, 2021. This Contract will remain in force until such time as it is re-negotiated by the parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date specified below:

C. André Daniels, Mayor

Date: _____

Stephen Ent, WTPD

Date: _____

Proclamation/Resolution Supporting the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown*

Whereas, impaired drivers on our nation's roads killed 10,497 people in 2016; and

Whereas, 20% of motor vehicle fatalities in New Jersey are alcohol-related; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

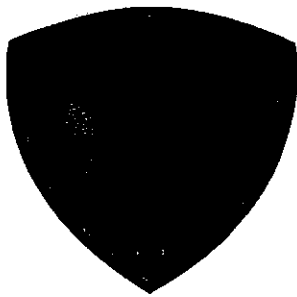
Whereas, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over Year End Holiday Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from December 8, 2017 through January 1, 2018; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be it resolved that **Westampton Township** declares its support for the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown* from December 8, 2017 through January 1, 2018 and pledges to increase awareness of the dangers of drinking and driving.



WESTAMPTON TOWNSHIP POLICE DEPARTMENT

710 RANCOCAS ROAD

WESTAMPTON NJ 08060-9612

PHONE: 609 267 3000

FAX: 866 252 7006

JOSEPH M OTTO - CHIEF OF POLICE

Date: 12/4/2017
Contact: Lt Brian Ferguson (ferguson@wtpd.us)
Phone number: 609-267-3000 ext 154

Impaired Driving Enforcement Crackdown to be Conducted Locally as Part of Statewide Year End Campaign

(**Westampton Twp**) — Law enforcement officials from Westampton Twp will be cracking down on drivers impaired by alcohol or drugs as part of the annual end of year “*Drive Sober or Get Pulled Over*” statewide campaign. Beginning December 8, 2017 and continuing through January 1, 2018, local and state law enforcement officials will conduct saturation patrols and sobriety checkpoints looking for motorists who may be driving while intoxicated.

The national “*Drive Sober or Get Pulled Over*” effort endeavors to raise awareness about the dangers of impaired driving through a combination of high-visibility enforcement and public education. “During the last five years New Jersey has experienced nearly 40,000 alcohol involved crashes resulting in more than 750 fatalities,” said Lt Brian Ferguson. “This is a critical law enforcement program that can save lives during a time of the year when impaired driving traditionally increases by nearly 10 percent.”

Last year, 20% of all motor vehicle fatalities in New Jersey were alcohol-related. Nationally, more than 10,000 people die each year in drunk driving crashes. The societal cost associated with these crashes is estimated to be \$37 billion annually.

Law enforcement agencies participating in the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown* offer the following advice for the holiday season:

- Take mass transit, a taxicab, or ask a sober friend to drive you home.
- Spend the night where the activity or party is held.
- If you see an impaired driver on the road, contact law enforcement. Your actions may save someone’s life, and inaction could cost a life.
- Always buckle-up, every ride. It’s your best defense against an impaired driver.
- If you are intoxicated and traveling on foot, the safest way to get home is to take a cab or have a sober friend or family member drive or escort you to your doorstep.
- Be responsible. If someone you know is drinking, do not let that person get behind the wheel.

Westampton Township Emergency Services

Raising The Standard In Community Service

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305

www.westamptonfire.org

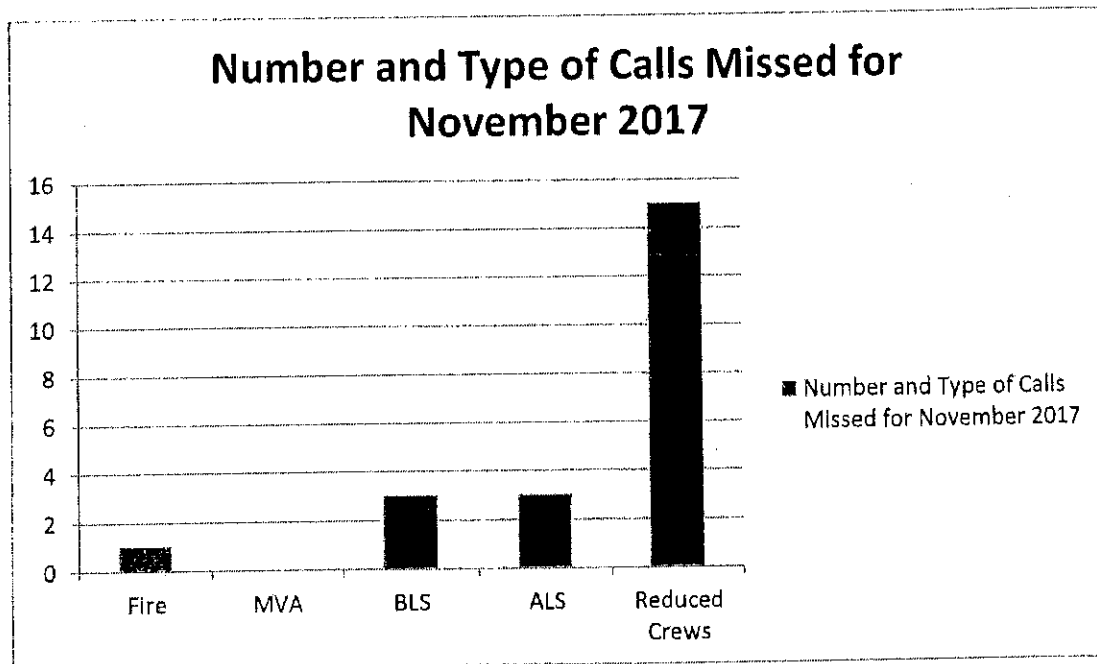


Monthly Report

November 2017

The Westampton Township Emergency Services was dispatched to **295** calls for service for the month of **November 2017** for a total of **3,392** calls for the year. This is **29 calls less** than **November 2016** and an **increase of 125** calls year to date 2016.

In 2017, EMS calls account for **72%** of the departments call volume followed by **18%** for fire responses, lastly motor vehicle accidents make up **8%** of the Departments call volume. (2% are missed/error call dispatches)



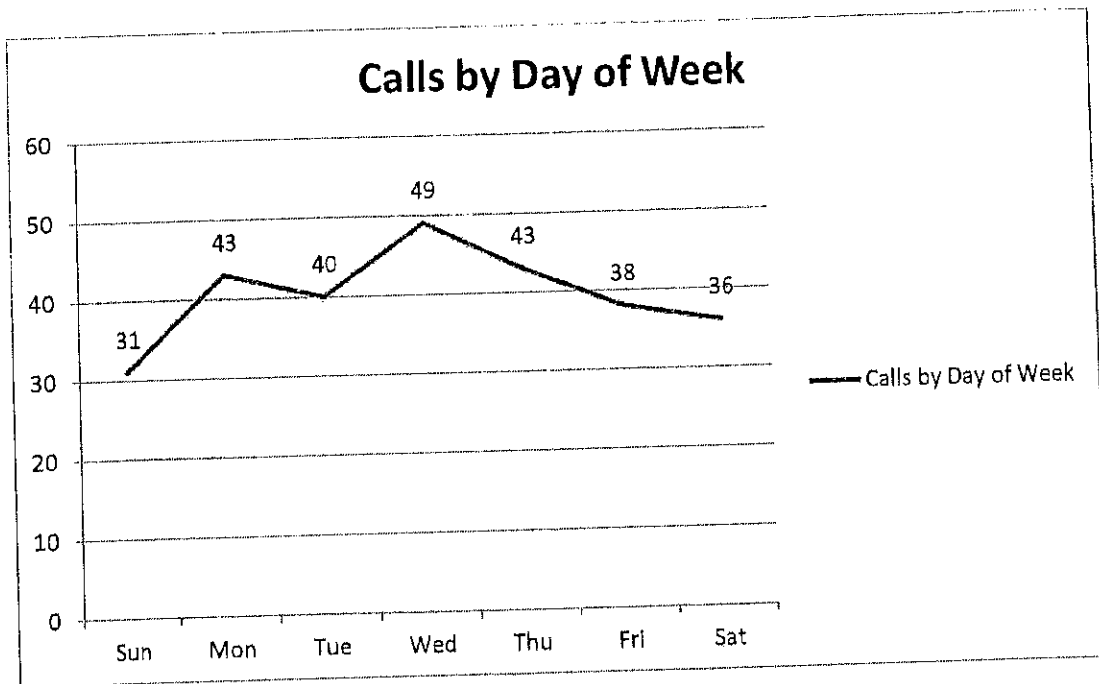
The department failed to respond to a total of **6** calls for the month. This represents **2%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **15** times. This represents **17 %** of total fire responses. Year to date the department has missed **122** calls and responded understaffed **174** times.

	Month	Incident	Location	Why Missed	Handled By
1	Jan	MVA	Westampton	Training	Mt. Holly
2	Jan	ALS Call	Eastampton	On EMS Call	Lumberton
3	Jan	BLS Call	Burlington	On EMS Call	Unknown
4	Jan	BLS Call	Westampton	On EMS Call	Mt. Holly
5	Jan	BLS Call	Eastampton	On EMS Call	Mt. Holly
6	Feb	ALS Call	Westampton	On Fire Call	Mt. Holly
7	Feb	BLS Call	Westampton	On EMS Call	Burlington
8	Feb	ALS Call	Eastampton	On EMS Call	Mt. Holly
9	Feb	ALS Call	Burlington	On EMS Call	Unknown
10	Feb	BLS Call	Eastampton	On EMS Call	Mt. Holly
11	March	BLS Call	Westampton	Training	Mt. Holly
12	March	Fire Call	Westampton	Training	Willingboro/Mt. Holly
13	March	BLS Call	Westampton	On Fire Call	Lumberton
14	March	BLS Call	Westampton	No Crew	Mt. Laurel
15	March	BLS Call	Eastampton	No Crew	Lumberton
16	March	ALS Call	Westampton	On EMS Call	Mt. Holly
17	March	BLS Call	Eastampton	On Fire Call	Lumberton
18	March	BLS Call	Eastampton	No Crew	Mt. Holly
19	March	BLS Call	Eastampton	No Crew	Mt. Holly
20	March	Alarm	Westampton	On EMS Call	Willingboro
21	March	BLS Call	Westampton	On EMS Call	Mt. Holly
22	April	BLS Call	Westampton	On EMS Call	Mt. Holly
23	April	BLS Call	Westampton	On Fire Call	Mt. Holly
24	April	Fire Call	Westampton	No Crew	Mt. Holly
25	April	BLS Call	Westampton	On Fire Call	Lumberton
26	April	BLS Call	Mount Holly	No Crew	Mt. Holly
27	April	BLS Call	Eastampton	No Rig	Unknown
28	April	BLS Call	Eastampton	On EMS Call	Burlington
29	April	Accident	Westampton	On Fire Call	Lumberton
30	April	BLS Call	Lumberton	No Crew	Burlington
31	May	ALS	Eastampton	On EMS Call	Unknown
32	May	BLS	Westampton	On EMS Call	Unknown
33	May	BLS	Westampton	On EMS Call	Unknown
34	May	BLS	Westampton	On EMS Call	Unknown
35	May	BLS	Westampton	On EMS Call	Unknown
36	May	MVA	NJTP	On EMS Call	Willingboro
37	May	BLS	Westampton	On EMS Call	Unknown
38	May	BLS	Westampton	On EMS Call	Unknown
39	May	BLS	Eastampton	Proximity	Hainesport

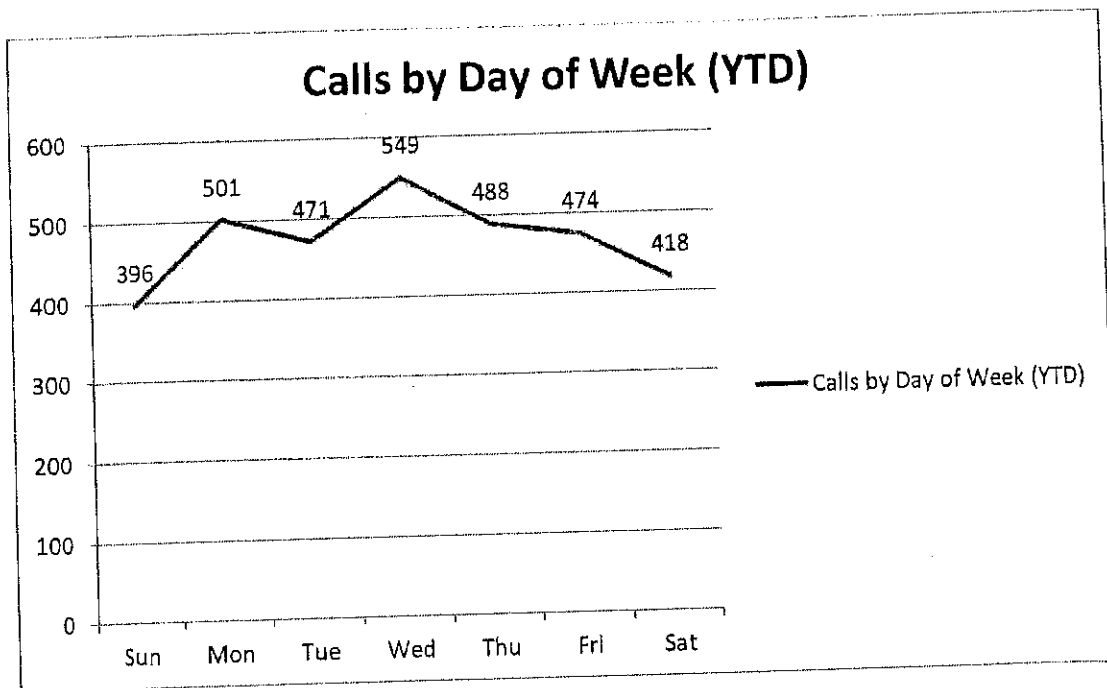
40	May	ALS	Westampton	No Crew	Mt. Holly
41	May	BLS	Westampton	On Fire Call	Mt. Holly
42	May	BLS	Mount Holly		Lumberton
43	May	BLS	Westampton	On Fire Call	Mt. Holly
44	May	BLS	Westampton	On EMS Call	Mt. Holly
45	May	ALS	Westampton	On EMS Call	Burlington
46	May	BLS	Westampton	On EMS Call	Willingboro
47	May	BLS	Westampton	On EMS Call	Mt. Holly
48	May	BLS	Westampton	No Crew	Burlington
49	May	BLS	Westampton	No Crew	Burlington
50	May	BLS	Eastampton	No Crew	Hainesport
51	May	BLS	Westampton	On Fire Call	Burlington
52	May	ALS	Westampton	On EMS Call	Burlington
53	May	ALS	Westampton		Burlington
54	June	BLS	Westampton	On Fire Call	Mt. Holly
55	June	ALS	Westampton	On BLS Call	Mt. Holly
56	June	BLS	Eastampton	On BLS Call	Mt. Holly
57	June	BLS	Westampton	No Rig	Mt. Holly
58	June	FIRE	Westampton	On Fire Call	Mt. Holly
59	June	BLS	Westampton	On Fire Call	Burlington
60	June	BLS	Westampton	No Rig	Mt. Holly
61	June	FIRE	Westampton	On Fire Call	Mt. Holly
62	June	BLS	Westampton	No Rig	Burlington
63	June	ALS	Eastampton	No Rig	Mt. Holly
64	June	BLS	Westampton	No Rig	Burlington
65	June	BLS	Westampton	On Fire Call	Mt. Holly
66	June	BLS	Westampton	No Rig	Burlington
67	June	BLS	Westampton	No Rig	Mt. Holly
68	June	MVA	295	On Fire Call	Mt. Laurel
69	June	ALS	Westampton	On Fire Call	Mt. Holly
70	July	ALS	Westampton	On Fire Call	Mt. Holly
71	July	MVA	Westampton	On Fire Call	Mt. Holly/Willingboro
72	July	ALS	Westampton	On EMS Call	Mt. Holly
73	July	BLS	Eastampton	On EMS Call	Mt. Holly
74	July	BLS	Westampton	On EMS Call	Mt. Holly
75	July	BLS	Eastampton	On Fire Call	Mt. Holly
76	July	ALS	Eastampton	No Crew	Lumberton
77	July	BLS	Westampton	No Crew	Mt. Holly
78	July	BLS	Westampton	No Crew	Mt. Holly
79	July	ALS	Westampton	No Rig	Burlington
80	August	Alarm	Westampton	On Fire Call	Police

81	August	MVA	Westampton	On BLS Call	Burlington
82	August	ALS	Westampton	On Fire Call	Mount Holly
83	August	Alarm	Westampton	On BLS Call	Willingboro
84	August	Alarm	Westampton	Training	Mount Holly/Willingboro
85	August	ALS	Westampton	On Fire Call	Burlington
86	August	ALS	Westampton	On Fire Call	Mount Holly
87	August	ALS	Westampton	On BLS Call	Mount Holly
88	August	BLS	Westampton	On BLS Call	Mount Holly
89	August	BLS	Westampton	On BLS Call	Burlington
90	September	BLS	Eastampton	On BLS Call	Hainesport
91	September	BLS	Westampton	On Fire Call	Willingboro
92	September	ALS	Westampton	On BLS Call	Lumberton
93	September	BLS	Westampton	On BLS Call	Mount Holly
94	September	BLS	Westampton	On BLS Call	Burlington
95	September	BLS	Westampton	On BLS Call	Burlington
96	September	BLS	Westampton	On BLS Call	Mount Holly
97	September	BLS	Eastampton	At Funeral	Mount Holly
98	September	ALS	Westampton	At Funeral	Burlington
99	September	BLS	Westampton	At Funeral	Mount Holly
100	September	Fire Call	Westampton	At Funeral	Willingboro
101	September	BLS	Westampton	At Funeral	Burlington
102	September	BLS	Eastampton	On Fire Call	Mount Holly
103	September	BLS	Westampton	On Fire Call	Mount Holly
104	September	ALS	Westampton	On BLS Call	Lumberton
105	October	MVA	Westampton	On Fire Call	Lumberton
106	October	BLS	Westampton	On BLS Call	Mount Holly
107	October	BLS	Westampton	On BLS Call	Mount Holly
108	October	BLS	Westampton	On BLS Call	Mount Holly
109	October	BLS	Westampton	On BLS Call	Burlington
110	October	BLS	Westampton	On BLS Call	Burlington
111	October	BLS	Westampton	On BLS Call	Mount Holly
112	October	BLS	Eastampton	On BLS Call	Lumberton
113	October	Fire Call	Westampton	On Fire Call	Lumberton
114	October	BLS	Westampton	On BLS Call	Mount Holly
115	October	BLS	Westampton	On Fire Call	Mount Holly
116	October	BLS	Westampton	On Fire Call	Mount Holly
117	November	Alarm	Westampton	On Fire Call	Willingboro
118	November	ALS	Westampton	On BLS Call	Mount Holly
119	November	ALS	Westampton	On BLS Call	Mount Holly
120	November	BLS	Mount Holly	On MVA	Lumberton

121	November	ALS	Eastampton	On BLS Call	Mount Holly
122	November	BLS	Westampton	On BLS Call	Burlington

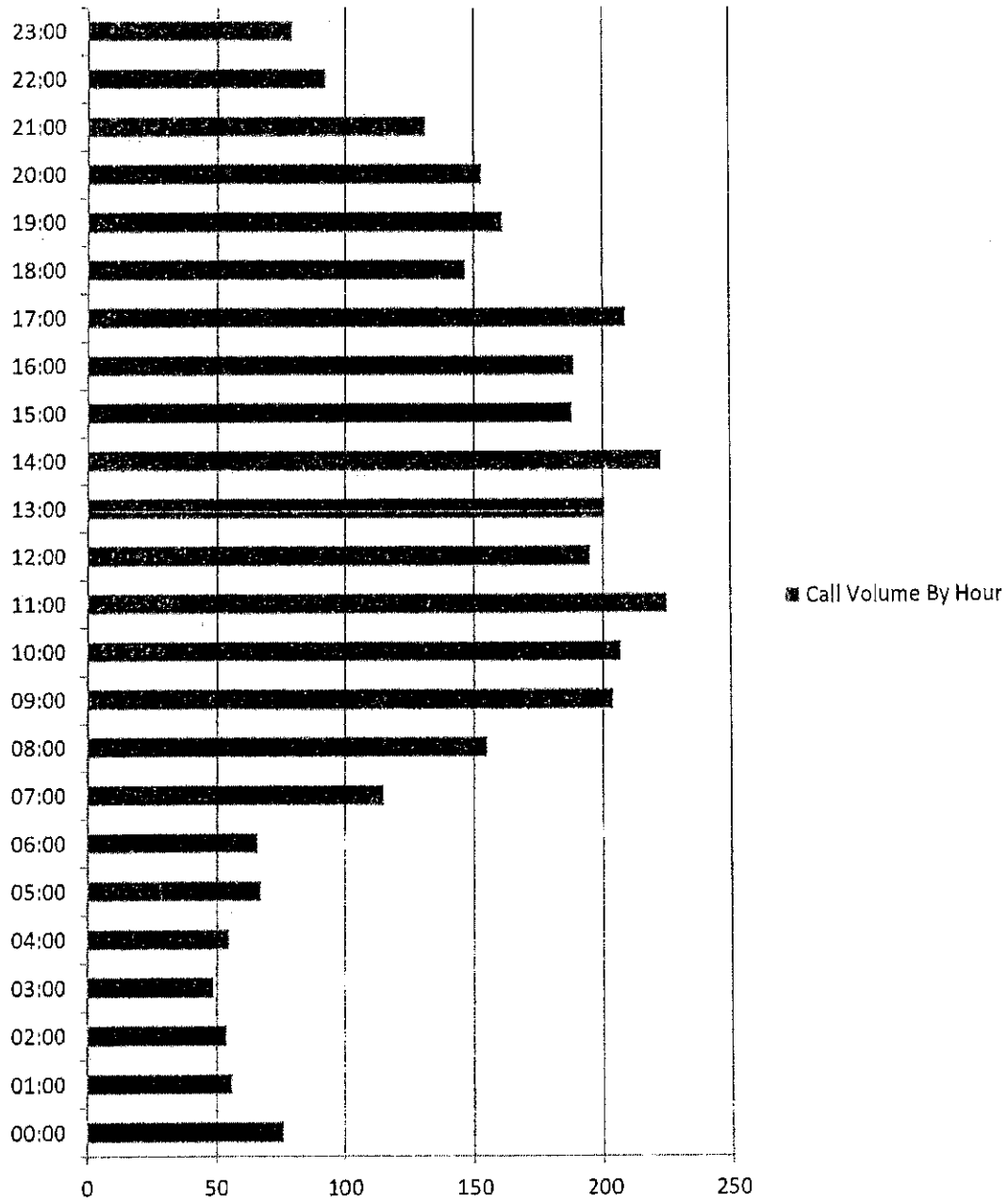


The busiest day of the week for the month of **November** was **Wednesday**.



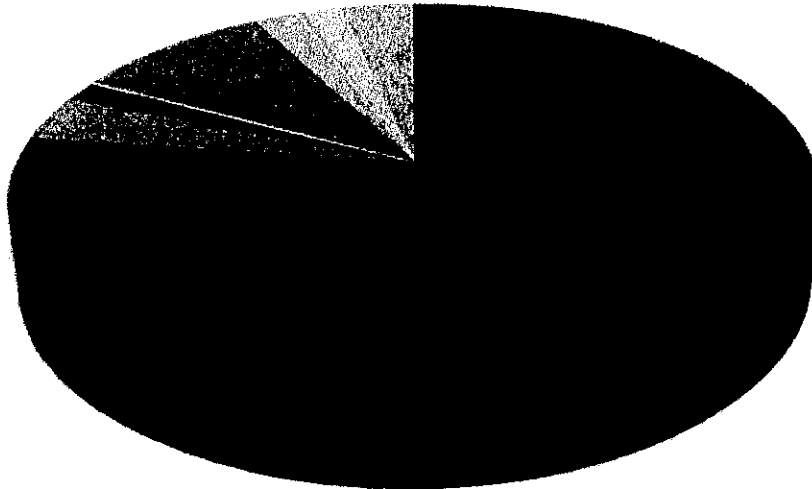
The busiest day of the week **YTD** has been **Wednesday**.

Call Volume By Hour YTD



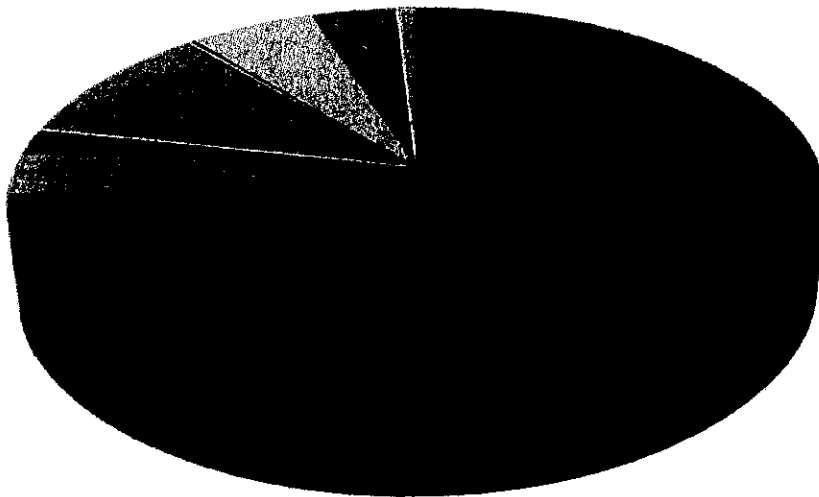
Mutual Aid

Monthly Calls By District

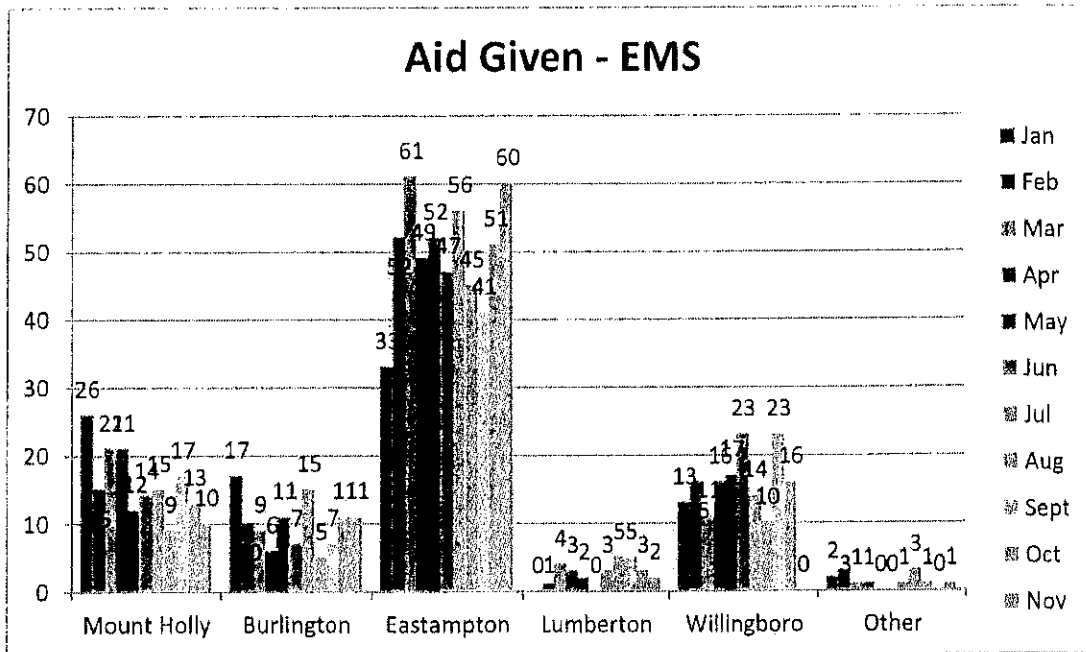


- Westampton
- Eastampton
- Burlington
- Lumberton
- Hainesport
- Mount Holly
- Willingboro
- Mount Laurel
- Rt. 295
- NJTP

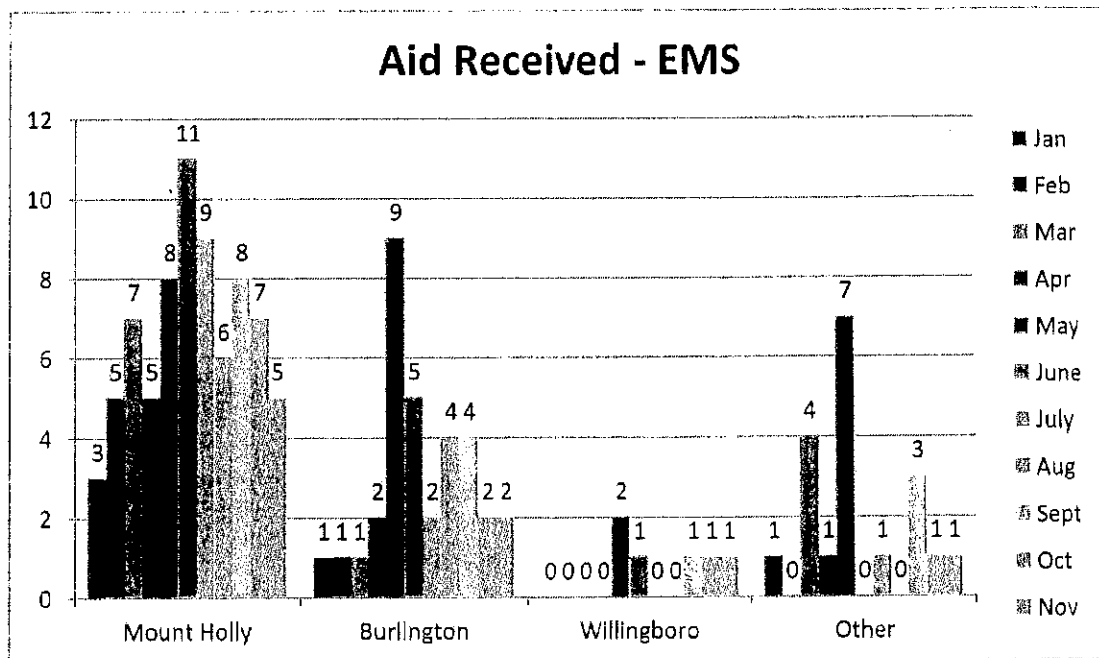
Calls By District (YTD)



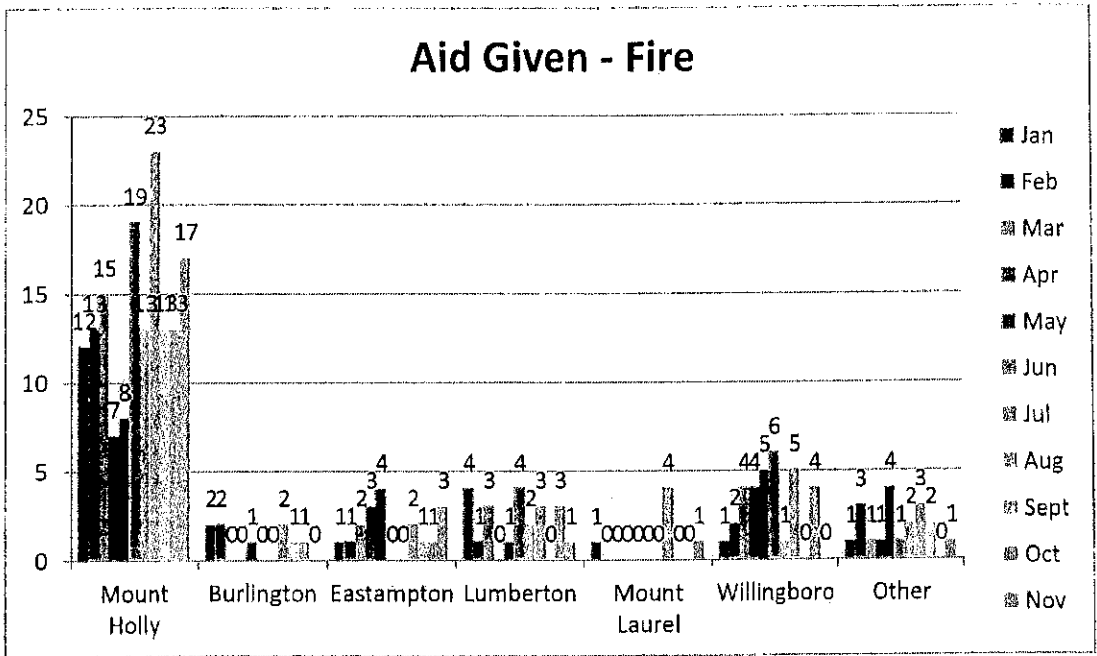
- Westampton
- Eastampton
- Burlington
- Lumberton
- Hainesport
- Mount Holly
- Mount Laurel
- Pemberton
- Willingboro
- Rt. 295
- NJTP



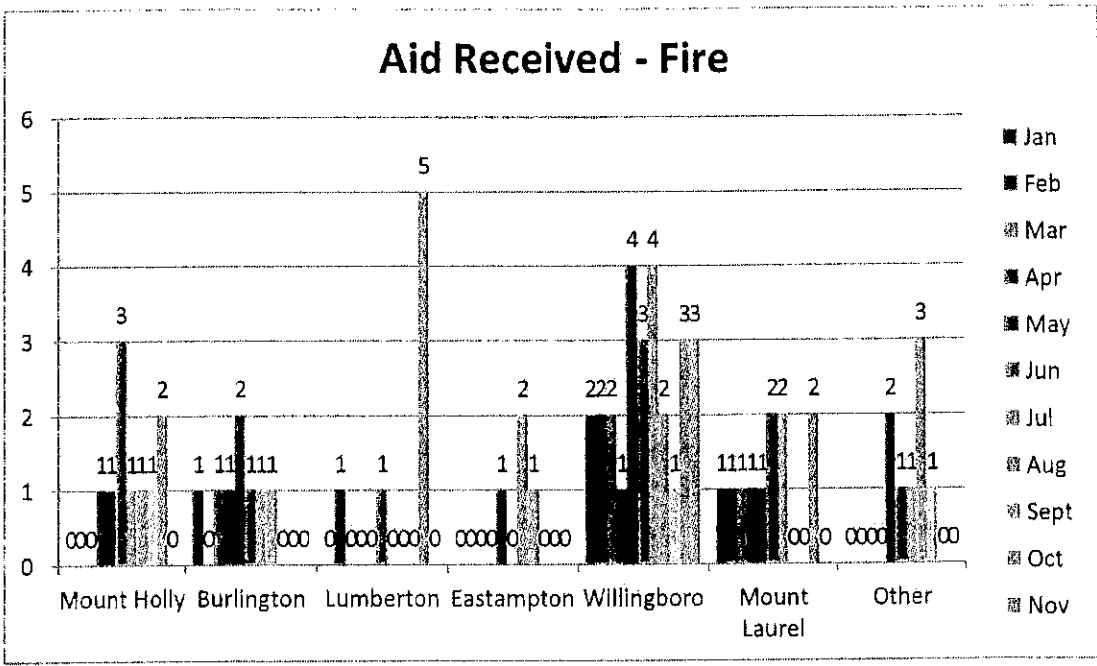
Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.



Aid Given - Fire



Aid Received - Fire



Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	69985	68671	1314
802	2015	Ford	E-450	Ambulance	40376	39488	888
803	2010	Ford	E-450	Ambulance	20998	20821	177
2723	2006	KME	Predator	Rescue - Engine	61424	60843	581
2725	2013	KME	Severe Service	Ladder	19185	18969	216
2729	2017	Ford	F-350	Utility	3450	2334	1116
Util. 27	2006	Ford	F-250	Utility	64225	63955	270
FM272	2006	Ford	Explorer	Duty/Inspector	55810	54998	812
2700	2015	Chevy	Tahoe	Command Car	20000	19200	800

Apparatus and Equipment

Rescue Engine 2723

- Driver low beam headlight replaced
- Rear driver side scene light fixed
- Driver side hydraulic pump motor burned up, OOS
- Gauges on pump panel replaced

Ladder 2725

- Ladder extending on own, fixed (warranty)
- Check Engine light on, fixed (warranty)
- Tank level lights on pump panel OOS

Ambulance 27801

- Sway bar on front end repaired

Ambulance 27802

- Both front tires replaced (nails)

Ambulance 27803

- In service

FM272

- In service

Chief 2700

- In service

Equipment

- In service

Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp
January	431 hrs	168 hrs	218 hrs	55 hrs	66 hrs	48 hrs	0 hrs
February	388 hrs	126 hrs	174 hrs	82 hrs	58 hrs	24 hrs	0 hrs
March	501 hrs	60 hrs	195 hrs	11 hrs	0 hrs	0 hrs	0 hrs
April	398 hrs	122 hrs	282 hrs	36 hrs	89 hrs	24 hrs	0 hrs
May	410 hrs	53 hrs	325 hrs	18 hrs	48 hrs	0 hrs	0 hrs
June	483 hrs	60 hrs	302 hrs	66 hrs	84 hrs	0 hrs	0 hrs
July	519 hrs	90 hrs	500.5 hrs	42 hrs	152 hrs	0 hrs	0 hrs
August	304.5 hrs	192 hrs	234.5 hrs	44.5 hrs	168 hrs	0 hrs	0 hrs
September	418.5 hrs	207 hrs	406.5 hrs	38 hrs	138 hrs	48 hrs	0 hrs
October	530.5 hrs	167 hrs	354 hrs	24 hrs	144 hrs	0 hrs	0 hrs
November	537.5 hrs	95 hrs	422.5 hrs	31 hrs	67 hrs	24 hrs	0 hrs
YTD	4616.5 hrs	1340 hrs	3199.5 hrs	403 hrs	846 hrs	168 hrs	0 hrs



Westampton Township Emergency Services Training Report

Total Training Hours for November 2017
301.43 Hours

First Name	Last Name	Employee ID	Completions	Duration (hours)
Joseph	Alesandrini	172743	0	0
Matt	Augustino	148867	1	0
Greg	Barna	156047	20	8.5
Christopher	Binger	183264	3	1
Chad	Bozoski	133514	27	17
Cecil	Collins	176806	27	12.32
Jonathan	Converse	2973	44	10
James	Cuccuni	167834	7	.5
Karie	Cunningham	177668	12	6.25
Jeff	Deangelis	128003	2	2
Richard	Drum	173613	1	0
Mike	Fadden	152227	23	10.41
Craig	Farnsworth	139530	5	6
Keith	Fischer	110867	2	2
Keenan	Gillespie	188608	2	.5
Ben	Guerrini	167912	28	11.99
Tiffany	Hunt	169281	28	13.25
Bryan	Iannacone	132499	27	29.5
Vincent	Knott	155874	6	3.5
Adam	Kooker	577045	14	9.75
Colin	Leaper	159181	15	11.25
Robert	Lebrun	166713	23	13.5
Anthony	Lepone	179840	26	16.75
Timothy	Moshier	1	1	2.5
Justin	Nusspickel	165975	4	.75
Kevin	Peirce	172777	19	11.5
Abad	Perez	173327	14	5.83
Steve	Pratt	272500	1	0
Sean	Quigg	184570	11	7
Matt	Roman	164565	16	9.5
Rodger	Roslawski	176383	5	0
David	Shaw	130147	24	20.25
Herbie	Sprowl	159180	3	.75
Julian	Vallery	167855	18	12.5
David	Washick	182068	11	6
William	Webb	106114	0	0
Mike	Westdyk	126630	31	14.13
Melissa	Whitley	125133	1	0
Mike	Wolfschmidt	151229	27	24.75



Westampton Township Emergency Services

Bureau of Fire Prevention

Office of the Fire Marshal

780 Woodlane Road

Westampton, New Jersey 08060

Phone (609) 267-2041 ext. 215 Fax (609) 267-3305

www.westamptonfire.org



November 2017 Fire Official's Report

Fire Inspections Conducted	98
Fire Safety Permits Issued	0
Imminent Hazards Ordered	0
Fire Investigations Conducted	3

During the month of November, ninety-eight Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention. None of those Inspections revealed "dangerous conditions" that required the issuance of Imminent Hazard orders and/or the evacuation of the premises. No Fire Safety Permits were issued during the month. Three Fire Investigations were necessary within Westampton during the month of November; those investigations have been closed. Three Fire Safety complaints were investigated with violations of the New Jersey Uniform Fire Code cited.

Bureau staff covered several shifts and responded to various calls for service due to manpower shortages throughout the month. FF/EMT Knott attended the New Jersey Chapter of the International Association of Arson Investigators free annual training seminar at the Middlesex County Fire Academy covering topics as it relates to certification and expert witness testimony.

Bureau staff continue to conduct the annual fire safety inspections of all businesses within the Township as required by New Jersey Statute and Local Ordinance. All initial inspections are required to be completed prior to years end. Staff will continue to schedule the necessary re-inspections in order to ensure compliance with the Fire Code.

To: Westampton Township Committee

From: Chief Joseph Otto

Date: December 13, 2017

Subject: Police Department Report from November 16, 2017 to December 13, 2017

Training:

K-9 In-Service Training (2 Days)

Ptl. Welthy, Ptl. Rowbottom

Search and Seizure for Patrols (1 day)

Sgt. Bieri

SLEO II Academy – Gloucester County Police Academy Methods of Instruction (40 hours)

Ofc. C. Davis, Ofc. Nagle

Ptl. D. Davis

De-Escalation Techniques for Special Needs (1 Day)

Ptl. Einstein, Ptl. Woods

Lidar Radar Operator Class (1 day)

Ptl. Ent, Ptl. Johnston

Deconfliction Training (2 hours)

Sgt. Bialous, Sgt. Bieri, Sgt. Lutz, Det. Chieffalo,
Ptl. Gleason, Ptl. Welthy, Ptl. Redfield, Ptl. Woods,
Ptl. Einstein, Ptl. Ent, Ptl. Lloyd

Synthetic Drug/Fentanyl Conference

Sgt. Brewer, Ptl. Redfield

DWI Detection (40 hours)

Ptl. Lloyd

Personnel:

Officer Davis and Officer Nagle are assigned to the SLEO II training at the Gloucester County Police Academy.

Lt. Ent attended a meeting with the Westampton Twp Court, Twp. Administrator, and Municipal Court Judge regarding security in Municipal Court on November 17, 2017.

Ptl. Gleason attended the Burlington County Police Explorer meeting on November 27, 2017.

Sgt. Caulfield returned from military activation on December 1, 2017.

Lt. Ferguson and Ptl. Redfield attended the Christmas parade in Mt. Holly on December 1, 2017.

Lt. Rogers appeared at the Jersey Bagel/Pizza in Willingboro for a Community Policing event with Fox News on December 4, 2017.

Lt. Ferguson attended "Officer Involved Shootings Seminar" at the Burlington County Emergency Services building on December 5, 2017. The event was sponsored by the Burlington County Prosecutors Office and the Burlington County Chiefs of Police.

Equipment:

The Speed Sign was not utilized this month due to maintenance.

Activities:

Calls for service (Incidents) for November were 1325. Quick Calls for November were 566. Motor vehicle summons in November were 345. 1 M.I.T. checkpoint was conducted in November.

The detective division had 122 open cases as of 12/1/17. 8 new cases were opened in November and 8 were cleared or closed. Please refer to Det. Chieffalo's reports for further details.

Respectfully,

Chief Joseph Otto

**Westampton Township Police Department
Inter – Office Communication**

TO: Chief. Otto

FROM: Det. Linda Chieffalo

DATE: 12/5/17

SUBJECT: Detective's Activity Report – Month of November 2017

Open Cases as of 11/1/2017:	122	
New Cases:	8	
Cases Cleared / Closed:	8	
Open Cases as of 11/30/17:	122	
Megan's Law Notifications:	0	
Megan's Law Registrations:	1	
A. B. C. Investigations:	0	
Firearms Background Checks:	8	
Other Background Checks: (Military / Fire Co / DVRT, Etc.)	10	
Arrests (Field Reporting):	Adult: 2	Juvenile: 0
CDR'S Generated:	Adult: 1	Juvenile: 0
Motor Vehicle Summons:	0	
Crisis Negotiations Responses:	0	

Other:

Det. Chieffalo participated in the Megan's Law Community Question and Answer Meeting (11/15/17) hosted by the Burlington County Prosecutors Office at the Westampton Township Municipal Building.

Project Medicine Drop Report: During the month of October, 18 pounds of medication was collected for destruction at a later date.

Criminal Complaints/Arrests:

11/8/17 – As a result of an investigation by Det. Chieffalo, Tasleem A. Kahn, 23 of Lumberton was identified as the suspect in a shoplifting of cigarettes that occurred on October 16, 2017 at the Wawa located a 798 Woodlane Road. Khan was charged with shoplifting and arrested and processed on 11/8/17. Khan was then turned over to Lumberton Township Police on outstanding warrants and then transported to the Burlington County Jail.

11/21/17 – As a result of an investigation conducted by Det. Austin, regarding the fraudulent purchase of two high end vehicles from J & S Auto Haus in July 2017, a male and a female suspect have been identified and charged. The male, Arthur J. McCoy, 40 of Essington, PA was charged with theft by deception, conspiracy to commit theft, forgery, false government documents and impersonation. McCoy turned himself in September. The female suspect, identified as Nicole M. Baker, 28 of Perkasio, PA was charged with two counts of the following; theft by deception, conspiracy to commit theft, forgery, false government documents and impersonation. Baker turned herself in on 11/21/17 was served with her complaints, processed and released. This case is pending court.

Training:

Det. Chieffalo attended a half day (11/8/17) course, Career Survival for First Line Police Supervisors at the Hainesport Municipal Building hosted by J.A. Montgomery Risk Control.

Det. Chieffalo, Det. Polite and Evidence Technician John Barry attended a half day (11/14/17) conference, the 9th Annual CODIS Collector's Conference at the NJ Forensic Science and Technology Center in Hamilton.

During the month of November all Officer's participated in annual firearms qualifications.

On 11/28/17, Det. Polite, Sgt. Bialous, Sgt. Lutz, Ptl. Gleason, Ptl. Welthy, Ptl. Redfield attended deconfliction training at the Westampton Twp. PD presented by the DSG. Gutkin of the Burlington County Prosecutors Office.

Respectfully,

Linda M. Chieffalo

New Detective Cases – November 2017

Suicide: 0

Sexual Assault: 0

Robbery: 1

Endangering Welfare of a Child 1

Burglary: 0

Fraud: 5

Larceny: 1

New case total: 8

Westampton Township Police Department Vehicle Mileage Report: December 2017

Veh#	Tag	VIN	Year	Make	Model	Unit	End	Start	Patrol	Unmarked	
01	177728MG	1FM5K8AR3FGC68693	2015	Ford	Interceptor	K-9	21,068	20,068	1,000		
02	177729MG	1FM5K8AR1FGC68692	2015	Ford	Interceptor	Patrol	32,799	30,816	1,983		
03	MG96567	2C3CDXAG5DH555196	2013	Dodge	Charger	K-9	70,534	69,762	772		
04	17730MG	1FM5K8ARXFGC68691	2015	Ford	Interceptor	Patrol	30,491	28,633	1858		
05	17787MG	2C3CDXAT0EH367488	2014	Dodge	Charger	Patrol	18,067	15,909	2,158		
06	MG93120	2C3CDXAG9CH264702	2012	Dodge	Charger	Patrol	102,097	100,318	1779		
07	MG93119	2C3CDXAG0CH264703	2012	Dodge	Charger	Patrol	86,393	84,990	1403		
08	MG91779	1FMJU1G54CEF52247	2012	Ford	Expedition	Patrol	88,384	86,596	1788		
09	MG91778	1FMJU1G56CEF52248	2012	Ford	Expedition	Patrol	89,788	88,295	1493		
10	MG91777	1FMJU1G58CEF52249	2012	Ford	Expedition	Patrol	96,045	94,039	2006		
2708	MG71977	2FAHP71W66X134683	2006	Ford	Crown Vic	SRO	122,095	122,065	402		
Admin	PUL31Z	1GNSK3EC4FR594255	2015	Chevy	Tahoe	Chief Otto	21,611	21,209		402	
Admin	D19AYE	1FMEU72E26UB62754	2006	Ford	Explorer	Lt. Ent	115,564	115,000		564	
Admin	LCT11T	1FMJU16L72LA95275	2002	Ford	Expedition	Lt. Ferguson	174,875	174,644		231	
Admin	RGK30E	2B3KA4ET99H642133	2009	Dodge	Charger	Lt. Rogers	117,379	116,884		495	
DB1	NAD33A	1FAFP55U02A184048	2002	Ford	Taurus	Det. Polite	119,300	119,200		100	
DB2	T94AZE	JTHBK1EG7A2383731	2010	Lexus	ES350	Det. Vehicle	52,726	52,416		310	
DB3	GJU74F	2G1WF55E6Y9376044	2000	Chevy	Impala	Det. Chieffalo	97,444	97,045		399	
DB4	D88EAD	1J8HG48KX7C654680	2008	Jeep	Commander	Det. Austin	155,286	155,253		33	
							Patrol		17608		
							Unmarked				
							Total Mileage		19773		2,165

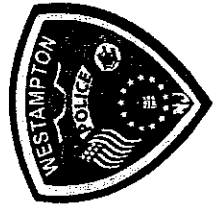
Prepared by: Chief Otto

Date: 12/1/2017



Westampton Township Police Department Year 2017

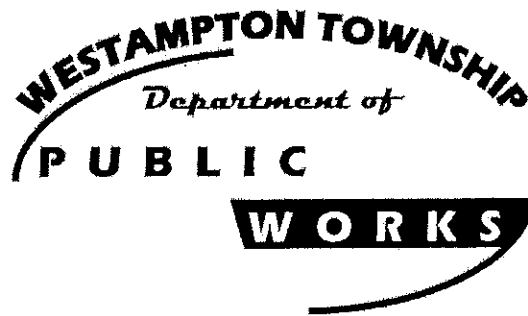
	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
in	0	0	0	0	0	0	0	0	0	0	0	0	0
ific Summons	211	286	336	495	432	340	281	288	328	380	345		3722
or Vehicle Accidents	31	28	41	32	32	33	38	30	48	34	42		389
aults	4	3	8	3	1	6	2	2	3	4	3		39
estics	11	9	17	9	14	11	12	15	11	5	9		123
es	0	0	0	1	2	0	0	0	0	3	1		7
icides	0	0	0	0	0	0	0	0	0	0	0		0
eny	9	7	9	8	14	11	14	8	13	14	6		113
or Vehicle Thefts	0	0	1	0	0	1	1	1	0	1	0		5
ilaries	0	3	2	0	8	2	3	1	2	0	0		0
it Arrests	43	42	39	61	42	62	37	50	40	61	70		43
anile Arrests	1	1	0	7	1	0	0	1	2	4	0		17
beries	2	3	1	0	1	0	1	0	0	0	1		9
ents	1203	1099	1336	1246	1670	1376	1398	1307	1325	1328	1325		14613
rk Calls	374	481	460	634	574	572	517	500	504	674	566		5856



Westampton Township Police Department Yearly Stats

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Arson	0	0	1	0	1	0	0	1					
Traffic Summons	6379	6064	5602	4988	4424	6486	6541	4693					
Motor Vehicle Accidents	446	442	478	444	433	462	461	483					
Assaults	51	36	49	59	41	35	62	52					
Domestics	135	168	133	128	93	95	121	113					
Rapes	2	3	1	2	3	2	7	7					
Homicides	0	1	0	0	0	0	0	0					
Larceny	151	129	121	142	179	155	126	113					
Motor Vehicle Thefts	11	4	5	14	7	9	4	10					
Burglaries	29	39	38	28	33	30	13	17					
Adult Arrests	630	646	518	518	555	756	657	584					
Juvenile Arrests	37	44	36	44	26	27	22	26					
Robberies	6	10	4	6	8	8	0	6					
Incidents	14820	13765	13381	11753	11717	12636	13886	14504					
Quick Calls	9832	8092	7181	6693	5977	7795	8309	6155					





December 14, 2017

To: Maria Carrington & Township Committee

From: Parker Smith, Director of Public Works

Subject: November Department Report

Personnel

This month has been a challenge with manpower, most of the month operating at only 50-70%. In addition to the holidays and regularly scheduled vacations we have two employees out on extended sick leave due to NON workplace injuries. Given the circumstances the department did great with trying to stay on schedule with our assignments.

Facilities

Buildings and grounds kept us busy this month. We had annual inspections on the Fire Alarm System, Fire Suppression System, Fire Extinguishers, and a visit from our Fire Marshal doing building inspections. The swim club and concession stands were winterized along with blowing out the sprinklers at the ballfields. There was a small leak on the roof at the Rec center that required repair. We also have had several visits from our HVAC contractor to try and rectify ongoing issues with the system in the municipal building. Employees also setup and broke down for the elections. This is in addition to weekly cleaning of all facilities.

Equipment

Our Case Backhoe has been in the shop for several weeks with an internal problem that will likely have a significant cost associated with the repair. We are waiting to hear from the dealer. Snow removal

equipment is currently at about 85%. Unfortunately we are behind with the prep and repairs of the equipment as this should have been completed before the end of September.

Roads

Leaf collection yielded 1737.5 cubic yards for the month. We currently dump our leaves at Sunnyside Farms at no cost. This is a great savings in disposal fees and efficiency being able to dispose of leaves in town. Brush collection yielded 200 cubic yards for the month and is disposed of at the county landfill also at no charge. In conjunction with PSE&G we removed several hazardous trees on Kings Road at no cost as well. Drainage ditches in the area of Greenwich and Quail Hollow received some maintenance in the form of grass/brush trimming. This is part of the much larger project to bring the basins and ditches up to NJ Stormwater Regulations.

Training

The manufacturer of our new "Boom" mower was brought back to do follow up training on the unit. When I started this was a complaint from the employees that the unit would not complete its tasks as promised by the salesman. After meeting with their representative it was found that there was no promise to complete all desired tasks. The unit is the largest made on the market and outside of its limits of operation other equipment must be used to complete the task.

Misc.

Maria, Gene, and I had the pleasure of meeting with and Demoing software from Spatial Data Logic. Their software offers a lot to many different departments and would be a welcome addition to Westampton offering transparency between departments utilizing it and allowing us to ease the burden of actual "paperwork".

Respectfully Submitted

Parker C. Smith III

WESTAMPTON TOWNSHIP
 Department of
PUBLIC
WORKS

2017
 Mileage Report
 for

Month NOVEMBER Taken DECEMBER 1, 2017

Veh #	Vehicle Description	MILAGE START	MILAGE FINISH	Total
8	1999 2500 GMC Pick Up	FIRE DEPT	HAS VEHICLE	
31	2001 1500 GMC Pick Up -REC	65219	65557	338
37	1998 F 350 Van	94159	Rec. Dept has it	
41	2004 Sterling Dump- Diesel	42596	42596	0
42	2003 F 250 Pick Up	88078	88225	147
43	2004 F 350 Dump	31555	31555	0
46	2005 F 250 Pick Up	68682	68793	111
47	2004 International Sweeper- Diesel	26656	26656	0
48	2005 F 250 Pick Up	87433	87514	81
55	2009 F 250 Pick Up	46353	46619	266
56	2006 F 650 Dump - Diesel	66943	66946	3
58	2011 F 350 Pick Up -Diesel	35303	35606	303
59	1999 Ford Windstar Van	105558	Police have it	
60	2012 F 450 Dump -Diesel	17809	18263	454
63	2015 F-350 Pick UP - Diesel	14770	15022	252
64	2015 F-350 Pick UP - Diesel	17113	17571	458
65	2015 F-450 Dump - Diesel	9575	9617	42
66	2015 F-450 Dump - Diesel	9512	9792	280
67	2016 F-450 Dump- Diesel	3945	4954	1009
68	2017 F-250 P/u	NO starting data	6912	
69	2017 F-250 P/u	3971	4020	49

TOWNSHIP OF WESTAMPTON
APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 12/15/17
RESOLUTION NO. 147-17

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

TRANSFER OF APPROPRIATION FUNDS

RESOLUTION NO. 148-17

WHEREAS, the Westampton Township Chief Financial Officer has informed the Township Committee that certain 2017 Budget Appropriations Funds are insufficient to meet the operating expenses of the Township and there are certain 2017 Budget Appropriations Funds that have excess funds available; and,

WHEREAS, the Westampton Township Chief Financial Officer has recommended that the Township Committee authorize transfers between the appropriations to cover said insufficiencies; and,

WHEREAS, the Township Committee desires to act favorably on the Chief Financial Officer's recommendation.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee hereby transfers certain amounts from the appropriations which reflect an excess to the appropriations which are insufficient to cover the operating needs of the Township in accordance with the attached Schedule "A".
2. That the Township Committee hereby directs the Chief Financial Officer to adjust the records accordingly.

TRANSFER OF 2017 BUDGET APPROPRIATION FUNDS:
FOR DECEMBER 18 2017 REGULAR TOWNSHIP MEETING

TRANSFER FROM:

INSURANCE PREMIUMS-OTHER EXPENSES	\$25,000.00
EMPLOYEE INSURANCE-OTHER EXPENSES	\$85,000.00
HEALTH BENEFIT WAIVER-OTHER EXPENSES	\$4,000.00
LEGAL SERVICES-OTHER EXPENSES	\$6,177.41
TOTAL	\$120,177.41

TRANSFER TO:

ELECTION COSTS	\$ 500.00
FINANCIAL ADMINISTRATION-OTHER EXPENSES	\$ 275.00
TAX COLLECTOR-OTHER EXPENSES	\$ 1,800.00
UNEMPLOYMENT INSURANCE-OTHER EXPENSES	\$ 4,000.00
EMERGENCY MEDICAL SERVICES-OTHER EXPENSES	\$ 7,500.00
EMERGENCY MEDICAL SERVICE BILLINGS-OTHER EXPENSES	\$ 2,000.00
UNIFORM FIRE SAFETY ACT-OTHER EXPENSES	\$ 3,000.00
PUBLIC WORKS-SALARIES & WAGES	\$ 12,000.00
VEHICLE MAINTENANCE-OTHER EXPENSES	\$ 35,000.00
UTILITIES-TELECOMMUNICATIONS	\$ 1,000.00
UTILITIES-WATER & SEWER	\$ 1,000.00
UTILITIES-PETROLEUM PRODUCTS	\$ 15,000.00
TRASH & SOLID WASTE DISPOSAL-OTHER EXPENSES	\$ 10,000.00
PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 7,102.41
SOCIAL SECURITY & MEDICARE-OTHER EXPENSES	\$ 20,000.00
TOTALS	\$ 120,177.41

TOWNSHIP OF WESTAMPTON
RESOLUTION IMPOSING LIEN
RESOLUTION NO. 149-17

WHEREAS, the Deputy Zoning Officer of the Township of Westampton attempted to notify the following property owners of a violation of Chapter 95 of the Township Code; specifically the failure to remove the overgrowth of grass and weeds on the subject properties; and

WHEREAS, the houses appear to have been abandoned and the Township received no response to their letters, and public works has cut the grass; and

WHEREAS, the Westampton Township Public Works Department at the request of the Deputy Zoning Officer performed the mowing of the properties and the Public Works Director and Deputy Zoning Officer have certified the costs to perform these services to the Township Committee, as shown in attached "Schedule A"

NOW, THEREFORE, BE IT RESOLVED by the Westampton Township Committee that the cost for the mowing of the properties as certified by the Deputy Zoning Officer and Director of Public Works be added to and become a part of the taxes next assessed and levied upon such properties as provided in Chapter 95 of the Code of the Township of Westampton.

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the Tax Collector and Mortgage Company.

Schedule "A"

98 Sherwood Lane	Block 1806, Lot 32	\$400.00
197 South Hill Drive	Block 301.02, Lot 6	\$500.00
81 Westwind Way	Block 203.01, Lot 41	\$500.00

TOWNSHIP OF WESTAMPTON

RESOLUTION AUTHORIZING THE MAYOR TO ENTER
INTO AN EMPLOYMENT CONTRACT WITH THE
PUBLIC WORKS DIRECTOR

RESOLUTION NO. 150-17

WHEREAS, Westampton Township requires the services of a Public Works Director; and

WHEREAS, Parker C. Smith III has been performing the duties and responsibilities of the Township Administrator since October 23, 2017; and

WHEREAS, to date, Mr. Smith has been working without a contract; and

WHEREAS, Mr. Smith and the Township Committee have reached an agreement as to the terms of an employment contract from October 23, 2017 to March 31, 2019.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Westampton that the Mayor is authorized to sign the attached Employment Agreement between the Township of Westampton and Parker C. Smith III, Public Works Director.

EMPLOYMENT AGREEMENT
BETWEEN THE TOWNSHIP OF WESTAMPTON AND
PARKER C. SMITH III, TOWNSHIP PW DIRECTOR

This Agreement ("Agreement") entered into on this ____ day of _____, 2017, by the and between the Township of Westampton ("Township") having its principal offices in the Municipal Building, 710 Rancocas Road, Westampton Township, County of Burlington and State of New Jersey and Public Works Director Parker C. Smith III ("Smith" or "PW Director") hereby establishes the following terms and conditions of employment for the position of the Public Works Director. This Agreement represents the complete and final understanding between the Township and the PW Director

1. **Term and Salary.** This Agreement shall be in place from October 23, 2017 through March 31, 2019. During this time Smith will serve as the full-time Public Works Director which will be considered to be a 40 hour per week job at an annual salary beginning of \$85,000. Each January starting in January of 2019, Smith will receive the same increase as provided to off-guide employees covered by the AFSCME contract.
2. **Pension System.**
Smith will be enrolled into the New Jersey Public Employees' Retirement System.
3. **Performance Review.** PW Director shall receive an annual performance appraisal by the Township Administrator and the current Township Committee Liaison to the Public Works Department each December.
4. **Health Care, Dental and Vision Benefits.** PW Director will have the opportunity to receive full health insurance benefits, prescription, dental and similar benefits in the same manner as provided to the Westampton Township employees covered under the AFSCME union contract.
5. **Holidays and Personal Days.** PW Director will receive the same number of paid holidays and four (4) personal days provided to the Westampton Township employees covered under the AFSCME union contract.
6. **Sick Leave.** PW Director will receive fifteen (15) paid sick days (120 hours) per year. Unused sick leave may be accumulated from year to year or, at the selection of the PW Director, be reimbursed at one-half pay at the end of each year. Accumulated sick time is not to exceed 720 hours. No more than 45 days of pay or \$15,000, whichever is less, of accumulated sick leave to be paid out only if the PW Director retires from the State pension system. There will be no pay out of accumulated sick leave if PW Director resigns from the position.
7. **Vacation Leave.** PW Director will receive 20 days (160 hours) of vacation per year starting January 1, 2018.
8. **Bereavement Leave.** A maximum of five (5) paid days following the death of a spouse, domestic or civil union partner, child, mother, father or sibling; a maximum of three (3)

paid days following the death of a grandchild, grandparent, step-parent, mother-in-law, father-in-law, daughter-in-law or son-in-law.

9. **Equipment and Training.**

A. PW Director shall be issued a township cell phone.

B. PW Director will be permitted use of a Township vehicle to use to and from work and during work hours. If PW Director wishes to use a toll road to and from work, EZ Pass should be personally obtained. PW Director will be reimbursed for any work-related travel charged to his EZ Pass account.

C. Westampton will pay the professional dues and training costs associated with PW Director's job responsibilities including the continuing education required to remain a Certified Public Works Manager in the State of New Jersey.

10. **Attendance at Township Committee Meetings.** PW Director is expected to attend ten (10) Township Committee meetings each calendar year with no additional compensation or credited time.

11. **Notice of Resignation.** PW Director agrees to give fifteen (15) business days written notice of intent to resign from employment with Westampton Township.

12. **Indemnification.** The Township shall defend and indemnify PW Director against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission within the scope of his employment with Township. PW Director agrees that Township will not defend or indemnify his for action or conduct outside the scope of his employment or action that is criminal in nature pursuant to the laws of the United States, any State therein, or other jurisdiction.

C. André Daniels, Mayor, Westampton Township

Date

Parker C. Smith III

Date

TOWNSHIP OF WESTAMPTON

RESOLUTION OF ANTICIPATION OF SPECIAL ITEMS
OF REVENUE IN THE 2017 LOCAL MUNICIPAL BUDGET WITH
THE CONSENT OF THE DIRECTOR OF THE DIVISION
OF LOCAL GOVERNMENT SERVICES

RESOLUTION NO. 151-17

WHEREAS, N.J.S.A. 40A:4-87 permits the Director of the Division of Local Government Services to approve the insertion of a special item of revenue, and

WHEREAS, the Township is desirous of inserting this item in the 2017 local budget.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Westampton, County of Burlington, hereby requests the Director of the Division of Local Government Services to add the following items of revenue and appropriation to the 2017 Local Municipal Budget:

Revenue:

2015 Recycling Tonnage Grant	\$16,948.96
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Appropriation:

2015 Recycling Tonnage Grant	\$16,948.96
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BE IT FURTHER RESOLVED, that one copy of this resolution should be filed with the Director of the Division of Local Government Services.

12/06/2017 4:19 AM

Investors Bank, Operations Center, 101 Wood Ave South, Iselin, NJ 08830

Telephone: 732-205-8499, Fax 732-321-5142, Email: DL-ACHGroup@myinvestorsbank.com

Westampton Township

REMITTANCE ADVICE DETAIL REPORT

RECEIVER INFORMATION

Receiver Name: WESTAMPTON TWP
 DFI Account Number: 2089903044
 Receiving DFI ID: 221272031
 ID Number: 21073318900
 Settlement Date: December 06, 2017
 Transaction Type: 22
 Amount: \$16,948.96

ORIGINATOR INFORMATION

Originator Name: ST OF NEW JERSEY
 Company ID: 3216000928
 Originating DFI: 111000025
 Company Descriptive Date: 120417
 Effective Entry Date: December 06, 2017
 Transaction Description: Demand Credit - Auto Deposit

TRANSACTION DETAILS

Discretionary Data: DISCRETIONARY D
 Entry Description: EFT PAYMT
 SEC Code: CCD
 Service Class Code: 200 - ACH Entries Mixed
 Batch Number: 6056

Discretionary Data:
 Company Name/ID#: WESTAMPTON TWP
 Addenda Rec. Count: 1
 ACH Trace Number: 111000024470360
 Reference Code:

Note/Special Instruction
 Note reference code:

2015 RECYCLING TONNAGE GRANT

TOWNSHIP OF WESTAMPTON

A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO A
TAX APPRAISER AS NECESSARY

RESOLUTION NO. 153-17

WHEREAS, Westampton Township required appraisal services to assist in the defense of assessments for tax appeals on properties within the Township for the tax years 2011-2017 which are being tried in State tax court together as they have the same principals and are adjoining properties; and

WHEREAS, these properties are the Burrs Corporate Center, also known as Block 906.07, Lot 6 on the Westampton Township Tax Map with a property address of 116-122 Burrs Road and the Warren Stevens commercial property, also known as Block 906.07, Lot 4 with a property address of 1934 Burlington-Mount Holly Road; and

WHEREAS, Lee Romm had previously appraised these properties in preparation of hearings before the State tax court scheduled for December 19-21, 2018; and

WHEREAS, Mr. Romm's health has declined unexpectedly, significantly and quickly over the last few weeks making him unable to represent the Township now or in the future; and

WHEREAS, appraisal cannot be part of a trial unless the appraiser is present to testify and available for cross-examination; and

WHEREAS, the Township tax attorney is submitting a motion to the court to adjourn the matter so that the Township can acquire a new appraiser; and

WHEREAS, the Township Tax Attorney has solicited proposals due on December 22, 2017 by several qualified appraisers to be the Township expert with respect to the value of each property by preparing a summary report, a trial ready appraisal report and by testifying at trial; and

WHEREAS, the expected cost of the appraisal services ranged from \$12,000 to \$16,000 to be paid from the Reserve for Tax Appeals budget line item.

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WESTAMPTON that if the Court grants the motion for adjournment so that the Township can acquire a new appraiser, then authority is granted to the Westampton Township Purchasing Agent to award a contract to the lowest priced, responsible appraiser capable of being the Township expert and completing the requisite reports for the properties and years at issue by February 28, 2018.

BE IT FURTHER RESOLVED that the award, if necessary, is contingent upon the certification of the availability of fund by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the if the need to award a contract to an appraiser is necessary that the successful proposer shall consult with the Township Tax Assessor and the attorney representing the Township in these matters regarding issues of the full scope of any appraisal to be prepared, which tax years such appraisal(s) should cover and any other necessary information for the appraiser to do the work required by the award.

TOWNSHIP OF WESTAMPTON

A RESOLUTION AUTHORIZING A SITE INVESTIGATION

RESOLUTION NO. 154-17

WHEREAS, Westampton Township purchased the Scharpf property also known as Block 604, Lots 2, 3 and 4 on the Westampton Tax Map with a property address of 21 Blue Jay Hill Road; and

WHEREAS, Westampton Township has sought partial reimbursement of \$83,568.25 from the New Jersey Department of Environmental Protection Green Acres program; and

WHEREAS, the New Jersey DEP requires that several Areas of Concerns be addressed found in their review of the Preliminary Assessment Report before authorizing payment to Westampton; and

WHEREAS, to address the Areas of Concern further assessments and site investigations needs to be conducted as proposed by CME Associates in the attached November 20, 2017 proposal; and

WHEREAS, CME Associates has been the engineer working with the Township on the said property since 2015; and

WHEREAS, the Township's request for reimbursement from the NJ DEP Green Acres Program will be increased by 50% of the costs to perform the necessary assessments and site investigation.

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WESTAMPTON that an award to CME Associates in the amount of \$24,135 to be expended from the Open Space Account for the completion of the necessary site investigation work contingent upon certification of the availability of funds by the Chief Financial Officer.



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOS KONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP

November 20, 2017

Ms. Maria Santucci Carrington
Township Administrator
Westampton Township
710 Rancocas Road
Westampton, NJ 08060

**Re: Proposal for Site Investigation
Scharpf Property
Block 604, Lots 2, 3 & 4
21 Blue Jay Hill Road
Westampton, Burlington County, New Jersey**

Dear Ms. Santucci Carrington:

CME Associates (CME) appreciates the opportunity to propose our services to continue to assist in assessment and site investigation on the referenced property (site). This proposal is in response to Township's request for a Scope of Services to advance investigation of the site. The proposed investigations constitute part of a due diligence inquiry into environmental conditions at the site in coordination with a Green Acres Planning Incentive Grant.

BACKGROUND:

CME completed a Preliminary Assessment (PA) and prepared a Preliminary Assessment (PA) and Limited Site Investigation Report (SI) for the site in April 2015, in accordance with the New Jersey Technical Requirements for Site Remediation (TRSR) (N.J.A.C. 7:26E-3.1 and 3.2). The PAR identified four (4) Areas of Concern (AOCs):

- AOC #1 – Historic Agriculture
- AOC #2 – Historic Fill
- AOC #3 – Former AST and Potential UST
- AOC #4 – Boat Storage Area

A limited site investigation (SI) was conducted at AOC #1 at the time the PA was conducted in accordance with the Historic Pesticide Contamination Task Force report, "Findings and Recommendations for the Remediation of Historic Pesticide Contamination" (March 1999). Two (2) discrete surficial soil samples were collected and analyzed for organic pesticides, arsenic



Ms. Marla Santucci Carrington, Township Administrator
Westampton Township
Re: Proposal for Site Investigation
Scharpf Property

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and lead. The limited SI determined that no contamination related to historic agriculture is present above NJDEP Residential Direct Contact Soil Remediation Standards (RDCSRS). No further investigation was recommended for AOC #1.

Further investigation was recommended for AOC #2, AOC #3 and AOC #4 to determine if potential sources of contamination have impacted the site.

SCOPE OF SERVICES:

Our proposed scope of services is based on the findings of the April 2015 PAR at the site and NJDEP requirements set forth in the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) (N.J.A.C. 7:26C, Revised July 1, 2013), the TRSR (N.J.A.C. 7:26E, Revised July 1, 2013), and applicable NJDEP guidance documents. The general objective of the proposed site investigation is to determine if contaminants are present at the site at concentrations above any applicable remediation standard or criterion, and whether further action is necessary.

Samples will be collected in accordance with the NJDEP Field Sampling Procedures Manual (August 2005 edition, Revised April 2011). All samples will be submitted for analysis to a State-certified laboratory on a standard turn-around time. Upon receipt of laboratory analysis results, CME will compare all soil samples results against the current NJDEP Soil Remediation Standards (SRS) and Impact to Groundwater Soil Screening Levels (IGWSSL), per N.J.A.C. 7:26D (Revised May 7, 2012). Limited groundwater sampling will also be conducted to screen groundwater quality at the site.

TASK 1: GEOPHYSICAL SURVEY

A limited electromagnetic and focused ground penetrating radar (GPR) survey will be conducted to evaluate the area surrounding the residential building for the presence of any abandoned underground tanks, piping or other infrastructure which may have been leftover from the building. If geophysical anomalies consistent with tanks or other utilities are detected in the survey, positions will be marked out in the field, and test pits will be conducted to further evaluate the anomalous areas.



Ms. Maria Santucci Carrington, Township Administrator
Westampton Township
Re: Proposal for Site Investigation
Scharpf Property

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TASK 2: AOC INVESTIGATION

Sampling will be conducted at AOC #2, AOC #3 and AOC # as follows.

AOC #2: Based on review of NJDEP information, historic fill is mapped at roughly 1.7 acres of the site. Soil borings will be conducted and soils will be analyzed for indication of contamination. CME will conduct four (4) soil borings using Geoprobe direct-push boring equipment, screen soils with a photoionization detector (PID) and collect 4 discrete samples biased to indications of contamination.

All samples will be submitted for laboratory analysis. Three (3) samples will be analyzed for TCL PAHs and TAL Metals. One (1) sample will be analyzed for TAL/TCL+30 contaminants and fractionated Extractable Petroleum Hydrocarbons (EPH). Boreholes will be filled to grade with clean sand and pavement will be patched.

AOC #3: A heating oil aboveground storage tank (AST) formerly existed at the site. During the site reconnaissance a concrete pad with staining was observed in the front of the house. Further investigation of the former AST was recommended. Two (2) discrete surficial soil samples will be collected beneath the concrete pad using Geoprobe direct-push methods and two (2) surficial soil samples will be collected on the north and west ends of the concrete in the exposed soil using a hand auger. All samples will be analyzed for Total EPH with a contingent analysis for naphthalene/2-methylnaphthalene for 25% of the samples with Total EPH above 1,000 mg/kg. Boreholes will be filled to grade with clean sand and pavement will be patched.

AOC #4: Storage of several boats was observed at the site during the site reconnaissance. Further investigation of the underlying soils was recommended in the April 2015 PAR. CME will conduct twelve (12) Geoprobe direct-push borings and screen soils for indication of contamination. Sample locations will be determined in the field bias towards indicators of contamination. CME will collect samples from each of the borings, biased towards indication of contamination, and analyze the samples for Total EPH. If EPH is detected in any of the samples, further analysis for waste oil volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), metals, polychlorinated biphenyls (PCBs) and contingent fractionated EPH will be conducted for



Ms. Maria Santucci Carrington, Township Administrator
Westampton Township
Re: Proposal for Site Investigation
Scharpf Property

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25% (3) samples with EPH detection. In addition, CME will screen soils with a photo-ionization detector (PID) in the field. If readings on the PID appear elevated, CME will collect up to four samples at the area of highest PID reading to be analyzed for VOCs.

Temporary Well Points: Temporary well points will be installed in three (3) soil boreholes to screen groundwater for potential impacts from AOC #2, AOC #3 and AOC #4. A total of 3 groundwater samples will be collected and analyzed for TCL VO+10 and BN+15. The temporary well locations will be determined in the field.

TASK 3: LETTER REPORT OF FINDINGS AND RECOMMENDATIONS

CME will prepare a letter report to document the methods, results, findings and conclusions of our investigation, and provide recommendations for additional action, if warranted. The report will include sample location maps and a summary of sample results will be keyed to the sample locations.

ESTIMATED FEES

The total budget for completion of the proposed Scope of Services, including contingency tasks is estimated at **\$24,135** as indicated below:

Task	Description	Cost
1	Geophysical Survey	\$3,030
2	AOC Investigation	\$17,226
3	Letter Report of Findings and Recommendations	\$3,879
Total		\$24,135

The budget includes approximately \$11,141 in subcontracted costs (e.g., equipment rentals, laboratory analysis). All subcontracted costs will be billed to the client at cost plus fifteen percent. The markup costs are included in the proposal. Please note that the cost estimate includes costs for all contingent analyses.

The budget contained in this proposal is the firm's best estimate of the effort required to carry out the project as outlined in the Scope of Services. The Township will be billed for the actual



Ms. Maria Santucci Carrington, Township Administrator
Westampton Township
Re: Proposal for Site Investigation
Scharpf Property

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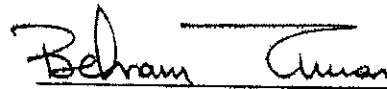
effort expended to implement the proposed investigation(s) in accordance with our hourly billing rates and other expenses associated with the project. CME Associates will not exceed the approved budget without obtaining prior approval of the Township.

LIMITATIONS:

This proposal does not include environmental investigations beyond what is presented in the above Scope of Services. We note that further activities related to site remediation may be required pursuant to N.J.A.C. 7:26C and N.J.A.C. 7:26E, which are beyond the scope of this proposal. The investigation is limited to a due diligence assessment of site environmental conditions. No LSRP services are proposed at this time. If additional tasks are required to complete this project in accordance with applicable regulations, CME Associates will prepare separate proposals to further assist the Township.

We welcome the opportunity to serve the Township. Should you have any questions or require clarification, please contact us at your convenience. You may reach me at (732) 951-2101 to discuss this proposal in more detail.

Very truly yours,
CME Associates


Behram Turan, P.E., LSRP
Principal

Enclosures

cc: James Winckowski, P.E., C.M.E./CME Associates



**ENVIRONMENTAL ENGINEERING AND LSRP SERVICES
GENERAL CONDITIONS AND HOURLY RATE SCHEDULE TO JANUARY 1, 2019**

Senior Project Manager.....	\$186.00 Per Hour
Project Manager.....	\$180.00 Per Hour
Project Leader.....	\$178.00 Per Hour
Professional Engineer.....	\$174.00 Per Hour
Senior Project Engineer.....	\$166.00 Per Hour
Senior Project Scientist.....	\$165.00 Per Hour
Project Engineer/Scientist I.....	\$165.00 Per Hour
Project Engineer/Scientist II.....	\$152.00 Per Hour
Project Engineer.....	\$149.00 Per Hour
Project Engineer/Scientist III.....	\$146.00 Per Hour
Project Scientist.....	\$146.00 Per Hour
Project Engineer/Scientist IV.....	\$133.00 Per Hour
Senior Design Engineer.....	\$151.00 Per Hour
Staff Scientist.....	\$122.00 Per Hour
Senior Field Engineer/Geologist.....	\$150.00 Per Hour
Field Engineer/Geologist.....	\$133.00 Per Hour
Staff Geologist.....	\$122.00 Per Hour
Design Engineer.....	\$119.00 Per Hour
Senior Engineering Technician.....	\$110.00 Per Hour
Environmental Technician.....	\$102.00 Per Hour
Engineering Technician/Management Information Systems Technician.....	\$106.00 Per Hour
Professional Land Surveyor.....	\$164.00 Per Hour
Land Surveyor.....	\$141.00 Per Hour
Robotic Total Station.....	\$ 65.00 Per Hour
Party Chief.....	\$119.00 Per Hour
Survey Technician.....	\$ 94.00 Per Hour
Resident Engineer.....	\$142.00 Per Hour
Chief Construction Engineer.....	\$133.00 Per Hour
Senior Construction Engineer.....	\$111.00 Per Hour
Construction Engineer.....	\$108.00 Per Hour
Chief Construction Technician.....	\$ 93.00 Per Hour
Senior Construction Technician.....	\$ 83.00 Per Hour
Construction Technician.....	\$ 77.00 Per Hour
Technical Assistant.....	\$ 85.00 Per Hour
Senior CADD Technician.....	\$118.00 Per Hour
Licensed Landscape Architect.....	\$159.00 Per Hour
Senior Landscape Designer.....	\$142.00 Per Hour
Certified Tree Expert.....	\$127.00 Per Hour
Landscape Designer.....	\$113.00 Per Hour
Director of Planning.....	\$168.00 Per Hour
Professional Planner.....	\$166.00 Per Hour
Project Planner.....	\$142.00 Per Hour
Planning Technician.....	\$117.00 Per Hour
Partner.....	\$207.00 Per Hour
Principal/Environmental.....	\$207.00 Per Hour
Managing Partner/Administrative Partner.....	\$217.00 Per Hour

Invoices - CME Associates (CME) will submit invoices to Client monthly and a final invoice upon completion of services. Payment is due upon presentation of invoice and is past due thirty days from invoice date. Client agrees to pay a finance charge of one and one-half percent per month, or the maximum rate allowed by law, on past due accounts. In the event that the invoice is not paid voluntarily and promptly, and must therefore be referred to an attorney or agency for collection, the Client agrees to pay a collection fee equal to the actual attorney or agency collection fee incurred by CME. Overtime rates are applicable after eight hours Monday through Friday, and all day Saturday and Sunday, and charged at one and one-half times the quoted rate. Holidays are charged at two times the quoted rate. Expenses incurred for reproduction, postage handling, photographs and for services including subconsultants equipment and facilities not furnished by CME are charged to the Client at cost plus fifteen percent.





Automobile travel may be charged at the current rate per mile allowed by the Internal Revenue Service.

Standard of Care - Services performed by CME under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. NO OTHER WARRANTY, EXPRESSED OR IMPLIED, IS MADE.

Contaminated Material - It is understood that CME is not, and has no responsibility as a handler, generator, operator, treater or storer, transporter or disposer of hazardous or toxic substances found or identified at any site. Client shall undertake or arrange for, either directly or indirectly through other contractors, the handling, removal, treatment, storage, transportation and disposal of hazardous substances or constituents found or identified at any site.

Utilities - In the execution of the work, CME will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold CME harmless for any damages to subterranean structures which are not called to CME's attention and/or not correctly shown on the plans furnished.

Right of Entry/Worksite - Client will provide for right of entry for CME personnel and equipment necessary to complete the work. While CME will take all reasonable precautions to minimize any damage to the property it is understood by Client that in the normal course of some damage may occur, the correction of which is not part of this agreement.

Client shall furnish or cause to be furnished to CME all documents and information known to Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on or under the site. In addition, Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by CME for proper performance of its services. CME shall be entitled to rely on Client provided documents and information in performing the services required under this Agreement; however, CME assumes no responsibility or liability for their accuracy or completeness.

CME will not direct, supervise or control the work of contractors or their subcontractors. CME services will not include a review or evaluation of the contractor's (or subcontractor's) safety measures.

CME shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of CME or its employees or subcontractors on a site shall imply that CME controls the operations of others, nor shall this be construed to be an acceptance by CME of any responsibility for jobsite safety.

Indemnification - To the full extent permitted by law, Client shall indemnify, defend and hold harmless CME and its subcontractors, consultants, agents, officers, directors and employees (herein collectively referred to as Engineer) from and against all claims, damages, losses and expenses, whether direct, indirect or consequential, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from any claims against Engineer arising from the acts, omissions or work of others, unless it is proven in a court of competent jurisdiction that the Engineer is guilty of negligence or willful misconduct in connection with the services and such negligence or willful misconduct was the sole cause of the damages, claims and liabilities.

Limitations of Liability - In no event shall CME be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by Client or their subsidiaries or successors, regardless of whether such claim is based upon alleged breach of contract, willful misconduct, or negligent act or omission.

Professional services rendered for a Client shall be provided for that Client. The Client is responsible for the proper operation and use of the subject facilities and/or report and nothing herein shall provide any rights to any third party. The Client, in authorizing CME to proceed, acknowledges that the professional responsibility is limited.

Termination - This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination by Client, CME shall be paid for services performed to the termination notice date plus reasonable termination expenses.

Assigns - The Client may not delegate, assign, sublet or transfer his duties or interests in this Agreement without the written consent of CME with respect to unpaid services.

This agreement shall not create any rights or benefits to parties other than the Client and CME, except such other rights as may be specifically called for herein.



TOWNSHIP OF WESTAMPTON
A RESOLUTION AUTHORIZING
THE APPOINTMENT OF AN INVESTIGATOR
RESOLUTION NO. 155-17

WHEREAS, it is Westampton Township's policy to prohibit harassment of an employee by another employee, management representative, supplier, volunteer or business invitee; and

WHEREAS, it is the policy of Westampton Township that all reports of harassment or other wrongdoing will be promptly investigated by a person who is not involved in the alleged harassment or wrongdoing; and

WHEREAS, the Township Administrator has received a complaint of harassment from a Westampton Township employee; and

WHEREAS, the Township Labor Attorney has advised the Township Administrator of the need for an investigation to be conducted; and

WHEREAS, Madden & Madden, P.A. has had extensive experience with conducting investigations for municipalities and counties.

NOW THEREFORE BE IT RESOLVED, that the TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WESTAMPTON hereby appoints Madden & Madden, P.A. to investigate the alleged harassment at an hourly rate of \$190 for Mr. Michael P. Madden and an hourly rate of \$170.00 for Ms. Regina M. Philipps who will be performing the majority of the investigation, not to exceed \$17,500.

BE IT FURTHER RESOLVED, that these funds shall be paid from the Special Legal Services line item of the 2018 budget contingent upon the certification of the availability of funds by the Chief Financial Officer.

MADDEN & MADDEN, P.A.

ATTORNEYS AT LAW

108 Kings Highway East

Haddonfield, NJ 08033

(856) 428-9520

PROPOSAL TO PERFORM LEGAL SERVICES

This Agreement, dated _____ day of _____, 2017 made by and between WESTAMPTON TOWNSHIP and MICHAEL P. MADDEN, ESQUIRE of the law firm MADDEN & MADDEN, PA, whose address is 108 Kings Highway East, Haddonfield, New Jersey 08033:

Legal Services To Be Provided. Michael P. Madden, Esquire will provide an independent and impartial evaluation concerning complaints of workplace harassment involving the Department of Public Works and Department of Public Works employee, _____

Westampton Township and Mr. Madden may make additional agreements to provide for other legal services not covered by this Agreement. Without such Agreements, Mr. Madden will not be required to perform any further services for Lumberton Township.

For his services, Mr. Madden will be paid an hourly rate of \$190.00; Regina M. Philipps, Esquire, an associate with the firm will be paid an hourly rate of \$170.00. The firm cannot predict and/or guarantee what the total invoice will be. This will depend on the time spent regarding this evaluation, the number of interviews performed and other services rendered. All services for the firm will be billed at the hourly rates set forth above and bills will be submitted to Westampton Township Administrator every thirty (30) days.

Mr. Madden will make himself available to Westampton Township during normal business hours and he may be reached at 856-428-8114 (direct). In addition, Mr. Madden will be available to Westampton Township after normal business hours and he may be reached at 609-413-5631 and/or his email address which is mpm@maddenmadden.com. Also, Regina M. Philipps, Esquire may be reached at 856-375-2825 (direct) and her email address is rmp@maddenmadden.com.

By signing this Proposal, Westampton Township and Mr. Madden agree to be bound by the terms set forth above.

MADDEN & MADDEN, P.A.

WESTAMPTON TOWNSHIP

By: 
Michael P. Madden, Esquire

By: _____

Maria S. Carrington

From: Michael Schaller <mschaller@kkjmlawfirm.com>
Sent: Thursday, December 14, 2017 12:50 PM
To: Maria S. Carrington
Subject: RE: Need for an Investigator

Ms. Carrington:

Thank you for your e-mail. My hourly rate to conduct that type of investigation is \$225.00 and I would not charge for travel time. If you need additional information, please let me know. If you prefer to talk, please feel free to contact me at my office or on my cell (both listed below). Thank you again for your interest.

Michael D. Schaller, Esq.
King, Kitrick, Jackson & McWeeney
(a Limited Liability Company)
241 Brick Boulevard
P.O. Box 547
Brick, NJ 08723
Main Office phone: (732) 920-8383
Direct Office phone: (732) 630-0418
cell: (732) 779-6388
fax: (732) 920-8885
real estate fax: (732) 477-1304
email: mschaller@kkjmlawfirm.com



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TOWNSHIP OF WESTAMPTON
RESOLUTION DIRECTING THE DISTRIBUTION
OF THE TOWNSHIP OF WESTAMPTON
NET RETURNED SURPLUS FUNDS
HELD IN TRUST BY THE
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

RESOLUTION NO. 156-17

WHEREAS, the Township of Westampton, hereinafter referred to as MUNICIPALITY, participated as a member municipality of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as FUND, for one or more of the following FUND fiscal years beginning January 1, 2004, January 1, 2005, January 1, 2006, January 1, 2007, January 1, 2008, January 1, 2009, January 1, 2010, January 1, 2011, January 1, 2012, January 1, 2013 and;

WHEREAS, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq., and;

WHEREAS, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all other member municipalities for each year of the MUNICIPALITY's membership, and;

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and;

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND, and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year, and;

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year, and;

WHEREAS, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to apply the MUNICIPALITY's share to the MUNICIPALITY's premium as a credit in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)),
2. Direct the FUND to issue a check to the MUNICIPALITY for the MUNICIPALITY's share,
3. Direct the FUND to apply the MUNICIPALITY's share to the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.), which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the MUNICIPALITY's share as a stated dollar amount among options 1, 2 and 3 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

NOW, THEREFORE, the MUNICIPALITY directs the FUND to distribute the MUNICIPALITY's share of its Net Distribution as follows (check the boxes that apply):

- Apply a portion of the amount as a credit to the MUNICIPALITY's next FUND Year premium.
- Apply a portion of the amount as a check to the MUNICIPALITY.
- Apply a portion or the full amount to the MUNICIPALITY's share of the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.).

Designate the amount as follows (Sum of below must equal full dividend amount):

<input checked="" type="checkbox"/>	Credit	\$ <u>18,616.00</u>
<input type="checkbox"/>	Check	\$
<input checked="" type="checkbox"/>	A.E.L.C.F.	\$ <u>10,000.00</u>

Total Dividend \$ 28,616.00

Burlington County
Municipal Joint
Insurance
Fund

Established in 1991
South Jersey Communities Securing Their Future



Date: December 1, 2017
To: Fund Commissioners
From: Tracy Forlenza, Financial Analyst
Re: **JIF 2017 Dividend Announcement - WESTAMPTON TOWNSHIP**

Congratulations, your decision to participate in the Burlington County Municipal Joint Insurance Fund is continuing to pay off, literally! In addition to the up-front savings and the superior coverage you received upon joining the JIF, you are eligible to share in the surplus generated from the strong safety programs, claims management and other cost control programs. Since the JIF is **NOT** an insurance company, every penny that is not spent on claims or operating expenses, in addition to investment income, is returned to the member municipalities in forms of dividends.

I am pleased to notify you that on September 19, 2017, the Burlington County Municipal Joint Insurance Fund authorized the release of a **\$700,000** dividend to help combat increasing costs. Your municipality's share of this TOTAL is **\$28,616**. Remember, with your municipality's continued dedication and commitment to the JIF concept, you and your fellow JIF municipalities will continue to reap the benefits of JIF membership.

As in years past, you have the choice of a credit against your JIF assessment installment (which is due February 15, 2018), receiving your JIF dividend in the form of a check, depositing your dividend to the Aggregate Excess Loss Contingency Fund (A.E.L.C.F.) or any combination of the three.

- If your municipality wishes to simply take your **TOTAL** dividend as a **credit** against your 2018 Assessment, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, and return the completed form to our office no later than **December 22, 2017**.
- If your municipality wishes to receive your **TOTAL** dividend in the form of a **check**, simply check the appropriate box on the enclosed Dividend Release Form, have your Mayor sign the document, complete an BURLCO JIF voucher (found on the burlcojif.org website homepage) and return the completed form and signed voucher to our office no later than **December 22, 2017**.
- If your municipality wishes to deposit all or a portion of your dividend into the **Aggregate Excess Loss Contingency Fund (A.E.L.C.F.)**, your governing body must complete and adopt a resolution designating the apportionment of your dividend. **This option is a great way to reserve money that can be used in future years to pay EPL/POL co-pays and deductibles or Retrospective Program assessment invoices. These funds can also be used to simply offset an increase in a future JIF Assessment.** Please note that a Resolution is required for the A.E.L.C.F. deposit. Contact our office to receive a sample resolution. After adoption, please forward an executed copy of the resolution and the completed Dividend Release Form to our office no later than **December 22, 2017**.
- Finally, if your municipality wishes to split your TOTAL dividend by taking a credit against your 2018 JIF assessment, receive a portion in the form of a check, and/or depositing into the A.E.L.C.F. for future use, please check the appropriate box on the attached Dividend Release Form. Be sure to designate the exact amount of dividend being applied to each of your choices. Next, have your Mayor sign the form, complete a BURLCO JIF voucher and sign (if applicable), complete the resolution (if applicable), and return to the Executive Director's office.



Dividend Release Form

MUNICIPALITY: WESTAMPTON TOWNSHIP

TOTAL DIVIDEND AMOUNT: \$28,616

BALANCE IN A.E.L.C.F. as of 10/31/17 (if applicable): \$N/A

Please indicate your municipality's preference for receipt of their 2017 dividend below:

- Yes, I would like to receive the **TOTAL** dividend as a **credit** against my 2018 JIF assessment. **(Mayor's signature required. No Resolution required.)**
- Yes, I would like to receive the **TOTAL** dividend in the form of a **check**. **(Mayor's signature and signed voucher required. No Resolution required.)**
- Yes, I would like to deposit the **TOTAL** dividend to the **Aggregate Excess Loss Contingency Fund (A.E.L.C.F.)** for future use. This option is a great way to reserve money that can be used in future years to pay EPL/POL co-pays and deductibles or Retrospective Program assessment invoices. These funds can also be used to simply offset an increase in a future JIF Assessment. **(Resolution must be adopted by your individual governing body – contact our office for a sample resolution).**

I would like to **split** the dividend between the above options as follows:

- **Credit** \$ 18,616
- **Check** \$ _____ (Requires signed voucher)
- **A.E.L.C.F.** \$ 10,000 (Requires Resolution)

Please return this form, a signed copy of the BURLCO JIF voucher (if applicable) and a copy of the adopted resolution (if applicable) to our office (at PO Box 489, Marlton, New Jersey 08053) by **Friday, December 22, 2017.**

Westampton Township

Signature of Mayor

Name of Municipality

cc: Municipal Clerks

Risk Management Consultants

File: BURLCOJIF/2017/Dividend Distribution - Tab: WESTAMPTON TOWNSHIP

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON
TO AMEND CHAPTER 212 STREETS AND SIDEWALKS

ORDINANCE NO. 16-2017

WHEREAS, the Township of Westampton has determined that there is a need to address the repair and the replacement of certain sidewalks throughout the Township; and

WHEREAS, it is the intent of the Township Committee that the sidewalk replacements be done by the abutting property owner for all sidewalks requiring repair or removal both presently and as the need arises and after the completion of any sidewalk replacement program; and

WHEREAS, the Township Committee seeks to establish a procedure whereby sidewalks will be maintained and replaced as necessary by the abutting property owner and assessing for costs where the Township is forced to maintain or replace the sidewalk.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington, State of New Jersey that Chapter 212 of the Code of the Township of Westampton is hereby amended by adding a new Article entitled "Maintenance of Sidewalks and Driveway Aprons" as follows:

Section 1

Add Chapter 212 Article V: Maintenance of Sidewalks and Driveway Aprons to read as follows:

§ 212-20. Maintenance and Repair Requirements

- A. The owner of any premises in the Township of Westampton abutting a sidewalk shall, at his/her own cost and/or expense, keep and maintain said sidewalk in good condition and state of repair and shall not permit the same to fall into a state of disrepair or to become unfit or unsafe to walk upon.
- B. In the event that any such sidewalk or any part thereof becomes unsafe or hazardous to the public or unfit to walk upon, the abutting owner at his/her own cost and expense shall, with expeditious speed, reconstruct or repair, as the fact may require, such sidewalk or that part thereof which requires reconstruction or repair. All sidewalks to be reconstructed or repaired shall be constructed in accordance with Township standards.

§ 212-21. Order to Repair

If it comes to the attention of the Township that a sidewalk or driveway apron is kept in such a state of disrepair as to endanger the health and general welfare of the citizens of the Township, the appropriate Township official may order the property owner to maintain and repair the area upon notice in writing to be served upon the owner or the occupant of such lands requiring the necessary specified repairs or replacement of such sidewalk to be done by such owner within a period of thirty (30) days from the date of service of such notice, such notice to be served by regular and certified mail to the address of

the property owner as provided by the Tax Assessor. The owner may apply for a time extension to complete the repairs if necessary, such as for weather conditions. If his/her address cannot be ascertained, then the notice may be inserted for four (4) weeks, once a week, in the official newspaper of the Township.

§ 212-22. Notice of Violation; Failure to Comply

- A. If the property owner who has been served notice of an order to repair in accordance with section 212-21 fails to abate or remedy the condition within thirty (30) days from the date of service, it shall be lawful for the appropriate Township official, upon filing proof of service or publication of the aforesaid notice with the Township Clerk and upon the Township Administrator's direction, to cause the required work to be done and paid out of municipal funds. Upon the completion of the work, the amount expended along with labor costs shall be certified by the Chief Financial Officer to the Township Committee. The Township Committee upon receipt of the certification of charges shall be by resolution certify the amount of the cost of such work and shall create same as a lien upon the property abutting the sidewalk where such work was done. Said lien shall become an assessment for local improvements to the same extent and manner as local improvement liens are in the Township and shall be collected in the manner provided by law for the collection of such other assessments and shall bear the interest at the same rate.
- B. Nothing herein shall prohibit the Township from commencing an action to recover the amount expended against the property owner in any court having competent jurisdiction thereof. A certified copy of the aforesaid amount shall in such action be *prima facie evidence* of the existence of the debt due from the property owner to the Township.

§ 212-23. Statutory Authority; Retroactive Effect of Ordinance

- A. The within provisions of Article V of Chapter 212 of the Township Code are adopted pursuant to the statutory authority conferred by N.J.S.A. 40:65-1 et seq.
- B. The within provisions of Article V of Chapter 212 of the Township Code are remedial and shall be liberally construed in favor of the Township of Westampton; the provisions of Article V of Chapter 212, herein, shall have retroactive application to any sidewalk repair or maintenance issues pre-existing the adoption of Ordinance 16-2017.

Section 2

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 3

This ordinance shall take effect upon final passage and publication according to law.

2018 WESTAMPTON TOWNSHIP MEETING DATES

ALL MEETINGS ARE HELD IN THE WESTAMPTON TOWNSHIP MUNICIPAL BUILDING, 710 RANCOCAS ROAD, WESTAMPTON TOWNSHIP

TOWNSHIP COMMITTEE

The Township Committee of Westampton Township, County of Burlington and State of New Jersey will hold two regular meetings each month at 7:00 P.M. on the first and third Mondays (Tuesday when a holiday); one meeting in July, August & November; Workshops or Executive Sessions if needed, will be held at 5:30 P.M. prior to the regular meeting.

January 2, 2018, 6 PM (Tuesday)	June 18, 2018
January 16, 2018 (Tuesday)	July 16, 2018
February 5, 2018	August 20, 2018
February 20, 2018 (Tuesday)	September 4, 2018
March 5, 2018	September 17, 2018
March 19, 2018	October 1, 2018
April 2, 2018	October 15, 2018
April 16, 2018	November 13, 2018 (Tuesday)
May 7, 2018	December 3, 2018
May 21, 2018	December 17, 2018
June 4, 2018	January 7, 2019 - Reorganization

LAND DEVELOPMENT BOARD

The Land Development Board will meet the first Wednesday of each month at 7:00 P.M., providing applications have reached the Secretary fifteen (15) working days prior to meeting date. The meeting will be canceled fourteen (14) working days prior to meeting date if no applications have been received. Meeting dates:

January 3, 2018	July 11, 2018
February 7, 2018	August 1, 2018
March 7, 2018	September 5, 2018
April 4, 2018	October 3, 2018
May 2, 2018	November 7, 2018
June 6, 2018	December 5, 2018

January 2, 2019 – Reorganization

HISTORIC COMMISSION

Meetings held the fourth Wednesday of each month at 7:00 P.M., providing applications have reached the Secretary 10 days prior to the meeting.

January 24, 2018
February 28, 2018
March 28, 2018
April 25, 2018
May 23, 2018
June 27, 2018

July 25, 2018
August 22, 2018
September 26, 2018
October 24, 2018
November 28, 2018
December 26, 2018

RECREATION COMMITTEE

Meetings held second Wednesday of each month at 7:00 P.M.

January 10, 2018
February 14, 2018
March 14, 2018
April 11, 2018
May 9, 2018
June 13, 2018

July 11, 2018
August 8, 2018
September 12, 2018
October 10, 2018
November 14, 2018
December 12, 2018

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	576,879.63	0.00	576,879.63	0.00	0.00	576,879.63
CAPITAL FUND	7-04	29,950.00	0.00	29,950.00	0.00	0.00	29,950.00
DOG FUND	7-12	1,122.00	0.00	1,122.00	0.00	0.00	1,122.00
PUBLIC DEFENDER FUND	7-13	50.00	0.00	50.00	0.00	0.00	50.00
ESCROW FUND	7-14	2,474.26	0.00	2,474.26	0.00	0.00	2,474.26
RCASA FUND	7-16	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
RECREATION FUND	7-17	5,361.63	0.00	5,361.63	0.00	0.00	5,361.63
OPEN SPACE FUND	7-18	2,579.47	0.00	2,579.47	0.00	0.00	2,579.47
FIRE CODE PENALTY FUND	7-19	949.00	0.00	949.00	0.00	0.00	949.00
POLICE OUTSIDE OVERTIME FUND	7-21	25,225.09	0.00	25,225.09	0.00	0.00	25,225.09
SNOW REMOVAL FUND	7-22	10,285.17	0.00	10,285.17	0.00	0.00	10,285.17
POLICE K-9 UNIT TRUST FUND	7-27	200.00	0.00	200.00	0.00	0.00	200.00
Total of All Funds:		<u>659,076.25</u>	<u>0.00</u>	<u>659,076.25</u>	<u>0.00</u>	<u>0.00</u>	<u>659,076.25</u>

P.O. Type: All
 Format: Detail with Line Item Notes
 Range: 6-01-20-110-000 to 7-28-56-850-800
 Rcvd Batch Id Range: First to Last
 Department Page Break: No
 Subtotal CARF: No
 Subtotal Department: No
 Print Alpha, Revenue, & G/L Accounts: Y
 Open: N Void: N Paid: N
 Held: Y Appr: N Rcvd: Y
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

Account	Description	Item Description	Amount	Stat	Chk	Enc	First Rcvd	Chk/Void	Invoice	PO Type
Fund: CURRENT FUND										
7-01-20-120-020	ADMINISTRATIVE & EXECUTIVE-0E-CONTRACTS									
00200913	1 02552 FRASER ADVANCED INFOSYS RENTAL	DECEMBER 2017 COPIER LEASE	462.55	R			12/04/17 12/04/17		344878285	
00200975	1 02480 BARONE TECHNOLOGY LEASING	DECEMBER 2017 COPIER LEASE	381.44	R			12/14/17 12/14/17		57188412	
			843.99							
7-01-20-120-021	ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING									
00200915	2 00034 COURIER TIMES INC	NOVEMBER 2017 LEGAL ADVERTISSIN	57.72	R			12/04/17 12/05/17		7929	
7-01-20-120-036	ADMINISTRATIVE & EXEC-0E-OFFICE SUPPLIES									
00200910	1 02374 W B MASON CO INC	STAPLE REMOVERS, TAPE, PENS	223.34	R			12/04/17 12/04/17		149959238	
		POST IT PADS, WALL CALENDARS								
00200910	2 02374 W B MASON CO INC	CREDIT-NOTES & MARKERS	36.98	R			12/04/17 12/04/17		CR4865711	
00200914	1 02374 W B MASON CO INC	FILE WALL	22.99	R			12/04/17 12/04/17		150042137	
00200914	2 02374 W B MASON CO INC	FLAIR MARKERS & POST IT NOTES	36.98	R			12/04/17 12/04/17		150007820	
			246.33							
7-01-20-120-044	ADMIN & EXEC-0E-DUES & SCHOOLING									
00200918	1 03580 JOHN WITSNIEWSKI	REIMBURSEMENT-ONE NIGHT HOTEL	130.00	R			12/05/17 12/05/17			
		RESERVATION DURING NJ LEAGUE OF MUNICIPALITIES CONVENTION								
00200985	1 03581 ABRAHAM LOPEZ	HOTEL REIMBURSEMENT-NJ LEAGUE OF MUNICIPALITIES CONVENTION	130.00	R			12/15/17 12/15/17			
			260.00							
7-01-20-130-044	FINANCIAL ADMIN-0E-DUES & SCHOOLING									
00200919	1 00256 ROBERT L HUDNELL	REIMBURSEMENT-MILEAGE & TOLLS	87.53	R			12/05/17 12/05/17			
		FROM HOME TO ATLANTIC CITY CONVENTION CENTER DURING NJ LEAGUE OF MUNICIPALITIES CONVENTION								
00200919	2 00256 ROBERT L HUDNELL	ATLANTIC CITY EXPRESSWAY TOLLS	6.00	R			12/05/17 12/05/17			

December 15, 2017
08:40 AM

TOWNSHIP OF WESTAMPTON
Bill List by Budget Account

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date Date	Chk/Void Date	Invoice	P0 Type
7-01-20-130-044 00200919 3 00256	FINANCIAL ADMIN-OE-DUES & SCHOOLING ROBERT L HUDNELL	Continued WALT WHITMAN BRIDGE TOLLS	5.00 98.53	R		12/05/17	12/05/17		
7-01-20-145-021 00200915 1 00034	COLLECTION OF TAXES-OE-ADVERTISING COURIER TIMES INC	NOVEMBER 2017 TAX SALE ADVER	77.28	R		12/04/17	12/05/17	7929	
7-01-25-240-028 00200913 2 02552 00200927- 1 02979	POLICE-OE-SERVICES FRASER ADVANCED INFOSYS RENTAL MORPHO TRAK LLC	DECEMBER 2017 COPIER LEASE 2017 WARRANTY-LIVE SCAN	498.29 2,633.69	R R		12/04/17 12/07/17	12/04/17 12/13/17	344878285 139305	
	REF#GS-35F-0523U		3,131.98						
7-01-25-240-030 00200705 1 02930 00200751 10 01019 00200924 1 00309	POLICE-OE-GENERAL EQUIPMENT & SUPPLIES TASER INTERNATIONAL HOME DEPOT CREDIT SERVICES STAPLES CREDIT PLAN	TASER BATTERY POLICE DEPT SUPPLIES POLICE OFFICE SUPPLIES	548.96 87.33 176.36 812.65	R R R		10/31/17 11/30/17 12/07/17	12/13/17 12/04/17 12/07/17	511510762 8034622 1934804001	
7-01-25-240-032 00200892 1 01313	POLICE-OE-UNIFORMS SAWZIES UNIFORMS	FLIGHT SUIT FOR GABLE PER	202.50	R		11/30/17	12/13/17	105926	
	INVOICE # 105926								
00200892 2 01313	SAWZIES UNIFORMS COLLAR PINS FOR ROGERS, GLEASON, BIALOUS	NAMETAPE WITH VELCRO, COLLARS, COLLAR PINS FOR ROGERS, GLEASON, BIALOUS	78.60 281.10	R		12/13/17	12/13/17	106064	
7-01-25-240-042 00200844 2 03576 00200890 1 01096	POLICE-OE-TRAINING POLICEONE.COM GLOUCESTER COUNTY POLICE ACADEMY	WELTHY -TASER INSTRUCTOR DENNIS DAVIS ENROLLMENT FEE FOR METHODS OF INSTRUCTION	100.27 100.00 200.27	R R		11/21/17 11/30/17	12/13/17 12/13/17	17398 11/27/17	
7-01-25-240-202 00200844 1 03576	POLICE-OE-FIREARMS EQUIPMENT POLICEONE.COM	WELTHY -TASER INSTRUCTOR	334.73	R		11/21/17	12/13/17	17398	
7-01-25-240-264 00200980 1 02810	POLICE-OE-PETTY CASH ITEMS VICTOR BIALOUS	REIMBURSEMENT-CERTIFICATES	17.98	R		12/14/17	12/14/17		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-01-25-260-026 00200913 3 02552	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT FRASER ADVANCED INFOSYS RENTAL DECEMBER 2017 COPTER LEASE		462.54	R	12/04/17	12/04/17		344878285	
7-01-25-260-030 00200942 1 01736	EMER MED SERV-OE-SUPPLIES & EQUIPMENT ASTA BROTHERS FIRE/SAFETY CORP MEDICAL OXYGEN		161.55	R	12/08/17	12/12/17		17-112012	
7-01-25-260-042 00200943 1 02665 00200943 2 02665	EMER MED SERV-OE-TRAINING MIDDLESEX COUNTY FIRE ACADEMY MIDDLESEX COUNTY FIRE ACADEMY T-200	TACTICAL CONSIDERATIONS	73.00 84.00 157.00	R R	12/08/17	12/12/17		01-1045-17 04-1652-17	
7-01-25-260-092 00200945 1 02733	EMER MED SERV-OE-FIRE EQUIPMENT MAINT MUNICIPAL EMERGENCY SERV INC HYDRAULIC PUMP REPAIR		1,475.00	R	12/08/17	12/12/17		IM181849	
7-01-25-260-097 00200939 1 03196	EMS-OE-FIRE INCENTIVE PROGRAM ACTION UNIFORM CO CUNNINGHAM	UNIFORM SHIRTS FOR KARLIE	109.00	R	12/08/17	12/12/17		17192	
7-01-25-260-199 00200930 1 02638 00200930 2 02638	EMER MED SERV BILLING-OE-MISC FARNSWORTH&SEMPITMHELTER LLC NOVEMBER 2017 MEDICAL BILLINGS FARNSWORTH&SEMPITMHELTER LLC ROUNDED DOWN PER VENDOR		1,753.30 0.01 1,753.29	R R	12/08/17	12/08/17		7759 7759	
7-01-25-265-210 00200941 1 03423	UFSA-OE-TRAINING VINCENT KNOTT CLASS	REIMBURSEMENT-FIRE SUB CODE	999.00	R	12/08/17	12/12/17			
7-01-26-290-024 00200751 1 01019 00200751 2 01019 00200751 3 01019 00200751 4 01019 00200751 5 01019 00200911 1 02276	STREETS & ROADS-OE-BUILDINGS & GROUNDS HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES HOME DEPOT CREDIT SERVICES ABSOLUTE COMFORT CONTROL	NIFTY NABBER APACHE RIB ASSORTED MOUSE TRAPS ROOF REPAIR FABRIC, KNIVES BLOW OUT FITTINGS FIRE HOUSE-REPROGRAM ASIC2	100.56 60.82 15.66 76.38 8.77 255.00	R R R R R R	11/07/17	12/04/17		3013261 9032598 8013802 7013918 2022138 5988	
00200922 1 01214	ADJUSTED HEAT SETTING STOKLEYS INC	FIRE EXTINGUISHER INSPECTED &	848.00	R	12/05/17	12/11/17		8318	
RECHARGED IN MUNICIPAL BUILDING AS PER INVOICE#8318									

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat	chk	Enc	First Rcvd	chk/Void	Invoice	P0 Type
7-01-26-290-024	STREETS & ROADS-OE-BUILDINGS & GROUNDS	Continued								
00200959 1 00290	SIEMENS INDUSTRY INC	SMOKE DETECTOR REPLACEMENT IN	98.00	R			12/11/17	12/11/17	5444818896	
	MUNICIPAL BUILDING									
00200960 1 02220	JOHNSTONE SUPPLY	BOILER VALVE FOR MCPJ BLDG	144.11	R			12/11/17	12/11/17	1035754	
			1,607.30							
7-01-26-290-030	STREETS & ROADS-OE-SUPPLIES									
00200751 6 01019	HOME DEPOT CREDIT SERVICES	BOE-6 OUTLET SURGE	124.94	R			11/21/17	12/04/17	8013781	
00200751 7 01019	HOME DEPOT CREDIT SERVICES	HOOKS SLEDGE SHOVELS	142.52	R			11/21/17	12/04/17	5015212	
00200751 9 01019	HOME DEPOT CREDIT SERVICES	SNOW PLOW MARKERS	51.74	R			11/28/17	12/04/17	2023529	
00200751 11 01019	HOME DEPOT CREDIT SERVICES	BOE-CLAMPS, FIRE EXTINGUISHERS	55.08	R			12/04/17	12/04/17	2022894	
00200842 7 02743	AUTO PARTS CONNECTION	CAPSULE FOR SNOW PLOW BULBS	43.60	R			12/12/17	12/12/17	49062	
00200861 1 02359	GARDEN STATE HIGHWAY PROD INC	HIP STOP & SPEED LIMIT SIGNS	630.00	R			11/27/17	12/14/17	126873	
00200861 2 02359	GARDEN STATE HIGHWAY PROD INC	FREIGHT	65.00	R			11/27/17	12/14/17	126873	
	AS PER SALES QUOTE#0T056295									
00200906 1 00139	CLYDESDALE WELDING SUPPLY	OXYGEN & ACETYLENE, CUP BRUSH	115.64	R			12/04/17	12/04/17	470545	
			1,228.52							
7-01-26-290-032	STREETS & ROADS-OE-CLOTHING ALLOWANCE									
00200928 1 01367	CHRISTIAN TAYLOR	WORK BOOTS-REMAINDER OF	90.01	R			12/07/17	12/12/17		
	MAXIMUM ALLOWANCE FOR YEAR									
00200977 1 01900	DANIEL J HAMLIN	WORK BOOTS REIMBURSEMENT	200.00	R			12/14/17	12/14/17		
			290.01							
7-01-26-305-020	TRASH REMOVAL-OE-COLLECTION									
00200908 1 00068	EXCLUSIVE SERVICE & MAINT LLC	DECEMBER 2017 TRASH CONTRACT	15,488.92	R			12/04/17	12/04/17	38336	
7-01-26-315-201	VEHICLE MAINTENANCE-OE-POLICE									
00200842 1 02743	AUTO PARTS CONNECTION	PRIMS - COOLANT	83.94	R			11/21/17	12/05/17	826725	
00200842 2 02743	AUTO PARTS CONNECTION	BATTERY & CORE DEPOSIT-POLICE	132.85	R			12/05/17	12/05/17	828148	
00200842 4 02743	AUTO PARTS CONNECTION	ADDITION TO BALANCE STATEMENT	10.15	R			12/05/17	12/11/17	TO BALANCE STMT	
00200842 6 02743	AUTO PARTS CONNECTION	POLICE CAR#8-HEADLIGHT BULB	12.99	R			12/11/17	12/11/17	829018	
00200893 1 02598	AUTO ZONE INC	ARMOR ALL AND CLEANER	27.88	R			11/30/17	12/13/17	4788800783	
00200894 1 00485	HIGHWAY TIRE INC	IMPALA - GEAR SHIFT CABLE	438.50	R			11/30/17	12/13/17	100395	
00200894 2 00485	HIGHWAY TIRE INC	TIRES-MOUNT, DISMOUNT, BALANCE	135.37	R			12/13/17	12/13/17	99642	
	AND DISPOSAL									
00200894 3 00485	HIGHWAY TIRE INC	OIL CHANGE & LUBE	22.95	R			12/13/17	12/13/17	100680	
			864.63							

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/chk	Enc	First Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-01-31-440-299		UTIL-TELECOMMUNICATION-OE-MISC									
00200920	1 03120	JODIE TERM	REIMBURSEMENT-NOVEMBER 2017	41.01	R		12/05/17	12/05/17			
		MUNICIPAL COURT FAX LINE									
00200956	1 00007	VERIZON	DECEMBER 2017 ALARM SYTEM-REC	37.86	R		12/11/17	12/11/17			
		CENTER									
00200958	1 01272	COMCAST	DECEMBER 2017 XFINITY TV-EMS	168.47	R		12/11/17	12/11/17			
00200964	1 01272	COMCAST	DECEMBER 2017 POLICE XFINITY T	129.97	R		12/12/17	12/12/17			
				377.31							
7-01-31-447-299		UTILITIES-PETROLEUM PRODUCTS-MISC									
00200955	1 02819	VALERO MARKETING & SUPPLY	GASOLINE-COUNTY PUMPS DOWN	250.36	R		12/11/17	12/11/17			
00200983	1 03418	RIGGINS INC	DIESEL FUEL (12/12/17)	81.49	R		12/14/17	12/14/17		74947053	
				331.85							
7-01-32-465-249		TRASH DISPOSAL-OE-LANDFILL FEES									
00200907	1 00029	BURLINGTON COUNTY TREASURER	NOVEMBER 2017 LANDFILL FEES	22,309.81	R		12/04/17	12/04/17		ST090911	
7-01-32-465-250		TRASH DISPOSAL-OE-RECYCLING TAX									
00200907	2 00029	BURLINGTON COUNTY TREASURER	NOVEMBER 2017 LANDFILL FEES	862.38	R		12/04/17	12/04/17		ST090911	
7-01-32-465-251		TRASH DISPOSAL-OE-CONDOMINIUMS									
00200974	1 01416	TOWNSHIP OF MAPLE SHADE	NOVEMBER 2017 TRASH PICKUP	1,531.04	R		12/14/17	12/14/17		24663	
		WESTAMPTON COURTS									
7-01-36-471-284		PUBLIC EMPLOYEES RETIREMENT SYS-OE-MISC									
00200963	1 00167	PUBLIC EMPLOYEE RETIREMENT SYS BILLING FOR EMPLOYER SHARE OF		7,102.41	R		12/12/17	12/12/17			
		MEMBERS RETROACTIVE SALARY INCREASES FOR									
		VARIOUS QUARTERS FOR EFFECTIVE DATE OF									
		1/1/2016 SUBMITTED ON 11/30/2016									
7-01-41-703-292		MUNICIPAL DRUG ALLIANCE-OE-STATE SHARE									
00200923	1 00243	RCASA TRUST ACCOUNT	2017 BUDGET APPROPRIATION	42,300.00	R		12/05/17	12/05/17			
7-01-41-703-293		MUNICIPAL DRUG ALLIANCE-OE-WESTAMPTON									
00200923	2 00243	RCASA TRUST ACCOUNT	2017 BUDGET APPROPRIATION	2,100.00	R		12/05/17	12/05/17			

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	PO Type
7-01-43-490-020	MUNICIPAL COURT-OTHER EXPENSES-SERVICES								
00200913	4 02552 FRASER ADVANCED INFOSYS RENTAL	DECEMBER 2017 COPIER LEASE	171.03	R		12/04/17	12/04/17	344878285	
00200936	1 01917 LANGUAGE SERVICES ASSOCIATES	NOVEMBER 2017 INTERPRETING	121.80	R		12/08/17	12/08/17	1151864	
			292.83						
7-01-55-900-008	RESERVE FOR STATE GRANTS								
00200967	1 01600 RUTGERS UNIVERSITY	RECYCLING-REGISTRATION FEE	150.00	R		12/13/17	12/13/17	68128	
	RECYCLING PUBLIC POLICY COURSE CODE								
	ER0101CAL8 FOR MARION KARP								
7-01-55-900-017	MUNICIPAL OPEN SPACE TAX								
00200909	1 01402 WESTAMPTON TWP OPEN SPACE ACCT 2017	OPEN SPACE TAX LEVY	463,534.59	R		12/04/17	12/04/17		
		Fund Total: CURRENT FUND	576,879.63						
Fund:	CAPITAL FUND								
7-04-55-917-03B	CAPITAL BOND ORDINANCE#2017-3 (ITEM B)								
00200431	1 01311 AIRPOWER INTERNATIONAL INC	CASCADE FOR NEW SCBA INCLUDES	29,950.00	R		09/14/17	12/04/17	10200	
	INSTALLATION								
		Fund Total: CAPITAL FUND	29,950.00						
Fund:	DOG FUND								
7-12-55-900-903	BURLINGTON COUNTY ANIMAL SHELTER FEES								
00200931	1 00294 BURLINGTON COUNTY ANIMAL &	NOVEMBER 2017 SHELTER SERVICES	100.00	R		12/08/17	12/08/17	17620012	
7-12-55-900-904	ANIMAL CONTROL SERVICES								
00200926	1 03342 NJ ANIMAL CONTROL LLC	NOVEMBER 2017 ANIMAL CONTROL	875.00	R		12/07/17	12/07/17	1740	
7-12-55-900-905	NJ STATE DEPT OF HEALTH								
00200925	1 00291 NJ DEPT OF HEALTH AND SENIOR	OCTOBER 2017 DOG LICENSE FEES	0.00	R		12/07/17	12/07/17		
00200925	2 00291 NJ DEPT OF HEALTH AND SENIOR	NOVEMBER 2017 DOG LICENSE FEES	147.00	R		12/07/17	12/07/17		
			147.00						
		Fund Total: DOG FUND	1,122.00						

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
7-16-01-999-999	RCASA-TIGGS TWP MATCHING FUNDS	Continued							
	AS PER INVOICE#2944								
	Fund Total: RCASA FUND		4,000.00						
Fund: RECREATION FUND									
7-17-55-900-104	RECREATION-BEFORE & AFTER SCHOOL PROGRAM								
00200878	1 00258 SIR SPEEDY #7113	2500 AFTER SCHOOL ENVELOPES	231.88	R		11/28/17	12/04/17	23922	
00200932	1 03458 AMY STUCK	REIMBURSEMENT-BOARD GAMES	36.98	R		12/08/17	12/08/17		
00200954	1 03555 TSYS/TRANSFIRST	NOVEMBER 2017 CREDIT CARD FEES	94.25	R		12/11/17	12/11/17		
			363.11						
7-17-55-900-105	RECREATION-INDOOR SOCCER								
00200341	1 03107 BSN SPORTS LLC	FUNNET 3'X4' GOALS	719.92	R		08/30/17	12/08/17	901049101	
00200341	2 03107 BSN SPORTS LLC	FUNNET 6' X 8' GOALS	449.97	R		08/30/17	12/08/17	900396317	
00200341	3 03107 BSN SPORTS LLC	FREIGHT CHARGES	23.04	R		08/30/17	12/08/17	900396317	
00200341	4 03107 BSN SPORTS LLC	FREIGHT	36.88	R		12/08/17	12/08/17	901049101	
00200981	1 01447 SAMS CLUB	NOVEMBER 2017 PURCHASES	463.56	R		12/14/17	12/14/17		
			1,693.37						
7-17-55-900-111	RECREATION-BASKETBALL LEAGUE								
00200704	1 03336 CREATIVE SPORTS	BASKETBALLS-BADEN CONTENDER	1,660.00	R		10/31/17	12/14/17	1271	
	28.5								
00200704	2 03336 CREATIVE SPORTS	BASKETBALLS-BADEN CONTENDER	415.00	R		10/31/17	12/14/17	1271	
	OFFICIAL								
	AS PER ATTACHED QUOTATION								
00200981	2 01447 SAMS CLUB	NOVEMBER 2017 PURCHASES	388.82	R		12/14/17	12/14/17		
			2,463.82						
7-17-55-900-124	RECREATION-FIELD & FACILITY MAINTENANCE								
00200957	1 01177 MR BOB PORTABLE RENTAL	DECEMBER 2017 PORTABLE TOILET	83.16	R		12/11/17	12/11/17	A-207767	
	RENTAL-SPORTS COMPLEX SOCCER FIELD								
7-17-55-900-131	RECREATION-CONCESSION STAND SALES								
00200981	3 01447 SAMS CLUB	NOVEMBER 2017 PURCHASES	958.17	R		12/14/17	12/14/17		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/CHK	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
7-17-55-900-135 00200981 4 01447	RECREATION-FIELD HOCKEY SAMS CLUB	NOVEMBER 2017 PURCHASES	200.00-	R	12/14/17	12/14/17		
Fund Total: RECREATION FUND			5,361.63					
Fund:	OPEN SPACE FUND							
7-18-54-375-200 00200935 1 02613	OPEN SPACE-LAND MAINTENANCE-OTHER EXP BREED'S LANDSCAPE MANAGEMENT	NOVEMBER 2017-GRASS CUTTING	2,520.00	R	12/08/17	12/08/17	4683	
	WINTER FERTILIZER-BASEBALL & FOOTBALL FIELDS							
00200971 1 00063	PSE&G	DECEMBER 2017 ELECT-FOOTBALL	59.47	R	12/14/17	12/14/17		
	FIELD		<u>2,579.47</u>					
Fund Total: OPEN SPACE FUND			2,579.47					
Fund:	FIRE CODE PENALTY FUND							
7-19-56-850-800 00200944 1 02858	FIRE CODE PENALTY FUND EXPENDITURES APPLE INC	FM COMPUTER	949.00	R	12/08/17	12/12/17	6703295281	
Fund Total: FIRE CODE PENALTY FUND			949.00					
Fund:	POLICE OUTSIDE OVERTIME FUND							
7-21-56-850-800 00200948 1 00002	POLICE OUTSIDE OVERTIME EXPENDITURES PAYROLL ACCOUNT	PAYROLL-NOVEMBER 2017	23,432.50	R	12/11/17	12/11/17		
00200948 2 00002	PAYROLL ACCOUNT	FICA & MEDICARE-NOVEMBER 2017	<u>1,792.59</u>	R	12/11/17	12/11/17		
			25,225.09					
Fund Total: POLICE OUTSIDE OVERTIME FUND			25,225.09					
Fund:	SNOW REMOVAL FUND							
7-22-56-850-800 00200962 1 00215	SNOW REMOVAL TRUST FUND-EXPENDITURES CURRENT FUND	REIMBURSE PUBLIC WORKS BUDGET	10,285.17	R	12/12/17	12/12/17		

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date	Date	Chk/Void Invoice	PO Type
7-22-56-850-800	SNOW REMOVAL TRUST FUND-EXPENDITURES	Continued						
	SALARIES & WAGES-SNOW REMOVAL OVERTIME							
	Fund Total: SNOW REMOVAL FUND		10,285.17					
Fund:	POLICE K-9 UNIT TRUST FUND							
7-27-56-850-800	POLICE K-9 UNIT EXPENDITURES							
00200961	1 02587 CITY OF PHILADELPHIA	K-9 TRAINING FOR PTL WELTHY & R	200.00	R	12/11/17	12/13/17	179242061031	
	ROBOTTOM							
	Fund Total: POLICE K-9 UNIT TRUST FUND		200.00					
	Year Total:		659,076.25					
Total Charged Lines:	132	Total List Amount:	659,076.25	Total Void Amount:	0.00			

Totals by Year-Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	7-01	114,333.51	0.00	114,333.51	0.00	0.00	114,333.51	
RECREATION FUND	7-17	4,477.60	0.00	4,477.60	0.00	0.00	4,477.60	
Total of All Funds:		<u>118,811.11</u>	<u>0.00</u>	<u>118,811.11</u>	<u>0.00</u>	<u>0.00</u>	<u>118,811.11</u>	

P.O. Type: All
Range: 00200903 to 00200905
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Apprv: N
Bid: Y State: Y other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00200903	12/04/17	00002					PAYROLL ACCOUNT					
1			1,390.00	7-17-55-900-103	R	B	RECREATION-RANCOCCAS NATURE CENTER	R	12/04/17	12/04/17		
2			2,769.40	7-17-55-900-104	R	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R	12/04/17	12/04/17		
3			106.34	7-17-55-900-103	R	B	RECREATION-RANCOCCAS NATURE CENTER	R	12/04/17	12/04/17		
4			211.86	7-17-55-900-104	R	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R	12/04/17	12/04/17		
			4,477.60									

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00200904	12/04/17	00002					PAYROLL ACCOUNT					
1			3,717.71	7-01-20-120-011	R	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R	12/04/17	12/04/17		
2			1,581.88	7-01-20-130-011	R	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R	12/04/17	12/04/17		
3			1,379.48	7-01-20-145-011	R	B	COLLECTION OF TAXES-S&W-REGULAR	R	12/04/17	12/04/17		
4			969.44	7-01-20-150-012	R	B	ASSESSMENT OF TAXES-S&W-REGULAR	R	12/04/17	12/04/17		
5			115.40	7-01-21-180-012	R	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R	12/04/17	12/04/17		
6			3,780.37	7-01-22-195-011	R	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R	12/04/17	12/04/17		
7			45,620.16	7-01-25-240-011	R	B	POLICE-SALARIES & WAGES-REGULAR	R	12/04/17	12/04/17		
8			15,300.83	7-01-25-260-011	R	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R	12/04/17	12/04/17		
9			2,646.00	7-01-25-260-012	R	B	EMERGENCY MEDICAL SERVICES-S&W PER DIEM	R	12/04/17	12/04/17		
10			195.09	7-01-25-260-014	R	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R	12/04/17	12/04/17		
11			288.75	7-01-25-260-015	R	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R	12/04/17	12/04/17		
12			3,750.00	7-01-26-290-011	R	B	UNIFORM FIRE SAFETY ACT-S&W-REGULAR	R	12/04/17	12/04/17		
13			13,566.82	7-01-26-290-011	R	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R	12/04/17	12/04/17		
14			195.36	7-01-41-770-299	R	B	CLEAN COMMUNITIES GRANT-MISC	R	12/04/17	12/04/17		
15			1,369.17	7-01-42-195-012	R	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R	12/04/17	12/04/17		
16			5,956.98	7-01-43-490-011	R	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R	12/04/17	12/04/17		
17			120.00	7-01-43-490-014	R	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R	12/04/17	12/04/17		
18			2,754.08	7-01-55-900-008	R	B	RESERVE FOR STATE GRANTS	R	12/04/17	12/04/17		
19			3,584.00	7-01-55-900-008	R	B	RESERVE FOR STATE GRANTS	R	12/04/17	12/04/17		
			106,891.52									

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
00200905	12/04/17	00002					PAYROLL ACCOUNT					
1			6,852.38	7-01-36-472-286	R	B	FICA & MEDICARE TAX	R	12/04/17	12/04/17		
2			104.74	7-01-42-195-299	R	B	SHARED MCPL SERVICE AGREEMENTS-CCO-OE	R	12/04/17	12/04/17		
3			210.69	7-01-55-900-008	R	B	RESERVE FOR STATE GRANTS	R	12/04/17	12/04/17		

December 4, 2017
09:07 AM

TOWNSHIP OF WESTAMPTON
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/chk	First Rcvd	chk/Void
Item Description					Acct Type	Description	Enc Date	Date	Invoice
00200905	12/04/17	00002		PAYROLL ACCOUNT					
4 SAFER VOLUNTEER-FICA WE	12/2		274.18	7-01-55-900-008		B RESERVE FOR STATE GRANTS		R	12/04/17 12/04/17
			7,441.99						

Total Purchase Orders: 3 Total P.O. Line Items: 27 Total List Amount: 118,811.11 Total Void Amount: 0.00

Totals by Year--Fund								
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total	
CURRENT FUND	7-01	139,345.16	0.00	139,345.16	0.00	0.00	139,345.16	
RECREATION FUND	7-17	10,234.16	0.00	10,234.16	0.00	0.00	10,234.16	
Total of All Funds:		<u>149,579.32</u>	<u>0.00</u>	<u>149,579.32</u>	<u>0.00</u>	<u>0.00</u>	<u>149,579.32</u>	

P.O. Type: All
Range: 00200949 to 00200951
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y
Exempt: Y

PO #	PO Date	Vendor	Amount	Change	Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd	chk/Void	Invoice
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00200949 12/11/17 00002 PAYROLL ACCOUNT															
1	PAYROLL-WEEK	ENDING 12/9/2017	1,321.00	7-17-55-900-103	B RECREATION-RANCOGAS NATURE CENTER	R	12/11/17	12/11/17							
2	PAYROLL-WEEK	ENDING 12/9/2017	2,836.16	7-17-55-900-104	B RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R	12/11/17	12/11/17							
3	PAYROLL-WEEK	ENDING 12/9/2017	5,349.72	7-17-55-900-116	B RECREATION-SALARIES & WAGES	R	12/11/17	12/11/17							
4	FICA & MEDICARE-WE	12/9/2017	101.06	7-17-55-900-103	B RECREATION-RANCOGAS NATURE CENTER	R	12/11/17	12/11/17							
5	FICA & MEDICARE-WE	12/9/2017	216.97	7-17-55-900-104	B RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R	12/11/17	12/11/17							
6	FICA & MEDICARE-WE	12/9/2017	409.25	7-17-55-900-116	B RECREATION-SALARIES & WAGES	R	12/11/17	12/11/17							
			10,234.16												

00200950 12/11/17 00002 PAYROLL ACCOUNT														
1	PAYROLL-WEEK	ENDING 12/9/2017	3,717.71	7-01-20-120-011	B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R	12/11/17	12/11/17						
2	PAYROLL-WEEK	ENDING 12/9/2017	1,581.88	7-01-20-130-011	B FINANCIAL ADMINISTRATION-S&W REGULAR	R	12/11/17	12/11/17						
3	PAYROLL-WEEK	ENDING 12/9/2017	1,379.48	7-01-20-145-011	B COLLECTION OF TAXES-S&W-REGULAR	R	12/11/17	12/11/17						
4	PAYROLL-WEEK	ENDING 12/9/2017	969.44	7-01-20-150-012	B ASSESSMENT OF TAXES-S&W-REGULAR	R	12/11/17	12/11/17						
5	PAYROLL-WEEK	ENDING 12/9/2017	115.40	7-01-21-180-012	B LAND DEVELOPMENT BOARD-S&W REGULAR	R	12/11/17	12/11/17						
6	PAYROLL-WEEK	ENDING 12/9/2017	3,780.37	7-01-22-195-011	B CONSTRUCTION OFFICIAL-S&W-REGULAR	R	12/11/17	12/11/17						
7	PAYROLL-WEEK	ENDING 12/9/2017	44,860.62	7-01-25-240-011	B POLICE-SALARIES & WAGES-REGULAR	R	12/11/17	12/11/17						
8	PAYROLL-WEEK	ENDING 12/9/2017	8,324.86	7-01-25-240-014	B POLICE-S&W-REGULAR OVERTIME	R	12/11/17	12/11/17						
9	PAYROLL-WEEK	ENDING 12/9/2017	6,556.44	7-01-25-240-015	B POLICE-S&W-HOLIDAY STRAIGHT TIME	R	12/11/17	12/11/17						
10	PAYROLL-WEEK	ENDING 12/9/2017	8,053.86	7-01-25-240-016	B POLICE-S&W-HOLIDAY OVERTIME	R	12/11/17	12/11/17						
11	PAYROLL-WEEK	ENDING 12/9/2017	325.00	7-01-25-240-017	B POLICE-S&W-SHIFT SUPERVISOR	R	12/11/17	12/11/17						
12	PAYROLL-WEEK	ENDING 12/9/2017	600.84	7-01-25-240-018	B POLICE-S&W-COURT OVERTIME	R	12/11/17	12/11/17						
13	PAYROLL-WEEK	ENDING 12/9/2017	15,300.83	7-01-25-260-011	B EMERGENCY MEDICAL SERVICES-S&W REGULAR	R	12/11/17	12/11/17						
14	PAYROLL-WEEK	ENDING 12/9/2017	3,213.00	7-01-25-260-012	B EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R	12/11/17	12/11/17						
15	PAYROLL-WEEK	ENDING 12/9/2017	1,619.79	7-01-25-260-014	B EMERGENCY MEDICAL SERVICES-S&W-OVERTIME	R	12/11/17	12/11/17						
16	PAYROLL-WEEK	ENDING 12/9/2017	500.00	7-01-25-260-015	B EMERGENCY MEDICAL SERVICES-S&W-COVERAGE	R	12/11/17	12/11/17						
17	FIRE MARSHAL	BUDGET ADJUSTMENT	40,000.00	7-01-25-265-012	B UNIFORM FIRE SAFETY ACT-S&W-REGULAR	R	12/11/17	12/11/17						
18	FIRE MARSHAL	BUDGET ADJUSTMENT	40,000.00	7-01-25-260-011	B EMERGENCY MEDICAL SERVICES-S&W REGULAR	R	12/11/17	12/11/17						
19	PAYROLL-WEEK	ENDING 12/9/2017	13,566.82	7-01-26-290-011	B STREETS & ROADS-SALARIES & WAGES-REGULAR	R	12/11/17	12/11/17						
20	PAYROLL-WEEK	ENDING 12/9/2017	1,147.08	7-01-26-290-015	B STREETS&ROADS-S&W-SNOW REMOVAL OVERTIME	R	12/11/17	12/11/17						
21	PAYROLL-WEEK	ENDING 12/9/2017	1,375.00	7-01-41-726-011	B DRIVE SOBER OR GET PULLED OVER-S&W-REG	R	12/11/17	12/11/17						
22	PAYROLL-WEEK	ENDING 12/9/2017	195.36	7-01-41-770-299	B CLEAN COMMUNITIES GRANT-MISC	R	12/11/17	12/11/17						
23	PAYROLL-WEEK	ENDING 12/9/2017	1,369.17	7-01-42-195-012	B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG	R	12/11/17	12/11/17						
24	PAYROLL-WEEK	ENDING 12/9/2017	9,128.77	7-01-43-490-011	B MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R	12/11/17	12/11/17						
25	PAYROLL-WEEK	ENDING 12/9/2017	120.00	7-01-43-490-014	B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R	12/11/17	12/11/17						

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/chk	First Rcvd	Enc Date	date	date	date	date	date	date	date	date	date	date	
00200950	12/11/17	00002		PAYROLL ACCOUNT		continued														
26	SAFER-PAYROLL WE	12/9/2017	2,754.08	7-01-55-900-008		B RESERVE FOR STATE GRANTS	R	12/11/17	12/11/17											
			130,555.80																	
00200951	12/11/17	00002		PAYROLL ACCOUNT																
1	FICA & MEDICARE-WE	12/9/2017	8,473.93	7-01-36-472-286		B FICA & MEDICARE TAX	R	12/11/17	12/11/17											
2	FICA & MEDICARE-WE	12/9/2017	104.74	7-01-42-195-299		B SHARED MCPL SERVICE AGREEMENTS-CCO-OE	R	12/11/17	12/11/17											
3	SAFER-FICA & MEDICARE-WE	12/9	210.69	7-01-55-900-008		B RESERVE FOR STATE GRANTS	R	12/11/17	12/11/17											
			8,789.36																	

Total Purchase Orders: 3 Total P.O. Line Items: 35 Total List Amount: 149,579.32 Total Void Amount: 0.00