

WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Workshop/Closed Session

7:00 PM Regular Meeting

October 2, 2017

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2017)
3. Pledge of Allegiance
4. Welcome to Guests
5. Moment of Silence
6. Roll Call
7. Approve 10/2/17 Agenda
8. Regular Meeting Minutes 9/18/17
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments: recognition of Allison brothers
11. Open Meeting to Public for comment on Agenda Items
12. Old Business:
13. New Business:
None
14. Resolutions
 - a. 120-17 Payment of Vouchers – this resolution approves the payment of bills through 9/29/2017
 - b. 121-17 Chapter 159 - this resolution permits the insertion of an item of special revenue into the budget. The amount received is \$5500, Distracted Driving.
 - c. 122-17 Express Opposition to Legislative Proposals – the resolution has been endorsed by NJ Municipal Clerks due to the significant financial and administrative burdens these bills would place on municipalities with respect to OPRA & OPMA
 - d. 123-17 Appoint Public Works Director

15. Ordinances:
 - a. 14-2017 Amend the Code of the Township of Westampton, Chapter 232, Vehicles and Traffic, Article I, "General Provisions", Section 232-11, "Turn Prohibitions" (second reading) – this ordinance establishes a prohibition against left turns at the Springside Road (CR 635) access drive located on Block 203, Lot 5 (Wawa convenience store).
16. Correspondence: none
17. Dates to Remember:
 - October 8th – Rancocas Nature Center 40th Anniversary
 - October 12th – Groundbreaking ceremony for the Willows at Westampton, 11 AM
 - October 14th – Westampton PTO Fun Run, rain date 10/15/17
 - November 14 -16 – NJLM Annual Conference, Atlantic City
18. Open Meeting to public for Comment – "Pursuant to NJSA 10:4-12(a), public comment is limited to one three-minute comment per person."
19. Comments
20. Adjourn

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM REGULAR MEETING

September 18, 2017

The regular meeting was called to order at 7:02 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence. Mayor Daniels welcomed all guests.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Absent
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Albert Marmero, Solicitor, was present.

Administrator Maria Carrington and Municipal Clerk Marion Karp were present.

Approve 9/18/17 Agenda – motion to approve by Committeeman Lopez; second by Committeeman Wisniewski. All voted yes.

Regular Meeting minutes of 9/5/17– motion to approve by Committeeman Wisniewski; second by Committeeman Lopez. All voted yes. Closed Session/Workshop Meeting minutes of 9/5/17 – motion to approve by Committeeman Lopez; second by Committeeman Wisniewski. All voted yes.

Scheduled Appointments

None

Public Comments on agenda items

Louis Lopez – asked about Resolution #119-17; Mayor Daniels explained it to him. This was the resolution for the Administrator Contract. He asked about Ordinances #13-2017 and #14-2017 which the Mayor explained further.

Old Business

None

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New Business

Fire/EMS Reports – July & August 2017. Chief Farnsworth had his first full day back to work today.

Police Report – no further comments were made

Division of Solid Waste – correspondence was received regarding increasing recycling rates and reducing contamination. They are hosting two evenings of tours of the recycling facility on Hancock Lane. Mayor Daniels would attend the tour on Sept. 28th.

Retirement of Police Chief Joseph Otto – Mayor Daniels thanked him for his years of dedication and service to the township.

Resolutions

116-17 Payment of Vouchers – motion to approve by Committeewoman Teleisa; second by Committeeman Lopez. All present voted yes.

117-17 Establish Promotional Criteria for Chief of Police – motion to approve by Mr. Lopez; second by Mr. Wisniewski. Ms. Teleisa hopes we can amend this resolution; she has some concerns. She thinks something is missing; the review board should give their recommendation to the Township Committee and they can make the appointment. Another concern is that she feels that the current promotional criteria could limit the pool of applicants in the future. She wanted to know if we could we revisit this in a few years to make sure that this is still reflective of the times as our town grows; also could we expand the range/pool perhaps to extend to senior sergeants and not just lieutenants. They could be groomed for some of the responsibilities of Police Chief. Joe Otto stated that in a department of this size the next step from sergeant is to lieutenant. If they ever brought back the position of captain he thinks that should be included in the eligible pool of applicants. Ms. Teleisa agrees with this. The Committee can always review this resolution and revise it at any time. She also wanted to know if it would be possible to give extra weight to township residents. Mr. Lopez said they could discuss this but there may be security concerns. Mr. Wisniewski asked if there was a requirement for new hires to live in the township; there is not. A motion was made by Ms. Teleisa to amend the resolution to let the township committee have the final recommendation from the review board and to make the appointment and also that this promotional criteria is tied to this vacancy only and not others in the future. The motion was seconded by Mr. Wisniewski. All voted yes.

118-17 Authorize Submission of Grant Application – motion to approve by Ms. Teleisa; second by Mr. Lopez. All voted yes.

119-17 Authorize Mayor to Sign Administrator Contract – motion to approve by Ms. Teleisa ; second by Mr. Wisniewski. All voted yes, Mr. Lopez is voted no even though

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he fully supports her hiring; she has done a whole lot of work in the short time she has been here. She has been a fast learner and they have thrown a whole lot her way. He personally disagrees with one section of the contract and that is why he will vote no. She is more than qualified.

Ordinances

12-2017 Amend Chapter 172 of the Code of Westampton Township, Parks & Recreation (second reading) – this ordinance introduces regulations regarding the use of buildings, parks, playgrounds and open space areas owned and maintained by Westampton Township. The meeting was opened to the public for comment. Nancy Burkley asked if the Rancocas ballfield was removed from this document; it is still in there but it needs to be removed from the manual. Maria Carrington would delete it. There being no further comment from the public the meeting was closed. Motion to approve was made by Ms. Teleisa; seconded by Mr. Lopez. All voted yes.

13-2017 Ordinance to Repeal & Amend Chapter 131, Flood Damage Prevention, formerly entitled Floodplain Management (second reading) – this was opened to the public for comment; no comment was made and the meeting was closed. Motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

14-2017 Amend the Code of the Township of Westampton, Chapter 232, Vehicles & Traffic, Article 1, “General Provisions”, Section 232-11, “Turn Prohibitions” (first reading) – motion to approve by Mr. Lopez; seconded by Ms. Teleisa . All voted yes.

Correspondence

None

Dates to Remember

September 23 – WTES smoke detector testing in Tarnsfield in conjunction with the Red Cross. The entire development would be done in one day.

September 23 – Annual Timbuctoo Day, 12 noon

September 28th – recycling tours, 5:45-7 PM, Robert Shinn Recycling Center, Hancock Lane

October 4th – National Coffee with a Cop Day

October 8th – Rancocas Nature Center 40th Anniversary, the Township will be presenting a proclamation

October 12 – Groundbreaking ceremony for the Willows at Westampton, 11 AM.

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October 12 – Westampton Township Fire/EMS Open House

October 14 – Westampton PTO Fun Run, rain date 10/15/17

October 14 – Rancocas Ham Dinner, 4 – 7 PM

October 27, Fall Festival, 6 – 9 PM

October 27 – Susan G. Komen fundraiser, bingo, Police are partnering with them at Crescent Shrine in Westampton

November 5 – 5 K walk and run at Great Adventure, Police will be attending

November 6 – Westampton Middle School, Veterans Day celebration

November 14-16 – NJLM Annual Conference, Atlantic City

Open to public Comment

Nancy Burkley – the Mt. Holly Water company charges us \$80K a year to run their hydrants; it is sent to the township to pay; Willingboro charges us nothing. She thinks this is unfair. Regarding the promotion of a police chief, are there laws that govern this? Do we have to promote from within? She doesn't think it is a good idea to limit the pool of candidates to residents of Westampton. She is very sad that Joe Otto is leaving.

Louis Lopez – asked if anyone had seen Mr. Milanes lately; Marion Karp answered that she had seen him in the municipal building recently.

Comments from Department Heads

FF/EMT Vince Knott – congratulated the Committee on the contract signed with Ms. Carrington.

Committee Members Comments

Solicitor Marmero – congratulations to Maria Carrington on her contract.

Administrator Maria Carrington – thank you for the contract, it's nice not to have to worry about it.

Municipal Clerk Marion Karp – congratulations to Maria; looks forward to continuing working together.

Engineer Doug Johnson – congratulations to Maria.

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Mr. Wisniewski – thanks to those that came out tonight. All the department heads are doing a good job. He had to call the police last night; they were there very quickly and he commended them; they were very professional and courteous. Congratulations to Joe Otto and to Maria Carrington.

Ms. Teleisa – Joe Otto has protected and served our town for years and years; she is sad to see him go. This is bittersweet; she hopes he enjoys the time with his family. Congratulations to Maria, she is glad she will be with the Township; she is a great asset.

Mr. Lopez – congratulations to Maria again. He looks forward to positive interactions; it has been fun to date and is sure it will get better. He is sure we will give the Chief a proper send off. Thanks for supporting the Daniels (Braylon) family, it has provided for a whole lot. If anyone has any questions about how the funds are being administered, they can come to him, the books are open. Regarding the postage situation with the Mt. Holly MUA; he thinks there is some room for us to find some relief. Possibly all residents of all towns may have been overcharged due to oversize pipe size.

Mayor Daniels – congratulations to Maria on her contract. He encouraged all to come out to Timbuctoo Day on September 23rd. He spoke about the Westampton resident who was struck on the side of Route 295 while inspecting her flat tire who recently passed away; such a tragedy.

There were no further comments and the meeting was adjourned at 7:59 PM.

Respectfully submitted,

Marion Karp, Municipal Clerk

TOWNSHIP OF WESTAMPTON
APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 9/29/17
RESOLUTION NO. 120-17

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

RESOLUTION OF ANTICIPATION OF SPECIAL ITEMS
OF REVENUE IN THE 2017 LOCAL MUNICIPAL BUDGET WITH
THE CONSENT OF THE DIRECTOR OF THE DIVISION
OF LOCAL GOVERNMENT SERVICES

RESOLUTION NO. 121-17

WHEREAS, N.J.S.A. 40A:4-87 permits the Director of the Division of Local Government Services to approve the insertion of a special item of revenue, and

WHEREAS, the Township is desirous of inserting this item in the 2017 local budget.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Westampton, County of Burlington, hereby requests the Director of the Division of Local Government Services to add the following items of revenue and appropriation to the 2017 Local Municipal Budget:

Revenue:

Distracted Driving	\$5500.00
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Appropriation:

Police S & W	\$5500.00
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BE IT FURTHER RESOLVED, that one copy of this resolution should be filed with the Director of the Division of Local Government Services.

Investors Bank, Operations Center, 101 Wood Ave South, Iselin, NJ 08830
 Telephone: 732-205-8499, Fax 732-321-5142, Email: DL-ACHGroup@myinvestorsbank.com

Westampton Township

REMITTANCE ADVICE SUMMARY REPORT**ACH INFORMATION**

Receiver Name:	TOWNSHIP OF WESTAMPTON	Originator Name:	NOVITAS
Settlement Date:	September 15, 2017	Effective Entry Date:	September 15, 2017
DFI Account Number:	2089903044	ACH Trace Number:	042000019157370
Amount:	\$990.77	SEC Code:	CCD
Transaction Type:	22	Transaction Description:	Demand Credit - Auto Deposit

REMITTANCE INFORMATION

Reassociation Trace Number
 Current Transaction Trace Numbers: 890626955
 Payer Identifier: 1205296137

ACH INFORMATION

Receiver Name:	WESTAMPTON TWP TREASUR	Originator Name:	ST OF NEW JERSEY
Settlement Date:	September 15, 2017	Effective Entry Date:	September 15, 2017
DFI Account Number:	2089903044	ACH Trace Number:	111000028835944
Amount:	\$5,500.00	SEC Code:	CCD
Transaction Type:	22	Transaction Description:	Demand Credit - Auto Deposit

REMITTANCE INFORMATION

Note/Special Instruction
 Note reference code: DD-17-45-01-DD-178

ACH INFORMATION

Receiver Name:	35EDM-WESTA-MPTAX	Originator Name:	LINK2GOV CORP
Settlement Date:	September 15, 2017	Effective Entry Date:	September 15, 2017
DFI Account Number:	2089903044	ACH Trace Number:	062000016593951
Amount:	\$4,884.19	SEC Code:	CCD
Transaction Type:	22	Transaction Description:	Demand Credit - Auto Deposit

ADDITIONAL INFORMATION
 /BID*0008943449

ACH INFORMATION

Receiver Name:	WESTAMPTON TOWNSHIP TR	Originator Name:	IRS
Settlement Date:	September 15, 2017	Effective Entry Date:	September 15, 2017
DFI Account Number:	2089903052	ACH Trace Number:	061036010031313
Amount:	\$43,756.00	SEC Code:	CCD
Transaction Type:	27	Transaction Description:	Demand Debit - Auto Payment

ACH INFORMATION

Receiver Name:	1717000000338700170829	Originator Name:	COMMWLTHOFPA TEL
Settlement Date:	September 15, 2017	Effective Entry Date:	September 15, 2017
DFI Account Number:	2089903052	ACH Trace Number:	043000092854352
Amount:	\$277.52	SEC Code:	CCD
Transaction Type:	27	Transaction Description:	Demand Debit - Auto Payment

REMITTANCE INFORMATION

Tax Payment
 Tax identification number: 91277066
 Tax payment type code: 1051
 Date: Aug 31, 2017
 Tax information identification number: T
 Tax amount: \$277.52
 Tax amount: \$201,709.15

21073318999

11606017241



STATE OF NEW JERSEY

VENDOR PAYMENT INQUIRY

[Home](#) [Contact Us](#) [FAQs](#) [Logout](#)

Payment Details

The data displayed relates all of the payment line information provided to NJCFS to generate this payment.

If you are unable to identify this payment by the data displayed, you can contact the fiscal area of the originating State agency for assistance at CINDY.FRIZZELL@LPS.STATE.NJ.US. Please include your vendor code and the voucher number in your message.

Vendor Name	WESTAMPTON TWP TREASURER
Vendor Code	21073318999
Payment Type	ACH
Check Number	1709130315
Payment Date	September 13, 2017
Check Total	\$5,500.00

Options

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Payment Line Details

Trans Code	AV
Voucher Agency	LAW AND PUBLIC SAFETY
Voucher Number	11606017241
Payee Reference	DD-17-45-01-DD-178
Line Number	01
Line Amount	\$5,500.00
Disbursed Amount	\$5,500.00

Additional Information

Budget Fiscal Year	2017
Fund	100
Agency	LAW AND PUBLIC SAFETY
Organization	DIV OF HIGHWAY TRAFFIC SAFETY
Appr. Unit	158
Object	6120
Revenue Source	N/A
Purchase Order Number	N/A
Contract Number	N/A
CFDA Number	20.616
CFDA Description	NATIONAL PRIORITY SAFETY PROGRAMS

Robert Hudnell

From: Cindy Frizzell <Cindy.Frizzell@njoag.gov>
Sent: Friday, September 15, 2017 9:01 AM
To: Robert Hudnell
Subject: RE: GRANT RECEIVED 9/15/17

Good Morning,

It's a mobilization grant -2017 Distracted Driving Crackdown. Let me know if you need more information.

Cindy Frizzell
Division of Highway Traffic Safety
609-633-8728

From: Robert Hudnell [mailto:bhudnell@westampton.com]
Sent: Friday, September 15, 2017 7:22 AM
To: Cindy Frizzell; Cindy Frizzell
Subject: GRANT RECEIVED 9/15/17

Good Morning:

Could you please identify the exact name of the grant we are in receipt of today in the amount of \$5,500.00?

Our vendor number is 21073318999

Voucher number is 11606017241

Thank you for your assistance.

ROBERT L HUDNELL
CHIEF FINANCIAL OFFICER
TOWNSHIP OF WESTAMPTON
(609)267-1891 EXT 107
BHUDNELL@WESTAMPTON.COM

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TOWNSHIP OF WESTAMPTON

RESOLUTION EXPRESSING OPPOSITION TO LEGISLATIVE
PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT
AND OPEN PUBLIC RECORDS ACT

RESOLUTION NO. 122-17

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Committee, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while

providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

TOWNSHIP OF WESTAMPTON
APPOINT PUBLIC WORKS DIRECTOR
RESOLUTION NO. 123-17

WHEREAS, the Code of the Township of Westampton provides for a Public Works Director and the Township Committee desires to appoint same.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, that the Township Committee hereby appoints _____ as Public Works Director for a term of _____ year commencing _____, 2017.

TOWNSHIP OF WESTAMPTON
COUNTY OF BURLINGTON

ORDINANCE NO. 14-2017

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF WESTAMPTON, CHAPTER 232, "VEHICLES AND TRAFFIC," ARTICLE I, "GENERAL PROVISIONS," SECTION 232-11, "TURN PROHIBITIONS," AND ESTABLISHING A PROHIBITION AGAINST LEFT TURNS AT THE SPRINGSIDE ROAD (CR 635) ACCESS DRIVE LOCATED ON BLOCK 203, LOT 5

WHEREAS, the Township Council of the Township of Westampton ("Township") has determined, in accord with the analysis of the Burlington County Planning Board ("BCPB"), that the safety of the motoring public requires the establishment of a certain left turn prohibition at the proposed Springside Road (CR 635) access drive located on Block 203, Lot 5 within the Township; and

WHEREAS, the Township has received a copy of certain correspondence dated August 17, 2017, from the BCPB, requesting that, as a condition of its approval of the development of a Wawa convenience store and fueling station, and fast food restaurant, on Block 203, Lot 5, the Township adopt an ordinance prohibiting traffic from making left hand turns in or out of the proposed driveway on Springside Road (CR 635); and

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED, by the Township Council of the Township of Westampton, County of Burlington, State of New Jersey, that Chapter 232, "Vehicles and Traffic," Article I, "General Provisions," Section 232-11, "Turn Prohibitions" of the Code of the Township of Westampton is hereby amended by adding the following language to the existing three-column chart:

"Intersection	Turn Prohibitions	Movement Prohibited"
The access driveway on Block 203, Lot 5 and Springside Road (CR 635)	Left	To and from driveway onto Springside Road (CR 635)

AND BE IT FURTHER ORDAINED AND ESTABLISHED that this Ordinance shall become effective upon adoption and publication in accordance with law.

TIMOTHY M. PRIME, *Esquire*
DUNCAN M. PRIME, *Esquire*
TYLER T. PRIME, *Esquire**



JASON R. TUVEL, *Esquire**
JOHN P. KELLENBERGER, *Esquire**
SARA R. SZYMBORSKI, *Esquire**

* ALSO ADMITTED TO THE PENNSYLVANIA BAR
+ ALSO ADMITTED TO THE NEW YORK BAR

August 23, 2017

via UPS ground

Marion Karp, Township Clerk
Westampton Township
Municipal Building
710 Rancocas Road
Westampton, New Jersey 08060

RE: **REQUEST FOR LEFT TURN PROHIBITION ORDINANCE**
KCA Westampton, LLC
Block 203, Lot 5
76 Springside Road (CR 635)

Dear Ms. Karp:

Our office represents KCA Westampton, LLC (“Applicant”) in connection with a development at the above-referenced property (the “Property”). On June 7, 2017, the Township of Westampton Land Development Board (the “Board”) granted Applicant preliminary and final major site plan approval, together with bulk variance and design waiver relief, to construct a Wawa convenience store and fueling station, and fast food restaurant, on the Property. Said approval was memorialized on August 2, 2017, by way of Resolution No. 13-2017. Subsequently, in a letter dated August 17, 2017, and in accordance with the conditions set forth in the aforementioned resolution, Applicant received a review letter from the Burlington County Planning Board in furtherance of obtaining their approval. A copy of said letter is enclosed herein.

I am writing to you today in an effort to seek the Township’s assistance in complying with one of the conditions set forth by the Burlington County Planning Board. Specifically, in paragraph 7, the Burlington County Planning Board has requested that the Township adopt an Ordinance prohibiting left hand turns in and out of the proposed Springside Road driveway. Accordingly, our office kindly requests that the Council introduce same for adoption at its next regularly scheduled meeting. For your convenience, our office has prepared and enclosed a draft ordinance.

SOUTH JERSEY
MOUNT LAUREL OFFICE

p 856 273 8300
f 856 273 8383
14000 Horizon Way, Suite 325
Mount Laurel, NJ 08054

NORTH JERSEY
TEANECK OFFICE

p 201 371 1026
f 856 273 8383
141 Ayers Court, Suite LLA-1
Teaneck, NJ 07666

**Please direct all mail to the Mount Laurel office.*

Marion Karp, Township Clerk
Westampton Township
August 23, 2017
Page 2 of 2

Should you have any questions with regard to the foregoing, please do not hesitate to contact our office. Thank you in advance for your time and consideration on this matter.

Very Truly Yours,



TIMOTHY M. PRIME, ESQ.

TMP/srs
Enclosures

cc: Maria Santucci Carrington, Township Administrator *(via UPS ground, with enclosures)*
Brian P. Shotts, Esq., Township Solicitor *(via UPS ground, with enclosures)*
KCA Westampton, LLC *(via electronic mail, with enclosures)*

**Board of Chosen Freeholders
County of Burlington
New Jersey**



Department of: PUBLIC WORKS
Division of Engineering
Land Development Section

JOSEPH T. BRICKLEY, PE
Director/County Engineer

Phone: (856) 642-3800
Fax: (856) 642-3810

Physical Address:
1900 Briggs Road
Mount Laurel, NJ 08054

Mailing Address:
49 Rancocas Road
P.O. Box 6000
Mount Holly, NJ 08060-6000

COPY

August 17, 2017

B.C.P.B.# S17-37-043

Timothy M. Prime, Esq.
14000 Horizon Way
Suite 325
Mt Laurel, NJ 08054

By Fax

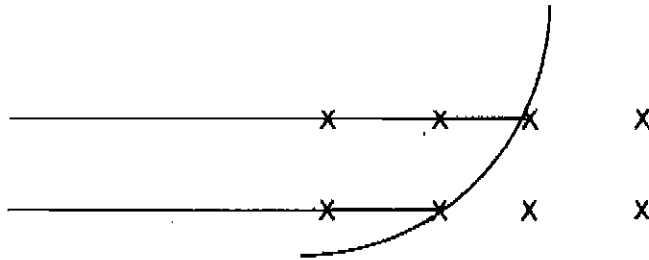
Re: KCA WESTAMPTON, LLC
Municipality: Westampton Township
Block 203, Lot 5
Roads: Springside Road (CR 635) & Woodlane Road (CR 630)

Dear Mr. Prime:

Following are our comments:

1. INFO – The site plan application proposes to demolish an existing WaWa, construct a larger WaWa with fuel dispensing, and construct a fast food restaurant on the site, along with associated parking, access and stormwater improvements. There is an existing access to Woodlane Road that will be demolished and replaced by an access farther to the east. There is an existing access to Springside Road that will be shifted to the south. There is also an existing residential access in an access easement for an adjacent lot.
2. Revise the Woodlane Road access to be directly opposite the Walgreens access.
 - a. INFO - The Walgreen's access was located to be across from a proposed access previously presented to our office for this site.
 - b. INFO – The access is shifted from what was presented at the January 31, 2017 pre-application meeting.
3. Show the entire sight triangles in order to demonstrate that they terminate in the correct travel lane.
4. The sight triangle for Springside Road should be for a right turn exit. Revise it to be 480' long.
5. Left turns should not be made into the site's Springside Road access since they would be across the intersection's left turn lane. The access should be revised to be right-in/right-out only.

- a. Appropriate signage will need to provide for the left turn prohibition.
6. An ordinance will need to be passed by Westampton Township to prohibit left turns at the Springside Road access. It is the developer's responsibility to request it.
7. The proposed curblines along Woodlane Road should extend to the property line then use a 4' curb taper to match the existing pavement for the pedestrian path on the adjacent lot.
 - a. Show the proposed sidewalk and road widening along Woodlane Road that is being installed by Westampton Township.
8. The proposed curblines for Springside Road should extend to the property line (using depressed curb for the residential drive) then use a 4' curb taper and a 50' pavement taper to existing edge of pavement.
9. Revise the traffic island in the Springside Road access:
 - a. It should be designed for a right-in/right-out access.
 - b. It should allow a pedestrian path through the island.
 - c. It should be at least 100 sf.
 - d. It should have sharp enough angles to discourage left turns.
10. The accesses do not require stop signs, painted STOP or stop bars. If the developer wishes to keep them on the plan, add a note, "Burlington County will not be responsible for the stop signs, painted STOP or stop bars. If Burlington County is contacted for maintenance or repair in the future, the lot owner will reimburse the County for all expenses."
11. Revise the crosswalk across the Springside Road access to be in line with the sidewalk.
12. Detectible Warning Surfaces are not required where the pedestrian path crosses the drive accesses.
 - a. Revise the plans to show that the sidewalks will be depressed to be flush with the access pavement.
 - b. Remove the callouts for County ADA ramps at the accesses.
 - c. Add sufficient proposed elevations to demonstrate that the pedestrian path will have no more than 2% cross-slope and no more than 12H:1V longitudinal slope. See sketch.



13. Replace the curb ramp detail on Sheet 18 with one from the County standard details or from NJDOT standard details.
14. Provide a 1"=10' detail of the proposed curb ramp at the intersection. It should provide sufficient elevations as noted above. It should clearly show the proposed location of the detectable warning surface.
15. Revise the location of the curb ramps at the intersection to direct pedestrians straight across the roads.
 - a. Revise the intersection striping as necessary.
 - b. Provide a matching curb ramp on the opposite side of Woodlane Road and one on the opposite side of Springside Road.
16. Provide pedestrian signals for all approaches to the intersection.
 - a. Pedestrian pushbutton locations shall be revised to comply with current MUTCD requirements.
 - b. A markup of Sheet 18 will be sent to the engineer.
 - c. INFO - The signal revisions are required due to the construction of the sidewalk and ADA ramp on the southeast corner of the intersection. It is anticipated this project will generate pedestrian and bicycle traffic from neighboring developments.
17. INFO - The proposed cross-slopes and gutter slopes of the County road frontages will be reviewed after the plans are revised as noted.
18. Dimension the sidewalks as being at least 5' wide and at least 5' behind the curbline.
19. Provide traffic control plans for any proposed work within the County right-of-way. Provide separate plans for the different stages of improvements in the County right-of-way.
 - a. A set of notes to be added to the TCP will be emailed to the engineer.
20. The plans should show who the current stormwater easement is dedicated to. If it is Burlington County, it will require Freeholder approval to vacate it.
21. Add a note to the plans that the new stormwater pipe from Springside Road to Woodlane Road is to be constructed before the existing 18" RCP is demolished.

22. Benchmark #1 is in an area scheduled to be demolished. Provide a benchmark that will remain throughout the project instead.
23. The following comments pertain to the stormwater management system.
 - a. On Sheet 11 of 18, there is a typo in the side view of the underground outlet structure. The weir is listed as 2" wide. Revise it to be 2'.
 - b. On Sheet 11 of 18, there is no dimension for the inside top of the underground outlet structure. Add a top elevation.
 - c. The model in the stormwater report does not include the second outlet pipe from the underground basin outlet structure. This probably does not make any difference for the smaller storms where the bypass pipe does not flow. For the 100 year storm, our modeling indicates that the outflow will be about 0.4 cfs more than indicated in the report. That would no longer be compliant with the allowed runoff rate shown in the table on page 8. Revise the report.
 - d. Revise the basin spillway so that it does not direct overflow towards the County road.
24. INFO – The plan shows an inlet along Springside Rd that would drain through the site to an inlet in Woodlane Rd. It shows a proposed stormwater easement.
 - a. If possible, the proposed inlet should be relocated out of the access. If the inlet is relocated to be out of the access, make a note that the new B inlet will receive an N-ECO or approved equal curb piece.
 - b. If not possible to relocate it, the proposed inlet should be a depressed curb style B inlet rather than an E inlet.
25. The proposed sanitary manhole cannot be in the road widening easement at the intersection. The easement is for traffic signal equipment that may be needed for future intersection upgrades. Revise the location of the manhole to be outside the easement.
26. Trucks should not veer left and cross the center striping in order to turn right into the site. Revise the truck turning diagram.
27. The following comments pertain to the TIS. Revise the TIS.
 - a. The traffic study did not address the 95% northbound queues that will block the southbound left turn access to the site.
 - b. An analysis was not provided to determine if a left turn lane is warranted for southbound CR 635 at the site access. However, the signalized analysis indicates a longer northbound left turn lane is required for the projected queue (v/c 0.96 and 95% Queue= 422ft).
 - c. Neither a revised traffic signal timing nor analyses was provided to mitigate the 1.10 v/c ratio for the southbound through movement. This movement is an F in the no Build Condition and therefore needs to be mitigated through a timing revision.
28. The proposed site plan does not comply with the following access design criteria:

- a. The curb radii should be 10'-25'. The two curb radii for the Springside Road access are proposed to be 35' & 50'. A WB-50 truck turning template has been provided to demonstrate the need for the larger radii.

29. The following items should have been provided on the plans submitted:

- a. Existing and proposed centerline, edge of pavement, gutter grade and top of curb elevations every 25' along the entire frontages. The elevations should be aligned so cross-slopes can be calculated.

This application will be on the August 22, 2017 agenda of the Land Development Review Committee meeting held at 7:00 PM in the Engineer's Office.

Feel free to call with any questions.

Very truly yours,

BURLINGTON COUNTY PLANNING BOARD



Troy Sanders
Senior Engineer

- | | | |
|-----|----------------------------------------------|---------------------|
| cc: | Westampton Township Planning Board Secretary | By Fax |
| | Westampton Township Planning Board Engineer | By Fax |
| | Westampton Township Planning Board Planner | By Fax |
| | Westampton Township Construction Official | By Fax |
| | Dynamic Engr; Attn: Mark Whitaker, PE | By Fax 732 974-3521 |
| | S17-37-043 | |

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	1,229,680.36	0.00	1,229,680.36	0.00	0.00	1,229,680.36
CAPITAL FUND	7-04	43,636.81	0.00	43,636.81	0.00	0.00	43,636.81
DOG FUND	7-12	74.25	0.00	74.25	0.00	0.00	74.25
ESCROW FUND	7-14	7,448.25	0.00	7,448.25	0.00	0.00	7,448.25
RECREATION FUND	7-17	14,044.44	0.00	14,044.44	0.00	0.00	14,044.44
OPEN SPACE FUND	7-18	7,736.24	0.00	7,736.24	0.00	0.00	7,736.24
COAH FUND	7-24	138,405.29	0.00	138,405.29	0.00	0.00	138,405.29
Total of All Funds:		<u>1,441,025.64</u>	<u>0.00</u>	<u>1,441,025.64</u>	<u>0.00</u>	<u>0.00</u>	<u>1,441,025.64</u>

P.O. Type: ALL
 Format: Detail with Line Item Notes
 Range: 6-01-20-110-000 to 7-28-56-850-800
 Rcvd Batch Id Range: First to Last
 Department Page Break: No
 Subtotal CARF: No
 Subtotal Department: No
 Print Alpha, Revenue, & G/L Accounts: Y
 Open: N Void: N Paid: N
 Held: Y Aprv: N Rcvd: Y
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

Account	Description	Item Description	Amount	Stat	Chk	Enc	Date	First Rcvd	Chk/Void	Invoice	PO Type
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Fund: CURRENT FUND											
7-01-20-120-020	ADMINISTRATIVE & EXECUTIVE-OE-CONTRACTS										
00200450	1 02480	BARONE TECHNOLOGY LEASING	381.44	R				09/18/17	09/18/17	56161473	
00200462	1 02436	FRASER ADVANCED INFO SYSTEMS	701.56	R				09/20/17	09/20/17	INV415776	
		{COPIER IN COPY ROOM}									
			<u>1,083.00</u>								

7-01-20-120-036	ADMINISTRATIVE & EXEC-OE-OFFICE SUPPLIES										
00199987	1 00944	GOOD IMPRESSIONS PRINTING INC	252.00	R				07/13/17	09/20/17	61262	
00200189	1 00944	GOOD IMPRESSIONS PRINTING INC	287.00	R				08/09/17	09/20/17	61179	
		AS PER INVOICE#61179									
			<u>539.00</u>								

7-01-20-120-044	ADMIN & EXEC-OE-DUES & SCHOOLING										
00200483	1 00361	TREASURER STATE OF NJ	50.00	R				09/25/17	09/25/17		
		MUNICIPAL CLERK-MARION KARP									

7-01-20-150-044	ASSESSMENT OF TAXES-OE-DUES & SCHOOLING										
00200461	1 00415	ASSN OF MGPL ASSESSORS OF NJ	55.00	R				09/19/17	09/25/17		
		LUNCHEON MEETING-WEDNESDAY NOVEMBER 6 2017 AT BALLYS PARK PLACE FOR MARIE LOUISE PROCACTI, TAX ASSESSOR									

7-01-20-165-299	ENGINEERING SERVICES-OE-MISCELLANEOUS										
00200490	1 03371	REMINGTON VERNICK & ARANGO ENG AUGUST 2017	75.00	R				09/25/17	09/25/17	0337G002-7	

7-01-23-220-204	EMPLOYEE INSURANCE-OE-VISION										
00200493	1 03069	SUPERIOR VISION OF NJ INC	239.58	R				09/25/17	09/25/17	65084	

7-01-25-260-026	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT										
00200430	1 01355	HOME DEPOT CREDIT SERV (WTFD)	187.19	R				09/14/17	09/26/17		
00200474	1 03196	ACTION UNIFORM CO	10.00	R				09/22/17	09/26/17	14607	

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
7-01-31-445-299		UTILITIES-WATER & SEWER-MISC	Continued							
00200447	2 00089	NEW JERSEY AMERICAN WATER CO	SEPTEMBER 2017 WATER-FIREHOUSE	62.28	R		09/18/17	09/18/17		
00200447	3 00089	NEW JERSEY AMERICAN WATER CO	SEPTEMBER 2017 WATER-PRIVATE	179.46	R		09/18/17	09/18/17		
		FIRE SERVICE-SPRINKLER SYSTEM IN MUNICIPAL BUILDING								
00200447	4 00089	NEW JERSEY AMERICAN WATER CO	SEPTEMBER 2017 WATER-MCPL BLDG	384.75	R		09/18/17	09/18/17		
00200485	1 00101	MOUNT HOLLY MUNICIPAL	3RD QTR 2017 SEWER-AMERICAN	59.79	R		09/25/17	09/25/17		
		LEGION HALL-781 RANCOCAS ROAD		<u>709.39</u>						
7-01-31-447-299		UTILITIES-PETROLEUM PRODUCTS-MISC								
00200466	1 03418	RIGGINS INC	DIESEL FUEL (9/19/17)	238.28	R		09/20/17	09/20/17	74941085	
7-01-43-490-036		MUNICIPAL COURT-OE-OFFICE SUPPLIES								
00200495	1 02374	W B MASON CO INC	RIBBONS, TAPE, FOLDERS	267.21	R		09/25/17	09/25/17	147753568	
00200495	2 02374	W B MASON CO INC	CREDIT MEMO-LETTER POCKETS	79.96	R		09/25/17	09/25/17	CR4570794	
00200495	3 02374	W B MASON CO INC	SHEET PROTECTORS, PENS, FOLDER	56.52	R		09/25/17	09/25/17	147549746	
				<u>243.77</u>						
7-01-55-900-001		REGIONAL HIGH SCHOOL TAX								
00200451	1 00004	RANCOCAS VALLEY REG HIGHSCHOOL	OCTOBER 2017 REGIONAL HIGH SCHOOL TAXES	363,250.35	R		09/18/17	09/18/17		
7-01-55-900-002		LOCAL DISTRICT SCHOOL TAX								
00200452	1 00074	WESTAMPTON TWP BD OF EDUCATION	OCTOBER 2017 LOCAL SCHOOL DISTRICT TAXES	842,637.32	R		09/18/17	09/18/17		
7-01-55-900-008		RESERVE FOR STATE GRANTS								
00200497	1 01107	TREASURER STATE OF NJ	RECYCLING-COMPLIANCE MONITORING FEES	1,015.00	R		09/25/17	09/25/17	171518420	
		Fund Total:	CURRENT FUND	1,229,680.36						

Fund: CAPITAL FUND

7-04-55-901-918 CAPITAL BOND ORDINANCE#2013-4

00200489 1 03371 REMINGTON VERNICK & ARANGO ENG HOLLY LANE-MAY 17 ENGINEERING 3,238.05 R 09/25/17 09/25/17 03377003-9

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
7-04-55-901-918 00200489 2 03371	CAPITAL BOND ORDINANCE#2013-4 REMINGTON VERNICK & ARANGO ENG HOLLY LANE-AUGUST 2017 ENG	Continued	928.76 4,166.81	R	09/25/17 09/25/17		0337003-12	
7-04-55-917-030 00200458 1 00074	CAPITAL BOND ORDINANCE#2017-3 (ITEM D) WESTAMPTON TWP BD OF EDUCATION CULLEN WAY PAVING AS PER RESOLUTION#2017-96		39,470.00	R	09/19/17 09/19/17			
	Fund Total: CAPITAL FUND		43,636.81					
Fund: DOG FUND								
7-12-55-900-903 00200467 1 00294	BURLINGTON COUNTY ANIMAL SHELTER FEES BURLINGTON COUNTY ANIMAL & AUGUST 2017 SHELTER FEES		74.25	R	09/20/17 09/20/17		17178043	
	Fund Total: DOG FUND		74.25					
Fund: ESCROW FUND								
7-14-56-850-966 00200487 1 03371	PACIFIC OUTDOOR ADVERTISING (202-2) REMINGTON VERNICK & ARANGO ENG AUGUST 2017 ENGINEERING		640.00	R	09/25/17 09/25/17		0337P015-1	
7-14-56-850-978 00200465 2 02736	KCA WESTAMPTON LLC (203-5) WAWA LONG MARNERO & ASSOCIATES LLP AUGUST 2017 LEGAL		210.00	R	09/20/17 09/20/17		19159	
00200468 1 03371	REMINGTON VERNICK & ARANGO ENG AUGUST 2017 ENGINEERING		660.00	R	09/20/17 09/20/17		0337P014-4	
00200499 2 02461	CHE ASSOCIATES ENGINEERING THRU 9/9/17		561.00	R	09/25/17 09/25/17		212740	
	Fund Total: ESCROW FUND		1,431.00					
7-14-56-850-983 00200468 2 03371	YOUNG, JAMES A & DENA (1205-9) REMINGTON VERNICK & ARANGO ENG AUGUST 2017 ENGINEERING		640.00	R	09/20/17 09/20/17		0337P016-1	
7-14-56-851-817 00200465 1 02736	DOLAN CONTRACTORS (203-1.03, 2 & 3) LONG MARNERO & ASSOCIATES LLP AUGUST 2017 LEGAL		360.00	R	09/20/17 09/20/17		19158	
00200468 4 03371	REMINGTON VERNICK & ARANGO ENG AUGUST 2017 ENGINEERING		640.00	R	09/20/17 09/20/17		0337P017-1	
00200499 1 02461	CHE ASSOCIATES ENGINEERING THRU 9/9/17		538.50	R	09/25/17 09/25/17		212750	
	Fund Total: ESCROW FUND		1,538.50					
7-14-56-851-820 00200468 3 03371	DOLAN CONTRACTORS-(203-7) 90 STEMMERS LN REMINGTON VERNICK & ARANGO ENG AUGUST 2017 ENGINEERING		1,312.50	R	09/20/17 09/20/17		0337T007-1	

Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
7-18-54-375-200		OPEN SPACE-LAND MAINTENANCE-OTHER EXP								
00200252	1 01048	BEN SHAFER RECREATION INC	BUBBLE (FOR TANSFIELD PLAYGROUND) AS PER PROPOSAL	206.34	R	08/17/17	09/18/17		BSR-17-4126	
00200252	2 01048	BEN SHAFER RECREATION INC	FREIGHT	36.70	R	08/17/17	09/18/17		BSR-17-4126	
00200252	3 01048	BEN SHAFER RECREATION INC	VERTICAL NET	1,395.55	R	08/17/17	09/18/17		BSR-17-4126	
00200439	1 00063	PSE&G	SEPT 2017 ELECTRIC-CONCESSION STAND	3,942.90	R	09/15/17	09/15/17			
00200449	1 02088	PIONEER MANUFACTURING CO	FIELD LINES PAINT	483.00	R	09/18/17	09/18/17		INV655589	
00200486	1 02461	CME ASSOCIATES	SPORTS COMPLEX PHASE 8-DESIGN	1,386.75	R	09/25/17	09/25/17		212749	
		PHASE SERVICES-BASIN MITIGATION THRU SEPTEMBER 9 2017								
				<u>7,451.24</u>						
Fund:	COAH FUND		Fund Total: OPEN SPACE FUND	7,736.24						
7-24-56-850-800		COAH DEVELOPMENT FEES EXPENDITURES								
00200448	1 02066	CLARKE CATON HINTZ PC	AUGUST 2017 COAH MASTER	1,406.39	R	09/18/17	09/18/17		69439	
00200491	1 03371	REMINGTON VERNICK & ARANGO ENG	AUGUST 2017 ENGINEERING	3,420.00	R	09/25/17	09/25/17		0337005-1	
		PLANNING INITIATIVES								
00200507	1 03562	BATAVA CONSTRUCTION, INC.	PROGRESS PAYMENT ON WOODLANE SIDEWALK PROJECT	133,578.90	R	09/27/17	09/27/17			
				<u>138,405.29</u>						
			Fund Total: COAH FUND	138,405.29						
			Year Total:	1,441,025.64						
Total Charged Lines:	79	Total List Amount:	1,441,025.64	Total Void Amount:	0.00					