

**WESTAMPTON TOWNSHIP  
RE-ORGANIZATION MEETING - JANUARY 8, 2019  
6:00 P.M.**

1. Township Clerk Calls the Meeting to Order
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times January 5, 2018.)
3. Pledge of Allegiance
4. Moment of Silence
5. Oath of Office – Committeeman-elect Anthony DeSilva  
By: Senator Troy Singleton  
  
Oath of Office – Committeeman-elect Glynn Lee Eckart  
By: Senator Troy Singleton
6. Roll Call:

Committeeman Anthony DeSilva  
Committeeman Glynn Lee Eckart  
Committeeman Sandy Henley  
Committeewoman Linda Hynes  
Committeeman John Wisniewski

7. Nomination of Mayor, Administer Oath of Office
8. Nomination of Deputy Mayor, Administer Oath of Office
9. Nominations of Professional Appointments and Resolutions:
  - 1-19 Resolution Appointing Solicitor for the Year 2019
  - 2-19 Resolution Appointing Engineer for the Year 2019
  - 3-19 Resolution Appointing Auditor for the Year 2019
  - 4-19 Resolution Appointing Planner for the Year 2019
  - 5-19 Resolution Appointing Prosecutor for the Year 2019
  - 6-19 Resolution Appointing Public Defender for the Year 2019
  - 7-19 Resolution Appointing Bond Counsel for the Year 2019

- 8-19 Resolution Appointing Tax Special Counsel for the Year 2019
- 9-19 Resolution Appointing Labor Counsel for the Year 2019
- 10-19 Resolution Appointing Risk Management Consultant for the Year 2019
- 11-19 Resolution Appointing a Township Committee Member to the Land Development Board (Class III Member) for the Year 2019
- 12-19 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 2019
- 13-19 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2019
- 14-19 Resolution Appointing three (3) members to the Recreation Commission each for a three year term
- 15-19 Resolution Appointing two (2) members to the Timbuctoo Advisory Committee (Class C) each for a 3 year term
- 16-19 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2019
- 17-19 Resolution Approving the Payment of Vouchers

\*Resolutions 18-19 through 32-19 to be voted in one motion\*

- 18-19 Reapprove Petty Cash Fund
- 19-19 Resolution Appointing Craig Farnsworth as Deputy Emergency Management Coordinator for the year 2019
- 20-19 Resolution Appointing M. Gene Blair as Zoning Officer for the year 2019
- 21-19 Resolution Appointing Marion Karp as Deputy Zoning Officer for the year 2019
- 22-19 Resolution Appointing Monique Wylie as Deputy Registrar for a 3 year term
- 23-19 Resolution Designating Depositories
- 24-19 Resolution Designating Official Newspaper
- 25-19 Resolution Designating the Interest Rates on Delinquent Taxes
- 26-19 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation

- 27-19 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton
  - 28-19 Resolution Designating the Mayor as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton
  - 29-19 Resolution Approving the 2019 Temporary Budget
  - 30-19 Resolution Adopting a Cash Management Plan
  - 31-19 Resolution Appointing Marion Karp as the Public Agency Compliance Officer (PACO)
  - 32-19 Resolution Adopting "Robert's Rules of Order" for the Conduct of Public Meetings
10. Mayoral Appointments – Land Development Board
- a. Land Development Board Class IV Member (1) for a for 4 year term
  - b. Land Development Board Class IV Member, Alternate #2 (1) for a two year term
  - c. Land Development Board Class II Member (1) for a 1 year term
  - d. Historic Commission Class C Member (1) for a four year term
  - e. Historic Commission Class C Member, Alternate (1) for a two year term
11. Mayoral Assignments for Committee Liaison Persons for year 2019
- | <u>Department/Committee</u>   | <u>Committee Member</u> |
|-------------------------------|-------------------------|
| Police                        |                         |
| Public Works                  |                         |
| Recreation                    |                         |
| Municipal Court               |                         |
| Westampton School Board       |                         |
| RV Regional High School Board |                         |
| Emergency Services            |                         |
| Veteran's Affairs             |                         |
| Senior Citizens               |                         |

12. Acknowledgement of Automatic Appointments
  - a. Mayor is a member of the Land Development Board
13. January Meetings – Tuesday, January 15, 2019 @ 7 PM
14. Open Meeting to Public
15. Township Committee Comments
16. Adjournment

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 1-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Solicitor –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON  
AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 2-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Engineer –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON  
AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 3-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Auditor –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. H-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Planner –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.



TOWNSHIP OF WESTAMPTON  
AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 5-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Municipal Court Prosecutor –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 6-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Municipal Court Public Defender –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 7-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Bond Counsel –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 8-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Tax Special Counsel –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON

AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

RESOLUTION NO. 9-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee based upon the aforementioned certificates hereby declare that there are sufficient funds appropriated for the purpose of expending funds for the aforesaid purpose and the Township Chief Financial Officer is hereby directed to charge the hereinafter expenditures against the following appropriations:

2. That the Township Committee makes the following appointment pursuant to a Fair and Open Process pursuant to the provisions of Westampton Township Ordinances and pursuant to N.J.S.A. 19:44A-20.4 et seq. and hereby awards contract to said person or entities for the aforesaid purposes for the period of time to commence immediately upon adoption of this Resolution and to end on December 31, 2019, or until a replacement is named.

Township Labor Counsel –

3. That the Township Mayor and Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution and which are prepared by or reviewed by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this Contract.

TOWNSHIP OF WESTAMPTON  
RISK MANAGEMENT CONSULTANT  
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

RESOLUTION NO. 10-19

WHEREAS, the Township of Westampton did pass ordinance numbers 21-2005, 22-2005, 23-2005, 24-2005, 25-2005 and 26-2005; and

WHEREAS, the State of New Jersey did pass N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Township of Westampton utilized the Fair and Open Process required by State statute and Township Ordinance in conjunction with its selection of the within named professionals; and

WHEREAS, the Governing Body of Township of Westampton is a member of the Burlington County Municipal Joint Insurance Fund, a self-insurance pooling fund, and

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical; and

NOW THEREFORE, be it resolved that the Governing Body of Township of Westampton does hereby appoint Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**“AGREEMENT”**  
**RISK MANAGEMENT CONSULTANT**  
**BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

This agreement, entered into this \_\_\_\_\_ day of **January**, **2019**, between the **Township of Westampton** (hereinafter referred to as Municipality) and **Hardenbergh Insurance Group** (Individual, Partnership, Corporation) of the State of New Jersey, having its principal office at **8000 Sagemore Dr., Suite 8101, Marlton, NJ 08053** (hereinafter referred to as the Consultant).

**WHEREAS**, the Consultant has offered to the **Municipality** professional risk management consulting services as permitted in the Bylaws of the Burlington County Municipal Joint Insurance Fund, and

**WHEREAS**, the **Municipality** desires these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held **January**, **2019**;

**NOW THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. The Consultant, for and in consideration of the amount stated hereinafter agrees to provide services to the **Municipality** as follows:
  - A) The Consultant shall assist the **Municipality** in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.
  - B) Assist the **Municipality** in understanding and selecting the various coverages available from the Burlington County Municipal Joint Insurance Fund.
  - C) Review with the **Municipality** any additional coverage that the Consultant feels should be carried but are not available from the Fund and subject to the Municipality’s authorization place such coverages outside the Fund.
  - D) Assist the **Municipality** in the preparation of applications, statements of values and similar documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the consultant.
  - E) Review the **Municipality’s** assessment as prepared by the Fund and assist the Municipality in the preparation of its annual insurance budget.
  - F) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives.
  - G) Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant’s involvement does not include the work normally done by a public adjuster.
  - H) Any other services required by the Fund’s Bylaws.

2. The term of this agreement shall be for one (1) year from the first day of **January, 2019**, or from the effective date of coverage, unless terminated as hereinafter provided in this agreement.
3. The Municipality authorizes the Fund to pay its Consultant as compensation for services rendered an amount equal to **Four Percent (4%)** of the Municipality's annual assessment as promulgated by the Fund. Said fee shall be paid within 30 days of payment of the member's assessment. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
4. For any coverages, authorized by the **Municipality**, to be placed outside of the Fund, the Consultant shall receive as his full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above.
5. Either party may cancel this Agreement, with cause, at any time by mailing to the other written notice calling for termination at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

ATTEST: \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

CONSULTANT: \_\_\_\_\_

Jon Sharp, President

DATE: \_\_\_\_\_



TOWNSHIP OF WESTAMPTON

APPOINT TOWNSHIP COMMITTEE MEMBER AS A  
LAND DEVELOPMENT BOARD CLASS III MEMBER FOR 2019

RESOLUTION NO. 11-19

WHEREAS, there exists a need to appoint a Class III LDB Member in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that \_\_\_\_\_, be and is hereby appointed to the position of Class III Member for the LDB for the Township of Westampton.

TOWNSHIP OF WESTAMPTON

APPOINT TOWNSHIP COMMITTEE MEMBER AS A  
HISTORIC PRESERVATION COMMISSION MEMBER FOR 2019

RESOLUTION NO. 12-19

WHEREAS, there exists a need to appoint a member of the Township Committee to the Historic Preservation Commission in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that \_\_\_\_\_, be and is hereby appointed to the position of Historic Preservation Commission member for the Township of Westampton.

TOWNSHIP OF WESTAMPTON

APPOINT A TOWNSHIP COMMITTEE MEMBER TO THE  
TIMBUCTOO ADVISORY COMMITTEE FOR 2019

RESOLUTION NO. 13-19

WHEREAS, there exists a need to appoint a member of the Township Committee to the Timbuctoo Advisory Committee in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that \_\_\_\_\_, be and is hereby appointed to the position of Timbuctoo Advisory Committee member for the Township of Westampton for the calendar year of 2019.

TOWNSHIP OF WESTAMPTON

APPOINT RECREATION COMMISSION MEMBERS  
FOR A 3 YEAR TERM

RESOLUTION NO. 14-19

WHEREAS, there exists a need to appoint 3 members to the Recreation Commission in the Township of Westampton for a 3 year term;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that \_\_\_\_\_,  
\_\_\_\_\_ and \_\_\_\_\_ be and are hereby  
appointed to the position of Recreation Commission member for a 3 year term for the  
Township of Westampton.

TOWNSHIP OF WESTAMPTON

APPOINT TIMBUCTOO ADVISORY COMMITTEE CLASS  
C MEMBERS FOR A 3 YEAR TERM

RESOLUTION NO. 15-19

WHEREAS, there exists a need to appoint two (2) Timbuctoo Advisory Committee Class C members in the Township of Westampton for 3 year terms;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that \_\_\_\_\_ and \_\_\_\_\_ be and are hereby appointed to the position of Timbuctoo Advisory Committee members for 3 year terms for the Township of Westampton.

TOWNSHIP OF WESTAMPTON

MEETING SCHEDULE

RESOLUTION NO. 16-19

WHEREAS, the Open Public Meeting Act requires that public bodies give notice of their meetings for the year;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, assembled in public session this 8th day of January 2019, that:

1. All meetings of the Township Committee shall be held at the Municipal Building on Rancocas Road and will commence at 7:00 PM prevailing time, except January 8, 2019 and January 7, 2020 at 6:00 PM. Workshop/Executive session meetings are to be held before the regular meeting at 5:45 PM.

2. The schedule of meetings to be held during this year is as follows: 1<sup>ST</sup> and 3<sup>RD</sup> Tuesday Meeting Schedule:

January 8, 2019, 6 PM	June 18, 2019
January 15, 2019	July 16, 2019
February 5, 2019	August 20, 2019
February 19, 2019	September 3, 2019
March 5, 2019	September 17, 2019
March 19, 2019	October 1, 2019
April 2, 2019	October 15, 2019
April 16, 2019	November 12, 2019
May 7, 2019	December 3, 2019
May 21, 2019	December 17, 2019
June 4, 2019	January 7, 2020 - Reorganization

3. The Clerk shall forthwith (1) post and maintain posted throughout this year on the bulletin board in the Municipal Building, (2) maintain a copy of this resolution in the

Clerk's Office for the public and (3) mail a copy of this resolution to the Burlington County Times for publication.

TOWNSHIP OF WESTAMPTON  
APPROVING PAYMENT OF VOUCHERS  
FOR THE PERIOD ENDING 1/8/19

RESOLUTION NO. 17-19

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.



TOWNSHIP OF WESTAMPTON

A RESOLUTION REAPPROVING  
A PETTY CASH FUND

RESOLUTION NO. 18-19

WHEREAS, N.J.S.A. 40a:5-21 authorizes the establishment of a Petty Cash Fund in any municipality by application and resolution, and

WHEREAS, once established, said petty cash fund is required to be reapproved annually; and

WHEREAS, the custodian for this fund is Robert Hudnell, CFO, who is bonded for the amount of \$1000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures; and

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Petty Cash fund is hereby reapproved in the amount of \$700.00.

TOWNSHIP OF WESTAMPTON

APPOINT CRAIG FARNSWORTH AS DEPUTY EMERGENCY  
MANAGEMENT COORDINATOR FOR 2019

RESOLUTION NO. 19-19

WHEREAS, there exists a need to appoint a Deputy Emergency Management Coordinator in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that Craig Farnsworth, be and is hereby appointed to the position of Deputy Emergency Management Coordinator for the Township of Westampton.

— —

TOWNSHIP OF WESTAMPTON  
APPOINT M. GENE BLAIR AS ZONING  
OFFICER FOR 2019

RESOLUTION NO. 20-19

WHEREAS, there exists a need to appoint a Zoning Officer in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that M. Gene Blair, be and is hereby appointed to the position of Zoning Officer for the Township of Westampton.

TOWNSHIP OF WESTAMPTON

APPOINT MARION KARP AS DEPUTY  
ZONING OFFICER FOR 2019

RESOLUTION NO. 21-19

WHEREAS, there exists a need to appoint a Deputy Zoning Officer in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that Marion Karp, be and is hereby appointed to the position of Deputy Zoning Officer for the Township of Westampton.

TOWNSHIP OF WESTAMPTON

APPOINT MONIQUE WYLIE AS DEPUTY REGISTRAR OF  
VITAL STATISTICS FOR A 3 YEAR TERM

RESOLUTION NO. 22-19

WHEREAS, there exists a need to appoint a Deputy Registrar of Vital Statistics for a 3 year term in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that Monique Wylie, be and is hereby appointed to the position of Deputy Registrar of Vital Statistics for the Township of Westampton.

DESIGNATION OF DEPOSITORIES

TOWNSHIP OF WESTAMPTON

RESOLUTION NO. 23-19

WHEREAS, N.J.S.A. 40A:5-14 provides that the Governing Body, by Resolution passed by a majority vote of the full membership hereof may designate a Bank or Trust Company having its place of business in this State and organized under the laws of the United States or of this State or the State of New Jersey Cash Management Fund established pursuant to N.J.S.A. 40A:501, or any combination thereof, as a depository for its monies; and

WHEREAS, the Township Committee desires to designate certain institutions as depositories for Township monies.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee hereby designates as legal depositories for its money, Investors Bank and any and all banks or Trust Companies having its place of business in New Jersey and organized under the laws of the State of New Jersey or of the United States.

DESIGNATION OF OFFICIAL NEWSPAPER

TOWNSHIP OF WESTAMPTON

RESOLUTION NO. 24-19

WHEREAS, N.J.S.A. 40:53-1 provides that the Governing Body may designate an official newspaper for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS, the Township Committee desires to designate an official newspaper.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee hereby designates the Burlington County Times as the official newspaper for the publication of Ordinances, Notices and any other matter required by law to be published by the Township of Westampton, and the Trenton Times as the second official newspaper.

TOWNSHIP OF WESTAMPTON  
INTEREST RATES ON DELINQUENT TAXES  
RESOLUTION NO. 25-19

WHEREAS, N.J.S.A. 54:4-67 et seq declares that affirmative action on the part of the Governing Body is required in fixing the rate of interest on delinquent taxes and other municipal charges. N.J.S.A. 54:4-67 has been changed to define a delinquent tax as follows:

Delinquency means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years. The governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six percent (6%) of the amount of the delinquency.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee hereby designates the rate of interest to be charged for the non-payment of taxes and other municipal charges in the event that any payment shall not be made within ten (10) days after the date same is payable, to be eight percent (8%) on the first one thousand five hundred dollars (\$1,500.00) of delinquency and eighteen percent (18%) on any amount in excess thereof, which shall be computed and charged to the principal sum due.



2. In addition the Township Committee hereby fixes an additional penalty of six percent (6%) to be charged to a taxpayer whose unpaid delinquency exceeds \$10,000.00 on the last working day of the calendar year.

TOWNSHIP OF WESTAMPTON

AUTHORIZE ASSESSOR TO FILE APPEALS  
WITH THE BURLINGTON COUNTY BOARD  
OF TAXATION AS MAY BE NECESSARY

RESOLUTION NO. 26-19

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in the veteran's and/or senior citizen's deduction allowed on the assessment list; and

WHEREAS, responsibility for the maintenance and correction of the assessment list rests with the Township Tax Assessor subject to laws and regulations; and

WHEREAS, the Township Committee in certain instances believes it would be in the best interest of the Township to authorize the filing of Counterclaims seeking an increase in the assessment in the event true value is determined to be higher than anticipated.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and the State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby authorize the Township Tax Assessor to file such appeals as may be necessary with the Burlington County board of Taxation to maintain the accuracy and equality in the

assessment list of the Township of Westampton, subject to the advice of the Township Attorney and the prior approval of the Township Committee.

2. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to execute Stipulations of Settlement on behalf of the Township of Westampton, subject to the advice of the Township Attorney and the prior approval of the Township Committee.

3. That the Township Committee for the aforementioned reasons hereby authorizes and directs the Township Attorney to prepare and file the appropriate Counterclaims seeking and increase in the assessment to correspond with the true value to be established by the Court or the Board of Taxation whichever the case may be.

4. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this Resolution to the Burlington County Board of Taxation and to the Township Tax Assessor.

TOWNSHIP OF WESTAMPTON

AUTHORIZE TAX ASSESSOR TO HANDLE  
ROLLBACK ASSESSMENT MATTERS ON BEHALF  
OF THE TOWNSHIP OF WESTAMPTON

RESOLUTION NO. 27-19

WHEREAS, statutory provision is made for the assessment of land that is actively involved in agricultural or horticultural use and of land that was but is no longer used for such purpose; and

WHEREAS, responsibility for the assessment of such lands rests with the Township Tax Assessor subject to certain laws and regulations; and

WHEREAS, the Township Committee desires to authorize the Tax Assessor to take whatever action is necessary to handle all added and omitted rollback assessments.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to handle all added and omitted rollback assessments for the tax year of 2019.
2. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this Resolution to Burlington County Board of Taxation and to the Township Tax Assessor.

TOWNSHIP OF WESTAMPTON

DESIGNATE MAYOR AS SIGNATORY FOR PURPOSES  
OF EXECUTING DOCUMENTS ON BEHALF OF THE  
TOWNSHIP OF WESTAMPTON

RESOLUTION NO. 28-19

WHEREAS, at various times during the year it is necessary for documents to be executed on behalf of the Township of Westampton; and

WHEREAS, the Township Committee now desires to designate the Mayor as signatory for all such documents.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, in the County of Burlington, and State of New Jersey as follows:

1. That the Township Committee for the aforementioned reasons hereby designates the Mayor as signatory on all documents to be executed on behalf of the Township of Westampton.

TOWNSHIP OF WESTAMPTON  
TEMPORARY BUDGET FOR 2019  
RESOLUTION NO. 29-19

WHEREAS, N.J.S.A. 40A:4-19 states that the Governing Body may, by Resolution adopted prior to January 31 of the Fiscal Year, make appropriations to provide for the period between the beginning of the Fiscal Year and the adoption of the Budget; and

WHEREAS, the Township Committee has not, at this time, adopted a Budget, but desires to adopt a Temporary Budget for the purpose of making appropriations:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Westampton, County of Burlington and State of New Jersey, as follows:

1. That the Township Committee hereby appropriates certain monies for the period between the beginning of the Fiscal Year until the adoption of the Budget, as indicated on the attached Schedule.

<b>Line Item</b>	<b>Type</b>	<b>2019 Temporary Budget</b>
Mayor & Twp. Committee S&W	S&W	\$4,869.38
Administrative - S&W	S&W	\$46,246.20
Administrative - OE	OE	\$13,020.00
Administrative - Elections	OE	\$1,050.00
Financial Administration - S&W	S&W	\$21,592.73
Financial Administration - OE	OE	\$393.75
Auditing Services - OE	OE	\$13,125.00
Collection of Taxes - S&W	S&W	\$18,829.91
Collection of Taxes - OE	OE	\$1,010.63
Assessment of Taxes - S&W	S&W	\$13,810.39
Assessment of Taxes -OE	OE	\$1,069.69
Ordinance Codification	OE	\$787.50
Legal Services - OE	OE	\$18,900.00
Engineering Services - OE	OE	\$3,937.50
Land Development Board - S&W	S&W	\$1,575.26
Land Development Board - OE	OE	\$630.00
Review of Master Plan - OE	OE	\$656.25
Construction Official - S&W	S&W	\$50,766.28
Construction Official - OE	OE	\$9,528.75
Insurance - OE	OE	\$24,048.15
Workers Compensation - OE	OE	\$53,211.90
Employee Insurance - OE	OE	\$263,473.27
Health Benefit Waiver	OE	\$13,125.00
Unemployment Compensation	OE	\$5,775.00
Police Department - S&W	S&W	\$630,829.70
Police Department - OE	OE	\$24,150.00
Emergency Management	S&W	\$1,312.50
Police Vehicles - OE	OE	\$6,083.49
Emergency Medical Services	S&W	\$264,575.87
Emergency Medical Services	OE	\$24,231.38
Emer Med Service Billing - OE	OE	\$7,087.50
Uniform Fire Safety Act - S&W	S&W	\$15,750.00
Uniform Fire Safety Act - OE	OE	\$9,590.44
Fire Hydrant Service - OE	OE	\$21,262.50
Municipal Prosecutor - S&W	S&W	\$9,187.50
Public Works - S&W	S&W	\$141,762.00
Public Works - OE	OE	\$29,793.75
Trash Removal - OE	OE	\$48,562.50

<b>Line Item</b>	<b>Type</b>	<b>2019 Temporary Budget</b>
Vehicle Maintenance - OE	OE	\$35,070.00
Municipal Services Act (condo's)	OE	\$3,937.50
Community & Cultural Affairs	OE	\$5,709.38
Accumulated Leave Comp	OE	\$0.26
Utilities - Electric and Gas	OE	\$52,500.00
Utilities - Telecommunications	OE	\$9,187.50
Utilities - Water and Sewer - OE	OE	\$2,152.50
Utilities - Petroleum Products	OE	\$19,687.50
Trash Disposal - OE	OE	\$71,925.00
Public Emp. Retirement	OE OS	\$63,897.75
ERIP (pension)	OE OS	\$3,043.16
Social Security - OE	OE	\$101,062.50
Police and Fire Retirement	OE OS	\$158,332.13
Defined Contrib Retirement	OE	\$656.25
Municipal Court - S&W	S&W	\$71,963.85
Municipal Court - OE	OE	\$11,956.88
Revaluation Program	OEOS	\$0.00
Capital Improvement Fund - OE	OE OS	\$5,250.00
Debt Service - OE	OE OS	\$152,866.88
<b>Totals</b>		<b>\$2,584,810.71</b>



TOWNSHIP OF WESTAMPTON

CASH MANAGEMENT PLAN OF THE TOWNSHIP OF  
WESTAMPTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY

RESOLUTION NO. 30-19

STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Westampton, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of Westampton:

Current Fund  
General Capital Fund  
Trust Fund

It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Westampton.

DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF WESTAMPTON  
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Township of Westampton is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Westampton are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written

copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

#### DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

Investors Bank  
State of NJ Cash Management  
Any other institution containing a Government Unit Deposit  
Protection Act Notification (GUDPA)

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

#### AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following permitted investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281(C.52:18A-90.4);or

- (8) Agreements for the repurchase of fully collateralized securities if:
- (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970,c.236(C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For the purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec.80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C.sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R.sec.270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R.sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968,c.410(c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9CC.49:3-56 and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and report daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

- B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

None

#### SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Westampton, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Westampton to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Westampton or by a third party custodian prior to or upon the release of the Township of Westampton's funds.

To assure that all parties with whom the Township of Westampton deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

#### REPORTING REQUIREMENTS.

On the fifteenth day of the following month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Westampton a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Westampton as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.

- F. The fees incurred to undertake such Deposits or Permitted Investment. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- G. The market value of all deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Westampton.

TERM OF PLAN.

This plan shall be in effect from January 1, 2019 to December 31, 2019. Attached to this Plan is a resolution of the governing body of the Township of Westampton approving this Plan for such period of time. The plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

TOWNSHIP OF WESTAMPTON  
APPOINT PUBLIC AGENCY COMPLIANCE OFFICER  
RESOLUTION NO. 31-19

WHEREAS, there exists a need to appoint a Public Agency Compliance Officer in the Township of Westampton;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Westampton, County of Burlington and State of New Jersey that Marion Karp, Municipal Clerk, be and is hereby appointed to the position of Public Agency Compliance Officer for the Township of Westampton.

TOWNSHIP OF WESTAMPTON  
ADOPTING ROBERT'S RULES OF ORDER  
RESOLUTION NO. 32-19

BE IT RESOLVED by the Township Committee of the Township of Westampton, County of Burlington, State of New Jersey, that the "ROBERT'S RULES OF ORDER" as revised, shall be the authority and reference on procedure for the year 2019 in the absence of any procedure set forth in statutes of this State or Ordinances of this Township.



Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
CURRENT FUND	8-01	127,553.61	0.00	127,553.61	0.00	0.00	127,553.61
OPEN SPACE FUND	8-18	<u>3,843.01</u>	<u>0.00</u>	<u>3,843.01</u>	<u>0.00</u>	<u>0.00</u>	<u>3,843.01</u>
	Year Total:	131,396.62	0.00	131,396.62	0.00	0.00	131,396.62
CURRENT FUND	9-01	1,359,921.41	0.00	1,359,921.41	0.00	0.00	1,359,921.41
CAPITAL FUND	9-04	204.00	0.00	204.00	0.00	0.00	204.00
DOG FUND	9-12	1,164.20	0.00	1,164.20	0.00	0.00	1,164.20
ESCROW FUND	9-14	4,679.43	0.00	4,679.43	0.00	0.00	4,679.43
RECREATION FUND	9-17	4,815.86	0.00	4,815.86	0.00	0.00	4,815.86
COAH FUND	9-24	5,821.58	0.00	5,821.58	0.00	0.00	5,821.58
POLICE COMMUNITY EVENTS DONATIONS	9-28	<u>319.85</u>	<u>0.00</u>	<u>319.85</u>	<u>0.00</u>	<u>0.00</u>	<u>319.85</u>
	Year Total:	1,376,926.33	0.00	1,376,926.33	0.00	0.00	1,376,926.33
Total of All Funds:		<u>1,508,322.95</u>	<u>0.00</u>	<u>1,508,322.95</u>	<u>0.00</u>	<u>0.00</u>	<u>1,508,322.95</u>

P.O. Type: All      Print Alpha, Revenue, & G/L Accounts:      Y      Open: N      Void: N      Paid: N  
 Format: Detail with Line Item Notes      Held: Y      Aprv: N      Rcvd: Y  
 Range: 8-01-20-110-000      to 9-28-56-850-800      Bid: Y      State: Y      Other: Y      Exempt: Y  
 Rcvd Batch Id Range: First      to Last      Department Page Break: No      Subtotal CAFR: Yes      Subtotal Department: No      Include Non-Budgeted: Y

Account	Description	Item Description	Amount	Stat	Chk	Enc	First Rcvd	Chk/Void	Invoice	PO Type
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Fund:      CURRENT FUND

8-01-20-120-021	ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING									
00203431	COURIER TIMES INC	NOVEMBER 2018 ADVERTISING	64.84	R			12/17/18		45466	

8-01-20-150-299	RESERVE FOR TAX APPEALS-OTHER EXP-MISC									
00203472	KATHLEEN MCGILL GASKILL ESQ	JULY 2018 LEGAL-TAX APPEALS	1,272.89	R			12/31/18		WESTAMPTON18-07	
00203472	KATHLEEN MCGILL GASKILL ESQ	AUGUST 2018 LEGAL-TAX APPEALS	1,399.45	R			12/31/18		WESTAMPTON18-09	
00203472	KATHLEEN MCGILL GASKILL ESQ	SEPTEMBER 18 LEGAL-TAX APPEALS	2,188.03	R			12/31/18		WESTAMPTON18-10	
	CAFR Total:		4,860.37							

8-01-20-155-265	LEGAL SERVICES-OTHER EXPENSES-SOLICITOR									
00203443	BROWN & CONNERY LLP	NOVEMBER 2018 LEGAL-LABOR	526.42	R			12/19/18		227893	
	CAFR Total:		5,451.63							

8-01-23-220-201	EMPLOYEE INSURANCE-0E-NJSHB PLAN									
00203473	NJ HEALTH BENEFITS PROGRAM	DECEMBER 2018 HEALTH INSURANCE	75,836.26	R			12/31/18			
	CAFR Total:		75,836.26							

8-01-25-240-028	POLICE-0E-SERVICES									
00203302	PAUL'S CUSTOM AWARD & TROPHIES AWARD PLAQUE		55.00	R			11/28/18		41295	
	AS PER INVOICE#35767									
00203302	PAUL'S CUSTOM AWARD & TROPHIES AWARD PLAQUE		55.00	R			01/02/19		41451	
00203347	WIRELESS COMM&ELECTRONICS INC	MAINTENANCE FEE-ARBITRATOR	1,000.00	R			12/04/18		551018888	
00203347	WIRELESS COMM&ELECTRONICS INC	MAINTENANCE FEE-BODY WORN	1,950.00	R			12/04/18		551018888	
	AS PER PROPOSAL									

00203399	ANDREW BREWER	REIMBURSE-COMMUNITY RELATIONS	216.45	R			01/02/19			
00203435	NJ STATE TOXICOLOGY LAB	MANDATORY DRUG TESTING LAB FEE	135.00	R			12/18/18			
00203438	THE POLICE CHAPLAIN PROGRAM	POLICE CHAPLAIN TRAINING	179.70	R			01/02/19			
	CLARISSA RANDOLPH									
00203464	FRASER ADVANCED INFO SYSTEMS	COPIER OVERAGE	114.89	R			12/28/18		INV609377	

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-25-240-028	POLICE-OE-SERVICES	Continued							
00203464	FRASER ADVANCED INFO SYSTEMS	TONER SHIPPING	15.19	R	01/02/19	01/02/19		INV609557	
			3,721.23						
8-01-25-240-030	POLICE-OE-GENERAL EQUIPMENT & SUPPLIES								
00203445	AMAZON	QUARTER WHITEBOARD	165.26	R	12/19/18	12/19/18		876563745786	
00203445	AMAZON	WHITEBOARD GRAP	10.65	R	12/19/18	12/19/18		467496397553	
00203445	AMAZON	SUPERVISOR KIT	83.70	R	12/19/18	12/19/18		468358467398	
			259.61						
8-01-25-240-032	POLICE-OE-UNIFORMS								
00203399	ANDREW BREWER	REIMBURSEMENT-UNIFORMS	364.60	R	12/12/18	01/02/19			
00203445	AMAZON	UNDER ARMOUR RIVAL FLEECE	81.26	R	12/19/18	12/19/18		438563935347	
00203445	AMAZON	UNDER ARMOUR RIVAL FLEECE	59.98	R	12/19/18	12/19/18		459585457886	
			505.84						
8-01-25-240-042	POLICE-OE-TRAINING								
00203370	GLoucester County Police Acad	SEX CRIMES INVESTIGATION	40.00	R	12/10/18	01/02/19			
00203438	THE POLICE CHAPLAIN PROGRAM	POLICE CHAPLAIN TRAINING	195.00	R	12/18/18	01/02/19			
	MAURICE RANDOLPH								
00203438	THE POLICE CHAPLAIN PROGRAM	POLICE CHAPLAIN TRAINING	15.30	R	01/02/19	01/02/19			
	CLARISSA RANDOLPH								
			250.30						
8-01-25-260-026	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT								
00203464	FRASER ADVANCED INFO SYSTEMS	4TH QTR 2018 COPIER OVERAGE	768.19	R	01/02/19	01/02/19		INV609950	
	FIRE DEPARTMENT								
8-01-25-260-030	EMER MED SERV-OE-SUPPLIES & EQUIPMENT								
00203436	W B MASON CO INC	GENERAL OFFICE SUPPLIES AS PER	320.52	R	12/18/18	12/28/18		T61827381	
	SHOPPING CART ORDER								
8-01-25-265-205	UFAA-OE-FIRE PREVENTION								
00203500	THOMAS LAYOU	2ND HALF 2018 MILEAGE-SMOKE	682.72	R	01/02/19	01/02/19			
	DETECTOR INSPECTIONS								
	CAFR Total:		6,508.41						

Account	Description	Item Description	Amount	Stat	Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-26-290-024	STREETS & ROADS-OE-BUILDINGS & GROUNDS									
00203415	READY REFRESH BY NESTLE	DECEMBER 2018 WATER COOLER	68.79	R		12/14/18	12/14/18		18L0433154291	
00203447	RENTALS & SPRING WATER									
	STOKLEY'S INC	2018 FIRE EXTINGUISHER	1,008.00	R		12/22/18	01/02/19		1168	
	INSPECTION AT MUNICIPAL BUILDING									
	AS PER INVOICE#1168									
00203461	FRANKLIN GRIFFITH LLC	LIGHTING	39.00	R		12/28/18	12/28/18		S2037157.001	
00203495	TREASURER STATE OF NJ	ELEVATOR INSPECTION VIOLATION	203.00	R		01/02/19	01/02/19		1024426	
			1,318.79							
8-01-26-290-030	STREETS & ROADS-OE-SUPPLIES									
00203354	GROVER'S POWER EQUIPMENT	TRIMMER RACK	95.00	R		12/07/18	12/31/18		5238	
	AS PER INVOICE#5238									
00203377	WILLINGBORO MCP L UTIL AUTH	CCTV REQUEST-LABOR FEES,	490.00	R		12/10/18	12/19/18		1280	
	CAMERA TRUCK & PICKUP TRUCK									
	AS PER INVOICE#1280									
00203421	FRANKLIN GRIFFITH LLC	15T6-120V CLR T6 CAND LAMP	32.92	R		12/17/18	12/17/18		S2034502.001	
00203422	DEL VEL CHEMICAL CO INC	SOAP & ZENEZE FOGGER	208.60	R		12/17/18	12/17/18		516001	
00203422	DEL VEL CHEMICAL CO INC	CREDIT-ZENEZE FOGGER	159.60	R		12/22/18	12/22/18		516276	
00203423	SEALMASTER PRODUCTS & SERVICES	IMPACT REDUCING STEEL TAMPER	225.00	R		12/17/18	12/17/18		0051702-1M	
00203437	REEL PLUMBING INC	SUPPLY & INSTALL NEW MI 150	250.26	R		12/18/18	01/02/19		1546-8700	
	SEAT UNION									
	AS PER INVOICE#1546-8700									
00203445	AMAZON	RAM MOUNTS	24.51	R		12/19/18	12/19/18		658463765838	
00203445	AMAZON	RAM MOUNTS & UNIVERSAL SPRING	73.01	R		12/19/18	12/19/18		748437955587	
00203445	AMAZON	FLASHLIGHT & RAM MOUNT	280.86	R		12/19/18	12/19/18		895849398774	
00203445	AMAZON	WALL CALENDARS	44.52	R		12/19/18	12/19/18		869574763895	
00203450	ACME LINGO	FLAGS	662.35	R		12/22/18	12/31/18		23026	
	AS PER INVOICE#23026									
00203501	RAMON GOMEZ	REIMBURSEMENT-PAINTS	19.97	R		01/02/19	01/02/19			
00203503	ABSOLUTE COMFORT CONTROL	FILTERS FOR MCP L BLDG	805.99	R		01/02/19	01/02/19		5734	
			3,053.39							
8-01-26-290-050	STREETS & ROADS-OE-SNOW REMOVAL									
00203420	DEJANA TRUCK&UTIL EQUIP CO INC	CUTTING EDGE	342.14	R		12/17/18	12/17/18		CP32209	
00203420	DEJANA TRUCK&UTIL EQUIP CO INC	CONVEYOR CHAIN & MOTOR	374.34	R		12/17/18	12/17/18		CP32208	
	HYDRAULIC 2-BOLT									
			716.48							

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-26-290-260	STREETS & ROADS-OE-STREET & ROAD REPAIR								
00203429	1 03712	PIONEER PIPE CONTRACTORS INC INLET REPAIR-411 PENNINGTON DR	2,200.00	R	12/17/18	12/17/18		2018-1869	
8-01-26-290-299	STREETS & ROADS-OE-MISCELLANEOUS								
00203434	1 02217	DEER CARCASS REMOVAL SERV LLC DEER CARCASS REMOVAL-EAST COUNTRY CLUB DRIVE & SPYGLASS COURT ON 11/29/18	38.00	R	12/17/18	12/17/18		7016	
8-01-26-315-201	VEHICLE MAINTENANCE-OE-POLICE								
00203369	1 02738	BC AUTO PARTS CROWN VIC PARTS	97.37	R	12/10/18	01/02/19		100902121	
00203458	1 00485	HIGHWAY TIRE INC 7 CAR-IGNITION COIL	824.73	R	12/28/18	01/02/19		6198	
00203458	2 00485	HIGHWAY TIRE INC 8 TRUCK-TIRES	402.69	R	01/02/19	01/02/19		6294	
			1,324.79						
8-01-26-315-202	VEHICLE MAINT-OE-STREETS & ROADS-INSIDE								
00203369	2 02738	BC AUTO PARTS SPARK PLUGS, COIL ASSY, O-RING	537.40	R	12/31/18	01/02/19		100913495	
00203419	1 02743	AUTO PARTS CONNECTION V-BELTS	29.68	R	12/17/18	12/17/18		872240	
00203419	2 02743	AUTO PARTS CONNECTION NITRILE DISPOSABLE GLOVES	44.95	R	12/17/18	12/17/18		872210	
00203449	1 02743	AUTO PARTS CONNECTION CREDIT-CORE DEPOSIT	36.00	R	12/22/18	12/22/18		872368	
00203449	2 02743	AUTO PARTS CONNECTION BODY MOLDING & STRIPE REMOVAL	89.74	R	12/22/18	12/22/18		872356	
00203449	3 02743	AUTO PARTS CONNECTION LAMPS	21.98	R	12/22/18	12/22/18		873297	
00203449	4 02743	AUTO PARTS CONNECTION MOTHERS POLISH	20.99	R	12/22/18	12/22/18		873315	
00203449	5 02743	AUTO PARTS CONNECTION WHITE POLISH/RUBBING COMPOUND	11.68	R	12/22/18	12/22/18		873331	
00203465	1 02743	AUTO PARTS CONNECTION REPAIR KIT & CLAMP	34.47	R	12/31/18	12/31/18		874210	
00203465	2 02743	AUTO PARTS CONNECTION BATTERY & CORE DEPOSIT	136.08	R	12/31/18	12/31/18		874220	
00203465	3 02743	AUTO PARTS CONNECTION FUEL LINE HOSE	11.28	R	12/31/18	12/31/18		874232	
			902.25						
8-01-26-315-203	VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE								
00203440	1 03360	ACERO'S AUTO TRIM & LETTERING SIDE DOOR LETTERING & NEW LOGO DESIGN ON FORD F250 AS PER SALES ORDER#6551	1,305.00	R	12/19/18	12/28/18		6551	
		CAFR Total:	10,858.70						
8-01-31-435-299	ELECTRICITY & NATURAL GAS-OE-MISC								
00203414	1 00063	PSE&G STORAGE SHED FOR POLICE & PUBLIC WORKS	32.93	R	12/14/18	12/14/18		601905504645	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
8-01-31-435-299	ELECTRICITY & NATURAL GAS-OE-MISC	Continued							
00203463	1 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-POLE#61396	32.18	R	12/28/18	12/28/18		1772666ES	
00203463	2 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-POLE#1097	36.37	R	12/28/18	12/28/18		1772662ES	
00203463	3 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-MCPL BLDG	3,205.37	R	12/28/18	12/28/18		1772667ES	
00203463	4 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-POLE#60775	40.07	R	12/28/18	12/28/18		1772660ES	
00203463	5 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELEC-RANCOGAS RD	47.15	R	12/28/18	12/28/18		1772661ES	
00203463	6 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-PW GARAGE	713.48	R	12/28/18	12/28/18		1772663ES	
00203463	7 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-TRAFFIC	76.97	R	12/28/18	12/28/18		1772664ES	
00203463	8 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-POLE#940	12.55	R	12/28/18	12/28/18		1772665ES	
00203463	9 03392 SOUTH JERSEY ENERGY	DECEMBER 2018 ELECT-REC CENTER	172.34	R	12/28/18	12/28/18		1772668ES	
	50 SPRINGSIDE ROAD								
			<u>4,369.41</u>						
8-01-31-440-299	UTIL-TELECOMMUNICATION-OE-MISC								
00203430	1 01057 VERIZON WIRELESS	DECEMBER 2018 CELL PHONE USE	1,716.71	R	12/17/18	12/17/18		981994501S	
00203462	1 01704 COMCAST BUSINESS	DECEMBER 2018 BUSINESS PHONES	344.01	R	12/28/18	12/28/18		73509966	
00203512	1 03120 JODIE TERMI	DECEMBER 2018 COURT FAX LINE	43.41	R	01/03/19	01/03/19			
			<u>2,104.13</u>						
8-01-31-445-299	UTILITIES-WATER & SEWER-MISC								
00203451	1 00101 MOUNT HOLLY MUNICIPAL	4TH QTR 2018 SEWER-AMERICAN	51.00	R	12/22/18	12/22/18			
	LEGION HALL-781 RANCOGAS ROAD								
8-01-31-447-299	UTILITIES-PETROLEUM PRODUCTS-MISC								
00203460	1 03418 RIGGINS INC	DIESEL FUEL (12/26/18)	202.47	R	12/28/18	12/28/18		74981279	
	CAFR Total:		6,727.01						
8-01-32-465-249	TRASH DISPOSAL-OE-LANDFILL FEES								
00203511	1 00029 BURLINGTON COUNTY TREASURER	DECEMBER 2018 LANDFILL FEES	20,575.64	R	01/02/19	01/02/19		ST092604	
8-01-32-465-250	TRASH DISPOSAL-OE-RECYCLING TAX								
00203511	2 00029 BURLINGTON COUNTY TREASURER	DECEMBER 2018 LANDFILL FEES	775.92	R	01/02/19	01/02/19		ST092604	
	CAFR Total:		21,351.56						

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
8-01-43-490-020	MUNICIPAL COURT-OTHER EXPENSES-SERVICES							
00203474 1 03430	HEARTLAND PAYMENT SYSTEMS	DECEMBER 2018 CREDIT CARD FEES	211.18	R	01/02/19 01/02/19			
	WESTAMPTON TOWNSHIP							
00203474 2 03430	HEARTLAND PAYMENT SYSTEMS	DECEMBER 2018 CREDIT CARD FEES	60.41	R	01/02/19 01/02/19			
	HAINESPORT TOWNSHIP							
00203474 3 03430	HEARTLAND PAYMENT SYSTEMS	DECEMBER 2018 CREDIT CARD FEES	89.07	R	01/02/19 01/02/19			
	EASTAMPTON TOWNSHIP							
			<u>360.66</u>					
8-01-43-490-036	MUNICIPAL COURT-OE-OFFICE SUPPLIES							
00203428 1 03101	SUSAN GRAUBART	REIMBURSEMENT-HOLIDAY PARTY	9.98	R	12/17/18 12/17/18			
	DESERT							
00203433 1 00151	LAWYERS DIARY & MANUAL	NJ LAWYERS DIARY & MANUAL	237.50	R	12/17/18 12/28/18		550882934	
	AS PER INVOICE#550882934							
00203436 2 02374	W B MASON CO INC	PENS, STAPLER, CLIPS, HILITER	211.90	R	12/28/18 12/28/18		T61883847	
			<u>459.38</u>					
	CAFR Total:		820.04					
	Fund Total:	CURRENT FUND	127,553.61					
Fund:	OPEN SPACE FUND							
8-18-54-950-200	OPEN SPACE-RESERVE FOR FUTURE USE							
00203413 2 00063	PSE&G	NOVEMBER 2018 ELECTRIC	16.63	R	12/14/18 12/14/18		601305616863	
	OLD FOOTBALL FIELD							
00203432 1 00063	PSE&G	DECEMBER 2018 ELECTRIC	3,826.38	R	12/17/18 12/17/18		601205630752	
	CONCESSION STAND-FROM PSE&G & SOUTH							
	JERSEY ELECTRIC CO							
			<u>3,843.01</u>					
	CAFR Total:		3,843.01					
	Fund Total:	OPEN SPACE FUND	3,843.01					
	Year Total:		131,396.62					

Fund: CURRENT FUND

9-01-20-120-020 ADMINISTRATIVE & EXECUTIVE-OE-CONTRACTS  
00203484 1 02552 FRASER ADVANCED INFOSYS RENTAL JANUARY 2019 COPIER LEASE 462.55 R 01/02/19 01/02/19 374252435

January 4, 2019  
08:00 AM

TOWNSHIP OF WESTAMPTON  
Bill List By Budget Account

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void date	Invoice	PO Type
9-01-20-120-044 00203488 1 00008	ADMTN & EXEC-OE-DUES & SCHOOLING NJ LEAGUE OF MUNICIPALITIES	2019 MEMBERSHIP DUES	714.00	R	01/02/19	01/02/19		543MLJ19	
9-01-20-145-044 00203492 1 00011	COLLECTION OF TAXES-OE-DUES & SCHOOLING TCTA NJ LAVOU, TAX COLLECTOR	2019 MEMBERSHIP DUES-CAROL	100.00	R	01/02/19	01/02/19			
CAFR Total:			1,276.55						
9-01-23-220-203 00203490 1 00018	EMPLOYEE INSURANCE-OE-DENTAL DELTA DENTAL PLAN OF NJ	JANUARY 2019 DENTAL INSURANCE	5,726.63	R	01/02/19	01/02/19		PM301704	
INSURANCE									
9-01-23-220-204 00203491 1 03069	EMPLOYEE INSURANCE-OE-VISION SUPERIOR VISION OF NJ INC	JANUARY 2019 VISION INSURANCE	223.41	R	01/02/19	01/02/19		215592	
INSURANCE									
CAFR Total:			5,950.04						
9-01-25-240-028 00203484 2 02552	POLICE-OE-SERVICES FRASER ADVANCED INFOSYS RENTAL	JANUARY 2019 COPIER LEASE	498.29	R	01/02/19	01/02/19		374252435	
9-01-25-260-026 00203484 3 02552	EMERGENCY MEDICAL SERVICES-OE-EMS MAINT FRASER ADVANCED INFOSYS RENTAL	JANUARY 2019 COPIER LEASE	462.54	R	01/02/19	01/02/19		374252435	
CAFR Total:			960.83						
9-01-26-315-203 00203502 1 03096	VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE MITCHELL I	2019 PRODEMAND ONLY REPAIR	1,608.00	R	01/02/19	01/02/19		RL4259378	
SOFTWARE SUBSCRIPTION AS PER ORDER#RL4245863									
CAFR Total:			1,608.00						
9-01-31-440-299 00203493 1 01272	UTIL-TELECOMMUNICATION-OE-MISC COMCAST	JANUARY 2019 INTERNET-POLICE	419.10	R	01/02/19	01/02/19			





Account	Description	Item Description	Amount	Stat/Chk	Enc	First Rcvd	chk/Void	Invoice	PO Type
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9-04-55-918-03C CAPITAL ORD#2018-3C (EMS EQUIP & BLDG) continued  
OFFICE & RESET SETPOINT TEMPERATURES

CAFR Total: 204.00  
Fund Total: CAPITAL FUND 204.00

Fund: DOG FUND

9-12-55-900-904 ANIMAL CONTROL SERVICES  
00203496 1 03342 NJ ANIMAL CONTROL LLC DECEMBER 2018 ANIMAL CONTROL 875.00 R 01/02/19 01/02/19 2270

9-12-55-900-905 NJ STATE DEPT OF HEALTH  
00203499 1 00291 NJ DEPT OF HEALTH AND SENIOR NOVEMBER 2018 DOG LICENSE FEES 148.20 R 01/02/19 01/02/19  
00203499 2 00291 NJ DEPT OF HEALTH AND SENIOR DECEMBER 2018 DOG LICENSE FEES 141.00 R 01/02/19 01/02/19  
289.20

CAFR Total: 1,164.20  
Fund Total: DOG FUND 1,164.20

Fund: ESCROW FUND

9-14-56-850-891 979 WOODLANE ROAD LLC (1104-3)  
00203518 2 03257 ENVIRONMENTAL RESOLUTIONS INC OCTOBER THRU NOVEMBER 2018 2,790.00 R 01/04/19 01/04/19 76730  
REVIEW PRELIMINARY SITE PLAN

9-14-56-850-953 INGERMAN REDEVELOPMENT PROJECT-(401-288)  
00203518 1 03257 ENVIRONMENTAL RESOLUTIONS INC JULY THRU OCTOBER 2018 761.84 R 01/04/19 01/04/19 76708  
LANDSCAPE INSPECTIONS  
00203519 2 03371 REMINGTON VENNICK & ARANGO ENG NOVEMBER 2018 ENGINEERING 870.26 R 01/04/19 01/04/19 03371005-16  
1,632.10

9-14-56-850-980 A DUJE PYLE INC (202-2)  
00203519 1 03371 REMINGTON VENNICK & ARANGO ENG NOVEMBER 2018 ENGINEERING 220.31 R 01/04/19 01/04/19 03371008-11

9-14-56-850-997 ARNOLD, MARK & LORIN (909-9)  
00203431 2 00034 COURIER TIMES INC NOVEMBER 2018 ADVERTISING 37.02 R 12/17/18 01/02/19 45466

CAFR Total: 4,679.43  
Fund Total: ESCROW FUND 4,679.43

Account P.O. Id Item Vendor	Description	Item Description	Amount	stat/chk	Enc Date	First Rcvd Date	chk/Void date	Invoice	PO Type
Fund: RECREATION FUND									
9-17-55-900-105	RECREATION-INDOOR SOCCER								
00203441 1 00074	WESTAMPTON TWP BD OF EDUCATION	CUSTODIAN-DECEMBER 1 & 15	382.58	R		12/19/18	01/02/19		
00203479 1 00258	SIR SPEEDY #7113	575 INDOOR SOCCER FLYERS	410.00	R		01/02/19	01/02/19	24397	
00203481 2 02659	PLAY BY PLAY IMPRINTED	SHORT SLEEVE TEE SHIRTS	630.00	R		01/02/19	01/02/19	1631	
			<u>1,422.58</u>						
9-17-55-900-111	RECREATION-BASKETBALL LEAGUE								
00203480 1 03716	HEATHER BERKEY	PROGRAM REFUND	125.00	R		01/02/19	01/02/19		
9-17-55-900-112	RECREATION-ADULT SOCCER								
00203481 1 02659	PLAY BY PLAY IMPRINTED	SHORT SLEEVE TEE SHIRTS	1,560.00	R		01/02/19	01/02/19	1629	
9-17-55-900-115	RECREATION-HOLIDAYS								
00203441 2 00074	WESTAMPTON TWP BD OF EDUCATION	CUSTODIAN-DECEMBER 14 & 15	435.38	R		12/19/18	01/02/19		
	BREAKFAST WITH SANTA								
00203482 1 01208	WESTAMPTON BOE CAFETERIA ACCT	BREAKFAST WITH SANTA(12/15/18)	1,272.90	R		01/02/19	01/02/19		
			<u>1,708.28</u>						
	CAFR Total:		4,815.86						
	Fund Total:	RECREATION FUND	4,815.86						
Fund: COAH FUND									
9-24-56-850-800	COAH DEVELOPMENT FEES EXPENDITURES								
00203446 1 03257	ENVIRONMENTAL RESOLUTIONS INC	AFFORDABLE HOUSING PLAN	5,563.99	R		12/20/18	01/02/19	76707	
	PROFESSIONAL SERVICES-AUGUST 12 THRU								
	DECEMBER 2 2018								
00203497 1 03257	ENVIRONMENTAL RESOLUTIONS INC	DECEMBER 2018 COAH SERVICES-	257.59	R		01/02/19	01/02/19	76891	
	CONFERENCE CALL WITH JUDGE BOOKBINDER								
			<u>5,821.58</u>						
	CAFR Total:		5,821.58						
	Fund Total:	COAH FUND	5,821.58						

Account	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	PO Type
P.O. Id	Vendor								
Fund:	POLICE COMMUNITY EVENTS DONATIONS								
9-28-56-850-800	POLICE COMMUNITY EVENTS DONATIONS								
00203439	1 02238	STEPHEN P ENT	319.85	R		12/19/18	01/02/19		
		COMMUNITY RELATIONS							
		CARR Total:	319.85						
		Fund Total: POLICE COMMUNITY EVENTS DONATIONS	319.85						
		Year Total:	1,376,926.33						
Total Charged Lines: 124			Total List Amount: 1,508,322.95	Total Void Amount: 0.00					

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	109,223.13	0.00	109,223.13	0.00	0.00	109,223.13
RECREATION-FOND	8-17	3,026.89	0.00	3,026.89	0.00	0.00	3,026.89
Total of All Funds:		<u>112,250.02</u>	<u>0.00</u>	<u>112,250.02</u>	<u>0.00</u>	<u>0.00</u>	<u>112,250.02</u>

P.O. Type: All  
Range: 00203416 to 00203418  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Aprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/chk	Enc	First Rcvd	Chk/Void	Invoice
00203416	12/17/18	00002				PAYROLL ACCOUNT						
1			2,811.79	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM R				12/17/18	12/17/18	
2			215.10	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM R				12/17/18	12/17/18	
			3,026.89									

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/chk	Enc	First Rcvd	Chk/Void	Invoice
00203417	12/17/18	00002				PAYROLL ACCOUNT						
1			13,811.21	8-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR R				12/17/18	12/17/18	
2			1,695.62	8-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR R				12/17/18	12/17/18	
3			1,423.71	8-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR R				12/17/18	12/17/18	
4			1,023.86	8-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR R				12/17/18	12/17/18	
5			115.40	8-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR R				12/17/18	12/17/18	
6			3,620.67	8-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR R				12/17/18	12/17/18	
7			41,618.14	8-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR R				12/17/18	12/17/18	
8			587.67	8-01-25-240-015	B	POLICE-S&W-HOLIDAY STRAIGHT TIME R				12/17/18	12/17/18	
9			18,310.38	8-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR R				12/17/18	12/17/18	
10			2,622.75	8-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM R				12/17/18	12/17/18	
11			78.25	8-01-25-260-014	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME R				12/17/18	12/17/18	
12			10,690.64	8-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR R				12/17/18	12/17/18	
13			198.84	8-01-41-770-299	B	CLEAN COMMUNITIES GRANT-MISC R				12/17/18	12/17/18	
14			1,396.54	8-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG R				12/17/18	12/17/18	
15			4,769.39	8-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR R				12/17/18	12/17/18	
16			1,006.82	8-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME R				12/17/18	12/17/18	
			102,969.89									

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/chk	Enc	First Rcvd	Chk/Void	Invoice
00203418	12/17/18	00002				PAYROLL ACCOUNT						
1			6,253.24	8-01-36-472-286	B	FICA & MEDICARE TAX R				12/17/18	12/17/18	

Total Purchase Orders: 3    Total P.O. Line Items: 19    Total List Amount: 112,250.02    Total Void Amount: 0.00

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
CURRENT FUND	8-01	97,579.59	0.00	97,579.59	0.00	0.00	97,579.59
RECREATION FUND	8-17	3,167.52	0.00	3,167.52	0.00	0.00	3,167.52
Total of All Funds:		<u>100,747.11</u>	<u>0.00</u>	<u>100,747.11</u>	<u>0.00</u>	<u>0.00</u>	<u>100,747.11</u>

P.O. Type: All  
Range: 00203454 to 00203456  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Apprv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	
00203454 12/24/18 00002 PAYROLL ACCOUNT												
1		PAYROLL-WEEK ENDING 12/22/2018	2,942.42	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM R		12/24/18	12/24/18			
2		FICA & MEDICARE-WE 12/22/2018	225.10	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM R		12/24/18	12/24/18			
			3,167.52									
00203455 12/24/18 00002 PAYROLL ACCOUNT												
1		PAYROLL-WEEK ENDING 12/22/2018	1,326.37	8-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR R		12/24/18	12/24/18			
2		PAYROLL-WEEK ENDING 12/22/2018	1,695.62	8-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR R		12/24/18	12/24/18			
3		PAYROLL-WEEK ENDING 12/22/2018	1,423.71	8-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR R		12/24/18	12/24/18			
4		PAYROLL-WEEK ENDING 12/22/2018	1,023.86	8-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR R		12/24/18	12/24/18			
5		PAYROLL-WEEK ENDING 12/22/2018	115.40	8-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR R		12/24/18	12/24/18			
6		PAYROLL-WEEK ENDING 12/22/2018	3,620.67	8-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR R		12/24/18	12/24/18			
7		PAYROLL-WEEK ENDING 12/22/2018	41,691.35	8-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR R		12/24/18	12/24/18			
8		PAYROLL-WEEK ENDING 12/22/2018	18,310.38	8-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR R		12/24/18	12/24/18			
9		PAYROLL-WEEK ENDING 12/22/2018	3,405.75	8-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W PER DIEM R		12/24/18	12/24/18			
10		PAYROLL-WEEK ENDING 12/22/2018	1,438.89	8-01-25-260-014	B	EMERGENCY MEDICAL SERVICES-S&W-OVERTIME R		12/24/18	12/24/18			
11		PAYROLL-WEEK ENDING 12/22/2018	10,690.64	8-01-26-290-011	B	STREETS & ROADS-SALARIES & WAGES-REGULAR R		12/24/18	12/24/18			
12		PAYROLL-WEEK ENDING 12/22/2018	198.84	8-01-41-770-299	B	CLEAN COMMUNITIES GRANT-MISC R		12/24/18	12/24/18			
13		PAYROLL-WEEK ENDING 12/22/2018	1,396.54	8-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG R		12/24/18	12/24/18			
14		PAYROLL-WEEK ENDING 12/22/2018	4,769.39	8-01-43-490-011	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR R		12/24/18	12/24/18			
15		PAYROLL-WEEK ENDING 12/22/2018	504.03	8-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME R		12/24/18	12/24/18			
			91,611.44									
00203456 12/24/18 00002 PAYROLL ACCOUNT												
1		FICA & MEDICARE-WE 12/22/2018	5,968.15	8-01-36-472-286	B	FICA & MEDICARE TAX R		12/24/18	12/24/18			
Total Purchase Orders:			3	Total P.O. Line Items:		18	Total List Amount:		100,747.11	Total Void Amount:		0.00



Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	98,237.61	0.00	98,237.61	0.00	0.00	98,237.61
RECREATION FUND	8-17	813.22	0.00	813.22	0.00	0.00	813.22
Total of All Funds:		<u>99,050.83</u>	<u>0.00</u>	<u>99,050.83</u>	<u>0.00</u>	<u>0.00</u>	<u>99,050.83</u>

P.O. Type: All  
Range: 00203468 to 00203470  
Format: Detail with Line Item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Apprv: N  
Bid: Y    State: Y    other: Y    Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
00203468	12/31/18	00002				PAYROLL ACCOUNT					
1			755.43	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		12/31/18	12/31/18	
2			57.79	8-17-55-900-104	B	RECREATION-BEFORE & AFTER SCHOOL PROGRAM	R		12/31/18	12/31/18	
			813.22								

00203469	12/31/18	00002				PAYROLL ACCOUNT					
1			1,326.37	8-01-20-120-011	B	ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR	R		12/31/18	12/31/18	
2			1,695.62	8-01-20-130-011	B	FINANCIAL ADMINISTRATION-S&W REGULAR	R		12/31/18	12/31/18	
3			1,423.71	8-01-20-145-011	B	COLLECTION OF TAXES-S&W-REGULAR	R		12/31/18	12/31/18	
4			1,023.86	8-01-20-150-012	B	ASSESSMENT OF TAXES-S&W-REGULAR	R		12/31/18	12/31/18	
5			115.40	8-01-21-180-012	B	LAND DEVELOPMENT BOARD-S&W REGULAR	R		12/31/18	12/31/18	
6			3,620.67	8-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R		12/31/18	12/31/18	
7			41,531.42	8-01-25-240-011	B	POLICE-SALARIES & WAGES-REGULAR	R		12/31/18	12/31/18	
8			18,310.38	8-01-25-260-011	B	EMERGENCY MEDICAL SERVICES-S&W REGULAR	R		12/31/18	12/31/18	
9			4,070.25	8-01-25-260-012	B	EMERGENCY MEDICAL SERVICES-S&W-PER DIEM	R		12/31/18	12/31/18	
10			623.92	8-01-25-260-014	B	STREETS & ROADS-SALARIES & WAGES-REGULAR	R		12/31/18	12/31/18	
11			10,438.64	8-01-26-290-011	B	CLEAN COMMUNITIES GRANT-MISC	R		12/31/18	12/31/18	
12			198.84	8-01-41-770-299	B	SHARES MCPL SERV AGREEMENTS--CCO-S&W-REG	R		12/31/18	12/31/18	
13			1,396.54	8-01-42-195-012	B	MUNICIPAL COURT-SALARIES & WAGES-REGULAR	R		12/31/18	12/31/18	
14			4,705.19	8-01-43-490-011	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R		12/31/18	12/31/18	
15			220.31	8-01-43-490-014	B	MUNICIPAL COURT-SALARIES&WAGES-OVERTIME	R		12/31/18	12/31/18	
16			7,226.20	8-01-22-195-011	B	CONSTRUCTION OFFICIAL-S&W-REGULAR	R		12/31/18	12/31/18	
17			7,226.20	8-01-42-195-012	B	SHARES MCPL SERV AGREEMENTS--CCO-S&W-REG	R		12/31/18	12/31/18	
			90,701.12								

00203470	12/31/18	00002				PAYROLL ACCOUNT					
1			5,913.40	8-01-36-472-286	B	FICA & MEDICARE TAX	R		12/31/18	12/31/18	
2			195.89	8-01-36-472-286	B	FICA & MEDICARE TAX	R		12/31/18	12/31/18	
3			1,327.97	8-01-23-225-287	B	UNEMPLOYMENT COMPENSATION-OE-TWP SHARE	R		12/31/18	12/31/18	
4			99.23	8-01-36-477-299	B	DEFINED CONTRIB RETIREMENT PROG-OE-MISC	R		12/31/18	12/31/18	
			7,536.49								

Total Purchase Orders: 3    Total P.O. Line Items: 23    Total List Amount: 99,050.83    Total Void Amount: 0.00