

WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM Regular Meeting

January 19, 2021

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 4, 2021 and electronic notice was given pursuant to N.J.A.C. 5:39-1.5). This meeting is being held via the Zoom app. Instructions to join the meeting can be found on the Township website: www.westamptonnj.gov, click on Government, then Mayor & Township Committee. Instructions are found under “News & Information”.
3. Pledge of Allegiance
4. Moment of Silence
5. Roll Call
6. Approval of Agenda – motion & second required
7. Approval of Minutes: Regular Meeting Minutes 12/15/20; Executive Session Minutes 12/15/20; Reorganization Meeting Minutes 1/5/2021 – motion & second required
8. Scheduled Appointments: none
9. Open Meeting to Public Comment on Agenda Items
10. Monthly Reports : Police Reports (2); Tax Collectors Report
11. Old Business: None
12. New Business;
13. Ordinances:
 - a. 1-2021 An Ordinance Repealing & Replacing Chapter 209 of the Code of the Township of Westampton, Storm Water Control, Formerly Storm Water Management (first reading, motion & second) – this ordinance complies with amendments required to be made in accordance with rules set forth by the Department of Environmental Protection
14. Resolutions:
 - a. 27-21 Payment of Vouchers – this resolution approves the payment of bills through 1/19/21
 - b. 28-21 Adopt NJ MEL/BURLCO JIF Personnel Policies & Procedures Manual – this resolution adopts the 2021 manual which provides guidelines covering service by Westampton Township employees

- c. 29-21 Appoint Police Officer – this resolution appoints Margaux Loures as a police officer of the Township of Westampton to serve a probationary term of 12 months to begin 1/18/2021.
 - d. 30-21 2019 & 2020 NJDOT Grants – this resolution authorizes Alaimo Group to proceed with the design for the road resurfacing projects for Forceville, Lambert & Tallowood Drives
- 15. Correspondence: None
 - 16. Committee Liaison Reports
 - 17. Dates to Remember: next Township Committee meeting: 2/2/21 @ 7 PM
 - 18. Open Meeting for Public Comment
 - 19. Comments – Township Committee members
 - 20. Adjournment

Please note:

During the first public comment period, any resident or taxpayer of Westampton is welcome to comment on any governmental item of concern limited to the ordinances and resolutions being considered this evening. The second public comment period is open to any item of concern. A total of thirty (30) minutes has been allocated for each of the public comment periods. This time may be extended by the Committee.

If you wish to be heard, come to the podium and give your name and address to the Clerk for the record. The amount of discussion of any single speaker will be limited to three (3) minutes. Large groups are urged to select someone to represent them. No speaker shall engage in any personally offensive, derogatory or abusive remarks. The Mayor shall immediately call to order any speaker who violates this provision. An officer of the WTPD may remove any disruptive person at the Mayor's discretion.

Public Comment is an opportunity for the public to present their views—both positive and negative. It is not a question and answer period. Neither the Mayor nor Committee Members will engage in a back and forth exchange so speakers are encouraged to present all their views. The Mayor as well as any Committee Member may respond to any comment after such speaker is finished. The Mayor may refer the speaker to the Township Administrator, Department Head or any Committee Member to respond in writing.

WESTAMPTON TOWNSHIP
RE-ORGANIZATION MEETING MINUTES

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JANUARY 5, 2021 7:00 P.M.

The meeting was called to order at 7:00 PM by Township Clerk Marion Karp. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 3, 2020 and electronic notice was given pursuant to N.J.A.C. 5:39-1.5). This meeting is being held via the Zoom app. Instructions to join the meeting can be found on the Township website: www.westamptonnj.gov, click on Government, then Mayor & Township Committee. Instructions are found under "News & Information". The flag was saluted and there was a moment of silence.

Committeeman-Elect Sandy Henley was sworn in for a three-year term by Senator Troy Singleton.

Committeewoman-Elect Jaime Mungo was sworn in for a three-year term by County Commissioner Linda Hynes.

Roll Call:

| | |
|-------------------------|---------|
| Committeeman DeSilva | Present |
| Committeeman Eckart | Present |
| Committeeman Henley | Present |
| Committeewoman Hynes | Present |
| Committeeman Wisniewski | Present |

Nomination for Mayor – Ms. Karp asked for nominations for Mayor. Ms. Mungo nominated Mr. Henley; seconded by Mr. Wisniewski. There were no other nominations. All voted yes. Mr. Henley was sworn in as Mayor for a one-year term by Senator Troy Singleton.

Nomination for Deputy Mayor – Mayor Henley asked for nominations for Deputy Mayor. Mr. Wisniewski nominated Ms. Mungo; seconded by Mr. DeSilva. There were no other nominations. All voted yes. Ms. Mungo was sworn in as Deputy Mayor for a one-year term by Commissioner Linda Hynes.

1-21 Resolution Appointing Professionals for the Year 2021 – Mr. Wisniewski made a motion to appoint Malamut & Associates, Alaimo Group, Bowman & Company, LLC, CME Associates, Gregg Perr, Rosenberg, Perry & Associates, Parker McCay, Kathleen Gaskill, Brown & Connery, LLP, Rainone, Coughlin, Minchello, Environmental Resolutions; the motion was seconded by Ms. Mungo. All voted yes.

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2-21 Resolution Appointing Risk Management Consultant for 2021 – Mr. Eckart made a motion to appoint Hardenburgh Insurance Group; the motion was seconded by Mr. DeSilva. All voted yes.

3-21 Resolution Appointing Animal Control Officer for the Year 2021 – Mr. DeSilva made a motion to appoint NJ Animal Control; the motion was seconded by Ms. Mungo. All voted yes.

4-21 Resolution Appointing a Township Committee Member to the Land Development Board (Class III Member) for the Year 2021 – Mr. Eckart made a motion to appoint Mr. Wisniewski; the motion was seconded by Ms. Mungo. All voted yes.

5-21 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 202 – Mr. Wisniewski made a motion to appoint Mr. DeSilva; the motion was seconded by Mr. Eckart. All voted yes.

6-21 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2021 – Mr. Wisniewski appointed Mr. DeSilva; the motion was seconded by Ms. Mungo. All voted yes.

7-21 Resolution Appointing three (3) members to the Recreation Commission each for a three-year term – motion to appoint Donna Brophy, Kellie Breslin & Trish Telesia was made by Mr. Eckart; the motion was seconded by Mr. Wisniewski. All voted yes.

8-21 Resolution Appointing two (2) members to the Timbuctoo Advisory Committee (Class C) each for a 3-year term – motion to appoint Lynda Williams and JoAnn Donnelly was made by Ms. Mungo; the motion was seconded by Mr. Wisniewski. All voted yes.

9-21 Resolution Appointing one (1) member to the Timbuctoo Advisory Committee (Class B) for a 3-year term – no nomination were made; the position would remain open for now.

10-21 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2021 – motion to approve made by Mr. DeSilva; second by Mr. Eckart. All voted yes.

11-21 Resolution Approving the Payment of Vouchers – motion to approve made by Ms. Mungo; second by Mr. Wisniewski. All voted yes.

Consent Agenda

Resolutions 12-21 through 26-21 to be voted in one motion - motion made by Ms. Mungo; seconded by Mr. Eckart. All voted yes.

12-21 Resolution Reapproving Petty Cash Fund

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- 13-21 Resolution Appointing Craig Farnsworth as Emergency Management Coordinator for a three-year term
- 14-21 Resolution Appointing Brian Ferguson as Deputy Emergency Coordinator the year 2021
- 15-21 Resolution Appointing M. Gene Blair as Zoning Officer for the year 2021
- 16-21 Resolution Appointing Marion Karp as Deputy Zoning Officer for the year 2020
- 17-21 Resolution Designating Depositories
- 18-21 Resolution Designating Official Newspaper
- 19-21 Resolution Designating the Interest Rates on Delinquent Taxes
- 20-21 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation
- 21-21 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton
- 22-21 Resolution Designating the Mayor as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton
- 23-21 Resolution Approving the 2020 Temporary Budget
- 24-21 Resolution Adopting a Cash Management Plan
- 25-21 Resolution Appointing Marion Karp as the Public Agency Compliance Officer (PACO)
- 26-21 Resolution Adopting "Robert's Rules of Order" for the Conduct of Public Meetings

Mayoral Appointments:

- a. Land Development Board Class IV Member (1) for a 4-year term – Dave Guerrero
- b. Land Development Board Class IV Member, (1) to fill unexpired term – Nancy Burkley (expires 12/31/23 – Ron Applegate resignation)
- c. Land Development Board Class IV Member, Alternate #2 (1) for a two-year term – Eustace Ottey

- d. Land Development Board Class IV Member, Alternate #1 (1) to fill unexpired term – Joseph Odenheimer (expires 12/31/21 – Nancy Burkley former position)
- e. Land Development Board Class II Member (1) for a 1-year term – Gene Blair
- f. Historic Commission Class B Member (1) for a four-year term – Rosemary Craft
- g. Historic Commission Alternate (1) for a two-year term – Kimberly Brennan

Mayoral Assignments for Committee Liaison Persons for year 2021

| <u>Department/Committee</u> | <u>Committee Member</u> |
|-------------------------------|-------------------------|
| Police | Mr. Henley |
| Public Works | Mr. Eckart |
| Recreation | Mr. DeSilva |
| Municipal Court | Mr. Henley |
| Westampton School Board | Ms. Mungo |
| RV Regional High School Board | Ms. Mungo |
| Emergency Services | Mr. Eckart |
| Veteran’s Affairs | Mr. Wisniewski |
| Senior Citizens | Ms. Mungo |

Acknowledgement of Automatic Appointments

- a. Mayor is a member of the Land Development Board

January Meetings – Tuesday, January 19, 2021, 7 PM

Correspondence: None

Open Meeting to Public Comment

Nancy Burkley – thanked the Committee for the appointment. She spoke about the recent death of Norm Miller, of Rancocas. He was a long-time member of the Land Development Board where he served as chairman. He had also served on the Township Committee and on the Historic Preservation Commission. He was a beloved member of the town and would be greatly missed.

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Township Committee Comments

Mr. DeSilva – congratulations to Mayor Henley and Deputy Mayor Jaime Mungo.

Mr. Eckart – congratulations to all.

Ms. Mungo – thanked Linda Hynes for being here this evening and swearing her in.

Mr. Wisniewski – thanked Senator Singleton and Commissioner Hynes, congratulations to all on their appointments.

Mr. Henley – thanked Senator Singleton and Commissioner Hynes; this Committee has really worked well together to make a better Westampton. Thanks for the honor of being able to serve as Mayor for another year.

With no further business, the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk

WESTAMPTON TOWNSHIP
2020 Executive Session Minutes

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December 15, 2020

This meeting was advertised in the Burlington County Times on January 3, 2020. The meeting was called to order at 6:00 PM by Mayor Henley. This meeting was conducted remotely via telephone conference call and Zoom meeting software.

Present: Mr. DeSilva, Mr. Eckart, Ms. Mungo, Solicitors Ruben Perez & Carol Berlen, Planner Barbara Fegley, Municipal Clerk Marion Karp, Administrator Wendy Gibson

Resolution 12-15-20 for closed/executive session to discuss attorney-client privilege matters. Motion to go into closed session made by Ms. Mungo; seconded by Mr. DeSilva.

Discussed:

1. Fair Share Housing – update
2. Discussion of Town Center ordinance and update

The meeting was re-opened to the public; motion made by Ms. Mungo; seconded by Mr. DeSilva. The meeting was opened to the public for comment; no comment was made and the meeting was closed.

Marion Karp
Municipal Clerk

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WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM Regular Meeting Minutes

December 15, 2020

The meeting was called to order and opened at 7:00 PM by Mayor Sandy Henley. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 3, 2020. This meeting was held remotely via telephone conference call and the Zoom app. The flag was saluted and there was a moment of silence.

Roll Call:

| | |
|-------------------------|---------|
| Committeeman DeSilva | Present |
| Committeeman Eckart | Present |
| Mayor Henley | Present |
| Committeewoman Mungo | Present |
| Committeeman Wisniewski | Absent |

Administrator Wendy Gibson and Marion Karp, Clerk, were present. Carol Berlen and Ruben Perez, Township Solicitors, were also present.

Approve Agenda – motion to approve the agenda made by Ms. Mungo; second by Mr. Eckart. All voted yes.

Minutes of the 12/1/20 meeting; workshop session minutes of 12/1/20; executive session minutes of 12/1/20 – motion to approve by Mr. DeSilva; second by Mr. Eckart. All voted yes.

No questions or comments had been received in the Township Clerk's OPM mailbox.

Scheduled Appointments: None

Public Comments on Agenda Items

Nancy Burkley, Olive Street – had a question regarding the bill for electricity for the Sports Complex concession stand. Wendy Gibson explained that one is PSE&G and one is another provider, it is for the entire complex for a one-month period. It is in line with other bills.

Monthly Reports: none at this time

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New Business: None

Ordinances: None

Resolutions:

- a. 143-20 Payment of Vouchers – this resolution approves the payment of bills through 12/15/2020. Motion to approve made by Mr. DeSilva; seconded by Ms. Mungo. All voted yes.
- b. 144-20 LESO 1033 Program – this resolution authorizes the Westampton Police Department to request and acquire excess Department of Defense Equipment. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. All voted yes.
- c. 145-20 Preowned Exercise Equipment – this resolution allows the Westampton Police Department to accept a donation of used exercise equipment worth \$1,800.00. Motion to approve made by Mr. Eckart; seconded by Ms. Mungo. All voted yes.
- d. 146-20 Burlington County Cooperative Pricing System Agreement – this resolution authorizes Westampton Township to enter into an cooperative pricing agreement for various goods and services for a period of 5 years, starting on 1/1/2021. Motion to approve made by Mr. Eckart; seconded by Ms. Mungo. All voted yes.
- e. 147-20 Cancel Unexpended Balance, Current Fund – this resolution formally cancels a total of \$474.86 in 2020 unexpended funds (interest on bonds & notes) and credits this amount to surplus. Motion to approve made by Mr. Mungo; seconded by Mr. Eckart. All voted yes.
- f. 148-20 Transfer of Appropriation Funds – this resolution permits the transfer of funds which reflect an excess to appropriations which are insufficient, as per the attached schedule. Motion to approve made by Mr. Eckart; seconded by Ms. Mungo. All voted yes.
- g. 149-20 Authorize Contract with BURLCO JIF Retrospective Program – this resolution authorizes the Township of Westampton to enter into a program that affords the Township the opportunity through improved performance to control their future assessments in accordance with the attached contract. Motion to approve made by Ms. Mungo; seconded by Mr. Eckart. All voted yes.

Correspondence: None

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Committee Liaison Reports:

Mr. Eckart – thank you to the Fire Department for doing their Santa runs. He wanted to remind residents to get cars off of the streets to enable plowing by the Public Works Department.

Mr. DeSilva – the Recreation Department is sponsoring a house decorating contest with Christmas lights. He thanked the Public Works Department for picking up all the leaves, what they do for the town is amazing.

Dates to Remember:

12/24/20 – the Township Committee is sponsoring a pizza distribution from noon to 8 PM for our 3 pizza places, the Police and WTES are helping. Residents will phone in the time they want to come pick it up and go and get it themselves. Sign up will start next Tuesday December 22, 2020. Further information will follow on the Township website and on social media.

Next Township Committee Meeting – Reorganization, January 5, 2021 @ 6 PM

Open to public Comment

Nancy Burkley, Olive Street – great Santa ride by WTES this year; thanked the department. She thanked Wendy regarding her response to her request regarding the handicapped parking at the municipal building; she is very appreciative.

Committee Members Comments

Mr. Eckart – thanks to WTES for the work they are doing during this pandemic, they are doing their best. He wanted to remind residents to move their cars off the streets for plowing purposes to make Public Work's job easier. Happy holidays to all.

Mr. DeSilva – happy holidays; he thanked all the staff; be safe. He is looking forward to next year.

Ms. Mungo – wished everyone happy holidays and a happy new year; stay safe during the storm while out there working for our town and residents.

Mayor Henley – make sure to start your snowblowers tonight; happy holidays and a happy new year, he looks forward to the new year.

Motion to adjourn made by Mr. Eckart; second by Ms. Mungo. All were in favor.

There were no further comments and the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk

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WESTAMPTON TOWNSHIP POLICE DEPARTMENT
710 RANCOCAS ROAD
WESTAMPTON NJ 08060
PHONE: (609) 267-3000 FAX: (866) 252-7006
CHIEF STEPHEN ENT

To: Westampton Township Committee
From: Chief Stephen Ent
Date: December 9, 2020
Subject: Police Department Report from November 1, thru November 30, 2020.

Training:

Basic Police Academy: Ptl. Walker

Alcotest Recert: Ptl. Welthy, Ptl. Morrotto

K9 Inservice Training (2 Days): Ptl. Rowbottom

Investigative and Police Psychology:

Det. Nagle

JIF Webinar- Protecting Children: Sgt. Gleason

Radar Instructor Refresher: Sgt. Bieri

Juvenile ECDR Training:

Sgt. Bieri, Sgt. Brewer, Dsg. Chieffalo

1st Amendment Training:

Sgt. Brewer, Det. Redfield

Search and Seizure for Patrols/Detectives:

Sgt. Austin, Det. Nagle

Calls for service (Incidents) for November were 1453. Motor vehicle summonses in November were 241.

MIT was not conducted on November 12, 2020 because of the weather. This event was non-enforceable inspections for our residents due to the long lines at the DMV.

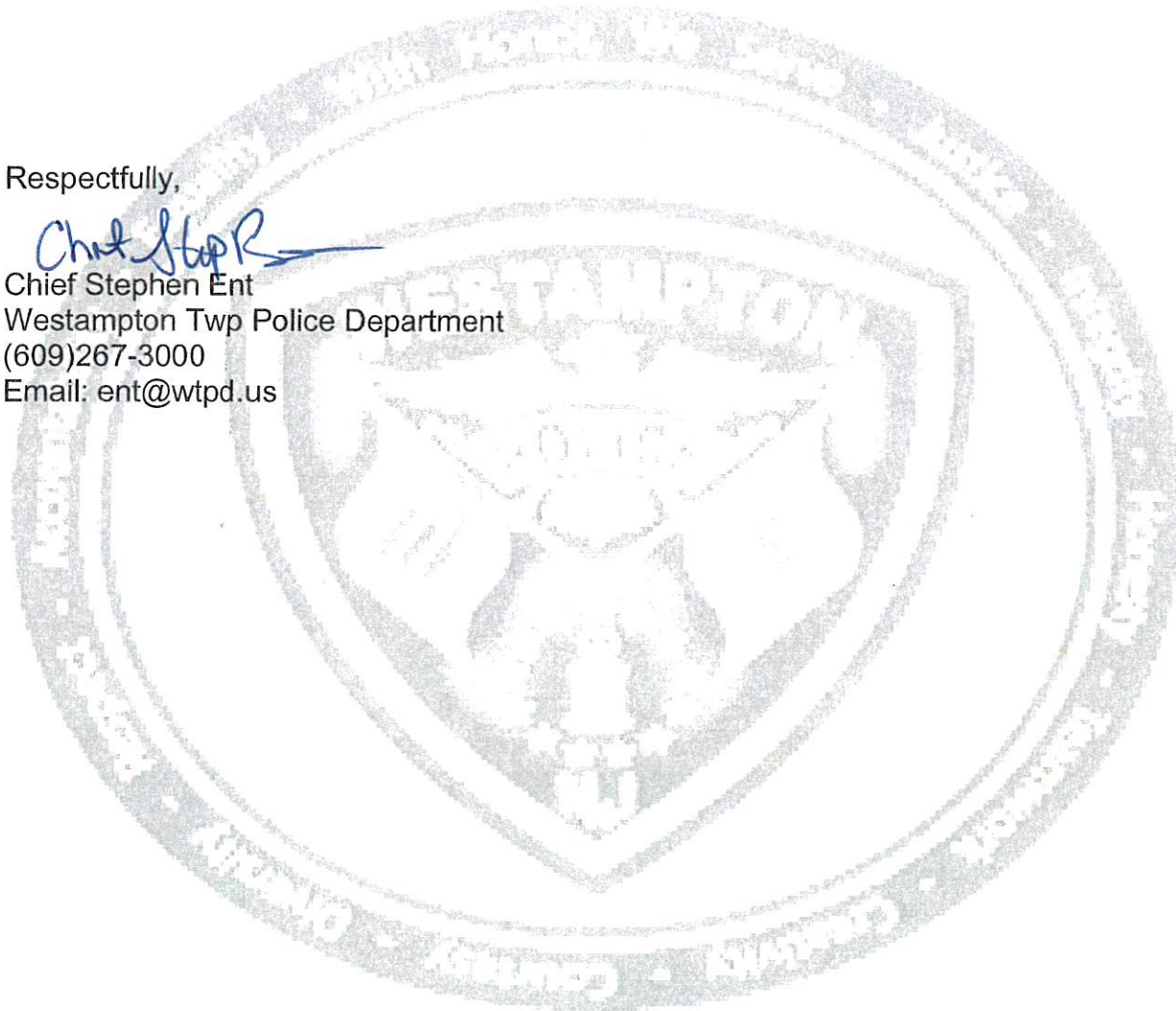
The detective division had 21 new cases that were opened in November and 12 were cleared or closed. Please refer to Dsg. Chieffalo's reports for further details.

The Westampton Twp Police Department also completed 28 firearm backgrounds.

Respectfully,



Chief Stephen Ent
Westampton Twp Police Department
(609)267-3000
Email: ent@wtpd.us



Westampton Township Police Department

710 Rancocas Road, Westampton, NJ 08060
Phone (609)267-3000 Fax: (609) 261-7551

Detective Monthly Activity Report

New Cases: 21 Month: November 2020

| | | | |
|------------------------|---|----------------------------|---|
| Homicide(s): | 0 | Motor Vehicle Burglary(s): | 1 |
| Aggravated Assault(s): | 0 | Fraud(s): | 3 |
| Sexual Assault(s): | 2 | Harassment / Threats(s): | 1 |
| Robbery(s): | 1 | Criminal Mischief(s): | 1 |
| Overdose(s): | 0 | Motor Vehicle Theft(s): | 1 |
| Burglary(s): | 1 | Unattended Death(s): | 1 |
| Larceny(s): | 4 | DNA Submission(s): | 0 |
| Arson | 1 | Non- Fatal Overdose(s) | 2 |
| Swatting | 1 | New Megan's Law Registrant | 1 |

| | | | |
|-----------------------------|----------|--|----|
| Cases Cleared / Closed: | 12 | Megan's Law Notifications: | 0 |
| A.B.C. Investigations: | 0 | Megan's Law Registrations / Verifications | 2 |
| Firearms Background Checks: | 24 | Other Background Checks: (Military / Fire / DVRT / Etc.) | 10 |
| Arrests (Field Reporting): | Adult: 0 | Juvenile: 0 | |
| CDR's Generated: | Adult: 0 | Juvenile: 0 | |

Training:

11/10/20 - DSgt. Chieffalo attended virtual training for the new Juvenile ECDR process.

Criminal Complaints / Arrests:

N/A

Other:

11/10/2020 - The Criminal Intelligence Unit is investigating a burglary which occurred during the overnight hours at J & S AutoHaus located at 1853 Burlington Mt. Holly Road. Investigation at the scene revealed, an unknown suspect(s) gained entry to the rear lot by cutting a hole in the fence. Once inside, the suspect(s) removed all 4 tires and rims from both a 2017 Toyota Camry and 2017 Ford Mustang GT, leaving the vehicles sitting on wooden blocks and plastic crates. The total amount of the loss is approximately \$3,500.

Westampton Township Police Department

710 Rancocas Road, Westampton, NJ 08060

Phone (609)267-3000 Fax: (609) 261-7551

11/22/2020 - The Criminal Intelligence Unit is investigating a robbery which occurred on 11/22/20 at 3:18 AM on Freedom Boulevard. Investigation at the scene revealed that the victim, a resident of Freedom Village, observed a Hispanic male loading her child's bicycle into a vehicle. Upon confronting the male, an altercation erupted and then she was approached by a black male who pointed a handgun at her head threatening her. As the victim ran off on foot, the suspect's left location in a white Acura and white older model pickup truck. The victim also observed a Hispanic female, who was also with the male suspects putting the bicycle back before leaving location.

11/23/20 - The Criminal Intelligence Unit is investigating a swatting incident which occurred on 11/23/20 at 11:31 PM. Investigation revealed, a phone call from a number with a 973 area code was received by Willingboro PD from an unknown male, stating that he broke into a residence on Sherwood Lane in Westampton, had three people hostage and demanded a large amount of money or he will hurt someone. Westampton patrols responded to the residence, making contact with all occupants determining there was no problem on location and everyone checked ok.

Project Medicine Drop Report: During the month of November, 7 pounds of medication was collected for destruction at a later date.

Signature: DSgt. Linda M. Chieffo

Date: Dec 3, 2020

Westampton Township Police Department Vehicle Mileage Report: December 1, 2020

| Veh# | Tag | VIN | Year | Make | Model | Unit | End | Start | Patrol | Unmarked |
|-------|----------|-------------------|------|-------|-------------|----------------|----------------------|---------|--------------|----------|
| 01 | 177728MG | 1FM5K8AR3FGC68693 | 2015 | Ford | Interceptor | Patrol | 48,870 | 48,403 | 467 | |
| 02 | 177729MG | 1FM5K8AR1FGC68692 | 2015 | Ford | Interceptor | Patrol | 85,701 | 83,329 | 2,372 | |
| 03 | 32491MG | 1GNSKFEC9KR364870 | 2019 | Chevy | Tahoe | Patrol | 13,448 | 12,390 | 1058 | |
| 04 | 17730MG | 1FM5K8ARXFGC68691 | 2015 | Ford | Interceptor | Patrol | 80,026 | 78,077 | 1949 | |
| 05 | 17787MG | 2C3CDXAT0EH367488 | 2014 | Dodge | Charger | Patrol | 68,617 | 68,604 | 13 | |
| 06 | 26225MG | 1FM5K8AR8JGB34934 | 2018 | Ford | Interceptor | Patrol | 47,626 | 46,517 | 1109 | |
| 07 | 30583MG | 2C3CDXKT2KH518101 | 2019 | Dodge | Charger | Patrol | 24,392 | 23,267 | 1125 | |
| 08 | 32490MG | 1GNSKFEC0KR361713 | 2019 | Chevy | Tahoe | Patrol | 15,860 | 14,547 | 1313 | |
| 09 | MG91778 | 1FMJU1G56CEF52248 | 2012 | Ford | Expedition | Patrol | 127,818 | 127,814 | 4 | |
| 10 | MG91777 | 2C3CDXKTKH514975 | 2019 | Dodge | Charger | Patrol | 23,378 | 22,477 | 901 | |
| 2708 | MG71977 | 2FAHP71W66X134683 | 2006 | Ford | Crown Vic | SRO | 125,807 | 125,807 | 0 | |
| | MG93120 | 2C3CDXAG9CH264702 | 2012 | Dodge | Charger | Backup | 110,401 | 110,267 | 134 | |
| Admin | PUL31Z | 1GNSK3EC4FR594255 | 2015 | Chevy | Tahoe | Chief Ent | 43,256 | 42,910 | | 346 |
| Admin | D19AYE | 1FMEU72E26UB62754 | 2006 | Ford | Explorer | Lt. Ferguson | 128,906 | 128,593 | | 313 |
| Admin | D88EAD | 2FAFP73V38X152301 | 2008 | Chevy | Crown Vic | Det. Nagle | 72,618 | 72,049 | | 569 |
| DB1 | RGK30E | 2B3KA4ET99H642133 | 2009 | Dodge | Charger | Lt. Bialous | 136,400 | 136,400 | | 0 |
| DB2 | MG33119 | 2C3CDXAG0CH264703 | 2012 | Dodge | Charger | Det. Redfield | 119,521 | 119,094 | | 427 |
| DB3 | K97GFX | JTHBK1EG7A2383731 | 2010 | Lexus | ES350 | Dsg. Chieffalo | 74,417 | 74,320 | | 97 |
| | | | | | | | Patrol | | 10445 | |
| | | | | | | | Unmarked | | | 1,752 |
| | | | | | | | Total Mileage | | 12197 | |



Prepared by: Chief Ent

Date: 12/1/2020

MONTHLY STATS - 2020

| | JAN | FEB | MAR | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | YRLY TOTAL |
|-----------------------------------|------|------|------|-------|------|------|------|------|------|------|------|-----|------------|
| MVA | 37 | 31 | 24 | 10 | 18 | 15 | 22 | 27 | 34 | 37 | 34 | | |
| DOMESTICS | 16 | 11 | 11 | 13 | 11 | 13 | 19 | 21 | 15 | 12 | 13 | | |
| INCIDENTS | 1581 | 1572 | 1478 | 962 | 1113 | 1411 | 1399 | 1497 | 1372 | 1630 | 1453 | | |
| CASES TAKEN | 82 | 74 | 60 | 57 | 41 | 64 | 77 | 75 | 79 | 81 | 66 | | |
| IMPOUNDS | 29 | 28 | 18 | 7 | 14 | 13 | 24 | 22 | 28 | 22 | 34 | | |
| ADULT ARRESTS | 62 | 50 | 22 | 5 | 5 | 64 | 21 | 25 | 25 | 33 | 20 | | |
| JUVENILE ARREST | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| F/A APP SUBMITTED (NOT ISSUED) | 12 | 5 | 19 | 7 | 7 | 35 | 34 | 33 | 33 | 38 | 28 | | |
| * NO #S CANT PRINT FROM NWS | | | | | | | | | | | | | |

Westampton Township Police Department Year 2020

| | January | February | March | April | May | June | July | August | September | October | November | December | Year End Total |
|-------------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|----------------|
| Arson | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| Traffic Summons | 360 | 382 | 181 | 24 | 33 | 98 | 140 | 210 | 258 | 294 | 241 | | |
| Motor Vehicle Accidents | 37 | 31 | 24 | 10 | 18 | 15 | 22 | 27 | 34 | 37 | 34 | | |
| Assaults | 13 | 2 | 3 | 1 | 5 | 2 | 3 | 3 | 1 | 2 | 0 | | |
| Domestics | 16 | 11 | 13 | 11 | 13 | 19 | 21 | 21 | 15 | 12 | 13 | | |
| Rapes | 1 | 2 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 3 | | |
| Homicides | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Larceny | 10 | 4 | 8 | 9 | 4 | 5 | 13 | 11 | 16 | 22 | 4 | | |
| Motor Vehicle Thefts | 0 | 0 | 1 | 0 | 0 | 1 | 2 | 1 | 0 | 1 | 2 | | |
| Burglaries | 2 | 5 | 1 | 11 | 2 | 6 | 1 | 1 | 4 | 2 | 1 | | |
| Adult Arrests | 62 | 50 | 22 | 5 | 5 | 14 | 21 | 25 | 25 | 32 | 20 | | |
| Juvenile Arrests | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Robberies | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| Overdoses | 1 | 1 | 1 | 4 | 1 | 2 | 1 | 2 | 1 | 1 | 2 | | |
| Incidents | 1581 | 1572 | 1478 | 962 | 1113 | 1411 | 1399 | 1497 | 1372 | 1630 | 1453 | | |



WESTAMPTON TOWNSHIP POLICE DEPARTMENT
710 RANCOCAS ROAD
WESTAMPTON NJ 08060
PHONE: (609) 267-3000 FAX: (866) 252-7006
CHIEF STEPHEN ENT

To: Westampton Township Committee
From: Chief Stephen Ent
Date: January 12, 2021
Subject: Police Department Report from December 1, 2020 thru December 31, 2020.

Training:

Basic Police Academy: Ptl. Walker

K9 Inservice Training (2 Days): Ptl. Rowbottom

Implicit Bias Training:

Chief Ent, Lt. Ferguson, Lt. Bialous, Sgt. Lutz, Ptl. Gable, Ptl. Schallus

Sgt. Gleason, Ptl. Davis, Det. Redfield,

Ptl. Johnston, Det. Nagle, Dsg. Chieffalo,

Ptl. Morrotto, Ptl. Morrison, Ptl. Welthy,

Ptl. Murphy, Ptl. Gable, Ptl. Schallus

Field Training Officer (2 Days):

Taser Instructor Recert (1 Day):

Sgt. Bieri

Internal Affairs Updates (2 Days):

Lt. Ferguson

Taser Certification (2 Days):

Ptl. Morrison

Personnel:

Ptl. Moran is on disability leave due to maternity.

Equipment:

The "Traffic Sign" was deployed on several streets thru town to support traffic issues and also community events.

The portable "Speed Sign" was deployed in December on Pioneer Blvd. This sign is able to detect speeds 24/7 on the street that it's deployed on.

During the month of December the medicine drop box collected 7 pounds of medication.

Activities:

On December 17, 2020, Chief Ent attended the monthly Burl Co JIF meeting via zoom.

On December 18, 2020, Chief Ent, Det. Nagle, and Det. Redfield attended the opening of the new Wawa located on Rancocas Road.

Calls for service (Incidents) for December were 1453. Motor vehicle summonses in December were 213.

MIT was not conducted in December because of the weather. This event was non-enforceable inspections for our residents due to the long lines at the DMV.

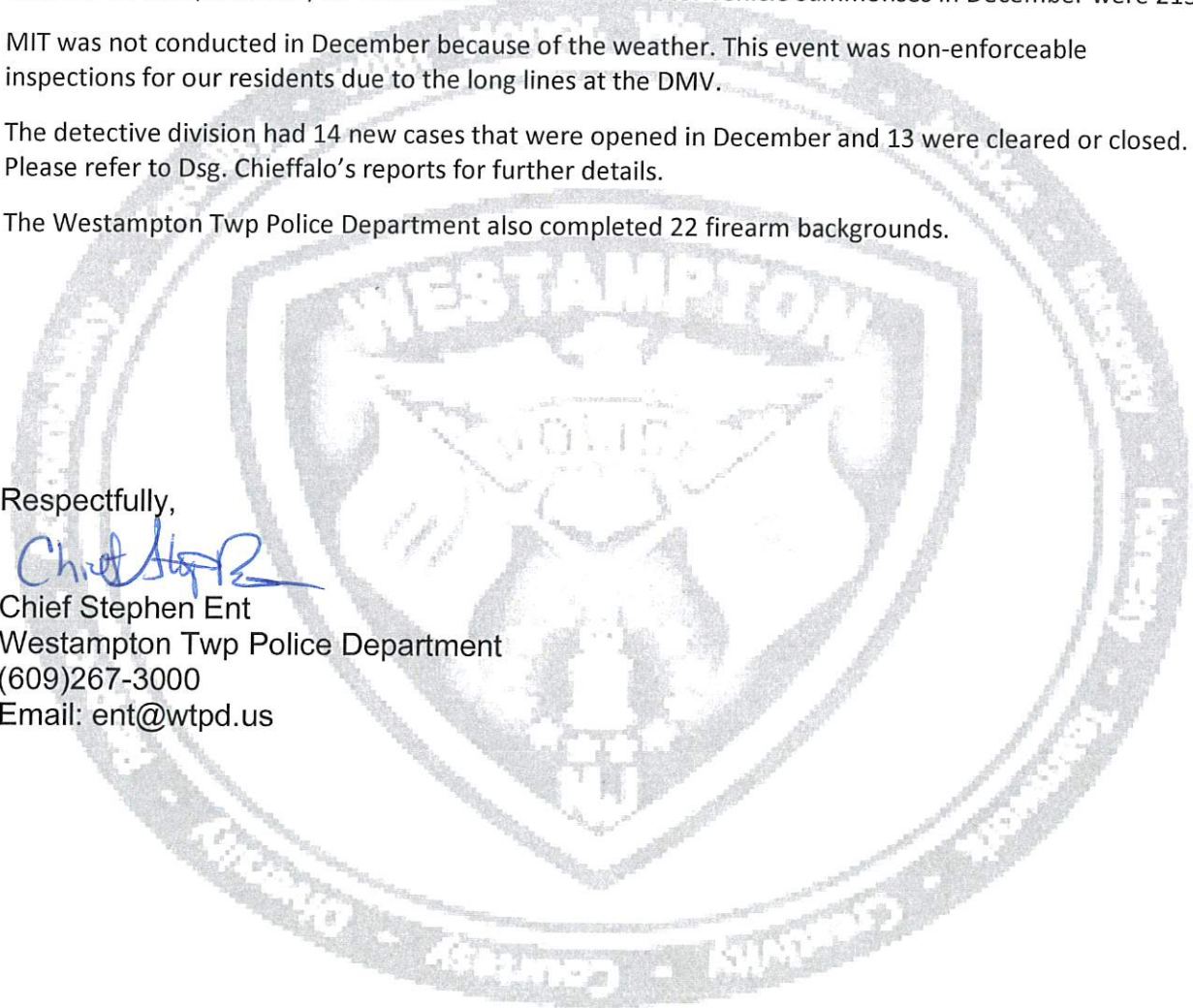
The detective division had 14 new cases that were opened in December and 13 were cleared or closed. Please refer to Dsg. Chieffalo's reports for further details.

The Westampton Twp Police Department also completed 22 firearm backgrounds.

Respectfully,



Chief Stephen Ent
Westampton Twp Police Department
(609)267-3000
Email: ent@wtpd.us



Westampton Township Police Department

710 Rancocas Road, Westampton, NJ 08060

Phone (609)267-3000 Fax: (609) 261-7551

Detective Monthly Activity Report

New Cases: 14 Month: December 2020

| | | | |
|------------------------|---|----------------------------|---|
| Homicide(s): | 0 | Motor Vehicle Burglary(s): | 1 |
| Aggravated Assault(s): | 0 | Fraud(s): | 3 |
| Sexual Assault(s): | 0 | Harassment / Threats(s): | 0 |
| Robbery(s): | 0 | Criminal Mischief(s): | 1 |
| Overdose(s): | 0 | Motor Vehicle Theft(s): | 0 |
| Burglary(s): | 3 | Unattended Death(s): | 1 |
| Larceny(s): | 3 | DNA Submission(s): | 0 |
| Non-Fatal Overdose(s) | 2 | | |

| | | | |
|-----------------------------|----------|--|----|
| Cases Cleared / Closed: | 13 | Megan's Law Notifications: | 0 |
| A.B.C. Investigations: | 0 | Megan's Law Registrations / Verifications | 0 |
| Firearms Background Checks: | 22 | Other Background Checks: (Military / Fire / DVRT / Etc.) | 11 |
| Arrests (Field Reporting): | Adult: 0 | Juvenile: 0 | |
| CDR's Generated: | Adult: 3 | Juvenile: 0 | |

Training:

During the month of December, DSgt. Chieffalo, Det. Redfield and Det. Nagle, along with all officer's of the Westampton Township Police Department attended Implicit Bias Training at Burlington County Central Communications.

Criminal Complaints / Arrests:

As a result of an investigation conducted by Det. Nagle, Robert Goldware, 29 of Trenton was identified as a suspect in a robbery which occurred on 11/22/20 at 3:18 AM on Freedom Boulevard. Investigation at the scene revealed that the victim, a resident of Freedom Village, observed a Hispanic male loading her child's bicycle into a vehicle. Upon confronting the male, an altercation erupted and then she was approached by black male who pointed a handgun at her head threatening her. As the victim ran off on foot, the suspect's left location in a white Acura and white older model pickup truck. The victim also observed a Hispanic

Westampton Township Police Department

710 Rancocas Road, Westampton, NJ 08060

Phone (609)267-3000 Fax: (609) 261-7551

female, who was also with the male suspects putting the bicycle back before leaving location. Goldware was charged on 12/3/20 with robbery, terroristic threats, aggravated assault, unlawful possession of a weapon and theft. This case is pending the arrest and processing of Goldware.

As a result of an investigation conducted by DSgt. Chieffalo, Mohamed S. Sheriff, 31 of Willingboro was identified as the suspect who left a loaded 9mm Smith & Wesson handgun in a hotel room in town on 9/3/20. Sheriff was charged with certain persons not to have a weapon, unlawful possession of a weapon and prohibited weapons and devices. This case is pending the arrest and processing of Sheriff.

Other:

The Criminal Intelligence Unit is investigating a burglary which occurred during the overnight hours on 11/10/20 at J & S AutoHaus located at 1853 Burlington Mt. Holly Road. Investigation at the scene revealed, an unknown suspect(s) gained entry to the rear lot by cutting a hole in the fence. Once inside, the suspect(s) removed all 4 tires and rims from both a 2017 Toyota Camry and 2017 Ford Mustang GT, leaving the vehicles sitting on wooden blocks and plastic crates. The total amount of the loss is approximately \$3,500.

The Criminal Intelligence Unit is investigating a burglary to a trailer which occurred during the overnight hours of 12/8/20 at a residence on Tallowood Drive. Investigation revealed, an unknown suspect(s) forced entry to the trailer by breaking off a lock. Once inside, the suspect(s) stole two Honda CRF dirt bikes.

The Criminal Intelligence Unit is investigating a burglary which occurred at the Wawa located at 798 Woodlane Road on 12/27/20 at 11:15 AM. Investigation at the scene revealed, a male suspect entered the the employee area of the store stealing approximately \$2,800 in cigarettes. The suspect also entered employees lockers stealing two cell phones and a wallet. Upon exiting the store, the male suspect dropped the belongings of the employees and was observed and video taped by store management, getting into a white SUV with a PA registration. It was later determined that the suspect vehicle and registration were stolen. The male suspect has been identified as Donald E. Meyer, 46, with charges to follow in January.

The Criminal Intelligence Unit is investigating a burglary to several Nelson Tree Company vehicles located on Hancock Lane on 12/29/20 at approximately 0125 hours. Investigation revealed, the unknown suspect (s) removed approximately \$10,000 in equipment, consisting of leaf blowers, chainsaws and climbing equipment before fleeing the scene in an older model Ford F150 with an access cab.

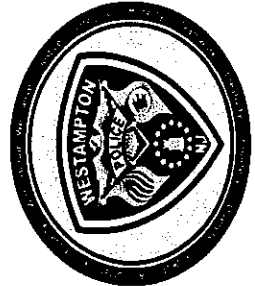
Project Medicine Drop Report: During the month of December, 7 pounds of medication was collected for destruction at a later date. In addition, the Quarterly Collection Report was submitted which revealed 22 pounds of medication was collected during the 4th Quarter of 2020. In addition a total of 180 pounds of medication was collected during the entire year of 2020.

Signature: DSgt. Mohamed S. Chieffalo

Date: Jan 6, 2021

Westampton Township Police Department Vehicle Mileage Report: January 1, 2021

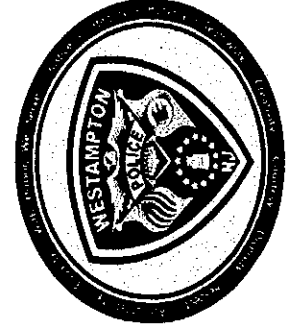
| Veh# | Tag | VIN | Year | Make | Model | Unit | End | Start | Patrol | Unmarked |
|-------|----------|-------------------|------|--------|-------------|----------------|--------|--------|----------------------|----------|
| 1 | 177728MG | 1FM5K8AR3FGC68693 | 2015 | Ford | Interceptor | Patrol | 49573 | 48870 | 703 | |
| 2 | 177729MG | 1FM5K8AR1FGC68692 | 2015 | Ford | Interceptor | Patrol | 89081 | 85701 | 3380 | |
| 3 | 32491MG | 1GNSKFEC9KR364870 | 2019 | Chevy | Tahoe | Patrol | 14711 | 13448 | 1263 | |
| 4 | 17730MG | 1FM5K8ARXFGC68691 | 2015 | Ford | Interceptor | Patrol | 81791 | 80026 | 1765 | |
| 5 | 17787MG | 2C3CDXAT0EH367488 | 2014 | Dodge | Charger | Patrol | 68619 | 68617 | 2 | |
| 6 | 26225MG | 1FM5K8AR8JGB34934 | 2018 | Ford | Interceptor | Patrol | 49687 | 47626 | 2061 | |
| 7 | 30583MG | 2C3CDXKT2KH518101 | 2019 | Dodge | Charger | Patrol | 25630 | 24392 | 1238 | |
| 8 | 32490MG | 1GNSKFEC0KR361713 | 2019 | Chevy | Tahoe | Patrol | 17511 | 15860 | 1651 | |
| 9 | MG91778 | 1FMJU1G56CEF52248 | 2012 | Ford | Expedition | Patrol | 127879 | 127818 | 61 | |
| 10 | MG91777 | 2C3CDXKTKH514975 | 2019 | Dodge | Charger | Patrol | 24594 | 23378 | 1216 | |
| 2708 | MG71977 | 2FAHP71W66X134683 | 2006 | Ford | Crown Vic | SRO | 125807 | 125807 | 0 | |
| | MG93120 | 2C3CDXAG9CH264702 | 2012 | Dodge | Charger | Backup | 110545 | 110401 | 144 | |
| Admin | PUL31Z | 1GNSK3EC4FR594255 | 2015 | Chevy | Tahoe | Chief Ent | 43654 | 43256 | 398 | 398 |
| Admin | D19AYE | 1FMJU72E26UB62754 | 2006 | Ford | Explorer | Lt. Ferguson | 129144 | 128906 | 238 | 238 |
| Admin | D88EAD | 2FAFP73V38X152301 | 2008 | Chevy | Crown Vic | Det. Nagle | 73552 | 72618 | | 934 |
| DB1 | V920305 | 2T1BURHE7EC041725 | 2014 | Toyota | Corolla | Lt. Bialous | 28154 | 28140 | | 14 |
| DB2 | MG91777 | 1FMJU1G58CEF52249 | 2012 | Dodge | Charger | Det. Redfield | 117099 | 117000 | | 99 |
| DB3 | NAD33A | 1FAFP55U02A184048 | 2002 | Ford | Taurus | Dsg. Chieffalo | 125461 | 125400 | | 61 |
| | | | | | | | | | Patrol | 14120 |
| | | | | | | | | | Unmarked | |
| | | | | | | | | | Total Mileage | |
| | | | | | | | | | 15864 | 1744 |



Westampton Township Police Department

Year 2020

| | January | February | March | April | May | June | July | August | September | October | November | December | Year End Total |
|-------------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|----------------|
| Arson | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 |
| Traffic Summons | 360 | 382 | 181 | 24 | 33 | 98 | 140 | 210 | 258 | 294 | 241 | 213 | 2434 |
| Motor Vehicle Accidents | 37 | 31 | 24 | 10 | 18 | 15 | 22 | 27 | 34 | 37 | 34 | 26 | 315 |
| Assaults | 13 | 2 | 3 | 1 | 5 | 2 | 3 | 3 | 1 | 2 | 0 | 4 | 39 |
| Domestics | 16 | 11 | 13 | 11 | 13 | 19 | 21 | 21 | 15 | 12 | 13 | 10 | 175 |
| Rapes | 1 | 2 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 3 | 0 | 8 |
| Homicides | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Larceny | 10 | 4 | 8 | 9 | 4 | 5 | 13 | 11 | 16 | 22 | 4 | 8 | 114 |
| Motor Vehicle Thefts | 0 | 0 | 1 | 0 | 0 | 1 | 2 | 1 | 0 | 1 | 2 | 2 | 10 |
| Burglaries | 2 | 5 | 1 | 11 | 2 | 6 | 1 | 1 | 4 | 2 | 1 | 3 | 39 |
| Adult Arrests | 62 | 50 | 22 | 5 | 5 | 14 | 21 | 25 | 25 | 32 | 20 | 16 | 297 |
| Juvenile Arrests | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Robberies | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 |
| Overdoses | 1 | 1 | 1 | 4 | 1 | 2 | 1 | 2 | 1 | 1 | 2 | 2 | 19 |
| Incidents | 1581 | 1572 | 1478 | 962 | 1113 | 1411 | 1399 | 1497 | 1372 | 1630 | 1453 | 1417 | 16885 |



**Westampton Township Police Department
Year 2020 (as of January 1, 2021)**

| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
|-------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------|
| Arson | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 2 | |
| Traffic Summons | 6379 | 6064 | 5602 | 4988 | 4424 | 6486 | 6541 | 4693 | 4045 | 3353 | 4091 | 2434 | |
| Motor Vehicle Accidents | 446 | 442 | 478 | 444 | 433 | 462 | 461 | 483 | 428 | 473 | 440 | 315 | |
| Assaults | 51 | 36 | 49 | 59 | 41 | 35 | 62 | 52 | 44 | 34 | 38 | 39 | |
| Domestics | 135 | 168 | 133 | 128 | 93 | 95 | 121 | 113 | 137 | 119 | 141 | 175 | |
| Rapes | 2 | 3 | 1 | 2 | 3 | 2 | 7 | 7 | 8 | 8 | 10 | 8 | |
| Homicides | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Larceny | 151 | 129 | 121 | 142 | 179 | 155 | 126 | 113 | 129 | 109 | 130 | 114 | |
| Motor Vehicle Thefts | 11 | 4 | 5 | 14 | 7 | 9 | 4 | 10 | 6 | 10 | 8 | 10 | |
| Burglaries | 29 | 39 | 38 | 28 | 33 | 30 | 13 | 17 | 23 | 27 | 13 | 39 | |
| Adult Arrests | 630 | 646 | 518 | 518 | 555 | 756 | 657 | 584 | 594 | 409 | 486 | 297 | |
| Juvenile Arrests | 37 | 44 | 36 | 44 | 26 | 27 | 22 | 26 | 22 | 24 | 26 | 2 | |
| Robberies | 6 | 10 | 4 | 6 | 8 | 8 | 0 | 6 | 10 | 6 | 4 | 2 | |
| Overdoses | - | - | - | - | - | - | - | - | - | - | - | 19 | |
| Incidents | 14820 | 13765 | 13381 | 11753 | 11717 | 12636 | 13886 | 14504 | 15820 | 14846 | 16333 | 16885 | |



Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y
 Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2022
 Range of Dates: 01/01/20 to 12/31/20
 Print Ref Num: N
 Range of Periods: 1 to 12
 Print Only Miscellaneous w/Block/Lot/Qual: N

| Code Description | Count | ----- Arrears/Other | Principal 2020 | 2021 | 2022 | Interest | Total |
|--------------------------|-------|------------------------|-------------------|------------|------|------------|---------------|
| 001 PROPERTY TAXES | 14192 | 267,171.27 | 25,052,497.77 | 319,981.38 | 0.00 | 42,710.76 | 25,682,361.18 |
| 005 WIPP PAYMENTS | 1346 | 59,937.70 | 3,635,023.34 | 37,689.28 | 0.00 | 12,334.97 | 3,744,985.29 |
| 101 SUBSEQUENT TAXES | 83 | 19,600.80 | 63,465.47 | 67.42 | 0.00 | 4,198.91 | 87,332.60 |
| 901 TAX SALE - TAX | 21 | 20,695.97 | 0.00 | 0.00 | 0.00 | 2,569.85 | 23,265.82 |
| 907 TAX SALE- COST | 72 | 0.00 | 0.00 | 0.00 | 0.00 | 5,333.40 | 5,333.40 |
| Tax Payments | 15714 | 367,405.74 | 28,750,986.58 | 357,738.08 | 0.00 | 67,147.89 | 29,543,278.29 |
| 024 ARREARS | 32 | 11,775.32 | 0.00 | 0.00 | 0.00 | 3,988.25 | 15,763.57 |
| 038 SEWER PAYMENTS | 90 | 51,655.49 | 0.00 | 0.00 | 0.00 | 9,236.64 | 60,892.13 |
| 904 TAX SALE-SEWER | 65 | 42,170.71 | 3,075.00 | 0.00 | 0.00 | 7,923.24 | 53,168.95 |
| Sp Charges Payments | 187 | 105,601.52 | 3,075.00 | 0.00 | 0.00 | 21,148.13 | 129,824.65 |
| 020 REDEMPTION -OL | 242 | 217,065.37 | 0.00 | 0.00 | 0.00 | 23,745.35 | 240,810.72 |
| 034 RECORDING FEE | 45 | 2,323.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,323.00 |
| 035 LIEN SEARCH FEE | 53 | 624.00 | 0.00 | 0.00 | 0.00 | 0.00 | 624.00 |
| 036 LIEN ATTORNEY FEE | 4 | 4,430.08 | 0.00 | 0.00 | 0.00 | 0.00 | 4,430.08 |
| 041 LIEN TAX PENALTY | 2 | 947.15 | 0.00 | 0.00 | 0.00 | 3,087.23 | 4,034.38 |
| Lien Payments | 346 | 225,389.60 | 0.00 | 0.00 | 0.00 | 26,832.58 | 252,222.18 |
| 014 Duplicate Bill | 4 | 4.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 |
| 019 OLD - Bad Check Fee | 3 | 125.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125.00 |
| 025 OLD - COST OF SALE | 95 | 0.00 | 0.00 | 0.00 | 0.00 | 5,922.57 | 5,922.57 |
| 033 DUP. TAX CERTIFICATE | 15 | 1,900.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,900.00 |
| 906 TAX SALE - PREMIUM | 68 | 291,100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 291,100.00 |
| Misc Payments | 185 | 293,129.00 | 0.00 | 0.00 | 0.00 | 5,922.57 | 299,051.57 |
| Payments Total: | 16432 | 991,525.86 | 28,754,061.58 | 357,738.08 | 0.00 | 121,051.17 | 30,224,376.69 |
| Cash O/S Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NSF Reversals Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total: | 16432 | 991,525.86 | 28,754,061.58 | 357,738.08 | 0.00 | 121,051.17 | 30,224,376.69 |

Total Cash: 160,150.06

Total Check: 29,917,886.83

Total Credit: 146,339.80

Range: Block: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last
 Range of Batch Ids: First to Last
 Range of Spec Tax Codes: First to Last
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y
 Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N
 Range of Years: First to 2022
 Range of Dates: 12/01/20 to 12/31/20
 Print Ref Num: N
 Range of Periods: 1 to 12
 Print Only Miscellaneous w/Block/Lot/Qual: N

| Code Description | Count | Arrears/Other | Principal | | | Interest | Total |
|----------------------|-------|---------------|-----------|-----------|------|----------|------------|
| | | | 2020 | 2021 | 2022 | | |
| 001 PROPERTY TAXES | 117 | 0.00 | 46,332.07 | 52,351.91 | 0.00 | 1,281.19 | 99,965.17 |
| 005 WIPP PAYMENTS | 42 | 0.00 | 31,400.15 | 10,063.20 | 0.00 | 770.75 | 42,234.10 |
| 101 SUBSEQUENT TAXES | 6 | 0.00 | 7,510.96 | 0.00 | 0.00 | 514.62 | 8,025.58 |
| Tax Payments | 165 | 0.00 | 85,243.18 | 62,415.11 | 0.00 | 2,566.56 | 150,224.85 |
| 024 ARREARS | 5 | 1,475.48 | 0.00 | 0.00 | 0.00 | 167.77 | 1,643.25 |
| Sp Charges Payments | 5 | 1,475.48 | 0.00 | 0.00 | 0.00 | 167.77 | 1,643.25 |
| 020 REDEMPTION -OL | 11 | 4,099.00 | 0.00 | 0.00 | 0.00 | 76.71 | 4,175.71 |
| 034 RECORDING FEE | 4 | 220.00 | 0.00 | 0.00 | 0.00 | 0.00 | 220.00 |
| 035 LIEN SEARCH FEE | 5 | 60.00 | 0.00 | 0.00 | 0.00 | 0.00 | 60.00 |
| Lien Payments | 20 | 4,379.00 | 0.00 | 0.00 | 0.00 | 76.71 | 4,455.71 |
| 014 Duplicate Bill | 1 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 |
| Misc Payments | 1 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 |
| Payments Total: | 191 | 5,856.48 | 85,243.18 | 62,415.11 | 0.00 | 2,811.04 | 156,325.81 |
| Cash O/S Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NSF Reversals Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total: | 191 | 5,856.48 | 85,243.18 | 62,415.11 | 0.00 | 2,811.04 | 156,325.81 |

Total Cash: 1,745.85

Total Check: 148,221.36

Total Credit: 6,358.60

Tax Year Range: 2020/1 to 2020/4

Calculated As Of: 12/31/20

Tax Levy

Net Taxes:

| | | |
|--------------------------|-------------------|---------------|
| Original: | 28,573,641.55 | |
| Preliminary Adjustments: | 26,586.45- | |
| Added: | 210,561.68 | |
| Omitted: | 0.00 | |
| Omit/Add: | 422.88 | |
| Rollback: | <u>602,614.60</u> | |
| Total Net Tax | | 29,360,654.26 |

| | | |
|---|------------------|---------------|
| Original Deductions (Src, Vet, SSp, Dis, Wid) | <u>67,000.00</u> | |
| Total Gross Tax Levy | | 29,427,654.26 |

Collections

| | | |
|---|------------------|---------------|
| Prior Year - Cash Receipts | 344,607.84 | |
| Current Year - Cash Receipts | 28,750,986.58 | |
| Original Deductions (Src, Vet, SSp, Dis, Wid) | 67,000.00 | |
| Deductions Allowed (051, 053, 055, 057, 071) | 1,250.00 | |
| Disallowed (052, 054, 056, 058, 060) | 0.00 | |
| Transfer Overpayment (063) | <u>18,901.76</u> | |
| Total Collections | | 29,182,746.18 |

Adjustments to Collections

| | | |
|----------------------------------|-----------------|--------------|
| NSF Reversals | 0.00 | |
| Refund By Res. (064) | <u>6,505.58</u> | |
| Total Adjustments to Collections | | (6,505.58) |

| | | |
|----------------------------|--|---------------|
| Total Adjusted Collections | | 29,176,240.60 |
|----------------------------|--|---------------|

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

99.15 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

TOWNSHIP OF WESTAMPTON

ORDINANCE OF THE TOWNSHIP OF WESTAMPTON TO REPEAL AND REPLACE
CHAPTER 209 OF THE CODE OF THE TOWNSHIP OF WESTAMPTON, STORM WATER
CONTROL, FORMERLY STORM WATER MANAGEMENT

ORDINANCE # 1-2021

Section I. Scope and Purpose:

A. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for "major development," as defined below in Section II.

C. Applicability

1. This ordinance shall be applicable to the following major developments:
 - a. Non-residential major developments; and
 - b. Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.
2. This ordinance shall also be applicable to all major developments undertaken by Township of Westampton.

D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application,

the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

Section II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

"CAFRA Centers, Cores or Nodes" means those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

"CAFRA Planning Map" means the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

"Community basin" means an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-5.2(g), for an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this chapter.

"Compaction" means the increase in soil bulk density.

"Contributory drainage area" means the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

"Core" means a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

“County review agency” means an agency designated by the County Board of Chosen Freeholders to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be:

1. A county planning agency or
2. A county water resource association created under N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

“Department” means the Department of Environmental Protection.

“Designated Center” means a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

“Design engineer” means a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

“Development” means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlarge-enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.*

In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act , N.J.S.A 4:1C-1 *et seq.*

“Disturbance” means the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Milling and repaving is not considered disturbance for the purposes of this definition.

“Drainage area” means a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

“Environmentally constrained area” means the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

“Environmentally critical area” means an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department’s Landscape Project as approved by the Department’s Endangered and Nongame Species Program.

“Empowerment Neighborhoods” means neighborhoods designated by the Urban Coordinating Council “in consultation and conjunction with” the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

“Erosion” means the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

“Green infrastructure” means a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.

“HUC 14” or “hydrologic unit code 14” means an area within which water drains to a particular receiving surface water body, also known as a sub watershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

“Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

“Infiltration” is the process by which water seeps into the soil from precipitation.

“Lead planning agency” means one or more public entities having stormwater management planning authority designated by the regional stormwater management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

“Major development” means an individual “development,” as well as multiple developments that individually or collectively result in:

1. The disturbance of one or more acres of land since February 2, 2004;
2. The creation of one-quarter acre or more of “regulated impervious surface” since February 2, 2004;
3. The creation of one-quarter acre or more of “regulated motor vehicle surface” since March 2, 2021 *{or the effective date of this ordinance, whichever is earlier}*; or
4. A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."

"Motor vehicle" means land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

"Motor vehicle surface" means any pervious or impervious surface that is intended to be used by "motor vehicles" and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, racetracks, and runways.

"Municipality" means any city, borough, town, township, or village.

"New Jersey Stormwater Best Management Practices (BMP) Manual" or "BMP Manual" means the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this chapter. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department's determination as to the ability of that best management practice to contribute to compliance with the standards contained in this chapter. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this chapter, provided the design engineer demonstrates to the municipality, in accordance with Section IV.F. of this ordinance and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this chapter.

"Node" means an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

"Nutrient" means a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

"Person" means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

“Pollutant” means any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. “Pollutant” includes both hazardous and nonhazardous pollutants.

“Recharge” means the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

“Regulated impervious surface” means any of the following, alone or in combination:

1. A net increase of impervious surface;
2. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a “new stormwater conveyance system” is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
3. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or
4. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

“Regulated motor vehicle surface” means any of the following, alone or in combination:

1. The total area of motor vehicle surface that is currently receiving water;
2. A net increase in motor vehicle surface; and/or quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

“Sediment” means solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

“Site” means the lot or lots upon which a major development is to occur or has occurred.

“Soil” means all unconsolidated mineral and organic material of any origin.

“State Development and Redevelopment Plan Metropolitan Planning Area (PA1)” means an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State’s future redevelopment and revitalization efforts.

“State Plan Policy Map” is defined as the geographic application of the State Development and Redevelopment Plan’s goals and statewide policies, and the official map of these goals and policies.

“Stormwater” means water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities, or conveyed by snow removal equipment.

“Stormwater management BMP” means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management BMP may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

“Stormwater management measure” means any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

“Stormwater runoff” means water flow on the surface of the ground or in storm sewers, resulting from precipitation.

“Stormwater management planning agency” means a public body authorized by legislation to prepare stormwater management plans.

“Stormwater management planning area” means the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific portion of that area identified in a stormwater management plan prepared by that agency.

“Tidal Flood Hazard Area” means a flood hazard area in which the flood elevation resulting from the two-, 10-, or 100-year storm, as applicable, is governed by tidal flooding from the Atlantic Ocean. Flooding in a tidal flood hazard area may be contributed to, or influenced by, stormwater runoff from inland areas, but the depth of flooding generated by the tidal rise and fall of the Atlantic Ocean is greater than flooding from any fluvial sources. In some situations, depending upon the extent of the storm surge from a particular storm event, a flood hazard area may be tidal in the 100-year storm, but fluvial in more frequent storm events.

“Urban Coordinating Council Empowerment Neighborhood” means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

“Urban Enterprise Zones” means a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

“Urban Redevelopment Area” is defined as previously developed portions of areas:

1. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
2. Designated as CAFRA Centers, Cores or Nodes;
3. Designated as Urban Enterprise Zones; and
4. Designated as Urban Coordinating Council Empowerment Neighborhoods.

“Water control structure” means a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

“Waters of the State” means the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

“Wetlands” or “wetland” means an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

Section III. Design and Performance Standards for Stormwater Management Measures

- A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality treatment as follows:
 1. The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.
 2. The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.
- B. The standards in this ordinance apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules.

Section IV. A. Stormwater Management Requirements for Major Development

- A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with Section X.

- B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlenbergi* (bog turtle).
- C. The following linear development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section IV.P, Q and R:
 - 1. The construction of an underground utility line provided that the disturbed areas are revegetated upon completion;
 - 2. The construction of an aboveground utility line provided that the existing conditions are maintained to the maximum extent practicable; and
 - 3. The construction of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material.
- D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section IV.O, P, Q and R may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the following conditions are met:
 - 1. The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;
 - 2. The applicant demonstrates through an alternatives analysis, that through the use of stormwater management measures, the option selected complies with the requirements of Section IV.O, P, Q and R to the maximum extent practicable;
 - 3. The applicant demonstrates that, in order to meet the requirements of Section IV.O, P, Q and R, existing structures currently in use, such as homes and buildings, would need to be condemned; and
 - 4. The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under IV.D.3 above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of Section IV.O, P, Q and R that were not achievable onsite.
- E. Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in Section IV.O, P, Q and R. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP

Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department's website at:

https://njstormwater.org/bmp_manual2.htm.

- F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this ordinance the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
|--|--|----------------------------|---|--|
| Cistern | 0 | Yes | No | -- |
| Dry Well ^(a) | 0 | No | Yes | 2 |
| Grass Swale | 50 or less | No | No | 2 ^(e) 1 ^(f) |
| Green Roof | 0 | Yes | No | -- |
| Manufactured Treatment Device ^{(a) (g)} | 50 or 80 | No | No | Dependent upon the device |
| Pervious Paving System ^(a) | 80 | Yes | Yes ^(b) No ^(c) | 2 ^(b) 1 ^(c) |
| Small-Scale Bioretention Basin ^(a) | 80 or 90 | Yes | Yes ^(b) No ^(c) | 2 ^(b) 1 ^(c) |
| Small-Scale Infiltration Basin ^(a) | 80 | Yes | Yes | 2 |
| Small-Scale Sand Filter | 80 | Yes | Yes | 2 |
| Vegetative Filter Strip | 60-80 | No | No | -- |

(Notes corresponding to annotations ^(a) through ^(g) are found on Page D-15)

| Table 2 Green Infrastructure BMPs for Stormwater Runoff Quantity (or for Groundwater Recharge and/or Stormwater Runoff Quantity with a Waiver or Variance from N.J.A.C. 7:8-5.3) | | | | |
|---|---|-----------------------------------|---|---|
| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
| Bioretention System | 80 or 90 | Yes | Yes ^(b) No ^(c) | 2 ^(b) 1 ^(c) |
| Infiltration Basin | 80 | Yes | Yes | 2 |
| Sand Filter ^(b) | 80 | Yes | Yes | 2 |
| Standard Constructed Wetland | 90 | Yes | No | N/A |
| Wet Pond ^(d) | 50-90 | Yes | No | N/A |

(Notes corresponding to annotations ^(b) through ^(d) are found on Page D-15)

| Table 3 BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity only with a Waiver or Variance from N.J.A.C. 7:8-5.3 | | | | |
|---|---|-----------------------------------|-----------------------------|---|
| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
| Blue Roof | 0 | Yes | No | N/A |
| Extended Detention Basin | 40-60 | Yes | No | 1 |
| Manufactured Treatment Device ^(h) | 50 or 80 | No | No | Dependent upon the device |
| Sand Filter ^(c) | 80 | Yes | No | 1 |
| Subsurface Gravel Wetland | 90 | No | No | 1 |
| Wet Pond | 50-90 | Yes | No | N/A |

Notes to Tables 1, 2, and 3:

- (a) subject to the applicable contributory drainage area limitation specified at Section IV.O.2;
 - (b) designed to infiltrate into the subsoil;
 - (c) designed with underdrains;
 - (d) designed to maintain at least a 10-foot wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;
 - (e) designed with a slope of less than two percent;
 - (f) designed with a slope of equal to or greater than two percent;
 - (g) manufactured treatment devices that meet the definition of green infrastructure at Section II;
 - (h) manufactured treatment devices that do not meet the definition of green infrastructure at Section II.
- G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with Section VI.B. Alternative stormwater management measures may be used to satisfy the requirements at Section IV.O only if the measures meet the definition of green infrastructure at Section II. Alternative stormwater management measures that function in a similar manner to a BMP listed at Section O.2 are subject to the contributory drainage area limitation specified at Section O.2 for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this subsection that do not function in a similar manner to any BMP listed at Section O.2 shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Section IV.D is granted from Section IV.O.
- H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts. Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.
- I. Design standards for stormwater management measures are as follows:

1. Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical areas; wetlands; flood-prone areas; slopes; depth to seasonal high water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);
 2. Stormwater management measures shall be designed and demonstrated not to negatively impact wetlands or watercourses on site or adjacent to the property.
 3. Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one-inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of Section VIII.C;
 4. Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, 7.4, and 7.5 shall be deemed to meet this requirement;
 5. Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at Section VIII; and
 6. The size of the orifice at the intake to the outlet from the stormwater management BMP shall be a minimum of two and one-half inches in diameter.
- J. Manufactured treatment devices may be used to meet the requirements of this subchapter, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at Section II may be used only under the circumstances described at Section IV.O.4.
- K. Any application for a new agricultural development that meets the definition of major development at Section II shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at Sections IV.O, P, Q and R and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.
- L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section IV.P, Q and R shall be met in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of compliance with any one

or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.

- M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded with the Office Burlington County Clerk. A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section IV.O, P, Q and R and shall identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to Section X.B.5. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within **180 calendar days** of the authorization granted by the municipality.
- N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to Section IV of this ordinance and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Office Burlington County Clerk and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with M above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with M above.
- O. Green Infrastructure Standards
1. This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.
 2. To satisfy the groundwater recharge and stormwater runoff quality standards at Section IV.P and Q, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at Section IV.F. and/or an alternative stormwater management measure approved in accordance with Section IV.G. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

| Best Management Practice | Maximum Contributory Drainage Area |
|----------------------------------|--|
| Dry Well | 1 acre |
| Manufactured Treatment Device | 2.5 acres |
| Pervious Pavement Systems | Area of additional inflow cannot exceed three times the area occupied by the BMP |
| Small-scale Bioretention Systems | 2.5 acres |
| Small-scale Infiltration Basin | 2.5 acres |
| Small-scale Sand Filter | 2.5 acres |

3. To satisfy the stormwater runoff quantity standards at Section IV.R, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with Section IV.G.
4. If a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with Section IV.D is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with Section IV.G may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section IV.P, Q and R.
5. For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at Section IV.P, Q and R, unless the project is granted a waiver from strict compliance in accordance with Section IV.D.

P. Groundwater Recharge Standards

1. This subsection contains the minimum design and performance standards for groundwater recharge as follows:
2. The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at Section V, either:

- i. Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
 - ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the 2-year storm is infiltrated.
3. This groundwater recharge requirement does not apply to projects within the "urban redevelopment area," or to projects subject to 4 below.
4. The following types of stormwater shall not be recharged:
 - i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than "reportable quantities" as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan or landfill closure plan and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and
 - ii. Industrial stormwater exposed to "source material." "Source material" means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

Q. Stormwater Runoff Quality Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface.
2. Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm as follows:
 - i. Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from the net increase of motor vehicle surface.
 - ii. If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater

management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average.

3. The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with 2 above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.
4. The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4, below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

Table 4 - Water Quality Design Storm Distribution

| Time (Minutes) | Cumulative Rainfall (inches) | Time (Minutes) | Cumulative Rainfall (inches) | Time (Minutes) | Cumulative Rainfall (inches) |
|---------------------------|---|---------------------------|---|---------------------------|---|
| 1 | 0.00166 | 41 | 0.17280 | 81 | 1.09060 |
| 2 | 0.00332 | 42 | 0.17960 | 82 | 1.09720 |
| 3 | 0.00498 | 43 | 0.18640 | 83 | 1.10380 |
| 4 | 0.00664 | 44 | 0.19320 | 84 | 1.11040 |
| 5 | 0.00830 | 45 | 0.20000 | 85 | 1.11700 |
| 6 | 0.00996 | 46 | 0.21170 | 86 | 1.12360 |
| 7 | 0.01162 | 47 | 0.22330 | 87 | 1.13020 |
| 8 | 0.01328 | 48 | 0.23500 | 88 | 1.13680 |
| 9 | 0.01494 | 49 | 0.24660 | 89 | 1.14340 |
| 10 | 0.01660 | 50 | 0.25830 | 90 | 1.15000 |
| 11 | 0.01828 | 51 | 0.27830 | 91 | 1.15500 |
| 12 | 0.01996 | 52 | 0.29830 | 92 | 1.16000 |
| 13 | 0.02164 | 53 | 0.31830 | 93 | 1.16500 |
| 14 | 0.02332 | 54 | 0.33830 | 94 | 1.17000 |
| 15 | 0.02500 | 55 | 0.35830 | 95 | 1.17500 |
| 16 | 0.03000 | 56 | 0.41160 | 96 | 1.18000 |
| 17 | 0.03500 | 57 | 0.46500 | 97 | 1.18500 |
| 18 | 0.04000 | 58 | 0.51830 | 98 | 1.19000 |
| 19 | 0.04500 | 59 | 0.57170 | 99 | 1.19500 |
| 20 | 0.05000 | 60 | 0.62500 | 100 | 1.20000 |
| 21 | 0.05500 | 61 | 0.67830 | 101 | 1.20500 |
| 22 | 0.06000 | 62 | 0.73170 | 102 | 1.21000 |
| 23 | 0.06500 | 63 | 0.78500 | 103 | 1.21500 |
| 24 | 0.07000 | 64 | 0.83840 | 104 | 1.22000 |
| 25 | 0.07500 | 65 | 0.89170 | 105 | 1.22500 |
| 26 | 0.08000 | 66 | 0.91170 | 106 | 1.22670 |
| 27 | 0.08500 | 67 | 0.93170 | 107 | 1.22840 |
| 28 | 0.09000 | 68 | 0.95170 | 108 | 1.23000 |
| 29 | 0.09500 | 69 | 0.97170 | 109 | 1.23170 |
| 30 | 0.10000 | 70 | 0.99170 | 110 | 1.23340 |
| 31 | 0.10660 | 71 | 1.00340 | 111 | 1.23510 |
| 32 | 0.11320 | 72 | 1.01500 | 112 | 1.23670 |
| 33 | 0.11980 | 73 | 1.02670 | 113 | 1.23840 |
| 34 | 0.12640 | 74 | 1.03830 | 114 | 1.24000 |
| 35 | 0.13300 | 75 | 1.05000 | 115 | 1.24170 |
| 36 | 0.13960 | 76 | 1.05680 | 116 | 1.24340 |
| 37 | 0.14620 | 77 | 1.06360 | 117 | 1.24500 |
| 38 | 0.15280 | 78 | 1.07040 | 118 | 1.24670 |
| 39 | 0.15940 | 79 | 1.07720 | 119 | 1.24830 |
| 40 | 0.16600 | 80 | 1.08400 | 120 | 1.25000 |

5. If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

$$R = A + B - (A \times B) / 100,$$

Where

R = total TSS Percent Load Removal from application of both BMPs, and

A = the TSS Percent Removal Rate applicable to the first BMP

B = the TSS Percent Removal Rate applicable to the second BMP.

6. Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in Section IV.P, Q and R.
 7. In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.
 8. The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.
 9. Pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-11.2(j)3.i, runoff from the water quality design storm that is discharged within a 300-foot riparian zone shall be treated in accordance with this subsection to reduce the post-construction load of total suspended solids by 95 percent of the anticipated load from the developed site, expressed as an annual average.
 10. This stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.
- R. Stormwater Runoff Quantity Standards
1. This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.

2. In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at Section V, complete one of the following:
 - i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the 2-, 10-, and 100-year storm events do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
 - ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the 2-, 10- and 100-year storm events and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
 - iii. Design stormwater management measures so that the post-construction peak runoff rates for the 2-, 10- and 100-year storm events are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or
 - iv. In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with 2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.
3. The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

Section IV. B. Stormwater Management Requirements for Non-Major Developments

- A. The following requirements shall apply to all developments that require minor or major site plan or subdivision approval from the Westampton Land Use Board but are not defined as a Major Development from a Stormwater Standpoint
 1. Any development shall maintain existing drainage patterns on the subject property.
 2. The property owner/developer shall increase not increase the peak rate of stormwater runoff leaving a property in the post development condition when compared to the existing condition.

Section V. Calculation of Stormwater Runoff and Groundwater Recharge:

B. Stormwater runoff shall be calculated in accordance with the following:

3. The design engineer shall calculate runoff using one of the following methods:

- i. The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf

or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or

- ii. The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:

<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>.

4. For the purpose of calculating runoff coefficients and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "runoff coefficient" applies to both the NRCS methodology above at Section V.A.1.i and the Rational and Modified Rational Methods at Section V.A.1.ii. A runoff coefficient or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover have existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is

woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

5. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures that may reduce pre-construction stormwater runoff rates and volumes, such as ponds, wetlands, depressions, hedgerows, or culverts.
6. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
7. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

C. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32, A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/greport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

Section VI. Sources for Technical Guidance:

A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at:

http://www.nj.gov/dep/stormwater/bmp_manual2.htm.

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.
2. Additional maintenance guidance is available on the Department's website at:

https://www.njstormwater.org/maintenance_guidance.htm.

B. Submissions required for review by the Department should be mailed to:

The Division of Water Quality, New Jersey Department of Environmental Protection,
Mail Code 401-02B, PO Box 420, Trenton, New Jersey 08625-0420.

Section VII. Solids and Floatable Materials Control Standards:

A. Site design features identified under Section IV.F above, or alternative designs in accordance with Section IV.G above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section VII.A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
 - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
2. The standard in A.1. above does not apply:
 - i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
 - ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;

iii. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

- a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
- b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or

v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

Section VIII. Safety Standards for Stormwater Management Basins:

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management BMPs. This section applies to any new stormwater management BMP.

B. The provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and ordinances may, pursuant to their authority, require existing stormwater management BMPs to be retrofitted to meet one or more of the safety standards in Section VIII.C.1, VIII.C.2, and VIII.C.3 for trash racks, overflow grates, and escape provisions at outlet structures.

C. Requirements for Trash Racks, Overflow Grates and Escape Provisions

1. A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management BMP to ensure proper functioning of the BMP outlets in accordance with the following:

- i. The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;
- ii. The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;

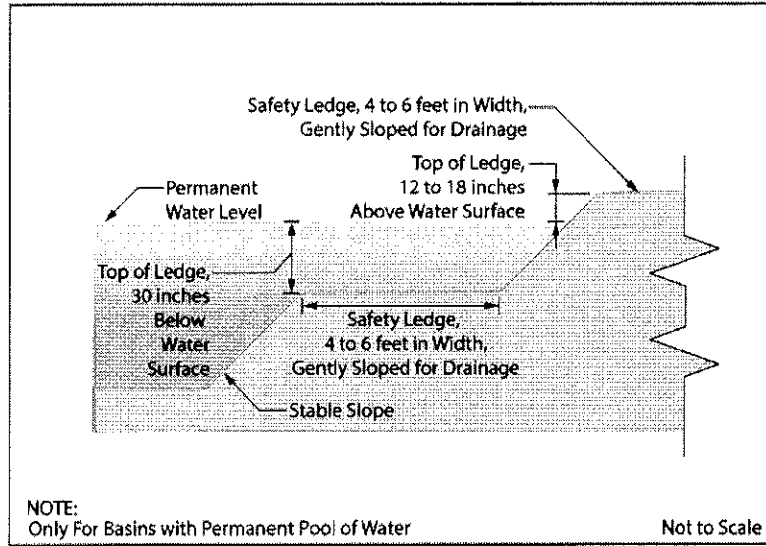
- iii. The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack; and
 - iv. The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.
 - 2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
 - i. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
 - ii. The overflow grate spacing shall be no less than two inches across the smallest dimension
 - iii. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.
 - 3. Stormwater management BMPs shall include escape provisions as follows:
 - i. If a stormwater management BMP has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management BMPs. With the prior approval of the municipality pursuant to VIII.C, a free-standing outlet structure may be exempted from this requirement;
 - ii. Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface, and the second step shall be located one to one and one-half feet above the permanent water surface. See VIII.E for an illustration of safety ledges in a stormwater management BMP; and
 - iii. In new stormwater management BMPs, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

D. Variance or Exemption from Safety Standard

A variance or exemption from the safety standards for stormwater management BMPs may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

E. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



Section IX. Requirements for a Site Development Stormwater Plan:

A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section IX.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit Three (3) copies of the materials listed in the checklist for site development stormwater plans in accordance with Section IX.C of this ordinance.

B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the

proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Sections III through V are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section IV of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section X.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section IX.C.1 through IX.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

Section X. Maintenance and Repair:

A. Applicability

Projects subject to review as in Section I.C of this ordinance shall comply with the requirements of Section X.B and X.C.

B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
3. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the

responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.

4. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
5. If the party responsible for maintenance identified under B above is not a public agency, the maintenance plan and any future revisions based on Section X.B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
6. Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.
7. The party responsible for maintenance identified under Section X.B.3 above shall perform all of the following requirements:
 - i. Maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
 - ii. Evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
 - iii. Retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Section X.B.6 and B.7 above.
8. The requirements of Section X.B.3 and B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.
9. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his

designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

10. The property owner of any commercial development shall be responsible for maintenance of all stormwater management improvements associated with said development. Ownership and maintenance stormwater management improvements for residential projects shall be the responsibility of a Homeowner's Association for single family subdivision or multi-family site plan residential project unless maintenance responsibilities of the stormwater management improvements associated with the residential projects is accepted by the Township Committee by Resolution or Ordinance. An appropriate maintenance fee shall be levied by the governing Body should maintenance responsibilities be accepted. The fees shall be based on routine, short term and long term maintenance to be performed over a 20 year period.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53

Section XI. Penalties:

Any person(s) who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this ordinance shall be subject to the following penalties:

A fine not to exceed \$1,000.00 per day for every day that the provisions of this ordinance are violated. Each day that the provisions of this ordinance are violated shall be deemed a separate offense. All violation of this ordinance shall be prosecuted in the Municipal Court of the Township of Westampton or any other tribunal with subject matter jurisdiction.

Section XII. Severability:

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section XIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

TOWNSHIP OF WESTAMPTON
APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 1-19-21

RESOLUTION NO. 27-21

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

ADOPT NJ MEL/BURLCO JIF
POLICIES & PROCEDURES MANUAL

RESOLUTION NO. 28-21

WHEREAS, it is the policy of Westampton Township to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the NJ Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the NJ Civil Service Act), (the NJ Attorney General's guidelines with respect to Police Department personnel matters), the NJ Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; and

WHEREAS, the Westampton Township Committee believes it is in the Township's best interest to remain in compliance with the NJ Municipal Excess Liability Joint Insurance Fund's Employment Liability Program; and

WHEREAS, the Westampton Township Committee believes it is in the Township's best interest to remain in compliance with the Personnel Policies & Procedures Manual to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREBY, BE IT RESOLVED by the Westampton Township Committee that the Personnel Policies & Procedures Manual which is on file with the Municipal Clerk is hereby adopted; and

BE IT FURTHER RESOLVED that the Personnel Policies & Procedures Manual shall apply to all Westampton Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail; and

BE IT FURTHER RESOLVED that the Personnel Policies and Procedures Manual is intended to provide guidelines covering public service by Westampton Township employees and is not a contract. The provisions of these documents may be amended and supplemented from time to time without notice and at the sole discretion of the Westampton Township Committee.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Westampton Township Committee shall operate under the legal doctrine known as "employment at will."

PERSONNEL
POLICIES AND PROCEDURES
MANUAL

Updated: January 14, 2021

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DISCLAIMER

THE EMPLOYMENT RELATIONSHIP WHICH EXISTS BETWEEN WESTAMPTON TOWNSHIP ("TOWNSHIP") AND ITS EMPLOYEES IS EMPLOYMENT-AT-WILL. THIS MEANS THAT AN EMPLOYEE MAY TERMINATE HIS OR HER EMPLOYMENT AT ANY TIME FOR ANY REASON, WITH OR WITHOUT NOTICE. SIMILARLY, THE TOWNSHIP MAY DECIDE, IN ITS SOLE DISCRETION, TO TERMINATE AN INDIVIDUAL'S EMPLOYMENT AT ANY TIME FOR ANY REASON, WITH OR WITHOUT NOTICE.

NOTHING CONTAINED IN THIS MANUAL OR ANY OTHER TOWNSHIP MANUAL, HANDBOOK, POLICY STATEMENT OR WORK RULE CONSTITUTES A CONTRACT OF EMPLOYMENT OR A CONTRACT OR AGREEMENT FOR A DEFINITE TERM OF EMPLOYMENT. THIS MANUAL DOES NOT CONTAIN ANY PROMISES OF ANY KIND. THESE PERSONNEL POLICIES AND OTHER POLICIES AND RULES MAY BE CHANGED OR NEW POLICIES OR RULES MAY BE ADOPTED AT ANY TIME, WITHOUT NOTICE. THE TOWNSHIP MAY CHANGE WAGES, HOURS AND ALL OTHER WORKING CONDITIONS WITHOUT HAVING TO CONSULT ANYONE AND WITHOUT ANYONE'S AGREEMENT. ALTHOUGH THE TOWNSHIP HOPES AND EXPECTS THAT ITS RELATIONSHIP WITH ITS EMPLOYEES WILL CONTINUE HAPPILY FOR A LONG TIME, ABSENT A WRITTEN CONTRACT OF EMPLOYMENT, THE TOWNSHIP HAS THE ABSOLUTE POWER TO TERMINATE ANYONE WITH OR WITHOUT JUST CAUSE.

THERE IS NO PROMISE OF ANY KIND BY WESTAMPTON TOWNSHIP ("TOWNSHIP") CONTAINED IN THIS POLICY MANUAL. THE TOWNSHIP RECOGNIZES THAT CERTAIN EMPLOYEES SERVE THE TOWNSHIP UNDER A COLLECTIVE BARGAINING AGREEMENT (ALSO REFERRED TO AS "UNION CONTRACT") OR SOME OTHER WRITTEN CONTRACTUAL ARRANGEMENT ("OTHER CONTRACT"). WHERE THIS POLICY MANUAL AND ANY APPLICABLE COLLECTIVE BARGAINING AGREEMENT OR CONTRACT DIFFERS, THE TERMS AND CONDITIONS OF THE AGREEMENT OR CONTRACT PREVAIL.

IF YOU HAVE ANY QUESTIONS CONCERNING THE MEANING OF THIS NOTICE OR THE TERMS OF THIS POLICY MANUAL YOU MUST DIRECT YOUR QUESTIONS TO YOUR DEPARTMENT HEAD OR THE TOWNSHIP ADMINSTRATOR.

SECTION ONE

Policies Relating to Employee Rights and Obligations:

Anti-Discrimination and Equal Employment Opportunity Policy:

Westampton Township is committed to the principle of equal employment opportunity and anti-discrimination pursuant to Title VII of the 1964 Civil Rights Act as amended by the Equal Opportunity Act of 1972 and the New Jersey Law Against Discrimination as amended by the New Jersey Pregnant Worker's Fairness Act (LAD). Under no circumstances will the Township discriminate on the basis of sex, race, creed, color, religion, national origin, ancestry, age, marital or political status, affectional or sexual orientation, domestic partnership status, civil union status, atypical heredity, cellular or blood trait, genetic information, disability (including AIDS or HIV infection), pregnancy (including pregnancy related medical condition), childbirth, breastfeeding, liability for service in the United States armed forces, gender identity or expression, and/or any other characteristic protected by law. Decisions regarding the hiring, promotion, transfer, demotion, or termination are based solely on the qualifications and performance of the employee or prospective employee. If any employee or prospective employee feels they have been treated unfairly, they have the right to address their concern with their supervisor, or if they prefer their Department Head, Administrator, the Township Clerk or the Township Labor Counsel.

Americans with Disabilities Act Policy/ New Jersey Pregnant Worker's Fairness Act:

In compliance with the Americans with Disabilities Act, the ADA Amendments Act and the New Jersey Law Against Discrimination as amended by the New Jersey Pregnant Worker's Fairness Act (LAD), the Township does not discriminate based on disability, pregnancy, pregnancy related medical condition or childbirth. The Township will endeavor to make every work environment handicap assessable and all future construction and renovation of facilities will be in accordance with applicable barrier-free Federal and State regulations and the Americans with Disabilities Act Accessibility Guidelines, as well as the ADA Amendments Act.

It is the policy of the Township to comply with all relevant and applicable provisions of the Americans with Disabilities Act, the ADA Amendments Act, and LAD. We will not discriminate against any employee or job applicant with respect to any terms, conditions, or privileges of employment on the basis of a known or perceived disability, pregnancy, childbirth, breastfeeding, or pregnancy related medical condition. We will also make reasonable accommodations to known physical or mental limitations of all employees and applicants with disabilities or pregnant, provided that the individual is otherwise qualified to safely perform the essential functions of the job and provided that the accommodation does not impose undue hardship on the Township.

The Township Administrator shall engage in an interactive dialogue with disabled/pregnant employees and prospective disabled/pregnant employees to identify reasonable accommodations or their respective physician. In the case of an employee breastfeeding her infant child, the

Safety Policy:

The Township will provide a safe and healthy work environment and shall comply with the Public Employees Occupational Safety and Health Act (PEOSHA). The Township is equally concerned about the safety of the public. Consistent with this policy, employees will receive periodic safety training and will be provided with appropriate safety equipment. Employees are responsible for observing safety rules and using available safety devices including personal protective equipment. Failure to do so constitutes grounds for disciplinary action. Any occupational or public unsafe condition, practice, procedure, or act must be immediately reported to the supervisor or Department Head. Any on-the-job accident or accident involving Township facilities, equipment, or motor vehicles must also be immediately reported to the supervisor or Department Head. The involved employees shall set forth in writing an account of the circumstances and the nature of the accident as soon as possible following the incident. Said report shall be submitted to the employee's supervisor, who then shall forward the report to the Department Head.

Supervisory personnel are responsible for knowing, understanding, and enforcing all safety rules and regulations. All employees are required to adhere to the rules and regulations posted at each location and contained in this document. In the event that an employee does not comply with a safety requirement, the employee may receive disciplinary action up to and including termination.

The Township has appointed a Safety Committee that meets on a regular basis to discuss and recommend solutions to safety problems. Employees are encouraged to discuss safety concerns with their Safety Committee Representative, Township Administrator, or Township Clerk. In the case of an emergency, dial 9-1-1 and then notify a supervisor immediately of the emergency.

Transitional Duty Policy:

The Township will endeavor to bring employees with temporary disabilities back on the job as soon as possible and may assign transitional duty to employees who temporarily cannot perform the essential functions of their positions because of injury or illness. Transitional duty is not guaranteed, nor is it intended for more than a short period of time. If a department already has one employee on transitional duty, it is unlikely that another employee from that department will be assigned transitional duty.

An employee requesting transitional duty, or the Workers Compensation Physician shall notify the Township Administrator or Township Clerk as soon as the temporarily disabled employee is able to return to work with restrictions. Transitional duty will only be assigned if the employee will probably be able to perform the essential functions of the position after the transitional duty period. The Township Administrator will consult with the Department Head to determine if there is any meaningful work that can be performed consistent with the restrictions. Transitional duty assignments may be in any department and not just the employee's normal department. The Township Administrator will decide if it is in the best interest of the Township to approve a transitional duty request and will notify the employee of the decision. The Township reserves the right to terminate the transitional duty assignment at any time without cause.

Employees who are required to maintain a Commercial Driver's License (CDL) are subject to random drug testing as required by the federal government.

Employees using prescription drugs that may affect job performance or safety must notify Township Administrator or the Township Clerk of any information regarding an employee's medical condition in accordance with the Health Insurance Portability and Protection Act. Township personnel who hold a Commercial Driver's License (CDL) are subject to the provisions of the Commercial Driver's Licenses Drug and Alcohol Testing Policy, which may be modified from time to time by the Department of Transportation.

No prescription drug should be used by any person other than the individual to whom it is prescribed. Such substances or non-prescription (over the counter) drugs should be used only as prescribed or indicated. Employees are prohibited from consuming prescription drugs that are not prescribed in their name on Township property or while performing Township business. Soliciting or distributing prescription drugs for or to other employees is also strictly prohibited.

All drug testing of law enforcement applicants and employees shall be done in accordance with the New Jersey Attorney General's Law Enforcement Drug Testing Guidelines. All alcohol testing of law enforcement employees shall be in accordance with this policy.

A program to assist employees who may have a drug/alcohol problem is provided through the Township's Employee Assistance Program.

Workplace Violence Policy:

The Township will not tolerate workplace violence. Violent acts or threats made by an employee against another person or property are cause for immediate dismissal and will be fully prosecuted. This includes any violence or threats made on Township property, at Township events or under other circumstances that may negatively affect the Township's ability to conduct business.

Prohibited conduct includes, but not limited to:

- Causing physical injury to another person;
- Making threatening remarks;
- Aggressive, hostile, or bullying behavior that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;
- Intentionally damaging employer property or property of another employee;
- Possession of a weapon while on Township property or while on Township business except with the authority of the Chief of Police; and
- Committing acts motivated by, or related to, sexual harassment or domestic violence.

Anti-Sexual Harassment Policy:

It is the Township's policy to prohibit sexual harassment of an employee by another employee, management representative, supplier, volunteer, member of the public or business invitee. The Township prohibits sexual harassment from occurring in the workplace or at any other location at which a Township sponsored activity takes place. Sexual harassment of non-employees by our employees is also prohibited. The purpose of this policy is not to regulate personal morality or to encroach upon one's personal life, but to demonstrate a strong commitment to maintaining a workplace free of sexual harassment.

Unwelcome sexual advances, requests for sexual favors and other verbal, physical, or visual conduct of a sexual nature constitute harassment when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
- Submission to or rejection of such conduct by an individual is used as the basis for an employment decision affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

Regarding unwelcome sexual advances toward non-employees, requests for sexual favors and other verbal, physical or visual conduct of a sexual nature constitute harassment when:

- Submission to such conduct is made either explicitly or implicitly in exchange for a benefit;
- Submission to or rejection of such conduct by an individual is used as the basis for a decision affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's activities or creating an intimidating, hostile, or offensive environment.

Sexual harassment may include unwanted sexual advances; offering employment benefits in exchange for sexual favors; visual conduct (leering, making sexual gestures, displaying of sexually suggestive objects or pictures, cartoons or posters); verbal sexual advances, propositions or requests; verbal abuse of a sexual nature; graphic verbal commentaries about an individual's body; sexually degrading words used to describe an individual; suggestive or obscene letters, caricatures or representations of persons using electronically or physically altered photos, drawings, or images; notes or invitations; and/or, physical conduct (touching, assault, impeding or blocking movements).

If an employee is witness to or believes that the employee has experienced sexual harassment, they must immediately notify their supervisor or other appropriate person. See the Employee Complaint Policy.

In accordance with the statute, the employee must bring the violation to the attention of the Township Administrator, the Department Head, or other person designated by the local unit. However, disclosure is not required where (1) the employee is reasonably certain that the violation is known to one or more officials; (2) where the employee reasonably fears physical harm; or (3) the situation is emergent in nature. Employees are encouraged to complain in writing using the Employee Complaint form. See Employee Complaint Policy. Under the law, the employee must give the Township a reasonable opportunity to correct the activity, policy, or practice. The administration of whistle blower complaints is not subject to the limitations in the Grievance Policy.

Employee Complaint Policy:

Employees who observe actions they believe to constitute harassment, sexual harassment, or any other workplace wrongdoing should immediately report the matter to their supervisor, or, if they prefer, or do not think that the matter can be discussed with their supervisor, they should contact the Department Head, the Township Administrator, the Township Clerk or the Labor Counsel. Reporting of such incidents is encouraged both when an employee feels that he or she is subject to such incidents or observes such incidents in reference to other employees. Employees should report incidents in writing using the Employee Complaint form but may make a verbal complaint at their discretion. If the employee has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing, they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not involved in the alleged harassment or wrongdoing.

No employee will be penalized in any way for reporting a complaint made in good faith. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining employee will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report an incident.

Personnel files do not contain confidential employee medical information. Any such information that the Township may obtain, will be maintained in separate files, and treated at all times as confidential information. Any such medical information may be disclosed under very limited circumstances in accordance with any applicable legal requirements.

The Township endeavors to maintain the privacy of personnel records. Personnel records, other than name, title, salary, compensation, dates of service, reason for separation, and information on specific educational or medical qualifications required for employment, are confidential and are available only to the employee, an authorized representative of the employee, the Administrator, and the Human Resources Manager. Personnel records may also be available to other members of management, the Employer's legal counsel, and members of the governing body on a need-to-know basis in connection with official duties.

There are limited circumstances in which the Township will release information contained in personnel or medical records to persons outside the Township. These circumstances include:

- In response to a valid subpoena, court order or order of an authorized administrative agency;
- To an authorized governmental agency as part of an investigation of the Township's compliance with applicable law;
- To the Township's agents and attorneys, when necessary;
- In a lawsuit, administrative proceeding, grievance or arbitration in which the employee and the Township are parties;
- In a workers' compensation proceeding;
- To administer benefit plans;
- To an authorized health care provider;
- To first aid or safety personnel, when necessary; and
- To a potential future employer or other person requesting a verification of your employment as described in the following section titled, "Requests for Employment Verification and Reference Procedure."

Conflict of Interest Policy:

Employees including Township officials, must conduct business according to the highest ethical standards of public service. Employees are expected to devote their best efforts to the interests of the Township. Violations of this policy will result in appropriate discipline including termination.

The Township recognizes the right of employees to engage in outside activities that are private nature and unrelated to the Township business. However, business dealings that appear to create a conflict between the employee and the Township's interests are unlawful under the New Jersey Local Government Ethics Act. Under the Act, certain employees and officials are required to annually file, with the Township Clerk, a state mandated disclosure form. The Township Clerk will notify employees and Township officials subject to the filing requirements of the Act.

As a part of the evaluation, employees have the right to request a conference with the Township Administrator or Township Clerk.

Employee Discipline Policy:

An employee may be subject to discipline for any reason, including but not limited to the following:

- Falsification of public records, including attendance and other personnel records.
- Failure to report absence.
- Harassment of co-workers and/or volunteers and/or visitors.
- Theft or attempted theft of property belonging to the Township, fellow employees, volunteers, or visitors.
- Failure to report to workday or days prior to or following a vacation, holiday, and/or leave, and/or any other unauthorized day of absence.
- Fighting on Township property at any time.
- Being under the influence of intoxicants (e.g., liquor) or illegal drugs (e.g., controlled dangerous substances) on Township property and at any time during work hours.
- Possession, sale, transfer, or use of intoxicants or illegal drugs on Township property and at any time during work hours.
- Insubordination.
- Entering the building without permission during non-scheduled work hours.
- Soliciting on Township premises during work time. This includes but is not limited to distribution of literature or products or soliciting membership in fraternal, religious, social, or political organizations, and/or sales of products, such as those from Avon, Amway, etc.
- Careless waste of materials or abuse of tools, equipment, or supplies.
- Deliberate destruction or damage to Township or suppliers' property.
- Sleeping on the job.
- Carrying weapons of any kind on Township premises and/or during work hours, unless carrying a weapon is a function of your job duties.

Civil Service procedure). In every case involving employee discipline, employees will be provided with an opportunity to respond to charges either verbally or in writing.

In cases of employee misconduct, the Township believes in corrective action for the purpose of correcting undesirable behavior and preventing a recurrence of that behavior. The corrective action taken will be related to the gravity of the situation, the number, and kind of previous infractions and other circumstances. In every case, employees will be given an opportunity to state the situation from their point of view.

In order to correct undesirable behavior, supervisors and managers may utilize the following corrective tools: verbal reprimand; Township Administrator review; written reprimand; suspension; fines, and, dismissal. At the discretion of the Township, action may begin at any step, and/or certain steps may be repeated or by-passed, depending on the severity and nature of the infraction and the employee's work/disciplinary record.

Neither this manual nor any other Township guidelines, policies or practices create an employment contract. Employment with the Township may be terminated at any time with or without cause or reason by the employee or the Township.

Resignation Policy:

An employee who intends to resign must notify the Department Head in writing at least two (2) weeks in advance. After giving notice of resignation, employees are expected to assist their supervisor and co-employees by providing information concerning their current projects and help in the training of a replacement. During the last two (2) weeks, the employee may not use paid time off except paid holidays. The Department Head will prepare an Employee Action form showing any pay or other money owed the employee. The Township Clerk will conduct a confidential exit interview to discuss benefits including COBRA options, appropriate retirement issues and pay due. A COBRA notification letter will be sent to the employee's home address. The exit interview will also include an open discussion with the employee. On the last day of work, and prior to receiving the final paycheck, the employee must return the Employee Identification Card, all keys, passwords, and equipment. At this time, the employee will sign the termination memo designating all money owed and this memo will be retained in the official personnel file.

Driver's License Policy:

Any employee whose work requires that the operation of the Township vehicles must hold a valid New Jersey State Driver's License.

All new employees who will be assigned work entailing the operating of a Township vehicle will be required to submit to a Department of Motor Vehicles driving records check as a condition of employment. A report indicating a suspended or revoked license status may be cause to deny or terminate employment.

SECTION TWO

Workplace Policies:

Job Description Policy:

A job description including qualifications shall be maintained for each position. All administrative and Public Works job descriptions must be approved by the Administrator. The Fire Chief must approve Emergency Services Department job descriptions, and the Police Chief must approve all Police Department job descriptions. Copies available upon request.

Attendance Policy:

All employees are expected to be at work and ready to assume their duties at the beginning of the scheduled workday. Lateness and absence will be tolerated only in emergencies or when the supervisor gives prior approval. All absences must be reported to the supervisor prior to the start of the normal workday.

The Municipal Building is open from Mondays through Thursdays from 7:30 AM to 4:30 PM and on Fridays from 8:00 AM to 1:00 PM. The Administrator will assure that individual work hours are staggered for coverage. Administrative employees shall be scheduled to work 35 hours per week. Public Works employees and select other administrative positions shall be scheduled to work 40 hours a week.

The Police Department shall work 12-hour shifts but for detectives and police administration. The Emergency Services Department works 24 hours shifts except for administration and fire officials.

The working hours for other departments are established by the Township Administrator, departmental procedures, and bargaining unit agreements.

Early Closing and Delayed Opening Policy:

In the event of unsafe conditions, the Township Administrator may authorize Department Heads to close operations earlier than the normal working hours. If conditions exist prior to scheduled openings, the Township Administrator shall notify Department Heads of a delayed opening and a new opening time. Each Department will have a calling system in place. If the employee chooses not to report to work, a full vacation day or compensating time will be charged. Sick time will only be charged for a legitimate illness. If work is called off for the day, no time will be charged for the day. This provision does not apply to the Department of Public Works, Police, Emergency Services or any personnel who may be required to assist in an emergency.

that may be sensitive to smoke is also prohibited. This policy shall be strictly enforced, and any employee found in violation will be subject to disciplinary action.

Use of Vehicles Policy:

Unless an employee receives permission from the Township Administrator, Township-owned vehicles shall be used only on official business and all passengers must be on Township business. Any employee who utilizes a Township-assigned vehicle for personal use may be subject to disciplinary action. Additionally, the employee to whom a vehicle is assigned is the party responsible for its security and maintaining it in a safe operating condition.

Any employee whose work requires the operation of a Township-assigned vehicle, or the operation of their own vehicle for Township business, must hold a valid New Jersey State Driver's License. Such employees shall be required to submit to a driving records check by the New Jersey Motor Vehicle Commission as a condition of employment. Periodic checks of employees' drivers' licenses will also be made.

Employees who drive their own vehicle for Township business must provide the Township with a copy of their current Certificate of Insurance evidencing all applicable insurance liability limits. Drivers are required to notify their immediate supervisor in those cases where a license is expired, suspended, or revoked for any reason. Failure to report such an instance subjects the employee to disciplinary action, up to and including termination.

Vehicles may be taken home only with the advance approval of the Administrator or Department Head, except the Department Director may also grant temporary approval to facilitate responses to after-hours emergency calls. Vehicles, and other equipment or supplies, assigned to employees are the responsibility of those employees

When an employee takes home a Township vehicle, it is to be used only for official Township business when employees are on duty or on call; any other use is not permitted. An employee who is also employed by another governmental entity may use a Township vehicle for that employment only if the employment is pursuant to an inter-local agreement between the Township and the other entity. At no time shall children be in the Township vehicle when responding to an emergency.

In the event that the employee assigned to a Township vehicle is absent for more than ten (10) consecutive days, the Township reserves the right to recall the vehicle to be returned to the Township for departmental utilization, unless otherwise approved by the Township Administrator.

Any violation of this policy including the unauthorized use, removal or loss of a Township vehicle, equipment or supplies, shall be cause for disciplinary action and/or termination of employment.

Telephone Usage Policy:

The Township telephones are for official business and employees may make a personal call only to inform their family of unexpected overtime. Charges for all other personal calls must be

The Township reserves the right to access and monitor any message or file on the computer system as deemed necessary and appropriate. Messages are public communication and are not private. All communications including text and images may be subject to disclosure to law enforcement or other third parties without prior consent of the sender or the receiver. The confidentiality of any message should not be assumed. Even when a message is erased, it is still possible to retrieve and review said message.

Notwithstanding the Township's right to retrieve and read any electronic voice or e-mail message, such message should be treated as confidential by other employees and accessed only by the intended recipient. Employees are not authorized to retrieve messages that are not sent to them except when granted electronic proxy rights.

The Township reserves and will exercise the right to access, review and audit, email system and/or internet service at any time, with or without employee notice, and that such access may occur during or after working hours. No audit of email or computer records can be conducted by the IT Department without the written request of at least 2 directors.

"All-User" e-mails circulated to employees shall be issued only with consent of the Administrator. The subject matters of such e-mails shall pertain only to information from a Township sponsored program or activity and will be of interest to most or all of the employees of the Township. The content of all such e-mails must comply with this Policy and all other applicable Township personnel policies and standards of conduct.

Social Media Policy

Social media and its uses in government and daily life are expanding each year, however, information posted on a website is available to the public; therefore, employees must adhere to the following guidelines for their participation in social media.

If employees choose to identify themselves as a Township employee on their personal social media accounts, and even those that do not, should be aware that he or she may be viewed as acting on behalf of the Township. No employee shall knowingly represent themselves as a spokesperson of the Township, post any comment, text, photo, audio, video or other multimedia file that negatively reflects upon the Township, expresses views that are detrimental to the Township' mission, undermines the public trust, or is insulting or offensive to other individuals or to the public in regard to religion, sex, race or national origin.

To the extent that employees use social media outside of their employment while engaging in protected concerted activities as defined above, employees will not be subject to discipline or retaliation for expressing views, opinions, and/or facts surrounding the Township's employment policies. For all other communications by employees on personal social media sites in which matters related to the Township are discussed, employees must add a disclaimer on the front page stating that the posting does not express the views of the Township, and that the employees are expressing their own personal views. For example, "The views expressed on this website/web log are mine alone and do not necessarily reflect the views of my employer." The disclaimer must be placed in a prominent position and repeated for each posting that is expressing an opinion related to the Township or the Township's business, with the exception of postings

The Township's video surveillance camera systems are a significant tool to which the employees of the Township will avail themselves in order to complete the goals and objectives of the Township. Employees are only permitted to use the video surveillance camera systems for a legitimate purpose and with proper authorization. The Township's designee will be responsible for authorization of users. The improper use of these systems can result in discipline up to and including termination.

No employee is permitted to view, continually watch, search, copy or otherwise use one of the Township's video surveillance camera systems or tamper with access, archive, alter, add to, or make copies of any data that has been recorded and stored within any of these systems without (1) a specific legitimate purpose and (2) permission for the designee of the Township.

The Township shall designate a person to be responsible for the maintenance and administration of the video surveillance camera system. Such designee will be responsible for maintaining a user access log detailing the date and name of individuals who view/access a stored recording.

Any employee who becomes aware of any unauthorized disclosure of a video record in a contravention of this policy and/or a potential privacy breach has the responsibility to ensure that Township Administrator is immediately informed of such breach.

Bulletin Board Policy:

The bulletin boards located in the Township administrative building and other facilities are intended for official notices regarding policies, procedures, meetings, and special events. Only personnel authorized by the Township Administrator or Township Clerk may post, remove, or alter any notice.

Employee Dating Policy:

The Township recognizes the right of employees to engage in social relationships with each other, including relationships of a romantic or intimate nature. However, the municipality also recognizes that such relationships can be a problem in the workplace. They may result in favoritism, discrimination, unfair treatment, friction among coworkers, or the perception that they generate such problems.

To try to achieve a balance between employee rights and workplace needs, the Township has adopted the following policy on the subject of supervisor/subordinate dating.

If such a relationship exists or develops, both parties involved shall report the fact to A) their immediate supervisor or B) human resources.

For the purposes of this policy, a supervisor/subordinate status means a situation where one employee, irrespective of job title or civil-service classification, makes or has the authority to make decisions or to take action concerning another employee's compensation, promotion, demotion, discipline, daily tasks, or any other terms, conditions or privileges of employment with the municipality.

SECTION THREE

Paid and Unpaid Time Off Policies:

Scope:

These policies cover non-union employees. They also cover union employees to the extent that their collective bargaining agreements do not cover these issues.

Paid Holiday Policy:

Employees are entitled to the following paid holidays:

- New Year's Day
- Martin Luther King's Birthday
- President's Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day
- Day After Christmas

A holiday falling on a Saturday will be observed on the preceding Friday, and a holiday falling on a Sunday will be observed on the following Monday.

Vacation Leave Policy:

Vacation Leave is accrued as per an individual's collective bargaining agreement or contract. Vacation must be requested and approved in advance according to the Department's procedures.

Employees may not take vacation in excess of ten (10) consecutive days in one month, unless approved by the Township Administrator in advance of the dates requested.

Personal Leave Policy:

Personal Leave is accrued as per an individual's collective bargaining agreement or contract. Except in the cases of emergency, all personal leave must be requested and approved in advance according to the Department's procedures.

employee's appearance is required in court as a party, time away from work shall be chargeable to personal leave or vacation time.

Leave of Absence Policy:

Employees may be granted a personal leave of absence for up to six (6) months at the sole discretion of the Township Administrator if the leave does not cause undue operational disruption. The leave must include the use of any accrued vacation and sick leave time, regardless of the length of leave requested. The portion of the leave that runs beyond the exhaustion of vacation and sick leave will be without pay or longevity credit. In exceptional circumstances, the Township Administrator may extend a leave of absence for an additional six (6) months, if such extension is considered in the best interests of Westampton Township.

Personal leaves are not granted for the purpose of seeking or accepting employment with another employer, or for extended vacation time. Employees on personal leave of absence for more than two weeks in any month will not receive holiday pay, and will not accrue personal leave, sick leave, or vacation time for that month. Health benefits may also be impacted. A personal leave is granted with the understanding that the employee intends to return to work for Westampton Township. If the employee fails to return within five (5) business days after the expiration of the leave, the employee shall be considered to have resigned.

Family and Medical Leave Act and New Jersey Family Leave Act Policy:

Employees may be eligible for an unpaid family and medical leave under the federal Family and Medical Leave Act ("FMLA"). Employees also may be eligible for family and/or medical leave pursuant to the New Jersey Family Leave Act ("NJFLA"). In order to be eligible for such leave, employees must have: one (1) year of service with Westampton Township; and, at least 1,000 hours of work (for New Jersey leave) and 1,250 hours of work (for Federal leave) during the previous twelve (12) months and is employed at a worksite where 50 or more employees are employed by the employer within 75 miles of the worksite (for Federal leave). Eligible employees may receive up to twelve (12) weeks of leave per year (FMLA) or twelve (12) weeks every twenty-four (24) months (NJFLA).

During the leave period, the employee's health benefits will be continued on the same conditions, as coverage would have been provided had the employee been employed continuously during the entire leave. The employee will not continue to accrue vacation, sick, or personal days for the period of the leave. The employee will receive seniority credit for the time that the employee has been on leave under this section. At the conclusion of the leave period, an eligible employee is entitled to reinstatement to the position the employee previously held or to an equivalent one with the same terms and benefits that existed prior to the exercise of leave.

Upon written notice, eligible employees are entitled to a family or medical leave for up to twelve (12) weeks to care for a newly born or adopted child or a seriously ill immediate family member, including civil union partner, or for the employee's own serious health condition that makes the employee unable to perform the functions of the employee's position. Eligible employees who take leave under this policy must use all accrued available vacation and personal days during the

employee would be eligible for NJFLA leave to care for their newborn or any other reasons pursuant to the NJFLA.

Family Temporary Disability Benefits

Commencing July 1, 2020, Family Temporary Disability (“FTD”) payments for up to twelve (12) weeks in a twelve (12) month period will become available for eligible employees who are caring for a seriously ill immediate family member who is incapable of self-care or care of a newborn or adopted child. To be eligible, the employee must have worked at least 20 weeks at minimum wage within the last 52 weeks or earned 1000 times the minimum wage. The weekly benefit amount shall be eighty-five percent (85%) of the employee’s average weekly wage, up to the maximum amount published by the State Department of Labor & Workforce Development. FTD will run concurrently with FMLA and/or NJFLA leaves. ..

Temporary Disability Benefits:

The purpose of this plan is to provide certain pay continuation benefits for any eligible employee who has exhausted his/her accumulated Sick Leave and is absent from work because of disability due to a non-occupational sickness or an accident.

To be eligible, the employee must either: (i) be employed by the Township for at least twenty (20) calendar weeks; or (ii) earned at least 1,000 times the minimum wage in effect on October 1 of the calendar year preceding the calendar year in which the disability commences. At all times, the requirements for eligibility shall be those set by State Department of Labor & Workforce Development as of the date the employee applies for benefits.

The current benefit rate is eighty-five percent (85%) of the employee's regular base wage or salary for twenty-six (26) weeks, up to the applicable maximum amount established by the State Department of Labor & Workforce Development. The descriptions contained herein are provided for employees' guidance. Actual entitlement to benefits is governed by the plan documents. To the extent, if any, that a conflict exists between the descriptions contained herein and the actual plan documents, the State Department of Labor & Workforce Development plan documents shall govern.

FMLA Leave for Qualifying Family Members on Active Duty in the Military or a Covered Veteran:

Employees may also be eligible for an unpaid leave for up to twenty-six (26) workweeks in a year to care for a family member on active duty in the military or a covered veteran (a covered veteran is an individual who was discharged or released under conditions other than a dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran) with a serious injury or illness incurred in the line of duty on active duty for which the service member is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, or up to twelve (12) weeks in a calendar year for a qualifying exigency. A qualifying exigency occurs when a military member is called to covered active duty (requires

include arranging for alternative care, providing care on an immediate basis, admitting or transferring the parent to a care facility, or attending meetings with staff at a care facility.

Employees who request qualifying exigency leave to spend time with a military member on Rest & Recuperation may take up to a maximum of 15 calendar days. Upon an employer's request, an employee must provide a copy of the military member's Rest and Recuperation leave orders, or other documentation issued by the military setting forth the dates of the military member's leave.

Domestic Violence Leave:

The New Jersey Security and Financial Empowerment Act, also known as the "NJ SAFE Act" provides protection for employees and their family members who have been the victim of domestic violence or sexual assault. Employees are entitled to twenty (20) days of unpaid protected leave from work to:

- Seek medical attention for physical or psychological injuries;
- Obtain services from a victim services organization, pursue psychological or other counseling;
- Participate in safety planning for temporary or permanent relocation;
- Seek legal assistance to ensure health and safety of the employee or the employee's relative; or
- Attend, participate in, or prepare for a criminal or civil court proceeding relating to an incident of domestic or sexual violence.

To be eligible for the leave, an employee must meet the following criteria:

- The employee or their child, parent, spouse or domestic partner must be a victim of domestic violence or a sexually violent offense;
- The employee must have worked for the employer for at least twelve months and for at least 1,000 hours during the twelve (12) month period immediately preceding the requested leave; and
- The twenty (20) day leave must be taken within one (1) year of the qualifying event.

Employees may take leave on an intermittent basis, but such leave cannot be shorter than one (1) full day. To the extent the leave is foreseeable, employees must provide advance notice. In addition, employee seeking leave must provide proof that they qualify for the leave. Such proof may include restraining order, letter from a prosecutor, proof of conviction, medical documentation or a certification from an agency or professional involved in assisting the employee.

In certain circumstances, the basis for the leave may also qualify under the federal Family and Medical Leave Act and/or the New Jersey Family Leave act. If so, the Township will treat the leave concurrently with the leave under those statutes. Employees may be required to use accrued paid vacation leave, personal time, or sick leave concurrently.

SECTION FOUR

Compensation & Employee Benefits Policies:

Scope:

These policies cover non-union employees. They also cover union employees to the extent that their collective bargaining agreements do not cover these issues.

Payroll Policy:

Salary ranges are established by ordinance, and the salary must fall within the minimum and maximum ranges for the employee's title. Employees are paid every week as of May 2018. Payroll may be changed to occur every other week or bi-weekly upon the determination of the Administrator so long as the frequency applies to the most stringent collective bargaining agreement. Depending upon the department in which an employee works, overtime may be paid concurrently with each payroll period or less frequently. Please refer to the collective bargaining agreement for specifics on the timing of overtime pay.

Employees who are going on vacation and would like their checks in advance must make a written request at least two weeks in advance of the vacation.

The Township of Westampton will not accept responsibility for any employee's personal finances. The Township will acknowledge judgments against an employee's pay but will not act as a mediator between the employee and creditors.

Overtime Compensation Policy:

Under the Federal Fair Labor Standards Act, certain employees in managerial, supervisory, administrative, computer or professional positions are exempt from the provisions of the Act. There are also employees who may be exempt because their compensation exceeds \$100,000 per year depending upon their job duties. The Township Clerk shall notify all Exempt employees of their status under the Act. Exempt employees are not eligible to receive overtime compensation and are required to work the normal workweek and any additional hours needed to fulfill their responsibilities. Time off consideration for large amounts of additional hours may be provided with the Township Administrator's prior approval and at the sole discretion of the Township Administrator.

All other employees are classified as Non-Exempt and are subject to the provisions of the Act. Depending on work needs, Non-Exempt employees may be required to work overtime. Non-Exempt employees are not permitted to work overtime unless the overtime is budgeted and approved by the Department Head and the Township Administrator. Non-Exempt employees working overtime without prior approval will be subject to disciplinary action.

departments). As in all circumstances, the ward of flex-time must be approved by the Administrator or designee.

Flex-time will not be granted for time spent on phone calls, e-mails or texts outside of normal working hours except in extreme circumstances. Flex-time will not be approved when the time being worked outside of normal working hours is required in accordance the job's statutory details and/or job description.

The Township Administrator, her designee, Police Chief and Fire Chief are only to approve the use of flex-time when it adheres to the above guidelines.

In case of a situation where an employee believes that he/she was inappropriately or indiscriminately denied flex-time, the employee must submit a written grievance to the Township Committee detailing the fact and the relief requested. This written statement should be presented to the Township Clerk within five working days of the denial. The Township Clerk will schedule the employees' grievance regarding the denial of flex-time to be considered by the Township Committee at a future Committee meeting or workshop session. The employee will receive a "Rice Notice" which is a notification a public body is going to discuss an individual's employment in an upcoming meeting. After considering the details provided in the employee's written statement, the Township Committee will move to grant or deny the award of flex-time.

Eligible employees may accrue a maximum amount of 200 hours of flex-time to be used in the calendar year in which it is earned or if earned in the last four months of the calendar year, by the following June 30th. If flex-time is not used, it is forfeited. Accrued, unused flex-time is not compensable upon retirement, resignation or discharge. It cannot be used to extend an employee's termination date and cannot be converted into any other form of leave time.

Timesheets:

Non-exempt employees are required to accurately record their work time on the designated time record, sign it and return into his/her supervisor. Non-exempt employees and exempt employees are required to report their sick time, vacation time and holiday time on the designated time record. Non-exempt and exempt employees should turn the time record into his/her supervisor.

The supervisor shall review the record for accuracy and approve it and submit it to the designated payroll representative.

Payment for Accumulated Absence:

To the extent that a local ordinance, collective bargaining agreement, or an employment agreement provides for the payment of compensation for pay while absent from work, the Township shall only make such payment if the chief financial officer or Executive Director certifies that such amount is due and that proper documentation establishing that the amount of the accumulated absence has been provided and funds are available to pay. Proper Documentation includes:

Prescription Eyeglasses Benefit Policy:

Provided by Superior Vision. The vision plan is an optional benefit which is not financed by the Township. Employee pays the entire cost for coverage of self, spouse and/or family. The Township reserves the right to change provider networks, claims agents, and insurance mechanisms (fully insured versus health insurance fund, e.g.).

Deferred Compensation Policy:

Employees are able to participate in a deferred compensation arrangement where a specified amount is withheld each month or other pay period and transferred to an investment savings account in the employee's name. Employees must contact the plan administrator directly if you are interested. More information available from Chief Financial Officer, Administrator or the Employees Only intranet via the Township's website.

Flexible Spending Account:

Flexible Spending is available and is administered by Colonial Life. Each year an employee must re-enroll with Colonial Life. Colonial Life Representatives hold sessions to meet with employees each fall. They also may be contacted directly at any time during the calendar year.

Retirement Policy:

Under State law, all employees must enroll in the New Jersey Public Retirement System or the Police and Fire Fighters Retirement System as applicable. The employee's contribution to the Plan will be deducted from the employee's pay. An employee who has completed the required number of years and who has reached the required age under the Plan may retire by notifying the Department Head in writing. The State retirement plans request six months advance notice to process the application. After giving notice of retirement, employees are expected to assist their supervisor and co-employees by providing information concerning their current projects and help in the training of a replacement. The Department Head will prepare an Employee Action form showing any pay or other money owed the employee. The Township Clerk will conduct a confidential exit interview to discuss benefits including COBRA options, appropriate retirement issues and pay due. A COBRA notification letter will be sent to the employee's home address. The exit interview will also include an open discussion with the employee. On the last day of work, and prior to receiving the final paycheck, the employee must return the Employee Identification Card, all keys and equipment. At this time, the employee will sign the termination memo designating all money owed and this memo will be retained in the official personnel file.

Workers Compensation Policy:

Employees who suffer job related injuries and illnesses may be entitled to medical expenses, lost income and other compensation under the New Jersey Workers Compensation Act. The Township covers workers compensation benefits through its membership in a joint insurance fund. Any occupational injury or illness must be immediately reported to the supervisor or Department Head. All required medical treatment must be performed by a Workers

SECTION FIVE:

Managerial/Supervisory Procedures:

Employment Procedure:

- **Recruitment:** The Township Administrator will coordinate the employment recruitment process for all vacancies to ensure compliance with contractual, legal, and Equal Employment Opportunity Commission (“EEOC”) requirements. When a vacancy occurs, it is the responsibility of the Department Head to notify the Township Administrator who will distribute notification of the vacancy to all departments. The Township Administrator will undertake to recruit qualified applicants in accordance with applicable Federal and State law. Where positions are advertised, the media or other periodical utilized must have as wide circulation as possible to encourage applications from candidates from diverse backgrounds and must prominently state that Westampton Township is an equal opportunity employer.
- **Applications:** All candidates must fully complete an application form. A resume will not be considered as a substitute for this form. The application is a confidential document and will not be available to anyone who is not directly involved in the hiring process, except as required by law.
- **Interviews:** The Township Administrator or his/her designee will coordinate the interview process including the scheduling of applicants, development of interview questions and standards to measure candidate responses. The Township will make reasonable accommodations to known physical and mental limitations of all applicants with disabilities, provided that the individual is otherwise qualified to safely perform the essential functions of the job and also provided the accommodation does not impose an unreasonable hardship on the Township.
- **Physical Examinations:** Pursuant to the Americans with Disabilities Act, after an offer of employment is made and prior to commencing employment, the Township Administrator may require applicants to pass a physical examination in order to ensure that they can perform the duties of their position without injury to themselves or others. The same post-offer physical examination must be performed on all applicants for a particular position. The Township Administrator may require periodic physical examinations to determine the employee’s continued ability to perform the duties of the position. All physical examinations must be performed by a physician chosen by the Township at the expense of the Township. All medical records of employees and prospective employees are confidential and are to be maintained by the Township Administrator separate from the employee’s official personnel file. Medical exams may include tests for drug and alcohol use.
- **Criminal Background Checks:** Criminal background checks are required of all candidates, 18 years old and older, whether paid or volunteer, that may work directly or

- **Background checks required:** Criminal background checks are required of all candidates over the age of 18, whether for paid or volunteer positions, who will be working directly or indirectly with children/youth/minors. Criminal background checks will also be performed every three (3) years for each employee or volunteer that works directly or indirectly with children/youth/minors. The exact titles of employees subject to background checks are (locally defined, but at a minimum should include all recreational positions, crossing guards, library positions, and maintenance and administrative positions pertaining to such programs).
- **Background check procedure:** The Township will perform or initiate criminal background checks and be the recipient of reports from outside agencies or contractors. These reports shall include, but are not limited, to court records; police department and corrections agency records; registries or watch lists; state criminal record repositories; and the Interstate Identification Index maintained by the FBI. The Township Administrator will discuss potentially disqualifying information received with the employee's or volunteer's Department Head, and a determination that the information is disqualifying shall be made based on whether the disqualification is job-related for the position and is consistent with business necessity. Written information received as a result of a "Request for Criminal History Record Information For A Noncriminal Justice Purpose" will be destroyed immediately after it has served its authorized purpose, as required by the State Police. Such information will be kept confidential and will not be published or disclosed in any manner not consistent with the procedures listed herein. Such information will not be deemed a public record under P.L. 1963, c.73 (C:47:1A-1, et seq.) as amended and supplemented by P.L. 2001, c.404 (C:47:1A-5, et seq.).

When a disqualification decision has been made as a result of the employer's "targeted screening process" described below, the Township Administrator will inform the candidate, volunteer, or employee, in writing, of any information that would disqualify the person from working with children/youth. If the Township contracts with an outside vendor to process the background checks, that contractor may be authorized to inform the person in writing of any information that would disqualify the person from working with children/youth/minors. In addition, the individual shall be advised that he/she has the opportunity to explain the criminal record and to demonstrate why the exclusion based on the employer's targeted screening process should not apply to him/her under the circumstances. This information may include evidence of an error in the criminal record; facts surrounding the conviction; age at the time of the conviction and/or release from prison; evidence of a clean criminal and employment record since release; rehabilitation efforts; positive references; and evidence that he/she is bondable. Thereafter, the employer shall give the individual further consideration. Existing employees or volunteers will be placed on immediate suspension pending the outcome of a hearing or appeal. Employee suspensions may be with or without pay at the discretion of the Township.

- **Conditions Under Which An Employee Will Be Disqualified From Working With Children/Youth:** A candidate, volunteer, or employee may be disqualified from employment in a position that works with children/youth/minors if that person's criminal

Once a candidate, employee, or volunteer has been notified of a disqualifying conviction, the employee has 14 calendar days to file a Notice of Appeal with the Township. Such Notice of Appeal must be sent in writing to the Township Administrator. The Notice of Appeal shall include a Notice of Rehabilitation and/or a Notice that the information is inaccurate or incorrect, pursuant to N.J.A.C 13:59-1.6.

During the 14-day period listed above, and until the issuance of the decision of the Appeals Committee, an employee will be on a suspension with pay, pending the outcome of the Notice of Appeal.

In making a determination on the appeal, the following information will be considered:

1. The nature and responsibility of the position, which the convicted individual would hold, has held, or currently holds, as the case may be.
2. The nature and seriousness of the crime or offense.
3. The circumstances under which the crime or offense occurred.
4. The date of the crime or offense.
5. The age of the individual when the crime or offense was committed.
6. Whether the crime or offense was an isolated or a repeated incident.
7. Any social conditions which may have contributed to the commission of the crime or offense.
8. Any evidence of rehabilitation, including good conduct in prison or in the community, counseling or psychiatric treatment received.
9. Acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the individual under their supervision.

The Township will issue a written determination on the employee's appeal of their disqualifying conviction, setting forth the reasons for the determination.

Open Public Meetings Act Procedure Concerning Personnel Matters:

Discussions by the governing body or any public body of the Township concerning appointment, termination, terms and conditions of employment, performance evaluation, promotion or discipline of any current or prospective officer or employee may be in closed session, with the right of the employee to be present, unless the individual requests in writing that the discussion be held in open session. Notification of employees and the right to have the discussion in executive or the open session should be discussed with and be based upon the guidance and

employees may be discharged at any time during this period if the Township Administrator concludes that the employee is not progressing or performing satisfactorily. Under appropriate circumstances, the Township Administrator may extend the initial employment period. (Newly hired employees are not eligible for payment of paid time off except holidays until the successful completion of their initial employment period or at the sole discretion of the Township Administrator.)

Nothing in the procedure set forth in this section shall alter the Township's employment at will policy. Employment with the Township is at will and may be terminated at any time with or without cause or notice by the Township or the employee."

Employee Handbook Procedure:

The Township Administrator with the assistance of the Labor Counsel shall draft an Employee Handbook for the approval of the governing body. Once approved, copies will be distributed, and employees will be required to sign an acknowledgement of receipt that will be placed in the official personnel file. The Handbook will be revised and re-distributed whenever there is a significant change in personnel practice or every two years.

In response to a request for information, the Custodian of Records will only verify an employee's name, dates of employment, job title, department, and final salary. No other data or information will be furnished unless (1) the Township is required to release the information by law or (2) the employee or former employee authorizes the Township in writing to furnish this information and releases the Township from liability.

NOTICE OF PERSONNEL DISCUSSION

To: _____

Address: _____

This is to notify you, pursuant to the Open Public Meeting Act, that the (body name) plans to discuss the subject matter(s) checked below relating to your employment.

- Application for Employment
- Promotion or Transfer
- Compensation
- Performance Evaluation
- Special Leave Request
- Grievance
- Discipline
- Possible Termination
- Other (Specify): _____

The discussion will take place at the following meeting(s):

Date of Meeting(s): _____

Time: _____

Location: _____

The discussion will be in closed session, not open to the public, unless before the meeting the (body name) Clerk receives a request, in writing, in which you ask that the discussion be held in public. If the discussion will affect other employees or potential employees, it may be closed to the public unless all such affected persons submit such signed requests. You are not required to attend this meeting.

Notice Date: _____ Signed: _____

(title) _____

La Ley de protección al empleado consciente "Ley de protección del denunciante" Acciones de represalia del empleador; protección de las acciones del empleado

1. La ley de New Jersey prohíbe que los empleadores tomen medidas de represalia contra todo empleado que haga lo siguiente:
- a. Divulgue o amenace con divulgar, ya sea a un supervisor o a una agencia pública toda actividad, directriz o norma del empleador o de cualquier otro empleador con el que exista una relación de negocios y que el empleado tiene motivos fundados para pensar que violan alguna ley, o en el caso de un trabajador licenciado o certificado de la salud y que tiene motivos fundados para pensar que se trata de una manera inadecuada de atención al paciente;
 - b. Facilite información o preste testimonio ante cualquier agencia pública que conduzca una investigación, audiencia o indagación sobre la violación de alguna ley, regla o reglamento que el empleador o algún otro empleador con el que exista una relación de negocios; o en el caso de un trabajador licenciado o certificado de la salud que facilite información o preste testimonio ante cualquier agencia pública que conduzca una investigación, audiencia o indagación sobre la calidad de la atención al paciente; o
 - c. Ofrece información concerniente al engaño o la tergiversación con accionistas, inversionistas, usuarios, pacientes, clientes, empleados, ex empleados, retirados o pensionados del empleador o de cualquier agencia gubernamental.
 - d. Ofrece información con respecto a toda actividad que se pueda percibir como delictiva o fraudulenta, toda directiva o práctica engañosa o de tergiversación que el empleado tenga motivos fundados para pensar que pudieran estafar a accionistas, inversionistas, usuarios, pacientes, clientes, empleados, ex empleados, retirados o pensionados del empleador o de cualquier agencia gubernamental.
 - e. Se opone o se niega a participar en alguna actividad, directriz o práctica que el empleado tiene motivos fundados para pensar que:
 - (1) viola alguna ley, o regla o reglamento que dicta la ley o en el caso de un empleado licenciado o certificado en cuidado de la salud que tiene motivos fundados para pensar que constituya atención inadecuada al paciente;
 - (2) es fraudulenta o delictiva; o
 - (3) es incompatible con algún mandato establecido por las directrices públicas relacionadas con la salud pública, la seguridad o el bienestar o la protección del medio ambiente. Artículo 34:19-3 de las Leyes comentadas de New Jersey de protección del empleado consciente (N.J.S.A., por sus siglas en inglés)
2. No se puede acoger a la protección contra la represalia, cuando se hace una divulgación a un organismo público, a no ser que el empleado le informe al empleador de tal actividad, política o norma a través de un aviso por escrito y le haya dado al empleador una oportunidad razonable para corregir tal actividad, política o norma. Sin embargo, no es necesaria la divulgación en los casos en que el empleado tenga indicios razonables para creer que un supervisor o más de un supervisor del empleador tienen conocimiento de tal actividad, política o norma o en los casos en los que el empleado teme que tal divulgación pueda traer como consecuencia daños físicos a su persona siempre y cuando la naturaleza de la situación sea la de una situación de emergencia.

Información del Contacto

Su empleador ha designado a la siguiente persona para recibir notificaciones de acuerdo al parafó 2, de la ley (N.J.S.A. 34:19-4):

Nombre: _____

Dirección: _____

_____ Número de
teléfono: _____

Este aviso se debe exponer a la vista de todos.

Aualmente, patronos con 10 o más empleados, deberán distribuir notificación de esta ley a todos sus empleados.

Si necesita este documento en algún otro idioma que no sea inglés o español, sírvase llamar al (609) 292-7832.

AD-270.1 (8/11)

Have you missed any time from work or incurred any un-reimbursed medical expenses as a result of the alleged acts?

Are you afraid that someone may retaliate against you because you filed this complaint? If so, please identify the person(s) and indicate the reasons why you feel the person(s) may retaliate against you.

What is your requested remedy for this complaint?

ACKNOWLEDGMENT

The information provided above is true and correct to the best of my knowledge.

BY: _____ DATE: _____

To investigate your complaint, it will be necessary to interview you, the accused party, and any witnesses with knowledge of the allegations or defenses. All persons involved in the investigation will be notified that (1) the complaint is confidential, (2) that any unauthorized disclosures of information concerning the investigation or retaliation could result in disciplinary action up to and including discharge.

I am willing to cooperate fully in the investigation of my complaint and to provide whatever evidence is deemed relevant.

BY: _____ DATE: _____

TOWNSHIP OF WESTAMPTON

RESOLUTION APPOINTING A
POLICE OFFICER

RESOLUTION NO. 29-21

BE IT MOVED, by the Township Committee of Township of Westampton in the County of Burlington and New Jersey as follows:

1. That the Township Committee hereby appoints Margaux Loures as a Police Officer of the Township of Westampton to serve a probationary term of twelve (12) months to begin January 18, 2021.
2. That the Township Committee hereby directs the Chief of Police to prepare quarterly progress reports with respect to said individual's performance and forward the same to the Township Committee and hereby directs the Chief of Police to recommend sixty (60) days prior to the expiration of said probationary term whether said individual should be appointed as a permanent member of the Police Department.

TOWNSHIP OF WESTAMPTON

2019 & 2020 NJDOT
MUNICIPAL AID PROJECT

RESOLUTION NO. 30-21

WHEREAS, Westampton Township will receive a 2019 NJDOT grant in the amount of \$250,000 for the resurfacing of Lambert and Forceville Drive; and

WHEREAS, Westampton Township is also the recipient of a 2020 NJDOT grant in the amount of \$243,000 for additional funding for resurfacing of Lambert, Forceville and Tallowood Drives; and

WHEREAS, the Township has received a proposal from Alaimo Group, the Township Engineer, known as MH-19-143; and

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee formally authorizes Alaimo Group to proceed with the design for the above stated project.



Alaimo Group

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300
2 Market Street, Paterson, New Jersey 07501 Tel: 973-523-6200 Fax: 973-523-1765

December 10, 2019

Mr. James Brady
Township Administrator
Westampton Township
710 Rancocas Road
Westampton, NJ 08060

Re: Westampton Township
2019 & 2020 NJDOT
Municipal Aid Project
Our Proposal: MH-19-143

Dear Jim:

As you may know, Westampton Township is receiving a 2019 NJDOT Municipal Aid grant in the amount of \$250,000 for resurfacing of Lambert Drive and Forceville Drive; and a 2020 NJDOT Municipal Aid grant in the amount of \$243,000 providing additional funding for resurfacing of Lambert Drive, Forceville Drive, and Tallowood Drive, for a total of \$493,000.00. Alaimo Group is pleased to submit this proposal for Professional Engineering Consulting Services.

This proposal supersedes our prior Proposal MH-19-072 for the 2019 NJDOT Municipal Aid Project in the amount of \$50,000, as it is anticipated that the funding from the 2019 and 2020 NJDOT Municipal Aid grants will be combined into one project.

The project includes resurfacing of the following streets:

- Lambert Drive, from Rancocas Road, CR 626, to Bloomfield Drive;
- Forceville Drive, from Schoolhouse Road to Forest View Drive;
- Tallowood Drive, from Rancocas Road, CR 626, to Greenwich Drive, or as far as the funding will allow.

Since the funding provided is less than the funding requested, we will adjust the project limits to attempt to suit the project budget as determined by the Township. This may include bid alternates.

- Consulting Engineers -

Civil • Structural • Mechanical • Electrical • Environmental • Planners

SCOPE OF SERVICES

We propose the following scope of services:

Design and Bid Phase

1. **Preparation of Contract Plans:** The contract plans would consist of a Title Sheet; Estimate of Quantities Sheet; Construction Plan Sheets; Maintenance and Protection of Traffic Notes and Details Sheet; Soil Erosion and Sediment Control Sheet; and Construction Notes and Details Sheet.
2. Preparation of Specifications and Contract Documents.
3. Engineer's Estimate.
4. Coordination With Utilities.
5. NJDOT Design Submission and addressing any comments received
6. Bid phase services, including receipt of bids and recommendation for award of contract.

Construction Phase

7. Construction management, consisting of pre-construction meeting, review of submittals, and estimate for payment.
8. Field inspection.
9. Punch list preparation and contract closeout.
10. Preparation of NJDOT invoice and closeout documentation.

Assuming a construction cost of \$493,000, the cost for our office to perform the work outlined above would be a lump sum cost of \$48,000 for Design and Bid Phase services; and a lump sum cost of \$48,000 for Construction Phase services. Material testing as required by NJDOT would need to be performed by others, and the cost is estimated at about \$5,000. Construction inspection and material testing costs would be eligible for reimbursement under the NJDOT funding, up to 15% of the amount of the construction contract, in the event any funds are available within the amount of the grant following construction.

Mr. James Brady

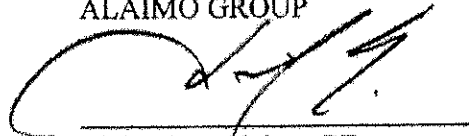
-3-

December 10, 2019

Thank you for the opportunity to submit this proposal. Please advise whether we should proceed with the work. Should you have any questions or require additional information, please do not hesitate to contact our office.

Very truly yours,

ALAIMO GROUP



Richard A. Alaimo, PE
President

RAA:JHMcK:lhr

Enclosures

cc: Miles Powell, II, Director of Business Development, Alaimo Group
James H. McKelvie, PE, CME, Associate, Alaimo Group
Brian A. Lafferty, Senior Project Manager, Alaimo Group
John Paul Wisniewski, Mayor, Westampton Township
Linda A. Hynes, Deputy Mayor, Westampton Township
Sandy V. Henley, Committeeman, Westampton Township
Glynn Lee Eckart, Committeeman, Westampton Township
Anthony K. DeSilva, Committeeman, Westampton Township

TOWNSHIP OF WESTAMPTON
Bill List by Budget Account

| Totals by Year-Fund | | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|----------------------------|------|--------------|-------------|--------------|--------------|---------------|--------------|-------|
| Fund Description | | | | | | | | |
| CURRENT FUND | 0-01 | 173,260.46 | 0.00 | 173,260.46 | 0.00 | 0.00 | 173,260.46 | |
| CURRENT FUND | 1-01 | 1,550,344.90 | 0.00 | 1,550,344.90 | 0.00 | 0.00 | 1,550,344.90 | |
| CAPITAL FUND | 1-04 | 15,480.56 | 0.00 | 15,480.56 | 0.00 | 0.00 | 15,480.56 | |
| DOG FUND | 1-12 | 214.20 | 0.00 | 214.20 | 0.00 | 0.00 | 214.20 | |
| PUBLIC DEFENDER FUND | 1-13 | 1,200.00 | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | |
| ESCROW FUND | 1-14 | 21,399.10 | 0.00 | 21,399.10 | 0.00 | 0.00 | 21,399.10 | |
| RECREATION FUND | 1-17 | 2,200.76 | 0.00 | 2,200.76 | 0.00 | 0.00 | 2,200.76 | |
| COAH FUND | 1-24 | 9,411.20 | 0.00 | 9,411.20 | 0.00 | 0.00 | 9,411.20 | |
| POLICE K-9 UNIT TRUST FUND | 1-27 | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 | |
| Year Total: | | 1,600,450.72 | 0.00 | 1,600,450.72 | 0.00 | 0.00 | 1,600,450.72 | |
| Total of All Funds: | | 1,773,711.18 | 0.00 | 1,773,711.18 | 0.00 | 0.00 | 1,773,711.18 | |

P.O. Type: All
 Format: Detail with Line Item Notes
 Range: 0-01-20-110-000
 Rcvd Batch Id Range: First to Last
 Department Page Break: No
 Print Alpha, Revenue, & G/L Accounts: Y
 Subtotal CAFR: No
 Subtotal Department: No
 Open: N Void: N Paid: N
 Held: Y Aprv: N Rcvd: Y
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

| Account | P.O. Id | Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|--------------------|----------|-------------|--|--|-----------|----------|----------|-----------------|---------------|-----------|---------|
| Fund: CURRENT FUND | | | | | | | | | | | |
| 0-01-20-120-011 | 00207876 | 1 | ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR | ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR | 1,000.00 | R | | 01/12/21 | 01/12/21 | | |
| | | | CRAIG FARNSWORTH | STIPEND FOR ASSISTING WITH | | | | | | | |
| | | | MEETINGS THROUGH ZOOM THROUGH THE | | | | | | | | |
| | | | PANDEMIC | | | | | | | | |
| 0-01-20-120-021 | 00207863 | 1 | ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING | ADMINISTRATIVE&EXECUTIVE-0E-ADVERTISING | 75.42 | R | | 01/11/21 | 01/11/21 | 99700 | |
| | | | COURIER TIMES INC | DECEMBER 2020 LEGAL | | | | | | | |
| | | | ADVERTISING | | | | | | | | |
| 0-01-20-120-036 | 00207749 | 1 | ADMINISTRATIVE & EXEC-0E-OFFICE SUPPLIES | ADMINISTRATIVE & EXEC-0E-OFFICE SUPPLIES | 57.95 | R | | 12/24/20 | 01/13/21 | 216834857 | |
| | | | W B MASON CO INC | TAPE, RECEIPT BOOK, LABELS | | | | | | | |
| | | | AS PER SHOPPING CART REQUEST | | | | | | | | |
| 00207884 | 1 | 00910 | SAFEGUARD BUSINESS SYSTEMS | 2020 W-2 & 1099 FORMS | 427.43 | R | | 01/14/21 | 01/14/21 | 34382592 | |
| 00207884 | 2 | 00910 | SAFEGUARD BUSINESS SYSTEMS | 2020 1095 FORMS | 44.53 | R | | 01/14/21 | 01/14/21 | 34382590 | |
| | | | | | 529.91 | | | | | | |
| 0-01-20-155-265 | 00207831 | 1 | LEGAL SERVICES-OTHER EXPENSES-SOLICITOR | LEGAL SERVICES-OTHER EXPENSES-SOLICITOR | 1,019.95 | R | | 01/06/21 | 01/06/21 | 8283 | |
| | | | RAINONE COUGHLIN MINCHELLO LLC | DECEMBER 2020 LEGAL-SOLICITOR | | | | | | | |
| 0-01-20-165-299 | 00207793 | 1 | ENGINEERING SERVICES-0E-MISCELLANEOUS | ENGINEERING SERVICES-0E-MISCELLANEOUS | 195.00 | R | | 01/04/21 | 01/04/21 | 202745 | |
| | | | ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | | | | | | | |
| 00207793 | 2 | 00560 | ALAIMO GROUP INC | NOVEMBER 2020 ENGINEERING | 438.75 | R | | 01/04/21 | 01/04/21 | 203088 | |
| | | | | | 633.75 | | | | | | |
| 0-01-22-195-011 | 00207877 | 1 | CONSTRUCTION OFFICIAL-S&W-REGULAR | CONSTRUCTION OFFICIAL-S&W-REGULAR | 150.00 | R | | 01/12/21 | 01/12/21 | | |
| | | | DAVID BUCHOFER | STIPEND FOR EXTRA HELP DURING | | | | | | | |
| | | | DEPARTMENT SHORTAGE | | | | | | | | |
| 0-01-23-220-201 | 00207791 | 1 | EMPLOYEE INSURANCE-0E-NJSJB PLAN | EMPLOYEE INSURANCE-0E-NJSJB PLAN | 73,938.32 | R | | 01/04/21 | 01/04/21 | | |
| | | | NJ HEALTH BENEFITS PROGRAM | DECEMBER 2020 HEALTH INSURANCE | | | | | | | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Enc Date | Chk/Void Date | Invoice | PO Type |
|-------------------------------------|--|------------------------------|-----------------|----------|----------|------------------------|------------------|-----------------|------------|
| 0-01-23-220-205 00207822 1 03207 | EMPLOYEE INSURANCE-OE-FLEXIBLE SPENDING FLEXFACTS GRANTS BENEFITS SPENDING ACCOUNT FEES | DECEMBER 2020 FLEXIBLE | 52.50 | R | 01/05/21 | 01/05/21 | | TPAS-168055 | |
| 0-01-25-240-028 00207775 1 02436 | POLICE-OE-SERVICES FRASER ADVANCED INFO SYSTEMS | COLOR COPIES | 81.68 | R | 12/31/20 | 01/13/21 | | INW903295 | |
| 00207833 1 02814 | LEXIS NEXIS RISK DATA MGMT INC | DECEMBER 2020 FEES | 206.00 | R | 01/07/21 | 01/13/21 | | 157956520201231 | |
| 00207839 2 01838 | VIRTUA MEDICAL GROUP P.A. | PRE EMPLOYMENT EXAM-MEYERS | 344.55 | R | 01/08/21 | 01/13/21 | | 00161698-00 | |
| 00207845 1 01752 | NJ STATE TOXICOLOGY LAB | RANDOM DRUG TESTING LAB FEE | 45.00 | R | 01/11/21 | 01/13/21 | | 201004523 | |
| | | | <u>677.23</u> | | | | | | |
| 0-01-25-240-030 00207669 9 01019 | POLICE-OE-GENERAL EQUIPMENT & SUPPLIES HOME DEPOT CREDIT SERVICES | ANTIBACTERIAL WIPES | 36.53 | R | 01/05/21 | 01/05/21 | | 4040216 | |
| 00207787 1 01300 | FED EX | PACKAGE SEND OUT | 32.17 | R | 01/04/21 | 01/13/21 | | 7-226-89411 | |
| 00207845 2 01752 | NJ STATE TOXICOLOGY LAB | RANDOM DRUG TESTING LAB FEE | 45.00 | R | 01/11/21 | 01/13/21 | | 201004524 | |
| | | | <u>113.70</u> | | | | | | |
| 0-01-25-240-032 00207709 1 03821 | POLICE-OE-UNIFORMS HERO OUTFITTERS | UNIFORMS-PTL GABLE | 442.00 | R | 12/10/20 | 01/13/21 | | 742 | |
| 00207709 2 03821 | HERO OUTFITTERS | UNIFORMS-LT BIALOUS | 74.00 | R | 01/13/21 | 01/13/21 | | 767 | |
| 00207709 3 03821 | HERO OUTFITTERS | UNIFORMS-LT LOUKES | 1,159.00 | R | 01/13/21 | 01/13/21 | | 821 | |
| | | | <u>1,675.00</u> | | | | | | |
| 0-01-25-240-042 00207754 1 02949 | POLICE-OE-TRAINING JOSHUA ROWBOTTOM | REIMBURSEMENT-CANINE FOOD | 124.34 | R | 12/29/20 | 01/13/21 | | | |
| 0-01-25-260-026 00206802 1 02283 | EMERGENCY MEDICAL SERVICES-OE-EMS MAINT WITMER PUBLIC SAFETY GROUP INC FOR CONTRACTUAL & VOLUNTEER EMPLOYEES | WATER RESCUE EQUIPMENT BOOTS | 310.00 | R | 07/07/20 | 01/14/21 | | 2045161 | |
| 00206802 2 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 235.00 | R | 01/14/21 | 01/14/21 | | 2045161.002 | |
| 00206802 3 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 2,725.00 | R | 01/14/21 | 01/14/21 | | 2045161.001 | |
| 00206802 4 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 123.00 | R | 01/14/21 | 01/14/21 | | 2045161.003 | |
| 00206802 5 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 220.00 | R | 01/14/21 | 01/14/21 | | 2045161.004 | |
| 00206802 6 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 270.00 | R | 01/14/21 | 01/14/21 | | 2059838 | |
| 00206802 7 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 345.00 | R | 01/14/21 | 01/14/21 | | 2059838.001 | |
| 00206802 8 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 550.00 | R | 01/14/21 | 01/14/21 | | 2059838.002 | |
| 00206802 9 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 380.00 | R | 01/14/21 | 01/14/21 | | 2060072 | |
| 00206802 10 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 110.00 | R | 01/14/21 | 01/14/21 | | 2060072.001 | |
| 00206802 11 02283 | WITMER PUBLIC SAFETY GROUP INC | WATER RESCUE EQUIPMENT BOOTS | 110.00 | R | 01/14/21 | 01/14/21 | | 2059838.003 | |

| Account | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|-----------------|--|---|----------|----------|----------|-----------------|---------------|--------------|---------|
| 0-01-25-260-026 | EMERGENCY MEDICAL SERVICES-OE-EMS MAINT | Continued | | | | | | | |
| 00206802 | 12 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 230.00 | R | 01/14/21 | 01/14/21 | | 2066914 | |
| 00206802 | 13 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 160.00 | R | 01/14/21 | 01/14/21 | | 2066913 | |
| 00206802 | 14 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 120.00 | R | 01/14/21 | 01/14/21 | | 2063247 | |
| 00206802 | 15 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 110.00 | R | 01/14/21 | 01/14/21 | | 2059838.004 | |
| 00206802 | 16 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 175.00 | R | 01/14/21 | 01/14/21 | | 2066913.001 | |
| 00206802 | 17 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 110.00 | R | 01/14/21 | 01/14/21 | | 2066913.002 | |
| 00206802 | 18 02283 | WITMER PUBLIC SAFETY GROUP INC WATER RESCUE EQUIPMENT BOOTS | 265.00 | R | 01/14/21 | 01/14/21 | | 2090386 | |
| 00207769 | 1 03848 | BIO-ONE TRENTON DISINFECT FIRE HOUSE & APPARATUS | 300.00 | R | 12/29/20 | 01/14/21 | | 5871 | |
| 00207769 | 7 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5877 | |
| 00207769 | 8 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5882 | |
| 00207769 | 9 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5743 | |
| 00207769 | 10 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5750 | |
| 00207769 | 11 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5771 | |
| 00207769 | 12 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5840 | |
| 00207769 | 13 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5847 | |
| 00207769 | 14 03848 | BIO-ONE TRENTON | 300.00 | R | 01/14/21 | 01/14/21 | | 5888 | |
| 00207870 | 1 01839 | A-ACADEMY OF SOUTH JERSEY INC PEST CONTROL | 65.00 | R | 01/12/21 | 01/14/21 | | ORDER#101592 | |
| 00207874 | 1 01355 | HOME DEPOT CREDIT SERV (WTFD) DECEMBER 2020 SUPPLIES | 17.98 | R | 01/12/21 | 01/14/21 | | 2054979 | |
| 00207874 | 2 01355 | HOME DEPOT CREDIT SERV (WTFD) DECEMBER 2020 SUPPLIES | 117.20 | R | 01/14/21 | 01/14/21 | | 8054170 | |
| 00207874 | 3 01355 | HOME DEPOT CREDIT SERV (WTFD) DECEMBER 2020 SUPPLIES | 136.14 | R | 01/14/21 | 01/14/21 | | 8054177 | |
| | | | 9,584.32 | | | | | | |
| 0-01-25-260-030 | EMER MED SERV-OE-SUPPLIES & EQUIPMENT | | | | | | | | |
| 00207868 | 1 00149 | V E RALPH & SON INC EMS SUPPLIES | 239.25 | R | 01/12/21 | 01/14/21 | | 412560 | |
| 00207871 | 1 03252 | BOUND TREE MEDICAL LLC EMS SUPPLIES | 33.23 | R | 01/12/21 | 01/14/21 | | | |
| | | | 272.48 | | | | | | |
| 0-01-25-260-092 | EMER MED SERV-OE-FIRE EQUIPMENT MAINT | | | | | | | | |
| 00207770 | 1 02733 | MUNICIPAL EMERGENCY SERV INC RESCUE TOOL SERVICE | 2,969.00 | R | 12/29/20 | 01/14/21 | | IN1527045 | |
| 0-01-25-260-093 | EMER MED SERV-OE-FIRE EQUIPMENT PURCHASE | | | | | | | | |
| 00207797 | 1 00487 | CONTINENTAL FIRE & SAFETY INC STOKES LITER PRE-RIG | 358.00 | R | 01/05/21 | 01/05/21 | | K4381 | |
| 0-01-25-260-199 | EMER MED SERV BILLING-OE-MISC | | | | | | | | |
| 00207892 | 1 02638 | FARNSWORTH & SEMPTIMPHETER DECEMBER 2020 MEDICAL BILLING | 1,604.66 | R | 01/14/21 | 01/14/21 | | 8653 | |

TOWNSHIP OF WESTAMPTON
Bill List By Budget Account

| Account | P.O. Id | Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd | Chk/Void | PO Type |
|-----------------|----------|-------------|---|-------------------------------|----------|----------|----------|------------|------------|---------|
| | | | | | | | Date | Date | Date | |
| 0-01-26-290-024 | 00207783 | 2 03850 | UFSA-0E-FIRE PREVENTION DI FRANCESCO PIZZA | CHRISTMAS EVE PIZZAS | 496.82 | R | 12/31/20 | 01/04/21 | | |
| 0-01-26-290-024 | 00207669 | 3 01019 | STREETS & ROADS-0E-BUILDINGS & GROUNDS HOME DEPOT CREDIT SERVICES | FENCE PANELS, FENCE SLEEVES | 228.51 | R | 12/09/20 | 01/05/21 | 5025362 | |
| 00207704 | 1 02344 | | RAILS, TENSION BARS FOR SPRING MEADOWS PARK & AMERICAN LEGION HALL ACME LINGO | UNITED STATES, POW-MIA AND | 244.55 | R | 12/09/20 | 01/04/21 | 25465 | |
| | | | ALL ARMED FORCES FLAGS FOR AMERICAN LEGION HALL AS PER INVOICE#25465 | | | | | | | |
| 00207768 | 1 01214 | | EXTINGUISHER SERVICES NJ LLC | FIRE EXTINGUISHER MAINTENANCE | 262.00 | R | 12/29/20 | 01/14/21 | 1596 | |
| 00207768 | 2 01214 | | EXTINGUISHER SERVICES NJ LLC | FIRE EXTINGUISHER MAINTENANCE | 68.00 | R | 01/14/21 | 01/14/21 | 1619 | |
| 00207768 | 3 01214 | | EXTINGUISHER SERVICES NJ LLC | FIRE EXTINGUISHER MAINTENANCE | 85.00 | R | 01/14/21 | 01/14/21 | 1702 | |
| 00207812 | 2 00179 | | ALL SYSTEMS GO CLEAN & TEST FIRE ALARM SYSTEM | AMERICAN LEGION HALL-INSPECT | 170.00 | R | 01/12/21 | 01/12/21 | 34673 | |
| 00207825 | 1 02630 | | INSTALL FIRE DEVICES ON 12/29/20 CLC LOCKSMITHS | LUBRICATE & ADJUST LINKAGE ON | 202.50 | R | 01/06/21 | 01/06/21 | 67595 | |
| | | | EXTERIOR ENTRANCE DOOR (12/29/20) | | 1,260.56 | | | | | |
| 0-01-26-290-030 | 00207534 | 1 00178 | STREETS & ROADS-0E-SUPPLIES GRAINGER | GLOVES & HEARING PROTECTION | 209.22 | R | 11/06/20 | 01/14/21 | 9706046407 | |
| 00207534 | 2 00178 | | GRAINGER | GLOVES & HEARING PROTECTION | 13.54 | R | 01/14/21 | 01/14/21 | 9706086874 | |
| 00207534 | 3 00178 | | GRAINGER | GLOVES & HEARING PROTECTION | 13.54 | R | 01/14/21 | 01/14/21 | 9707750888 | |
| 00207534 | 4 00178 | | GRAINGER | GLOVES & HEARING PROTECTION | 121.90 | R | 01/14/21 | 01/14/21 | 9760064577 | |
| 00207534 | 5 00178 | | GRAINGER | GLOVES & HEARING PROTECTION | 67.72 | R | 01/14/21 | 01/14/21 | 9760064585 | |
| 00207534 | 6 00178 | | GRAINGER | GLOVES & HEARING PROTECTION | 54.18 | R | 01/14/21 | 01/14/21 | 9756442332 | |
| 00207669 | 1 01019 | | HOME DEPOT CREDIT SERVICES | BIT SET & DOOR PULL | 31.35 | R | 12/04/20 | 01/05/21 | 11893 | |
| 00207669 | 2 01019 | | HOME DEPOT CREDIT SERVICES | TAPE & WATER RESISTANT LEAK | 88.10 | R | 12/04/20 | 01/05/21 | 11894 | |
| 00207669 | 4 01019 | | HOME DEPOT CREDIT SERVICES | REFLECTIVE MARKERS ORANGE | 57.00 | R | 12/21/20 | 01/05/21 | 8013038 | |
| 00207669 | 5 01019 | | HOME DEPOT CREDIT SERVICES | BATTERIES, CARPET CLEANER | 287.36 | R | 12/21/20 | 01/05/21 | 7021741 | |
| 00207669 | 6 01019 | | HOME DEPOT CREDIT SERVICES | TRASH BAGS | 29.98 | R | 12/21/20 | 01/05/21 | 7021755 | |
| 00207669 | 7 01019 | | HOME DEPOT CREDIT SERVICES | NUT DRIVER SET & HEX HEADS | 44.20 | R | 12/21/20 | 01/05/21 | 5013300 | |
| | | | | | 1,018.09 | | | | | |
| 0-01-26-290-032 | 00207542 | 1 01749 | STREETS & ROADS-0E-CLOTHING ALLOWANCE A-2-Z EMBLEMS LLC | PUBLIC WORKS UNIFORMS | 2,533.00 | R | 11/06/20 | 01/14/21 | 12050 | |
| 00207542 | 2 01749 | | A-2-Z EMBLEMS LLC | PUBLIC WORKS UNIFORMS | 622.00 | R | 01/14/21 | 01/14/21 | 12051 | |

| Account | Description | Item Description | Amount | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date | Invoice | PO Type |
|-----------------|--|--|-----------|----------|-----------------------------|------------------|-----------------|------------|
| 0-01-26-290-032 | STREETS & ROADS-OE-CLOTHING ALLOWANCE | Continued | | | | | | |
| 00207542 | 3 01749 A-2-Z EMBLEMS LLC | PUBLIC WORKS UNIFORMS | 830.00 | R | 01/14/21 | 01/14/21 | 12049 | |
| 00207542 | 4 01749 A-2-Z EMBLEMS LLC | PUBLIC WORKS UNIFORMS | 1,020.00 | R | 01/14/21 | 01/14/21 | 12048 | |
| 00207864 | 1 01898 JORDAN WEBSTER | REIMBURSE-PANTS | 185.00 | R | 01/12/21 | 01/12/21 | | |
| | | | 5,190.00 | | | | | |
| 0-01-26-290-050 | STREETS & ROADS-OE-SNOW REMOVAL | | | | | | | |
| 00207785 | 1 02553 DEJANA TRUCK&UTIL EQUIP CO INC | HEADLIGHT, STEEL COUPLING & CONVEYOR CHAIN | 1,018.46 | R | 01/04/21 | 01/14/21 | CP35508 | |
| | | AS PER INVOICE#CP35508 | | | | | | |
| 0-01-26-290-299 | STREETS & ROADS-OE-MISCELLANEOUS | | | | | | | |
| 00207838 | 1 01312 INTERSTATE MOBILE CARE INC | RANDOM DRUG & ALCOHOL TESTING | 215.00 | R | 01/07/21 | 01/14/21 | 16788 | |
| | | 3 PUBLIC WORKS EMPLOYEES ON 12/29/20 | | | | | | |
| | | AS PER INVOICE#16788 | | | | | | |
| 00207839 | 1 01838 VIRTUA MEDICAL GROUP P.A. | DOT RECERTIF-BRUCE BOONE | 70.00 | R | 01/08/21 | 01/13/21 | 00161698-00 | |
| | | | 285.00 | | | | | |
| 0-01-26-305-020 | TRASH REMOVAL-OE-COLLECTION | | | | | | | |
| 00207859 | 1 03662 WASTE MANAGEMENT OF NJ INC | DECEMBER 2020 DUMPSTER SERVICE | 1,159.40 | R | 01/11/21 | 01/11/21 | 2970891-0502-9 | |
| | | MUNICIPAL BUILDING, FIRE HOUSE, SPORTS COMPLEX | | | | | | |
| 00207859 | 2 03662 WASTE MANAGEMENT OF NJ INC | DECEMBER 2020 TRASH CONTRACT | 17,501.26 | R | 01/11/21 | 01/11/21 | 2970893-0502-5 | |
| | | | 18,660.66 | | | | | |
| 0-01-26-315-201 | VEHICLE MAINTENANCE-OE-POLICE | | | | | | | |
| 00207776 | 1 01156 MAACO AUTO PAINTING & BODY WKS | BODY WORK & PAINT ON VEHICLE | 1,750.00 | R | 12/31/20 | 01/13/21 | 75138 | |
| 00207855 | 1 02802 WIRELESS COMMUNICATIONS & | CAR RADIO INSTALLATION | 557.40 | R | 01/11/21 | 01/13/21 | C20Z00493A | |
| | | | 2,307.40 | | | | | |
| 0-01-26-315-202 | VEHICLE MAINT-OE-STREETS & ROADS-INSIDE | | | | | | | |
| 00207851 | 1 02743 AUTO PARTS CONNECTION | WIPER BLADES & DE-ICER PURCHASED ON 12/15/20 | 78.82 | R | 01/11/21 | 01/11/21 | 961593 | |
| 0-01-26-315-203 | VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE | | | | | | | |
| 00207747 | 1 02884 BACK IN TIME UPHOLSTERY | RESTITICH TRUCK COVER | 45.00 | R | 12/22/20 | 01/08/21 | REPAIR ORDER#12 | |
| | | AS PER REPAIR ORDER#12 | | | | | | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | First Rcvd Enc Date | Chk/Void Date | Invoice | PO Type |
|---|---|--|--|----------|----------------------------------|----------------------------------|--|------------|
| 0-01-26-315-203 00207843 1 00139 | VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE Continued CLYDESDALE WELDING SUPPLY | DECEMBER 2020 CYLINDER RENTAL | 7.95 52.95 | R | 01/11/21 | 01/11/21 | 959409 | |
| 0-01-26-315-204 00207181 2 00468 00207676 1 03033 | VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV HAINESPORT ENTERPRISES INC BLAZE EMERGENCY EQUIPMENT CO | VEHICLE#Z729 REPAIRS FROM VEHICLE#Z725-MOTOR ROSE | 2,036.29 1,158.08 3,194.37 | R R | 01/08/21 12/07/20 | 01/08/21 01/14/21 | 351084 6500 | |
| 0-01-30-430-299 00207781 1 00441 00207782 1 03849 00207783 1 03850 | COMMUNITY & CULTURAL AFFAIRS-OE-MISC OLD VILLAGE PIZZA PEPPERONI'S PIZZA DI FRANCESCO PIZZA | CHRISTMAS EVE PIZZAS CHRISTMAS EVE PIZZAS CHRISTMAS EVE PIZZAS | 816.00 1,680.00 295.18 2,791.18 | R R R | 12/31/20 12/31/20 12/31/20 | 01/04/21 01/04/21 01/04/21 | 21 860 | |
| 0-01-31-435-299 00207790 1 02662 00207790 2 02662 00207856 1 00063 | ELECTRICITY & NATURAL GAS-OE-MISC DIRECT ENERGY BUSINESS CENTER-50 SPRINGSIDE ROAD DIRECT ENERGY BUSINESS MUNICIPAL BUILDING PSE&G | DECEMBER 2020 NATURAL GAS-REC DECEMBER 2020 NATURAL GAS DECEMBER 2020 ELECTRIC & GAS | 226.55 867.77 13,013.06 | R R R | 01/04/21 01/04/21 01/11/21 | 01/04/21 01/04/21 01/11/21 | HS02223989 HS02223990 503100082022 | |
| 00207890 1 00063 | HEAT-VARIOUS STREET & TRAFFIC LIGHTING, RECREATION CENTER, MUNICIPAL BUILDING & PUBLIC WORKS GARAGE ACCOUNTS PSE&G | DECEMBER 2020 GAS & ELEC-WTFD | 1,302.47 15,409.85 | R | 01/14/21 | 01/14/21 | 602406591619 | |
| 0-01-31-440-299 00207888 1 00033 00207888 2 00033 | UTIL-TELECOMMUNICATION-OE-MISC AT&T MOBILITY AT&T MOBILITY | DECEMBER 2020 CELL PHONES DECEMBER 2020 CELL PHONES | 138.53 1,399.31 1,537.84 | R R | 01/14/21 01/14/21 | 01/14/21 01/14/21 | | |
| 0-01-32-465-249 00207792 1 00029 | TRASH DISPOSAL-OE-LANDFILL FEES BURLINGTON COUNTY TREASURER | DECEMBER 2020 LANDFILL FEES | 24,283.54 | R | 01/04/21 | 01/04/21 | 5T095808 | |
| 0-01-32-465-250 00207792 2 00029 | TRASH DISPOSAL-OE-RECYCLING TAX BURLINGTON COUNTY TREASURER | DECEMBER 2020 LANDFILL FEES | 884.64 | R | 01/04/21 | 01/04/21 | 5T095808 | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|--------------------------------|---|-------------------------------|-----------------|----------|----------|--------------------|------------------|-----------|------------|
| 0-01-43-490-020 | MUNICIPAL COURT-OTHER EXPENSES-SERVICES | | | | | | | | |
| 00207887 | 1 01917 LANGUAGE SERVICES ASSOCIATES | DECEMBER 2020 INTERPRETING | 11.70 | R | 01/14/21 | 01/14/21 | | 1199811 | |
| | SERVICES-SPANISH | | | | | | | | |
| | Fund Total: | CURRENT FUND | 173,260.46 | | | | | | |
| | Year Total: | | 173,260.46 | | | | | | |
| Fund: | CURRENT FUND | | | | | | | | |
| 1-01-20-120-020 | ADMINISTRATIVE & EXECUTIVE-0E-CONTRACTS | | | | | | | | |
| 00207813 | 1 02552 FRASER ADVANCED INFOSYS RENTAL | JANUARY 2021 COPIER LEASE | 462.55 | R | 01/05/21 | 01/05/21 | | 432120723 | |
| 00207857 | 1 02287 QUADIENT LEASING USA INC | 1ST QTR 2021 POSTAGE METER | 823.26 | R | 01/11/21 | 01/11/21 | | N8664161 | |
| | LEASE PAYMENT | | | | | | | | |
| | | | <u>1,285.81</u> | | | | | | |
| 1-01-20-120-029 | ADMIN & EXEC-0E-COMPUTER CONTRACTS | | | | | | | | |
| 00207814 | 1 00084 EDMUNDS GOV TECH | 2021 SOFTWARE MAINTENANCE FOR | 9,315.00 | R | 01/05/21 | 01/05/21 | | 21-00684 | |
| | FINANCE, PAYROLL, TAX COLLECTION & WIPP | | | | | | | | |
| 00207826 | 1 01197 MUNIDEX INC | 2021 SOFTWARE MAINTENANCE | 658.00 | R | 01/06/21 | 01/06/21 | | | |
| | CONTRACT-VITAL STATISTICS | | | | | | | | |
| | | | <u>9,973.00</u> | | | | | | |
| 1-01-20-120-044 | ADMIN & EXEC-0E-DUES & SCHOOLING | | | | | | | | |
| 00207803 | 1 00008 NJ LEAGUE OF MUNICIPALITIES | 2021 MEMBERSHIP DUES | 728.00 | R | 01/05/21 | 01/05/21 | | 543MLK21 | |
| 00207804 | 1 03510 JPMONZO MUNICIPAL CONSULTING | RMC LICENSING WEBINAR FOR | 50.00 | R | 01/05/21 | 01/05/21 | | 02112021 | |
| | MARION KARP | | | | | | | | |
| 00207809 | 1 00181 NJ REGISTRARS ASSOCIATION | 2021 MEMBERSHIP DUES-MARION | 25.00 | R | 01/05/21 | 01/05/21 | | 7140 | |
| | KARP-AS PER INVOICE#4346 | | | | | | | | |
| 00207809 | 2 00181 NJ REGISTRARS ASSOCIATION | 2021 MEMBERSHIP DUES-MONIQUE | 25.00 | R | 01/05/21 | 01/05/21 | | 7210 | |
| | WYLIE-DEPUTY REGISTRAR VITAL STATISTICS | | | | | | | | |
| | AS PER INVOICE#6008 & 6093 | | | | | | | | |
| | | | <u>828.00</u> | | | | | | |
| 1-01-20-130-044 | FINANCIAL ADMIN-0E-DUES & SCHOOLING | | | | | | | | |
| 00207807 | 1 00040 GFOA OF NJ | 2021 MEMBERSHIP DUES-ROBERT L | 90.00 | R | 01/05/21 | 01/05/21 | | 300003875 | |
| | HUDNELL, CHIEF FINANCIAL OFFICER | | | | | | | | |
| 00207837 | 1 00011 TCFA NJ | 2021 MEMBERSHIP DUES-ROBERT L | 100.00 | R | 01/07/21 | 01/07/21 | | | |
| | HUDNELL, CHIEF FINANCIAL OFFICER | | | | | | | | |
| 00207852 | 1 03510 JPMONZO MUNICIPAL CONSULTING | WEBINAR REGISTRATION FOR | 50.00 | R | 01/11/21 | 01/11/21 | | 0121 | |

| Account P.O. Id | Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|--------------------|---|-------------------------------------|---|-----------|----------|----------|-----------------|---------------|------------|---------|
| 1-01-20-130-044 | ROBERT L HUDNELL, CHIEF FINANCIAL OFFICER | FINANCIAL ADMIN-OE-DUES & SCHOOLING | Continued | 240.00 | | | | | | |
| | JANUARY 21 2021-PILOT AGREEMENTS | | | | | | | | | |
| 1-01-20-145-036 | 00207823 | 1 03379 | COLLECTION OF TAXES-OE-OFFICE SUPPLIES | 26.00 | R | | 01/06/21 | 01/06/21 | | |
| | | | BURLINGTON COUNTY CLERK FEES-RECORDING OF MUNICIPAL TAX SALE CERTIFICATES | | | | | | | |
| 1-01-20-145-044 | 00207837 | 2 00011 | COLLECTION OF TAXES-OE-DUES & SCHOOLING | 100.00 | R | | 01/07/21 | 01/07/21 | | |
| | | | TCTA NJ 2021 MEMBERSHIP DUES-CAROL A LAYOU, TAX COLLECTOR | | | | | | | |
| 1-01-22-195-011 | 00207878 | 1 02021 | CONSTRUCTION OFFICIAL-S&M-REGULAR | 150.00 | R | | 01/12/21 | 01/12/21 | | |
| | | | PAUL BUCHHOFFER STIPEND FOR EXTRA HELP DURING DEPARTMENT SHORTAGE | | | | | | | |
| 1-01-22-195-029 | 00207815 | 1 00114 | CONSTRUCTION OFFICIAL-OE-SOFTWARE MAINT | 1,195.00 | R | | 01/05/21 | 01/05/21 | GC00112299 | |
| | | | GENERAL CODE LLC 2021 ECODE 360 SOFTWARE MAINT | | | | | | | |
| 1-01-22-195-053 | 00207810 | 1 03378 | CONSTRUCTION OFFICIAL-OE-NEW COMPUTERS | 2,756.25 | R | | 01/05/21 | 01/05/21 | 208078 | |
| | | | CIVICPLUS INC 2021 VT-S WEBSITE HOSTING AND SUPPORT | | | | | | | |
| 00207835 | 1 00734 | M GENE BLAIR JR | REIMBURSEMENT-2021 DOMAIN NAME | 400.00 | R | | 01/07/21 | 01/07/21 | | |
| | | | | 3,156.25 | | | | | | |
| 1-01-23-220-202 | 00207820 | 1 02864 | EMPLOYEE INSURANCE-OE-PRESCRIPTION | 23,388.97 | R | | 01/05/21 | 01/05/21 | | |
| | | | BENECARD SERVICES INC JANUARY 2021 PRESCRIPTION INSURANCE | | | | | | | |
| 1-01-23-220-203 | 00207801 | 1 00018 | EMPLOYEE INSURANCE-OE-DENTAL | 5,202.22 | R | | 01/05/21 | 01/05/21 | PW718455 | |
| | | | DELTA DENTAL PLAN OF NJ JANUARY 2021 DENTAL INSURANCE | | | | | | | |
| 00207885 | 1 00018 | DELTA DENTAL PLAN OF NJ | FEBRUARY 2021 DENTAL INSURANCE | 5,202.22 | R | | 01/14/21 | 01/14/21 | PW729253 | |
| | | | | 10,404.44 | | | | | | |
| 1-01-23-220-204 | 00207800 | 1 03069 | EMPLOYEE INSURANCE-OE-VISION | 182.08 | R | | 01/05/21 | 01/05/21 | 469120 | |
| | | | SUPERIOR VISION OF NJ INC JANUARY 2021 VISION INSURANCE | | | | | | | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | First Rcvd Enc Date | Chk/Void Date | Invoice | P0 Type |
|-----------------------------|--|--------------------------------|----------|----------|---------------------|---------------|-----------|---------|
| 1-01-25-240-028 | POLICE-OE-SERVICES | | | | | | | |
| 00207788 1 02727 | POWER DMS INC | 2021 POWER DMS FEE | 3,015.50 | R | 01/04/21 | 01/13/21 | INV-2063 | |
| 00207789 1 02962 | LOGIN INC/IACP NET | 2021 SUBSCRIBER DUES | 875.00 | R | 01/04/21 | 01/13/21 | 0126366 | |
| | WEB ACCESS TO IACP.NET | | | | | | | |
| 00207813 2 02552 | FRASER ADVANCED INFOSYS RENTAL | JANUARY 2021 COPIER LEASE | 498.29 | R | 01/05/21 | 01/05/21 | 432120723 | |
| | | | 4,388.79 | | | | | |
| 1-01-25-240-032 | POLICE-OE-UNIFORMS | | | | | | | |
| 00207879 1 02964 | PUBLIC SAFETY UNLIMITED LLC | BADGE WALLETTS | 72.00 | R | 01/12/21 | 01/13/21 | 72970 | |
| | AS PER INVOICE#72970 | | | | | | | |
| 1-01-25-260-026 | EMERGENCY MEDICAL SERVICES-OE-EHS MAINT | | | | | | | |
| 00207813 3 02552 | FRASER ADVANCED INFOSYS RENTAL | JANUARY 2021 COPIER LEASE | 462.54 | R | 01/05/21 | 01/05/21 | 432120723 | |
| 1-01-25-260-030 | EMER MED SERV-OE-SUPPLIES & EQUIPMENT | | | | | | | |
| 00207872 1 03833 | ZIPS TRUCK EQUIPMENT INC | HAZMAT SUPPLIES | 81.95 | R | 01/12/21 | 01/14/21 | 825696 | |
| 1-01-25-275-299 | MUNICIPAL PROSECUTOR-OTHER EXPENSES-MISC | | | | | | | |
| 00207836 1 03772 | LAW OFFICE OF GREGG PERR | 1ST QTR 2020 MCPL PROSECUTOR | 8,750.00 | R | 01/07/21 | 01/07/21 | | |
| 1-01-26-290-020 | STREETS & ROADS-OE-BUILDING CONTRACTS | | | | | | | |
| 00207812 1 00179 | ALL SYSTEMS GO | 1ST QTR 2021 MONITORING FEE | 74.85 | R | 01/05/21 | 01/12/21 | 34663 | |
| | AMERICAN LEGION HALL | | | | | | | |
| | AS PER INVOICE#34663 | | | | | | | |
| 1-01-26-290-024 | STREETS & ROADS-OE-BUILDINGS & GROUNDS | | | | | | | |
| 00207818 1 03360 | ACERBO'S AUTO TRIM & LETTERING DALE ROAD STREET SIGN LETTERS | | 50.00 | R | 01/05/21 | 01/14/21 | 9885 | |
| | AS PER INVOICE#9885 | | | | | | | |
| 1-01-26-290-260 | STREETS & ROADS-OE-STREET & ROAD REPAIR | | | | | | | |
| 00207842 1 03630 | AMERICAN BITUMINOUS CO | EZ STREET COLD ASPHALT(1/7/21) | 234.00 | R | 01/08/21 | 01/08/21 | 65175 | |
| 00207842 2 03630 | AMERICAN BITUMINOUS CO | EZ STREET COLD ASPHALT(1/5/21) | 363.00 | R | 01/08/21 | 01/08/21 | 65162 | |
| | | | 597.00 | | | | | |
| 1-01-26-315-201 | VEHICLE MAINTENANCE-OE-POLICE | | | | | | | |
| 00207834 1 00056 | WESTAMPTON CAR WASH & QUICK | CAR WASH SLIPS | 400.00 | R | 01/07/21 | 01/13/21 | 241508 | |
| 00207846 1 00485 | HIGHWAY TIRE INC | DB CAR-HEATER & THERM | 713.89 | R | 01/11/21 | 01/13/21 | 21552 | |
| | | | 1,113.89 | | | | | |

| Account | Description | Item Description | Amount | Stat | Chk/Enc | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|-----------------|---|--------------------------------|-----------------|------|---------|-----------------|---------------|-----------|---------|
| 1-01-26-315-202 | VEHICLE MAINT-OE-STREETS & ROADS-INSIDE | | | | | | | | |
| 00207785 | 2 02553 DEJANA TRUCK&UTIL EQUIP CO INC SPREADER BEARING KIT | | 83.24 | R | | 01/06/21 | 01/14/21 | CP35523 | |
| 00207851 | 2 02743 AUTO PARTS CONNECTION | VEHICLE#36-AIR & FUEL FILTERS | 139.42 | R | | 01/14/21 | 01/14/21 | 964486 | |
| 00207851 | 3 02743 AUTO PARTS CONNECTION | SHOP STOCK-FUSES | 11.96 | R | | 01/14/21 | 01/14/21 | 964781 | |
| 00207851 | 4 02743 AUTO PARTS CONNECTION | SHOP STOCK-RING TERMINAL | 4.91 | R | | 01/14/21 | 01/14/21 | 964820 | |
| | | | <u>239.53</u> | | | | | | |
| 1-01-26-315-203 | VEHICLE MAINT-OE-STREETS & ROADS-OUTSIDE | | | | | | | | |
| 00207883 | 1 00088 MILLER FORD | VEHICLE#64-INSTALL CODE P0170 | 153.00 | R | | 01/14/21 | 01/14/21 | 36021393 | |
| 1-01-26-315-204 | VEHICLE MAINT-OE-EMERGENCY MEDICAL SERV | | | | | | | | |
| 00207867 | 1 01404 MORGANS TIRE SERVICE INC | FIRE MARSHAL#27 REPAIRS | 1,190.55 | R | | 01/12/21 | 01/14/21 | 317652 | |
| 1-01-31-440-299 | UTIL-TELECOMMUNICATION-OE-MISC | | | | | | | | |
| 00207805 | 1 01272 COMCAST | JANUARY 2021 POLICE XFINITY TV | 149.96 | R | | 01/05/21 | 01/05/21 | | |
| 00207805 | 2 01272 COMCAST | JANUARY 2021 POLICE INTERNET | 443.44 | R | | 01/05/21 | 01/05/21 | | |
| 00207805 | 3 01272 COMCAST | JANUARY 2021 INTERNET-REC CTR | 113.76 | R | | 01/05/21 | 01/05/21 | | |
| 00207806 | 1 01704 COMCAST BUSINESS | JANUARY 2021 BUSINESS PHONES | 352.99 | R | | 01/05/21 | 01/05/21 | 113488786 | |
| | LINE USAGE IN MUNICIPAL BUILDING | | | | | | | | |
| 00207858 | 1 00007 VERIZON | JANUARY 2021-ALARM SYS-REC CTR | 85.84 | R | | 01/11/21 | 01/11/21 | | |
| 00207889 | 1 01272 COMCAST | JANUARY 2021 XFINITY TV-WTFD | 94.01 | R | | 01/14/21 | 01/14/21 | | |
| 00207889 | 2 01272 COMCAST | JANUARY 2021 INTERNET-WTFD | 280.34 | R | | 01/14/21 | 01/14/21 | | |
| | | | <u>1,520.34</u> | | | | | | |
| 1-01-31-445-299 | UTILITIES-WATER & SEWER-MISC | | | | | | | | |
| 00207860 | 1 00089 NEW JERSEY AMERICAN WATER CO | JANUARY 2020 WATER-MCPL BLDG | 277.85 | R | | 01/11/21 | 01/11/21 | | |
| 00207860 | 2 00089 NEW JERSEY AMERICAN WATER CO | JANUARY 2021 WATER-FIRE HOUSE | 96.95 | R | | 01/11/21 | 01/11/21 | | |
| 00207860 | 3 00089 NEW JERSEY AMERICAN WATER CO | JANUARY 2021 WATER-AMERICAN | 22.96 | R | | 01/11/21 | 01/11/21 | | |
| | LEGION HALL-781 RANCOCAS ROAD | | | | | | | | |
| 00207860 | 4 00089 NEW JERSEY AMERICAN WATER CO | JANUARY 2021 WATER-PRIVATE | 179.40 | R | | 01/11/21 | 01/11/21 | | |
| | FIRE SERVICE-SPRINKLER SYSTEM IN MUNICIPAL BUILDING | | | | | | | | |
| | | | <u>577.16</u> | | | | | | |
| 1-01-31-447-299 | UTILITIES-PETROLEUM PRODUCTS-MISC | | | | | | | | |
| 00207862 | 2 03418 RIGGINS INC | HEATING OIL (1/8/21) | 117.73 | R | | 01/11/21 | 01/11/21 | 75035906 | |
| | MECHANICS GARAGE | | | | | | | | |
| 00207862 | 3 03418 RIGGINS INC | HEATING OIL (1/8/21) | 160.97 | R | | 01/11/21 | 01/11/21 | 75035905 | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|--------------------------------|---|-----------------------------------|--------------|----------|----------|-----------------|---------------|------------|---------|
| 1-01-31-447-299 | PUBLIC WORKS GARAGE | UTILITIES-PETROLEUM PRODUCTS-MISC | 278.70 | | | | | | |
| 1-01-43-490-020 | MUNICIPAL COURT-OTHER EXPENSES-SERVICES | | | | | | | | |
| 00207861 | 1 02552 FRASER ADVANCED INFOSYS RENTAL JANUARY 2021 COPIER LEASE IN MUNICIPAL COURT | | 163.31 | R | 01/11/21 | 01/11/21 | | 432966307 | |
| 1-01-43-490-036 | MUNICIPAL COURT-OE-OFFICE SUPPLIES | | | | | | | | |
| 00207891 | 1 02374 W B MASON CO INC | PENS, TAPE, STAPLES, PAD ETC | 226.12 | R | 01/14/21 | 01/14/21 | | 2168881852 | |
| 1-01-55-900-001 | REGIONAL HIGH SCHOOL TAX | | | | | | | | |
| 00207798 | 1 00004 RANCOAS VALLEY REG HIGHSCHOOL JANUARY 2021 REGIONAL HIGH SCHOOL TAXES | | 492,946.90 | R | 01/05/21 | 01/05/21 | | | |
| 1-01-55-900-002 | LOCAL DISTRICT SCHOOL TAX | | | | | | | | |
| 00207799 | 1 00074 WESTAMPTON TWP BD OF EDUCATION JANUARY 2021 LOCAL SCHOOL DISTRICT TAXES | | 912,019.67 | R | 01/05/21 | 01/05/21 | | | |
| 1-01-55-900-007 | MARRIAGE LICENSES | | | | | | | | |
| 00207816 | 1 00234 TREASURER STATE OF NJ | 4TH QTR 2020 MARRIAGE LICENSES | 150.00 | R | 01/05/21 | 01/05/21 | | | |
| 1-01-55-900-008 | RESERVE FOR STATE GRANTS | | | | | | | | |
| 00207709 | 4 03821 HERO OUTFITTERS | BODY ARMOR-PTL SCHALLUS VORTEX | 990.38 | R | 01/13/21 | 01/13/21 | | 823 | |
| 00207709 | 5 03821 HERO OUTFITTERS | BULLET PROOF VEST-PTL SCHALLUS | 341.67 | R | 01/13/21 | 01/13/21 | | 823 | |
| 00207832 | 1 01369 BOY SCOUT TROOP#117 | CLEAN COMM-GENERAL CLEAN UPS | 400.00 | R | 01/07/21 | 01/07/21 | | | |
| | | | 1,732.05 | | | | | | |
| 1-01-55-900-018 | DCA STATE TRAINING FEES | | | | | | | | |
| 00207841 | 1 00104 TREASURER STATE OF NJ | 3RD QTR 2020 DCA TRAINING FEES | 7,995.00 | R | 01/08/21 | 01/08/21 | | | |
| 00207841 | 2 00104 TREASURER STATE OF NJ | 4TH QTR 2020 DCA TRAINING FEES | 64,632.00 | R | 01/08/21 | 01/08/21 | | | |
| | | | 72,627.00 | | | | | | |
| | | Fund Total: CURRENT FUND | 1,550,344.90 | | | | | | |
| | | Fund: CAPITAL FUND | | | | | | | |
| 1-04-55-918-03E | CAPITAL ORD#2018-3E (ROAD REPAVING) | | | | | | | | |
| 00207794 | 1 00560 ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 14,061.81 | R | 01/04/21 | 01/04/21 | | 202743 | |

TOWNSHIP OF WESTAMPTON
Bill List By Budget Account

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | First Rcvd Enc Date | Chk/Void Date | Invoice | P0 Type |
|-----------------------------|--|----------------------------------|-----------|----------|---------------------|---------------|---------|---------|
| 1-04-55-918-03E | CAPITAL ORD#2018-3E (ROAD REPAVING) | Continued | | | | | | |
| 00207794 | 2 00560 TARNFIELD ROAD 2018 NJDOT | NOVEMBER 2020 ENGINEERING | 1,418.75 | R | 01/04/21 | 01/04/21 | 203089 | |
| | ALAIMO GROUP INC | | 15,480.56 | | | | | |
| | Fund: | DOG FUND | | | | | | |
| | | Fund Total: CAPITAL FUND | 15,480.56 | | | | | |
| 1-12-55-900-905 | NJ STATE DEPT OF HEALTH | | | | | | | |
| 00207819 | 1 00291 NJ DEPT OF HEALTH AND SENIOR | DECEMBER 2020 DOG LICENSE FEES | 214.20 | R | 01/05/21 | 01/05/21 | | |
| | Fund: | DOG FUND | | | | | | |
| | | Fund Total: DOG FUND | 214.20 | | | | | |
| 1-13-55-900-902 | PUBLIC DEFENDER FUND EXPENDITURES | | | | | | | |
| 00207811 | 1 03595 DANIEL M ROSENBERG & ASSOC LLC | DECEMBER 2020 PUBLIC DEFENDER | 1,200.00 | R | 01/05/21 | 01/05/21 | | |
| | Fund: | PUBLIC DEFENDER FUND | | | | | | |
| | | Fund Total: PUBLIC DEFENDER FUND | 1,200.00 | | | | | |
| 1-14-56-850-992 | WESTAMPTON REALTY LLC (805-1) | | | | | | | |
| 00207829 | 2 03596 RAINONE COUGHLIN MINCHELLO LLC | DECEMBER 2020 LEGAL | 330.00 | R | 01/06/21 | 01/06/21 | 8279 | |
| | Fund: | ESCROW FUND | | | | | | |
| | | Fund Total: PUBLIC DEFENDER FUND | 3,387.24 | | | | 202746 | |
| 1-14-56-850-993 | PROVCO PINEGOOD MGMT (201-7.01 & 7.02) | | | | | | | |
| 00207828 | 1 00560 ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 3,387.24 | R | 01/06/21 | 01/06/21 | | |
| 1-14-56-851-002 | MRP INDUSTRIAL NE LLC (902-1,2,3) | | | | | | | |
| 00207828 | 4 00560 ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 10,070.63 | R | 01/06/21 | 01/06/21 | 202748 | |
| 00207829 | 3 03596 RAINONE COUGHLIN MINCHELLO LLC | DECEMBER 2020 LEGAL | 632.40 | R | 01/06/21 | 01/06/21 | 8279 | |
| | | | 10,703.03 | | | | | |
| 1-14-56-851-010 | NJ AMERICAN WATER-STREET OPENING PERMITS | | | | | | | |
| 00207828 | 5 00560 ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 145.00 | R | 01/06/21 | 01/06/21 | 202750 | |
| 00207828 | 6 00560 ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 97.50 | R | 01/06/21 | 01/06/21 | 202749 | |
| | | | 242.50 | | | | | |

TOWNSHIP OF WESTAMPTON
Bill List By Budget Account

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date | Invoice | PO Type |
|-------------------------------------|--|--------------------------------|-----------|----------|-----------------------------|------------------|----------|------------|
| 1-14-56-851-012 00207827 2 03907 | WESTAMPTON REALTY REDEVELOPMENT (805-1) NW FINANCIAL GROUP LLC | NOVEMBER 2020 FINANCE ADVISOR | 3,076.25 | R | 01/06/21 01/06/21 | | 27473 | |
| 1-14-56-851-814 00207828 2 00560 | DOLAN-IKEA DR/STEMMERS LN ROAD TAKEOVER ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 780.00 | R | 01/06/21 01/06/21 | | 202744 | |
| 1-14-56-851-819 00207829 1 03596 | DOLAN-BLOCK 203 LOT 7.03-86 STEMMERS LN RAIMONE COUGHLIN MINICHELLO LLC | DECEMBER 2020 LEGAL | 225.00 | R | 01/06/21 01/06/21 | | 8282 | |
| 1-14-56-851-821 00207828 3 00560 | DOLAN CONTRACTORS (203-889)-597 RANCOCAS ALAIMO GROUP INC | OCTOBER 2020 ENGINEERING | 2,655.08 | R | 01/06/21 01/06/21 | | 202747 | |
| Fund Total: ESCROW FUND | | | 21,399.10 | | | | | |
| Fund: | RECREATION FUND | | | | | | | |
| 1-17-55-900-104 00207850 1 03917 | RECREATION-BEFORE & AFTER SCHOOL PROGRAM JEANNETTE CUTSHAW BENDER | PROGRAM REFUND-DUE TO COVID 19 | 324.00 | R | 01/11/21 01/11/21 | | | |
| 00207882 1 03919 | NICHOLE TATCHER | PROGRAM REFUND DUE TO COVID-19 | 322.00 | R | 01/13/21 01/13/21 | | | |
| | | | 646.00 | | | | | |
| 1-17-55-900-105 00207854 4 01447 | RECREATION-INDOOR SOCCER SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 43.38 | R | 01/11/21 01/11/21 | | | |
| 1-17-55-900-115 00207854 6 01447 | RECREATION-HOLIDAYS SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 616.70 | R | 01/11/21 01/11/21 | | | |
| 1-17-55-900-120 00207854 5 01447 | RECREATION-EASTAMPTON YOUTH SOCCER ASSN SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 134.20 | R | 01/11/21 01/11/21 | | | |
| 1-17-55-900-124 00207840 1 01177 | RECREATION-FIELD & FACILITY MAINTENANCE MR BOB'S PORTABLE TOILETS RENTAL-SPORTS COMPLEX SOCCER FIELD | JANUARY 2021 PORTABLE TOILET | 83.16 | R | 01/08/21 01/08/21 | | A-292902 | |
| 1-17-55-900-129 00207854 1 01447 | RECREATION-SPORTS COMPLEX SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 375.57 | R | 01/11/21 01/11/21 | | | |
| 1-17-55-900-131 00207854 2 01447 | RECREATION-CONCESSION STAND SALES SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 77.39 | R | 01/11/21 01/11/21 | | | |

| Account P.O. Id Item Vendor | Description | Item Description | Amount | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice | PO Type |
|-------------------------------------|---|--|--------------|--------------------|----------|--------------------|------------------|---------------|------------|
| 1-17-55-900-135 00207854 3 01447 | RECREATION-FIELD HOCKEY SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 176.46 | R | | 01/11/21 | 01/11/21 | | |
| 1-17-55-900-199 00207854 7 01447 | RECREATION-MISCELLANEOUS SAM'S CLUB MC/SYNCR | DECEMBER 2020 PROGRAM SUPPLIES | 47.90 | R | | 01/11/21 | 01/11/21 | | |
| | CHARGED ON WRONG CARD---HAVE CASH TO REFUND TO ACCOUNT | | | | | | | | |
| Fund: | COAH FUND | Fund Total: RECREATION FUND | 2,200.76 | | | | | | |
| 1-24-56-850-800 00207830 1 03596 | COAH DEVELOPMENT FEES EXPENDITURES RAINONE COUGHLIN MINICHELLO LLC | DECEMBER 2020 LEGAL-COAH | 7,056.20 | R | | 01/06/21 | 01/06/21 | 8278 | |
| 00207830 3 03596 | RAINONE COUGHLIN MINICHELLO LLC | DECEMBER 2020 LEGAL-WOODMONT | 2,355.00 | R | | 01/06/21 | 01/06/21 | 8280 | |
| | | | 9,411.20 | | | | | | |
| Fund: | COAH FUND | Fund Total: COAH FUND | 9,411.20 | | | | | | |
| 1-27-56-850-800 00207795 1 02587 | POLICE K-9 UNIT EXPENDITURES CITY OF PHILADELPHIA | SEPTEMBER 2020 K-9 TRAINING | 100.00 | R | | 01/04/21 | 01/13/21 | 8199948201215 | |
| | PTL JOSHUA ROMBOTTOM | | | | | | | | |
| 00207795 2 02587 | CITY OF PHILADELPHIA | NOVEMBER 2020 K-9 TRAINING | 100.00 | R | | 01/04/21 | 01/13/21 | 8199949201215 | |
| | | | 200.00 | | | | | | |
| Fund: | POLICE K-9 UNIT TRUST FUND | Fund Total: POLICE K-9 UNIT TRUST FUND | 200.00 | | | | | | |
| | | Year Total: | 1,600,450.72 | | | | | | |
| Total Charged Lines: | 198 | Total List Amount: | 1,773,711.18 | Total Void Amount: | 0.00 | | | | |

| Totals by Year--Fund Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
|--|------|-------------|-------------|--------------|---------------|-----------|------------|
| CURRENT FUND | 0-01 | 2,207.32 | 0.00 | 2,207.32 | 0.00 | 0.00 | 2,207.32 |
| CURRENT FUND | 1-01 | 216,187.48 | 0.00 | 216,187.48 | 0.00 | 0.00 | 216,187.48 |
| RECREATION FUND | 1-17 | 7,213.33 | 0.00 | 7,213.33 | 0.00 | 0.00 | 7,213.33 |
| Year Total: | | 223,400.81 | 0.00 | 223,400.81 | 0.00 | 0.00 | 223,400.81 |
| Total of All Funds: | | 225,608.13 | 0.00 | 225,608.13 | 0.00 | 0.00 | 225,608.13 |

| PO # | PO Date | Vendor | Amount | Charge Account | Acct Type | PO Type | Contract | Stat/Chk | Enc Date | First Rcvd | Chk/Void | Invoice |
|------------------------|--------------------|------------|-----------|------------------------|-----------|--------------------|-----------------------|--------------------|----------|------------|----------|---------|
| Item Description | | | | | | | Description | | | Date | Date | |
| 00207849 | 01/11/21 | 00002 | | | | | | | | | | |
| PAYROLL ACCOUNT | | | | | | | | | | | | |
| 2 | FICA & MEDICARE-WE | JAN 289 21 | 14,503.90 | 1-01-36-472-286 | | | B FICA & MEDICARE TAX | R | 01/11/21 | 01/11/21 | | |
| | | | 14,560.76 | | | | | | | | | |
| Continued | | | | | | | | | | | | |
| Total Purchase Orders: | | | 3 | Total P.O. Line Items: | 27 | Total List Amount: | 225,608.13 | Total Void Amount: | 0.00 | | | |

P.O. Type: A11
Range: 00207847 to 00207849
Format: Detail with Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

| PO # | PO Date | Vendor | Contract PO Type | Acct Type Description | Amount | Charge Account | Stat/Chk | First Rcvd | Enc Date | Date | Chk/Void | Invoice |
|----------|----------|--------|------------------|---------------------------------|------------|-----------------|----------|------------|----------|----------|----------|---------|
| 00207847 | 01/11/21 | 00002 | PAYROLL ACCOUNT | | | | | | | | | |
| 1 | | | | PAYROLL-WE JANUARY 2 & 9 2021 | 221.00 | 1-17-55-900-105 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 2 | | | | PAYROLL-WE JANUARY 2 & 9 2021 | 5,599.72 | 1-17-55-900-116 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 3 | | | | PAYROLL-WE JANUARY 2 & 9 2021 | 880.00 | 1-17-55-900-131 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 4 | | | | FICA & MEDICARE-WE JAN 2&9 21 | 16.91 | 1-17-55-900-105 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 5 | | | | FICA & MEDICARE-WE JAN 2&9 21 | 428.38 | 1-17-55-900-116 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 6 | | | | FICA & MEDICARE-WE JAN 2&9 21 | 67.32 | 1-17-55-900-131 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| | | | | | 7,213.33 | | | | | | | |
| 00207848 | 01/11/21 | 00002 | PAYROLL ACCOUNT | | | | | | | | | |
| 1 | | | | PAYROLL-WE JAN 2 & 9 2021 | 1,432.06 | 0-01-25-240-014 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 2 | | | | PAYROLL-WE JAN 2 & 9 2021 | 110.00 | 0-01-25-240-017 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 3 | | | | PAYROLL-WE JAN 2 & 9 2021 | 508.40 | 0-01-43-490-014 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 4 | | | | PAYROLL-WE JAN 2 & 9 2021 | 6,987.11 | 1-01-20-120-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 5 | | | | PAYROLL-WE JAN 2 & 9 2021 | 3,564.30 | 1-01-20-130-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 6 | | | | PAYROLL-WE JAN 2 & 9 2021 | 2,962.81 | 1-01-20-145-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 7 | | | | PAYROLL-WE JAN 2 & 9 2021 | 2,111.96 | 1-01-20-150-012 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 8 | | | | PAYROLL-WE JAN 2 & 9 2021 | 230.81 | 1-01-21-180-012 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 9 | | | | PAYROLL-WE JAN 2 & 9 2021 | 7,516.20 | 1-01-22-195-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 10 | | | | PAYROLL-WE JAN 2 & 9 2021 | 85,272.83 | 1-01-25-240-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 11 | | | | PAYROLL-WE JAN 2 & 9 2021 | 44,151.88 | 1-01-25-260-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 12 | | | | PAYROLL-WE JAN 2 & 9 2021 | 4,063.50 | 1-01-25-260-012 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 13 | | | | PAYROLL-WE JAN 2 & 9 2021 | 1,034.64 | 1-01-25-260-014 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 14 | | | | PAYROLL-WE JAN 2 & 9 2021 | 4,347.00 | 1-01-25-260-016 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 15 | | | | PAYROLL-WE JAN 2 & 9 2021 | 24,554.00 | 1-01-26-290-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 16 | | | | PAYROLL-WE JAN 2 & 9 2021 | 2,800.50 | 1-01-42-195-012 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 17 | | | | PAYROLL-WE JAN 2 & 9 2021 | 11,609.73 | 1-01-43-490-011 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 18 | | | | PAYROLL-WE JAN 2 & 9 2021 | 144.91 | 1-01-43-490-014 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| 19 | | | | CLEAN COMM-PAYROLL WE JAN 2&9 | 331.40 | 1-01-55-900-008 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |
| | | | | | 203,734.04 | | | | | | | |
| 00207849 | 01/11/21 | 00002 | PAYROLL ACCOUNT | | | | | | | | | |
| 1 | | | | 2020 FICA & MEDICARE-WE 1/2 & 9 | 156.86 | 0-01-36-472-286 | R | 01/11/21 | 01/11/21 | 01/11/21 | | |

B RECREATION-INDOOR SOCCER
B RECREATION-SALARIES & WAGES
B RECREATION-CONCESSION STAND SALES
B RECREATION-INDOOR SOCCER
B RECREATION-SALARIES & WAGES
B RECREATION-CONCESSION STAND SALES
B POLICE-S&W-REGULAR OVERTIME
B POLICE-S&W-SHIFT SUPERVISOR
B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME
B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR
B FINANCIAL ADMINISTRATION-S&W-REGULAR
B COLLECTION OF TAXES-S&W-REGULAR
B ASSESSMENT OF TAXES-S&W-REGULAR
B LAND DEVELOPMENT BOARD-S&W-REGULAR
B CONSTRUCTION OFFICIAL-S&W-REGULAR
B POLICE-SALARIES & WAGES-REGULAR
B EMERGENCY MEDICAL SERVICES-S&W-REGULAR
B EMERGENCY MEDICAL SERVICES-S&W-PER DIEM
B EMERGENCY MEDICAL SERVICES-S&W-OVERTIME
B EMERGENCY MEDICAL SERVICES-S&W PART-TIME R
B STREETS & ROADS-SALARIES & WAGES-REGULAR R
B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG R
B MUNICIPAL COURT-SALARIES & WAGES-REGULAR R
B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME R
B RESERVE FOR STATE GRANTS R
B FICA & MEDICARE TAX R

P.O. Type: All
 Range: 00207821 to 00207821
 Format: Detail with Line Item Notes
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y APV: N
 Bid: Y State: Y Other: Y Exempt: Y

| PO # | PO date | Vendor | Amount | Charge Account | Acct Type | Description | Contract PO Type | Stat/Chk | Enc Date | First Rcvd Date | Chk/Void Date | Invoice |
|----------|----------|--|----------|-----------------|-----------|--------------------------|------------------|----------|----------|-----------------|---------------|---------|
| 00207821 | 01/05/21 | 00442 TODD MITZELMAN | 1,815.00 | 1-17-55-900-105 | B | RECREATION-INDOOR SOCCER | | R | 01/05/21 | 01/11/21 | | |
| 1 | | 2021 REFEREE FEES FOR WINTER SOCCER SEASON | | | | | | | | | | |

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 1,815.00 Total Void Amount: 0.00