

WESTAMPTON TOWNSHIP COMMITTEE MEETING  
7:00 PM Regular Meeting Minutes  
May 16, 2023

The meeting was called to order and opened at 7:00 PM by Mayor Sandy Henley. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 6, 2023. This meeting was held in person in the Westampton Township Municipal Building Courtroom. The flag was saluted and there was a moment of silence.

**Roll Call:**

Committeewoman Burkley	Present
Committeeman Carr	Present
Mayor Henley	Present
Committeewoman Mungo	Present
Committeewoman Wright	Absent

Township Administrator Wendy Gibson, Township Solicitor Robert Wright, Chief of Police Stephen Ent and Fire Chief Craig Farnsworth were also present.

**Presentations**

- a. 75-23 Resolution Appointing Police Officer, Orlando Council

Oath of Office for Officer Orlando Council

Motion to approve was made by Mr. Carr; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

- b. 77-23 Resolution Appointing promotion of Sergeant Shaun Welthy

Oath of Office for Officer Orlando Council

Motion to approve was made by Ms. Burkley; seconded by Mr. Carr.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Patrolman Orlando Council and Sergeant Shaun Welthy were sworn in by Mayor Sandy Henley.

- c. Westampton Township School Essay Contest Winners  
Seventh and Eighth grade students from Westampton Township Middle School read essays on the topic of “What is Equality” for Black History Month.
- d. Millennium Strategies Grant Writers  
Millennium presented the benefits of using their services for grant writing services for the Township of Westampton. Mayor Henley and Committeewoman Burkley asked questions about the benefits to Westampton and how it differs from the grants that are already being given to the township.

### **Approval of Minutes:**

- a. May 2, 2023 Regular Meeting Minutes

Motion to approve was made by Ms. Burkley; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

- b. May 2, 2023 Executive Session Minutes

Motion to approve was made by Ms. Burkley; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

### **Monthly Reports:**

- a. Construction
- b. Police
- c. Fire/EMS
- d. Public Works
- e. Tax Collector
- f. Court

### **Open Meeting for Public Comments on Agenda Items Only:**

Gary Berberian, 138 Winstead Dr., first congratulated the officers, Committee and Command Staff for the hiring and promoting of the police officers. He also congratulated the students, parents, and teachers on the essay contest. He stated that he agreed with the Mayor that the kids are the future of the township.

Mr. Berberian made comments on the departmental reports; specifically noting that there was incongruency with the fees on the Construction department report, the police report

was not clear on the intention of the cell block inspection of the Department of Corrections, and the fees posted to the restitution of the Court's report.

Mr. Berberian also commented on the testing criteria for the Chief of Police position. He inquired about the basis of the scoring of points, and how they would be applied. He also questioned the design of the testing materials, and how the criteria was to be ranked in importance.

Terrance Brown, 9 Pine Tree Dr., had questions and concerns about the wording of the resolution for the tax exemptions for the total disabled veterans. Mr. Brown also wanted to know where the funding is going to be used for the drug and alcohol abuse program.

All in favor to close public comment.

### **Ordinances:**

#### **FIRST READING:**

- a. 6-2023 An Ordinance of the Township of Westampton to Fix the Salaries, Wages and Compensation of Certain Officials and Employees of the Township of Westampton for the Years 2023-2025.

Motion to approve was made by Ms. Burkley; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

- b. 7-2023 An Ordinance of the Township of Westampton to Fix the Salaries, Wages and Compensation of Certain Police Officers of the Township of Westampton for the years 2022-2025.

Motion to approve was made by Ms. Mungo; seconded by Ms. Burkley.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

- c. 8-2023 An Ordinance of the Township of Westampton to Fix the Salaries, Wages and Compensation for Police Supervisors of the Township of Westampton for the years 2021-2024.

Motion to approve was made by Ms. Burkley; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

**Resolutions:**

- a. 74-23 Payment of Vouchers – this resolution approves the payment of bills through 05/16/2023.

Motion to approve was made by Ms. Mungo; seconded by Mr. Carr.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

**CONSENT AGENDA RESOLUTIONS** - RESOLUTIONS NOTE: Consent Agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any items requiring discussion will be removed from the Consent Agenda.

- a. 76-23 Resolution Appointing Acting Municipal Clerk
- b. 78-23 Resolution Awarding a Professional Service Contract for Architectural Services
- c. 79-23 Resolution Authorizing RCASA Municipal Alliance
- d. 80-23 Resolution Establishing Promotional Criteria for Chief of Police for the Westampton Township Police
- e. 81-23 Resolution Authorizing Partnership with NPPGOV a Cooperative Pricing System
- f. 82-23 Resolution Authorizing 2023 State Contracts
- g. 83-23 Resolution Authorizing Tax Refund to Total Disabled Veteran
- h. 84-23 Resolution Authorizing Donation to Westampton Fire/EMS

Committeewoman Burkley motioned to move Consent Agenda Resolution 80-23 for discussion.

Motion to approve Consent Agenda Resolutions 76-23, 78-23, 79-23, 81-23, 82-23, 83-23 & 84-23 was made by Mr. Carr; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Motion to approve Consent Agenda Resolution 80-23 was made by Ms. Mungo; seconded by Mr. Carr

Motion carried 3-1-0

Ayes: Carr, Mungo, Mayor Henley

Naye: Burkley

Abstain: none

Discussion on Resolution 80-23:

Committeewoman Burkley wanted to know the process of the determination and decision of point value implementation for the Chief of Police applicants. She was questioning if

the administrator will be solely giving point value, or if the committee will be making the decision.

Administrator Gibson stated that the materials provided from the applicants and the point value will be recommended to the committee, but it will be the committee's ultimate decision on the candidate.

She stated that she had a problem with the way the testing resolution was designed and requested it to be changed and stated that she cannot accept the way it was written.

Mayor Henley confirmed with the Administrator that the Administrator is not the only person who determines the final choice for the new Chief and reconfirmed that other individuals will be providing feedback as to who would be the best candidate.

Ms. Gibson stated that the committee will be given all of the materials in order for them to make their decision.

**Open Meeting for Public Comment:**

Gary Berberian, 138 Winstead Dr., said he saw a woman spraying a community mailbox with what looked like insect killer, most likely in fear of being stung by a wasp. Mr. Berberian didn't think it was safe, considering the amount of people that use or touch the mailbox.

Mr. Berberian showed a picture to the committee regarding trash and waste. Mr. Berberian referenced Township Ordinance 206, regarding solid waste, saying that the Committee should review enforcement of each section. He questioned if the departments listed are the proper departments to enforce the types of waste disposal from residents.

Anthony Guetz, 109 West Maple Tree Drive, questioned the Public Works report, and asked if the portal was supposed to go live in April. He also noted that the last name of the resident in Resolution number 83-23 was the same as Committeeman Carr, and questioned if the Committeeman should have voted.

Terrance Brown, 9 Pine Tree Drive, wanted to know if there is a safe zone for people to go to exchange goods that are being purchased online, as well as custody exchanges.

All in favor to close public comment.

**Dates to Remember:**

Next Township Committee Meeting June 20th @ 7PM, Historic Commission May 24th @ 7PM, Land Development Board Meeting June 7th @ 7PM, Recreation Committee Meeting June 7th @ 7PM, Youth Police Academy Sign up Deadline June 1st.

### **Administrator's Report**

Wendy Gibson reported that the playground that was purchased for Spring Meadows is showing it will be delivered in July. Ms. Gibson also reported that the second construction vehicle will be delivered soon as well.

### **Committee Liaison Reports/Comments:**

Committeewoman Mungo congratulated Officer Orlando Council on getting sworn into the Police Department and to Shaun Welthy for getting promoted to Sergeant, and congratulated the Police Department on growing. Ms. Mungo also congratulated all the essay contest winners for coming and reading their essays.

Committeewoman Carr congratulated Officer Orlando Council on being sworn into the Police Department and to Shaun Welthy for being promoted to Sergeant. Mr. Carr thanked Public Works for changing the flags in front of the American Legion building. The POW flag was unserviceable and in need of replacement. Mr. Carr also thanked Millennium for coming out and giving their presentation.

Committeewoman Burkley said the mock crash at BCIT was wonderful; the police, school and EMT's did a great job putting everything together. Ms. Burkley congratulated Officer Orlando Council on being sworn into the Police Department and to Shaun Welthy for being promoted to Sergeant. Ms. Burkley said the school is working on strategic planning and goals, and she encourages everyone to attend the upcoming meeting to provide input and fill out the online survey.

Mayor Henley thanked everyone for coming out and asking the questions. He stated that anyone can contact any one of the members of the Committee for answers. He also congratulated Officer Orlando Council on getting sworn into the Police Department and to Shaun Welthy for getting promoted to Sergeant and noted that it was great that we could promote from within the organization. Mr. Henley also congratulated all the essay contest winners for coming and reading their essays. He also wanted to congratulate the Commissioners and BCIT in assistance with billing for indoor sports for Westampton residents.

Motion to adjourn was made by Ms. Burkley; seconded by Ms. Mungo.  
All in favor of adjourning the meeting. The meeting adjourned at 8:30 pm.

Respectfully submitted,

Wendy Gibson, Acting Municipal Clerk