

**WESTAMPTON TOWNSHIP**  
**REORGANIZATION MEETING MINUTES**

**JANUARY 3, 2023 6:00 P.M.**

The meeting was called to order at 6:00 PM by Acting Township Clerk Wendy Gibson. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 10, 2022 and electronic notice was given pursuant to N.J.A.C. 5:39-1.5. The flag was saluted and there was a moment of silence.

**Elected officials get sworn in:**

Committeewoman – Elect Genel Cook-Wright was sworn in for a three-year term by the Honorable Linda Hynes.

Committeeman – Elect Odise Carr was sworn in for a three-year term by Senator Troy Singleton.

**Roll Call:**

Committeewoman Nancy Burkley	Present
Committeeman Odise Carr	Present
Committeeman Sandy Henley	Present
Committeewoman Jaime Mungo	Present
Committeewoman Genel Cook-Wright	Present

**Nomination of Mayor-** Ms. Gibson asked for nominations for Mayor. Mr Carr nominated Mr. Henley; seconded by Ms. Mungo. Ms. Burkley requested to nominate Mr. Carr, and there was no second. Ms. Mungo seconded the nomination for Mr. Henley. Mr. Henley was sworn in as Mayor for a one-year term by Senator Troy Singleton.

**Nomination of Deputy Mayor-** Mayor Henley asked for nominations for Deputy Mayor. Ms. Wright nominated Ms. Mungo; seconded by Ms. Burkley. Ms. Mungo was sworn in for a one-year term by the Honorable Linda Hynes.

**1-23 Resolution Appointing Professionals for the Year 2023-** Ms. Mungo made a motion to appoint, Solicitor – Malamut & Associates, Engineer – Alaimo Group, Auditor – Bowman & Company, LLC, Planner – CME Associates, Prosecutor – Stacey L. Schlosser, LLC, Public Defender – Rosenberg, Perry & Associates, Bond Counsel – Malamut & Associates, Tax Special Counsel – Kathleen Gaskill, Labor Counsel – Brown & Connery, Conflict Engineer – Environmental Resolutions, Financial Advisor – NW Financial, Administrative Agent – CME Associates, Risk Management Consultant – Hardenbergh Insurance Group, the motion was seconded by Mr. Carr. Motion carried 3-1-1. Ms. Burkley voted no on the Solicitor and the Engineer positions. The resolution will reflect a no vote. Mayor Henley abstained from his vote.

**2-23 Resolution Appointing a Township Committee Member to the Land Development Board (Class III Member) for the Year 2023-** Ms. Mungo made a motion to appoint Odise Carr; the motion was seconded by Mr. Carr. All voted yes.

**3-23 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 2023-**

Ms. Burkley noted that she is unable to fulfill the duties of this position due to meeting time; therefore, she requested this resolution be tabled. Ms. Burkley made a motion to table resolution 3-23; the motion was seconded by Ms. Mungo. All voted yes to table the resolution.

**4-23 Resolution Appointing three (3) members to the Recreation Commission each for a three-year term-**

Ms. Burkley made a motion to appoint Dan Miller, Kristen Perkowski and Gail Maddox-Canteen; the motion was seconded by Ms. Wright. All voted yes.

**5-23 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2023-**

Mr. Carr made a motion to appoint Genel Cook-Wright; the motion was seconded by Ms. Burkley. All voted yes.

**6-23 Resolution Appointing four (4) members to the Timbuctoo Advisory Committee (Class C) each for a three-year term-**

Mr. Carr made a motion to appoint Jennifer Rayford and Sheldon Short to fill unexpired terms expiring in 2023, William Canteen to fill unexpired term expiring in 2024 and Noni Kendall to expire in 2025; the motion was seconded by Ms. Burkley. All voted yes.

**7-23 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2023-**

Ms. Wright made a motion to approve the 2023 regular meeting dates of the township committee for the year 2023; the motion was seconded by Mr. Carr. All voted yes.

**CONSENT AGENDA RESOLUTIONS CONSENT AGENDA - RESOLUTIONS NOTE:**

Consent Agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any items requiring discussion will be removed from the Consent Agenda. Ms. Wright made a motion to approve resolutions 8-23-23-23; the motion was seconded by Ms. Mungo. All voted yes.

**8-23 Resolution Adopting a Cash Management Plan**

**9-23 Resolution Designating Depositories**

**10-23 Resolution Designating the Interest Rates on Delinquent Taxes**

**11-23 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation**

**12-23 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton**

**13-23 Resolution Approving the 2023 Temporary Budget**

**14-23 Resolution Reapproving Petty Cash Fund**

**15-23 Resolution Designating the Mayor or Administrator as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton**

**16-23 Resolution Appointing Wendy Gibson as the Public Agency Compliance Officer (PACO)**

**17-23 Resolution Appointing Raymond Holshue as Zoning Officer for the year 2023**

**18-23 Resolution Designating Official Newspaper**

- 19-23** Resolution Adopting “Robert’s Rules of Order” for the Conduct of Public Meetings  
**20-23** Resolution Appointing OEM Coordinator  
**21-23** Resolution Appointing Deputy OEM Coordinator  
**22-23** Resolution Authorizing Cancellation of Property Tax Overpayments or Delinquencies of Less Than Ten Dollars  
**23-23** Resolution Appointing Christian Taylor as Director of Public Works

**Mayoral Appointments: Land Development Board and Historic Preservation-**

- a. Land Development Board Class IV Member (1) for a four-year term- James Grace
- b. Land Development Board Class IV Member, Alternate #1 (1) for a two-year term- Cherelle Tolor
- c. Land Development Board Class II Member (1) for a one-year term- Raymond Holshue
- d. Historic Commission Class C Member (1) for a four-year term- Diego Minacapelli
- e. Historic Commission Class C Alternate (1) for a two-year term- Dan McGonigle

**Mayoral Assignments for Committee Liaison Persons for year 2023-**

<u>Department/Committee</u>	<u>Committee Member</u>
Police	Sandy Henley
Public Works	Odise Carr
Recreation	Jaime Mungo
Municipal Court	Sandy Henley
Westampton School Board	Nancy Burkley
RV Regional High School Board	Nancy Burkley
Emergency Services	Genel Cook-Wright
Veteran’s Affairs	Odise Carr
Senior Citizens	Nancy Burkley

**Acknowledgement of Automatic Appointments-**

Mayor is a member of the Land Development Board

**Open Meeting for Public Comment-**

No comments. All in favor to close public comment.

**Dates to Remember:**

Next Scheduled Meeting January 17, 2023 @ 7:00PM.

**Township Committee Comments-**

Committeewoman Genel Cook-Wright thanked everyone for coming out and thanked everyone for their support and putting their trust in her to fulfill the duties of a Committeewoman, it is her honor to serve the community.

Committeeman Odise Carr thanked everyone for coming out to the meeting, especially the Township Professionals, the Honorable Linda Hynes, and Senator Troy Singleton, who took time out of their busy schedules to be there and to perform the swearing in.

Committeewoman Jamie Mungo thanked Senator Troy Singleton for coming and the Honorable Linda Hynes for swearing her in. She looks forward to working with all the Professionals again this year and thanked everyone for making the Township the best it could be.

Committeewoman Nancy Burkley congratulated Genel and Odise on being sworn into the Township Committee. Nancy read a letter that was sent out by the Westampton Superintendent about the preschool expansion program, and how the school received additional funding.

Ms. Burkley mentioned that the senior citizens were talking about going back to the Recreation Center to do activities once or twice per month but given the rise in the COVID cases in New Jersey, they do not feel as though it would be safe for them to attend in-person activities yet.

Ms. Burkley would like the members of the Committee and department heads to come up with goals for the new year, and possibly have a workshop to discuss those goals.

Ms. Wright added that she was thankful and honored to have Ms. Hynes and Mr. Singleton come out.

Mayor Sandy Henley thanked the committee for putting their trust in him to be the Mayor again for another year. Mayor Henley would also like to thank Senator Troy Singleton and the Honorable Linda Hynes for taking time out of their schedules to come out to perform the swearing in. He also thanked all the residents and Professionals who came out to the meeting. He looks forward to working with them.

Administrator Wendy Gibson announced a typo in the agenda and confirmed the next meeting will be January 17, 2023.

With no further business, a motion to adjourn was made by Mr. Carr; seconded by Ms. Mungo. All in favor. Meeting adjourned at 6:24PM.

Respectfully submitted,

Wendy Gibson, Acting Township Clerk