

WESTAMPTON TOWNSHIP
REORGANIZATION MEETING MINUTES

JANUARY 4, 2022 6:00 P.M.

The meeting was called to order at 6:00 PM by Acting Township Clerk Wendy Gibson. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 4, 2021 and electronic notice was given pursuant to N.J.A.C. 5:39-1.5. This meeting is being held via the Zoom app. Instructions to join the meeting can be found on the Township website: www.westamptonnj.gov, click on Government, then Mayor & Township Committee. Instructions are found under “News & Information”. The flag was saluted and there was a moment of silence.

Committeewoman-Elect Nancy Burkley was sworn in for a three-year term by Assemblywoman Jean Stanfield.

Committeeman-Elect Anthony DeSilva was sworn in for a three-year term by Committeeman Sandy Henley.

Roll Call:

Committeewoman Nancy Burkley	Present
Committeeman Anthony DeSilva	Present
Committeeman Sandy Henley	Present
Committeewoman Jaime Mungo	Present

Nomination for Mayor – Ms. Gibson asked for nominations for Mayor. Ms. Mungo nominated Mr. Henley; seconded by Mr. DeSilva. There were no other nominations. All voted yes. Mr. Henley was sworn in as Mayor for a one-year term by Senator Troy Singleton.

Nomination for Deputy Mayor – Mayor Henley nominated Ms. Mungo; seconded by Mr. DeSilva. There were no other nominations. All voted yes. Ms. Mungo was sworn in as Deputy Mayor for a one-year term by Senator Troy Singleton.

Ms. Gibson read a letter from the Democratic Party, which provided the names of three candidates to fill an unexpired term on the Committee. The nominations are Carolyn Chang, Esq., Vernita Jones, and Odise Carr.

1-22 Resolution Appointing Professionals for the Year 2022 – Ms. Mungo made a motion to appoint Malamut & Associates, Alaimo Group, Bowman & Company, LLC, CME Associates, Gregg Perr, Rosenberg, Perry & Associates, Parker McCay, Kathleen Gaskill, Brown & Connery, LLP, Rainone, Coughlin, Minchello, Environmental Resolutions; the motion was seconded by Mr. DeSilva. All voted yes.

2-22 Resolution Appointing Risk Management Consultant for 2022 – Ms. Mungo made a motion to appoint Hardenburgh Insurance Group; the motion was seconded by Mr. DeSilva. All voted yes.

3-22 Resolution Appointing Committee member to fill unexpired term – Ms. Mungo made a motion to appoint Odise Carr; the motion was seconded by Mr. DeSilva. All voted yes.

Mr. Carr was sworn in to fill the unexpired term for one year by Senator Troy Singleton.

4-22 Resolution Appointing a Township Committee Member to the Land Development Board (Class III Member) for the Year 2022 – Ms. Mungo made a motion to appoint Mr. Carr; the motion was seconded by Mr. DeSilva. Motion carried 4-0-1 abstention by Mr. Carr.

5-22 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 2022 – Ms. Mungo made a motion to appoint Mr. DeSilva; the motion was seconded by Mr. Carr. All voted yes.

6-22 Resolution Appointing three (3) members to the Recreation Commission each for a three-year term – motion to appoint Dan Miller, Kristen Perkowski and Gail Maddox-Canteen was made by Mr. Carr; the motion was seconded by Mr. DeSilva. All voted yes.

7-22 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2022 – Mr. DeSilva appointed Ms. Mungo; the motion was seconded by Mr. Carr. All voted yes.

8-22 Resolution Appointing two (2) members to the Timbuctoo Advisory Committee (Class C) each for a 3-year term – motion to appoint Danita Curry and Eric Orange was made by Mr. Carr; the motion was seconded by Ms. Mungo. All voted yes.

9-22 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2022 – motion to approve made by Ms. Burkley; second by Mr. Carr. All voted yes.

10-21 Resolution Approving the Payment of Vouchers – motion to approve made by Mr. Carr; second by Ms. Burkley. All voted yes.

CONSENT AGENDA RESOLUTIONS CONSENT AGENDA - RESOLUTIONS NOTE:

Consent Agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any items requiring discussion will be removed from the Consent Agenda.

11-22 Resolution Adopting a Cash Management Plan

12-22 Resolution Designating Depositories

13-22 Resolution Designating the Interest Rates on Delinquent Taxes

14-22 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation

- 15-22 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton
- 16-22 Resolution Approving the 2022 Temporary Budget
- 17-22 Resolution Reapproving Petty Cash Fund
- 18-22 Resolution Designating the Mayor or Administrator as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton
- 19-22 Resolution Appointing Wendy Gibson as the Public Agency Compliance Officer (PACO)
- 20-22 Resolution Appointing M. Gene Blair as Zoning Officer for the year 2022
- 21-22 Resolution Designating Official Newspaper
- 22-22 Resolution Adopting “Robert’s Rules of Order” for the Conduct of Public Meetings
- 23-22 Resolution Appointing OEM Coordinator
- 24-22 Resolution Appointing Deputy OEM Coordinator
- 25-22 Resolution Appointing Fire Official

Ms. Burkley questioned Resolution 12-22 for the purpose of understanding why multiple depositories were listed. Township Solicitor Robert Wright explained that it was remaining within the Local Public Contract Law.

Motion to approve Resolutions 11-22 through 25-22 was made by Ms. Burkley; second by Ms. Mungo. All voted yes.

Mayoral Appointments :

Land Development Board and Historic Preservation Land Development Board Class IV Member (2) for a four-year term – Gary Borger and Michelle Haas

Land Development Board Class IV Member (1) to fill unexpired term (expires 12/31/23) – Joseph Odenheimer

Land Development Board Class IV Member, Alternate #1 (1) for a two-year term (expires 12/31/23) – James Grace

Land Development Board Class II Member (1) for a one-year term – M. Gene Blair

Historic Commission Class C Member (1) for a four-year term – Robert Thorpe

Mayoral Assignments for Committee Liaison Persons for year 2022:

<u>Department/Committee</u>	<u>Committee Member</u>
Police	Sandy Henley
Public Works	Anthony DeSilva
Recreation	Jaime Mungo
Municipal Court	Sandy Henley
Westampton School Board	Nancy Burkley
RV Regional High School Board	Nancy Burkley
Emergency Services	Jaime Mungo
Veteran's Affairs	Odise Carr
Senior Citizens	Nancy Burkley

Acknowledgement of Automatic Appointments:

Mayor is a member of the Land Development Board

OPM Mailbox & Correspondence: None.

Open Meeting to Public Comment: None

Dates to Remember:

Next scheduled meeting January 18, 2022 @ 7:00PM.

Township Committee Comments/Liaison Reports:

Ms. Burkley thanked Ms. Stanfield for swearing her in. She also thanked everyone who supported her campaign. She stated she wanted to have goals for the Township to help move Westampton forward, and she wishes to begin this before the budget is completed.

Mr. Carr congratulated Mr. DeSilva and Ms. Burkley for their appointment. He thanked Senator Singleton for swearing him in.

Mr. DeSilva thanked everyone for coming out and congratulated Ms. Burkley. He welcomed back Mr. Carr and congratulated Mr. Henley and Ms. Mungo as Mayor and Deputy Mayor. He's looking forward to working with everyone again.

Ms. Mungo thanked everyone for attending and continuing to support Westampton. She gave congratulations to all of the newly elected, and wished everyone a Happy New Year. She also thanked Senator Singleton for swearing her in. Lastly, congratulations to Mayor Henley.

Mr. Henley wanted to congratulate newly elected Nancy Burkley and Anthony DeSilva. Congratulate Jaime Mungo as Deputy Mayor. Thanked Ms. Stanfield and Mr. Singleton for being a part of the Reorganization meeting and support Westampton. He wished Mr. Wisniewski

the best for his future, and welcomed Mr. Carr to help Westampton be successful. He welcomed Ms. Burkley and noted she's the best fit for being a liaison to the schools. He stressed that the Committee is a strong group to ensure they are doing the best for the residents. He thanked everyone for being a part of the team.

With no further business, a motion to adjourn was made by Ms. Burkley; seconded by Ms. Mungo. All in favor.

Respectfully submitted,

Wendy Gibson, Acting Township Clerk