

WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM Regular Meeting Minutes

October 6, 2020

The meeting was called to order and opened at 7:00 PM by Mayor Sandy Henley. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 3, 2020. This meeting was held remotely via telephone conference call and the Zoom app. The flag was saluted and there was a moment of silence.

Roll Call:

Committeeman DeSilva	Present
Committeeman Eckart	Present
Mayor Henley	Present
Committeewoman Mungo	Present
Committeeman Wisniewski	Absent

Administrator Wendy Gibson and Marion Karp, Clerk, were present. Carol Berlen, Township Solicitor and Ruben Perez, Township Solicitor were also present.

Approve Agenda – motion to approve the agenda made by Mr. DeSilva; second by Mr. Eckart. All voted yes.

Minutes of the 9/15/20/20 meeting; executive session minutes of the 9/15/20 meeting – motion to approve by Mr. DeSilva; second by Ms. Mungo. All voted yes.

Scheduled Appointments: Swear in Police Chaplain Mark Granville – this would take place later in the meeting due to technical difficulties.

Public Comments on Agenda Items

Nancy Burkley – asked if the zoning ordinances would be put on hold until the LDB rereviews them tomorrow. She asked about the resolution regarding the Affirmative Marketing Plan; Ruben Perez explained how the application process works for residents of the Township. She asked about the Change Order for the Tarnsfield Road project and thinks the money saved should be used for providing handicapped parking at the Rancocas firehouse.

The Police Chaplain, Mark Granville, was sworn in by Mayor Henley. He thanked the Committee for the opportunity to serve. Police Chief Steve Ent

explained that this is a vital part of the Police Department; one of their chaplains had passed away earlier this year.

New Business: None

Ordinances: Ordinances 10-2020 through 14-2020 would be held for second reading until the next meeting on October 20, 2020. The Zoning Ordinances, specifically #10-2020, #13-2020 and #14-2020 would be referred to the Land Development Board to review for consistency with the Master Plan. Any changes were diminimus in nature.

a.10-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the R-9 Residential Zone which provides for the construction of a residential development that is intended to assist the Township in satisfying a portion of its Fair Share Housing obligation (second reading) – motion & second required, then open to the public for comment

b.11-2020 Repeal and Replace Chapter 250, Article VIII of the Code of the Township of Westampton, Low- & Moderate-Income Housing Fees – this ordinance addresses the requirements of the Fair Share Housing Act and the Uniform Housing Affordability Controls and complies with the Township's 3rd Round Affordable Housing Obligations (second reading) – motion & second required, then open to the public for comment

c. 12-2020 Repeal and Replace Chapter 6, Article 1 of the Code of the Township of Westampton, Affordable Housing Administration - this ordinance addresses the requirements of the Fair Share Housing Act and the Uniform Housing Affordability controls and complies with the Township's 3rd Round Affordable Housing Obligations (second reading) – motion and second required, then open to the public for comment

d. 13-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the MU-1 Zone which provides for a balanced development of commercial/office and residential uses in a pedestrian friendly & pedestrian scaled, walkable, mixed use environment (second reading) – motion & second required, then open to the public for comment

e. 14-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the TC-Town Center Zone which creates a balanced development of commercial, residential and public uses (second reading) – motion & second required, then open to the public for comment

f. 16-2020 Amend Chapter 17 of the Code of the Township of Westampton, Claims, Payment of (first reading) – this ordinance changes the number of signatories required on checks from 3 to 2 in order to streamline payments.

Motion and second required. Motion to approve made by Mr. DeSilva; seconded by Ms. Mungo. All voted yes.

g. 17-2020 Amend Chapter 134 of the Code of the Township of Westampton, Food Handling Establishments (first reading) – this ordinance sets forth the standards to allow for the operation of mobile food handling facilities (trucks) within the Township of Westampton. Motion and second required. Motion to approve made by Mr. Eckart; seconded by Mr. DeSilva. All voted yes.

Resolutions: Resolutions 117-20 through 122-20 would be held until the October 20, 2020 meeting.

a. 117-20 Intent to Bond in the Event of a Shortfall in Funding – this resolution confirms Westampton Township's intent to adopt appropriate bond ordinances in order to provide funding for affordable housing if projected funding from the mandatory development fee ordinance is found to be insufficient.

b. 118-20 Appoint a Municipal Housing Liaison – this resolution appoints Wendy Gibson as Westampton Township's Municipal Housing Liaison.

c. 119-20 Approve & Adopt an Affordable Housing Spending Plan – this resolution authorizes the Township of Westampton's professionals to take reasonable and necessary actions to secure approval of the Affordable Housing Spending Plan and to maintain the Township's immunity from any Mt. Laurel lawsuits.

d. 120-20 Adopt Affirmative Marketing Plan – this resolution ensures that all affordable housing units are affirmatively marketed to low- and moderate-income households, particularly those living and or working in Westampton Township.

e. 121-20 Endorse & Support the Township of Westampton's Housing Element & Fair Share Plan – this resolution endorses the Housing Element & Fair Share Plan adopted by the Land Development Board consistent with the settlement terms.

f. 122-20 Appoint Administrative Agent – this resolution appoints CME Associates as the Township's administrative agent who is responsible for the administration of Westampton Township's affordable housing program and controls.

g. 124-20 Payment of Vouchers – this resolution approves the payment of bills through 10/6/2020. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. All voted yes.

h. 125-20 Authorize Membership in a Shared Services Agreement with the County of Burlington – this resolution authorizes Westampton Township to enter

into a shared services agreement to allow for the routing of 911 calls. The term of the agreement runs from 8/1/2020 to 7/31/2025. Motion to approve made by Mr. Eckart; seconded by Ms. Mungo. All voted yes.

i. 126-20 Approve Correction to Tax Assessment – this resolution approves a correction for the property known as 2 Oak Tree Court, Block 803.06, Lot 12 to reflect a settlement on the property's assessment. Motion to approve made by Ms. Mungo; seconded by Mr. DeSilva. All voted yes.

j. 127-20 Contract Change Order #3, Tarnsfield Road Improvements – this resolution approves a reduction in the amount of the contract with American Asphalt Company (a total change of -\$18,421.00). Motion to approve made by Ms. Mungo; seconded by Mr. DeSilva. All voted yes.

Correspondence: None

Committee Liaison Reports: None

Dates to Remember: next Township Committee meeting October 20, 2020

Open to public Comment

Nancy Burkley – asked about the ordinance regarding the signatories. She wants to see age restricted affordable housing; she is worried about the amount of children that may come into the Township schools.

Committee Members Comments

Mayor Henley – is happy to welcome the new chaplain.

Mr. DeSilva – welcomed the new chaplain; he looks forward to meeting him.

Motion to adjourn made by Mr. DeSilva; second by Mr. Eckart. All were in favor.

There were no further comments and the meeting was adjourned at 7:24 pm.

Respectfully submitted,

Marion Karp, Municipal Clerk