

WESTAMPTON TOWNSHIP COMMITTEE MEETING
7:00 PM Regular Meeting Minutes
January 23, 2024

The meeting was called to order and opened at 7:00 PM by Mayor Sandy Henley. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 7, 2024. This meeting was held in person in the Westampton Township Municipal Building Courtroom. The flag was saluted and there was a moment of silence.

Roll Call:

Committeewoman Burkley	Present
Committeeman Carr	Present
Mayor Henley	Present
Committeewoman Mungo	Present
Committeewoman Wright	Absent

Township Solicitor Thomas Hasite, Township Administrator/Clerk Wendy Gibson, Fire/EMS Chief Craig Farnsworth and Police Chief Brian Ferguson were also present.

Proclamation: Martin Luther King, Jr. Day

Approval of Minutes:

a. December 19, 2023 Executive Session Meeting Minutes

Motion to approve was made by Ms. Burkley. Carr; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

b. December 19, 2023 Regular Meeting Minutes

Motion to approve was made by Ms. Mungo; seconded by Mr. Carr.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Ms. Burkley wanted to state clarification of her comments from the meeting regarding drug testing and cell phone policies in the handbook. She stated that was not recommending that cell phones are purchased for every employee, but that the employees should be able to communicate with their cell phones to conduct business. She also stated methods of testing for marijuana use.

c. January 2, 2024 Reorganization Meeting Minutes

Motion to approve was made by Mr. Carr; seconded by Ms. Burkley.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Monthly Reports:

- a. Construction
- b. Police
- c. Public Works
- d. Court
- e. Fire/EMS
- f. Tax Collector

Open Meeting for Public Comments on Agenda Items Only:

None

All in favor to close public comment.

Ordinances: First Reading

- a. 1-2024 An Ordinance Amending Chapter 250 of the Township Code of Westampton: Zoning

Motion to approve was made by Mr. Carr; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

- b. 2-2024 An Ordinance of the Township of Westampton to Fix the Salaries, Wages and Compensation of Certain Officials and Employees of the Township of Westampton for the Years 2024-2025.

Motion to approve was made by Ms. Mungo; seconded by Mr. Carr.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Ms. Burkley stated there was no Assistant Tax Collector on the salary Ordinance and asked to amend it to have it added. Township Administrator Gibson confirmed that there is no one employed with that title.

Resolutions:

- a. 25-24 Payment of Vouchers – this resolution approves the payment of bills through 01/16/2024.

Motion to approve was made by Ms. Burkley; seconded by Ms. Mungo.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Consent Agenda Resolutions – Resolutions Note: Consent Agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of funds; any items requiring discussion will be removed from the Consent Agenda.

- a. 26-24 Resolution to Appoint Land Development Board Secretary
- b. 27-24 Resolution Establishing Neighborhood Sign Program
- c. 28-24 Resolution Amending Calendar of Meeting Dates
- d. 29-24 Resolution Appointing Municipal Court Administrator
- e. 30-24 Resolution Appointing Deputy Municipal Court Administrator
- f. 31-24 Resolution Authorizing Trade in Value for Fire Department Vehicles
- g. 32-24 Resolution Authorizing the Township to Enter into Lease Agreement with PDA
- h. 33-24 Resolution Refunding Duplicate Tax Payment

Motion to separate Resolution 26-24 and approve Resolutions 27-24 through 33-24 was made by Mr. Carr; seconded by Mayor Henley.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

Motion to approve Resolutions 26-24 was made by Ms. Mungo; seconded by Ms. Burkley

Motion carried 3-0-1.

Ayes: Burkley, Mungo, Mayor Henley

Naye: none

Abstain: Carr

Open Meeting for Public Comment:

Robert Fernholz, 19 Fieldcrest Drive, wanted to check in on the fence Ordinance for Spring Meadows. He wanted to know what the status was.

Ms. Gibson confirmed that the Ordinance was introduced at this meeting.

All in favor to close public comment.

Dates to Remember:

Next Township Committee Meeting February 6th @ 7PM, Historic Commission February 28th @ 7PM, Land Development Board Meeting February 7th @7PM, Recreation Committee Meeting February 14th @7PM, NOTE: The Free Rabies Clinic was rescheduled to Feb 17th 2024.

Administrator's Report

Administrator Gibson wanted to thank Director of Public Works Chris Taylor and the Department of Public Works employees for doing a fantastic job plowing after the snow and continuing to keep the streets clean and safe.

Committee Liaison Reports/Comments:

Committeewoman Burkley commented that she agreed about the comment made by Ms. Gibson regarding Public Works. She stated that the residents made positive comments on Facebook.

She also stated that Rancocas Valley High School has an Environmental Club where members are collecting single use plastic bags. She was hoping to support them by having a container in the lobby to collect bags.

Mayor Henley asked if there were stores outside of New Jersey that could provide plastic bags.

Committeewoman Mungo stated that grocery stores have containers to drop off plastic bags. She also echoed the comments regarding Public Works.

Committeeman Carr also echoed the comments regarding Public Works, and extended the gratitude to the Fire and Police Departments.

Mayor Henley stated there was a lot of positive feedback regarding the Public Works Department. He noted that it was a team environment where neighbors were helping neighbors.

He asked the Committee about contributing to tickets to a fundraising dinner held by the 200 Club. He asked to spend \$1200 to purchase a table for the Committee and Department heads to attend to support the organization. He stated that he wanted to use the funds set aside for the League of Municipalities.

Mr. Carr stated he fully supports attending the dinner. He also stated that Lieutenant Vincent Knott of the Fire Department is a member of the board.

Ms. Burkley stated that she felt it was a good idea, but wanted to have the solicitor to confirm if it was legal to donate money to a non-profit organization.

Mayor Henley confirmed that it is legal.

Ms. Mungo stated she fully supported the idea.

Ms. Burkley also wanted to thank Emergency Services for their assistance in the snow.

Executive Session

Resolution No. 01.16.2024 - Resolution Authorizing the Township Committee and Support Staff to Meet in Private Session and Authorizing the Exclusion of the Public From that Portion of the Meeting Dealing with Specific Issues Requiring Non-Public Discussions: Attorney-Client Privilege – Property Acquisition.

Motion to approve executive session resolution was made by Ms. Mungo; seconded by Ms. Burkley.

Motion carried 4-0.

Ayes: Burkley, Carr, Mungo, Mayor Henley

Naye: none

Abstain: none

The committee exited the regular meeting at 7:19 pm and entered into Executive Session.

The meeting adjourned at 8:01 pm.

Respectfully submitted,

Wendy Gibson, Municipal Clerk