



# *Westampton Township*

710 Rancocas Road, Westampton, N. J. 08060

## **Department of Code Enforcement and Inspection**

Phone Number (609)265-1519 Fax Number (609)267-7398

E-Mail: [mdblair@westampton.k12.nj.us](mailto:mdblair@westampton.k12.nj.us)

Office Hours 8:00 a.m. to 4:00 p.m.

### **Required Inspections**

All construction work must be inspected in accordance with the State Uniform Construction Code Regulations **N.J.A.C. 5:23-2.18** and **N.J.A.C. 5:23-2.20**. Upon request this office will carry out such periodic inspections during the progress of work as are necessary to insure that work done conforms to the approved plans and the requirements of the Uniform Construction Code. The owner or the owner's agent shall be responsible to notify this department when the work is ready for all of the required inspections.

**INSPECTIONS:** All inspections must be scheduled at least 24 hours prior to the time the inspection is desired. Please have your permit number ready when you call. Exact appointments, as far as time, cannot be taken, however we can schedule the inspectors to do your inspection either first or last on that particular day, if you have a preference. Our residents may call (609) 267-1891, to schedule an inspection. Because of the increased volume of information required from the developments in our Township we are requesting that all the Builders fax their inspection requests. (Please use the attached inspection request form) Our Fax Number is (609) 267-7398.

**Building inspections:** Monday through Friday

**Electric inspections:** Monday, Wednesday and Friday

**Plumbing inspections:** Monday, Wednesday and Friday

**Fire inspections:** Monday, Wednesday and Friday

#### **The following are required inspections:**

##### **Residential Dwellings and Additions**

**Footings** (prior to pouring concrete)

**Block Foundations** (before backfill after water proofing and perimeter drains are installed)

**Poured Foundations** (prior to pouring concrete, and prior to backfill after water proofing and perimeter drains is installed)

**Slab inspection** (prior to pouring concrete)

**Underground** electrical conduit, sewer and water services

**Roof and wall sheathing** before covering

**Rough** Electric, Plumbing and Fire

**Framing** (after rough Electric, Plumbing and rough Fire)

**Insulation**

**Drop ceiling grids** (before any tiles are dropped)

**Special inspections**-the meters shall be installed by the local utility Company prior to final inspections for all Water, Sewer, Gas and Electric services.

**Certification shall be provided from the County board of Health** before a Certificate of Occupancy can be issued or all septic and wells systems

**Final** Electric, Plumbing, Building and Fire Inspections

## **Special Inspections**

**Any required fire suppression, hood test and duct inspection, and alarm tests**

### **Tank Removal**

- A. Rough Fire-inspection of the excavation after the tank is removed to check for contamination, if found then DEP must be notified by calling (609) 292-7172.
- B. Final Fire after the site has been stabilized.

### **Tank Abandment**

- A. Rough Fire after the tank is cleaned before it is filled.
- B. Final Fire after the site has been stabilized.

### **Commercial Kitchen Hoods**

- A. Rough Fire-hood and duct inspection to check all welds.
- B. Final Fire-dump test of the anseal system.

### **Above Ground Swimming Pools**

- A. Final Electrical-Steel Bonding
- B. Final Building-Enclosures w/self-locking gates

### **In ground Swimming pools**

- A. Steel inspection before gunnite, or post collar prior to concrete
- B. Electrical-Steel Bonding
- C. Final Building and Electrical, Enclosures w/self-locking gates

### **Decks**

- A. Footings prior to placement of concrete
- B. Framing before installing decking
- C. Final

After all final inspections have been made and approved, and all required documentation has been submitted; the Certificate of Approval or Certificate of Occupancy will be issued. **Failure to obtain the required inspections, or occupying the structure without first obtaining a certificate of occupancy will result in a notice of violation and a mandatory penalty.** Final payment to contractors should not be made until the Certificate of Occupancy is issued, pursuant to NJ State Law 13:45A-16.2