

WESTAMPTON TOWNSHIP
RE-ORGANIZATION MEETING MINUTES

JANUARY 2, 2017 5:00 P.M.

The meeting was called to order at 5 PM by Township Clerk Marion Karp. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times December 18, 2016. The flag was saluted and there was a moment of silence.

Committeeman-Elect John Wisniewski was sworn in for a three year term by NJ Assemblyman Troy Singleton.

Roll Call:

Committeeman C. André Daniels	Present
Committeeman Abraham López	Present
Committeewoman Maureen Smith-Hartman	Present
Committeewoman Patricia Winsett Teleisa	Present
Committeeman John Wisniewski	Present

Approval of 1/2/2017 Agenda – Mr. Lopez made a motion to approve the agenda; the motion was seconded by Mr. Daniels. Ms. Teleisa made a motion to amend the agenda by tabling Resolution #17-17; there was some discussion and the motion was amended to include Ms. Teleisa's motion. All voted yes.

Approval of 12/19/2016 Executive Session Minutes – motion made to approve the minutes made by Mr. Lopez; the motion was seconded by Ms. Teleisa. All voted yes.

Approval of 12/19/2016 Regular Meeting Minutes – motion made to approve by Mr. Daniels; seconded by Mr. Lopez. All voted yes.

Nomination for Mayor – Ms. Karp asked for nominations for Mayor. Ms. Smith-Hartman nominated Mr. Daniels; the motion was seconded by Mr. Lopez. There were no other nominations. Mr. Daniels, Mr. Lopez and Ms. Smith-Hartman voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Mr. Daniels was sworn in as Mayor for a one year term by Ms. Karp.

Nomination for Deputy Mayor – Mayor Daniels asked for nominations for Deputy Mayor. Ms. Smith-Hartman nominated Mr. Lopez; the motion was seconded by Mr. Daniels. Mr. Wisniewski nominated Ms. Teleisa; the motion was seconded by Ms. Teleisa. A roll call vote was taken on the first motion; Mr. Daniels, Mr. Lopez and Ms. Smith-Hartman voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Mr. Lopez was sworn in as Deputy Mayor for a one year term by Ms. Karp.

1-17 Resolution Appointing Solicitor for the Year 2017 – Mr. Lopez made a motion to appoint Long/Marmero; seconded by Ms. Smith-Hartman. Mr. Daniels, Mr. Lopez and Ms. Smith-Hartman voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Long/Marmero would serve as 2017 Solicitor.

2-17 Resolution Appointing Engineer for the Year 2017 – Ms. Teleisa made a motion to appoint CME; the motion was seconded by Mr. Wisniewski. Mr. Lopez made a motion to appoint Remington & Vernick; the motion was seconded by Ms. Smith-Hartman. A roll call vote was taken on the first motion; Ms. Teleisa and Mr. Wisniewski voted yes; Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted no. A roll call vote was taken on the second motion; Ms. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Remington & Vernick would serve as 2017 Township Engineer.

3-17 Resolution Appointing Auditor for the Year 2017 – Ms. Teleisa made a motion to appoint Bowman & Co.; the motion was seconded by Mr. Wisniewski. Mr. Lopez made a motion to appoint Holman & Frenia; the motion was seconded by Ms. Smith-Hartman. A roll call vote was taken on the first motion; Ms. Teleisa and Mr. Wisniewski voted yes; Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted no. A roll call vote was taken on the second motion; Ms. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Holman & Frenia would serve as 2017 Auditor.

4-17 Resolution Appointing Planner for the Year 2017 - Ms. Teleisa made a motion to appoint Alaimo; the motion was seconded by Mr. Wisniewski. Mr. Lopez made a motion to appoint Remington & Vernick; the motion was seconded by Ms. Smith-Hartman. A roll call vote was taken on the first motion; Ms. Teleisa and Mr. Wisniewski voted yes; Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted no. A roll call vote was taken on the second motion; Ms. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no. Remington & Vernick would serve as 2017 Planner.

5-17 Resolution Appointing Prosecutor for the Year 2017 – Mr. Lopez made a motion to appoint Liebling/Malamut; the motion was seconded by Ms. Teleisa. All voted yes.

6-17 Resolution Appointing Public Defender for the Year 2017 – Mr. Lopez made a motion to appoint Grace & Lentz; the motion was seconded by Ms. Smith-Hartman. All voted yes.

7-17 Resolution Appointing Bond Counsel for the Year 2017 - Mr. Lopez made a motion to appoint Capehart/Scatchard; the motion was seconded by Ms. Smith-Hartman. All voted yes.

8-17 Resolution Appointing COAH Special Counsel for the Year 2017 – Mr. Lopez made a motion to appoint Long/Marmero; the motion was seconded by Ms. Smith-Hartman. Mr. Daniels, Mr. Lopez and Ms. Smith-Hartman voted yes; Ms. Teleisa and Mr. Wisniewski voted no.

9-17 Resolution Appointing Tax Special Counsel for the Year 2017 – Ms. Teleisa made a motion to appoint Kathleen Gaskill; the motion was seconded by Mr. Lopez. All voted yes.

10-17 Resolution Appointing Labor Counsel for the Year 2017 - Mr. Lopez made a motion to appoint Capehart/Scatchard; the motion was seconded by Ms. Smith-Hartman. All voted yes.

11-17 Resolution Appointing Risk Management Consultant for the Year 2017 – Ms. Teleisa made a motion to appoint Hardenburgh Insurance Co.; the motion was seconded by Mr. Wisniewski. Mr. Lopez made a motion to appoint AJM Insurance; the motion was seconded by Ms. Smith-Hartman. A roll call vote was taken on the first motion; Ms. Teleisa and Mr. Wisniewski voted yes; Mr. Lopez, Ms. Smith-Harman and Mr. Daniels voted no. A roll call vote was taken on the second motion; Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no. AJM Insurance would serve as Risk Management Consultant for 2017.

12-17 Resolution Appointing a Township Committee Member as a Land Development Board Class III Member for the Year 2017 – Mr. Daniels appointed Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no.

13-17 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 2017 – Mr. Daniels appointed Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. Ms. Telesia appointed Ms. Smith-Hartman, seconded by Mr. Wisniewski. A roll call vote was taken on the first motion; Mr. Lopez, Ms. Smith-Hartman and Mr. Daniels voted yes; Ms. Teleisa and Mr. Wisniewski voted no.

14-17 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2017 **(TABLED)**

15-17 Resolution Appointing three (3) members to the Recreation Commission each for a three year term – motion to appoint Amy Paulus, Stephanie Lott and Stephanie Young was made by Ms. Teleisa; the motion was seconded by Mr. Lopez. All voted yes.

16-17 Resolution Appointing a Timbuctoo Advisory Committee Class E Member for a three year term **(TABLED)**

17-17 Resolution Appointing a Timbuctoo Advisory Committee Class E Member to fill an unexpired to term until 12/31/17 **(TABLED)**

18-17 Resolution Appointing a Timbuctoo Advisory Committee Class F Member for a three year term **(TABLED)**

19-17 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2017 – motion to approve made by Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. All voted yes.

20-17 Resolution Approving the Payment of Vouchers – motion to approve made by Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. All voted yes.

Resolutions 21-17 through 36-17 to be voted in one motion - made by Mr. Lopez; the motion was seconded by Ms. Teleisa. All voted yes.

21-17 Resolution Appointing Craig Farnsworth as Deputy Emergency Management Coordinator for the year 2017

22-17 Resolution Appointing M. Gene Blair as Zoning Officer for the year 2017

23-17 Resolution Appointing Marion Karp as Deputy Zoning Officer for the year 2017

24-17 Resolution Appointing Marion Karp as the Registrar of Vital Statistics for a three year term

25-17 Resolution Appointing Elaine Adair as Deputy Registrar for a three year term

26-17 Resolution Designating Depositories

27-17 Resolution Designating Official Newspaper

28-17 Resolution Designating the Interest Rates on Delinquent Taxes

29-17 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation

30-17 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton

31-17 Resolution Designating the Mayor as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton

32-17 Resolution Appointing a Risk Management Consulting Firm for JIF

33-17 Resolution Approving the 2017 Temporary Budget

34-17 Resolution Adopting a Cash Management Plan

35-17 Resolution Appointing Marion Karp as the Public Agency Compliance Officer (PACO)

36-17 Resolution Adopting “Robert’s Rules of Order” for the Conduct of Public Meetings

Mayoral Appointments – Land Development Board

- a. Land Development Board Class IV Member (1) for a for 4 year term – David Guerrero
- b. Land Development Board Class IV Member (1) to fill remainder of unexpired term until 12/31/17 – Gilbert Gehin-Scott, III
- c. Land Development Board Class IV Member, Alternate #1 (1) for a two year term – John Mumbower
- d. Historic Commission Class B Member (1) for a four year term – Norm Miller
- e. Historic Commission Alternate (1) for a two year term – Kimberley Brennan

Mayoral Assignments for Committee Liaison Persons for year 2017

<u>Department/Committee</u>	<u>Committee Member</u>
Police	Mayor Daniels
Public Works	Committeeman Wisniewski
Recreation	Committeewoman Teleisa
Municipal Court	Committeeman Lopez
Westampton School Board	Committeewoman Smith-Hartman
RV Regional High School Board	Committeewoman Smith-Hartman
Emergency Services	Committeeman Lopez
Veteran's Affairs	Mayor Daniels
Senior Citizens	Mayor Daniels

The Committee discussed appointing a liaison to a new “Interfaith Committee”. Solicitor Marmero advised that a resolution would be appropriate. Resolution #37-17 – motion to appoint Mr. Lopez as liaison made by Mr. Daniels, seconded by Mr. Lopez. All voted yes.

Acknowledgement of Automatic Appointments

- a. Mayor is a member of the Land Development Board
- b. Zoning Officer is a member of the Land Development Board

January Meetings – Tuesday, January 17, 2017

Open Meeting to Public

Carolyn Chang – congratulations to new Committeeman John Wisniewski and to everyone. She stated that there was an exclusion in the minutes of the last meeting, one comment she had made was completely excluded, and she wanted it added.

Jonathan Wright – it's a new year, there are new opportunities, and hopefully the Committee would do what's best for the Township in 2017.

Police Chief Joe Otto – congratulations to everyone; he wished everyone a Happy New Year

Fire Chief Craig Farnsworth – Happy New Year, congratulations to all.

Solicitor Al Marmero – thanks for the appointment; he welcomed new Committeeman John Wisniewski aboard.

Administrator Maria Carrington – Happy New Year, congratulations to everyone, she hopes it will be a good year

Municipal Clerk Marion Karp – Happy New Year and congratulations to all; she looks forward to working with everyone this year, moving Westampton forward.

Township Committee Comments

Mr. Wisniewski- thanked his family and friends; thanks to Troy Singleton for swearing hi in and thanks for everyone who voted for him. This will be a big learning year for him; he wants to work together and doesn't want to be divisive. He wants to meet and talk with everyone; he is approachable and hopes to be able to listen to everyone's concerns.

Ms. Smith-Hartman – Happy New Year, we are going to live by Roberts Rules of Order; she asked Al Marmero to explain what they are. This is the first year we adopted the rules by resolution; he will give the Committee a primer on what the rules are and get them up to speed. Last year this started like a joke but she wants folks to be clear and concise and to get home to their families, they want to stick to a three year comment limit per resident. She talked about code enforcement and the need for it in the Township; Maria Carrington explained how the vacant property ordinance works. We want to start working on a property maintenance program in the Township as well. If anyone is interested in helping, please call Maureen. She was approached by people hoping that the Township would install a skate park; however, skate parks are very hard to maintain, the insurance is astronomical. She hasn't given up on this yet; kids need a place to play. Last year she was the liaison to the Public Works Department, she wants to commend them for their excellent job done last year.

Ms. Teleisa – Happy New Year, congratulations to John Wisniewski and also to the returning professionals and Committee people. She had hoped for more changes but she wants to believe they can come together for a common goal of what is best for the Township and the residents. The majority up here on the dais have similar experiences; having children going through the school system and having lived here for many years. Although they have differing opinions and don't always agree, this is okay, it is a democracy. She wants to keep the lines of communication open for everyone concerned; be sensitive to people's feelings. At the end of day we all want Westampton to be a great place to live; we all have a common goal. She is honored and humbled to serve.

Mr. Lopez – Happy New Year and thanks for coming out; thanks to all for a job well done. 2016 was a year of ups and downs but there was lots of progress in town. We worked together in a bi partisan fashion last year to hold the line on taxes. We introduced a new Township website, Instagram page, FB page, and Twitter page; we are in line for courtroom upgrades. We've negotiated some redevelopment agreements; progress is happening. There are a lot of great things happening; he agrees with all and says it is time to move together as a Township body. Last year brought a whole lot of lessons; lessons that were invaluable; he looks forward to carrying on in 2017. Please let them (the Committee) know what they are doing right and the areas that need improvement. He looks forward to securing a new zip code for the Township. He thinks it is time for Westampton to secure a new Township safety operations center for the police and EMS and they will work on finding a way to do this. We worked together last year to not raise taxes, he is sure we can do it again this year.

Mayor Daniels – thanked John Wisniewski, welcome aboard. We all need to work together as one community. He wished everyone a healthy, happy and prosperous New Year. Community is why we are all here today; he looks forward to working with both democrats and republicans in a non-partisan way. Lots of good things were accomplished last year, we are looking to attract and retain businesses in town amongst other things. He is the Mayor but it doesn't put him above anyone on the dais or in the room. He cares about the community first, above all else. He will work for the betterment of all residents.

With no further business, the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk