

WESTAMPTON TOWNSHIP COMMITTEE MEETING

7:00 PM Regular Meeting Minutes

October 20, 2020

The meeting was called to order and opened at 7:00 PM by Mayor Sandy Henley. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 3, 2020. This meeting was held remotely via telephone conference call and the Zoom app. The flag was saluted and there was a moment of silence.

Roll Call:

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|-------------------------|---------|
| Committeeman DeSilva | Present |
| Committeeman Eckart | Present |
| Mayor Henley | Present |
| Committeewoman Mungo | Present |
| Committeeman Wisniewski | Present |

Administrator Wendy Gibson and Marion Karp, Clerk, were present. Carol Berlen, Township Solicitor and Ruben Perez, Township Solicitor were also present.

Approve Agenda – motion to approve the agenda made by Mr. Wisniewski; second by Mr. Eckart. All voted yes.

Minutes of the 10/6/20 meeting; executive session minutes of the 10/6/20 meeting – motion to approve by Mr. DeSilva; second by Ms. Mungo. All voted yes, Mr. Wisniewski abstained.

Scheduled Appointments: None

Public Comments on Agenda Items

No comments were made.

Monthly Reports: Police Report

New Business: None

Ordinances: Ordinance #14-2020 would be carried until the next meeting.

a.10-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the R-9 Residential Zone which provides for the construction of a residential development that is intended to assist the Township in satisfying a portion of its Fair Share Housing obligation (second reading) – motion & second required, then open to the public for comment. Mr. DeSilva made a motion to approve, the motion was seconded by Mr. Eckart. This was opened to the public for comment. No comment was made and the meeting was closed. All voted yes.

b.11-2020 Repeal and Replace Chapter 250, Article VIII of the Code of the Township of Westampton, Low- & Moderate-Income Housing Fees – this ordinance addresses the requirements of the Fair Share Housing Act and the Uniform Housing Affordability Controls and complies with the Township's 3rd Round Affordable Housing Obligations (second reading) – motion & second required, then open to the public for comment. Mr. DeSilva made a motion to approve, the motion was seconded by Mr. Eckart. This was opened to the public for comment. No comment was made and the meeting was closed. All voted yes.

c. 12-2020 Repeal and Replace Chapter 6, Article 1 of the Code of the Township of Westampton, Affordable Housing Administration - this ordinance addresses the requirements of the Fair Share Housing Act and the Uniform Housing Affordability controls and complies with the Township's 3rd Round Affordable Housing Obligations (second reading) – motion and second required, then open to the public for comment. Mr. DeSilva made a motion to approve, the motion was seconded by Ms. Mungo. This was opened to the public for comment. No comment was made and the meeting was closed. All voted yes.

d. 13-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the MU-1 Zone which provides for a balanced development of commercial/office and residential uses in a pedestrian friendly & pedestrian scaled, walkable, mixed use environment (second reading) – motion & second required, then open to the public for comment. Mr. DeSilva made a motion to approve, the motion was seconded by Mr. Eckart. This was opened to the public for comment. No comment was made and the meeting was closed. All voted yes.

e. 14-2020 Amend the Code of the Township of Westampton, Chapter 250, Zoning – this ordinance adds the TC-Town Center Zone which creates a balanced development of commercial, residential and public uses (second reading) – motion & second required, then open to the public for comment. Solicitor Carol Berlin announced that this would not be acted upon this evening but would be carried to the Committee's next meeting on November 10, 2020.

Motion to carry made by Mr. Eckart, the motion was seconded by Ms. Mungo. All voted yes.

f. 16-2020 Amend Chapter 17 of the Code of the Township of Westampton, Claims, Payment of – this ordinance changes the number of signatories required on checks from 3 to 2 in order to streamline payments (second reading). Motion and second required. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. This was opened to the public for comment. Nancy Burkley stated that all vouchers had to go through Jim Brady, former administrator, will it still be the same. Wendy Gibson, Administrator, does review the purchase orders and would be further tightening the process. With no further comment, the meeting was closed. All voted yes.

g. 17-2020 Amend Chapter 134 of the Code of the Township of Westampton, Food Handling Establishments – this ordinance sets forth the standards to allow for the operation of mobile food handling facilities (trucks) within the Township of Westampton (second reading). Motion and second required. Mr. Eckart made a motion to approve, the motion was seconded by Mr. DeSilva. This was opened to the public for comment. No comment was made and the meeting was closed. All voted yes.

h. 18-2020 Cancellation & Reappropriation of Balances from Bond Ordinance #10-2016 – this ordinance cancels a sum of \$43,432.95 that wasn't spent and will now be used for the completion of various improvements to the Municipal Building & grounds and for the acquisition of all wheel drive vehicles (first reading) – motion & second required. Ms. Mungo made a motion to approve, the motion was seconded by Mr. Eckart. All voted yes.

Resolutions:

a. 117-20 Intent to Bond in the Event of a Shortfall in Funding – this resolution confirms Westampton Township's intent to adopt appropriate bond ordinances in order to provide funding for affordable housing if projected funding from the mandatory development fee ordinance is found to be insufficient. Motion to approve made by Mr. Wisniewski; seconded by Mr. DeSilva. All voted yes.

b. 118-20 Appoint a Municipal Housing Liaison – this resolution appoints Wendy Gibson as Westampton Township's Municipal Housing Liaison. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. All voted yes.

c. 119-20 Approve & Adopt an Affordable Housing Spending Plan – this resolution authorizes the Township of Westampton's professionals to take reasonable and necessary actions to secure approval of the Affordable Housing Spending Plan and to maintain the Township's immunity from any Mt. Laurel lawsuits. Motion to approve made by Mr. Wisniewski; seconded by Mr. Eckart. All voted yes.

d. 120-20 Adopt Affirmative Marketing Plan – this resolution ensures that all affordable housing units are affirmatively marketed to low- and moderate-income households, particularly those living and or working in Westampton Township. Motion to approve made by Mr. Wisniewski; seconded by Mr. DeSilva. All voted yes.

e. 121-20 Endorse & Support the Township of Westampton' s Housing Element & Fair Share Plan – this resolution endorses the Housing Element & Fair Share Plan adopted by the Land Development Board consistent with the settlement terms. Motion to approve made by Mr. Wisniewski; seconded by Mr. DeSilva. All voted yes.

f. 122-20 Appoint Administrative Agent – this resolution appoints CME Associates as the Township's administrative agent who is responsible for the administration of Westampton Township's affordable housing program and controls. Motion to approve made by Ms. Mungo; seconded by Mr. DeSilva. All voted yes.

g. 128-20 Payment of Vouchers – this resolution approves the payment of bills through 10/20/2020. Motion to approve made by Mr. DeSilva; seconded by Ms. Mungo. All voted yes.

h. 129-20 Approve Tax Appeal Settlement – this resolution approves a proposed settlement for BBL NJ Land, LLC, 115-119 Hancock Road, Block 906.07, Lot 8.01. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. All voted yes.

i. 130-20 Cancel Taxes, Block 1410, Lot 20 – this resolution cancels taxes on a property declared tax exempt by the Assessor for a 100% disabled veteran. Motion to approve made by Mr. Wisniewski; seconded by Mr. DeSilva. All voted yes.

j. 131-20 Remote Emergency Meetings – this resolution sets forth the procedures recommended for remote public meetings as per Local Finance Notice 2020-21. Motion to approve made by Mr. DeSilva; seconded by Mr. Eckart. All voted yes.

Correspondence: None

Committee Liaison Reports: None

Dates to Remember:

Township Committee meeting November 10, 2020
Annual Rabies Clinic November 21, 2020 9 AM-11 AM

Open to public Comment

Nancy Burkley – had a very successful ham dinner; they made nearly \$3000. She thinks the money reappropriated from the old bond ordinance should be saved since the Committee didn't seem happy about spending it. She spoke about the Committee supporting the rebuilding of Centerton bridge. She would like the Township to pass a resolution in support of this. She thinks the Freeholders would listen to the Committee.

Committee Members Comments

Mayor Henley – as a member of the Burlington County Planning Board he knows the building of the bridge would be very expensive and it would have to be built to today's standards. He agrees it was extremely convenient and he misses it but he knows how expensive it would be. He had spoken with former Mayor Andre Daniels who was very happy with our fire and EMS employees; he had needed to call on them and is very thankful for them and wanted it passed along.

Mr. Wisniewski – he says they all miss the bridge and he thinks the Committee would all support it but it's the Freeholders that make the decision. He ultimately respects what they decide to do.

Motion to adjourn made by Mr. Wisniewski; second by Mr. Eckart. All were in favor.

There were no further comments and the meeting was adjourned at 7:29 pm.

Respectfully submitted,

Marion Karp, Municipal Clerk