

## **WESTAMPTON TOWNSHIP COMMITTEE MEETING**

**6:00 PM Closed Session    7:00 PM Regular Meeting**

**November 21, 2016**

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times January 14, 2016)
3. Pledge of Allegiance
4. Welcome to guests
5. Moment of Silence
6. Roll Call
7. Approve 11/21/16 Agenda
8. Closed Session Minutes 11/7/2016; Regular Meeting Minutes 11/7/2016
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments
  - 7:00 PM Swear in new Fire/EMS Lieutenants: Chad Bozoski, Bryan Iannacone, Michael Westdyk
  - Swear in new Firefighter/EMTs: Benjamin Guerrini, Julian Vallery
11. Open Meeting to Public for comment on Agenda Items
12. Continued Agenda Items
13. Old Business
14. New Business
  - a. EMS Report
  - b. Police Report
  - c. Public Works Report
  - d. 2016 Best Practices Inventory
15. Resolutions
  - a. 108-16 Payment of Vouchers – this resolution approves payment of bills through 11/18/16.
  - b. 109-16 Tax Appeal Settlement, Walgreens, 100 Springside Road – this resolution approves the settlement reached on this pharmacy

- c. 110-16 Tax Appeal Settlement, Walgreens, 800 Woodlane Road – this resolution approves the settlement reached on this pharmacy
- d. 111-16 Joint Purchase of Self-Contained Breathing Apparatus (SCBA) – this resolution approves the memorandum of understanding between Westampton and Lumberton Townships (SCBA Purchase Group) and sets forth each agency's responsibilities for joint purchase of SCBA.
- e. 112-16 Grass Cutting Liens – this resolution places liens on the 16 properties listed on attached "Schedule A" for grass cutting performed on vacant/abandoned properties by the Public Works Department
- f. 113-16 Appoint Municipal Court Judge – this resolution appoints Richard Andronici as Municipal Court Judge to fill the remainder of Judge Rodney Thompson's term
- g. 114-16 Renew Interlocal Service Agreement with Eastampton Township – this resolution renews the agreement that exists between Westampton Township and Eastampton Township for Westampton to provide their Municipal Court services for another 3 year period.

## 16. Ordinances

- a. 19-2016 Salary Ordinance for Police Officers (second reading) – this ordinance sets the compensation and salaries of patrolmen and sergeants for the year 2016.
- b. 20-2016 Salary Ordinance for Full Time Firefighters/EMTs (second reading) – this ordinance sets the compensation and salaries for Firefighters/EMTs for 2016.
- c. 21-2016 Salary Ordinance for the Chief of Police and Lieutenant (second reading) – this ordinance sets the compensation and salaries for the year 2016 for both positions.
- d. 22-2016 – Amend Chapter 182, Property, Vacant & Abandoned (second reading) – this ordinance amends our existing ordinance by adding a definition, additional renewal fees as well as proration of registration fees, in order to make it clearer and easier to enforce.
- e. 23-2016 Salary Ordinance for Administrative and Public Works Employees (first reading) – this ordinance sets the compensation and salaries for the year 2016 for Municipal Court, Public Works and Administrative employees.
- f. 24-2016 Amend Chapter 128, Fire Prevention (first reading) – this ordinance establishes safety standards with regards to open burning, fire lanes, fire department connections, building evacuations, etc.
- g. 25-2016 Amend Chapter 128, Fire Prevention (first reading) – this ordinance clarifies the existing ordinance, specifies the Fire Official's duties and increases fees for inspections and permits.
- h. 26-2016 Amend Chapter 250, Signs (first reading) – this ordinance limits the size of promotional signs to 16 square feet.

17. Correspondence

- a. Willingboro Municipal Utilities Authority – hearing for proposed rate changes  
12/5/13 6 PM, The John F. Kennedy Center, Willingboro (rescheduled)
- b. Note of thanks from League of Women Voters

18. Dates to Remember

12/10/16 – Westampton Recreation Annual Breakfast with Santa  
12/14/16 – Senior Citizen's Holiday Dinner  
12/17/16 – Westampton Fire/EMS Annual Santa Around Town 11 AM

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19. Open Meeting to public for Comment – "Pursuant to NJSA 10:4-12(a), public comment is limited to one three minute comment period per person."

20. Comments – Department Heads and Professionals

21. Comments – Township Committee members

22. Adjourn

## WESTAMPTON TOWNSHIP COMMITTEE MEETING

6:00 PM Closed Session    7:00 PM Regular Meeting

November 7, 2016

**DRAFT**

The closed session meeting was called to order at 6:00 PM; Lopez, Chang, Teleisa, Daniels present, Smith-Hartman absent. Resolution 11-7-16 was adopted to go into closed session to discuss the Eastampton Court Shared Service agreement, fire engine repairs, police staffing and COAH.

The regular meeting was called to order at 7:05 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times on January 14, 2016. The flag was saluted. There was a moment of silence.

### Roll Call:

|                              |         |
|------------------------------|---------|
| Committeewoman Chang         | Present |
| Committeeman Lopez           | Present |
| Committeewoman Smith-Hartman | Present |
| Committeewoman Teleisa       | Present |
| Mayor Daniels                | Present |

Al Marmero, Solicitor, was present.

Maria Carrington, Administrator and Marion Karp, Clerk were both present.

Approve 11/7/16 Agenda – motion to approve made by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

Closed Session Minutes of 11/7/16 – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa and Mr. Daniels voted yes, Ms. Chang abstained.

Regular Meeting Minutes of 11/7/16 – motion to approve by Mr. Lopez; seconded by Ms. Smith-Hartman. All voted yes.

### **Public Comments on Agenda Items**

Sherry Dolan – asked about the donation to Tarnsfield Swim Club; as a Township resident she can't just go and use the pool; she wants to know why Township money being used for renovations there. This is a private pool and not a public pool. Administrator Maria Carrington explained this is the correct time to do the repairs, however she doesn't have the background on the pool in order to properly explain this. Mr. Lopez explained that 100% of the pool's operating expenses are funded by the dues charged to join the pool; there is a need to upgrade the bathrooms. The funds are coming from a contribution that is to be made by the Woodmont Developers. The Public Works Department does occasional maintenance there but most everything else is funded

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through their dues for membership. Ms. Dolan doesn't feel that the \$20K should go to the pool.

Vernita Jones – the \$50,000 is additional money they are getting from Woodmont, they haven't gotten this money yet. They are spending it before they even have the funds.

Mr. Lopez – they are contractually obligated to deliver the funds and the money is committed and will be coming here.

Vernita Jones – they are taking the funds out of the Open Space fund.

Mr. Lopez – the money will be replenished; he has a different opinion about the swim club; it is a good thing to have in the community. They have events that they host and are open to the public. \$158,700 is what it costs to operate the pool for a season; we only pay for partial capital expenses every so often, maybe every ten or fifteen years. He asked if instead the Township should take ownership of the pool in full so that everyone can swim and for them to raise their hands. The pool is public; if you want to use the pool, pay the membership fee.

Lori Hustus – asked where the \$20K would come from if we didn't have the \$50K contribution from Woodmont.

Sherry Dolan – feels the funding should come from the membership fees; if need be they should raise the fees.

Kristen Perkowski – is the current president of the pool; they operate 100% from their pool membership. She explained the history of the pool and how the memberships functioned. The pool fell on some hard times and the Township purchased the property. There are major things that need to be done to the pool since it is now 30 years old. They had applied for a grant to redo the coping and tiling but it didn't come through so they had to pay for that and don't have the money to renovate the bathrooms. They are trying to prioritize the things that need to be fixed. They try to keep the membership price reasonable.

Linda Hynes – asks the Committee to consider that the schools also need money and one of the biggest considerations is its students.

Jim Jacob – has a question about the Ikea drive discussion and if he will be able to ask questions later.

Vernita Jones – asked if everyone pays for their memberships. Ms. Perkowski stated that everyone does and they offer a variety of memberships to choose from.

Mr. Lopez – commented regarding the Rancocas Civic Association and their partnership with the Township. They charge a fee to rent the old Firehouse.

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Mayor Daniels – thanked everyone for their comments on this; please keep in mind that the Tarnsfield Swim Club is an asset owned by the Township; it is the same with the American Legion building. We consider ourselves fortunate this year to have some investment in terms of contributions made by developers that we could use for community enrichment. This is for quality of life enrichment for our children.

Ms. Smith-Hartman – all should come to the Tarnsfield Swim Club and see the camaraderie that the families share; it is a sport for ages 5-18 where kids come together as one. It is a wonderful asset to Westampton and as a realtor it is a selling feature for Westampton homes; she is a huge proponent and a founding member.

### **New Business**

Discussion of Ikea Drive dedication – Township Administrator Maria Carrington gave an overview of what is being proposed at the new Camuto warehouse being constructed on Springside Road. The Committee is concerned that due to only one exit/entrance it will create traffic/accident problems. They have proposed the construction of another access point to the warehouse and it will require the dedication of a portion of Ikea Drive. The Committee needs to consider this and make a recommendation to the Land Development Board. Mike Dolan gave some background; Ikea Drive was intended to be dedicated to the Township a long time ago. He agrees that another exit/entrance is the solution to the problem.

Jim Jacobs – is happy that Ikea Drive will be used as an exit point. Can it also be used as an entry point to force all traffic onto Ikea Drive? He asked if the proposed exit can be moved from the northeast corner to the southeast corner. This would push the truck traffic away from the neighboring residents.

Mike Dolan – explained that trucks like to move around a facility in a counter clockwise motion; it avoids blind spots when backing up. They also don't want to mix cars with the truck traffic. It is for safety concerns.

Jim Jacobs – is it viable to have cars only enter on Springside Road and limit truck traffic to Ikea Drive only?

David Guerrero – echoes Jim Jacobs' comments; he is concerned with this. They hope the Township entertains some potential options for moving the truck exit. They want to minimize the impact of this warehouse on the residential properties.

Ms. Teleisa made a motion to refer this to the Land Development Board for their further review and discussion; the motion was seconded by Mr. Lopez. All voted yes.

### **Resolutions**

Mr. Lopez asked if Resolution #106-16 and #101-16 could be considered out of turn as Ms. Smith-Hartman had to leave the meeting early.

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106-16 Approve AFSCME Contract – motion to approve made by Ms. Teleisa; seconded by Ms. Smith-Hartman. Mr. Lopez publicly thanked AFSCME and the Committee people and the 4 employees that served as shop stewards; it wasn't easy; we invested quite a few months in this. He wanted to commend the Township employees for really going all in for the residents of Westampton; they really did put the residents first. Westampton Township has a commitment to their employees and they appreciate them; the Municipal Court employees will be receiving an additional stipend for the additional court that they hold here; and Public Works will be receiving more of a boot allowance. Sick payouts upon retirement will be capped at \$15,000; new hires will be capped. We are eliminating longevity pay for all new employees as well which will save tax dollars. Bereavement leave was changed; new hours are 7:30 AM to 4:30 PM for the Municipal Building to help more people get here to do business. Ms. Chang thanked Ms. Teleisa for the enormous amount of hours she put in on this contract.

Mayor Daniels thanked the negotiating team of Mr. Lopez and Ms. Teleisa and the employees for negotiating; Maria Carrington, the Township Administrator and our labor attorney. He is here all the time and he sees firsthand the employees working diligently every day for the residents. They are very professional and get the job done.

101-16 Authorize Distribution of Funds to Tarnsfield Swim Club – motion to approve made by Mr. Lopez; seconded by Ms. Smith-Hartman. All voted yes, Ms. Chang abstained.

98-16 Payment of Vouchers – motion to approve made by Mr. Lopez; seconded by Ms. Chang. All voted yes.

99-16 In Support of S-2663 & A-4234– motion to approve made by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

100-16 Refund Tax Sale Certificate – motion to approve made by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

102-16 Authorize Financial Distribution of Funds from Dolan Contractors, Inc. – motion to approve made by Ms. Teleisa; seconded by Mr. Lopez.

103-16 PILOT Monitoring Policy – motion to approve made by Mr. Lopez; seconded by Ms. Teleisa.

104-16 Chapter 159, Drive Sober or Get Pulled Over – motion to approve made by Ms. Chang; seconded by Mr. Lopez. All voted yes.

105-16 New Century Bankruptcy – motion to approve made by Mr. Lopez; seconded by Ms. Chang. Mr. Lopez explained that New Century was trying to get their last tax payment back. Ms. Chang wanted it clarified that the suit was dismissed with prejudice. All voted yes.

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107-16 Fire Truck Lease – Mr. Lopez explained what the resolution meant. We would be leasing a used fire truck while the one we own that was damaged in an accident was repaired. Insurance pays for 100% of the lease payment. It is for 6 months. Motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

### **Ordinances**

19-2016 Salary Ordinance for Police Officers (first reading) – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. Mr. Lopez explained to the residents that this has to be done every year. All voted yes.

20-2016 Salary Ordinance for Full Time Firefighters/EMTs (first reading) – Ms. Teleisa wants the Fire Chief salary separated out like it is for the police salary ordinance. Motion to approve as amended by Mr. Lopez; seconded by Ms. Teleisa.

21-2016 Salary Ordinance for the Chief of Police & Lieutenant (first reading) – motion to approve by Mr. Lopez; seconded by Ms. Teleisa. All voted yes.

22-2016 Amend Chapter 182; Property, Vacant & Abandoned (first reading) – motion to approve by Ms. Chang; seconded by Mr. Lopez.

### **Correspondence**

Willingboro MUA – proposed rate change hearing

### **Dates to Remember**

Veteran's Day Parade – November 12th, Willingboro Township

Am Vets Annual Spaghetti Dinner – November 12<sup>th</sup>, Rancocas Community Center, 4-7 PM. Take outs are available

November 12<sup>th</sup> – Annual Free Rabies Clinic, 9 to 11 AM, Public Works Garage

December 10<sup>th</sup> – Westampton Recreation's Annual Breakfast with Santa

December 14<sup>th</sup> – Senior Citizen's Holiday Dinner

December 17<sup>th</sup> – EMS Annual Santa Around Town – starts at 10:30/11 AM

Sam Hayes will be honored at WMS on Tuesday, November 8<sup>th</sup> at 8 AM



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### **Open to Public Comment**

Lori Hustus – thinks it is sad for employees to have to give up bereavement time.

Jerry Mengel – the No Parking signs in Fernbrooke are about 15 years old and are fading; would Public Works take care of that? Maria would speak to Mike Meenan about this.

Chris Hamilton – wanted to commend the Fire Department throwing candy out of the truck on Halloween.

Jim Jacobs – appreciates the Fire Department and all the work they do

### **Comments from Department Heads and Professionals**

Police Chief Joe Otto – on October 20<sup>th</sup> they met with Deerwood at their Town Hall meeting; it went well; they are continuing their meetings and will meet with other sections of the Township. Lt. Rogers participated in the Jack and Jill event this past Saturday; yesterday several officers escorted several breast cancer survivors at Great Adventure for the Susan J. Komen walk/run. They wanted to recognize Sgt. Brewer and SLEO Johnson and the EMS crew for saving two lives this weekend.

Mayor Daniels – thanked Chief Otto for everything they did with participating in the Jack and Jill event and the Susan G. Komen walk.

Administrator Maria Carrington – thanked the Committee for settling the AFSCME contract.

Ms. Teleisa – as we know Veterans Day is Friday; she wants to extend a thank you to all vets in the audience, on the dais, and to her Father; to all active military as well as those who have died. Thank you for our independence, we have a choice and it is because of you. Thanks for your bravery and courage.

Ms. Chang – salutes all Post 509 members in the audience and a good night to everyone.

Mr. Lopez – clarified the bereavement schedule for the public; the employees saw it was appropriate to make a change and agreed to do it now; it will apply to not just the future employees. It is a very generous leave schedule. He thanked the police for being the best in terms of community outreach and the EMS Department for all the volunteering they do. The Township hosted two debates last week; the room was packed, it was great to see legislators packing the room. Everyone was impressed with the courtroom, the building, the police department – all were commended. Everybody get out to vote tomorrow. People shed their blood for this right. He thanked everyone for coming out.

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Ms. Chang – wants to make sure that we will still be doing the Thanksgiving donations that Janet Curran spearheads. Maria would be checking into this.

Mayor Daniels – knows that Kingdom Church reached out to families that may need help over the holidays. They are looking to help 200 families. They will be having an open house and ribbon cutting on Saturday November 19<sup>th</sup>. The debates were held here and were a success; he thanked Mike Meenan for the temperature control. Everyone thank a Veteran and realize that someone paid a price for our freedom.

There were no further comments and the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk

# Westampton Township Emergency Services

*Raising The Standard In Community Service*

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305

[www.westamptonfire.org](http://www.westamptonfire.org)

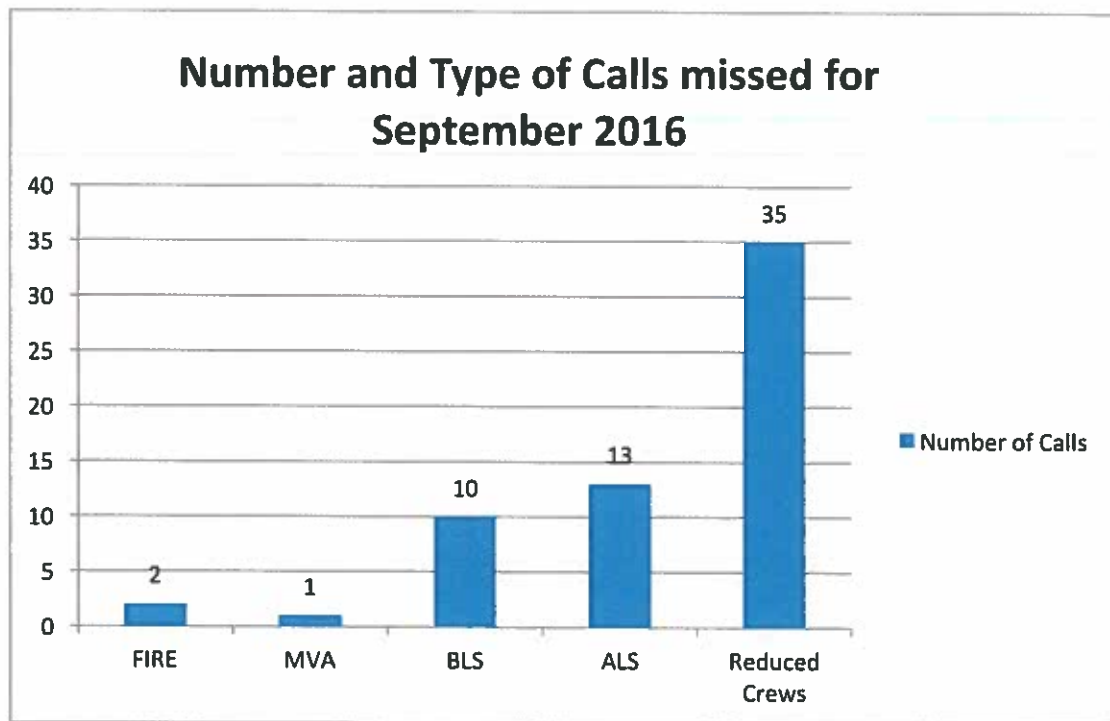


Monthly Report

October 2016

The Westampton Township Emergency Services was dispatched to **326** calls for service for the month of **October 2016** for a total of **2939** calls for the year. This is an increase of **61** calls over **October 2015** and an increase of **380** calls year to date 2015.

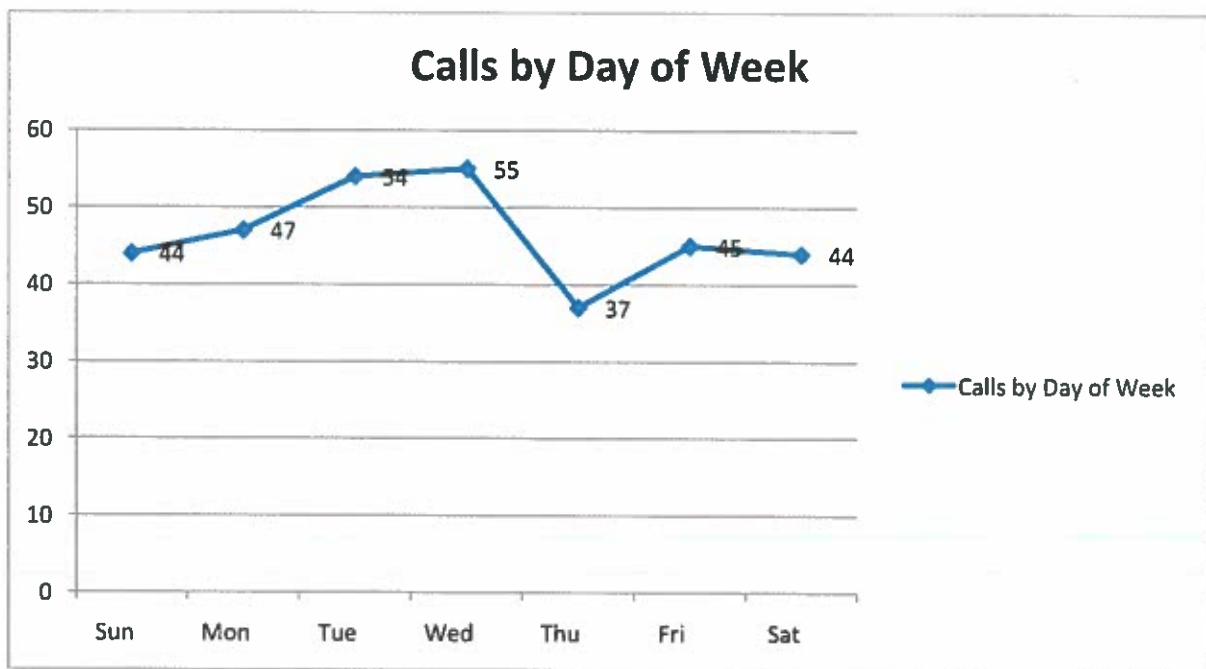
EMS calls account for **74%** of the departments call volume followed by **14%** for fire responses, lastly motor vehicle accidents make up **12%** of the Departments call volume.



The department failed to respond to a total of **28** calls for the month. This represents **8%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **26** times. This represents **55 %** of total fire responses. Year to date the department has missed **89** calls and responded understaffed **267** times.

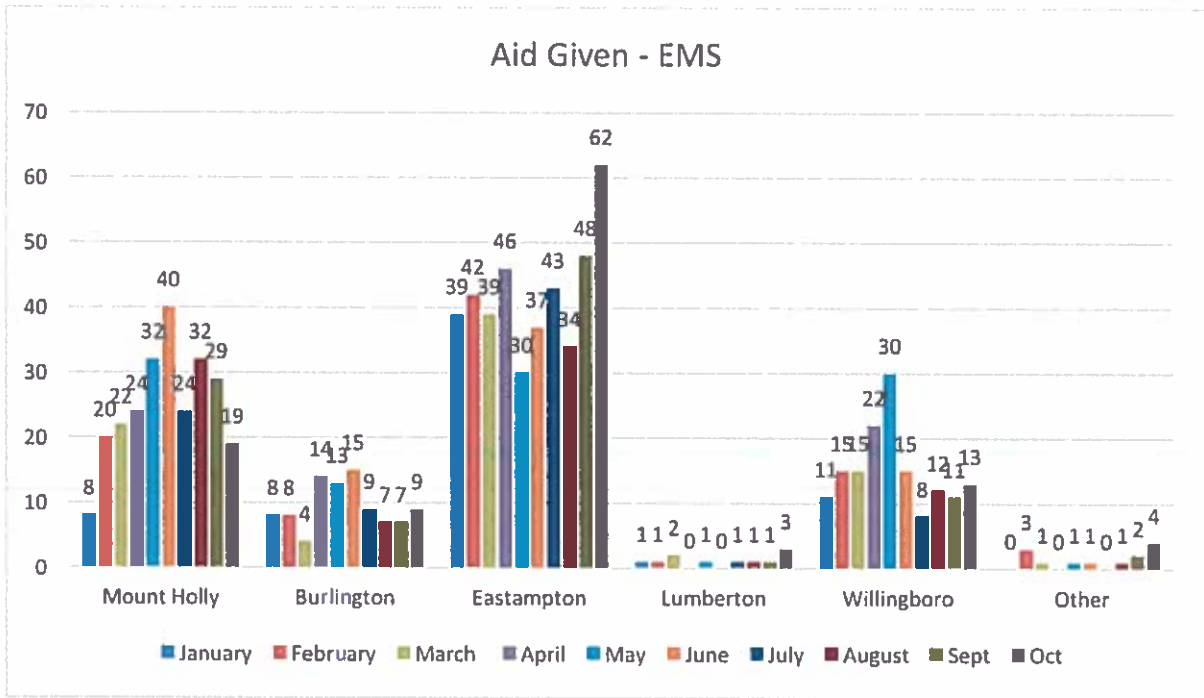
|    | Month  | Incident     | Location    | Why Missed | Location                 |
|----|--------|--------------|-------------|------------|--------------------------|
| 1  | May    | EMS Call     | Westampton  | EMS Call   | Westampton               |
| 2  | May    | EMS Call     | Westampton  | MVA Rescue | Westampton               |
| 3  | May    | MVA          | NJTP        | EMS Call   | Westampton               |
| 4  | May    | MVA          | Westampton  | EMS Calls  | Westampton / Mount Holly |
| 5  | May    | EMS Call     | Westampton  | MVA        | NJTP                     |
| 6  | May    | Mulch Fire   | Westampton  | MVA        | NJTP                     |
| 7  | May    | EMS Call     | Westampton  | EMS Call   | Westampton               |
| 8  | May    | EMS Call     | Mount Holly | EMS Call   | Westampton               |
| 9  | May    | MVA          | Westampton  | EMS Calls  | Westampton / Mount Holly |
| 10 | June   | MVA          | Westampton  | EMS Calls  | Westampton               |
| 11 | June   | EMS Call     | Westampton  | EMS Calls  | Westampton               |
| 12 | June   | MVA          | Westampton  | EMS Calls  | Westampton / Mount Holly |
| 13 | June   | EMS Call     | Westampton  | EMS Calls  | Westampton               |
| 14 | June   | EMS Call     | Westampton  | Fire Call  | Westampton               |
| 15 | June   | EMS Call     | Westampton  | EMS Call   | Westampton               |
| 16 | June   | MVA          | Westampton  | EMS Call   | Westampton               |
| 17 | June   | EMS Call     | Westampton  | Fire Call  | Lumberton                |
| 18 | July   | EMS Call     | Eastamptton | EMS Call   | Westampton               |
| 19 | July   | EMS Call     | Westampton  | BLS Call   | Westampton               |
| 20 | July   | EMS Call     | Westampton  | BLS Calls  | Westampton               |
| 21 | July   | EMS Call     | Eastamptton | MVA Rescue | Westampton               |
| 22 | July   | EMS Call     | Mount Holly | MVA        | NJTP                     |
| 23 | July   | Fire Alarm   | Westampton  | BLS Calls  | Westampton / Mount Holly |
| 24 | July   | EMS Call     | Eastamptton | Fire Call  | Westampton               |
| 25 | July   | EMS Call     | Westampton  | BLS Calls  | Westampton               |
| 26 | July   | EMS Call     | Westampton  | Fire Call  | Westampton               |
| 27 | August | Alarm System | Westampton  | MVA        | Westampton               |
| 28 | August | MVA          | Westampton  | ALS Call   | Westampton               |
| 29 | August | EMS Call     | Eastamptton | ALS Call   | Westampton               |
| 30 | August | ALS Call     | Westampton  | MVA        | Rt 295                   |
| 31 | August | ALS Call     | Mount Holly | MVA        | Rt 295                   |
| 32 | August | BLS Call     | Eastamptton | Training   | Westampton               |
| 33 | August | EMS Call     | Eastamptton | BLS Calls  | Westampton               |
| 34 | August | ALS Call     | Westampton  | ALS Calls  | Westampton               |
| 35 | Sept   | BLS Call     | Westampton  | BLS Call   | Westampton               |
| 36 | Sept   | BLS Call     | Mount Holly | MVA        | Westampton               |
| 37 | Sept   | BLS Call     | Westampton  | BLS Calls  | Westampton               |
| 38 | Sept   | BLS Call     | Eastampton  | MVA        | Westampton               |
| 39 | Sept   | ALS Call     | Westampton  | BLS Calls  | Mount Holly              |
| 40 | Sept   | MVA          | Westampton  | MVA        | NJTP                     |
| 41 | Sept   | BLS Call     | Mount Holly | MVA        | Eastampton               |
| 42 | Sept   | BLS Call     | Westampton  | Fire Call  | Westampton               |
| 43 | Sept   | MVA          | Eastampton  | BLS Call   | Westampton               |

|    |     |          |             |           |             |
|----|-----|----------|-------------|-----------|-------------|
| 44 | Oct | ALS Call | Eastampton  | EMS Call  | Westampton  |
| 45 | Oct | ALS Call | Westampton  | Fire Call | Westampton  |
| 46 | Oct | ALS Call | Eastampton  | EMS Call  | Westampton  |
| 47 | Oct | BLS Call | Eastampton  | EMS Call  | Westampton  |
| 48 | Oct | BLS Call | Eastampton  | EMS Call  | Westampton  |
| 49 | Oct | BLS Call | Mount Holly | EMS Call  | Westampton  |
| 50 | Oct | ALS Call | Westampton  | Fire Call | Westampton  |
| 51 | Oct | BLS Call | Westampton  | EMS Call  | Eastampton  |
| 52 | Oct | BLS Call | Westampton  | MVA       | Mount Holly |
| 53 | Oct | Alarm    | Westampton  | Fire Call | Westampton  |
| 54 | Oct | ALS Call | Westampton  | EMS Call  | Westampton  |
| 55 | Oct | ALS Call | Westampton  | Fire Call | Westampton  |
| 56 | Oct | ALS Call | Westampton  | BLS Call  | Mount Holly |
| 57 | Oct | ALS Call | Westampton  | Fire Call | Westampton  |
| 58 | Oct | ALS Call | Westampton  | No Ambo   | N/A         |
| 59 | Oct | ALS Call | Westampton  | No Ambo   | N/A         |
| 60 | Oct | ALS Call | Westampton  | EMS Call  | Eastampton  |
| 61 | Oct | ALS Call | Westampton  | EMS Call  | Westampton  |
| 62 | Oct | ALS Call | Eastampton  | No Ambo   | N/A         |
| 63 | Oct | BLS Call | Westampton  | EMS Call  | Westampton  |
| 64 | Oct | BLS Call | Westampton  | Fire Call | Westampton  |
| 65 | Oct | BLS Call | Westampton  | EMS Call  | Eastampton  |
| 66 | Oct | BLS Call | Mount Holly | EMS Call  | Westampton  |
| 67 | Oct | BLS Call | Westampton  | No Ambo   | N/A         |
| 68 | Oct | ALS Call | Eastampton  | EMS Call  | Westampton  |
| 69 | Oct | BLS Call | Westampton  | Fire Call | Westampton  |
| 70 | Oct | BLS Call | Westampton  | Fire Call | Westampton  |
| 71 | Oct | MVA      | Westampton  | EMS Call  | Westampton  |
| 72 | Oct | Wires    | Westampton  | EMS Call  | Westampton  |

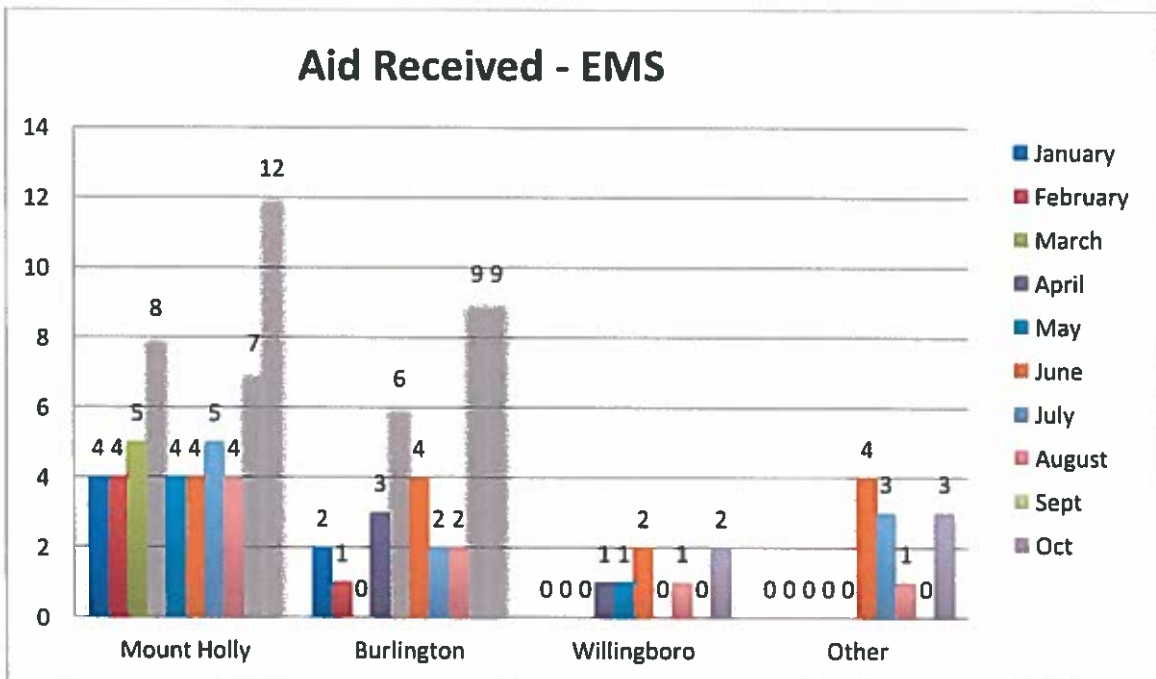


The busiest day of the week for the month of **October** was **Wednesday's**.

## Mutual Aid



Note: A shared service agreement is in place with Eastampton, as we are the primary provider of EMS





[illegible]

### Aid Given - Fire

| Location     | January | February | March | April | May | June | July | August | Sept | Oct |
|--------------|---------|----------|-------|-------|-----|------|------|--------|------|-----|
| Mount Holly  | 10      | 10       | 12    | 13    | 12  | 10   | 8    | 7      | 10   | 10  |
| Burlington   | 1       | 1        | 1     | 1     | 2   | 2    | 2    | 2      | 2    | 2   |
| Eastampton   | 1       | 1        | 1     | 5     | 2   | 4    | 2    | 2      | 2    | 2   |
| Lumberton    | 1       | 1        | 1     | 2     | 2   | 3    | 2    | 2      | 2    | 2   |
| Mount Laurel | 1       | 1        | 1     | 2     | 1   | 1    | 1    | 1      | 1    | 1   |
| Willingboro  | 4       | 2        | 2     | 2     | 2   | 5    | 4    | 3      | 3    | 3   |
| Other        | 0       | 0        | 0     | 4     | 2   | 4    | 3    | 2      | 1    | 1   |

## Vehicle Mileage

| Veh # | Year | Make  | Model          | Unit Type       | End   | Start | Total |
|-------|------|-------|----------------|-----------------|-------|-------|-------|
| 801   | 2013 | Ford  | E-450          | Ambulance       | 58673 | 58258 | 415   |
| 802   | 2015 | Ford  | E-450          | Ambulance       | 28715 | 27138 | 1577  |
| 803   | 2010 | Ford  | E-450          | Ambulance       | 10086 | 9549  | 537   |
| 2723  | 2006 | KME   | Predator       | Rescue - Engine | OOS   | OOS   | OOS   |
| 2725  | 2013 | KME   | Severe Service | Ladder          | 15135 | 14030 | 1105  |
| 2729  | 2006 | Ford  | F-250          | Utility         | 60099 | 59281 | 818   |
| FM272 | 2006 | Ford  | Explorer       | Duty/Inspector  | 42819 | 41668 | 1151  |
| 2700  | 2015 | Chevy | Tahoe          | Command Car     | 8874  | 7669  | 1205  |

## Apparatus and Equipment

### Rescue Engine 2723

- Rear-ended on the New Jersey Turnpike on October 8<sup>th</sup>
- Approximately \$50,000 in damage. (Covered by Insurance)
- Four to Six Month Repair

### Ladder 2725

- KME will be taking the truck back to KME for a Quality Inspection
- Rear Airbags replaced under warranty.

### Ambulance 801

- New Tires
- Brakes Repaired
- Front End Aligned

## Ambulance 802

- New Front Tires
- Front End Aligned

## Ambulance 803

- Brake System Repaired (Warranty Issue)

## Staffing

|            | Volunteer<br>Duty  | Sick<br>Leave   | Comp<br>Time    | Personal<br>Time | Vacation<br>Time | Bereavement<br>Leave | Workers<br>Comp |
|------------|--------------------|-----------------|-----------------|------------------|------------------|----------------------|-----------------|
| January    | 609 hrs            | 8.5 hrs         | 17 hrs          | 48 hrs           | 24 hrs           | 0 hrs                | 0 hrs           |
| February   | 459 hrs            | 127 hrs         | 103 hrs         | 17 hrs           | 46.5 hrs         | 0 hrs                | 48 hrs          |
| March      | 438.5 hrs          | 421 hrs         | 25 hrs          | 24 hrs           | 48 hrs           | 48 hrs               | 0 hrs           |
| April      | 447 hrs            | 207 hrs         | 132 hrs         | 24 hrs           | 11 hrs           | 0 hrs                | 0 hrs           |
| May        | 353 hrs            | 85 hrs          | 249 hrs         | 12 hrs           | 78 hrs           | 24 hrs               | 0 hrs           |
| June       | 506 hrs            | 240 hrs         | 183 hrs         | 64 hrs           | 88 hrs           | 38 hrs               | 0 hrs           |
| July       | 577 hrs            | 168 hrs         | 237 hrs         | 56 hrs           | 120 hrs          | 0 hrs                | 168 hrs         |
| August     | 593 hrs            | 226 hrs         | 338 hrs         | 10 hrs           | 168 hrs          | 0 hrs                | 264 hrs         |
| September  | 379 hrs            | 50 hrs          | 414 hrs         | 55 hrs           | 112 hrs          | 0 hrs                | 72 hrs          |
| October    | 459 hrs            | 22 hrs          | 253 hrs         | 24 hrs           | 84 hrs           | 0 hrs                | 72 hrs          |
| <b>YTD</b> | <b>4,820.5 hrs</b> | <b>1554 hrs</b> | <b>1951 hrs</b> | <b>334 hrs</b>   | <b>779.5 hrs</b> | <b>110 hrs</b>       | <b>624 hrs</b>  |

### **October 2016 Fire Official's Report**

|                               |    |
|-------------------------------|----|
| Fire Inspections Conducted    | 34 |
| Fire Safety Permits Issued    | 4  |
| Imminent Hazards Ordered      | 0  |
| Fire Investigations Conducted | 3  |

During the month of October, thirty-four Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention as FF/EMT Iannacone has returned to duty after being out on injury and with the addition of FF/EMT LeBrun to the Inspections staff. None of those Inspections revealed "dangerous conditions" that required the issuance of an Imminent Hazard order. Four Fire Safety Permits were issued during the month of October including those necessary for the fall festival. One Fire Investigation was necessary within Westampton during the month of October; that Investigation has been closed. One Fire Safety complaint was investigated with violations of the New Jersey Uniform Fire Code cited.

FF/EMT Knott attended two training programs in Fire Investigation at the Monmouth and Middlesex County Fire Academies during the month of October as he prepares for upcoming testing to become a Nationally Certified Fire & Explosion Investigator. FF/EMT Knott attended the monthly meeting of the Burlington County Fire Marshal's Association with nothing of note to report. FF/EMT Knott attended the New Jersey Division of Fire Safety "five County meeting" where upcoming fire code changes were discussed. FF/EMT Knott assisted the Lumberton Township Fire Marshal with an Investigation in Lumberton and the NJ State Fire Marshal with a fire in Pemberton Borough this month; both on his own time at no cost to the Township.

FF/EMT Knott continues to work with Chief Farnsworth and Township Administrator Carrington on updating the Westampton Fire Prevention Ordinance. FF/EMT Knott continues to work on the annual LEA report as required by the NJ Division of Fire Safety. Approximately 100 inspections remain for the year. New and updated registration of the Life Hazard Uses in town continues, with over one hundred and fifteen (115) Life Hazard Uses having been added or amended since the Bureau was absorbed by the Fire Department in late 2015. The Fire Marshal's Page at [www.westamptonfire.org/fire-marshals-office/](http://www.westamptonfire.org/fire-marshals-office/) has been updated to include many forms previously unavailable online.

To: Westampton Township Committee  
From: Chief Joseph Otto  
Date: November 16, 2016  
Subject: Police Department Report from October 13, 2016 to November 16, 2016

Training:

K-9 In-Service Training (2 Days)  
Ptl. Welthy, Ptl. Rowbottom

Command and Leadership Program  
Lt. Ent

Alcohol Beverage Control (2 Days)  
Det. Austin

Patrol Rifle Workshop (1 Day)  
Sgt. Bieri

Pipeline Training (1 Day)  
Sgt. Caulfield

Search & Seizure for Patrol (1 Day)  
Sgt. Bieri

Executive Training (2 Days)  
Chief Otto, Lt. Ferguson

ECDR Training (1 Day)  
Lt. Ent, Sgt. Bieri

Forensic / DNA Symposium (1 Day)  
Lt. Rogers, Civ. Barry

Personnel:

Ptl. Lloyd has been released back to full duty.

Westampton Officers participated in a Breast Cancer Awareness Event at the Crescent Shriners Hall on Friday, October 14<sup>th</sup>.

Westampton Officers participated in the Relay for Life "Town Heroes" Event at Rancocas Valley Regional High School on Friday, October 14<sup>th</sup>.

Chief Otto was honored with an award at the Catholic Charities / Providence House Celebration of Survivors Event for his work in Domestic Violence at the Kennedy Center on Tuesday, October 18<sup>th</sup>. Lt. Rogers also attended the event.

Westampton Command Staff had a Town Hall meeting with Deerwood Residents on Thursday, October 20<sup>th</sup>.

We attended a School Safety and Security meeting at the Burlington County Institute of Technology on Friday, October 21<sup>st</sup>.

Lt. Rogers attended a School Safety and Awareness workshop at the Hampton Academy.

Lt. Roger's participated in an open forum discussion sponsored by the Jack and Jill organization at the Westampton Municipal Building on Saturday, November 5<sup>th</sup>.

Westampton Officers participated in a Breast Cancer Awareness Event at Great Adventure in which the officers were honored to escort "survivors" during the event. This was held at Great Adventure on Sunday, November 6<sup>th</sup>.

Westampton Officers participated in a basketball game between the Rancocas Valley Royals basketball team and local police officers at the Wells Fargo Center on Monday, November 7<sup>th</sup>.

I received a "thank you" email from the League of Women Voters for the assistance of Sgt. Brewer and SLEO II Johnston during their Candidates' forum on November 3<sup>rd</sup> (see attached email for detail).

SLEO II Mikki Gable and Kody Johnston are assigned to their Field Training Officer and doing well.

SLEO II Joshua Meeks resigned to take a full-time position with Medford Twp.

#### Equipment:

The Speed Sign was utilized on Deerwood Drive and Rancocas Road.

The Police Department obtained several Nikon DSLR cameras (no cost) through the LESO Program (Law Enforcement Support Office) to be utilized during criminal investigations and serious motor vehicle accident investigations etc...

The Police Department obtained two (2) Dell Rack Servers (no cost) through the GSA (Government Services Administration) to be utilized in the Police Department for storage of evidential videos, data and police related programs.

All officers have been trained and are utilizing the BWC's (Body Worn Cameras).

#### Activities:

Calls for service (Incidents) for October were 1217. Quick Calls for October were 499. Motor vehicle summons in October were 323. 1 M.I.T. checkpoint was conducted in October.

The detective division had 43 open cases as of 11/1/16. 9 new cases were opened in October and 4 were cleared or closed. Please refer to Lieutenant Roger's reports for further details.

Respectfully,

Chief Joseph Otto

# **Westampton Township Police Department**

## **Inter – Office Communication**

**TO: Chief Otto**

**FROM: Lt. Rogers**

**DATE: November 2, 2016**

**SUBJECT: Detective's Activity Report – Month of October 2016**

|   |                 |                    |
|---|-----------------|--------------------|
| <b>Open Cases as of: 10/01/16</b>                                     | <b>43</b>       |                    |
| <b>New Cases:</b>   | <b>09</b>       |                    |
| <b>Cases Cleared / Closed:</b>  | <b>04</b>       |                    |
| <b>Open Cases as of 10/31/2016:</b>                                   | <b>54</b>       |                    |
| <b>Megan's Law Notifications:</b>                                     | <b>0</b>        |                    |
| <b>Megan's Law Registrations:</b>                                     | <b>0</b>        |                    |
| <b>Megan's Law Verification:</b>                                      | <b>0</b>        |                    |
| <b>A. B. C. Investigations:</b>                                       | <b>0</b>        |                    |
| <b>Firearms Background Checks:</b>                                    | <b>8</b>        |                    |
| <b>Other Background Checks:<br/>(Military / Fire Co / DVRT, Etc.)</b> | <b>6</b>        |                    |
| <b>Arrests (Field Reporting):</b>                                     | <b>Adult: 0</b> | <b>Juvenile: 0</b> |
| <b>CDR'S Generated:</b>   | <b>Adult: 3</b> | <b>Juvenile: 1</b> |
| <b>Motor Vehicle Summons:</b>   | <b>0</b>        |                    |
| <b>Crisis Negotiations Responses:</b>                                 | <b>0</b>        |                    |

**Other:**

**The Criminal Intelligence Unit assisted the Patrol Division investigate three fatal motor vehicle accidents, and two unattended death investigations.**

**The C.I.U investigated the events that led to an 11 year old male juvenile who after jumping from the rear door of a school bus, went missing for 2 hours. The investigation resulted in criminal charges being filed against a school bus driver and a bus aide.**

**The C.I.U investigated two sexual assault complaints.**

**Lt. Rogers received an Award of Valor during an award ceremony at the National Museum of Liberty in Philadelphia PA.**

**The Westampton Township Police Department participated in its first Coffee with a Cop event at the Dunkin Donuts located at 102 Springside Rd. The event was organized by the Community Affairs Lieutenant.**

**The Westampton Township Police Department participated in a Susan G. Korman sponsored Designer Bag Bingo event at the Shriner's Hall. Ptl. Woods manned a "Kiss a Cop" photo booth. Lt. Rogers acknowledged Breast Cancer survivors via a public address.**

**Chief Otto was recognized by the Catholic Charities and Providence House for his continuous years of support and service to victims of Domestic Violence via his support to the Providence House and Catholic Charities. Chief Otto was awarded a certificate of recognition during an event held at the JFK Center in Willingboro NJ.**

**Members of the Command staff participated in a town hall meeting with the residents of the Deerwood Development.**

**Detective Chieffalo charged a 14 year old with the theft of an auto from an earlier offense. She was able to find sufficient evidence to generate the complaint as the result of her investigation.**

**Training:**

**Lt. Rogers and Evidence Technician Barry attended a CODIS Forensic Serology/ DNA symposium as well as a Drug Toxicology symposium, both sponsored by the New Jersey State Police.**

**Lt. Rogers attended a School Safety and Awareness workshop at the Hampton Academy as a representative of the Westampton Township Police Dept.**



**Respectfully,**

**Roger J. Rogers**

**Lieutenant**

**Criminal Intelligence Division**

## New Detective Cases – October 2016

Fatal MVA: 3

Sexual Assault: 2

Missing Person: 2

Burglary: 3

Theft: 2

Fraud : 1

Harassment: 1

# Westampton Township Police Department Year 2016

|                         | January | February | March | April | May  | June | July | August | September | October | November | December | Year End Total |
|-------------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|----------------|
| Arson                   | 0       | 0        | 0     | 0     | 0    | 0    | 0    | 0      | 0         | 0       |          |          | 0              |
| Traffic Summons         | 325     | 445      | 429   | 547   | 521  | 537  | 314  | 239    | 370       | 323     |          |          | 4050           |
| Motor Vehicle Accidents | 45      | 43       | 47    | 41    | 41   | 43   | 37   | 33     | 34        | 45      |          |          | 409            |
| Assaults                | 4       | 1        | 3     | 2     | 8    | 11   | 2    | 3      | 8         | 8       |          |          | 50             |
| Domestics               | 13      | 9        | 5     | 11    | 15   | 12   | 10   | 5      | 4         | 16      |          |          | 100            |
| Rapes                   | 0       | 0        | 0     | 2     | 1    | 0    | 0    | 0      | 2         | 1       |          |          | 6              |
| Homicides               | 0       | 0        | 0     | 0     | 0    | 0    | 0    | 0      | 0         | 0       |          |          | 0              |
| Larceny                 | 10      | 3        | 9     | 4     | 6    | 9    | 10   | 28     | 7         | 8       |          |          | 94             |
| Motor Vehicle Thefts    | 1       | 0        | 0     | 1     | 1    | 1    | 0    | 3      | 1         | 0       |          |          | 8              |
| Burglaries              | 1       | 0        | 1     | 3     | 1    | 0    | 1    | 1      | 2         | 3       |          |          | 13             |
| Adult Arrests           | 40      | 49       | 45    | 46    | 55   | 66   | 43   | 56     | 58        | 53      |          |          | 511            |
| Juvenile Arrests        | 2       | 1        | 1     | 0     | 11   | 4    | 1    | 2      | 2         | 1       |          |          | 25             |
| Robberies               | 2       | 0        | 0     | 0     | 1    | 0    | 1    | 2      | 0         | 0       |          |          | 6              |
| Incidents               | 1114    | 1052     | 1010  | 1238  | 1333 | 1337 | 1371 | 1261   | 1180      | 1217    |          |          | 12113          |
| Quick Calls             | 433     | 521      | 503   | 712   | 740  | 364  | 495  | 374    | 540       | 499     |          |          | 5181           |



# Westampton Township Police Department Year 2015

|                         | January | February | March | April | May  | June | July | August | September | October | November | December | Year End Total |
|-------------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|----------------|
| Arson                   | 0       | 0        | 0     | 0     | 0    | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 0              |
| Traffic Summons         | 628     | 623      | 528   | 560   | 645  | 481  | 565  | 704    | 464       | 552     | 452      | 339      | 6541           |
| Motor Vehicle Accidents | 44      | 29       | 57    | 30    | 39   | 30   | 44   | 28     | 40        | 28      | 44       | 48       | 461            |
| Assaults                | 5       | 1        | 8     | 4     | 13   | 6    | 2    | 1      | 6         | 8       | 4        | 4        | 62             |
| Domestics               | 6       | 11       | 11    | 15    | 17   | 7    | 8    | 5      | 13        | 7       | 12       | 9        | 121            |
| Rapes                   | 0       | 0        | 0     | 0     | 0    | 0    | 3    | 1      | 2         | 1       | 0        | 0        | 7              |
| Homicides               | 0       | 0        | 0     | 0     | 0    | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 0              |
| Larceny                 | 11      | 9        | 13    | 12    | 9    | 11   | 12   | 10     | 8         | 8       | 13       | 10       | 126            |
| Motor Vehicle Thefts    | 2       | 0        | 0     | 1     | 0    | 0    | 0    | 1      | 0         | 0       | 0        | 0        | 4              |
| Burglaries              | 1       | 0        | 0     | 1     | 2    | 0    | 1    | 0      | 3         | 2       | 0        | 3        | 13             |
| Adult Arrests           | 51      | 74       | 58    | 68    | 56   | 36   | 66   | 65     | 62        | 49      | 37       | 35       | 657            |
| Juvenile Arrests        | 3       | 1        | 1     | 2     | 1    | 5    | 0    | 1      | 2         | 0       | 1        | 5        | 22             |
| Robberies               | 0       | 0        | 0     | 0     | 1    | 0    | 1    | 0      | 0         | 0       | 0        | 0        | 2              |
| Incidents               | 1190    | 1152     | 1162  | 1171  | 1202 | 1117 | 1133 | 1150   | 1141      | 1221    | 1119     | 1128     | 13886          |
| Quick Calls             | 795     | 853      | 533   | 591   | 856  | 619  | 757  | 835    | 665       | 742     | 564      | 499      | 8309           |



# Westampton Township Police Department Vehicle Mileage Report: October 2016

| Veh#  | Tag      | VIN               | Year | Make  | Model       | Unit           | End           | Start   | Patrol | Unmarked |
|-------|----------|-------------------|------|-------|-------------|----------------|---------------|---------|--------|----------|
| 01    | 177728MG | 1FM5K8AR3FGC68693 | 2015 | Ford  | Interceptor | K-9            | 8,073         | 7,325   | 748    |          |
| 02    | 177729MG | 1FM5K8AR1FGC68692 | 2015 | Ford  | Interceptor | Patrol         | 11,943        | 10,566  | 1,377  |          |
| 03    | MG96567  | 2C3CDXAG5DH555196 | 2013 | Dodge | Charger     | K-9            | 59,686        | 58,600  | 1086   |          |
| 04    | 17730MG  | 1FM5K8ARXFGC68691 | 2015 | Ford  | Interceptor | Patrol         | 13,676        | 12,087  | 1589   |          |
| 05    | Temp Tag | 2C3CDXAT0EH367488 | 2014 | Dodge | Charger     | Patrol         | 2,153         | 1,722   | 431    |          |
| 06    | MG93120  | 2C3CDXAG9CH264702 | 2012 | Dodge | Charger     | Patrol         | 87,205        | 86,428  | 777    |          |
| 07    | MG93119  | 2C3CDXAG0CH264703 | 2012 | Dodge | Charger     | Patrol         | 74,929        | 74,249  | 680    |          |
| 08    | MG91779  | 1FMJU1G54CEF52247 | 2012 | Ford  | Expedition  | Patrol         | 65,210        | 64,293  | 917    |          |
| 09    | MG91778  | 1FMJU1G56CEF52248 | 2012 | Ford  | Expedition  | Patrol         | 69,616        | 68,203  | 1413   |          |
| 10    | MG91777  | 1FMJU1G58CEF52249 | 2012 | Ford  | Expedition  | Patrol         | 80,781        | 78,673  | 2108   |          |
| 2701  | MG80119  | 2FAFP71V68X152487 | 2008 | Ford  | Crown Vic   | Patrol         | 113,123       | 113,101 | 22     |          |
| 2708  | MG71977  | 2FAHP71W66X134683 | 2006 | Ford  | Crown Vic   | Patrol         | 120,533       | 120,470 | 63     |          |
| U/C   | NAD33A   | 1FAFP55U02A184048 | 2002 | Ford  | Taurus      | U/C            | 115,595       | 115,468 | 127    |          |
| Chief | PUL31Z   | 1GNSK3EC4FR594255 | 2015 | Chevy | Tahoe       | Chief Otto     | 13,848        | 13,379  |        | 469      |
| Admin | D19AYE   | 1FMEU72E26UB62754 | 2006 | Ford  | Explorer    | Lt. Ent        | 107,912       | 107,011 |        | 901      |
| Admin | LCT11T   | 1FMPU16L72LA95275 | 2002 | Ford  | Expedition  | Lt. Ferguson   | 170,480       | 170,100 |        | 380      |
| DB1   | RGK30E   | 2B3KA4ET99H642133 | 2009 | Dodge | Charger     | Lt. Rogers     | 110,713       | 109,942 |        | 771      |
| DB2   | D88EAD   | 1J8HG48KX7C654680 | 2008 | Jeep  | Commander   | Det. Austin    | 150,939       | 150,316 |        | 623      |
| DB3   | GJU74F   | 2G1WF55E6Y9376044 | 2000 | Chevy | Impala      | Det. Chieffalo | 91,251        | 90,810  |        | 441      |
|       |          |                   |      |       |             |                | Patrol        |         | 11338  |          |
|       |          |                   |      |       |             |                | Unmarked      |         |        | 3585     |
|       |          |                   |      |       |             |                | Total Mileage |         | 14923  |          |

Prepared by: Chief Otto

Date: 11/1/2016



## Joseph Otto

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**From:** Barbara Kutscher <barbara.k.kutscher@gmail.com>  
**Sent:** Tuesday, November 08, 2016 8:00 PM  
**To:** otto@wtpd.us  
**Subject:** League of Women Voters Candidates' Forum

Dear Chief Otto,

The League of Women Voters wishes to thank you for the professional assistance of two Westampton officers at the November 3, 2016, Candidates' Forum for Burlington County Freeholder, Sheriff and Surrogate. The officers calmly escorted a disruptive audience member out of the room, and allowed the forum to continue without further interruptions.

The League and the citizens of Burlington County very much appreciate the services of the Westampton Police force.

Barbara Kutscher  
Vice President  
League of Women Voters of Burlington County



November 16, 2016

To: Township Administrator & Westampton Township Committee  
From: Mike Meenan, CPWM  
Subject: Monthly Department Report

## FACILITIES

The work/ renovations in the police station are just about complete for 2016. There are still a few projects in the police station that will be scheduled for 2017.

We received the 4 sets of the 16 camera and hard drive surveillance systems. 1 system will be installed at the Tarnsfield Swim Club. 2 systems will installed at the sports complex. And 1 system will be installed at the recreation center. These cameras and hard drives will be installed as soon as time permits.

I contacted our former engineering firm about a couple roof leaks on the flat roof over stairwell A. (By the police station). The roofing contractor recently came out to check to see what the problem is and he found that the roof is fine. But he did notice that water from the top of the HVAC unit on the flat roof was actually being sucked into the unit by the return air portion of the unit and dripping down onto the drop ceiling in the stairwell. The gasket on a portion of the access panel for the exterior return duct needs to be sealed better so it does not act as suction and pull in rain water from the exterior. Our engineer was informed of the found problem and the contractor that did the installation of the unit will be coming out to fix the problem and replace the new ceiling tiles that installed and now are ruined.

We continue to maintain all baseball and softball fields throughout the town for recreation.

We continue to cut/ trim back low hanging tree limbs for height clearance and visibility along certain streets throughout the town.

We have completed the winterizing of the irrigation systems at the sports complex for the 2 baseball/ softball fields and for the football field down by Bridge Street. We also completed winterizing the concession stand, bathrooms and showers at the Tarnsfield Swim Club. We will be completely shutting down and winterizing the concession stand, all bathrooms and all remaining water sources at the sports complex in 2 weeks.

We have many projects to try and get completed through the winter season in our public buildings. We will soon be saw cutting a portion of the firehouse concrete floor for our engineers to do a more thorough investigation as to why the concrete floor in the garage bays are getting worse.

We will be cutting open several openings in the restrooms at the sports complex to fix some plumbing problems inside the sealed walls that currently have no access to any of the plumbing. Once we make the plumbing repairs, we will be installing locking, flush mounted access panels for future accessibility.

We will be working in the court room, repairing the drywall ceiling and repainting the ceiling. We will be addressing the problems of the wall paper that keeps pulling away from the walls in many places within the court room. Hopefully we will be able to strip and refinish all of the benches and make repairs to the front railing and double gate in the court room.

In the lobby of the municipal building, we will be repairing all of the water damaged drywall on the ceiling, repainting the entire lobby ceiling, secure all peeling wall paper and repaint all of the lobby walls and window trim. All troff lighting will be replaced with LED strip lighting in the lobby ceiling. This will cut back on energy costs.

There are several offices within the municipal building that have not been repainted in several years and need new paint bad. Both the first and second floor hallways are scheduled to be repainted.

Since the municipal parking lot is very dark at night even with all of the parking lot lighting functioning properly, we will be retrofitting the existing metal halide ballasts and bulbs with brand new LED lighting fixtures. By doing this, the lighting output will be substantially brighter and create an additional energy savings.

And many, many more projects slated for this winter. Every day plans change in our department and we must act and adapt accordingly due to the priorities of the task at hand. Also, we obviously do not know what type of winter weather we will be dealt this winter... as I hope for no snow this winter, do that we can get to all or most of these projects that have been on the back burner for several years now.

## FLEET MAINTENANCE

The fuel tank on our Case front end loader had to be welded. The tank was welded, reinstalled and now the machine is back in service.

The hoist/ pivot pins on the dump body on our #41 large Sterling dump truck have been replaced. This truck has just been serviced for the preparation of the winter weather and any potential storms. This truck is back in service.

We were able to trouble shoot the electrical problems on one of the police patrol cars. There were several shorts in the wiring regarding all of the different electronics that are in the vehicle.

We also made some minor installations and repairs to other police vehicles in their fleet.



To date we have not had a chance to install the sideboard brackets, the sideboards, warning lighting and tarp system for our new dump trailer.

We are still awaiting the arrival of our 2 new F-250 pickup trucks. These trucks were supposed to be completed and in our possession by the end of September. Then it got pushed back to mid-October. And now I am being told by the dealer that we should definitely have them by the end of November.

We are in the process of winterizing all of our mowers, trimmers, etc. We will not be mowing anymore grass this year.

We have been installing additional warning / emergency lighting on our trucks, heavy equipment and trailers. Operating our equipment on the roadway is very dangerous. Additional lighting will help more motorists see us better. And hopefully they will slow down in our work zones.

Our mechanics are in the process of preparing all trucks, snow plows, salt spreaders, snow blowers, etc. As of the date that this report was submitted, there have not been any major issues with the snow equipment.

We had a few valve stems on a few pieces of our heavy equipment that were leaking and had to be repaired. This work was done in the public works yard and fixed by one of our vendors.

With the anticipation of the arrival of the 2 new pick-up trucks, we will be prepping our 1992 GMC 2500 pickup to give to the firehouse. This truck is equipped with a snow plow already. I mentioned to Chief Farnsworth that if they have a need for it, we will get it prepped with yellow warning lights as well as red/ blue emergency lighting as well as a siren and lighting controls. I told Chief Farnsworth that I can't say how long this truck will last for them but it should be helpful for them to have. WTES used this truck with the plow during the Blizzard of 2016 and it seemed to work out well.

## CURRENT/ RECENT ACTIVITIES

I am very happy and thankful to say that our new public works laborer has started his employment with us this past Monday. I am also happy that the candidate that we had hired is a resident right here in Westampton Township. Congratulations Ramon Gomez for a job well done during your first week of employment. Ramon has gotten quite the work out both physically and mentally. I have had him bouncing around from several different jobs, tasks and work crews to try and get him acquainted with just a few of the numerous responsibilities that our department is responsible for. It has been a pleasure to have him this past week. He still has a long way to go to learn all of the different operations of how we operate as a department.

Limb/ brush pick up for the month of November has been completed with no problems.

We continue to fill potholes with cold patch throughout the town.

We had spent a lot of time preparing for the Fall Festival at the Sports Complex. We loaded up trailers full of equipment that is always needed for this event. Set up the event prior to it opens to the public. Then we break everything down after the event is over. We load all equipment back into the trailers after the event, Drive all of the tractors, trailers and hay bales back to the public works yard and we do a complete cleanup throughout the entire sports complex. The following Monday morning, we clean the tractors that were donated by Roger winner and his staff. Load all of the hay bales and return all tractors and hay bales back to Sunny Side Farm.

I would like to thank Roger Winner at Sunny Side Farms and his great staff for lending us 3 of his large tractors and 50 hay bales all for the hayrides for the preschool kids at the middle school, the students at Holly Hills School and for the Westampton Fall Festival. Mr. Winner and his staff have been kind enough to donate these tractors and hay bales since the first Fall Festival. It believe it would be a nice gesture if Mr. Winner and his staff received some type of letter of appreciation from the governing body thanking them for all that he and his staff do for this town.

We are approximately halfway through our third leaf collection rotation. We currently have 2 vacs on the road. So far the vacs are performing well with no mechanical issues at this time.

Respectfully submitted,

Mike Meenan



Milage Report  
for  
2016

Month OCTOBER Taken NOVEMBER 1st

| Veh # | Vehicle Description               | MILAGE START | MILAGE FINISH | Total        |
|-------|-----------------------------------|--------------|---------------|--------------|
| 8     | 1999 2500 GMC Pick Up             | 77224        | 77329         | 105          |
| 31    | 2001 1500 GMC Pick Up -REC        | 61475        | 61757         | 282          |
| 37    | 1998 F 350 Van                    | 93777        | 93904         | 127          |
| 41    | 2004 Sterling Dump- Diesel        | 40585        | 40683         | 98           |
| 42    | 2003 F 250 Pick Up                | 85089        | 85219         | 130          |
| 43    | 2004 F 350 Dump                   | 30440        | 30517         | 77           |
| 46    | 2005 F 250 Pick Up                | 65259        | 65606         | 347          |
| 47    | 2004 Intrnational Sweeper- Diesel | WINTERIZED   | WINTERIZED    | WINTERIZED   |
| 48    | 2005 F 250 Pick Up                | 82994        | 83516         | 162          |
| 55    | 2009 F 250 Pick Up                | 42920        | 43187         | 267          |
| 56    | 2006 F 650 Dump - Diesel          | 65918        | 66342         | 424          |
| 58    | 2011 F 350 Pick Up -Diesel        | 27945        | 28633         | 688          |
| 59    | 1999 Ford Windstar Van            | 102417       | OFF LOCATION  | OFF LOCATION |
| 60    | 2012 F 450 Dump -Diesel           | 16335        | 16641         | 306          |
| 63    | 2015 F-350 Pick UP - Diesel       | 10035        | 10354         | 319          |
| 64    | 2015 F-350 Pick UP - Diesel       | 9819         | 10290         | 471          |
| 65    | 2015 F-450 Dump - Diesel          | 6678         | 7030          | 352          |
| 66    | 2015 F-450 Dump - Diesel          | 6348         | 6806          | 458          |
| 67    | 2016 F-450 Dump- Diesel           | 1498         | 1558          | 60           |
|       |                                   |              |               |              |
|       |                                   |              |               |              |
|       |                                   |              |               |              |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |   |  |
|----------------------------------|---|--|
| 0337                             | Please see Color Key at bottom of sheet for limits on answers |  |
|                                  | Answer  | Question   |
|                                  |   | General Management - GM  |
| 1                                | Yes   | Has your municipality 1) explored all potential shared service opportunities; and 2) filed a copy of all shared service agreements presently in effect for which it provides the service, along with any amendments thereto, with the Division (excluding cooperative purchasing agreements governed by the Local Public Contracts Law)? In the Comments section, please identify all explored all potential shared service opportunities, whether an agreement resulted and, where no agreement was reached, the reason(s) why. |
| 2                                | Yes   | Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.                               |
| 3                                | Yes   | Active monitoring management of a municipality's ratable base is fundamental to helping ensure fiscal stability. Does your municipality have an established written policy requiring its tax assessor to notify the chief financial officer and the governing body of all tax appeals upon filing, but no later than June 1st each year?   |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |  |          |
|----------------------------------|--|----------|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>   |          |
| Answer                           | Question   | Comments |
| 4<br>Yes                         | Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?  |          |
| 5<br>Yes                         | A municipality's participation in FEMA's National Flood Insurance Program Community Rating System can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at <a href="http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system">http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system</a> , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at <a href="http://www.nj.gov/dep/floodcontrol/about.htm">http://www.nj.gov/dep/floodcontrol/about.htm</a> . Does your municipality have, or has your municipality made an application to FEMA for, a Community Rating System ranking of at least Class 9? |          |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |  |  |
|----------------------------------|--|--|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>   |  |
|                                  | Question   | Comments   |
|                                  | Answer   |  |
| 6                                | N/A<br><br>The "Director's Ratio" (the average ratio of assessed to true market value) for each municipality as determined by the Director of the Division of Taxation, in the Table of Equalized Valuations promulgated annually pursuant to N.J.S.A. 54:1-35.1. A Director's Ratio of lower than 85 percent generally denotes lack of uniformity in assessments and indicates a need for revaluation. <u>N.J.A.C. 18:12A-1.14. If the ratio of assessed values to market values in your municipality is presently less than 85%, has your municipality at minimum awarded a contract for the updating of tax maps and earmarked funds in its budget for the hiring of relevant firms and/or professionals?</u> | Westampton's average ration of assessed to true market value is much greater than 85%. |
| 7                                | Yes<br><br>The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2016 that covers the 2015 calendar year?</u>   |  |
| 8                                | Yes<br><br>While outside employment by municipal officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance. Does your municipality have 1) an established documented process requiring department heads to submit notice of outside employment, and 2) upon receiving such notice, does your municipality have a documented process within its human resources function to determine whether or not a conflict of interest exists?   |  |

Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |   |   |
|----------------------------------|---|---|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>  |   |
| Answer                           | Question  | Comments  |
| N/A                              | <p>Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. N.J.S.A. 40A:5A-20 allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether their existing authorities 1) continue to serve the public interest, and 2) are more efficient than other potential alternatives in providing services and financing public facilities. <u>Within the past year, 1) has the above-referenced discussion appeared as a listed agenda item on a scheduled governing body meeting, and 2) do the findings and conclusion appear in publicly-available meeting minutes?</u> Please identify the meeting date under "Comments".</p> | <p>Westampton Township does NOT have fire districts, utility authorities or the like.</p> |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |   |   |
|----------------------------------|---|---|
| 0337                             | Please see Color Key at bottom of sheet for limits on answers   |   |
| Answer                           | Question  | Comments  |
|                                  | <b>Finance &amp; Audit - FA</b>   |   |
| Yes                              | <p>Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the 2014 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2015 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under <b>Comments. Only answer "N/A" if there were no audit findings in 2014.</b></p>  |   |
| Yes                              | <p>Payments in lieu of Taxed (PILOTs) are often used as a tool for economic development. It is imperative that municipalities monitor PILOT agreements to ensure recipients complying with all agreement terms, including but not limited to timely payments and reporting. Does your municipality 1) have an official designated to monitor exemptions granted pursuant to the Long-Term Tax Exemption Law (N.J.S.A. 40A:20-1 et seq.) and Five-Year Exemptions/ Abateements granted pursuant to N.J.S.A. 40A:21-1 et seq., and 2) have in place a documented process for ensuring compliance with the terms of each PILOT agreement?</p>  | <p>Policy pending resolution to be adopted at the 11/7/16 Township Committee Meeting.</p> |
| Yes                              | <p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. Further, N.J.S.A. 40A:5-6 requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</u></p> |   |



# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |  |          |
|----------------------------------|--|----------|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>   |          |
|                                  | Question   | Comments |
| 13                               | <p>Yes</p> <p>Pursuant to <u>N.J.S.A. 40A: 2-40</u>, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u></p>  |          |
| 14                               | <p>Yes</p> <p>Local Finance Notice 2014-09 contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in Local Finance Notice 2014-09?</u></p> |          |
| 15                               | <p>Yes</p> <p>The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. <u>Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?</u></p>   |          |
| 16                               | <p>Yes</p> <p>While the issuance and renewal of bond anticipation notes can be a reasonable and prudent financing mechanism, failing to take advantage of low interest rates on permanent financing can cause municipalities to incur unnecessary carrying costs and inflated costs of issuance. Has your municipality evaluated its outstanding bond anticipation notes and developed a strategy to move toward permanent financing?</p>  |          |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |  |  |
|----------------------------------|--|--|
| 0337                             | Please see Color Key at bottom of sheet for limits on answers  |  |
| Answer                           | Question   | Comments   |
|                                  | <b>Procurement - P</b>   |  |
| N/A                              | Pursuant to <u>N.J.S.A. 52:15C-10(a)</u> , municipalities (among other government entities) must notify the State Comptroller within no later than 20 business days of awarding most contracts greater than \$2 million but less than \$10 million. For contracts \$10 million or more, <u>N.J.S.A. 52:15C-10(b)</u> requires written notification to the State Comptroller of any negotiation or solicitation no later than 30 days before advertisement; from which point the State Comptroller has 30 days to approve the procurement moving forward unless said period is waived. Further information on the law and applicable forms is available on the State Comptroller's website. <u>Did your municipality comply with the notice and approval provisions of N.J.S.A. 52:15C-10 in the prior year?</u>  | In the prior year, Westampton Township has not awarded any contracts greater than \$2 million. |
| N/A                              | Pursuant to <u>N.J.S.A. 40A:11-25</u> , the Director of the Division of Local Government Services must approve all prequalification regulations enacted by contracting units subject to the Local Public Contracts Law. Prequalification requirements can be fixed according to experience, financial ability, capital, and equipment. Absent Director approval, bid prequalification regulations are of no force and effect and may not be required as a condition of bid acceptance on any public contract. Local Finance Notice 2016-12 goes into further detail concerning prequalification regulations under the Local Public Contracts Law. Is your municipality following the process set forth in <u>N.J.S.A. 40A:11-25</u> , including seeking Director approval prior to implementing and enforcing all prequalification regulations? <b>"N/A" is only applicable where the municipality has not adopted any prequalification regulations.</b> | Westampton Township has not adopted any prequalification regulations.                          |
| 19<br>Yes                        | <u>N.J.S.A. 40A:11-5 (a)(i)</u> states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u>  |  |

# Best Practices Worksheet CY 2016/SFY2017

| Westampton Township (Burlington) |   |          |
|----------------------------------|---|----------|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>  |          |
| Answer                           | Question  | Comments |
|                                  | <b>Budget Preparation and Presentation - BP</b>   |          |
| 20<br>Yes                        | <p>N.J.A.C. 5:30-3.8(a) requires that the introduced annual municipal budget incorporate a User-Friendly Budget section. Is your municipality providing the public with its introduced User-Friendly Budget at least one week prior to the date of the public hearing on adopting the annual budget?</p> <p>Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). <u>Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2015-27?</u> This question may only be answered N/A if your municipality is under State Supervision or if the Division instructed the municipality to delay budget adoption.</p> |          |
|                                  | <b>Health Insurance - HI</b>  |          |
| 22<br>Yes                        | <p>Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? <b>Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.</b></p>  |          |
| 23<br>Yes                        | <p>Is your municipality collecting at least the amount set forth by the Chapter 78 Grid for health benefit contributions (or 1.5% of base salary, whichever is greater) for all officers and employees?</p>   |          |

# Best Practices Worksheet CV 2016/SFY2017

| Westampton Township (Burlington) |  |          |
|----------------------------------|--|----------|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>   |          |
| Answer                           | Question   | Comments |
| Yes                              | <p>Payments for waivers filed before May 21, 2010, and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments lower than the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. <u>Does your municipality 1) refrain from paying waiver payments in excess of the statutory maximum; 2) deduct employee healthcare contribution obligations from the total premium cost when calculating waiver payments; and 3) refrain from incorporating healthcare waiver payments in any labor agreement? "N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</u></p> |          |

# Best Practices Worksheet CY 2016/SFY2017

|        |                       | <b>Westampton Township (Burlington)</b>   |          |
|--------|-----------------------|---|----------|
| 0337   |                       | <i>Please see Color Key at bottom of sheet for limits on answers</i>  |          |
| Answer | Question              |   | Comments |
|        | <b>Personnel - PE</b> |   |          |
| 25     | No                    | The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). Exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period. <u>Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?</u> |          |
| 26     | No                    | <u>For any employees covered by a collective bargaining agreement, has your municipality instituted a policy to not compensate said employees for sick leave accumulated after a certain date? If such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining, your answer can be "N/A". If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.</u>  |          |
| 27     | No                    | Has your municipality instituted a written policy to not compensate non-union employees for sick leave accumulated after a certain date?  |          |
| 28     | Yes                   | Has your municipality adopted an ordinance, resolution, regulation or written policy eliminating longevity awards, bonuses or payments for non-union employees?   |          |



Best Practices Worksheet CV 2016/SFY2017

| Westampton Township (Burlington) |   |          |
|----------------------------------|---|----------|
| 0337                             | <i>Please see Color Key at bottom of sheet for limits on answers</i>  |          |
| Answer                           | Question  | Comments |
|                                  | For any employees covered by a collective bargaining agreement, has your municipality eliminated all longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing any longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "N/A" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.            |          |
| 29<br>No                         |   |          |
| 30<br>Yes                        | Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was adopted or updated.</u> |          |
|                                  |   |          |

**Best Practices Worksheet CY 2016/SFY2017**

|      |               | <b>Westampton Township (Burlington)</b>  |            |                 |
|------|---------------|--|------------|-----------------|
| 0337 |               | <i>Please see Color Key at bottom of sheet for limits on answers</i>   |            |                 |
|      | <b>Answer</b> | <b>Question</b>  |            | <b>Comments</b> |
|      | 0             | Select   |            |                 |
|      | 22            | Yes  |            |                 |
|      | 4             | No   |            |                 |
|      | 4             | N/A  |            |                 |
|      | 30            | Total Answered:  |            |                 |
|      |               |  |            |                 |
|      | 26            | Score (Yes + N/A)  |            |                 |
|      | 87%           | Score %  |            |                 |
|      |               |  |            |                 |
|      |               | <b>Chief Administrative Officer's Certification</b>  |            |                 |
|      |               | I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.   |            |                 |
|      |               | Maria Santucci Carrington, Township Administrator  |            |                 |
|      |               |  | 10/20/2016 |                 |
|      |               |  |            |                 |
|      |               | <b>Chief Financial Officer's Certification</b>   |            |                 |
|      |               | I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.   |            |                 |
|      |               | ROBERT L HUDNELL   |            |                 |
|      |               |  | 10/20/2016 |                 |
|      |               |  |            |                 |
|      |               | <b>Municipal Clerk's Certification</b>   |            |                 |
|      |               | I hereby certify that the Governing Body of the Township of Westampton in the County of Burlington discussed/will discuss the CY 2016/SFY 2017 Best Practice Inventory as completed herein at a public meeting on 11/7/2016, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting. |            |                 |
|      |               | Marion Karp, Municipal Clerk   |            |                 |
|      |               |  | 10/19/2016 |                 |
|      |               |  |            |                 |

# Best Practices Worksheet CV 2016/SFY2017

| Westampton Township (Burlington)                                     |   |          |
|--|---|----------|
| <i>Please see Color Key at bottom of sheet for limits on answers</i> |   |          |
| 0337   | Question  | Comments |
| Answer   | Question  |          |
|  | Red = "Yes", "No", "N/A" answers permitted  |          |
|  | Green = Only "Yes" and "No" answers permitted   |          |
|  |   |          |
|  |   |          |
|  | <b>Question</b>   |          |
| 5  | <a href="http://www.fema.gov/national-flood-insurance-program-community-rating-system">http://www.fema.gov/national-flood-insurance-program-community-rating-system</a> |          |
| 5  | <a href="http://www.nj.gov/dep/floodcontrol/about.htm">http://www.nj.gov/dep/floodcontrol/about.htm</a>   |          |
| 13   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/13/2013-3.pdf">http://www.nj.gov/dca/divisions/dlqs/lfns/13/2013-3.pdf</a>   |          |
| 14   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/14/2014-09.pdf">http://www.nj.gov/dca/divisions/dlqs/lfns/14/2014-09.pdf</a>   |          |
| 15   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/06/2006-21.doc">http://www.nj.gov/dca/divisions/dlqs/lfns/06/2006-21.doc</a>   |          |
| 17   | <a href="http://www.nj.gov/comptroller/compliance/index.html">http://www.nj.gov/comptroller/compliance/index.html</a>   |          |
| 18   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-12.pdf">http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-12.pdf</a>   |          |
| 21   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/15/2015-27.pdf">http://www.nj.gov/dca/divisions/dlqs/lfns/15/2015-27.pdf</a>   |          |
| 24   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/10/2010-12.doc">http://www.nj.gov/dca/divisions/dlqs/lfns/10/2010-12.doc</a>   |          |
| 24   | <a href="http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-10.pdf">http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-10.pdf</a>   |          |



TOWNSHIP OF WESTAMPTON

APPROVING PAYMENT OF VOUCHERS  
FOR THE PERIOD ENDING 11/18/16

RESOLUTION NO. 108-16

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

TOWNSHIP OF WESTAMPTON

A RESOLUTION APPROVING A TAX APPEAL SETTLEMENT  
FOR WALGREENS PHARMACY ON 100 SPRINGSIDE ROAD  
BLOCK/LOT 401.01/92

RESOLUTION NO. 109-16

WHEREAS, Walgreens Pharmacy, 100 Springside Road, 2011 value - \$4,724,800 filed a tax appeal for years 2012, 2013, 2014 and 2015; and

WHEREAS, a settlement has been reached that would withdraw the appeals for 2012 and reduced the value as follows:

|      |  |
|------|--|
| 2012 | Assessment of \$4,724,800 reduced to \$4,200,000 |
| 2013 | Assessment of \$4,724,800 reduced to \$3,900,000 |
| 2014 | Assessment of \$4,724,800 reduced to \$3,600,000 |
| 2015 | Assessment of \$4,724,800 reduced to \$3,600,000 |

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee accepts the settlement and authorizes the Clerk and attorney to sign all necessary documents.

**Kathleen McGill Gaskill, Esq.**

Attorney at Law

712 E. Main Street, Suite 2A  
PO Box 103  
Moorestown, New Jersey 08057

856-866-9555  
Fax: 856-722-5339  
[gaskilllaw@aol.com](mailto:gaskilllaw@aol.com)

November 1, 2016

Sent via Email and First Class Mail

Albert Marmiro, Esquire  
Long Marmiro & Associates, LLP  
44 Euclid Street  
Woodbury, New Jersey 08096

RE: Walgreens v. Westampton Township

Block 401.01 Lot ~~52~~ **92**

Docket Nos. 007028-2012, 008571-2013, 002620-2014, 004437-2015, 003286-2016

**100 Springside Road**

Walgreens v. Westampton Township

Block 1203, Lot 20

Docket Nos. 000114-2012, 008567-2013, 002619-2014, 003651-2015, 003168-2016

**800 Woodlane Road**

Dear Al:

As you know, the Township and Walgreens have entered into a tentative settlement agreement of the above captioned tax appeals pending approval by the Westampton governing body. These tax appeals concern the Walgreens pharmacies located on Woodlane Road and Springside Road.

The proposed settlement terms for each of these properties are identical and involve five (5) years of tax appeals. The settlement, as proposed and as accepted by Walgreens, is as follows:

|                  |  |
|------------------|--|
| 2012 Tax Appeals | Withdrawn  |
| 2013 Tax Appeals | Assessment of \$4,724,800 reduced to \$4,200,000 |
| 2014 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,900,000 |
| 2015 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,600,000 |
| 2016 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,600,000 |

Walgreens was originally seeking a reduced assessment of \$3,700,000 on its Woodlane Road property for all five (5) years under appeal, and a reduced assessment of \$3,300,000 on its Springside Road property for all five (5) years under appeal.

It is important to note that the Tax Assessor and I were constrained in our negotiations by the Tax Court decision in Walgreens Eastern Co., Inc. v. City of Linden, wherein the court determined that the Walgreens leases and sales are not "market" leases or "market" sales, but rather are the product of Walgreens unique business model, involving financing and other

TOWNSHIP OF WESTAMPTON

A RESOLUTION APPROVING A TAX APPEAL SETTLEMENT  
FOR WALGREENS PHARMACY ON 800 WOODLANE ROAD  
BLOCK/LOT 1203/20

RESOLUTION NO. 110-16

WHEREAS, Walgreens Pharmacy, 800 Woodlane Road, 2011 value - \$4,724,800 filed a tax appeal for years 2012, 2013, 2014 and 2015; and

WHEREAS, a settlement has been reached that would withdraw the appeals for 2012 and reduced the value as follows:

|      |  |
|------|--|
| 2012 | Assessment of \$4,724,800 reduced to \$4,200,000 |
| 2013 | Assessment of \$4,724,800 reduced to \$3,900,000 |
| 2014 | Assessment of \$4,724,800 reduced to \$3,600,000 |
| 2015 | Assessment of \$4,724,800 reduced to \$3,600,000 |

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee accepts the settlement and authorizes the Clerk and attorney to sign all necessary documents.

**Kathleen McGill Gaskill, Esq.**

Attorney at Law

712 E. Main Street, Suite 2A  
PO Box 103  
Moorestown, New Jersey 08057

856-866-9555  
Fax: 856-722-5339  
[gaskilllaw@aol.com](mailto:gaskilllaw@aol.com)

November 1, 2016

Sent via Email and First Class Mail

Albert Marmero, Esquire  
Long Marmero & Associates, LLP  
44 Euclid Street  
Woodbury, New Jersey 08096

RE: Walgreens v. Westampton Township  
Block 401.01 Lot ~~52~~ **92** **100 Springside Road**  
Docket Nos. 007028-2012, 008571-2013, 002620-2014, 004437-2015, 003286-2016

Walgreens v. Westampton Township  
Block 1203, Lot 20 **800 Woodlane Road**  
Docket Nos. 000114-2012, 008567-2013, 002619-2014, 003654-2015, 003168-2016

Dear Al:

As you know, the Township and Walgreens have entered into a tentative settlement agreement of the above captioned tax appeals pending approval by the Westampton governing body. These tax appeals concern the Walgreens pharmacies located on Woodlane Road and Springside Road.

The proposed settlement terms for each of these properties are identical and involve five (5) years of tax appeals. The settlement, as proposed and as accepted by Walgreens, is as follows:

|                  |  |
|------------------|--|
| 2012 Tax Appeals | Withdrawn  |
| 2013 Tax Appeals | Assessment of \$4,724,800 reduced to \$4,200,000 |
| 2014 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,900,000 |
| 2015 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,600,000 |
| 2016 Tax Appeals | Assessment of \$4,724,800 reduced to \$3,600,000 |

Walgreens was originally seeking a reduced assessment of \$3,700,000 on its Woodlane Road property for all five (5) years under appeal, and a reduced assessment of \$3,300,000 on its Springside Road property for all five (5) years under appeal.

It is important to note that the Tax Assessor and I were constrained in our negotiations by the Tax Court decision in Walgreens Eastern Co., Inc. v. City of Linden, wherein the court determined that the Walgreens leases and sales are not "market" leases or "market" sales, but rather are the product of Walgreens unique business model, involving financing and other

**Memorandum of Understanding**  
**Joint Purchase of Self-Contained Breathing Apparatus (SCBA)**

Resolution No. 111-16

This Memorandum of Understanding (MOU) is entered into by Westampton Township and Lumberton Township collectively hereinafter referred to as the "SCBA Purchase Group". The purpose of this MOU is to define the responsibilities and relationships between the agencies for joint purchasing of SCBA while sharing in a regional Assistance to Firefighters Grant hosted by Westampton Township.

**Whereas**, Westampton Township and the SCBA Purchase Group all provide fire suppression services within their respective jurisdictions; and

**Whereas**, Westampton Township and the SCBA Purchase Group all require replacement of their existing SCBA; and

**Whereas**, Westampton Township will host application for a Department of Homeland Security, Assistance to Firefighters grant for the regional purchase of the SCBA.

**Now, therefore**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

**1. Responsibilities of Westampton Township:**

Westampton Township agrees to undertake the following duties during the term of this Agreement:

- A. To solicit and provide for the application of the grant.
- B. To conduct the procurement of the SCBA in accordance with the purchasing laws promulgated by the State of New Jersey.
- C. To collect the required funding from the SCBA Purchase Group, to collect the grant funds, and to pay the SCBA vendor.
- D. To provide program administration including required communications, management of all grant requirements, recordkeeping, and audit support.

**2. Responsibilities of each agency within the SCBA Purchase Group:**

The SCBA Purchase Group agrees to undertake the following duties during the term of this Agreement :

- A. To provide support and guidance in defining the technical specifications of the SCBA

- B. To provide all required financial contributions in a timely manner.
- C. Each agency to accept shared ownership of the quantity of SCBA identified in "Exhibit A" with the SCBA Purchase Group.
- D. To support the proper use of SCBA by providing funds for adequate training and maintenance.

### 3. Cost Sharing:

Westampton Township will purchase the amount of SCBA equivalent to the identified needs of the SCBA Purchase Group in accordance with both the terms of the grant and purchasing laws of the State of New Jersey. All purchase costs and grant revenues shall be apportioned pro rata on the basis of the number of units purchased by each participating agency of the SCBA Purchase Group and Westampton Township.

Once the price, terms, conditions, and option configurations of the group purchase are finalized, all members of the SCBA Purchase Group shall contribute their "Final Agency Contribution" amount to Westampton Township in advance of a purchase commitment. Then, the purchase will be executed, the grant funds will be requested, and the vendor will be paid by Westampton Township.

Each agency within the SCBA Purchase Group shall be invoiced quarterly for charges associated with maintenance or repair of SCBA within their possession at time of repair or maintenance.

This is to include charges associated with annual flow testing of SCBA. Conclusion of the quarter shall be March 31, June 30, September 30, and December 31.

In the event that an SCBA unit is damaged beyond repair and in need of replacement, the cost for replacement of the unit shall be borne by the agency in possession of the unit at time of decommission. Replacement SCBA shall meet or exceed the specifications of SCBA initially established by the SCBA Purchase Group. SCBA decommissioned during the term of this Agreement shall be replaced within 6 months of decommission.

Neither Westampton Township nor any member of the SCBA Purchase group shall charge or be entitled to receive interest on any outstanding money balances during the duration of this Agreement.

### 4. Term:

This Agreement shall continue for the service life of the purchased SCBA.

### 5. Modification of Agreement:

This Agreement may be modified only by a written agreement signed by all parties hereto.

6. Entire Agreement:

This Agreement represents the entire understanding of the parties as to these matters, contained herein. No prior oral or written understanding shall be of any force or effect with respect to these matters covered hereunder.

I. Notices:

The parties of the SCBA Purchase Group have executed the Agreement effective as of the date contained hereafter, having each agency's authorized representative provide signature. Furthermore, all notices shall be personally served or mailed, postage prepaid, to the following address, or to such other addresses as may be designated by the parties.

Westampton Township  
710 Rancocas Road  
Westampton, NJ 08060

Lumberton Township  
35 Municipal Drive  
Lumberton, 08048

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



TOWNSHIP OF WESTAMPTON  
RESOLUTION IMPOSING LIEN  
RESOLUTION NO. 112-16

WHEREAS, the Deputy Zoning Officer of the Township of Westampton attempted to notify the following property owners of a violation of Chapter 95 of the Township Code; specifically the failure to remove the overgrowth of grass and weeds on the subject properties; and

WHEREAS, the houses appear to have been abandoned and the Township received no response to their letters, and public works has cut the grass; and

WHEREAS, the Westampton Township Public Works Department at the request of the Deputy Zoning Officer performed the mowing of the properties and the Public Works Director and Deputy Zoning Officer have certified the costs to perform these services to the Township Committee, as shown in attached "Schedule A"

NOW, THEREFORE, BE IT RESOLVED by the Westampton Township Committee that the cost for the mowing of the properties as certified by the Deputy Zoning Officer and Director of Public Works be added to and become a part of the taxes next assessed and levied upon such properties as provided in Chapter 95 of the Code of the Township of Westampton.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and Mortgage Company.

Schedule "A"

|                    |                |          |
|--------------------|----------------|----------|
| Block 1806, Lot 28 | 10 Thames Lane | \$100.00 |
|--------------------|----------------|----------|

|                    |                    |          |
|--------------------|--------------------|----------|
| Block 1502, Lot 57 | 19 Lancaster Court | \$300.00 |
|--------------------|--------------------|----------|

|                    |                |          |
|--------------------|----------------|----------|
| Block 1406, Lot 16 | 603 Fort Drive | \$200.00 |
|--------------------|----------------|----------|

|                    |                  |          |
|--------------------|------------------|----------|
| Block 1304, Lot 72 | 19 Whitlow Drive | \$300.00 |
|--------------------|------------------|----------|

|                   |                 |           |
|-------------------|-----------------|-----------|
| Block 1209, Lot 5 | 12 Seeley Drive | \$1000.00 |
|-------------------|-----------------|-----------|

|                        |                   |          |
|------------------------|-------------------|----------|
| Block 1001.01, Lot 119 | 46 Sawgrass Drive | \$200.00 |
|------------------------|-------------------|----------|

|                       |                     |          |
|-----------------------|---------------------|----------|
| Block 1001.01, Lot 72 | 22 Greenbrier Drive | \$200.00 |
|-----------------------|---------------------|----------|

|                     |                |          |
|---------------------|----------------|----------|
| Block 803.01, Lot 4 | 8 Kanabe Drive | \$150.00 |
|---------------------|----------------|----------|

|                      |               |          |
|----------------------|---------------|----------|
| Block 401.03, Lot 27 | 53 Amara Lane | \$400.00 |
|----------------------|---------------|----------|

|                      |               |          |
|----------------------|---------------|----------|
| Block 401.03, Lot 18 | 35 Amara Lane | \$200.00 |
|----------------------|---------------|----------|

|                      |                     |          |
|----------------------|---------------------|----------|
| Block 301.05, Lot 26 | 27 North Hill Drive | \$600.00 |
|----------------------|---------------------|----------|

|                      |                        |          |
|----------------------|------------------------|----------|
| Block 301.02, Lot 24 | 67 Rolling Hills Drive | \$450.00 |
|----------------------|------------------------|----------|

|                      |                     |          |
|----------------------|---------------------|----------|
| Block 301.01, Lot 63 | 64 North Hill Drive | \$100.00 |
|----------------------|---------------------|----------|

|                      |                   |          |
|----------------------|-------------------|----------|
| Block 203.03, Lot 26 | 74 Bentwood Drive | \$700.00 |
|----------------------|-------------------|----------|

|                      |                 |          |
|----------------------|-----------------|----------|
| Block 203.02, Lot 10 | 46 Westwind Way | \$200.00 |
|----------------------|-----------------|----------|

|                      |                 |          |
|----------------------|-----------------|----------|
| Block 203.01, Lot 41 | 81 Westwind Way | \$350.00 |
|----------------------|-----------------|----------|

TOWNSHIP OF WESTAMPTON  
RESOLUTION APPOINTING MUNICIPAL COURT JUDGE

RESOLUTION NO. 113-16

BE IT MOVED, by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey as follows:

Richard Andronici is hereby given an appointment to fill the remainder of Judge Rodney Thompson's terms as the Municipal Court Judge for Westampton, Eastampton and Hainesport Townships.

This appointment is effective November 22, 2016.

TOWNSHIP OF WESTAMPTON

RENEWAL OF INTERLOCAL SERVICES AGREEMENT BETWEEN  
WESTAMPTON TOWNSHIP AND EASTAMPTON TOWNSHIP FOR SHARE  
MUNICIPAL COURT SERVICES

RESOLUTION NO. 114-16

**WHEREAS**, Westampton Township (“Westampton”) and Eastampton Township (“Eastampton”) entered into an agreement dated April 13, 2009 to provide for the sharing of municipal court services (the “Agreement”) which agreement was subsequently amended; and

**WHEREAS**, the parties having determined that the shared municipal court service effectuates a cost savings for both municipalities, wish to continue the shared municipal court operation and to enter into a new agreement to consolidate the prior agreement and its amendments, and to provide for additional terms previously unaddressed; and

**NOW THEREFORE**, in consideration of the mutual covenants between the parties and other good and valuable consideration, receipt of which is hereby acknowledged, the parties amend the Agreement as follows:

A) The yearly fee paid by Eastampton shall be as follows:

|           |             |
|-----------|-------------|
| Year 2017 | \$82,760.70 |
| Year 2018 | \$85,036.62 |
| Year 2019 | \$87,375.12 |

B) The Township Clerk shall forward a copy of this resolution and the executed agreements to the New Jersey Department of Community Affairs.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO FIX THE SALARIES, WAGES AND COMPENSATION OF  
CERTAIN POLICE OFFICERS OF THE TOWNSHIP  
OF WESTAMPTON FOR THE YEAR 2016

ORDINANCE NO. 19-2016

BE IT ORDAINED by the Township Committee of the Township of Westampton, in the county of Burlington and State of New Jersey as follows:

SECTION 1

The Township Committee hereby determines and fixes the compensation and salaries of the officials and employees of the Township of Westampton as follows:

PATROLMEN 2016

|                  |          |
|------------------|----------|
| Step 1           | \$47,499 |
| Step 2           | 53,689   |
| Step 3           | 58,374   |
| Step 4           | 63,055   |
| Step 5           | 67,737   |
| Step 6           | 71,644   |
| Step 7           | 76,113   |
| Step 8           | 79,939   |
| Class II Officer | 17.00/hr |

All Police Officers and Sergeants with more than 5 years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

|                              |      |
|------------------------------|------|
| 5 to 9 years of employment   | 3.5% |
| 10 to 13 years of employment | 6.0% |
| 14 years and over            | 8.5% |

SERGEANTS

2016

|        |          |
|--------|----------|
| Step 1 | \$92,806 |
| Step 2 | 95,247   |

Step 3

\$97,896

Any employee appointed to the position of detective for one full year shall receive an annual bonus of \$3,000.00 in 2016 while serving in that position.

## SECTION II

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO FIX THE SALARIES, WAGES AND COMPENSATION OF  
FULL TIME FIREFIGHTERS/EMTS OF THE TOWNSHIP  
OF WESTAMPTON FOR THE YEAR 2016

ORDINANCE NO. 20-2016

BE IT ORDAINED by the Township Committee of the Township of Westampton, in the county of Burlington and State of New Jersey as follows:

SECTION I

The Township Committee hereby determines and fixes the compensation and salaries of the full time employees of the Township of Westampton as follows:

FIREFIGHTERS/EMT

2016

|           |          |
|-----------|----------|
| Probation | \$40,804 |
| Step 1    | \$45,905 |
| Step 2    | 47,945   |
| Step 3    | 51,005   |
| Step 4    | 56,106   |
| Step 5    | 60,606   |
| Step 6    | 64,903   |
| Step 7    | 67,749   |
| Step 8    | 70,598   |
| Step 9    | 73,571   |

All Firefighters/EMT with more than 8 years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

|                              |    |
|------------------------------|----|
| 9 to 12 years of employment  | 2% |
| 13 to 16 years of employment | 3% |
| 17 years and over            | 4% |

SECTION II

FIREFIGHTER/EMT SUPERVISION

2016

|            |          |
|------------|----------|
| Lieutenant | \$81,732 |
|------------|----------|



### **SECTION III**

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON TO  
FIX THE SALARIES OF CERTAIN EMPLOYEES OF THE  
TOWNSHIP OF WESTAMPTON FOR THE YEAR 2016

ORDINANCE NO. 21-2016

BE IT ORDAINED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

SECTION I

The Township Committee hereby determines and fixes the compensation and salaries of the following officials and employees of the Township of Westampton for the following years:

| <u>TITLE</u>    | <u>2016</u> |
|-----------------|-------------|
| Chief of Police | \$143,530   |
| Lieutenant      | 116,304     |

SECTION II

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO AMEND CHAPTER 182 PROPERTY, VACANT AND ABANDONED

ORDINANCE NO. 22-16

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that the following sections of Chapter 182 be amended as follows:

Section 1

Amend 182-1. Additional definition - as follows:

**CREDITOR**

Consistent with Section 3 of P.L. 2008, c.86, a state-chartered bank, savings and loan association or any credit union, any person required to be licensed under the provisions of the New Jersey Residential Mortgage Lending Act, and any entity acting on behalf of the Creditor named in the debt obligation, including, but not limited to, servicers.

Amend Section 182-4. Fee Schedule. Paragraph A to be altered to read as follows:

- A. The initial registration fee for a vacant and abandoned property as defined in § 182-1 shall be \$250 and shall be prorated until the end of that calendar year.

Amend Section 182-4. Fee Schedule. Paragraph B.3. to read as follows:

3. Second subsequent renewal: \$750

Amend Section 182-4. Fee Schedule. Paragraph B.4. to read as follows:

4. Any subsequent renewal: \$1,000

Change the title of Section 182-9 from "Foreclosure" to "Upkeep of vacant and abandoned residential properties which are subject to foreclosure proceedings."

Amend Section 182-9, Paragraph A to read as follows:

- A. Pursuant to the provisions of the Public Laws of 2014, Chapter 35, a creditor, as defined in § 182-1, filing a summons and complaint to foreclose a lien on a residential property that is vacant and abandoned, whether the filing of the

summons and complaint is made before or after the determination that the property is vacant and abandoned, shall be responsible for the care, maintenance, security, and upkeep of the exterior of the residential property. This obligation applies whether the determination that the property is vacant and abandoned is made by the public officer pursuant to the provisions of this chapter of the Code of the Township of Westampton, pursuant to the provisions of N.J.S.A. 2A:50-73 or otherwise.

## Section 2

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

## Section 3

This ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO FIX THE SALARIES, WAGES  
AND COMPENSATION OF CERTAIN OFFICIALS AND  
EMPLOYEES OF THE TOWNSHIP OF WESTAMPTON  
FOR THE YEAR 2016

ORDINANCE NO. 23-2016

BE IT ORDAINED, by the Township Committee of the Township of Westampton, in the County of Burlington and State of New Jersey, as follows:

SECTION I

The Township Committee hereby determines and fixes the yearly compensation and salaries of the certain full time officials and employees of the Township of Westampton covered under a bargaining unit as follows:

| <u>Classification</u>        | <u>Minimum</u> | <u>Maximum</u> |
|------------------------------|----------------|----------------|
| Court Administrator          | \$46,977       | 70,156         |
| Chief Financial Officer      | 46,977         | 80,758         |
| Public Works Supervisor      | 53,278         | 76,979         |
| Construction Official        | 46,818         | 69,565         |
| Public Works Foreman         | 45,593         | 66,568         |
| Lead Mechanic                | 45,593         | 64,606         |
| Tax Collector                | 43,527         | 70,233         |
| Mechanic                     | 44,616         | 65,472         |
| Public Works Equip. Operator | 43,639         | 64,378         |
| Public Works Laborer         | 38,196         | 55,696         |
| Executive Secretary          | 37,024         | 54,480         |
| Deputy Tax Collector         | 34,673         | 50,101         |
| Deputy Twp. Clerk            | 34,673         | 50,101         |
| Deputy Court Admin.          | 34,673         | 51,845         |
| Secretary Class I            | 34,673         | 50,101         |
| Secretary Class II           | 33,255         | 47,742         |
| Violations Clerk             | 33,255         | 47,742         |
| Secretary Class III          | 30,091         | 43,967         |

All employees with more than 5 (five) years of service shall receive an amount of longevity in addition to their salary. Longevity shall be paid weekly in accordance with the following schedule:

|  |                   |
|--|-------------------|
| After 5 (five) through 8 (eight) years of service        | \$300.00 per year |
| Beginning 9 (nine) through 15 (fifteen) years of service | 500.00 per year   |
| Beginning 16 (sixteen) years of service and over         | 800.00 per year   |

## SECTION II

The Township Committee hereby determines and fixes the compensation and salaries of the certain full time and part time officials and employees of the Township of Westampton not covered under any bargaining unit as follows:

Salaries paid yearly:

|                           |        |          |
|---------------------------|--------|----------|
| Township Committee        | \$ 500 | \$ 3,710 |
| Municipal Clerk           | 49,464 | 65,120   |
| Administrator             | 49,000 | 88,000   |
| Public Works Director     | 35,000 | 92,682   |
| Zoning Officer            | 1,000  | 19,772   |
| Deputy Zoning Officer     | 1,000  | 5,200    |
| Computer Manager          | 1,000  | 1,104    |
| Municipal Judge           | 10,000 | 40,152   |
| Prosecutor                | 10,000 | 24,960   |
| Public Defender           | 5,000  | 14,400   |
| Tax Assessor              | 10,000 | 50,411   |
| Land Dev. Board Secretary | 1,000  | 6,001    |
| Fire Subcode Official     | 1,000  | 17,360   |
| Electric Subcode Official | 1,000  | 18,619   |
| Plumbing Subcode Official | 1,000  | 18,619   |
| Building Subcode Official | 5,061  | 5,570    |
| Fire Official             | 1,000  | 24,170   |
| Senior Fire Inspector     | 1,000  | 5,770    |
| Part Time Fire Inspector  | 1,000  | 2,350    |
| Recreation Director       | 3,000  | 59,288   |
| Deputy Emergency Mgt.     | 500    | 500      |
| ACSP Supervisor           | 18,000 | 24,684   |

Salaries paid hourly:

|                           |         |          |
|---------------------------|---------|----------|
| Fire Inspector            | \$ 7.50 | \$ 25.00 |
| Crossing Guard            | 7.50    | 17.46    |
| Part Time EMT/Firefighter | 10.00   | 15.75    |
| Summer Help               | 7.50    | 13.00    |
| Snow Removal Operator     | 7.50    | 30.00    |
| Recreation Employees      | 7.50    | 30.00    |
| Recreation Secretary      | 7.50    | 16.21    |
| Typist                    | 7.50    | 16.44    |
| Court Recorder            | 7.50    | 15.50    |
| Part Time Public Works    | 7.50    | 20.00    |

### SECTION III

The Township Committee hereby declares that all Ordinances and parts of Ordinances inconsistent with this ordinance are hereby repealed to the extent of said inconsistency.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO AMEND CHAPTER 128 FIRE PREVENTION

ORDINANCE NO. 24-2016

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that the following sections of Chapter 128 be amended as follows:

Section 1

The Township Committee amends the Fire Prevention Ordinance to establish safety standards with regards to open burning, fire lanes, fire department connections, building evacuations, fire watches, fire alarms and reporting, fire information requests, public water supply, emergency contacts, snow removal, stairway information signs, commercial property identification of rear doors, elevator keys, exit signs, prohibited acts, requirements for large gatherings and the rotation of board service providers.

Add the following new sections:

§ 128-24 Open Burning Within the Township Boundaries

In the best interest of Public Safety, Health, and Air Pollution there shall be no open burning within the Township Boundaries unless a permit has been issued by the Fire Official or the State of New Jersey, Division of Forestry. For permits issued, the permittee must follow all applicable rules and regulations (New Jersey Uniform Fire Code and/or N.J.A.C. Title 13). Penalties shall be assessed as follows if property owners or tenants are found in violation of this section: 1<sup>st</sup> offense \$100 and written warning; 2<sup>nd</sup> offense \$250 and court appearance required; 3<sup>rd</sup> offense \$1000 and charges filed in municipal court

- A. Outdoor Fire. For the purpose of this ordinance, an approved outdoor fire shall be classified as any fire taking place on a residential property within Westampton Township for the sole purpose of providing warmth or recreation and is contained within an approved device. Approved outdoor fires shall not be subject to the above required permit process unless deemed necessary by the Fire Official. Approved devices shall include commercially manufactured chimnea, outdoor fireplaces, and fire pits; or those constructed in a similar and approved manner. Approved devices shall have a total fuel area not exceeding three (3) feet in diameter and two (2) feet in height and must remain covered by a metal mesh safety/spark screen cover.
- B. Fuel for outdoor fires shall be limited to seasoned fire wood, natural gas or propane and shall not be ignited using flammable/combustible liquids.



- C. Outdoor fires shall not be located within twenty (20) feet of any property line and fifteen (15) feet from a combustible structure. Combustible structures shall include: dwellings, garages, sheds, decks, and fences.
- D. Outdoor fires shall be prohibited at any "Use Group R-2" zones as defined by N.J.A.C. 5:70-1.5 to include all multiple family dwellings having more than two dwelling units as well as all dormitories, rooming houses, group rentals where the occupants are living independently of each other and similar buildings arranged for shelter and sleeping accommodations in which the occupants are primarily not transient in nature. This Use Group shall also include attached one- and two-family dwelling units which do not meet the definition for Use Group R-3.
- E. Any outdoor fire not complying with A-D above is prohibited and subject to the above listed penalties.

#### § 128-25 Liability

A person utilizing or maintaining an outdoor fire shall be responsible for all fire suppression costs and any other liability resulting from damage caused by the fire.

#### Article IV General Provisions

##### § 128-26 Fire Lanes.

Fire Lanes (a.k.a. fire apparatus access roads) shall be designated as follows for the efficient and effective use of fire apparatus, for firefighting, police vehicles, and ambulances. Fire lanes shall have a minimum width of 20 feet except for approved security gates with an unobstructed vertical clearance of not less than 13 feet 6 inches

- A. Where needed. The Fire Official of the Local Enforcing Agency may establish fire areas on property devoted to public and private use, in accordance with N.J.A.C. 5:70-3, 503.1.1; including, but not by way of limitation, shopping centers, strip malls, houses of worship, swimming pools, offices, warehouses, factories, restaurants, nightclubs, etc. and similar uses within the Township of Westampton as deemed necessary to protect the public health and safety.
- (1). When the markings details cannot be strictly complied with, the number, location, width, length, and markings shall be at the discretion of the Fire Official..
- (2). Consideration is to be given to the size, type, and location of the building or buildings, the number of persons using and occupying the premises, existing means of egress and ingress, the total area of the property, including the size of the parking lot or lots, and all other relevant factors.
- (3). Definitions. For the purposes of fire lane enforcement, the following terms are defined as follows:

**FIRE APPARATUS ACCESS ROAD** A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term inclusive of all other terms such as fire lane, public street, private street, parking lot lane and access roadway.

**FIRE AREA** The same as "fire lane."

**FIRE LANE** A road or other passageway developed to allow the passage of fire apparatus. A fire lane is not necessarily intended for vehicular traffic other than fire apparatus.

**NO ON-STREET PARKING** A vehicle may not be parked along the street unless loading or unloading passengers or materials, with a limit of three minutes.

**NO PARKING ANYTIME** A vehicle may not be parked within the designated area unless loading or unloading passengers or materials, with a time limit of two minutes.

**NO STOPPING OR STANDING** No vehicle may be stopped within the designated zone, whether or not attended or unattended, with or without the motor running or brakes set.

**PARKING IN DESIGNATED STALLS ONLY** A vehicle may only be parked within an area so designated for parking.

B. Concurrent jurisdiction. The Township of Westampton Police Department shall have concurrent jurisdiction with the Westampton Township Emergency Services Bureau of Fire Prevention to enforce the provisions of this.

C. Existing fire lanes. Any and all fire lanes created prior to this chapter are hereby continued in effect, and when repairs or modifications are made to such fire lanes, they shall be brought into the conformity with this chapter, as much as shall be practical in the Fire Official's judgment. The standard for exercise of said judgment shall conform to those contained in Subsection A above.

D. Markings. The owner shall, within 30 days of being given a notice to do so by the Fire Official, mark the lane(s) as follows:

(1). Signs, with minimum dimensions of 12 inches by 18 inches, constructed of metal and with raised red letters a minimum of 2 inches in size on a white background, shall be posted at a level of at least seven feet above grade, indicating NO PARKING ANYTIME, PARKING IN DESIGNATED STALLS ONLY, or NO STOPPING OR STANDING, at the Fire Official's discretion after giving due consideration to the needs of the fire service and the public. Immediately under these signs shall be another sign, with a minimum dimension of 12 inches by 6 inches saying FIRE LANE VEHICLE TOWED AT OWNER'S EXPENSE or FIRE LANE NO ON-STREET PARKING VEHICLE TOWED AT OWNER'S EXPENSE. Spacing of signs shall be even with a minimum of 1 sign for every 50 feet of fire lane or part thereof, or as ordered by the Fire Official. All signs and marking must be unobstructed and visible for a distance of at least 100 feet when viewed from a position approximately 5 feet above ground while in the fire lane.

(2). The area of a fire lane on improved areas shall be delineated along its entire length with yellow lines 18 inches in width. Between the yellow lines shall be marked NO PARKING FIRE LANE in yellow letters 18 inches in height. The number of times this wording is to be repeated shall be at the discretion of the appropriate Fire Official, with the recommended spacing to be at 100-foot intervals and spaced so as to be between and alternate with the metal signs required above. If the designated fire lane abuts a curb, the curbing shall be yellow in color where it abuts the fire lane.

- (3). Fire lanes for vehicle access shall be a minimum of 20 feet in width except for approved security gates with an unobstructed vertical clearance of not less than 13 feet 6 inches.
- E. Notification. Once a fire lane has been designated by the Fire Official, approved as provided above and properly marked by the owner of the premises, the appropriate Fire Official shall notify the Police Department, Construction Code Department and Municipal Court Administrator, in writing, of the existence and location of the designated fire lane(s).
- F. Unpaved areas. Unpaved fire lanes installed on public or private property shall comply with the "Fire Lane Typical Details" installation methods and be approved by the Fire Official. Signs and markings shall be provided as required by the Fire Official and this chapter.
- G. Restricted areas. Gates, chains or other approved methods utilized to prevent unauthorized access to installation, provided such restrictions will not impede access by fire-fighting apparatus or other emergency vehicles. The Fire Official shall determine whether any changes or deviations from the appropriate methods may be utilized.
- H. Installation and maintenance. Fire lanes shall be installed and maintained by the owner of the premises or a designee in conformity with the provisions of this chapter. Fire lanes in existence prior to the enactment of this section shall be required to conform to the provisions herein at the discretion of the Fire Official. Fire lanes must be accessible for fire apparatus at all times.
- I. Parking, standing and obstruction prohibited.
- (1). Designated fire lanes shall be maintained free of snow and obstructions, including vehicles, at all times.
- (2). The appropriate Fire Official, designee, or a police officer of the Township of Westampton shall have the authority to remove or have removed such obstructions or vehicles as may violate any section of this chapter, at the expense of the owner of the vehicle. The presumption of ownership may be overcome by proof furnished to the satisfaction of the Municipal Court or Superior Court, Law Division, that some other person was the actual offender.
- (3). It shall be a separate violation of this chapter for any driver or operator of any motor vehicle to fail to present a driver's license and/or vehicle registration upon demand of any person authorized to enforce this chapter when requested as part of the enforcement procedure.
- J. Notice of violation. The Fire Officials may complete a municipal summons or a notice of violations, and said summons or notice of violations shall be issued for all offenders by personally serving same upon any offender, or if the offender is not attendant to the vehicle shall mail the notice of violations by certified mail, return receipt requested to the person's last known address.
- K. Enforcement. This chapter shall supersede any and all provisions of any other ordinance promulgated for the enforcement of parking in fire lanes. Enforcement shall only be done by personnel from either the Westampton Township Emergency Services Bureau of Fire Prevention or the appropriate local enforcement agencies.

Personnel enforcing these provisions shall be either uniformed or carry appropriate identification.

L. Violations and penalties.

- (1). It shall be the right of any person receiving such a summons to plead guilty or not guilty to the charge of violating this chapter. Those persons pleading not guilty to the charge of violating this chapter shall be given the opportunity to present their defense before the Municipal Court of Westampton Township or the Burlington County Construction Board of Appeals.
- (2). All persons pleading guilty in Municipal Court or convicted of violating this chapter shall be fined a maximum of \$50 per violation for passenger vehicles and \$100 per violation for commercial vehicles and equipment, plus court costs. All fines and court costs shall be payable to the Municipal Court. All fines assessed as a result of summonses issued shall be paid thereafter to the Westampton Township Emergency Services Bureau of Fire Prevention by the Court Clerk. All court costs shall be paid thereafter to the Court.

§ 128-27 Fire Department Connections.

All newly constructed buildings equipped with an automatic fire suppression system or standpipe shall conform to the following requirements for the Fire Department Connection (F.D.C.) in addition to those specified in the New Jersey Uniform Fire Code:

- A. Thirty-degree elbow installed in the downward position
- B. Five-inch-diameter connection utilizing Storz-type connections
- C. A blue light shall be illuminated 24 hours per day over any Fire Department Connection. In such suppression systems that Siamese connections supply zoned areas of suppression, the blue light shall flash intermittently over the Fire Department Connection of the activated zone. The rate of flash shall not be less than 60 flashes per minute.
- D. A weather resistant sign shall be affixed to, adjacent to, or above the fire department connection. Specifications for the sign are as follows:
  - (1). Sign to be red in color with contrasting lettering
  - (2). Minimum four (4) inch letters indicating F.D.C.
  - (3). Minimum two (2) inch letters indicating Sprinkler, Standpipe, or Sprinkler/Standpipe
  - (4). Partial Sprinkler System-two (2") inch letters indicating area protected
- E. Interior standpipe connections within structures, in some cases, will require additional plain language on signs to identify location, particular system and supply location.

§ 128-28 Fire and Smoke Damper Inspections.

HVAC systems installed in any building or structure subject to the provisions of the New Jersey Uniform Construction Code shall be inspected to ensure that fire and smoke dampers remain functional. Following are guidelines for Periodic Inspections.

- A. Periodic inspection and testing standards recommended by the National Fire Protection Association:

- (1). Each damper shall be tested and inspected one year after installation. The test and inspection frequency shall then be every four years.
  - (2). Care shall be exercised that all tests are completed in a safe manner wearing the appropriate personal protective equipment.
  - (3). Full unobstructed access to the damper shall be verified and corrected as required.
  - (4). Where a fusible link is installed on a combination fire/smoke damper, the fusible link shall be removed for testing the damper for full closure simulating a fire condition per the requirements and frequencies of 19.5.4 of NFPA 80, Standard for Fire Doors and Other Opening Protectives.
  - (5). The test shall be conducted with normal HVAC airflow.
  - (6). The operation of the damper shall verify that there is no damper interference due to rust or bent, misaligned, or damaged frame or blades, or defective hinges or other moving parts.
  - (7). The damper frame shall not be penetrated by any foreign objects that would affect proper fire damper operations.
  - (8). The damper shall be verified to not be blocked from closure in any way.
  - (9). The fusible link shall be reinstalled after testing is complete. If the link is damaged or painted, it shall be replaced with a link of the same size, temperature rating, and load rating.
  - (10). All inspections and testing shall be documented indicating the location of the damper, date of inspection, name of inspector, and deficiencies discovered. The documentation shall have a space to indicate when and how the deficiencies were corrected.
  - (11). All documentation shall be maintained by the property owner and available for review by the authority having jurisdiction.
- B. Maintenance.
- (1). Any reports of abrupt changes in airflow or noise from the duct system shall be investigated to verify that they are not related to damper operation.
  - (2). All exposed moving parts of the damper shall be dry lubricated as required by the manufacturer.
  - (3). If the damper is not operable, repairs shall begin as soon as possible.
  - (4). Following any repairs, the damper shall be initiated at a time interval recommended by the actuator manufacturer.
  - (5). All maintenance shall be documented and records shall be retained in accordance with § 128-28A(10) and (11).
- C. Compliance with the provisions of this article shall be monitored by the local enforcing agency and the Township's Fire Official.
- D. All inspections shall be conducted by technicians and contractors who have been certified by the International Certification Board (ICB) and American National Standards Institute (ANSI) to ensure the quality of the inspection process.
- E. All results of the inspections are to be given to the Township Fire Official within 30 days of the completion of the inspection. The Fire Official will keep inspection reports until the next inspection is completed four years later. If the fire and smoke

damper systems are found to be faulty, repairs must be completed and approved by an ICB and ANSI certified technician and contractor within 60 days from the date the system was found to be faulty.

**§ 128-29 Fire Department Obstruction.**

- A. Fire Apparatus Obstruction. It shall be unlawful to attempt, conspire, hamper, obstruct, restrict, block or fail to yield to, the path of travel of any fire emergency vehicle, in any way, operating during a fire or emergency
- B. Fire Hose. A vehicle shall not be driven or propelled over any unprotected fire hose of a Fire Department when laid down on any street, or any other vehicular roadway, without the consent of the fire officer in command.
- C. A person or persons shall not erect, construct, place or maintain any speed bumps, speed humps, fences, gates, chains, bars, pipes, wood or metal horses, vehicles, or any other type of obstruction in or on any street within the boundaries of the municipality without prior approval from the Fire Official. The word "street" as used in this section shall mean roadway, accessible to the public for vehicular traffic, including but not limited to private street or access lanes, as well as all public streets and highways in the boundaries of the municipality. Approval from the Fire Official shall be a variance from this ordinance and shall be documented as such.
- D. Street Closings. Prior to the closing of any street, notification shall be made to the Westampton Township Emergency Services and the Westampton Township Police Department. Such notice shall include why the street is to be closed, when the street is to be closed, and how long such closing shall last. Notification shall also be made upon the reopening of the street.
- E. Fire Appliances. A person shall not obstruct, remove, tamper with or otherwise disturb any fire hydrant or fire appliance required to be installed or maintained under the provisions of the Fire Prevention Code except for the purpose of extinguishing fires, training or testing purposes, recharging, or making necessary repairs, or when permitted by the Fire Official. Whenever a fire appliance is removed as herein permitted, it shall be replaced or reinstalled as soon as the purpose for which it was removed has been accomplished. Defective and non-approved fire appliances or equipment shall be replaced or repaired as directed by the Fire Official.
- F. Compliance Order. A person shall not willfully fail or refuse to comply with the order or direction of a firefighter, or interfere with the compliance attempts of another individual, during a fire or emergency.
- G. Penalty. Any person, firm, or corporation found guilty in the Municipal Court of the Township of Westampton of a violation of the terms of this section shall be subject to a fine of not more than one thousand (\$1,000.00) dollars or imprisonment for a period not exceeding ninety (90) days, or both, in the discretion of the Municipal Court Judge. Any fines collected shall be forwarded to the Westampton Township Emergency Services Bureau of Fire Prevention

**§ 128-30 Building Evacuation.**

It shall be a violation of this section for any person, manager, firm, corporation, owner, tenant, or person responsible for a given structure or premises, to fail to immediately notify the Westampton Township Emergency Services and immediately evacuate the entire structure when, and if, the following conditions are present: fire alarm is activated, smoke in the structure, an explosion has occurred, there is a fire in the structure, any fire protection system is activated, any hazardous or flammable material is spilled or leaked, upon the order of the Fire/EMS Chief, Fire Official, or Incident Commander.

**§ 128-31 Fire Watch.**

- A. A “fire watch” is defined as a: temporary measure to ensure continuous and systematic surveillance of and response to the Township or a portion thereof, or a building, or portion thereof, by one (1) or more trained, competent, responsible, able bodied and qualified individuals whose only duties shall be to perform constant patrols of the protected premises for the purpose of identifying and controlling fire and other life/property hazards, detecting early signs of unwanted fire, raising an alarm of fire, notifying the Fire Department, and engaging in firefighting or other emergency response. The Fire Official shall determine whether a fire watch is deemed necessary. A fire watch may be posted in any portion of the Township and also in public and privately owned buildings and/or properties.
- B. In no case shall a required and/or installed fire alarm or fire sprinkler system be rendered inoperable in an attempt to eliminate preventable alarms without the written consent of the fire official. In the event of a fire protection system found not operating, provisions for a constantly attended fire watch shall be posted in the building or premise on which the fire protection system is located. No fire alarm or fire sprinkler system shall remain out of service for any period of time without notification of the Fire Official. Any alarm found to be out of service without the written consent of the Fire Official shall be subject to penalties described in the New Jersey Uniform Fire Code.
- C. A fire watch may include firefighting, rescue, recovery and other emergency responses; the maintaining of posted fire lanes, means of egress, and posted occupancy loads; enforcement of no smoking in posted areas; area and building surveillance; checking for proper permits; inspecting for proper safety precautions of cooking equipment; and such other functions as required by the Fire Official or his assigned designee.
- D. A fire watch shall be paid for by a building owner, tenant, lessee, or organization under the following circumstances:
  - (1). Required fire protection systems are out of service;
  - (2). A fire watch is directed by the Westampton Township Emergency Services Bureau of Fire Prevention or is requested by the building owner, tenant, or lessee; public and private events where 100 people or more are in attendance; events where with the approval of the Fire Official or his assigned designee the posted occupancy load is exceeded; all other situations deemed necessary by the Fire Official or his assigned designee.

- (3). All fire watch services ordered for the benefit/protection of private property shall be paid at the rate of \$45 per hour per person, and there shall be a minimum payment of four hours per worker plus an administration fee of 15% applied for the individual and the vehicle used. Additionally, there will be a fee of \$250 per hour for the use of each Township fire apparatus. All payments shall be paid to the Westampton Township Emergency Services Bureau of Fire Prevention within 10 days after the service is provided. No volunteer firefighter shall be paid for any fire watch under this ordinance.
- E. Fire watches shall be performed by active employees of the Westampton Township Emergency Services Bureau of Fire Prevention. Any qualified individuals used for the purposes of a fire watch shall report directly to the Fire Official or his/her assigned designee.
- F. Any building otherwise subject to this ordinance can opt out of a fire watch by submitting proof to the Fire Department that the building is covered by a private security watch or other comparable substitute for a fire watch. A "fire watch" log as provided by the Westampton Township Emergency Services Bureau of Fire Prevention in this instance must be maintained and forwarded to the Fire Official immediately upon restoration of the affected systems in order to allow for the completion of said fire watch.
- G. Failure for property owner or designated property representative to establish, maintain, or properly document a fire watch when requested by the Westampton Township Emergency Services Bureau of Fire Prevention will result in an assessed penalty not to exceed \$500.00 per day for every day the condition exists.

#### § 128-32 Fire Alarms and Reporting.

- A. The Fire Official shall investigate, or cause to be investigated, the activation of any fire alarms, fire detector or fire protection system occurring within the jurisdiction to determine the cause for such activation and to determine if the device and /or equipment have been properly restored to full service.
- B. Failure to report: It shall be a violation of this code for any person or persons, having knowledge of same, to fail to report to the Westampton Township Emergency Services and/or its Bureau of Fire Prevention the activation of any fire protection system or device or to fail to report the occurrence of any fire; any Attempted arson or to fail to report the spill or leakage of any flammable or combustible liquid or gas or of any hazardous material immediately upon gaining such knowledge.

#### § 128-33 File Information Requests and Certificates of Code Compliance.

- A. A fee of twenty-five dollars (\$ 25.00) shall be required for all requests for fire investigation reports. All other file information requests shall be charged at the photocopy rate of seventy-five (\$0.75) cents per page. A fee of ten dollars (\$10.00) shall be required for all requests for fire investigation photos.
- B. The cost for the issuance of a Certificate of Fire Code Status shall be forty-five dollars (\$45.00)



**§ 128-34 Public Water Supply.**

- A. The location and distribution of fire hydrants to be placed upon public property as well as installation of water mains to assure adequate fire flow based on the hazard to be protected shall be determined by the project developer utilizing accepted engineering and industry standards. During the planning and zoning approval process, the Fire Official shall be provided with site plans indicating hydrant location, size and location of fire service water mains. The Fire Official and Fire/EMS Chief shall review and approve all submitted plans prior to the installation of any fire hydrant or fire service water distribution system. A fire hydrant shall not be placed into or removed from service until approved by the Fire Official and Fire/EMS Chief. Fire Hydrants must be located within 50 feet of all Fire Department connections
- B. Fire Hydrant Use Approval: A person or private company shall not use or operate any fire hydrant unless a permit and approval for such is obtained from the Fire Marshal and the water company having jurisdiction.
- C. Private Yard Systems Locations and Relocation: All new and existing shopping centers, apartment complexes, oil storage plants, lumber yards, educational or institutional complexes and similar occupancies and uses involving high fire or life hazards, and which are located more than 100 feet from a public street or which require quantities of water beyond the capabilities of the public water distribution, shall be provided with properly placed fire hydrants. Such fire hydrants shall be capable of supplying fire flows as required by the Insurance Service Organization or the American Water Works standards and shall be connected to a water system in accordance with accepted engineering practices. The Fire Official and the Fire/EMS Chief shall review and approve the number and location of all fire hydrants. Private fire hydrants shall not be placed into or removed from service until approved.
- D. Temporary Water. At any temporary construction site or new construction site, all parties shall provide a water source for firefighting purposes subject to the approval by the Fire Official.

**§ 128-35 Emergency Contacts.**

All business and multiple family buildings and complexes must post a list of the emergency contacts and service companies for use by emergency personnel in a conspicuous location as determined by the Fire Official.

**§ 128-36 Snow Removal.**

- A. It is the responsibility of the owner or occupant to have snow removed from their property in a manner which will not delay the response of emergency personnel. Removal of snow shall not obstruct the following:
  - (1). Access to the parking lot, to the perimeter of any building, and any fire lanes or No Parking designated areas.
  - (2). All Fire Hydrants
  - (3). All means of egress and exit doors

(4). All fire protection systems and fire department water supply connections

§ 128-37 Stairway Information Signs.

A sign shall be provided at each floor landing in all interior exit stairways more than three (3) stories above grade, designating the floor level, the floor level above (at) the floor of discharge, the identification of the stairway and the availability of roof access from the stairway. Floor level characters shall be at least six (6) inches in height and characters of other information shall be at least 1-1/2" inches in height. Signage shall be located approximately five (5) feet above the floor landing in a position which is readily visible when the doors are in the open and closed positions.

§ 128-38 Commercial Property Identification of Rear Doors.

The rear exterior doors on multiple tenant commercial properties shall be identified with a minimum of four (4) inch letters of contrasting color stating the business name and the unit number. The signage shall be provided and maintained up-to-date by the Landlord at his/her expense. Names shall be updated as soon as occupancy changes.

§ 128-39 Elevator Keys.

- A. All elevator keys utilized for emergency operations of elevators within buildings and structures in the Township of Westampton will have standardized operation keys as follows: Phase I & II – Yale 3502
- B. Building owners/occupants will have one (1) year from the date of inspection to comply with this requirement.

§ 128-40 R-1 Use Group Floor-level Exit Signs.

- A. When exit signs are required, additional approved low-level exit signs which are internally illuminated, photo luminescent or self-luminous, shall be provided in all interior exit corridors serving guest rooms of hotels in Group R-1. The bottom of the sign shall not be less than six inches or more than eight inches above the floor level. For exit doors, the sign shall be on the door or adjacent to the door with the closest edge of the sign within four inches of the latch side of the doorframe.
- B. Business Use Group floor-level exit signs. When exit signs are required, additional approved reflective exit signs shall be provided in business use group buildings, three or more stories, the bottom of the sign shall be not less than six inches or more than eight inches above the floor level. For exit doors to stairwells, the sign shall be on the door or adjacent to the door with the closest edge of the sign within four inches of the latch side of the doorframe.
- C. Implementation. All residential. All electrical-operated low-level exit signs required by § 128-40 must be installed within three years of the adoption of the section.
- D. All reflective low-level exit signs required by § 128-40B must be installed within one year of adoption of the section.

§ 128-41 Prohibited Acts/Penalties.

A. Prohibited acts. It shall be a violation of this chapter for any person, firm or corporation to:

- (1). Obstruct, hinder, delay or interfere by force or otherwise with the Westampton Township Emergency Services Bureau of Fire Prevention in the exercise of any power or the discharge of any function or duty under the provisions of the chapter.
- (2). Prepare, utter or render any false statement pertaining to reports, documents, plans or specifications permitted or required under the provisions of this chapter.
- (3). Render ineffective or inoperative, or fail to properly maintain, any protective equipment or system installed, or intended to be installed, in a building or structure.
- (4). Refuse or fail to comply with a lawful ruling, action, order or notice of the Westampton Township Emergency Services Bureau of Fire Prevention
- (5). Violate or cause to be violated any of the provisions of this chapter.
- (6). Refuse to provide identification and/or vehicle registration information.

B. Summons. The Fire Official and/or designee shall be empowered to issue a Municipal Court summons for violations of this chapter.

C. Violations and penalties. Any person, firm or corporation found guilty in the Municipal Court for a violation of the provisions of this chapter shall be subject to a fine of not less than \$100 nor more than \$1,000 or imprisonment for a period of not exceeding 90 days, or both. Each and every day a violation continues shall be a separate offense. Such penalty shall not relieve the violator of the duty to take corrective actions.

#### § 128-42 Large Gatherings

- A. Fire Exit Announcement. At indoor places of assembly with occupant loads of fifty (50) and over, such as theatres, auditoriums, multi-purpose rooms, or similar occupancies used for non-continuance programs, an audible announcement by the venue host, or by recorded announcement, shall be made not more than ten (10) minutes prior to the start of each program, to notify the occupants of the location of exits to be used in the event of a fire or emergency.
- B. Notice of Large Gatherings. It shall be required for any responsible party involved in any gatherings at which over 100 attendees are anticipated within the Township of Westampton, whether inside a structure or outside, to make advanced notification to the Westampton Township Emergency Services and the Westampton Township Police Department. The Fire/EMS Chief shall determine whether or not an emergency ambulance will be required to provide "standby" services for the duration of the event with fees for such a service not to exceed \$100.00 per hour and payable by the responsible party.

#### § 128-43 Board-Up Services Rotation.

A "Board-Up" service is defined as one which provides on-call means to secure properties within Westampton Township against unauthorized access via boarding up

openings and/or perimeter fencing in the event of unsafe structural conditions or fire. Any licensed, permitted, and insured company providing "Board-Up" services that desires to provide said services, on a rotational basis, within the Township of Westampton shall submit an annual application with the Clerk of Westampton Township by November 30 of each year for inclusion on the next year's list of "Board-Up" service providers.

### Section 3

This ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO AMEND CHAPTER 128 FIRE PREVENTION

ORDINANCE NO. 25-2016

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that the following sections of Chapter 128 be amended as follows:

Section 1

The Township Committee amends section 128-2, Agency Designation, to read:

The local enforcing agency shall be the Westampton Township Emergency Services Bureau of Fire Prevention.

Section 2

The Township Committee amends section 128-3, Duties of the Enforcing Agency, to read:

The local enforcing agency shall enforce the Uniform Fire Safety Act and the codes and regulations adopted under it in all buildings, structures and premises within the established boundaries of the Township of Westampton, other than owner-occupied one- and two-family dwellings, and shall comply with the requirements of the Uniform Fire Safety Act, and the Uniform Fire Code, including the International Fire Code 2006, New Jersey Edition and subsequent updates as published.

Section 3

The Township Committee amends section 128-5, Organization, to read:

The local enforcing agency established in §128-2 shall be under the direct supervision and control of the Westampton Township Fire/EMS Chief, who shall report to the Township Committee on a monthly basis. The Fire Official and employees of the agency as set forth in §128-6 shall report to the Fire/EMS Chief. The Fire Official shall submit a

monthly report in writing to the Fire/EMS Chief to be forwarded to the Township Committee.

#### Section 4

The Township Committee amends section 128-6, Fire Official; Deputy Fire Official, to read:

**A. Fire Official.**

- (1) Appointment. The Fire Official shall be appointed by the Township Committee.
- (2) Term of office. The Fire Official shall serve for a term of three years.
- (3) Specific powers and duties of Fire Official. Pursuant to N.J.A.C. 5:71-3.3, the Fire Official shall:
  - (a) Take all actions necessary to enforce the provisions of the current New Jersey State Uniform Fire Code at the time of the violation and to make all efforts to correct violations of the Code;
  - (b) Take all actions necessary to determine the origin and cause of fires within the Township;
  - (c) Prepare policies and procedures for promulgation by the Township Committee

**B. Deputy Fire Official.**

- (1) Appointment. The Township Committee may appoint a Deputy Fire Official who shall be under the supervision and control of the Fire Official.
- (2) Term of office. The Deputy Fire Official shall serve for a term of three years.
- (3) Powers and Duties of Deputy Fire Official. Pursuant to N.J.A.C. 5:71-3.3, the Deputy Fire Official shall:
  - (a) Perform the duties and responsibilities of the Fire Official in his or her absence;
  - (b) Perform such duties assigned by the Fire Official; and
  - (c) Have the authority to issue notices of violation and orders to correct violations for the current New Jersey State Uniform Fire Code at the time of the violation, Westampton Township Fire Prevention Code, and to assist in any legal proceedings taken against a violator of the Fire Prevention Code.

**C. Inspectors and employees; appointment.** Such inspectors and other employees as may be necessary in the local enforcing agency shall be appointed by the Township Committee upon the recommendation of the Fire Official.

**D. Removal from office.** The Fire Official, inspectors and other employees of the enforcing agency shall be subject to removal by the Township Committee for inefficiency or misconduct. The Fire Official, each inspector or employee to be so

removed shall be afforded an opportunity to be heard by the Township Committee or a designated hearing officer.

### Section 5

The Township Committee amends section 128-8, Additional Required Inspections and Fees, to read:

A. In addition to the inspection and fees required pursuant to the Uniform Fire Code and the regulations of the Department of Community Affairs, the following additional inspections and fees shall be required:

- (1) All assembly (A), business (B), factory (F), mercantile (M), storage (S) and utility (U) occupancies as defined by the Uniform Construction Code, and which are not considered life hazards by the Uniform Fire Code, shall be inspected every year.

The yearly fee shall be as follows:

| Type | Area<br>(square feet) | Fee                 |
|------|-----------------------|---------------------|
| 1    | 0 to 1,500            | \$72                |
| 2    | 1,501 to 2,499        | \$102               |
| 3    | 2,500 to 3,499        | \$138               |
| 4    | 3,500 to 4,999        | \$180               |
| 5    | 5,000 to 7,499        | \$252               |
| 6    | 7,500 to 9,999        | \$312               |
| 7    | 10,000 to 14,999      | \$420               |
| 8    | 15,000 to 24,999      | \$480               |
| 9    | 25,000 or more        | \$540               |
| 10*  | N/A                   | \$100 each building |

\*NOTE: Type 10 shall be apartment and/or condominium buildings.

- (2) Smoke detector inspections.

- (a) For each residential smoke detector/carbon monoxide detector/fire extinguisher inspection made as required by P.L.1991,c. 92 and P.L. 1999, c.15, and for the issuance of a certificate evidencing compliance with the requirements of the aforesaid statutes, a fee shall be charged to the owner of the premises in the sum of \$60.
- (b) The application for a smoke detector/carbon monoxide detector/fire extinguisher inspection must be made at least 14 calendar days prior to the settlement date or the date the certificate of inspection is required. Appointments made within 13 or less calendar days of the settlement or

when the certificate is required will pay a penalty of \$60 in addition to the original fee of \$60, for a total of \$120.

- (c) The Westampton Bureau of Fire Prevention cannot guarantee that a smoke detector/carbon monoxide detector/fire extinguisher inspection will be completed on time if less than four working days' notice is given.
  - (d) Certificates of inspection shall be valid for 90 days from time of inspection. After 90 days a new inspection shall be required.
  - (e) If the first inspection results in failure or the appointment is missed, a reinspection fee of \$25 shall be charged.
  - (f) All smoke detectors must be less than 10 years old at time of reinspection.
- B. This section does not apply to any life hazard as defined in the Uniform Fire Safety Code of New Jersey.
- C. Businesses not required to register with the New Jersey Division of Fire Safety under N.J.A.C. 5:70-2.6 shall register with the Westampton Township Emergency Services Bureau of Fire Prevention, the fees for which are set forth in Chapter 128, § 128-8.

#### Section 6

The Township Committee amends section 128-9, Permits, to read:

All permit requirements and fees shall comply with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code. Permit fees shall be as follows:

- (1) Type 1: \$100.00
  - Type 1 Bonfire: \$50
  - Type 1 Open Flame: \$50
- (2) Type 2: \$400.00
  - Type 2 Propane Exchange
    - 720 pounds or less: \$166.00
    - 721 pounds to 2,500 pounds: \$350.00
- (3) Type 3: \$600.00
- (4) Type 4: \$800.00
- (5) The Township Committee amends section 128-6, Fire Official; Deputy Fire Official, to read:

#### Section 7

The Township Committee amends section 128-11, Paragraph C, to read as follows:



The Fire Chief or Fire Official shall designate the type of key lock box system (such as KNOX Box) to be implemented within the Township and shall have the authority to require all structures to use the designated system.

#### Section 8

The Township Committee amends the first section 128-16 to read:

In addition to the items listed in §128-12, the following may be required by the Fire Chief or Fire Official to be stored within the key lock box.

#### Section 9

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

#### Section 10

This ordinance shall take effect upon final passage and publication according to law.

TOWNSHIP OF WESTAMPTON

AN ORDINANCE OF THE TOWNSHIP OF WESTAMPTON  
TO AMEND CHAPTER 250 SIGNS

ORDINANCE NO. 26-2016

BE IT ORDAINED by the Township Committee of the Township of Westampton in the County of Burlington and State of New Jersey that the following sections of Chapter 250 be amended as follows:

Section 1

The Township Committee seeks to limit the size of signs promoting a special event or activity. The Township Committee amends the second sentence of section 250-25, Agency Designation, to read:

A special permit shall be available for a temporary sign promoting a special event or activity to be no larger than 4 feet by 4 feet or 16 square feet.

Section 3

All ordinances or part of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

Section 4

This ordinance shall take effect upon final passage and publication according to law.

# Willingboro Municipal Utilities Authority

433 JOHN F. KENNEDY WAY  
WILLINGBORO, NEW JERSEY 08046-2119

Telephone (609) 877-2900  
Fax (609) 835-4645

**COMMISSIONERS**  
Clayton Sills, Chairman  
Carl Turner  
T. Wayne Scott  
Christopher Walker  
Jacqueline Jennings  
Webster Evans, Alt.  
Charles Green, Alt.

**EXECUTIVE DIRECTOR**  
Andrew Weber

**November, 11, 2016**

**Westampton Township**  
**710 Rancocas Road**  
**Westampton, NJ 08060**  
**Attn: Donna Ryan**

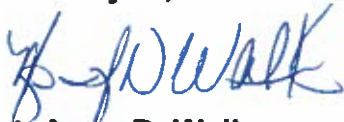
**Hi Donna,**

***I have enclosed a copy of the proposed rate changes for 2017 for Willingboro Municipal Utilities Authority. The date for this hearing has been rescheduled for Monday, December 5, 2016 at 6:00 pm. The location for this hearings is:***

***The John F. Kennedy Center***  
***429 John F. Kennedy Way***  
***Willingboro, NJ 08046***

**If you need any other information please feel free to contact me at 609-877-2900 ext. 104.**

**Thank you,**



**JoAnna D. Walker**  
**Enclosures (1)**

## NOTICE OF PUBLIC HEARINGS

Public Notice is hereby given to all customers of the Willingboro Municipal Utilities Authority that a PUBLIC HEARING will be held on Monday December, 5 2016 at 6:00 PM at the following location:  
429 JOHN F. KENNEDY WAY WILLINGBORO NJ 08046-2119

### PROPOSED 2017 SCHEDULE OF RATES EFFECTIVE 1/1/2017

#### II. SCHEDULE OF RATES

##### A. Schedule I - Residential Water and/or Sewer Service

###### WATER:

1. Quarterly MINIMUM charge for water service is \$56.50.
2. Water Allowance for the quarterly minimum charge of \$56.50 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance is as follows:
  - a) \$ 2.20 per 1,000 gallons from 10,001 to 13,000 gallons.
  - b) \$ 5.00 per 1,000 gallons from 13,001 to 26,000 gallons.
  - c) \$ 5.95 per 1,000 gallons over 26,000 gallons.
4. Separately metered swimming pools, irrigation systems, lawn watering systems or similar facilities shall be charged for actual usage each quarter at the rate of \$3.95 per thousand gallons with no minimum charge or minimum allowance.

###### SEWER:

1. Quarterly MINIMUM charge for SEWER service is \$54.50.
2. Sewer allowance based on metered water usage for the quarterly minimum charge of \$54.50 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance based on metered water usage is as follows:
  - a) \$4.29 per 1000 gallons over 10,000 gallons.

##### B. Schedule II - Commercial Water and/or Sewer Service

###### WATER:

1. Quarterly MINIMUM charge for water service is \$95.00.
2. Water Allowance for the quarterly minimum charge of \$95.00 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance is as follows:
  - a) \$ 5.50 per 1,000 gallons from 10,001 to 13,000 gallons.
  - b) \$ 7.00 per 1,000 gallons from 13,001 to 26,000 gallons.
  - c) \$ 8.50 per 1,000 gallons over 26,000 gallons.
4. Separately metered swimming pools, irrigation systems, lawn watering systems or similar facilities shall be charged for actual usage each quarter at the rate of \$4.00 per thousand gallons with no minimum charge or minimum allowance.

###### SEWER:

1. Quarterly MINIMUM charge for SEWER service is \$62.50.
2. Sewer allowance based on metered water usage for the quarterly minimum charge of \$62.50 is 10,000 gallons.
3. Usage charge for consumption exceeding the gallonage allowance based on metered water usage is as follows:
  - a) \$5.50 per 1000 gallons over 10,000 gallons.

## Marion Karp

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**From:** Barbara Kutscher <barbara.k.kutscher@gmail.com>  
**Sent:** Tuesday, November 08, 2016 5:02 PM  
**To:** mkarp@westampton.com  
**Subject:** League of Women Voters Candidates' Forum

Dear Marion,

The League of Women Voters of Burlington County wishes to thank the Township of Westampton for donating the use of the Municipal Courtroom on November 3, 2016, for the Burlington County Freeholder, Sheriff and Surrogate Candidates' Forum.

Were it not for the generosity of municipalities such as Westampton, the League of Women Voters would not be able to provide these important citizen education services to the residents of our communities.

---

Barbara Kutscher  
Vice President  
League of Women Voters of Burlington County

No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 2015.0.6201 / Virus Database: 4664/13370 - Release Date: 11/08/16

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No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 2015.0.6201 / Virus Database: 4664/13363 - Release Date: 11/07/16

| Totals by Year-Fund<br>Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total      |
|---|------|-------------|-------------|--------------|---------------|-----------|------------|
| CURRENT FUND                            | 6-01 | 341,839.28  | 0.00        | 341,839.28   | 0.00          | 0.00      | 341,839.28 |
| CAPITAL FUND                            | 6-04 | 5,713.80    | 0.00        | 5,713.80     | 0.00          | 0.00      | 5,713.80   |
| DOG FUND                                | 6-12 | 371.07      | 0.00        | 371.07       | 0.00          | 0.00      | 371.07     |
| ESCROW FUND                             | 6-14 | 8,536.33    | 0.00        | 8,536.33     | 0.00          | 0.00      | 8,536.33   |
| RECREATION FUND                         | 6-17 | 60,137.82   | 0.00        | 60,137.82    | 0.00          | 0.00      | 60,137.82  |
| OPEN SPACE FUND                         | 6-18 | 7,695.70    | 0.00        | 7,695.70     | 0.00          | 0.00      | 7,695.70   |
| FIRE CODE PENALTY FUND                  | 6-19 | 4,000.00    | 0.00        | 4,000.00     | 0.00          | 0.00      | 4,000.00   |
| POLICE OUTSIDE OVERTIME FUND            | 6-21 | 11,925.18   | 0.00        | 11,925.18    | 0.00          | 0.00      | 11,925.18  |
| COAH FUND                               | 6-24 | 345.00      | 0.00        | 345.00       | 0.00          | 0.00      | 345.00     |
| Total of All Funds:                     |      | 440,564.18  | 0.00        | 440,564.18   | 0.00          | 0.00      | 440,564.18 |

P.O. Type: All  
Format: Detail with Line Item Notes  
Range: 5-01-20-110-000 to 6-27-56-850-800  
Rcvd Batch Id Range: First to Last  
Department Page Break: No Subtotal CAFR: No Subtotal Department: No

Open: N Void: N Paid: N  
Held: Y Aprv: N Rcvd: Y  
State: Y Other: Y Exempt: Y  
Include Non-Budgeted: Y

| Account            | Description                              | Item Description              | Amount   | Stat | Chk | Enc | First Rcvd | Chk/Void | Invoice   | PO Type |
|--------------------|--|-------------------------------|----------|------|-----|-----|------------|----------|-----------|---------|
| P.O. Id            | Item Vendor                              |                               |          |      |     |     | Date Date  | Date     |           |         |
| Fund: CURRENT FUND |  |                               |          |      |     |     |            |          |           |         |
| 6-01-20-120-020    | ADMINISTRATIVE & EXECUTIVE-OE-CONTRACTS  |                               |          |      |     |     |            |          |           |         |
| 00198450           | 1 02480                                  | BARONE TECHNOLOGY LEASING     | 347.30   | R    |     |     | 11/10/16   | 11/10/16 | 52175061  |         |
| 6-01-20-120-036    | ADMINISTRATIVE & EXEC-OE-OFFICE SUPPLIES |                               |          |      |     |     |            |          |           |         |
| 00198414           | 1 02596                                  | CDH OFFICE SUPPLIES LLC       | 143.98   | R    |     |     | 11/04/16   | 11/10/16 | 16-379    |         |
|                    | AS PER INVOICE#16-379                    | BLACK TONER CARTRIDGES        |          |      |     |     |            |          |           |         |
| 00198421           | 1 02374                                  | W B MASON CO INC              | 12.97    | R    |     |     | 11/04/16   | 11/04/16 | 138923251 |         |
| 00198421           | 2 02374                                  | W B MASON CO INC              | 177.89   | R    |     |     | 11/07/16   | 11/07/16 | 137002978 |         |
|                    | SHEET PROTECTORS                         | CALCULATOR RIBBONS & PUSHPINS |          |      |     |     |            |          |           |         |
| 00198441           | 1 02374                                  | W B MASON CO INC              | 280.83   | R    |     |     | 11/08/16   | 11/17/16 | 139236244 |         |
| 00198458           | 1 03438                                  | MARIA CARRINGTON              | 12.57    | R    |     |     | 11/10/16   | 11/10/16 |           |         |
| 00198458           | 2 03438                                  | MARIA CARRINGTON              | 146.41   | R    |     |     | 11/10/16   | 11/10/16 |           |         |
| 00198458           | 3 03438                                  | MARIA CARRINGTON              | 26.75    | R    |     |     | 11/10/16   | 11/10/16 |           |         |
|                    |  | BAGEL BIN-JIF SAFETY MEETING  | 801.40   |      |     |     |            |          |           |         |
| 6-01-20-155-265    | LEGAL SERVICES-OTHER EXPENSES-SOLICITOR  |                               |          |      |     |     |            |          |           |         |
| 00198497           | 1 02736                                  | LONG WARNERO & ASSOCIATES LLP | 2,666.66 | R    |     |     | 11/17/16   | 11/17/16 | 17598     |         |
| 6-01-20-155-299    | LEGAL SERVICES SPECIAL-OE-MISCELLANEOUS  |                               |          |      |     |     |            |          |           |         |
| 00198500           | 1 02736                                  | LONG WARNERO & ASSOCIATES LLP | 525.00   | R    |     |     | 11/17/16   | 11/17/16 | 17446     |         |
| 00198500           | 2 02736                                  | LONG WARNERO & ASSOCIATES LLP | 330.00   | R    |     |     | 11/17/16   | 11/17/16 | 17447     |         |
|                    |  | LEGAL-OCT 17-19 LADDER TRUCK  | 855.00   |      |     |     |            |          |           |         |
| 6-01-20-165-299    | ENGINEERING SERVICES-OE-MISCELLANEOUS    |                               |          |      |     |     |            |          |           |         |
| 00198452           | 1 02461                                  | CME ASSOCIATES                | 792.00   | R    |     |     | 11/10/16   | 11/10/16 | 197567    |         |
| 6-01-23-220-203    | EMPLOYEE INSURANCE-OE-DENTAL             |                               |          |      |     |     |            |          |           |         |
| 00198459           | 1 00018                                  | DELTA DENTAL PLAN OF NJ       | 5,377.52 | R    |     |     | 11/12/16   | 11/12/16 | PM198467  |         |
| 6-01-23-220-204    | EMPLOYEE INSURANCE-OE-VISION             |                               |          |      |     |     |            |          |           |         |
| 00198468           | 1 03069                                  | NATIONAL GUARDIAN LIFE INS CO | 255.75   | R    |     |     | 11/14/16   | 11/14/16 | 1A569749  |         |

November 18, 2016  
09:33 AM

TOWNSHIP OF WESTAMPTON  
Bill list By Budget Account

| Account<br>P.O. Id Item Vendor | Description  | Item Description               | Amount   | Stat | chk | First<br>Enc Date | Rcvd<br>Date | Chk/Void<br>Date | Invoice      | PO<br>Type |
|--------------------------------|--|--------------------------------|----------|------|-----|-------------------|--------------|------------------|--------------|------------|
| 6-01-23-220-205                | EMPLOYEE INSURANCE-OE-FLEXIBLE SPENDING                    |                                |          |      |     |                   |              |                  |              |            |
| 00198465 1 03207               | FLEXFACTS GRANTS BENEFITS                                  | SEPTEMBER 2016 FLEXIBLE        | 56.00    | R    |     | 11/14/16          | 11/14/16     |                  | 14321        |            |
|                                | SPENDING FEES  |                                |          |      |     |                   |              |                  |              |            |
| 00198465 2 03207               | FLEXFACTS GRANTS BENEFITS                                  | OCTOBER 2016 FLEXIBLE SPENDING | 56.00    | R    |     | 11/14/16          | 11/14/16     |                  | 14321        |            |
|                                | FEES   |                                | 112.00   |      |     |                   |              |                  |              |            |
| 6-01-25-240-028                | POLICE-OE-SERVICES   |                                |          |      |     |                   |              |                  |              |            |
| 00198456 1 02552               | FRASER ADVANCED INFOSYS RENTAL NOV & DEC 2016 COPIER LEASE |                                | 959.82   | R    |     | 11/10/16          | 11/10/16     |                  | 316352061    |            |
| 6-01-25-240-030                | POLICE-OE-GENERAL EQUIPMENT & SUPPLIES                     |                                |          |      |     |                   |              |                  |              |            |
| 00198434 1 00309               | STAPLES CREDIT PLAN  | OFFICE SUPPLIES                | 266.33   | R    |     | 11/07/16          | 11/18/16     |                  | 1674439591   |            |
| 00198488 3 02915               | AMAZON   | CAMERA BATTERIES               | 356.77   | R    |     | 11/15/16          | 11/18/16     |                  | 6030730890   |            |
| 00198488 4 02915               | AMAZON   | FLASH DRIVES                   | 169.00   | R    |     | 11/15/16          | 11/18/16     |                  | 6031984404   |            |
| 00198488 5 02915               | AMAZON   | BATTERIES & CHARGERS           | 237.82   | R    |     | 11/15/16          | 11/18/16     |                  | 6035147194   |            |
| 00198488 6 02915               | AMAZON   | CD'S                           | 104.43   | R    |     | 11/15/16          | 11/18/16     |                  | 110646791841 |            |
| 00198488 7 02915               | AMAZON   | DVD'S                          | 37.07    | R    |     | 11/15/16          | 11/18/16     |                  | 153758366486 |            |
| 00198488 8 02915               | AMAZON   | DRY ERASE BOARD                | 66.90    | R    |     | 11/15/16          | 11/18/16     |                  | 20424944069  |            |
| 00198488 9 02915               | AMAZON   | DVD'S                          | 102.95   | R    |     | 11/15/16          | 11/18/16     |                  | 110646008981 |            |
| 00198488 10 02915              | AMAZON   | MISC REFUNDS                   | 13.20    | R    |     | 11/15/16          | 11/18/16     |                  |              |            |
|                                |  |                                | 1,328.07 |      |     |                   |              |                  |              |            |
| 6-01-25-240-032                | POLICE-OE-UNIFORMS   |                                |          |      |     |                   |              |                  |              |            |
| 00198449 1 03196               | ACTION UNIFORM CO  | CITATION BARS                  | 40.00    | R    |     | 11/09/16          | 11/18/16     |                  | 12114        |            |
|                                | AS PER INVOICE#12114                                       |                                |          |      |     |                   |              |                  |              |            |
| 6-01-25-240-042                | POLICE-OE-TRAINING   |                                |          |      |     |                   |              |                  |              |            |
| 00198478 1 02587               | CITY OF PHILADELPHIA                                       | K-9 TRAINING-PTL ROMBOTOM      | 100.00   | R    |     | 11/14/16          | 11/18/16     |                  | 247870161101 |            |
| 6-01-25-240-202                | POLICE-OE-FIREARMS EQUIPMENT                               |                                |          |      |     |                   |              |                  |              |            |
| 00198094 1 03350               | ATLANTIC TACTICAL  | EARPLUGS                       | 86.85    | R    |     | 09/01/16          | 11/18/16     |                  | ST-90189624  |            |
|                                | HANDCUFFS  |                                |          |      |     |                   |              |                  |              |            |
| 00198094 3 03350               | ATLANTIC TACTICAL  | SHOOTING GLASSES               | 29.85    | R    |     | 11/18/16          | 11/18/16     |                  | ST-90189626  |            |
| 00198094 4 03350               | ATLANTIC TACTICAL  | SHOOTING TARGETS               | 20.00    | R    |     | 11/18/16          | 11/18/16     |                  | ST-10532722  |            |
| 00198094 5 03350               | ATLANTIC TACTICAL  | SURE FIRE FLASHLIGHTS          | 306.63   | R    |     | 11/18/16          | 11/18/16     |                  | ST-90189903  |            |
| 00198094 6 03350               | ATLANTIC TACTICAL  | HANDCUFFS                      | 58.14    | R    |     | 11/18/16          | 11/18/16     |                  | ST-90189786  |            |
|                                | AS PER SALES QUOTE#SQ-90138141                             |                                | 501.47   |      |     |                   |              |                  |              |            |



November 18, 2016  
09:33 AM

TOWNSHIP OF WESTAMPTON  
Bill List By Budget Account

| Account<br>P.O. Id Item Vendor | Description                             | Item Description               | Amount   | Stat | Chk | First<br>Enc Date | Rcvd<br>Date | Chk/Void<br>Date | Invoice       | PO<br>Type |
|--------------------------------|---|--------------------------------|----------|------|-----|-------------------|--------------|------------------|---------------|------------|
| 6-01-25-260-026                | EMERGENCY MEDICAL SERVICES-OE-EMS MAINT |                                |          |      |     |                   |              |                  |               |            |
| 00198444 1 00179               | ALL SYSTEMS GO                          | PHONE REPAIRS                  | 107.94   | R    |     | 11/08/16          | 11/18/16     |                  | 27844         |            |
| 00198470 1 01980               | TGI OFFICE AUTOMATION                   | NOVEMBER 2016 COPY OVERAGE     | 120.06   | R    |     | 11/14/16          | 11/14/16     |                  | INV512334     |            |
|                                |   |                                | 228.00   |      |     |                   |              |                  |               |            |
| 6-01-25-260-030                | EMER MED SERV-OE-SUPPLIES & EQUIPMENT   |                                |          |      |     |                   |              |                  |               |            |
| 00198402 1 03212               | OCEAN TENTS & PARTY RENTALS             | RENTAL-FOOD EQUIPMENT &        | 555.53   | R    |     | 11/01/16          | 11/18/16     |                  | 48596         |            |
|                                | SUPPLIES FOR OPEN HOUSE                 |                                |          |      |     |                   |              |                  |               |            |
| 00198445 1 03252               | BOUND TREE MEDICAL LLC                  | AED PADS                       | 472.90   | R    |     | 11/08/16          | 11/18/16     |                  | 82314495      |            |
| 00198445 2 03252               | BOUND TREE MEDICAL LLC                  | GLUTOSE, OXYGEN, ETC           | 417.25   | R    |     | 11/18/16          | 11/18/16     |                  | 82321025      |            |
| 00198488 1 02915               | AMAZON                                  | FLOOR MATS (FIRE HOUSE)        | 94.95    | R    |     | 11/15/16          | 11/18/16     |                  | 54795871973   |            |
| 00198488 2 02915               | AMAZON                                  | SIGN STORAGE CASE (FIRE HOUSE) | 125.56   | R    |     | 11/15/16          | 11/18/16     |                  | 114409936329  |            |
|                                |   |                                | 1,666.19 |      |     |                   |              |                  |               |            |
| 6-01-25-260-092                | EMER MED SERV-OE-FIRE EQUIPMENT MAINT   |                                |          |      |     |                   |              |                  |               |            |
| 00197690 1 02733               | MUNICIPAL EMERGENCY SERV INC            | 2016 RESCUE TOOL MAINTENANCE   | 1,744.00 | R    |     | 06/16/16          | 11/17/16     |                  | IN1038280     |            |
| 00198161 1 03431               | F & T PRODUCTS                          | FIRE HELMET SHIELD             | 129.00   | R    |     | 09/14/16          | 11/18/16     |                  |               |            |
| 00198406 1 03431               | F & T PRODUCTS                          | FIRE HELMET SHIELDS            | 310.00   | R    |     | 11/01/16          | 11/18/16     |                  |               |            |
| 00198443 1 02882               | FIRE ONE INC                            | NFPA PUMP TESTING              | 250.00   | R    |     | 11/08/16          | 11/18/16     |                  | 160826        |            |
|                                |   |                                | 2,433.00 |      |     |                   |              |                  |               |            |
| 6-01-25-260-094                | EMER MED SERV-OE-RADIO MAINTENANCE      |                                |          |      |     |                   |              |                  |               |            |
| 00198503 2 01057               | VERIZON WIRELESS                        | I-PAD FOR FIRE HOUSE           | 429.99   | R    |     | 11/18/16          | 11/18/16     |                  | 9775026279    |            |
| 6-01-25-260-199                | EMER MED SERV BILLING-OE-MISC           |                                |          |      |     |                   |              |                  |               |            |
| 00198431 1 02638               | FARNSWORTHSEMPHILHELTER LLC             | OCTOBER 2016 MEDICAL BILLINGS  | 1,883.53 | R    |     | 11/07/16          | 11/10/16     |                  | 7304          |            |
| 00198431 2 02638               | FARNSWORTHSEMPHILHELTER LLC             | ROUNDED DOWNWARD PER INVOICE   | 0.01     | R    |     | 11/07/16          | 11/10/16     |                  | 7304          |            |
|                                | AS PER INVOICE#7304                     |                                | 1,883.52 |      |     |                   |              |                  |               |            |
| 6-01-25-265-205                | UFSA-OE-FIRE PREVENTION                 |                                |          |      |     |                   |              |                  |               |            |
| 00198393 1 03444               | CAMAGINE DESIGN LLC                     | COMPUTER SYSTEM FOR FIRE       | 600.00   | R    |     | 11/01/16          | 11/18/16     |                  | ESTIMATE#310  |            |
|                                | PREVENTION PROJECT                      |                                |          |      |     |                   |              |                  |               |            |
| 6-01-26-290-024                | STREET & ROADS-OE-BUILDINGS & GROUNDS   |                                |          |      |     |                   |              |                  |               |            |
| 00198467 1 01264               | READY REFRESH BY NESTLE                 | NOVEMBER 2016 WATER COOLER     | 57.66    | R    |     | 11/14/16          | 11/14/16     |                  | 16K0433154291 |            |
|                                | RENTAL & BOTTLED WATER                  |                                |          |      |     |                   |              |                  |               |            |
| 00198483 1 02630               | CLC LOCKSMITHS                          | RESECURE PANIC BAR TO DOOR AT  | 129.65   | R    |     | 11/15/16          | 11/15/16     |                  | 57316         |            |

| Account<br>P.O. Id Item Vendor                                    | Description                   | Item Description               | Amount    | Stat/Chk | First<br>Enc Date | Rcvd<br>Date | Chk/Void<br>Date | Invoice | PO<br>Type |
|---|-------------------------------|--------------------------------|-----------|----------|-------------------|--------------|------------------|---------|------------|
| 6-01-26-290-024 STREETS & ROADS--OE-BUILDINGS & GROUNDS Continued |                               |                                |           |          |                   |              |                  |         |            |
| RECREATION CENTER 11/4/16   |                               |                                | 187.31    |          |                   |              |                  |         |            |
| 6-01-26-290-030 STREETS & ROADS--OE-SUPPLIES                      |                               |                                |           |          |                   |              |                  |         |            |
| 00198484 2 02743  | AUTO PARTS CONNECTION         | FLEX TUBING, CLAMP, GLOVES     | 131.61    | R        | 11/15/16          | 11/15/16     |                  | 27269   |            |
| 00198484 3 02743  | AUTO PARTS CONNECTION         | TAPE                           | 15.88     | R        | 11/15/16          | 11/15/16     |                  | 27317   |            |
| 00198484 4 02743  | AUTO PARTS CONNECTION         | NITRILE GLOVES                 | 18.71     | R        | 11/15/16          | 11/15/16     |                  | 27318   |            |
| 00198487 1 00139  | CLYDESDALE WELDING SUPPLY     | VICTOR STYLE COMBO TORCH       | 94.00     | R        | 11/15/16          | 11/15/16     |                  | 452219  |            |
|   |                               |                                | 260.20    |          |                   |              |                  |         |            |
| 6-01-26-290-032 STREETS & ROADS--OE-CLOTHING ALLOWANCE            |                               |                                |           |          |                   |              |                  |         |            |
| 00198482 1 02225  | LOUIS J LAROSE                | REIMBURSEMENT--WORK BOOTS      | 189.99    | R        | 11/15/16          | 11/15/16     |                  |         |            |
| 6-01-26-305-020 TRASH REMOVAL--OE-COLLECTION                      |                               |                                |           |          |                   |              |                  |         |            |
| 00198419 1 00068  | EXCLUSIVE SERVICE & MAINT LLC | NOVEMBER 2016 TRASH COLLECTION | 15,305.98 | R        | 11/04/16          | 11/04/16     |                  | 24802   |            |
| 6-01-26-315-201 VEHICLE MAINTENANCE--OE-POLICE                    |                               |                                |           |          |                   |              |                  |         |            |
| 00198477 1 00088  | MILLER FORD                   | 04 TRUCK--LOF & TIRE ROTATION  | 42.70     | R        | 11/14/16          | 11/18/16     |                  | 6245911 |            |
| AS PER INVOICE#6245911  |                               |                                |           |          |                   |              |                  |         |            |
| 00198479 1 00485  | HIGHWAY TIRE INC              | 10 TRUCK--TIRE                 | 113.63    | R        | 11/14/16          | 11/18/16     |                  | 91325   |            |
| 00198479 2 00485  | HIGHWAY TIRE INC              | 03 CAR--LOF, TIRE ROTATION &   | 88.95     | R        | 11/14/16          | 11/18/16     |                  | 91345   |            |
| WIPER BLADES  |                               |                                |           |          |                   |              |                  |         |            |
| AS PER INVOICE#91325 & 91345                                      |                               |                                | 245.28    |          |                   |              |                  |         |            |
| 6-01-26-315-202 VEHICLE MAINT--OE-STREETS & ROADS--INSIDE         |                               |                                |           |          |                   |              |                  |         |            |
| 00198484 1 02743  | AUTO PARTS CONNECTION         | FUEL FILTERS                   | 26.70     | R        | 11/15/16          | 11/15/16     |                  | 27265   |            |
| 00198484 5 02743  | AUTO PARTS CONNECTION         | WALKER LAP JOINT CLAMPS        | 26.21     | R        | 11/15/16          | 11/15/16     |                  | 27334   |            |
| 00198484 6 02743  | AUTO PARTS CONNECTION         | FILTERS                        | 87.66     | R        | 11/15/16          | 11/15/16     |                  | 27338   |            |
| 00198484 7 02743  | AUTO PARTS CONNECTION         | CREDIT MEMO--CLAMPS            | 23.98     | R        | 11/15/16          | 11/15/16     |                  | 27351   |            |
| 00198484 8 02743  | AUTO PARTS CONNECTION         | FILTER                         | 64.10     | R        | 11/15/16          | 11/15/16     |                  | 27507   |            |
| 00198484 9 02743  | AUTO PARTS CONNECTION         | SYNTHETIC ATF                  | 215.64    | R        | 11/15/16          | 11/15/16     |                  | 27528   |            |
| 00198486 1 02090  | HOOVER TRUCK CENTERS          | FUSES                          | 17.78     | R        | 11/15/16          | 11/15/16     |                  | 96410P  |            |
| 00198486 2 02090  | HOOVER TRUCK CENTERS          | SEAT BELTS (TRUCK#41)          | 171.60    | R        | 11/15/16          | 11/15/16     |                  | 96341P  |            |
|   |                               |                                | 585.71    |          |                   |              |                  |         |            |
| 6-01-26-315-203 VEHICLE MAINT--OE-STREETS & ROADS--OUTSIDE        |                               |                                |           |          |                   |              |                  |         |            |
| 00198384 1 03001  | S A R AUTOMOTIVE EQUIPMENT    | LIFT EVALUATION--TORQUE ACHONS | 225.00    | R        | 11/01/16          | 11/14/16     |                  | 28542   |            |



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Bill List By Budget Account

| Account<br>P.O. Id Item Vendor | Description  | Item Description               | Amount   | Stat/Chk | First<br>Enc Date | Rcvd<br>Date | Chk/Void<br>Date | Invoice    | PO<br>Type |
|--------------------------------|--|--------------------------------|----------|----------|-------------------|--------------|------------------|------------|------------|
| 6-01-31-440-299                | UTIL-TELECOMMUNICATION-OE-MISC   | Continued                      |          |          |                   |              |                  |            |            |
| 00198471 1 00007               | VERIZON  | NOVEMBER 2016 ALARM SYSTEM AT  | 36.11    | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198472 1 01272               | RECREATION CENTER-50 SPRINGSIDE ROAD<br>COMCAST  | OCTOBER 2016 POLICE XFINITY    | 84.75    | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198472 2 01272               | ORIGINAL PAYMENT CREDITED TO DIFFERENT<br>ACCOUNT IN ERROR (REC CTR INTERNET)                          |                                |          |          |                   |              |                  |            |            |
| 00198472 2 01272               | COMCAST  | NOVEMBER 2016 POLICE XFINITY   | 99.33    | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198503 1 01057               | VERIZON WIRELESS   | NOVEMBER 2016 CELL PHONES      | 1,527.83 | R        | 11/18/16          | 11/18/16     |                  | 9775026279 |            |
|                                |  |                                | 1,786.65 |          |                   |              |                  |            |            |
| 6-01-31-445-299                | UTILITIES-WATER & SEWER-MISC   |                                |          |          |                   |              |                  |            |            |
| 00198466 1 00089               | NEW JERSEY AMERICAN WATER  | NOVEMBER 2016 WATER-AMERICAN   | 14.61    | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198466 2 00089               | LEGION HALL-781 RANCCAS ROAD<br>NEW JERSEY AMERICAN WATER  | NOVEMBER 2016 WATER-MCPL BLDG  | 328.45   | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198466 3 00089               | NEW JERSEY AMERICAN WATER  | NOVEMBER 2016 WATER-PRIVATE    | 179.46   | R        | 11/14/16          | 11/14/16     |                  |            |            |
|                                | FIRE SERVICE-SPRINKLER SYSTEM IN MCPL<br>BLDG  |                                |          |          |                   |              |                  |            |            |
| 00198466 4 00089               | NEW JERSEY AMERICAN WATER  | NOVEMBER 2016 WATER-FIRE HOUSE | 60.28    | R        | 11/14/16          | 11/14/16     |                  |            |            |
|                                |  |                                | 582.80   |          |                   |              |                  |            |            |
| 6-01-31-447-299                | UTILITIES-PETROLEUM PRODUCTS-MISC  |                                |          |          |                   |              |                  |            |            |
| 00198412 1 03137               | PRO LUBE INC   | 15W40 DRUM                     | 399.00   | R        | 11/03/16          | 11/14/16     |                  | 57447      |            |
| 00198412 2 03137               | PRO LUBE INC   | 5W20 DRUM                      | 357.50   | R        | 11/03/16          | 11/14/16     |                  | 57447      |            |
| 00198412 3 03137               | PRO LUBE INC   | UNIVERSAL TRACTOR HYDRAULIC    | 379.00   | R        | 11/03/16          | 11/14/16     |                  | 57447      |            |
|                                | DRUM   |                                |          |          |                   |              |                  |            |            |
|                                | AS PER ORDER#57447   |                                |          |          |                   |              |                  |            |            |
| 00198485 1 03393               | WEX BANK   | WAMA GASOLINE 10/27/16         | 35.39    | R        | 11/15/16          | 11/15/16     |                  | 47447513   |            |
|                                |  |                                | 1,170.89 |          |                   |              |                  |            |            |
| 6-01-32-465-251                | TRASH DISPOSAL-OE-CONDOMINIUMS   |                                |          |          |                   |              |                  |            |            |
| 00198428 1 01416               | TOWNSHIP OF MAPLE SHADE  | OCTOBER 2016 TRASH DISPOSAL    | 1,508.79 | R        | 11/07/16          | 11/07/16     |                  | 20671      |            |
|                                | WESTAMPTON COURT CONDOMINIUMS  |                                |          |          |                   |              |                  |            |            |
| 6-01-36-472-286                | FICA & MEDICARE TAX  |                                |          |          |                   |              |                  |            |            |
| 00198490 1 00002               | PAYROLL ACCOUNT  | 3RD PARTY SICK PAY-TOWNSHIP    | 112.15   | R        | 11/15/16          | 11/15/16     |                  |            |            |
|                                | SHARE OF SOCIAL SECURITY AND MEDICARE<br>FOR NJ STATE DISABILITY PAYMENTS MADE<br>THROUGH 3RD QTR 2016 |                                |          |          |                   |              |                  |            |            |

| Account         | Description                             | Item Description  | Amount     | Stat | Chk | First Rcvd | Chk/Void | PO        |
|-----------------|---|---|------------|------|-----|------------|----------|-----------|
| P.O. Id         | Item Vendor                             |   |            |      |     | Enc Date   | Date     | Type      |
| 6-01-43-490-020 | MUNICIPAL COURT-OTHER EXPENSES-SERVICES |   |            |      |     |            |          |           |
| 00198448        | 1 01917                                 | LANGUAGE SERVICES ASSOCIATES OCTOBER 2016 INTERPRETING SERV | 100.80     | R    |     | 11/09/16   | 11/09/16 | 1134567   |
| 00198456        | 2 02552                                 | FRASER ADVANCED INFOSYS RENTAL NOV & DEC 2016 COPIER LEASE  | 448.71     | R    |     | 11/10/16   | 11/10/16 | 315883140 |
| 00198473        | 1 02436                                 | FRASER ADVANCED INFO SYSTEMS 3RD QTR 2016 PRINTER OVEARGE   | 10.05      | R    |     | 11/14/16   | 11/14/16 | INV291142 |
| 00198474        | 1 01804                                 | JOSEPH P MONTALTO ESQ JUDGE-1 SESSION ON 11/10/16           | 500.00     | R    |     | 11/14/16   | 11/14/16 |           |
| 00198505        | 1 01804                                 | JOSEPH P MONTALTO ESQ JUDGE-11/17/16 COURT SESSION          | 500.00     | R    |     | 11/18/16   | 11/18/16 |           |
|                 |   |   | 1,559.56   |      |     |            |          |           |
| 6-01-55-900-023 | CONTRA-BUILDING PERMIT REVENUE          |   |            |      |     |            |          |           |
| 00198447        | 1 03448                                 | VIVINT SOLAR REFUND OF PERMIT FEE MINUS 20%                 | 430.40     | R    |     | 11/08/16   | 11/08/16 |           |
| 6-01-55-900-025 | PRIOR YEAR DELINQUENT SEWER RENTALS     |   |            |      |     |            |          |           |
| 00198351        | 1 00101                                 | MOUNT HOLLY MUNICIPAL 2015 DELINQUENT SEWER FOR TAX         | 279,007.40 | R    |     | 10/18/16   | 11/04/16 |           |
|                 | SALE LISTING                            |   |            |      |     |            |          |           |
|                 |   | Fund Total: CURRENT FUND                                    | 341,839.28 |      |     |            |          |           |
| Fund:           | CAPITAL FUND                            |   |            |      |     |            |          |           |
| 6-04-55-901-919 | CAPITAL BOND ORDINANCE#2014-2           |   |            |      |     |            |          |           |
| 00198504        | 2 02461                                 | CME ASSOCIATES SPORTS COMPLEX-PHASE 8 TO 10/9               | 87.00      | R    |     | 11/18/16   | 11/18/16 | 197302    |
| 00198504        | 3 02461                                 | CME ASSOCIATES SPORTS COMPLEX-PHASE 8 TO 11/4               | 636.00     | R    |     | 11/18/16   | 11/18/16 | 198445    |
|                 |   |   | 723.00     |      |     |            |          |           |
| 6-04-55-901-922 | CAPITAL BOND ORDINANCE#2015-2           |   |            |      |     |            |          |           |
| 00198504        | 1 02461                                 | CME ASSOCIATES DALE ROAD-ENGINEERING TO 10/9                | 1,002.00   | R    |     | 11/18/16   | 11/18/16 | 197301    |
| 6-04-55-916-10C | CAPITAL BOND ORDINANCE#2016-10 ITEM C   |   |            |      |     |            |          |           |
| 00198438        | 1 03447                                 | HYPERION TREE SERVICE REMOVE MARKED TREES ON PUBLIC         | 3,000.00   | R    |     | 11/08/16   | 11/14/16 | 5052      |
|                 | WORKS PROPERTY                          |   |            |      |     |            |          |           |
|                 | AS PER INVOICE#5052                     |   |            |      |     |            |          |           |
| 00198491        | 1 00367                                 | EDGEWATER BUILDING SUPPLY INC 4 X 8 X 3/4" T&G CDX PLYWOOD  | 988.80     | R    |     | 11/16/16   | 11/17/16 |           |
|                 |   |   | 3,988.80   |      |     |            |          |           |
|                 |   | Fund Total: CAPITAL FUND                                    | 5,713.80   |      |     |            |          |           |

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|--------------------------------|--|--------------------------------|----------|----------|-------------------|--------------|------------------|------------|------------|
| Fund: DOG FUND                 |  |                                |          |          |                   |              |                  |            |            |
| 6-12-55-900-906                | DOG-SUPPLIES & EQUIPMENT                                   |                                |          |          |                   |              |                  |            |            |
| 00198460 1 00002               | PAYROLL ACCOUNT  | PAYROLL-WEEK ENDING 11/12/2016 | 316.83   | R        | 11/14/16          | 11/14/16     |                  |            |            |
|                                | PUBLIC WORKS EMPLOYEES AT ANNUAL RABIES CLINIC ON 11/12/16 |                                |          |          |                   |              |                  |            |            |
| 00198460 2 00002               | PAYROLL ACCOUNT  | FICA & MEDICARE-WE 11/12/2016  | 24.24    | R        | 11/14/16          | 11/14/16     |                  |            |            |
| 00198480 1 03449               | CHRISTINE KLEINKNECHT                                      | 2016 RABIES CLINIC             | 30.00    | R        | 11/15/16          | 11/15/16     |                  |            |            |
|                                |  |                                | 371.07   |          |                   |              |                  |            |            |
| Fund Total: DOG FUND           |  |                                | 371.07   |          |                   |              |                  |            |            |
| Fund: ESCROW FUND              |  |                                |          |          |                   |              |                  |            |            |
| 6-14-56-850-911                | CATHOLIC CHARITIES (203-10)                                |                                |          |          |                   |              |                  |            |            |
| 00198509 1 03371               | REMINGTON VERNICK & ARANGO ENG                             | OCTOBER 2016 ENGINEERING       | 330.00   | R        | 11/18/16          | 11/18/16     |                  | 03372001-1 |            |
| 6-14-56-850-949                | WOODMONT REALTY HOLDINGS LLC (902-1,2,3)                   |                                |          |          |                   |              |                  |            |            |
| 00198436 1 02736               | LONG MARMERO & ASSOCIATES LLP                              | SEPTEMBER 2016 LEGAL           | 180.00   | R        | 11/07/16          | 11/07/16     |                  | 17122      |            |
| 00198436 2 02736               | LONG MARMERO & ASSOCIATES LLP                              | OCTOBER 2016 LEGAL             | 90.00    | R        | 11/07/16          | 11/07/16     |                  | 17258      |            |
| 00198506 1 02736               | LONG MARMERO & ASSOCIATES LLP                              | OCTOBER 2016 LEGAL             | 165.00   | R        | 11/18/16          | 11/18/16     |                  | 17444      |            |
|                                |  |                                | 435.00   |          |                   |              |                  |            |            |
| 6-14-56-850-953                | INGERMAN REDEVELOPMENT PROJECT-(401-2&8)                   |                                |          |          |                   |              |                  |            |            |
| 00198506 3 02736               | LONG MARMERO & ASSOCIATES LLP                              | NOVEMBER 2016 LEGAL            | 165.00   | R        | 11/18/16          | 11/18/16     |                  | 17591      |            |
| 00198508 2 02461               | CME ASSOCIATES   | ENGINEERING THRU 10/28/16      | 108.00   | R        | 11/18/16          | 11/18/16     |                  | 197568     |            |
| 00198509 4 03371               | REMINGTON VERNICK & ARANGO ENG                             | OCTOBER 2016 ENGINEERING       | 1,297.50 | R        | 11/18/16          | 11/18/16     |                  | 03371005-1 |            |
|                                |  |                                | 1,570.50 |          |                   |              |                  |            |            |
| 6-14-56-850-957                | 2367 KUSER RD LLC (1411-21)                                |                                |          |          |                   |              |                  |            |            |
| 00198509 3 03371               | REMINGTON VERNICK & ARANGO ENG                             | OCTOBER 2016 ENGINEERING       | 131.41   | R        | 11/18/16          | 11/18/16     |                  | 03371003-3 |            |
| 6-14-56-850-971                | PSE&G (1102-1 Q-FARM)                                      |                                |          |          |                   |              |                  |            |            |
| 00198454 1 02461               | CME ASSOCIATES   | ENGINEERING THRU 10/9/16       | 115.50   | R        | 11/10/16          | 11/10/16     |                  | 197307     |            |
| 00198455 1 03349               | ZELLER & WIELICZKO LLP                                     | SEPTEMBER 2016 LEGAL           | 1,275.00 | R        | 11/10/16          | 11/10/16     |                  | 50890      |            |
|                                |  |                                | 1,390.50 |          |                   |              |                  |            |            |
| 6-14-56-850-974                | THE CHINESE NOODLE FACTORY (803-8)                         |                                |          |          |                   |              |                  |            |            |
| 00198507 1 03349               | ZELLER & WIELICZKO LLP                                     | OCTOBER 2016 LEGAL             | 459.00   | R        | 11/18/16          | 11/18/16     |                  | 51033      |            |

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|--|---|--|----------------------------|--|--|------------------|--------------------------|------------|
| 6-14-56-851-806<br>00198509 2 03371  | IKEA PROPERTY INC (203-6.01) 100 IKEA DR<br>REMINGTON VERNICK & ARANGO ENG OCTOBER 2016 ENGINEERING   | 999.42   | R                          | 11/18/16   | 11/18/16   |                  | 03371004-1               |            |
| 6-14-56-851-807<br>00198435 1 02461  | DOLAN GROUP (203-6.02)-111 IKEA DRIVE<br>CME ASSOCIATES REVIEW & REPORT THRU 10/9/16  | 718.00   | R                          | 11/07/16   | 11/07/16   |                  | 197304                   |            |
| 6-14-56-851-816<br>00198436 3 02736<br>00198506 2 02736  | DOLAN GROUP-PILOT STUDY RP8<br>LONG MARMERO & ASSOCIATES LLP OCTOBER 2016 LEGAL<br>LONG MARMERO & ASSOCIATES LLP OCTOBER 2016 LEGAL   | 795.00<br>60.00<br>855.00  | R<br>R                     | 11/07/16<br>11/18/16   | 11/07/16<br>11/18/16   |                  | 17260<br>17445           |            |
| 6-14-56-851-817<br>00198508 1 02461<br>00198508 3 02461  | DOLAN CONTRACTORS (203-1.03, 2 & 3)<br>CME ASSOCIATES ENGINEERING THRU 11/4/16<br>CME ASSOCIATES ENGINEERING THRU 10/28/16  | 775.00<br>872.50<br>1,647.50   | R<br>R                     | 11/18/16<br>11/18/16   | 11/18/16<br>11/18/16   |                  | 198446<br>197571         |            |
| Fund Total: ESCROW FUND  |   | 8,536.33   |                            |  |  |                  |                          |            |
| Fund: RECREATION FUND  |   |  |                            |  |  |                  |                          |            |
| 6-17-55-900-103<br>R0010131 1 00002<br>R0010131 6 00002<br>R0010133 1 00002<br>R0010133 6 00002  | RECREATION-RANCOCAS NATURE CENTER<br>PAYROLL ACCOUNT PAYROLL-WEEK ENDING 11/5/2016<br>FICA & MEDICARE-WE 11/5/2016<br>PAYROLL ACCOUNT PAYROLL-WEEK ENDING 11/12/2016<br>FICA & MEDICARE-WE 11/12/2016   | 1,091.00<br>83.46<br>1,227.00<br>93.87<br>2,495.33                     | R<br>R<br>R<br>R           | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16                         | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16                         |                  |                          |            |
| 6-17-55-900-104<br>00198457 1 00387<br>00198488 11 02915<br>R0010131 2 00002<br>R0010131 7 00002<br>R0010133 2 00002<br>R0010133 7 00002 | RECREATION-BEFORE & AFTER SCHOOL PROGRAM<br>S & S WORLDWIDE BALANCE DUE AFTER CREDIT<br>AMAZON GAME SET<br>PAYROLL ACCOUNT PAYROLL-WEEK ENDING 11/5/2016<br>FICA & MEDICARE-WE 11/5/2016<br>PAYROLL ACCOUNT PAYROLL-WEEK ENDING 11/12/2016<br>FICA & MEDICARE-WE 11/12/2016 | 17.96<br>46.57<br>3,033.77<br>232.08<br>2,259.73<br>172.87<br>5,762.98 | R<br>R<br>R<br>R<br>R<br>R | 11/10/16<br>11/15/16<br>11/07/16<br>11/07/16<br>11/14/16<br>11/14/16 | 11/10/16<br>11/18/16<br>11/07/16<br>11/07/16<br>11/14/16<br>11/14/16 |                  | T9347171<br>131198180925 |            |
| 6-17-55-900-105<br>R0010136 1 00868  | RECREATION-INDOOR SOCCER<br>MOUNT HOLLY TWP BOARD OF EDUC FACILITY USE FOR PROGRAMS   | 4,950.00   | R                          | 11/18/16   | 11/18/16   |                  | 17-00007                 |            |

| Account<br>P.O. Id Item Vendor   | Description  | Item Description  | Amount                                     | Stat/Chk              | First<br>Enc Date  | Rcvd<br>Date   | Chk/Void<br>Date | Invoice  | PO<br>Type |
|--|--|---|--|-----------------------|--|--|------------------|--|------------|
| 6-17-55-900-112<br>R0010136 2 00868  | RECREATION-ADULT SOCCER<br>MOUNT HOLLY TWP BOARD OF EDUC   | FACILITY USE FOR PROGRAMS   | 3,000.00                                   | R                     | 11/18/16   | 11/18/16   |                  | 17-00006   |            |
| 6-17-55-900-113<br>00198488 12 02915<br>00198488 13 02915<br>R0010137 1 03214                    | RECREATION-EQUIPMENT FUND<br>AMAZON<br>AMAZON<br>WISTAR EQUIPMENT INC  | SECURITY CAMERAS<br>SECURITY CAMERAS<br>RENTAL-4000 WATT LIGHT PANEL  | 549.99<br>549.99<br>610.25                 | R<br>R<br>R           | 11/15/16<br>11/15/16<br>11/18/16                         | 11/18/16<br>11/18/16<br>11/18/16                         |                  | 105697173405<br>105697421146<br>RI18846                  |            |
| 6-17-55-900-115<br>R0010134 1 01447  | RECREATION-HOLIDAYS<br>SAMS CLUB   | OCTOBER 2016 PROGRAM SUPPLIES   | 446.45                                     | R                     | 11/18/16   | 11/18/16   |                  |  |            |
| 6-17-55-900-116<br>R0010131 3 00002<br>R0010131 8 00002<br>R0010133 3 00002<br>R0010133 8 00002  | RECREATION-SALARIES & WAGES<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT  | PAYROLL-WEEK ENDING 11/5/2016<br>FICA & MEDICARE-WE 11/5/2016<br>PAYROLL-WEEK ENDING 11/12/2016<br>FICA & MEDICARE-WE 11/12/2016                                  | 5,463.53<br>417.96<br>368.69<br>28.20      | R<br>R<br>R<br>R      | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16             | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16             |                  |  |            |
| 6-17-55-900-119<br>00198439 1 03348<br>00198440 1 00074  | RECREATION-SENIOR CITIZENS<br>AMERICAN LEGION POST#509<br>WESTAMPTON TWP BD OF EDUCATION   | DISTRIBUTION-DOLAN PROCEEDS<br>DISTRIBUTION-DOLAN PROCEEDS  | 15,000.00<br>10,000.00                     | R<br>R                | 11/08/16<br>11/08/16                                     | 11/08/16<br>11/08/16                                     |                  |  |            |
| 6-17-55-900-124<br>00198451 1 01177  | RECREATION-FIELD & FACILITY MAINTENANCE<br>MR BOB PORTABLE TOILET RENTAL   | DECEMBER 2016 PORTABLE TOILET   | 75.00                                      | R                     | 11/10/16   | 11/10/16   |                  | A-178805   |            |
| 00198451 2 01177<br>00198451 3 01177<br>00198451 4 01177<br>00198451 5 01177<br>00198451 6 01177 | RENTALS<br>MR BOB PORTABLE TOILET RENTAL<br>MR BOB PORTABLE TOILET RENTAL<br>MR BOB PORTABLE TOILET RENTAL<br>MR BOB PORTABLE TOILET RENTAL<br>MR BOB PORTABLE TOILET RENTAL | DECEMBER 2016 PORTABLE TOILET<br>DECEMBER 2016 PORTABLE TOILET<br>DECEMBER 2016 PORTABLE TOILET<br>DECEMBER 2016 PORTABLE TOILET<br>DECEMBER 2016 PORTABLE TOILET | 75.00<br>75.00<br>75.00<br>75.00<br>150.00 | R<br>R<br>R<br>R<br>R | 11/10/16<br>11/10/16<br>11/10/16<br>11/10/16<br>11/10/16 | 11/10/16<br>11/10/16<br>11/10/16<br>11/10/16<br>11/10/16 |                  | A-178827<br>A-178834<br>A-178886<br>A-178992<br>A-179005 |            |
| 6-17-55-900-131<br>R0010131 4 00002<br>R0010131 5 00002<br>R0010133 4 00002<br>R0010133 5 00002  | RECREATION-CONCESSION STAND SALES<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT<br>PAYROLL ACCOUNT  | PAYROLL-WEEK ENDING 11/5/2016<br>FICA & MEDICARE-WE 11/5/2016<br>PAYROLL-WEEK ENDING 11/12/2016<br>FICA & MEDICARE-WE 11/12/2016                                  | 1,252.00<br>95.78<br>536.00<br>41.00       | R<br>R<br>R<br>R      | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16             | 11/07/16<br>11/07/16<br>11/14/16<br>11/14/16             |                  |  |            |



| Account<br>P.O. Id Item Vendor                          | Description   | Item Description  | Amount                         | Stat/chk | First<br>Enc Date    | Rcvd<br>Date         | chk/Void<br>Date | Invoice                      | PO<br>Type |
|---|---|---|--------------------------------|----------|----------------------|----------------------|------------------|------------------------------|------------|
| 6-17-55-900-131<br>R0010134 2 01447                     | RECREATION-CONCESSION STAND SALES<br>SAMS CLUB                        | Continued<br>OCTOBER 2016 PROGRAM SUPPLIES                  | 4,489.73<br>6,414.51           | R        | 11/18/16             | 11/18/16             |                  |                              |            |
| 6-17-55-900-132<br>R0010132 1 02569<br>R0010132 2 02569 | RECREATION-FALL SOFTBALL<br>QUIBUS STRATEGIC<br>QUIBUS STRATEGIC      | OFFICIALS-WEEK#7 & PLAYOFFS<br>ASSIGNOR FEE                 | 1,650.00<br>165.00<br>1,815.00 | R<br>R   | 11/10/16<br>11/10/16 | 11/10/16<br>11/10/16 |                  |                              |            |
| 6-17-55-900-135<br>R0010134 3 01447<br>R0010135 1 02559 | RECREATION-FIELD HOCKEY<br>SAMS CLUB<br>PLAY BY PLAY IMPRINTED        | OCTOBER 2016 PROGRAM SUPPLIES<br>SHIRTS, HOODIES, TANK TOPS | 359.94<br>1,380.00<br>1,739.94 | R<br>R   | 11/18/16<br>11/18/16 | 11/18/16<br>11/18/16 |                  | 1147                         |            |
| Fund Total: RECREATION FUND                             |   |   | 60,137.82                      |          |                      |                      |                  |                              |            |
| Fund: OPEN SPACE FUND                                   |   |   |                                |          |                      |                      |                  |                              |            |
| 6-18-54-375-200<br>00198427 1 02613                     | OPEN SPACE-LAND MAINTENANCE-OTHER EXP<br>BREED'S LANDSCAPE MANAGEMENT | OCTOBER 2016 GRASS CUTTING                                  | 1,960.00                       | R        | 11/07/16             | 11/07/16             |                  | 4238                         |            |
| 00198427 2 02613<br>00198463 1 00063                    | FOOTBALL & BASEBALL FIELDS<br>BREED'S LANDSCAPE MANAGEMENT<br>PSE&G   | DORMANT WINTER FERTILIZER<br>NOVEMBER 2016-CONCESSION STAND | 650.00<br>3,879.02             | R<br>R   | 11/07/16<br>11/14/16 | 11/07/16<br>11/14/16 |                  | 4238                         |            |
| 00198463 2 00063  | ELECTRIC INCLUDING SOUTH JERSEY ENERGY<br>PSE&G                       | NOVEMBER 2016-FOOTBALL FIELD                                | 48.70                          | R        | 11/14/16             | 11/14/16             |                  |                              |            |
| 00198488 14 02915<br>00198488 15 02915                  | ELECTRIC<br>AMAZON<br>AMAZON  | SECURITY CAMERAS<br>SECURITY CAMERAS                        | 549.99<br>549.99<br>7,637.70   | R<br>R   | 11/15/16<br>11/15/16 | 11/18/16<br>11/18/16 |                  | 105690266206<br>105691383688 |            |
| 6-18-54-385-200<br>00198453 1 02461                     | OPEN SPACE-LAND DEVELOPMENT-OTHER EXP<br>CME ASSOCIATES               | SPORTS COMPLEX-PHASE 8-PERMIT                               | 58.00                          | R        | 11/10/16             | 11/10/16             |                  | 197594                       |            |
| Fund Total: OPEN SPACE FUND                             |   |   | 7,695.70                       |          |                      |                      |                  |                              |            |

| Account<br>P.O. Id Item Vendor           | Description                           | Item Description             | Amount     | Stat/Chk           | First<br>Enc Date | Rcvd<br>Date | Chk/Void<br>Date | Invoice      | PO<br>Type |
|--|---------------------------------------|------------------------------|------------|--------------------|-------------------|--------------|------------------|--------------|------------|
| Fund: FIRE CODE PENALTY FUND             |                                       |                              |            |                    |                   |              |                  |              |            |
| 6-19-56-850-800                          | FIRE CODE PENALTY FUND EXPENDITURES   |                              |            |                    |                   |              |                  |              |            |
| 00198393                                 | 2 03444 CAMAGINE DESIGN LLC           | COMPUTER SYSTEM FOR FIRE     | 4,000.00   | R                  | 11/01/16          | 11/18/16     |                  | ESTIMATE#310 |            |
|  | PREVENTION PROJECT                    |                              |            |                    |                   |              |                  |              |            |
| Fund Total: FIRE CODE PENALTY FUND       |                                       |                              | 4,000.00   |                    |                   |              |                  |              |            |
| Fund: POLICE OUTSIDE OVERTIME FUND       |                                       |                              |            |                    |                   |              |                  |              |            |
| 6-21-56-850-800                          | POLICE OUTSIDE OVERTIME EXPENDITURES  |                              |            |                    |                   |              |                  |              |            |
| 00198423                                 | 1 00002 PAYROLL ACCOUNT               | PAYROLL-OCTOBER 2016         | 4,062.50   | R                  | 11/07/16          | 11/07/16     |                  |              |            |
| 00198423                                 | 2 00002 PAYROLL ACCOUNT               | FICA & MEDICARE-OCTOBER 2016 | 310.78     | R                  | 11/07/16          | 11/07/16     |                  |              |            |
| 00198437                                 | 1 00215 CURRENT FUND                  | 2016 ADMINISTRATIVE FEES FOR | 7,551.90   | R                  | 11/08/16          | 11/08/16     |                  |              |            |
|  | POLICE OUTSIDE OVERTIME THRU OCTOBER  |                              |            |                    |                   |              |                  |              |            |
|  | 2016                                  |                              | 11,925.18  |                    |                   |              |                  |              |            |
| Fund Total: POLICE OUTSIDE OVERTIME FUND |                                       |                              | 11,925.18  |                    |                   |              |                  |              |            |
| Fund: COAH FUND                          |                                       |                              |            |                    |                   |              |                  |              |            |
| 6-24-56-850-800                          | COAH DEVELOPMENT FEES EXPENDITURES    |                              |            |                    |                   |              |                  |              |            |
| 00198426                                 | 1 02066 CLARKE CATON HINTZ PC         | AUGUST 2016 COAH SERVICES    | 45.00      | R                  | 11/07/16          | 11/07/16     |                  | 66234        |            |
| 00198499                                 | 1 02736 LONG MARKERO & ASSOCIATES LLP | OCTOBER 2016 LEGAL-COAH      | 300.00     | R                  | 11/17/16          | 11/17/16     |                  | 17443        |            |
|  |                                       |                              | 345.00     |                    |                   |              |                  |              |            |
| Fund Total: COAH FUND                    |                                       |                              | 345.00     |                    |                   |              |                  |              |            |
| Year Total:                              |                                       |                              | 440,564.18 |                    |                   |              |                  |              |            |
| Total Charged Lines: 185                 |                                       |                              | 440,564.18 | Total Void Amount: | 0.00              |              |                  |              |            |

| Totals by Year-Fund |      |                   |             |                   |               |             |                   |
|---------------------|------|-------------------|-------------|-------------------|---------------|-------------|-------------------|
| Fund Description    | Fund | Budget Rcvd       | Budget Held | Budget Total      | Revenue Total | G/L Total   | Total             |
| CURRENT FUND        | 6-01 | 195,654.84        | 0.00        | 195,654.84        | 0.00          | 0.00        | 195,654.84        |
| Total of All Funds: |      | <u>195,654.84</u> | <u>0.00</u> | <u>195,654.84</u> | <u>0.00</u>   | <u>0.00</u> | <u>195,654.84</u> |

November 7, 2016  
11:34 AM

TOWNSHIP OF WESTAMPTON  
Btl List By P.O. Number

Page No: 1

P.O. Type: A11

Range: 00198424 to 00198425

Format: Detail with line item Notes

Open: N    Paid: N    Void: N  
Rcvd: Y    Held: Y    Apv: N  
Bid: Y    State: Y    Other: Y    Exempt: Y

| PO #                                    | PO Date               | Vendor           |            |                 | Contract                                   | PO Type | First    | Rcvd     | Chk/Void | Invoice |
|---|-----------------------|------------------|------------|-----------------|--|---------|----------|----------|----------|---------|
| Item Description                        |                       |                  | Amount     | Charge Account  | Acct Type Description                      |         | Stat/Chk | Enc Date | Date     |         |
| 00198424 11/07/16 00002 PAYROLL ACCOUNT |                       |                  |            |                 |  |         |          |          |          |         |
| 1                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 2,824.39   | 6-01-20-120-011 | B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR   | R       |          | 11/07/16 | 11/07/16 |         |
| 2                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 1,524.19   | 6-01-20-130-011 | B FINANCIAL ADMINISTRATION-S&W REGULAR     | R       |          | 11/07/16 | 11/07/16 |         |
| 3                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 1,321.79   | 6-01-20-145-011 | B COLLECTION OF TAXES-S&W-REGULAR          | R       |          | 11/07/16 | 11/07/16 |         |
| 4                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 993.10     | 6-01-20-150-012 | B ASSESSMENT OF TAXES-S&W-REGULAR          | R       |          | 11/07/16 | 11/07/16 |         |
| 5                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 115.40     | 6-01-21-180-012 | B LAND DEVELOPMENT BOARD-S&W REGULAR       | R       |          | 11/07/16 | 11/07/16 |         |
| 6                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 3,394.27   | 6-01-22-195-011 | B CONSTRUCTION OFFICIAL-S&W-REGULAR        | R       |          | 11/07/16 | 11/07/16 |         |
| 7                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 54,606.47  | 6-01-23-221-299 | B HEALTH BENEFIT WAIVER-OTHER EXPENSE-MISC | R       |          | 11/07/16 | 11/07/16 |         |
| 8                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 41,586.06  | 6-01-25-240-011 | B POLICE-SALARIES & WAGES-REGULAR          | R       |          | 11/07/16 | 11/07/16 |         |
| 9                                       | PAYROLL-WEEK          | ENDING 11/5/2016 | 16,590.00  | 6-01-25-240-013 | B POLICE-S&W-CLOTHING MAINTENANCE          | R       |          | 11/07/16 | 11/07/16 |         |
| 10                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 10,852.48  | 6-01-25-240-014 | B POLICE-S&W-REGULAR OVERTIME              | R       |          | 11/07/16 | 11/07/16 |         |
| 11                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 855.00     | 6-01-25-240-017 | B POLICE-S&W-SHIFT SUPERVISOR              | R       |          | 11/07/16 | 11/07/16 |         |
| 12                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 250.20     | 6-01-25-240-018 | B POLICE-S&W-COURT OVERTIME                | R       |          | 11/07/16 | 11/07/16 |         |
| 13                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 12,546.54  | 6-01-25-260-011 | B EMERGENCY MEDICAL SERVICES-S&W REGULAR   | R       |          | 11/07/16 | 11/07/16 |         |
| 14                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 1,842.75   | 6-01-25-260-012 | B EMERGENCY MEDICAL SERVICES-S&W-PER DIEM  | R       |          | 11/07/16 | 11/07/16 |         |
| 15                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 655.41     | 6-01-25-260-014 | B EMERGENCY MEDICAL SERVICES-S&W-OVERTIME  | R       |          | 11/07/16 | 11/07/16 |         |
| 16                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 1,735.00   | 6-01-25-260-015 | B EMERGENCY MEDICAL SERVICES-S&W-COVERAGE  | R       |          | 11/07/16 | 11/07/16 |         |
| 17                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 12,053.61  | 6-01-26-290-011 | B STREETS & ROADS-SALARIES & WAGES-REGULAR | R       |          | 11/07/16 | 11/07/16 |         |
| 18                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 408.06     | 6-01-26-290-014 | B STREETS & ROADS-S&W-REGULAR OVERTIME     | R       |          | 11/07/16 | 11/07/16 |         |
| 19                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 192.00     | 6-01-41-770-299 | B CLEAN COMMUNITIES GRANT-MISC             | R       |          | 11/07/16 | 11/07/16 |         |
| 20                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 1,342.28   | 6-01-42-195-012 | B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG  | R       |          | 11/07/16 | 11/07/16 |         |
| 21                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 8,391.87   | 6-01-43-490-011 | B MUNICIPAL COURT-SALARIES & WAGES-REGULAR | R       |          | 11/07/16 | 11/07/16 |         |
| 22                                      | PAYROLL-WEEK          | ENDING 11/5/2016 | 237.78     | 6-01-43-490-014 | B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME  | R       |          | 11/07/16 | 11/07/16 |         |
| 23                                      | SAFER-REGULAR-PAYROLL | WE 11/5          | 2,515.45   | 6-01-55-900-008 | B RESERVE FOR STATE GRANTS                 | R       |          | 11/07/16 | 11/07/16 |         |
| 24                                      | SAFER-VOLUNTEER-PYRL  | WE 11/5          | 5,122.00   | 6-01-55-900-008 | B RESERVE FOR STATE GRANTS                 | R       |          | 11/07/16 | 11/07/16 |         |
|   |                       |                  | 181,956.10 |                 |  |         |          |          |          |         |
| 00198425 11/07/16 00002 PAYROLL ACCOUNT |                       |                  |            |                 |  |         |          |          |          |         |
| 1                                       | FICA & MEDICARE-WE    | 11/5/2016        | 13,596.06  | 6-01-36-472-286 | B FICA & MEDICARE TAX                      | R       |          | 11/07/16 | 11/07/16 |         |
| 2                                       | FICA & MEDICARE-WE    | 11/5/2016        | 102.68     | 6-01-42-195-299 | B SHARED MCPL SERVICE AGREEMENTS-CCO-OE    | R       |          | 11/07/16 | 11/07/16 |         |
|   |                       |                  | 13,698.74  |                 |  |         |          |          |          |         |

Total Purchase Orders: 2    Total P.O. line Items: 26    Total list Amount: 195,654.84    Total Void Amount: 0.00

| Totals by Year-Fund |      |                  |             |                  |               |             |                  |
|---------------------|------|------------------|-------------|------------------|---------------|-------------|------------------|
| Fund Description    | Fund | Budget Rcvd      | Budget Held | Budget Total     | Revenue Total | G/L Total   | Total            |
| CURRENT FUND        | 6-01 | 94,302.21        | 0.00        | 94,302.21        | 0.00          | 0.00        | 94,302.21        |
| Total of All Funds: |      | <u>94,302.21</u> | <u>0.00</u> | <u>94,302.21</u> | <u>0.00</u>   | <u>0.00</u> | <u>94,302.21</u> |

P.O. Type: All  
Range: 00198461 to 00198462  
Format: Detail with Line Item Notes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

| PO #                                    | PO Date            | Vendor            | Amount    | Charge Account  | Contract PO Type                           | Stat/Chk | First Rcvd | Chk/Void | Invoice |
|---|--------------------|-------------------|-----------|-----------------|--|----------|------------|----------|---------|
| Item Description                        |                    |                   |           |                 | Acct Type Description                      |          | Enc Date   | Date     |         |
| 00198461 11/14/16 00002 PAYROLL ACCOUNT |                    |                   |           |                 |  |          |            |          |         |
| 1                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 2,824.39  | 6-01-20-120-011 | B ADMINISTRATIVE & EXECUTIVE-S&W-REGULAR   | R        | 11/14/16   | 11/14/16 |         |
| 2                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 269.95    | 6-01-20-120-203 | B ADMIN & EXEC-0E-ELECTIONS                | R        | 11/14/16   | 11/14/16 |         |
| 3                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 1,524.19  | 6-01-20-130-011 | B FINANCIAL ADMINISTRATION-S&W REGULAR     | R        | 11/14/16   | 11/14/16 |         |
| 4                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 1,321.79  | 6-01-20-145-011 | B COLLECTION OF TAXES-S&W-REGULAR          | R        | 11/14/16   | 11/14/16 |         |
| 5                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 984.35    | 6-01-20-150-012 | B ASSESSMENT OF TAXES-S&W-REGULAR          | R        | 11/14/16   | 11/14/16 |         |
| 6                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 115.40    | 6-01-21-180-012 | B LAND DEVELOPMENT BOARD-S&W REGULAR       | R        | 11/14/16   | 11/14/16 |         |
| 7                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 3,394.27  | 6-01-22-195-011 | B CONSTRUCTION OFFICIAL-S&W-REGULAR        | R        | 11/14/16   | 11/14/16 |         |
| 8                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 41,586.06 | 6-01-25-240-011 | B POLICE-SALARIES & WAGES-REGULAR          | R        | 11/14/16   | 11/14/16 |         |
| 9                                       | PAYROLL-WEEK       | ENDING 11/12/2016 | 12,546.54 | 6-01-25-260-011 | B EMERGENCY MEDICAL SERVICES-S&W REGULAR   | R        | 11/14/16   | 11/14/16 |         |
| 10                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 1,921.50  | 6-01-25-260-012 | B EMERGENCY MEDICAL SERVICES-S&W-PER DIEM  | R        | 11/14/16   | 11/14/16 |         |
| 11                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 12,053.61 | 6-01-26-290-011 | B STREETS & ROADS-SALARIES & WAGES-REGULAR | R        | 11/14/16   | 11/14/16 |         |
| 12                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 128.00    | 6-01-41-770-299 | B CLEAN COMMUNITIES GRANT-MISC             | R        | 11/14/16   | 11/14/16 |         |
| 13                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 1,342.28  | 6-01-42-195-012 | B SHARES MCPL SERV AGREEMENTS-CCO-S&W-REG  | R        | 11/14/16   | 11/14/16 |         |
| 14                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 5,049.75  | 6-01-43-490-011 | B MUNICIPAL COURT-SALARIES & WAGES-REGULAR | R        | 11/14/16   | 11/14/16 |         |
| 15                                      | PAYROLL-WEEK       | ENDING 11/12/2016 | 256.98    | 6-01-43-490-014 | B MUNICIPAL COURT-SALARIES&WAGES-OVERTIME  | R        | 11/14/16   | 11/14/16 |         |
| 16                                      | SAFER-PAYROLL WE   | 11/12/2016        | 2,515.45  | 6-01-55-900-008 | B RESERVE FOR STATE GRANTS                 | R        | 11/14/16   | 11/14/16 |         |
|   |                    |                   | 87,834.51 |                 |  |          |            |          |         |
| 00198462 11/14/16 00002 PAYROLL ACCOUNT |                    |                   |           |                 |  |          |            |          |         |
| 1                                       | FICA & MEDICARE-WE | 11/12/2016        | 6,365.02  | 6-01-36-472-286 | B FICA & MEDICARE TAX                      | R        | 11/14/16   | 11/14/16 |         |
| 2                                       | FICA & MEDICARE-WE | 11/12/2016        | 102.68    | 6-01-42-195-299 | B SHARED MCPL SERVICE AGREEMENTS-CCO-0E    | R        | 11/14/16   | 11/14/16 |         |
|   |                    |                   | 6,467.70  |                 |  |          |            |          |         |

Total Purchase Orders: 2 Total P.O. Line Items: 18 Total List Amount: 94,302.21 Total Void Amount: 0.00