

WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:30 PM Workshop/Closed Session 7:00 PM Regular Meeting

January 16, 2018

1. Call Regular Meeting to Order – 7:00 PM
2. Requirements of the Sunshine Law (This meeting was advertised in the Burlington County Times on January 5, 2018)
3. Pledge of Allegiance
4. Welcome to Guests
5. Moment of Silence in honor of Braylon Daniels
6. Roll Call
7. Approve 1/16/18 Agenda
8. Workshop/Closed Session Minutes 12/18/17; Regular Meeting Minutes 12/18/17; Reorganization Meeting Minutes 1/2/18
9. Monthly Reports and Communications – Posted on Bulletin Board
10. Scheduled Appointments: None
11. Open Meeting to Public for comment on Agenda Items
12. Continued Agenda Items
13. Old Business
14. New Business
 - a. EMS Report
 - b. Police Report
 - c. Public Works Report
 - d. Rancocas Community Center Annual Report 2017
15. Resolutions
 - a. 32-18 Payment of Vouchers – this resolution approves the payment of bills through 1/12/18
 - b. 33-18 Interlocal Services Agreement – this resolution approves the shared service agreement between the Township of Westampton and Eastampton Fire

District for the provision of governmental services which include basic life support and emergency medical transport services

- c. 34-18 Ikea Drive Project Grant – this resolution authorizes the Township to submit a grant application for funds available from the NJ DOT Local Freight Impact Grant Program for the resurfacing of Ikea Drive
 - d. 35-18 Refund Taxes – this resolution authorizes the Tax Collector to refund a payment made in error on the incorrect property in the amount of \$3,571.26
 - e. 36-18 Refund Taxes – this resolution allows for the refund of taxes on a property declared exempt for a 100% disabled veteran in the amount of \$1,832.75
 - f. 37-18 Appoint Alternate Fund Commissioner – this resolution appoints Police Chief Stephen Ent as Alternate Fund Commissioner for Westampton Township for the BURLCO JIF
16. Ordinances: None
17. Correspondence:
- a. PSE&G – Public hearings on approval of gas system modernization program
 - b. NJ American Water – public hearings on proposed rate increases
18. Dates to Remember
- 1/20/18 – NJLM, Training for Elected Officials – Mount Laurel, NJ
 - Tuesday 1/23/18, 1 to 3 pm – Municipal Building will be closed for mandatory safety training for staff
 - 1/27/18, 6 pm – Retirement Part for Chief Joe Otto at the Delran Knights of Columbus, \$35 per person, contact Rene Barry at ibarry@westampton.com
 - 3/28/18, 6 pm – Elected Officials Liability Seminar at O'Connors in Eastampton (\$250 credit per elected official toward township's 2018 MEL Assessment)
19. Open Meeting to public for Comment – “Pursuant to NJSA 10:4-12(a), public comment is limited to one three-minute comment period per person.”
20. Comments – Department Heads and Professionals
21. Comments – Township Committee members
22. Adjournment

WESTAMPTON TOWNSHIP

2017 Workshop/Closed Session Minutes

December 18, 2017 5:30 PM

The meeting was called to order at 5:30 PM. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017.

Present: Mr. Daniels, Mr. Lopez, Ms. Smith-Hartman, Ms. Teleisa, Mr. Wisniewski, Mr. Henley, Ms. Hynes, Administrator Maria Carrington, Clerk Marion Karp, Solicitor Al Marmero

Resolution 12-18-17 to go into closed session at 5:38 PM, all voted yes.

Discussed:

- a. Police contract
- b. Personnel

The meeting was opened to the public at 6:50 PM.

Discussed:

- a. Proposed new Wawa
- b. Payroll
- c. EMS five year plan
- d. Timbuctoo Advisory Committee – changes to ordinance

Marion Karp
Municipal Clerk

WESTAMPTON TOWNSHIP COMMITTEE MEETING

5:30 CLOSED SESSION/WORKSHOP 7:00 PM REGULAR MEETING

December 18, 2017

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The regular meeting was called to order at 7:06 PM by Mayor Daniels. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. Mayor Daniels welcomed all guests. It is truly bittersweet for him since this is his last meeting. He is proud that he will be part of the meeting tonight. Let's keep in mind everyone that has lost their lives in the train derailment in Seattle, the fires in California and our first responders. The flag was saluted and there was a moment of silence.

Roll Call:

Committeeman Lopez	Present
Committeewoman Smith-Hartman	Present
Committeewoman Teleisa	Present
Committeeman Wisniewski	Present
Mayor Daniels	Present

Al Marmero, Solicitor, was present. Township Engineer, Doug Johnson was present. Administrator Maria Carrington and Municipal Clerk Marion Karp were present.

Approve 12/18/17 Agenda – motion to approve by Mr. Lopez; second by Ms. Teleisa. All voted yes.

Regular Meeting minutes of 12/4/17– motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes. Closed session minutes of 12/4/17 – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

Scheduled Appointments

152-17 Authorize Employment Contract – motion to approve made by Ms. Teleisa; second by Mr. Lopez. All voted yes.

Swear in Stephen Ent as Police Chief – Mayor Daniels swore in Stephen Ent. It is truly and honor and a pleasure for Mayor Daniels to be able to do this today. Chief Ent is replacing someone with incredibly big shoes – Chief Joe Otto, who started here as a patrolman many years ago.

Ms. Teleisa – she is honored to have the opportunity to appoint Steve Ent as Chief before her term as Committeewoman ends. She has observed his dedication and commitment to our town; he has had a great mentor. She thanked him for his service. She has confidence that he will do an outstanding job protecting our residents.

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Ms. Smith-Hartman – congratulations to Steve Ent

Ms. Wisniewski – in the 12 months he has known Steve he has learned to respect him; he is confident he will do a good job; he is looking forward to working with him.

Mr. Lopez – we will have a proper send off for Chief Otto; he looks forward to being a part of his night. Steve deserves this; everyone knows his credentials; he is very prepared and qualified. He embodies the best of community policing and is truly a service minded leader. He wishes him nothing but the best.

Maria Carrington presented Committeewoman Teleisa with a plaque honoring her years of service on the Township Committee. Steve Ent presented a plaque to her from the Police Department. Craig Farnsworth then presented her with a plaque of appreciation from the Fire/EMS department. All Committee members thanked her for her years of service. Mayor Daniels commented that he and Ms. Teleisa actually campaigned together; he echoes the sentiments of his colleagues.

Maria Carrington then presented Mayor Daniels with a plaque as well. We appreciate his dedicated years of service to the Township since 2009, both as a Committeeman and as Mayor. Steve Ent presented him with a plaque of appreciation; he has been constantly involved with the Township, he thanked him for his support. Joe Otto thanked Mayor Daniels as well; it is his honor to issue him his official retirement badge. Craig Farnsworth presented him with a plaque as well; they spent 9 months together in class; they learned a lot about each other during that time; he will miss him. Mayor Daniels stated that you can accomplish great things when you put people ahead of politics. Thanks for believing in him.

Mr. Wisniewski – Mayor Daniels is a good man; he thanked him for all his input and advice he has given him.

A break was taken for refreshments. The meeting was called back to order at 8:03 PM.

Public Comments on agenda items

Gary Berberian – asked about Resolution #155-17. There was a typo and it mentioned Lumberton Township when it should read Westampton. He commented regarding the ordinance for sidewalks; it needs to be looked at, there is incongruence.

Janet Curran – asked about Resolution #155-17. She wanted to know who the employee was and what was going on. Mayor Daniels answered that we are not at liberty to divulge this information.

John Mumbower – asked about the sidewalk ordinance. He had concerns regarding the deterioration of some of the streets and if that would have an effect on aprons, causing the residents to make repairs. Maria stated that we will work with homeowners on this; we aren't a police state.

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Janet Curran – asked about the sidewalk ordinance; there are people that can't afford to repair their sidewalks. She asked if the Township could help any of these residents.

Old Business

None

New Business

Proclamation in support of the *Drive Sober or Get Pulled Over 2017 Year End Holiday Crackdown*

Fire/EMS Report – no further comments made.

Police Report – Mayor Daniels wanted to salute Officer Einstein; he was part of a Marine Corps team and participated in an Ironman type of competition held in Iceland.

Public Works Report – no further comments made.

Resolutions

147-17 Payment of Vouchers – motion to approve by Mr. Lopez; second by Mr. Wisniewski. All voted yes.

148-17 Transfer of Appropriation Funds – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

149-17 Impose Liens, Grass Cutting – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

150-17 Authorize Employment Contract, Parker Smith – motion to approve by Ms. Teleisa; second by Mr. Lopez. All voted yes.

151-17 Chapter 159, Recycling Tonnage Grant – motion to approve by Mr. Lopez; second by Ms. Smith-Hartman. All voted yes.

153-17 Authorize Award of Contract, Tax Appraiser – motion to approve by Mr. Wisniewski; second by Mr. Lopez. All voted yes.

154-17 Authorize Site Investigation, Block 604, Lots 2, 3 & 4 – motion to approve by Ms. Teleisa; second by Mr. Lopez. All voted yes.

155-17 Authorize Appointment of an Investigator – motion to amend the resolution by Mr. Lopez; second by Ms. Smith-Hartman. The resolution was amended by appointing

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the firm of Grace, Marmero & Associates, LLP instead of Madden & Madden, P.A. All voted yes, Ms. Teleisa voted no.

156-17 BURLCO JIF Surplus Funds – motion to approve by Ms. Teleisa; second by Mr. Lopez. All voted yes.

Ordinances

16-2017 Amend Chapter 212, Streets & Sidewalks (second reading) – motion to approve by Mr. Wisniewski; second by Ms. Smith-Hartman. This was opened to the public for comment. Janet Curran spoke, not regarding the ordinance, but about Mayor Daniels and Ms. Teleisa, both of whom were leaving office. She thanked both of them. There was no further comment from the public and the meeting was closed. Mr. Lopez wanted clarification regarding the changes that were suggested by Mr. Berberian earlier; were the changes substantive in nature. Solicitor Marmero answered that they were simply grammatical and could be changed. All voted yes.

Correspondence

2018 Westampton Township Meeting Dates

Dates to Remember

Tuesday, December 19th – Thursday, December 21st – WTES Santa Around Town

Tuesday, January 2, 2018 @ 6 PM – Westampton Township Reorganization Meeting

January 3, 2018 - Westampton Board of Education reorganization

January 9th – RCASA 2018 Kickoff Meeting

January 9, 2018 – RVRHS Board of Education reorganization

Saturday, January 20, 2018 – Orientation for Municipal Officials, Mt. Laurel, 8:30 AM

Open to public Comment

Gary Berberian – attended the Willingboro MUA rate hearing; he had a hard time figuring out what their agenda was. The time on the agenda was wrong as opposed to the rate hearing. He wondered if we could get their agendas ahead of time, in advance of their meetings. He presented Mayor Daniels, Ms. Teleisa and Chief Joe Otto with framed personalized gifts. It meant a lot to him – their commitment, dedication and service.

John Mumbower – congratulations to Ms. Teleisa and Mayor Daniels for their years of service.

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Comments from Department Heads

Fire Marshal Vince Knott – congratulations to Chief Ent; thanks to Ms. Teleisa and Mayor Daniels.

Fire Chief Craig Farnsworth – congratulations to everyone, it's been great working with everyone.

PW Director Parker Smith – wishes everyone Happy Holidays; congratulations to all.

Police Chief Joe Otto – congratulations to Chief Ent, thanks for your service Trish and Andre, Happy Holidays and a Happy New Year

Solicitor Al Marmero – thanks for letting him serve the past few years.

Maria Carrington – best of luck in your endeavors, it's been great working with everyone, Happy Holidays.

Marion Karp – will miss Joe, Andre and Trish. They all made Westampton a better place to live. Happy Holidays to all.

Committee Members Comments

Mr. Wisniewski – thanks to all for coming out. Keep up the good work Parker, it's been a pleasure Trish and Andre, best of luck, enjoy Christmas.

Ms. Smith-Hartman – has enjoyed sitting next to Trish for the last two years, she really does care about our town. She has never been selfish in her thinking; she tries to do what is best for the town. She and Andre go way back; they need to follow through and do their golf tournament. She wishes both nothing but the best. Good luck to Joe and to Steve and to Parker. She loved the gifts that Gary made for everyone. Merry Christmas and Happy Hanukkah.

Mr. Lopez – congratulations to Parker on his contract; he wished Andre and Trish the very best.

Ms. Teleisa – saying goodbye is never easy; but saying thank you is. She wanted to express her gratitude to the residents of Westampton. Thanks for giving her the chance to represent them, she is grateful. Her son and daughter attended the meeting tonight and surprised her. She thanked them for their love and support. She spent a great deal of time doing research, all of it was important. After doing her homework she reviewed the options and made her decisions and she stood by them. She did what she believed was best for the community. This town is growing; times are changing; we have to embrace change and use it to our benefit. We must work together and not against each other. She will miss everyone; it truly was a pleasure working with everyone.

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Mayor Daniels – wanted to thank everyone. He hopes everyone will be out on January 2nd for the reorganization, as a community. He thanked Gary Berberian for keeping them on their toes; details matter. He thanked Nancy Burkley; they go all the way back to the school board. He thanked Bob Thorpe, they served together. Linda Hynes, they served together on PTO. He thanked all in the audience who came out. He thanked all the department heads. We are family here. Magical things happen when no one cares who gets the credit. They have had times when they have all worked so well together.

There were no further comments and the meeting was adjourned at 9:12 PM.

Respectfully submitted,

Marion Karp, Municipal Clerk

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WESTAMPTON TOWNSHIP
RE-ORGANIZATION MEETING MINUTES

JANUARY 2, 2018 6:00 P.M.

The meeting was called to order at 6 PM by Township Clerk Marion Karp. Requirements of the Sunshine Law were read. This meeting was advertised in the Burlington County Times January 5, 2017. The flag was saluted and there was a moment of silence.

Committeeman-Elect Sandy Henley was sworn in for a three year term by NJ Assemblyman Troy Singleton.

Committeewoman-Elect Linda Hynes was sworn in by Municipal Court Judge Richard Andronici for a three year term.

Roll Call:

Committeeman Abraham Lopez	Present
Committeeman-Elect Sandy Henley	Present
Committeewoman-Elect Linda Hynes	Present
Committeewoman Maureen Smith-Hartman	Present
Committeeman John Wisniewski	Present

Nomination for Mayor – Ms. Karp asked for nominations for Mayor. Ms. Hynes nominated Mr. Wisniewski; seconded by Mr. Henley. There were no other nominations. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. Mr. Wisniewski was sworn in as Mayor by Assemblyman Troy Singleton.

Mayor Wisniewski thanked everyone for coming tonight. He asked Assemblyman Singleton would like to speak. He knows he has a tight schedule. It is Mr. Singleton's honor and privilege to be with his friends in Westampton. We need to work collaboratively and together to move this Township forward, ahead of any ideology or any personal agendas. He feels confident that the Committee can do this going forward.

Nomination for Deputy Mayor – Mayor Wisniewski asked for nominations for Deputy Mayor. Mr. Henley nominated Ms. Hynes; seconded by Mayor Wisniewski. There were no other nominations. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. Ms. Hynes was sworn in as Deputy Mayor by Municipal Court Judge Richard Andronici. Ms. Hynes remarked that she has known Judge Andronici for many years, as he gave her an opportunity with one of her first jobs years ago. She thanked him.

1-18 Resolution Appointing Solicitor for the Year 2018 -- Ms. Hynes made a motion to nominate David Minchello of Rainone, Coughlin, Minchello; the motion was seconded by Mr. Henley. No other nominations were made. All voted yes.

2-18 Resolution Appointing Engineer for the Year 2018 -- Mr. Lopez made a motion to appoint Remington & Vernick; the motion was seconded by Ms. Smith-Hartman. A second motion was made by Ms. Hynes to appoint Alaimo Group; seconded by Mr. Henley. A roll call vote was taken on the motion appointing RVE; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Alaimo Group. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

3-18 Resolution Appointing Auditor for the Year 2018 -- Mr. Lopez made a motion to appoint Holman & Frenia; the motion was seconded by Ms. Smith-Hartman. A second motion was made by Ms. Hynes to appoint Bowman & Company; seconded by Mr. Henley. A roll call vote was taken on the motion appointing Holman & Frenia; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Bowman. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

4-18 Resolution Appointing Planner for the Year 2018 - Mr. Lopez made a motion to appoint Remington & Vernick; the motion was seconded by Ms. Smith-Hartman. A second motion was made by Ms. Hynes to appoint Environmental Resolutions; seconded by Mr. Henley. A roll call vote was taken on the motion appointing RVE; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Environmental Resolutions. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

5-18 Resolution Appointing Prosecutor for the Year 2018 -- Ms. Smith-Hartman made a motion to appoint Stephen Wenger; the motion was seconded by Mr. Lopez. A second motion was made by Ms. Hynes to appoint Malamut & Associates; seconded by Mr. Henley. A roll call vote was taken on the motion appointing Stephen Wenger; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Malamut & Associates. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

6-18 Resolution Appointing Public Defender for the Year 2018 -- Ms. Hynes made a motion to appoint Daniel Rosenberg; the motion was seconded by Mr. Henley. No other nominations were made. All voted yes.

7-18 Resolution Appointing Bond Counsel for the Year 2018 - Mr. Lopez made a motion to appoint Capehart/Scatchard; the motion was seconded by Ms. Smith-Hartman. Ms. Hynes made a motion to appoint Parker, McCay; the motion was seconded by Mr. Henley. A roll call vote was taken on the motion appointing Capehart

Scatchard; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Parker, McCay. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

8-18 Resolution Appointing COAH Special Counsel for the Year 2018 – Ms. Hynes made a motion to appoint David Minchello; the motion was seconded by Mr. Henley. No other nominations were made. All voted yes.

9-18 Resolution Appointing Tax Special Counsel for the Year 2018 – Mr. Henley made a motion to appoint Kathleen Gaskill; the motion was seconded by Mr. Lopez. No other nominations were made. All voted yes.

10-18 Resolution Appointing Labor Counsel for the Year 2018 - Mr. Lopez made a motion to appoint Capehart/Scatchard; the motion was seconded by Ms. Smith-Hartman. A second motion was made by Ms. Hynes to appoint Brown & Connery; seconded by Mr. Henley. A roll call vote was taken on the motion appointing Capehart Scatchard; Mr. Henley, Ms. Hynes and Mr. Wisniewski voted no; Mr. Lopez and Ms. Smith-Hartman voted yes. The motion failed to carry. A roll call vote was taken on the motion appointing Brown & Connery. Mr. Henley, Ms. Hynes and Mr. Wisniewski voted yes, Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes.

11-18 Resolution Appointing Risk Management Consultant for the Year 2018 – Ms. Hynes made a motion to appoint Hardenburgh Insurance Co.; the motion was seconded by Mr. Henley. There were no other nominations. All voted yes.

12-18 Resolution Appointing a Township Committee Member as a Land Development Board Class III Member for the Year 2018 – Ms. Hynes appointed Mr. Henley; the motion was seconded by Mr. Wisniewski. There were no other nominations. All voted yes.

13-18 Resolution Appointing a Township Committee Member to the Historic Commission for the Year 2018 – Mr. Henley appointed Ms. Hynes; the motion was seconded by Mr. Lopez. There were no other nominations. All voted yes.

14-18 Resolution Appointing a Township Committee Member to the Timbuctoo Advisory Committee for the Year 2018 – Ms. Hynes appointed Mr. Henley; the motion was seconded by Mr. Lopez. There were no other nominations. All voted yes.

15-18 Resolution Appointing three (3) members to the Recreation Commission each for a three year term – motion to appoint Kellie Breslin, Donna Brophy and Trish Winsett-Teleisa was made by Mr. Wisniewski; the motion was seconded by Mr. Lopez. All voted yes.

16-18 Resolution Establishing a Schedule of Regular Meeting Dates of the Township Committee for the Year 2018 – motion to approve made by Ms. Hynes; seconded by Mr. Henley. A motion to amend the meeting schedule to Monday nights instead of Tuesday nights was made by Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. A roll call vote was taken on the first motion. Mr. Henley, Ms. Hynes and Mr.

Wisniewski voted yes; Mr. Lopez and Ms. Smith-Hartman voted no. The motion passes – meetings would be held on Tuesday nights.

17-18 Resolution Approving the Payment of Vouchers – motion to approve made by Mr. Lopez; the motion was seconded by Ms. Smith-Hartman. All voted yes.

Resolutions 18-18 through 31-18 to be voted in one motion - made by Ms. Hynes; seconded by Ms. Smith-Hartman. All voted yes.

18-18 Resolution Appointing Craig Farnsworth as Deputy Emergency Management Coordinator for the year 2018

19-18 Resolution Appointing Daryl Caulfield as Emergency Management Coordinator for a 3 year term

20-18 Resolution Appointing M. Gene Blair as Zoning Officer for the year 2018

21-18 Resolution Appointing Marion Karp as Deputy Zoning Officer for the year 2018

22-18 Resolution Designating Depositories

23-18 Resolution Designating Official Newspaper

24-18 Resolution Designating the Interest Rates on Delinquent Taxes

25-18 Resolution Authorizing the Tax Assessor to File Appeals with the Burlington County Board of Taxation

26-18 Resolution Authorizing the Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township of Westampton

27-18 Resolution Designating the Mayor as Signatory for Purposes of Executing Documents on Behalf of the Township of Westampton

28-18 Resolution Approving the 2018 Temporary Budget

29-18 Resolution Adopting a Cash Management Plan

30-18 Resolution Appointing Marion Karp as the Public Agency Compliance Officer (PACO)

31-18 Resolution Adopting "Robert's Rules of Order" for the Conduct of Public Meetings

Mayoral Appointments – Land Development Board

- a. Land Development Board Class IV Member (1) for a for 4 year term – Michele Haas

- b. Land Development Board Class IV Member (1) – Gary Borger
- c. Land Development Board Class IV Member, Alternate #1 (1) for a two year term – Shaun Myers
- d. Land Development Board Class II Member (1) for a 1 year term – Gene Blair
- e. Historic Commission Class C Member (1) for a four year term – Bob Thorpe

Mayoral Assignments for Committee Liaison Persons for year 2018

<u>Department/Committee</u>	<u>Committee Member</u>
Police	Mayor Wisniewski
Public Works	Mr. Lopez
Recreation	Mr. Henley
Municipal Court	Mayor Wisniewski
Westampton School Board	Ms. Hynes
RV Regional High School Board	Ms. Hynes
Emergency Services	Ms. Hynes
Veteran's Affairs	Mr. Henley
Senior Citizens	Ms. Smith-Hartman

Acknowledgement of Automatic Appointments

- a. Mayor is a member of the Land Development Board

January Meetings – Tuesday, January 16, 2018, 7 PM

Open Meeting to Public Comment

Balvir Singh – is an incoming Freeholder for Burlington County; he looks forward to working with the Committee at the County level.

Kenneth Ball – congratulations to the Mayor and Deputy Mayor; he is concerned with the change in the meeting dates without the approval of Mr. Lopez and Ms. Smith-Hartman. Mayor Wisniewski explained that dates are discussed in a workshop each year; the consensus of the Committee felt that Tuesdays were best.

Janet Curran – is disappointed; she already sees a change tonight. People were used to the Monday night meetings. They didn't consider the residents. Mayor Wisniewski stated that Committee meetings have always been held on Tuesday nights with the exception of the last two years.

There being no further comment from the public, the meeting was closed for public comment.

Township Committee Comments

Mr. Lopez – congratulations to the new Mayor and Deputy Mayor; he knows it is their intention to give the residents their best. He wishes them a successful 2018; he really wants to be their loudest cheerleader. He hopes they can find common ground and move this Township forward. He wants all to work together, we can lead by example.

Ms. Smith-Hartman – Happy New Year to everyone; thanks to everyone for coming out tonight. This is her last year serving on the Committee; she found a great partner in Abe Lopez who is passionate about what he believes in. She welcomes the opportunity to work with Sandy and Linda; they all have a huge responsibility. She is happy to be appointed as liaison for the seniors. Litigation is very important to the taxpayers of Westampton as it costs them a lot. Congratulations to Linda and John.

Mr. Henley – thanks for coming out today; he and Linda will continue with what they promised in their campaign. They want what is best for Westampton; Westampton will come first.

Ms. Hynes – thanks to her friends and family for coming out this evening. The goal is for the five members is to listen to resident's concerns and to find solutions; her goal is to not have many 3-2 votes; she wants to work together. She is excited to work with the EMS/Fire Department. Thanks to Troy Singleton and Judge Andronici, she thanked Marion and Maria for their help; she is honored and excited to be here serving.

Mayor Wisniewski – thanked those that came out in support tonight. In going forward we need to move along; if they don't agree on all their votes, it just means that they have a difference of opinion. He wants to move Westampton in a positive direction.

With no further business, the meeting was adjourned.

Respectfully submitted,

Marion Karp, Municipal Clerk

Westampton Township Emergency Services

Raising The Standard In Community Service

780 Woodlane Road Westampton, New Jersey 08060

Phone (609) 267-2041 Fax (609) 267-3305

www.westamptonfire.org

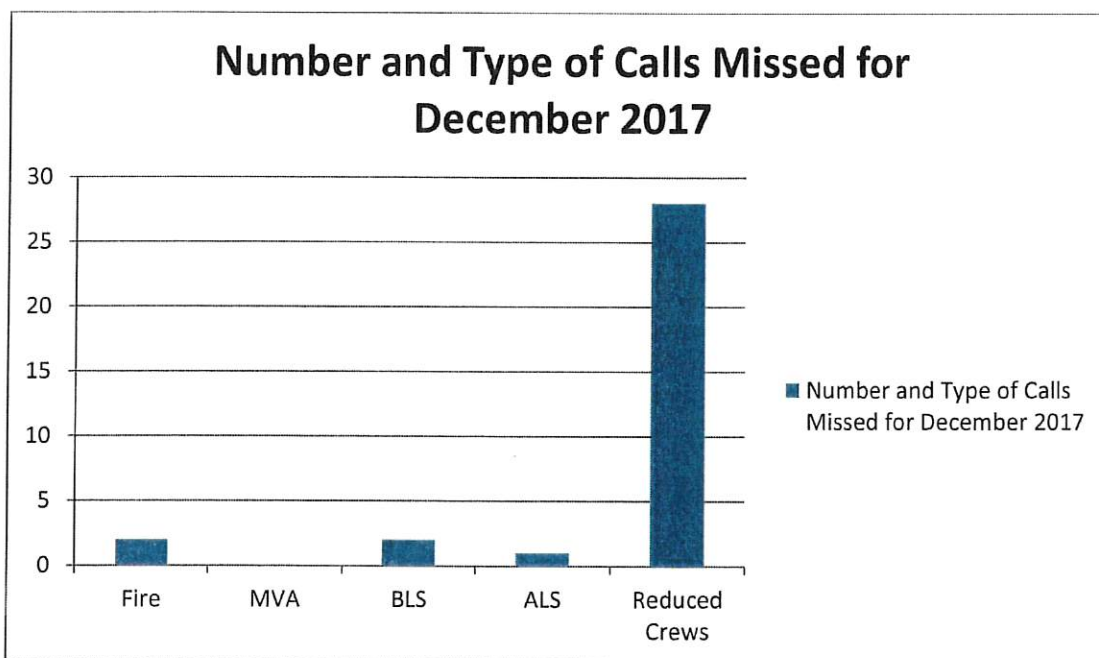


Monthly Report

December 2017

The Westampton Township Emergency Services was dispatched to **319** calls for service for the month of **December 2017** for a total of **3,710** calls for the year. This is **16 calls more** than **December 2016** and an **increase of 128** calls year to date 2016.

In 2017, EMS calls account for **72%** of the departments call volume followed by **18%** for fire responses, lastly motor vehicle accidents make up **8%** of the Departments call volume. (2% are missed/error call dispatches)



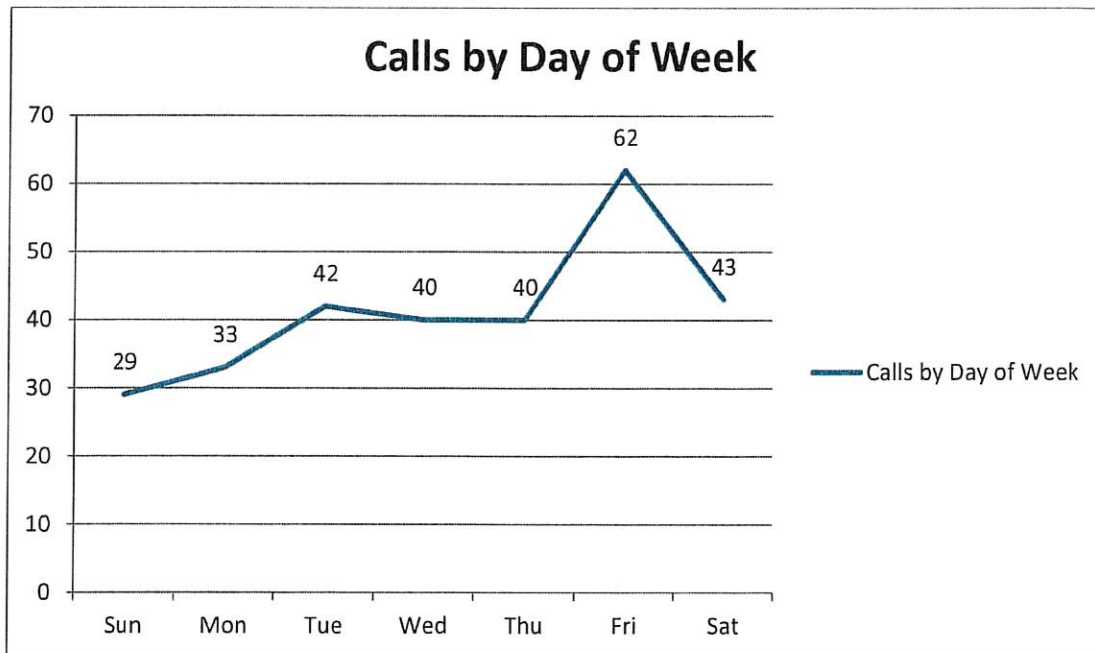
The department failed to respond to a total of **5** calls for the month. This represents **2%** of the total call volume. During the same time period the fire apparatus responded understaffed (3 or less) **28** times. This represents **25 %** of total fire responses. Year to date the department has missed **127** calls and responded understaffed **202** times.

	Month	Incident	Location	Why Missed	Handled By
1	Jan	MVA	Westampton	Training	Mt. Holly
2	Jan	ALS Call	Eastampton	On EMS Call	Lumberton
3	Jan	BLS Call	Burlington	On EMS Call	Unknown
4	Jan	BLS Call	Westampton	On EMS Call	Mt. Holly
5	Jan	BLS Call	Eastampton	On EMS Call	Mt. Holly
6	Feb	ALS Call	Westampton	On Fire Call	Mt. Holly
7	Feb	BLS Call	Westampton	On EMS Call	Burlington
8	Feb	ALS Call	Eastampton	On EMS Call	Mt. Holly
9	Feb	ALS Call	Burlington	On EMS Call	Unknown
10	Feb	BLS Call	Eastampton	On EMS Call	Mt. Holly
11	March	BLS Call	Westampton	Training	Mt. Holly
12	March	Fire Call	Westampton	Training	Willingboro/Mt. Holly
13	March	BLS Call	Westampton	On Fire Call	Lumberton
14	March	BLS Call	Westampton	No Crew	Mt. Laurel
15	March	BLS Call	Eastampton	No Crew	Lumberton
16	March	ALS Call	Westampton	On EMS Call	Mt. Holly
17	March	BLS Call	Eastampton	On Fire Call	Lumberton
18	March	BLS Call	Eastampton	No Crew	Mt. Holly
19	March	BLS Call	Eastampton	No Crew	Mt. Holly
20	March	Alarm	Westampton	On EMS Call	Willingboro
21	March	BLS Call	Westampton	On EMS Call	Mt. Holly
22	April	BLS Call	Westampton	On EMS Call	Mt. Holly
23	April	BLS Call	Westampton	On Fire Call	Mt. Holly
24	April	Fire Call	Westampton	No Crew	Mt. Holly
25	April	BLS Call	Westampton	On Fire Call	Lumberton
26	April	BLS Call	Mount Holly	No Crew	Mt. Holly
27	April	BLS Call	Eastampton	No Rig	Unknown
28	April	BLS Call	Eastampton	On EMS Call	Burlington
29	April	Accident	Westampton	On Fire Call	Lumberton
30	April	BLS Call	Lumberton	No Crew	Burlington
31	May	ALS	Eastampton	On EMS Call	Unknown
32	May	BLS	Westampton	On EMS Call	Unknown
33	May	BLS	Westampton	On EMS Call	Unknown
34	May	BLS	Westampton	On EMS Call	Unknown
35	May	BLS	Westampton	On EMS Call	Unknown
36	May	MVA	NJTP	On EMS Call	Willingboro
37	May	BLS	Westampton	On EMS Call	Unknown
38	May	BLS	Westampton	On EMS Call	Unknown
39	May	BLS	Eastampton	Proximity	Hainesport

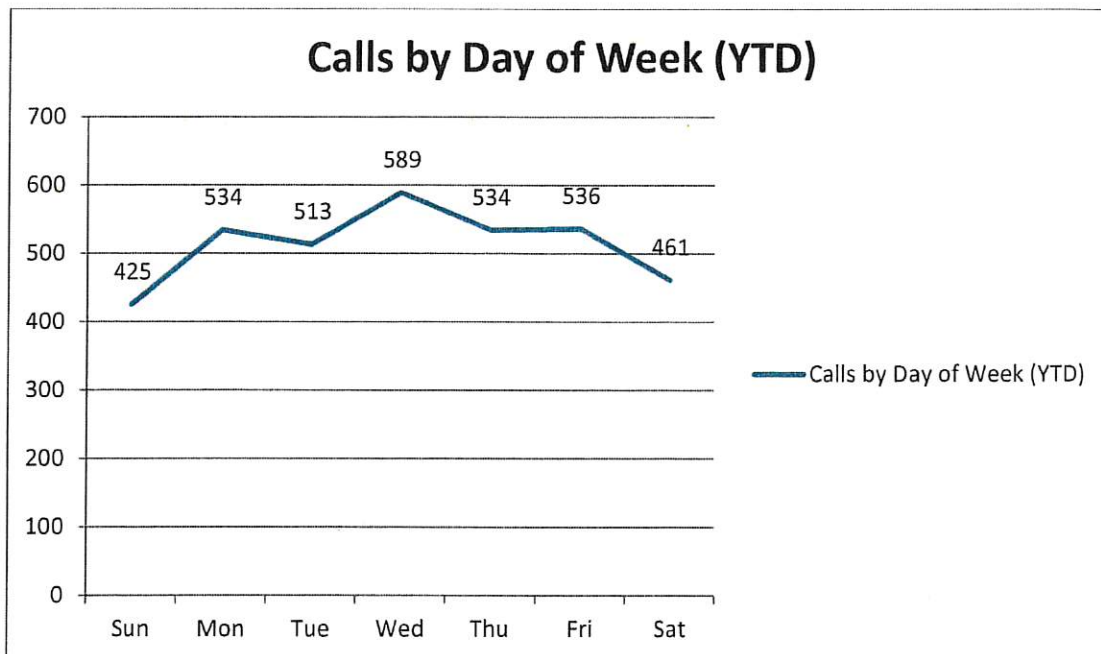
40	May	ALS	Westampton	No Crew	Mt. Holly
41	May	BLS	Westampton	On Fire Call	Mt. Holly
42	May	BLS	Mount Holly		Lumberton
43	May	BLS	Westampton	On Fire Call	Mt. Holly
44	May	BLS	Westampton	On EMS Call	Mt. Holly
45	May	ALS	Westampton	On EMS Call	Burlington
46	May	BLS	Westampton	On EMS Call	Willingboro
47	May	BLS	Westampton	On EMS Call	Mt. Holly
48	May	BLS	Westampton	No Crew	Burlington
49	May	BLS	Westampton	No Crew	Burlington
50	May	BLS	Eastampton	No Crew	Hainesport
51	May	BLS	Westampton	On Fire Call	Burlington
52	May	ALS	Westampton	On EMS Call	Burlington
53	May	ALS	Westampton		Burlington
54	June	BLS	Westampton	On Fire Call	Mt. Holly
55	June	ALS	Westampton	On BLS Call	Mt. Holly
56	June	BLS	Eastampton	On BLS Call	Mt. Holly
57	June	BLS	Westampton	No Rig	Mt. Holly
58	June	FIRE	Westampton	On Fire Call	Mt. Holly
59	June	BLS	Westampton	On Fire Call	Burlington
60	June	BLS	Westampton	No Rig	Mt. Holly
61	June	FIRE	Westampton	On Fire Call	Mt. Holly
62	June	BLS	Westampton	No Rig	Burlington
63	June	ALS	Eastampton	No Rig	Mt. Holly
64	June	BLS	Westampton	No Rig	Burlington
65	June	BLS	Westampton	On Fire Call	Mt. Holly
66	June	BLS	Westampton	No Rig	Burlington
67	June	BLS	Westampton	No Rig	Mt. Holly
68	June	MVA	295	On Fire Call	Mt. Laurel
69	June	ALS	Westampton	On Fire Call	Mt. Holly
70	July	ALS	Westampton	On Fire Call	Mt. Holly
71	July	MVA	Westampton	On Fire Call	Mt. Holly/Willingboro
72	July	ALS	Westampton	On EMS Call	Mt. Holly
73	July	BLS	Eastampton	On EMS Call	Mt. Holly
74	July	BLS	Westampton	On EMS Call	Mt. Holly
75	July	BLS	Eastampton	On Fire Call	Mt. Holly
76	July	ALS	Eastampton	No Crew	Lumberton
77	July	BLS	Westampton	No Crew	Mt. Holly
78	July	BLS	Westampton	No Crew	Mt. Holly
79	July	ALS	Westampton	No Rig	Burlington
80	August	Alarm	Westampton	On Fire Call	Police

81	August	MVA	Westampton	On BLS Call	Burlington
82	August	ALS	Westampton	On Fire Call	Mount Holly
83	August	Alarm	Westampton	On BLS Call	Willingboro
84	August	Alarm	Westampton	Training	Mount Holly/Willingboro
85	August	ALS	Westampton	On Fire Call	Burlington
86	August	ALS	Westampton	On Fire Call	Mount Holly
87	August	ALS	Westampton	On BLS Call	Mount Holly
88	August	BLS	Westampton	On BLS Call	Mount Holly
89	August	BLS	Westampton	On BLS Call	Burlington
90	September	BLS	Eastampton	On BLS Call	Hainesport
91	September	BLS	Westampton	On Fire Call	Willingboro
92	September	ALS	Westampton	On BLS Call	Lumberton
93	September	BLS	Westampton	On BLS Call	Mount Holly
94	September	BLS	Westampton	On BLS Call	Burlington
95	September	BLS	Westampton	On BLS Call	Burlington
96	September	BLS	Westampton	On BLS Call	Mount Holly
97	September	BLS	Eastampton	At Funeral	Mount Holly
98	September	ALS	Westampton	At Funeral	Burlington
99	September	BLS	Westampton	At Funeral	Mount Holly
100	September	Fire Call	Westampton	At Funeral	Willingboro
101	September	BLS	Westampton	At Funeral	Burlington
102	September	BLS	Eastampton	On Fire Call	Mount Holly
103	September	BLS	Westampton	On Fire Call	Mount Holly
104	September	ALS	Westampton	On BLS Call	Lumberton
105	October	MVA	Westampton	On Fire Call	Lumberton
106	October	BLS	Westampton	On BLS Call	Mount Holly
107	October	BLS	Westampton	On BLS Call	Mount Holly
108	October	BLS	Westampton	On BLS Call	Mount Holly
109	October	BLS	Westampton	On BLS Call	Burlington
110	October	BLS	Westampton	On BLS Call	Burlington
111	October	BLS	Westampton	On BLS Call	Mount Holly
112	October	BLS	Eastampton	On BLS Call	Lumberton
113	October	Fire Call	Westampton	On Fire Call	Lumberton
114	October	BLS	Westampton	On BLS Call	Mount Holly
115	October	BLS	Westampton	On Fire Call	Mount Holly
116	October	BLS	Westampton	On Fire Call	Mount Holly
117	November	Alarm	Westampton	On Fire Call	Willingboro
118	November	ALS	Westampton	On BLS Call	Mount Holly
119	November	ALS	Westampton	On BLS Call	Mount Holly
120	November	BLS	Mount Holly	On MVA	Lumberton

121	November	ALS	Eastampton	On BLS Call	Mount Holly
122	November	BLS	Westampton	On BLS Call	Burlington
123	December	ALS	Eastampton	On BLS Call	Lumberton
124	December	BLS	Westampton	On BLS Call	Burlington
125	December	BLS	Westampton	On Fire Call	Willingboro
126	December	Alarm	Westampton	On BLS Call	Willingboro
127	December	Alarm	Westampton	On Fire Call	Mount Holly

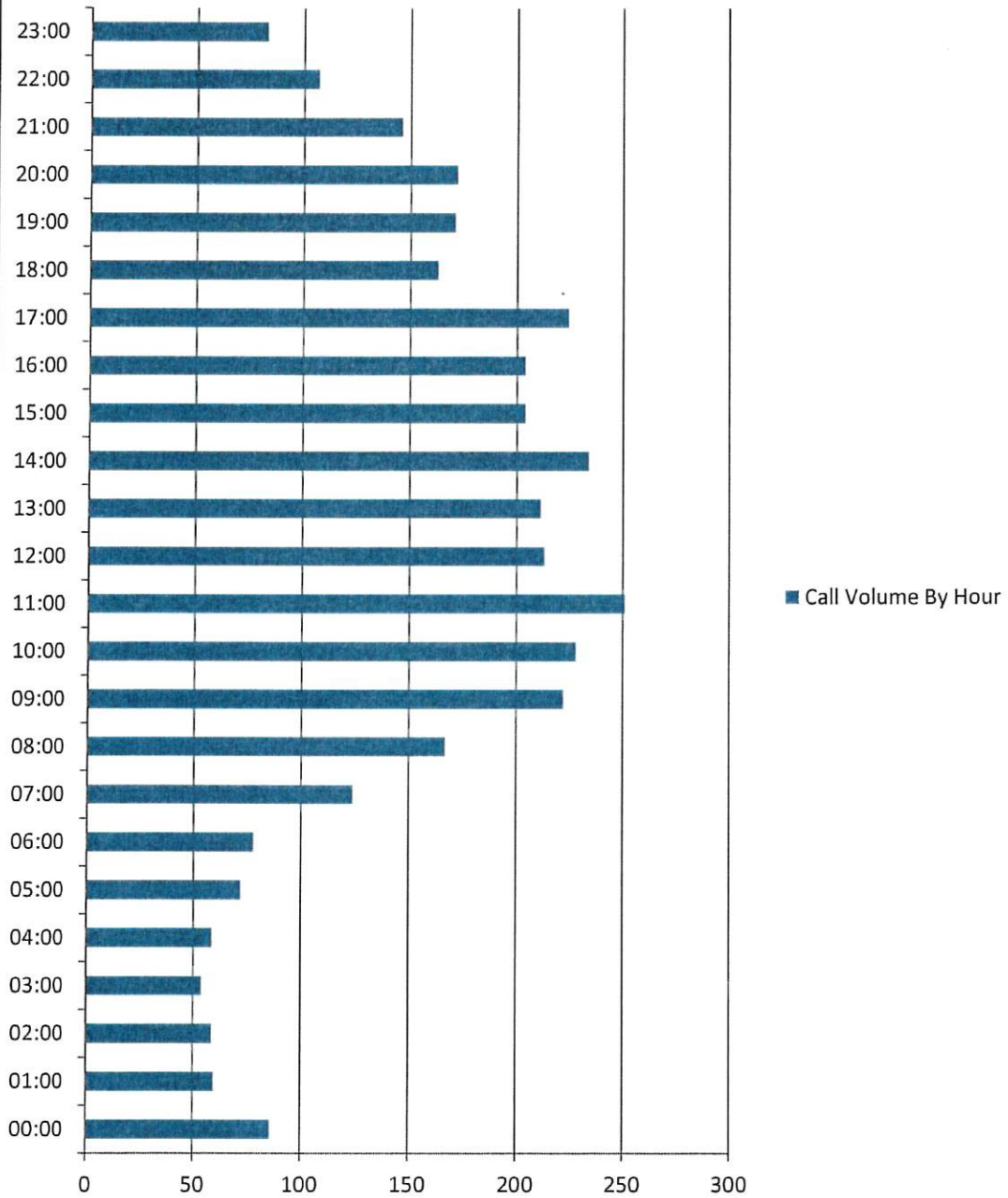


The busiest day of the week for the month of **December** was **Friday**.

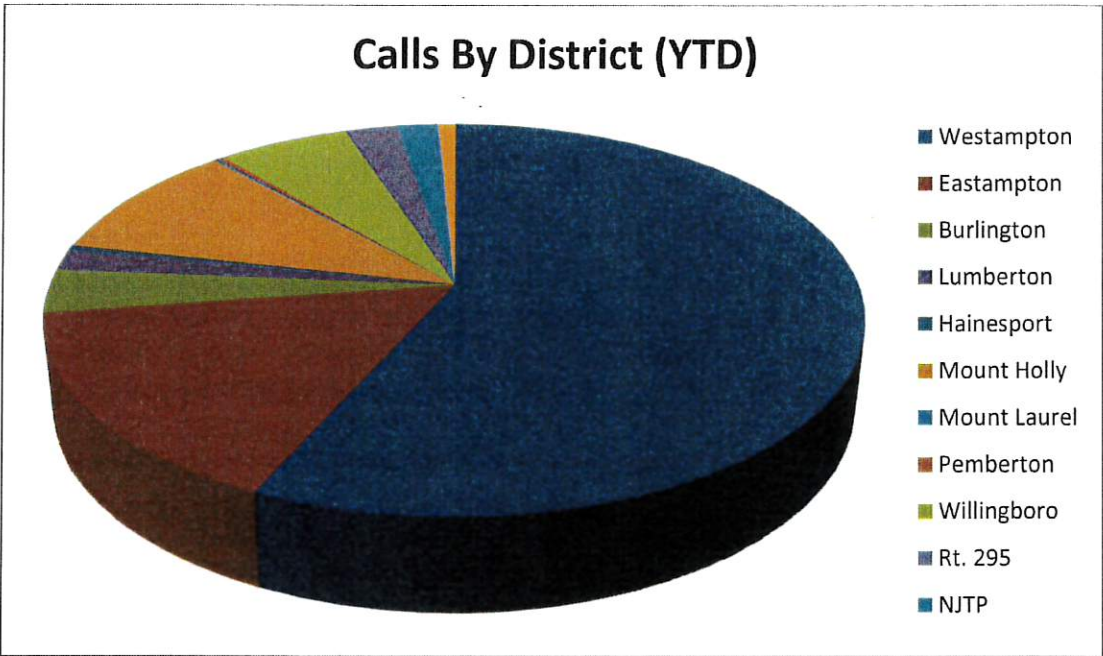
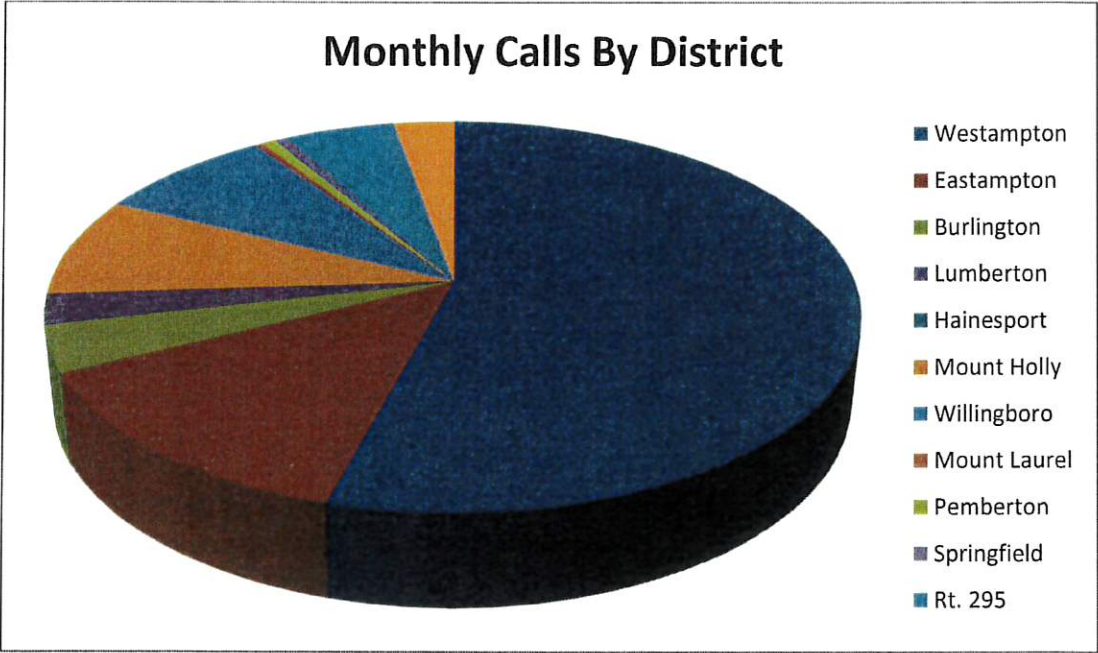


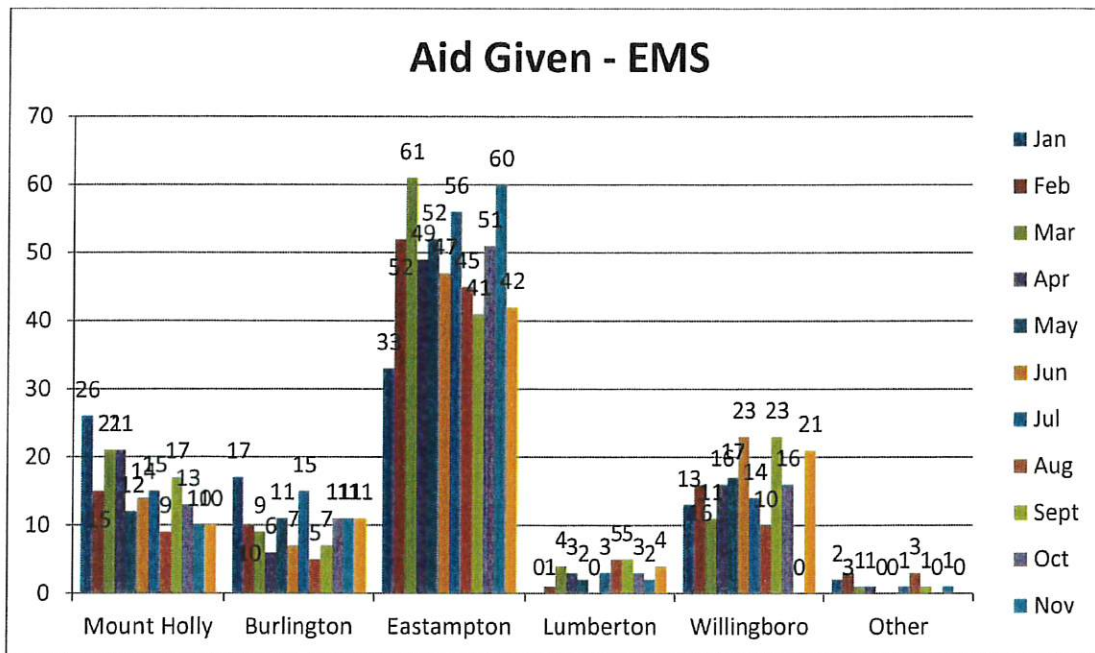
The busiest day of the week **YTD** has been **Wednesday**.

Call Volume By Hour YTD

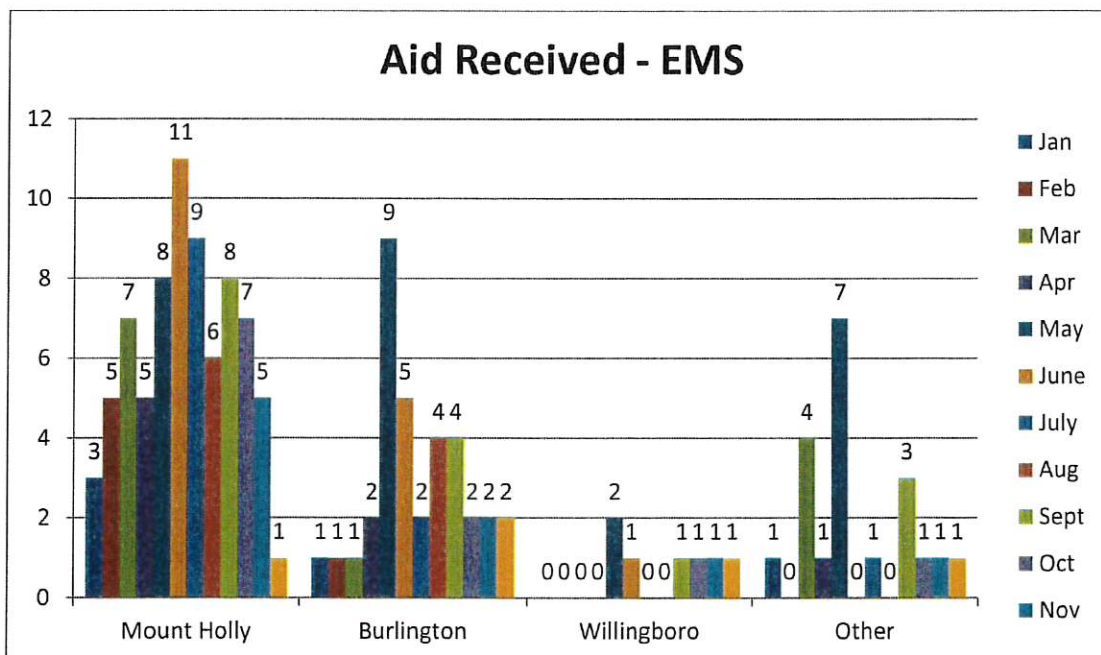


Mutual Aid





Note: A shared service agreement is in place with Eastampton, as we are their primary EMS provider.



Aid Given - Fire

Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov
Mount Holly	12	13	15	23	19	13	13	13	17	16	13
Burlington	2	2	1	0	0	0	0	0	0	0	0
Eastampton	1	1	2	4	3	2	1	0	0	0	0
Lumberton	4	3	1	0	0	4	3	2	0	3	3
Mount Laurel	0	0	0	0	0	0	0	4	0	0	0
Willingboro	1	2	4	5	5	4	0	0	0	0	0
Other	1	1	1	3	4	2	2	0	1	0	0

Aid Received - Fire

Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov
Mount Holly	1	1	1	1	3	0	0	0	0	0	0
Burlington	1	1	1	2	1	1	1	1	0	0	0
Lumberton	0	1	0	0	0	1	0	0	0	0	0
Eastampton	1	1	0	0	0	0	2	1	0	0	0
Willingboro	1	2	2	2	4	3	4	2	1	0	0
Mount Laurel	1	1	1	1	2	2	0	0	0	0	0
Other	1	1	1	2	3	0	0	0	0	0	2

Vehicle Mileage

Veh #	Year	Make	Model	Unit Type	End	Start	Total
801	2013	Ford	E-450	Ambulance	70864	69685	1179
802	2015	Ford	E-450	Ambulance	40588	40376	212
803	2010	Ford	E-450	Ambulance	22487	20998	1489
2723	2006	KME	Predator	Rescue - Engine	62399	61424	975
2725	2013	KME	Severe Service	Ladder	19494	19185	279
2729	2017	Ford	F-350	Utility	4305	3450	855
Util. 27	2006	Ford	F-250	Utility	64273	64225	48
FM272	2006	Ford	Explorer	Duty/Inspector	56575	55810	765
2700	2015	Chevy	Tahoe	Command Car	20857	20000	857

Apparatus and Equipment

Rescue Engine 2723

- Pump primer repaired
- Portable radio chargers repaired
- Cab lock broken off
- Batteries were corroded, cleaned, in service

Ladder 2725

- Engine work completed (warranty)
- Marker light on top of cab broken
- Powercall siren repaired
- Water tank is cracked
- Ladder pulleys greased

- Service completed
- Siren brake is out of service

Ambulance 27801

- Flat tire, repaired

Ambulance 27802

- Service completed

Ambulance 27803

- Headlight flashers fixed
- Service completed

2729

- Service completed

FM272

- In service

Chief 2700

- In service

Equipment

- Piston intake valve serviced
- CO2 meters ordered

Staffing

	Volunteer Duty	Sick Leave	Comp Time	Personal Time	Vacation Time	Bereavement Leave	Workers Comp
January	431 hrs	168 hrs	218 hrs	55 hrs	66 hrs	48 hrs	0 hrs
February	388 hrs	126 hrs	174 hrs	82 hrs	58 hrs	24 hrs	0 hrs
March	501 hrs	60 hrs	195 hrs	11 hrs	0 hrs	0 hrs	0 hrs
April	398 hrs	122 hrs	282 hrs	36 hrs	89 hrs	24 hrs	0 hrs
May	410 hrs	53 hrs	325 hrs	18 hrs	48 hrs	0 hrs	0 hrs
June	483 hrs	60 hrs	302 hrs	66 hrs	84 hrs	0 hrs	0 hrs
July	519 hrs	90 hrs	500.5 hrs	42 hrs	152 hrs	0 hrs	0 hrs
August	304.5 hrs	192 hrs	234.5 hrs	44.5 hrs	168 hrs	0 hrs	0 hrs
September	418.5 hrs	207 hrs	406.5 hrs	38 hrs	138 hrs	48 hrs	0 hrs
October	530.5 hrs	167 hrs	354 hrs	24 hrs	144 hrs	0 hrs	0 hrs
November	537.5 hrs	95 hrs	422.5 hrs	31 hrs	67 hrs	24 hrs	0 hrs
December	590.5 hrs	97.5 hrs	383.5 hrs	187 hrs	172.5 hrs	0 hrs	0 hrs
YTD	5207 hrs	1437.5 hrs	3583 hrs	590 hrs	1018.5 hrs	168 hrs	0 hrs



Westampton Township Emergency Services

Bureau of Fire Prevention

Office of the Fire Marshal

780 Woodlane Road

Westampton, New Jersey 08060

Phone (609) 267-2041 ext. 215 Fax (609) 267-3305

www.westamptonfire.org



December 2017 Fire Official's Report

Fire Inspections Conducted	34
Fire Safety Permits Issued	0
Imminent Hazards Ordered	2
Fire Investigations Conducted	3

During the month of December, thirty-four Fire Safety Inspections were conducted by the WTES Bureau of Fire Prevention. Two of those Inspections revealed "dangerous conditions" that required the issuance of Imminent Hazard orders and/or the evacuation of the premises. In each of those instances, Bureau staff was made available throughout the process in order to expedite reopening. No Fire Safety Permits were issued during the month. Three Fire Investigations were necessary within Westampton during the month of December; two have been closed. One Fire Investigation remains open pending information requested from WTPD CID. One Fire Safety complaint was investigated with violations of the New Jersey Uniform Fire Code cited.

Bureau staff covered several shifts and responded to various calls for service due to manpower shortages throughout the month. FF/EMT Knott attended the New Jersey Division of Fire Safety "Five-County" Meeting at Chews Landing where the new Fire Code was discussed. FF/EMT Knott completed training as a Fire Protection Inspector ICS and has attained National accreditation as a Certified Fire Investigator by the International Association of Arson Investigators; becoming one of only 20 in the State of New Jersey.

All initial inspections as required to be completed prior to years end have been completed. Staff will continue to schedule the necessary re-inspections in order to ensure continued compliance with the Fire Code. Just as in years past, work has begun on completing the New Jersey Division of Fire Safety - Bureau of Fire Code Enforcement's "Local Enforcing Agency Annual Report" which must be completed and submitted prior to the end of January 2018.



Westampton Township Emergency Services Training Report

Total Training Hours for December 2017
558.05 Hours

First Name	Last Name	Employee ID	Completions	Duration (hours)
Joseph	Alesandrini	172743	3	0
Matt	Augustino	148867	12	2.5
Greg	Barna	156047	29	17.5
Andrew	Bielak	154274	0	0
Christopher	Binger	183264	17	11.25
Chad	Bozoski	133514	31	16.5
Cecil	Collins	176806	32	17.91
Jonathan	Converse	2973	11	5.25
James	Cuccuini	167834	8	2.5
Karlie	Cunningham	177668	11	3.5
Jeff	Deangelis	128003	10	5.5
Richard	Drum	173613	9	3.25
Mike	Fadden	152227	35	21.5
Craig	Farnsworth	139530	14	10
Keith	Fischer	110867	0	0
Keenan	Gillespie	188608	8	2.5
Ben	Guerrini	167912	31	18.5
Michael	Hammond	170958	13	4.75
Tom	Harris	151483	40	3.25
Tiffany	Hunt	169281	34	13.5
Bryan	Iannacone	132499	25	19.25
William	Kayser	159177	37	4
Vincent	Knott	155874	14	128.75
Jesse	Kolb	178905	7	4.5
Adam	Kooker	577045	10	6
Colin	Leaper	159181	22	12.5
Robert	Lebrun	166713	33	42
Anthony	Lepone	179840	35	22.5
Aaron	Mazealll	183296	19	1.5
Shane	McCausland	173603	15	4.5
Timothy	Moshier	188191	0	0
Justin	Nusspickel	165975	19	10.75
Kevin	Peirce	172777	18	8.75
Abad	Perez	173327	25	14
Steve	Pratt	272500	10	3.5
Sean	Quigg	184570	16	4.75
Matt	Roman	164565	24	16
Rodger	Roslowski	176383	8	2.5
David	Shaw	130147	33	23.5
Herbie	Sprowl	159180	7	2.5
Julian	Vallery	167855	25	16.75
David	Washick	182068	11	5.75
William	Webb	106114	10	2.5
Mike	Westdyk	126630	43	22.39
Melissa	Whitley	125133	2	0
Mike	Wolfschmidt	151229	27	19.25

To: Westampton Township Committee

From: Chief Stephen Ent

Date: January 10, 2018

Subject: Police Department Report from December 14, 2017 to January 10, 2018

Training:

K-9 In-Service Training (2 Days)

Ptl. Welthy, Ptl. Rowbottom

Police Conduct Seminar (2 Days)

Sgt. Lutz, Sgt. Brewer

SLEO II Academy – Gloucester County Police Academy Miranda Rights Seminar (1 Day)

Ofc. C. Davis, Ofc. Nagle

Sgt. Lutz

De-Escalation Techniques for Special Needs (1 Day)

Lt. Ferguson, Ptl. Polite

Deconfliction Training (4 hours)

Ptl. Davis

NJSP- DRE School (1 Day)

Ptl. Woods

Personnel:

Officer Davis and Officer Nagle are assigned to the SLEO II training at the Gloucester County Police Academy.

Chief Ent attending a meeting for the Rancocas Communities Aligned for Substance Awareness on Tuesday January 9, 2018.

Equipment:

The Speed Sign was utilized on Pioneer Blvd for one week. The sign remained at the station due to inclement weather.

Activities:

Calls for service (Incidents) for December were 1207. Quick Calls for December were 484. Motor vehicle summons in December were 323. 1 M.I.T. checkpoint was conducted in December.

The detective division had 122 open cases as of 1/1/18. 30 new cases were opened in December and 6 were cleared or closed. Please refer to Det. Chieffalo's reports for further details.

Respectfully,


Chief Stephen Ent

Westampton Township Police Department

Inter – Office Communication

TO: Chief Ent

FROM: Det. Chieffalo

DATE: 1/4/18

SUBJECT: Detective's Activity Report – Month of December 2017

Open Cases as of 11/30/17:	122	
New Cases:	30	
Cases Cleared / Closed:	06	
Open Cases as of 12/31/17:	146	
Megan's Law Notifications:	0	
Megan's Law Registrations:	1	
A. B. C. Investigations:	0	
Firearms Background Checks:	8	
Other Background Checks:	15	
Arrests (Field Reporting):	Adult: 1	Juvenile: 0
CDR'S Generated:	Adult: 4	Juvenile: 0
Motor Vehicle Summons:	0	
Crisis Negotiations Responses:	0	

Other:

The Criminal Intelligence Division is investigating an armed robbery which occurred at the BP Gas located at 2048 Burlington Mt. Holly Road on 12/21/17. The same unidentified suspect also committed robberies in Eastampton, Burlington City and Florence on the same night.

Project Medicine Drop Report: During the month of October, 25 pounds of medication was collected for destruction at a later date.

Criminal Complaints/Arrests:

12/14/17 – As a result of an investigation conducted by Det. Chieffalo, Thomas E. Sachs, 31 of Philadelphia, PA was identified as the suspect in a fraudulent return which took place at the Home Depot on November 14, 2017. As a result of the identification, Sachs was charged with shoplifting. This case is pending the arrest and processing of Sachs.

12/18/17 – As a result of an investigation that began on December 2, 2017 after a call at the McDonalds for a suspicious vehicle in the lot with no visible registration, Dante Barry, 29 of Eastampton was charged with receiving stolen property. It was determined that the vehicle he was in, a brand new Dodge Charger belonging to the ATF was stolen from a lot off of Petty Island in Pennsauken. Follow up investigation conducted by Det. Chieffalo revealed that property within the vehicle which the suspect had identified as his was actually stolen from a vehicle in a parking lot near Cooper University Hospital on December 1, 2017. All items were returned to the owner and Barry was charged with an additional count of receiving stolen property for being in possession of the stolen items. Barry turned himself in on 12/20/17, was served with his complaint, processed and released. This case is pending court.

12/20/17 – As a result of an investigation conducted by Det. Polite, William M. Schuyler, 46 of Yonkers, New York was identified as the suspect in a fraudulent deposit and withdraw of a large amount of money at the TD Bank located at 580 Rancocas Road on November 3, 2017. As a result of the identification, Schuyler was charged with forgery and theft. This case is pending the arrest and processing of Schuyler.

Training:

On 12/4/17, Sgt. Brewer, Sgt. Bieri, Ptl. Einstein, Ptl. Ent, Ptl. Lloyd and Ptl. Rowbottom attended deconfliction training at the Westampton Twp. PD presented by the DSG. Gutkin of the Burlington County Prosecutors Office.

Det. Polite attended De-Escalation Techniques for Special Needs on December 19, 2017 at the Emergency Services Training Center.

Respectfully,

Linda M. Chieffalo

Westampton Township Police Department Vehicle Mileage Report: January 2018

Veh#	Tag	VIN	Year	Make	Model	Unit	End	Start	Patrol	Unmarked
01	177728MG	1FM5K8AR3FGC68693	2015	Ford	Interceptor	K-9	21,740	21,068	672	
02	177729MG	1FM5K8AR1FGC68692	2015	Ford	Interceptor	Patrol	34,820	32,799	2,021	
03	MG96567	2C3CDXAG5DH555196	2013	Dodge	Charger	K-9	71,031	70,534	497	
04	17730MG	1FM5K8ARXFGC68691	2015	Ford	Interceptor	Patrol	31,771	30,491	1280	
05	17787MG	2C3CDXA10EH367488	2014	Dodge	Charger	Patrol	19,288	18,067	1,221	
06	MG93120	2C3CDXAG9CH264702	2012	Dodge	Charger	Patrol	102,826	102,097	729	
07	MG93119	2C3CDXAG0CH264703	2012	Dodge	Charger	Patrol	86,921	86,393	528	
08	MG91779	1FMJU1G54CEF52247	2012	Ford	Expedition	Patrol	90,913	88,384	2529	
09	MG91778	1FMJU1G56CEF52248	2012	Ford	Expedition	Patrol	91,111	89,788	1323	
10	MG91777	1FMJU1G58CEF52249	2012	Ford	Expedition	Patrol	96,728	96,045	683	
2708	MG71977	2FAHP71W66X134683	2006	Ford	Crown Vic	SRO	122,990	122,095	895	
Admin	PUL312	1GNSK3EC4FR594255	2015	Chevy	Tahoe	Chief Ent	22,121	21,611		510
Admin	D19AYE	1FMEU72E26UB62754	2006	Ford	Explorer	Lt. Ferguson	115,693	115,564		129
Admin	RGK30E	2B3KA4ET99H642133	2009	Dodge	Charger	Lt. Rogers	117,669	117,379		290
DB1	NAD33A	1FAFP55U02A184048	2002	Ford	Taurus	Det. Polite	119,489	119,300		189
DB2	T94AZE	JTHBK1EG7A2383731	2010	Lexus	ES350	Det. Vehicle	53,070	52,726		344
DB3	GJU74F	2G1WF55E6Y9376044	2000	Chevy	Impala	Det. Chieffalo	97,722	97,444		278
DB4	D88EAD	1J8HG48KX7C654680	2008	Jeep	Commander	Det. Austin	155,666	155,286		380
							Patrol		13017	380
							Unmarked			
							Total Mileage		15007	1,990

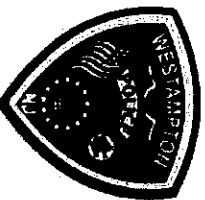


Prepared by: Chief Ent

Date: 1/1/2018

Westampton Township Police Department Year 2017

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Total
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Summons	211	286	336	495	432	340	281	288	328	380	345	323	4045
Motor Vehicle Accidents	31	28	41	32	32	33	38	30	48	34	42	39	428
Assaults	4	3	8	3	1	6	2	2	3	4	3	5	44
Domestics	11	9	17	9	14	11	12	15	11	5	9	14	137
Rapes	0	0	0	1	2	0	0	0	0	3	1	1	8
Homicides	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	9	7	9	8	14	11	14	8	13	14	6	16	129
Motor Vehicle Thefts	0	0	1	0	0	1	1	1	0	1	0	1	6
Burglaries	0	3	2	0	8	2	3	1	2	0	0	2	23
Adult Arrests	43	42	39	61	42	62	37	50	40	61	70	47	594
Juvenile Arrests	1	1	0	7	1	0	0	1	2	4	0	5	22
Robberies	2	3	1	0	1	0	1	0	0	0	1	1	10
Incidents	1203	1099	1336	1246	1670	1376	1398	1307	1325	1328	1325	1207	15820
Quick Calls	374	481	460	634	574	572	517	500	504	674	566	484	6340





January 11, 2018

To: Maria Carrington & Township Committee

From: Parker Smith, Director of Public Works

Subject: December Department Report

Personnel

December continued to be a challenge with manpower, most of the month operating again at only 50-70%. We anticipate the return of our two injured employees in January. We should be posting within the next two weeks for the position of Mechanic/laborer. This person will replace an employee who is set to retire March 1st. In addition to our standard requirements we will be looking for a candidate with ASE (automotive service excellence) certifications. This will help to assure our new employee is properly trained to avoid any unnecessary liabilities.

Facilities

During one of our storms someone went off the road and damaged the fence at the sports complex, a temporary repair was done until warmer weather when permanent repairs can be done. Leaves were removed from school grounds during the Christmas break. Repairs were done to a broken stall in the municipal building restroom in addition to us continuing to handle janitorial duties in the building. Also our employees facilitated the moving of belongings for the Weight Watchers group to their new home at the rec center.

Equipment

After an extended period of waiting we finally received word from Groff Tractor that the factory will be replacing the engine in our backhoe. This is welcome news, if we were required to pay for the repairs it would of cost over \$20,000. Safety triangles were added to the back of our leaf and dump trailers to conform to PEOSH standards.

Roads

Leaf collection yielded 1342.5 cubic yards for the month. Weather permitting we anticipate the completion of leaf collection in early January. There will be a spring collection that will be posted for April. Brush collection yielded 120 cubic yards for the month. Work began on the clearing of the retention basin on Springside Road with the help of Cherry Valley Tractor. They brought out and demoed a remote controlled tract machine capable of cutting brush in soft steep locations. The machine was amazing and cut 80% of the overgrowth in the basin in about an hour. This unit is a much needed tool towards reaching the goal of being in compliance with NJ Stormwater Regs. Also on Springside road we trimmed the trees and bushes along the bike path. The winter weather came far too early this year causing us to spread a total of 116 tons of salt for the month with 9 ton of that salt being spread at the schools. We replenished stock with a 75 ton order that came in at \$3394.92.

Misc.

I have created several new forms for us to use during snow storms. These new forms will provide a better record of time and materials used and where it was used. Next we will be working on a snow removal policy to be adopted by the twp. This is standard and most towns have one on the books.

Respectfully Submitted

Parker C. Smith III

**Westampton Township Historical Society
P. O. Box 132
Rancocas, NJ 08073**

December 15, 2017

**Westampton Township Committee
710 Rancocas Road
Westampton, NJ 08060**

Re: Annual Report – Rancocas Community Center

Dear Committee Members:

In accordance with our agreement, we are pleased to report the following activity at the Rancocas Community Center in 2017:

- 1) Our liability insurance policy is fully paid up and in force.**
- 2) Fundraising via Rancocas Civic Association sponsored Ham Dinners and rentals of the first floor offset the cost of maintaining and operating the facility.**
- 3) No NJ Historic Trust Grant money was available for us this year. We have applied for Grant money for 2018.**

Should you have any questions, we will be pleased to address them at that time.

Respectfully,

**Westampton Township Historical Society
Norman C. Miller, Jr.
President**

TOWNSHIP OF WESTAMPTON
APPROVING PAYMENT OF VOUCHERS
FOR THE PERIOD ENDING 1/12/18

RESOLUTION NO. 32-18

WHEREAS, the Township is in receipt of various vouchers submitted by vendors and/or other claimants for goods rendered and/or services provided to the Township; and

WHEREAS, the Chief Financial Officer has certified that there exists a line item appropriation against which each claim shall be charged and that there are sufficient funds available for the payment of each voucher; and

WHEREAS, each voucher contains a certification of a department head, or duly designated representative having personal knowledge of the facts that the goods have been provided or services rendered to the Township and that the goods or services are consistent with prior authorizations; and

WHEREAS, a list of all conforming claims which have been approved by the Chief Financial Officer has been prepared and reviewed by the Township Committee and is appended hereto as Exhibit A.

NOW BE IT RESOLVED that the Committee for the Township of Westampton for the reasons set forth above hereby approves the payment of the vouchers set forth on the attached Exhibit A and this Resolution shall be recorded as part of the minutes of this meeting and shall upon approval be open to the public.

WESTAMPTON TOWNSHIP

A RESOLUTION FOR AN INTERLOCAL SERVICES AGREEMENT WITH
EASTAMPTON FIRE DISTRICT FOR EMS/FIRE SERVICES

RESOLUTION NO. 33-18

Whereas, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq. authorizes local units as defined in said "Act" to enter into joint agreements for the provisions of governmental services, including basic life support and emergency medical transport services; and

Whereas, the Township provides an Emergency Services organization that provides Fire/EMS/ and Rescue services to the citizens of Westampton and other municipalities as part of the Burlington County Mutual Aid Agreement. This Emergency Services organization is Licensed by the New Jersey Office of Emergency Medical Services to provide Basic Life Support services and Emergency Medical Transport services (EMS) by New Jersey Licensed Emergency Medical Technicians; and

Whereas, the District is in need of 24 hour per day Emergency Medical Technician staffing to meet the health, safety, and welfare needs of the residents in its protection district; and

Whereas, the Township currently has an agreement to supply the District with its Emergency Services organization's EMS services in an effort to contain costs and promote health and welfare of the communities; and

Whereas, it is believed that the health, safety, and welfare of the residents of Eastampton will continue to benefit from this agreement; and

Whereas, the Township has expressed a desire to continue EMS coverage under this Agreement; and

Whereas, the Township is able to perform such services as proposed, in compliance with all applicable laws, regulations, licensure standards, and in addition to the terms and conditions as set forth in an agreement.

Now therefore, be it resolved that the Mayor and Clerk are authorized to sign a Shared Services Agreement with Eastampton Fire District that shall commence on January 1, 2018 and continue, unless terminated by either party, until December 31, 2022. Thereafter, this Agreement shall automatically renew for successive one (1) year terms (each a "Renewal Term"), as per the attached contract.

Shared Service Agreement

THIS AGREEMENT is made and entered into this January 1, 2018 by and between the Township of Westampton (To be known as "Township") and the Eastampton Fire District No. 1 (to be known as "District").

Witnesseth

Whereas, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq. authorizes local units as defined in said "Act" to enter into joint agreements for the provisions of governmental services, including basic life support and emergency medical transport services; and

Whereas, the Township provides an Emergency Services organization that provides Fire/EMS/ and Rescue services to the citizens of Westampton and other municipalities as part of the Burlington County Mutual Aid Agreement. This Emergency Services organization is Licensed by the New Jersey Office of Emergency Medical Services to provide Basic Life Support services and Emergency Medical Transport services (EMS) by New Jersey Licensed Emergency Medical Technicians; and

Whereas, the District is in need of 24 hour per day Emergency Medical Technician staffing to meet the health, safety, and welfare needs of the residents in its protection district; and

Whereas, the Township desires to assist the District by supplying it's Emergency Services organization's EMS services in an effort to contain costs and promote health and welfare of the communities; and

Whereas, it is believed that the health, safety, and welfare of the residents of Eastampton will benefit from this agreement; and

Whereas, the Township has expressed a desire to provide EMS coverage under this Agreement; and

Whereas, the Township agrees to perform such services as proposed, in compliance with all applicable laws, regulations, licensure standards, and in addition to the terms and conditions as set forth herein.

Now therefore, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. RELATIONSHIP OF THE PARTIES

- A. Independent contracting parties: This is an agreement for services only. The parties further understand that the Township and the herein Agreement is an independent contract, and all of the personnel assigned by the Township to the District's business in order to fill

relevant job positions are members of the Township and only of the Township. The personnel are not District employees and the Township expressly indemnifies the District from such claims. The Township acknowledges that it is responsible for any and all matters related to the payment of federal, state, and local payroll taxes, workers compensation insurance, salaries and fringe benefits for its employees and members. Neither party is the principal, agent or representative of the other party. The Township shall indemnify and hold the District harmless for any penalty, claim, liability, deficiency, or damages arising as the result of the Township's failure to fulfill its duties as set forth in the preceding sentences. While the District may be called up by the Township to assist in evaluating or making supervisory decisions regarding the Township's members, the Township shall nevertheless retain ultimate control over such matters. The Township and District shall perform its services and obligations in accordance with the terms of this agreement and shall comply with all applicable laws, including but not limited to, N.J.S.A. 40:65-7(d).

2. **OBLIGATIONS OF PARTIES**

- A. Services: The Township shall perform its services and obligations in accordance with the terms of this agreement and shall comply with all applicable laws, regulation, and licensure standards governing the reimbursement, transportation, and care of patients.
- B. Designation: The District designates the Township as the supplier of EMS services.
- C. Facilities: The Township shall provide its own adequate facilities, including appropriate space for personnel and storage of necessary supplies and vehicles.
- D. Vehicles: The Township shall supply licensed ambulances that meet all federal, state, and local standards for licensure.
- E. Vehicle Lettering: The Township shall letter all vehicles with the following, "Serving the residents of Eastampton and Westampton"
- F. Maintenance: The Township shall provide maintenance, directly or through a cooperative arrangement through other parties, for those ambulances, which are used for the performance of the services required by this agreement.
- G. Readiness: It is the sole responsibility of the Township to ensure that all ambulances provided by the Township shall be in sound mechanical condition and properly supplied, in accordance with their purpose and need. In the event that the ambulance is rendered inoperative, the Township must, directly or through a cooperative arrangement with other parties, correct the deficiencies or replace the vehicle with a back-up ambulance, which is similarly supplied and equipped.

- H. Inspection: The District shall have the right to inspect the ambulances utilized by the Township and to make recommendations as to supplies, repair, maintenance or upgrade which are necessary for the performance by the Township of the services required by this Agreement.
- I. Compensation: The Township will bill all patients for services rendered in pursuit of this Agreement.
- J. Disposable Medical Supplies: The Township will, at the expense of the Township, directly or through a cooperative arrangement with other parties, provide, and replenish as needed, all necessary disposable and/or consumable medical supplies.
- K. Hours of Service: The necessary vehicles provided by the Township will be staffed by the Township twenty-four (24) hours per day, seven days a week. The hours may be altered if the volume of calls changes to other hours, upon written agreement of the parties.
- L. Coverage: The Township agrees to have available during the times agreed upon, a properly trained crew to operate the ambulance provided by the Township to respond to the District's EMS calls. In the event a Township staffed crew is unavailable to respond a mutual aid agency will be dispatched in accordance with the response grids hierarchy and the Burlington County Mutual Aid Agreement.
- M. Grid Development: The EMS response grids will be reviewed and developed mutually and agreed to by both parties.
- N. Employees Licensure and Certifications: The Township will be responsible to ensure its members maintain appropriate licenses and certifications and meet the requirements of all applicable Federal, State, and Local laws, regulations, licensure and certification standards for the operation of ambulances and emergency medical services.
- O. Vehicle Operators: All ambulance operators provided hereunder will possess a valid driver's license and shall be at least 21 years of age and satisfy all other reasonable conditions which are mutually agreed upon by the parties.
- P. Staff and Personnel: All ambulances will be staffed with personnel who will, at the least, be certified to the level of Emergency Medical Technician- Basic (EMT-B) and will be familiar with the geography and routes of the region.
- Q. Appearance: All personnel shall wear apparel, supplied by the Township, which identifies them as representing the Township, and shall perform their duties in a professional courteous and caring manner.
- R. Infectious Control Management: The Township shall be responsible to comply with all standards, practices and regulations governing the management, treatment and environmental – control of patients, personnel and equipment to prevent exposure or transmission of infectious disease.

- S. Non-Discrimination: The Township agrees not to differentiate or discriminate in the delivery of its services to individuals because of race, color, national origin, ancestry, religion, sex, marital status, sexual preference, age, financial ability or disability; and agrees to render treatment and care to all persons in the same manner.
- T. Quality Assurance: The Township agrees to conduct, in cooperation with the District, periodic audits of the service rendered to residents of Eastampton Township. The District may audit the Township at the District's own expense and upon seven (7) days written notice to the Township. Such audit shall be conducted during daytime hours of 9:00 a.m. to 5:00 p.m.
- U. Complaints: The Township will respond to any complaints made against it within a time frame acceptable to both parties. The Township will respond to the District in a prompt manner and will list the nature of the complaint, its investigative findings and, if necessary, a plan of corrective action.
- V. District members: The Township agrees that any District member that is interested in providing EMS Services to the District may do so as part of the Township Duty Crew System. Those interested members will be given "associate" membership status and then represent the Township. Those members will be required to meet all training and certifications requirements as all members of the Township.
- W. Reporting: The Township shall provide the District with all mutually agreed upon reports and statistical data as requested.
- X. Liaisons: The Township Liaison will be the Department Chief of the "Westampton Township Emergency Services". The District Liaison will be the Emergency Medical Services Chief or Department Chief.

3. **INSURANCE/INDEMNIFICATION**

- A. Insurance: Township shall provide all appropriate general liability insurance for personal injury and property damage as a result of the contracted services in an amount sufficient, and as mutually agreed upon between the parties, to protect both entities as a result of the Township performing the contracted services. The Township shall also provide certificates of insurance evidencing coverage of the vehicles owned and utilized under this Service Agreement, and currently identified as vehicle #2781 and vehicle #2782 under Paragraph 2(D) above. Such Certificate shall be identified as an Exhibit and will be attached hereto and made a part hereof. Moreover, such insurance policies shall require thirty (30) days prior written notice of any cancellation or change, which would affect the coverage, require herein.
- B. Indemnification. The Township shall indemnify, hold harmless and defend the District from and against any and all costs, expenses, (including reasonable counsel fees), liabilities, losses, damages,

suits, actions, fines, penalties, claims or demands of any kind asserted by or on behalf of any person or governmental authority arising out of or in any way connected with their performance under this Agreement, and the District shall not be liable on Account of: (i) any failure by the Township to perform any of the Agreement's terms, covenants or conditions required to be performed by the Township; (ii) any failure by the Township to comply with any statutes, ordinances, regulations or orders of any governmental authority, or (iii) any accident, death or personal injury or damage to or loss or theft of property which shall occur wholly or in part by reason of any act or omission of the Township, its agents, contractors, invitees, members or employees.

4. **TERM AND TERMINATION**

- A. This Agreement shall commence on January 1, 2018 and continue, unless terminated by either party, until December 31, 2022. Thereafter, this Agreement shall automatically renew for successive one (1) year terms (each a "Renewal Term"). The terms of compensation and any new terms and conditions under a Renewal Term shall be renegotiated prior to the commencement of the Renewal Term. Either party may terminate this Agreement at any time for any reason by providing the non-terminating party within sixty (60) days advance written notice of their intent to terminate the Agreement.

5. **GENERAL PROVISIONS**

- A. Access to Records: The Township shall maintain its own books and records and shall permit access to such books and records as required by law, including but not limited to Section 952 of the Omnibus Reconciliation Acts of 1980 and shall impose the same requirements on any and all independent contractors, subcontractors, associates or agent that render services pursuant to this Agreement.
- B. Modification or Waiver: A modification or waiver of any of the provisions of this Agreement shall be effective only if made in writing and executed with the same formality as this Agreement. The failure of either party to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver of any subsequent default of the same or similar nature.
- C. Assignment: This Agreement may not be assigned by any party hereto, nor shall the performance of any of the duties hereto be delegated by any party without the written consent of all the other parties. Consent not to be reasonably withheld.
- D. Arbitration: Any controversy, dispute or disagreement arising out of or relating to this Agreement, or the breach thereof, shall be settled by Arbitration, which shall be conducted in New Jersey in, accordance with the American Health Lawyers Association

Alternative Dispute Resolution Services Rules of Procedure for Arbitration, and judgment on the award rendered by the arbitrator maybe entered into any court having jurisdiction thereof.

- E. Compliance with Laws: Both the Township and the District shall comply with any and all applicable labor laws and laws regarding equal employment opportunities whether federal, state, or local. Neither the District nor the Township shall discriminate on the basis of national origin, race, color, religion, age or sex. The parties further agree to cooperate to modify this Agreement as needed to comply with any and all laws, including but not limited to, anti-referral laws, anti-kickback laws and/or tax laws.
- F. Severability: In the event that any provision or portion of this Agreement shall be determined to be invalid unenforceable for any reason, the remaining provisions of this Agreement shall remain in full force and effect to the fullest extent permitted by law, unless the Agreement, as so construed, would substantially frustrate the purpose of the parties in entering into this Agreement.
- G. Notices: Any notice required to be given under this Agreement shall be deemed given if it is in writing and sent by certified mail, return receipt requested, to the District and/or the Township as the case may be.
- H. Governing Law: This Agreement shall be governed by the internal laws, not the laws pertaining to choice of laws of conflict of laws, of the State of New Jersey.
- I. Entire Agreement: This Agreement contains the entire understanding of the parties. It may not be changed orally, but only by an agreement that is in writing and signed by the party against whom enforcement of any change, modification, extension or discharge is sought.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Attest:

Eastampton Fire District No.1

Tracey Geiger, Secretary

Daniel O'Grady, Chairman
Board of Fire Commissioners

Attest:

Township of Westampton

Maria Carrington, Township Administrator

John Wisniewski, Mayor

TOWNSHIP OF WESTAMPTON

IKEA DRIVE PROJECT
GRANT

RESOLUTION NO. 34-18

WHEREAS, the Westampton Township Committee desires to apply for funds through the New Jersey Department of Transportation (NJDOT), Local Freight Impact Grant Program; and

WHEREAS, the Westampton Township Committee acknowledges the importance of the reconstruction and maintenance of municipal roadways, specifically Ikea Drive; and

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LFIF-2018-FY NJDOT Local Freight Impact Grant Fund Resurfacing of Ikea Drive - 00096 to the New Jersey Department of Transportation on behalf of the Township of Westampton; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Westampton Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

TOWNSHIP OF WESTAMPTON

RESOLUTION REFUNDING
TAXES OVERPAID DUE TO
PAYMENT ON WRONG PROPERTY

RESOLUTION NO. 35-18

WHEREAS, the Tax Collector has reviewed a request for a refund of taxes that were paid online on our WIPP system on the incorrect property, and;

WHEREAS, taxes were paid on the account belonging to 16 Cypress Point Road, instead of the account belonging to 16 Doral Drive, and;

NOW, THEREFORE, be it resolved that the Township Committee approves the following amount to be refunded:

Refund issued to:

Zeng

16 Doral Drive

Amount: \$3,571.26

WESTAMPTON TOWNSHIP

710 RANCOCAS ROAD
WESTAMPTON, NJ 08060
PHONE#609-267-1891 EXT. 3
FAX#609-267-7398

OFFICE OF THE TAX COLLECTOR

DATE: JANUARY 3, 2018

TO: MARION KARP, TOWNSHIP CLERK

FROM: CAROL A. LAYOU-TAX COLLECTOR



RE: REFUND TAXES

PLEASE REFUND THE FOLLOWING TAXES AS HOMEOWNER PAID TAXES ON WRONG PROPERTY
THROUGH OUR WIPP SYSTEM:

<u>BLOCK LOT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
1001.01/10	BROWN	16 CYPRESS PT RD	\$3,571.26

REFUND TO:

ZENG, KUI & NANCY M.
16 DORAL DRIVE
WESTAMPTON, NJ 08060

THANK YOU.
DOCUMENTATION ATTACHED:

TOWNSHIP OF WESTAMPTON
RESOLUTION REFUNDING TAXES
ON A PROPERTY DECLARED EXEMPT
FOR A 100% DISABLED VETERAN

RESOLUTION NO. 36-18

WHEREAS, the Westampton Township Tax Assessor has declared the following property as totally tax exempt; and

WHEREAS, N.J.S.A. 54:4-3.30a allows for the exemption from taxation from real and personal property for a Veteran who is a resident who has a total or 100% permanent disability.

NOW, THEREFORE, BE IT RESOLVED that the Westampton Township Committee authorizes the Tax Collector to refund the following 2017 taxes:

Block 1101.01, Lot 24	44 Cypress Pt. Rd	\$1,832.75
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WESTAMPTON TOWNSHIP

710 RANCOCAS ROAD
WESTAMPTON, NJ 08060
PHONE#609-267-1891 EXT. 3
FAX#609-267-7398

OFFICE OF THE TAX COLLECTOR

DATE: JANUARY 3, 2018

TO: MARION KARP, TOWNSHIP CLERK

FROM: CAROL A. LAYOU-TAX COLLECTOR



RE: REFUND TAXES

PLEASE REFUND THE FOLLOWING TAXES AS TAX ASSESSOR HAS DECLARED THIS PROPERTY
TOTALLY TAX EXEMPT ON 9-19-16:

<u>BLOCK LOT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
1001.01/24	CHAMBERS	44 CYPRESS PT. RD	\$1,832.75

REFUND TO:

CORELOGIC
1 CORELOGIC DRIVE
WESTLAKE, TX 76262

THANK YOU.
DOCUMENTATION ATTACHED:

TOWNSHIP OF WESTAMPTON

RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION NO. 37-18

WHEREAS, the Township of Westampton is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township Committee of the Township of Westampton recommends the appointment of Police Chief Stephen Ent to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the of Township Committee of the Township of Westampton that it does hereby appoint as Alternate Fund Commissioner to the Burlington County Municipal Joint Insurance Fund.

NOTICE TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY GAS CUSTOMERS

IN THE MATTER OF THE PETITION OF PUBLIC SERVICE ELECTRIC AND GAS COMPANY FOR APPROVAL OF THE NEXT PHASE OF THE GAS SYSTEM MODERNIZATION PROGRAM AND ASSOCIATED COST RECOVERY MECHANISM ("GSMP II")

Notice of Filing and Notice of Public Hearings | BPU Docket No.: GR17070776

TAKE NOTICE that, on July 27, 2017, Public Service Electric and Gas Company (Public Service, PSE&G, the Company) filed a Petition and supporting documentation with the New Jersey Board of Public Utilities (Board, BPU). The Company is seeking Board approval to implement and administer an extension to PSE&G's Gas System Modernization Program (GSMP II or the Program) and to approve an associated cost recovery mechanism.

PSE&G seeks Board approval to invest up to \$2.68 billion in Program investments across its gas service territory over the duration of the Program. The implementation of the GSMP II program will complete projects to replace cast iron mains and unprotected steel mains and services; address the abandonment of district regulators associated with this cast iron and unprotected steel plant; rehabilitate large-diameter elevated pressure cast iron; upgrade utilization pressure portions of the system to elevated pressure; replace limited amounts of protected steel and plastic mains; and relocate inside meter sets. At this time, the Company anticipates these expenditures will result in the replacement of approximately 870 miles of Utilization Pressure Cast Iron (UPCI), 130 miles of Elevated Pressure Cast Iron (EPCI), 200 miles of unprotected/bare steel mains, 50 miles of cathodically-protected steel and plastic main, and the reinforcement of approximately 4,000 EPCI, large-diameter bell joints. Main replacement will result in approximately 266 abandoned district regulators, replacement of approximately 99,200 unprotected steel services, and the relocation of approximately 70,900 inside meter sets to the outside.

In conjunction with the implementation of the Program, PSE&G will seek Board approval to recover in base rates the revenue increases associated with the capital investment costs of the GSMP II. While the Company is not seeking an increase at this time, PSE&G is seeking to recover a return on and return of its investments through semi-annual adjustments to its base rates beginning on June 1, 2020. The Company estimates that the rate change effective June 1, 2020, would increase rates by approximately \$41.2 million to recover approximately \$362.2 million in investments. This rate change is only an estimate at this time and is subject to change.

For illustrative purposes, the June 1, 2020, estimated base rates including New Jersey Sales and Use Tax (SUT) for residential Rate Schedule RSG is shown in Table #1. Table #2 provides customers with the approximate effect of the proposed change in base rates relating to the Program, if approved by the Board, effective June 1, 2020. The annual percentage increase applicable to specific customers will vary according to the applicable rate schedule and the level of the customer's usage.

Under the Company's proposal, a residential gas heating customer using 100 therms per month during the winter months and 610 therms on an annual basis would see an initial increase in the annual bill from \$548.68 to \$562.52, or \$13.84 or approximately 2.62%. Also, a typical residential gas heating customer using 185 therms per month during the winter months and 1,010 therms on an annual basis would see an initial increase in the annual bill from \$862.68 to \$885.54, or \$22.86 or approximately 2.65%. The approximate effect of the proposed gas base rate change on typical gas residential monthly bills, if approved by the Board, is illustrated in Table #3.

Based upon current projections and assuming full implementation of the complete Program as proposed, the anticipated incremental annual bill impact for the typical residential gas heating

customer using 1,010 therms annually would be: \$22.86 or approximately 2.65% effective 6/1/2020; \$17.52 or approximately 2.03% effective 12/1/2020; \$17.08 or approximately 1.98% effective 6/1/2021; \$17.56 or approximately 2.04% effective 12/1/2021; \$17.12 or approximately 1.98% effective 6/1/2022; \$17.54 or approximately 2.03% effective 12/1/2022; \$17.14 or approximately 1.99% effective 6/1/2023; \$17.92 or approximately 2.08% effective 12/1/2023; \$24.54 or approximately 2.84% effective 10/1/2024.

Tables #4 & #5 provide customers with the estimated incremental and cumulative rate impacts of the Program to typical and class average customers for Residential, Commercial, and Industrial classes, respectively. The annual percentage increase applicable to specific customers will vary according to the applicable rate schedule and the level of the customer's usage. It is anticipated that the Company will make semi-annual filings each year of the Program to request the Board's approval to implement that Program Year's revenue requests. The Board's decisions may increase or decrease the percentages shown.

Any rate adjustments with resulting changes in bill impacts found by the Board to be just and reasonable as a result of the Company's filing may be modified and/or allocated by the Board in accordance with the provisions of N.J.S.A. 48-2-21 and for other good and legally sufficient reasons to any class or classes of customers of the Company. Therefore, the described charges may increase or decrease based upon the Board's decision.

Copies of the Company's filing are available for review by the public at the Company's Customer Service Centers, online at the PSE&G website at <http://www.pseg.com/pseandgfilings> and at the Board of Public Utilities at 44 South Clinton Avenue, Seventh Floor, Trenton, New Jersey 08625-0350.

The following dates, times and locations for public hearings have been scheduled on the Company's filing so that members of the public may present their views. Information provided at the public hearings will become part of the record of this case and will be considered by the Board in making its decision.

January 17, 2018 (Alternate date is January 24, 2018, if January 17 hearing is cancelled due to inclement weather)	January 18, 2018 (Alternate date is January 23, 2018, if January 18 hearing is cancelled due to inclement weather)	January 25, 2018 (Alternate date is February 6, 2018, if January 25 hearing is cancelled due to inclement weather)
4:00 and 5:30 PM Middlesex County Administration Building Freeholders Meeting Room 1st Floor Meeting Room 75 Bayard Street New Brunswick, NJ 08901	4:00 and 5:30 PM Burlington County Administration Building Board of Chosen Freeholders Board Room 1st Floor 49 Rancocas Road Mt. Holly, New Jersey 08060	4:00 and 5:30 PM Bergen County Administration Building Freeholders Public Meeting Room Room 640 1 Bergen County Plaza Hackensack, NJ 07601

In order to encourage full participation in this opportunity for public comment, please submit any requests for needed accommodations, such as interpreters, listening devices or mobility assistance, no less than 48 hours prior to the above hearings to the Board's Secretary at the following address.

Customers may also file written comments with the Secretary of the Board of Public Utilities at 44 South Clinton Avenue, Third Floor, Suite 314, P.O. Box 350, Trenton, New Jersey 08625-0350 ATTN: Secretary Irene Kim Asbury whether or not they attend the public hearings. To review PSE&G's rate filing, visit <http://www.pseg.com/pseandgfilings>.

Table #1 - BASE RATES For Residential RSG Customers Rates if Effective June 1, 2020

Rate Schedule			Base Rates	
			Charges in Effect July 10, 2017 Including SUT	Estimated Charges Including SUT
RSG	Service Charge	per month	\$5.84	\$5.84
	Distribution Charge	\$/Therm	0.328880	0.351773
	Off-Peak Use	\$/Therm	0.164490	0.175886
	Basic Gas Supply Service-RSG (BGSS-RSG)	\$/Therm	0.339408	0.339186

Table #2 - Proposed Percentage Change in Revenue by Customer Class For Gas Service For Rates if Effective June 1, 2020

Residential Service	Rate Class	Percent Change
General Service	RSG	2.60
Large Volume Service	GSB	1.86
Street Lighting Service	LVG	1.32
Firm Transportation Gas Service	SLG	3.07
Non-Firm Transportation Gas Service	TSG-F	1.17
Cogeneration Interruptible Service	TSG-NF	0.81
	CIG	0.77
Overall		2.02

The percent increases noted above are based upon July 10, 2017 Delivery Rates, the applicable Basic Gas Supply Service (BGSS) charges, and assumes that customers receive commodity service from Public Service Electric and Gas Company.

Table #3 - Residential Gas Service For Rates if Effective June 1, 2020

If Your Annual Therm Use Is:	And Your Monthly Winter Therm Use Is:	Then Your Present Monthly Winter Bill (1) Would Be:	And Your Proposed Monthly Winter Bill (2) Would Be:	Your Monthly Winter Bill Change Would Be:	And Your Monthly Percent Change Would Be:
180	25	\$25.66	\$26.22	\$0.66	2.18%
360	50	45.51	46.64	1.13	2.48
610	100	86.88	89.15	2.26	2.60
1,010	165	139.69	143.32	3.73	2.67
1,224	200	167.96	172.47	4.51	2.69
1,836	300	249.01	255.79	6.78	2.72

(1) Based upon Delivery Rates and Basic Gas Supply Service (BGSS-RSG) charges in effect July 10, 2017, and assumes that the customer receives commodity service from Public Service.

(2) Same as (1) except includes change for GSMP II Base Rate Adjustments.

Table #4 - Projected Incremental Percent Change From Annual Bills Effective July 10, 2017

Rate Class	Forecasted % Increase 6/1/2020	Forecasted % Increase 12/1/2020	Forecasted % Increase 6/1/2021	Forecasted % Increase 12/1/2021	Forecasted % Increase 6/1/2022	Forecasted % Increase 12/1/2022	Forecasted % Increase 6/1/2023	Forecasted % Increase 12/1/2023	Forecasted % Increase 10/1/2024
RSG	2.65%	2.03%	1.88%	2.04%	1.98%	2.03%	1.99%	2.08%	2.84%
GSB	1.84%	1.43%	1.38%	1.42%	1.39%	1.42%	1.38%	1.45%	1.98%
LVG	1.32%	1.02%	0.99%	1.01%	0.98%	1.01%	0.98%	1.03%	1.40%
TSG-F	1.11%	0.86%	0.83%	0.86%	0.83%	0.86%	0.84%	0.89%	1.21%
TSG-NF	0.73%	0.66%	0.54%	0.56%	0.54%	0.56%	0.54%	0.57%	0.77%
CIG	0.79%	0.61%	0.58%	0.61%	0.58%	0.60%	0.58%	0.62%	0.84%

The percent increases noted above are based upon Delivery Rates in effect July 10, 2017, and the applicable Basic Gas Supply Service (BGSS) charges and assumes customers receive commodity service from Public Service Electric and Gas Company. It is anticipated that the Company will make semi-annual filings each year of the Program to request the Board's approval to implement that Program Year's revenue requests. The Board's decisions may increase or decrease the percentages shown above.

Table #5 - Projected Cumulative Percent Change From Annual Bills Effective June 1, 2020

Rate Class	Forecasted Cumulative % Increase 6/1/2020	Forecasted Cumulative % Increase 12/1/2020	Forecasted Cumulative % Increase 6/1/2021	Forecasted Cumulative % Increase 12/1/2021	Forecasted Cumulative % Increase 6/1/2022	Forecasted Cumulative % Increase 12/1/2022	Forecasted Cumulative % Increase 6/1/2023	Forecasted Cumulative % Increase 12/1/2023	Forecasted Cumulative % Increase 10/1/2024
RSG	2.65%	4.68%	6.56%	8.70%	10.68%	12.71%	14.70%	16.78%	19.82%
GSB	1.84%	3.27%	4.65%	6.07%	7.46%	8.89%	10.27%	11.72%	13.70%
LVG	1.32%	2.34%	3.32%	4.34%	5.32%	6.33%	7.31%	8.33%	9.73%
TSG-F	1.11%	1.98%	2.81%	3.68%	4.51%	5.38%	6.22%	7.10%	8.31%
TSG-NF	0.73%	1.29%	1.83%	2.39%	2.94%	3.48%	4.04%	4.60%	5.37%
CIG	0.79%	1.39%	1.98%	2.59%	3.17%	3.77%	4.36%	4.97%	5.81%

The percent increases noted above are based upon Delivery Rates in effect July 10, 2017, and the applicable Basic Gas Supply Service (BGSS) charges and assumes customers receive commodity service from Public Service Electric and Gas Company. It is anticipated that the Company will make semi-annual filings each year of the Program to request the Board's approval to implement that Program Year's revenue requests. The Board's decisions may increase or decrease the percentages shown above. The cumulative totals in Table #5 may not agree to Table #4 due to rounding.



PUBLIC SERVICE ELECTRIC AND GAS COMPANY

Matthew M. Weissman, Esq.
General Regulatory Counsel - Rates



John S. Tomac, Senior Director P 856.782.2351
Rates and Regulation F 856.782.2490
1025 Laurel Oak Road
Voorhees, NJ 08043
John.tomac@amwater.com

January 2, 2018

VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED

TO ALL: MUNICIPAL CLERKS, CLERKS OF THE BOARDS OF
CHOSEN FREEHOLDERS, COUNTY EXECUTIVE OFFICERS,
COUNTY ADMINISTRATORS AND SALE FOR RESALE CUSTOMERS

**Re: I/M/O the Petition of New Jersey American Water Company, Inc. to Change the
Levels of its Purchased Water Adjustment Clause and Purchased Wastewater
(Sewerage) Treatment Adjustment Clause
BPU Docket No. WR17111145
OAL Docket No. PUC 16837-2017S**

Dear Sir/Madam:

Enclosed herewith for service upon you is a Public Notice of the filing of a Petition to change the levels of purchased water and purchased wastewater (sewerage) treatment adjustment clauses, which could result in an increase or decrease to existing water and sewer rates. As you will see from the notice, the overall percentage increase sought by the Company at this time is 0.63% (which is less than 1%); however, for the proposed rate change for your specific area, please refer to the enclosed Public Notice.

Please note, the dates and times of the public hearings at which members of the public are invited to attend and express their views on the proposed rate increases are as follows:

January 22, 2018 at 2:00 p.m.
Ocean City Public Library, Room 111
1735 Simpson Avenue
Ocean City, NJ 08226

January 22, 2018 at 6:00 p.m.
Howell Township Middle School North
Media Center
501 Squankum Yellowbrook Road
Farmingdale, NJ 07727

In the event of inclement weather, the public hearings will be rescheduled for the dates, times and locations as indicated in the enclosed Public Notice, and as posted on the Company's website at www.newjerseyamwater.com.

Very truly yours,



John S. Tomac

cc: Service list (via e-mail)
Hon. Jacob Gertsman (via regular mail)
Hon. Irene Kim Asbury, Secretary, BPU (via certified mail, RRR)
Department of Law & Public Safety (via certified mail, RRR)
Division of Rate Counsel (via certified mail, RRR)
J.H. Buehrer & Associates (via regular mail)

PUBLIC NOTICE

NEW JERSEY AMERICAN WATER COMPANY

NOTICE OF PUBLIC HEARINGS

**NEW JERSEY AMERICAN WATER COMPANY NOTICE OF FILING OF
PETITION FOR AUTHORIZATION TO CHANGE THE LEVEL OF ITS
PURCHASED WATER ADJUSTMENT CLAUSE AND
PURCHASED WASTEWATER (SEWERAGE) TREATMENT ADJUSTMENT CLAUSE
BPU Docket No. WR17111145
OAL Docket Number PUC 16837-2017S**

TO OUR CUSTOMERS:

Notice is hereby given that on November 3, 2017, New Jersey American Water ("Company") filed with the Board of Public Utilities, pursuant to N.J.S.A. 48:2-21 and N.J.A.C. 14:9-7.1 et seq., an application seeking to increase rates for water and sewer service through revisions to the Purchased Water and Purchased Wastewater (Sewerage) Treatment Adjustment Clauses ("PWAC" and "PSTAC", respectively). The proposed rates would increase annual revenues by \$4,139,923 or 0.63%. The proposed change in rates provides no profits to the Company. The change merely represents a pass-through of charges to the Company from purveyors who supply water to the Company and from the cost of wastewater treatment services. Those wastewater treatment services are provided by the Ocean County Utilities Authority, the Cape May County Municipal Utilities Authority, and Howell Township.

The existing rates for GENERAL METERED, GENERAL SALES FOR RESALE, COMMODITY-DEMAND, OFF-PEAK DEMAND, SERVICE TO OTHER SYSTEMS, PEAKING SERVICE, AND OPTIONAL INDUSTRIAL WHOLESALE WATER CUSTOMERS served throughout the State of New Jersey, are proposed to be adjusted as follows:

PURCHASED WASTEWATER (SEWERAGE) TREATMENT ADJUSTMENT CLAUSE (PSTAC)

In addition to all other existing charges for General Metered Sewer Service in OCEAN CITY, CAPE MAY COUNTY the following PSTAC charges per 100 gallons, per 1,000 gallons, per 10 cubic feet and per 100 cubic feet will be included within the Minimum Service Charge rates as set forth on Rate Schedule 1-A of the Company's Tariff B.P.U. No. 8 – Sewer:

	<u>Gallons Per Month</u>	<u>Gallons Per Quarter</u>	<u>Rate Per 100 Gallons</u>	<u>Rate Per 1,000 Gallons</u>
Non-Exempt and Exempt	All	All	\$2.48782	\$24.8782
	<u>Cubic Feet Per Month</u>	<u>Cubic Feet Per Quarter</u>	<u>Rate Per 10 Cubic Feet</u>	<u>Rate Per 100 Cubic Feet</u>
Non-Exempt and Exempt	All	All	\$1.86089	\$18.6089

NOTE: One cubic foot is equal to approximately 7.48 gallons.

THE TYPICAL RESIDENTIAL WASTEWATER SERVICE CUSTOMER IN OCEAN CITY WITH SUMMER QUARTER USAGE OF 20,000 GALLONS, 44,000 GALLONS ANNUALLY, PRESENTLY PAYING \$65.74 PER MONTH, WOULD PAY \$66.83 PER MONTH UNDER PROPOSED RATES, WHICH IS AN INCREASE OF \$1.09 OR 1.66%.

<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
\$65.74	\$66.83	\$1.09	1.66%

In addition to all other existing charges for General Metered Sewer Service in LAKEWOOD TOWNSHIP, OCEAN COUNTY, the following PSTAC charges per 100 gallons, per 1,000 gallons, per 10 cubic feet and per 100 cubic feet for all sales will be made to recover purchased wastewater treatment and disposal costs not included in the Sewer Usage Charge or any other charges set forth on Rate Schedule 2-A of the Company's Tariff B.P.U. No. 8 – Sewer:

THE TYPICAL RESIDENTIAL WASTEWATER SERVICE CUSTOMER IN HOWELL WITH USAGE OF 48,000 GALLONS ANNUALLY, PRESENTLY PAYING \$53.98 PER MONTH, WOULD PAY \$54.85 PER MONTH UNDER PROPOSED RATES, WHICH IS AN INCREASE OF \$0.87 OR 1.61%.

<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
\$53.98	\$54.85	\$0.87	1.61%

NO INCREASES ARE PROPOSED FOR PUBLIC OR PRIVATE FIRE PROTECTION SERVICE CUSTOMERS NOR ARE ANY INCREASES PROPOSED FOR ANY OF THE COMPANY'S FIXED SERVICE CHARGES OR DEMAND CHARGES APPLICABLE TO METERED WATER SERVICE, NOR TO SALES FOR RESALE—UNINTERRUPTABLE MANASQUAN SERVICE.

PLEASE TAKE FURTHER NOTICE that public hearings on the Company's Petition have been scheduled for

January 22, 2018 at 2:00 p.m.
Ocean City Public Library, Room 111
1735 Simpson Avenue
Ocean City, NJ 08226

January 22, 2018 at 6:00 p.m.
Howell Township Middle School North
Media Center
501 Squankum Yellowbrook Road
Farmingdale, NJ 07727

In the event of inclement weather, the public hearings will be rescheduled for

January 29, 2018 at 2:00 p.m.
Ocean City Public Library, Room 111
1735 Simpson Avenue
Ocean City, NJ 08226

January 29, 2018 at 6:00 p.m.
Howell Township Middle School North
Media Center
501 Squankum Yellowbrook Road
Farmingdale, NJ 07727