



Westampton Township

710 Rancocas Road
Westampton, N. J. 08060

Historic Preservation Commission

Commission Member		Phone (daytime)	
Chairman:	Robert Thorpe	(609) 518-6940	-----
Vice-Chairman:	Brian Janson	(609) 929-5339	-----
Secretary:	Rosemary Craft	(609) 518-1020	-----
Member:	Diego Minacapelli	(732) 501-5344	-----
Liaison to Twp. Committee:	Jamie Mungo		-----
Alternate Member:	Dan McGonigle	(609) 261-4298	-----

Certificate of Appropriateness Application

Pursuant to Chapter 140 of the code of the Township of Westampton, applications for a Certificate of Appropriateness must be completed prior to the start of any work which will alter the exterior appearance of a property within the Township's historic district(s). A building permit cannot be issued until the proposed alterations are approved by the Historic Preservation Commission of Westampton Township. **Completed applications must be submitted to the Township Clerk at least 10 days prior to the next scheduled meeting. Applications must be submitted in person or emailed as a PDF to rthorpe.whpc@gmail.com or rnecraft.hpc@gmail.com.** Meetings are held the 4th Wednesday of each month at 7:00 PM in the Municipal Building. Applicant attendance at the meeting is required. Applicants will present their application to the Commission and questions/discussion with the Commission will proceed. In the event that the Applicant does not attend the meeting; the application will be continued to the next monthly meeting. Applicants must follow-up and confirm with Westampton Township that their application has been received in order for the application to be acted upon.

BASIC INFORMATION

APPLICATION #:

BLOCK: _____ LOT: _____

PROPERTY ADDRESS: _____

APPLICANT'S NAME: _____

OWNER'S NAME: _____ TELEPHONE NUMBER: _____

OWNER'S MAILING ADDRESS: _____

NAME OF CONTRACTOR (If selected): _____ CONTRACTOR PHONE: _____

CONTRACTOR'S ADDRESS: _____

INTENDED CONSTRUCTION START DATE: _____ COMPLETION DATE: _____

APPLICANT'S EMAIL ADDRESS: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

Certificate of Appropriateness Application

DESCRIPTION OF INTENDED WORK

Each Applicant should provide a sketch of the work area and describe the intended work. Color photographs that adequately convey (1) an overview of the entire structure and neighboring structures and (2) a close-up of affected area(s) are required in order to expedite the review of the Application.

Please indicate what items, if any, you have submitted along with the Application for review:

G Photographs: _____

G Sketches: _____

G Architectural Drawings: _____

G Other (specify): _____

PURPOSE OF WORK: _____

AREA OF STRUCTURE TO BE AFFECTED: _____

LIST THE MATERIALS AND FINISHES CURRENTLY IN PLACE (as applicable): _____

MATERIALS TO BE USED AND CONSTRUCTION METHODS: _____

COLORS TO BE USED (Colors to be chosen from approved Historic Color Charts or equivalent): _____

(Please attach additional sheets of paper to complete descriptions as needed)

(HPC Use Only)

DATE: _____ APPROVED: _____ DENIED: _____

COMMENTS/CONDITIONS: _____